



Department of Employee Relations

Cavalier Johnson
Mayor

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Renee Joos
Director
Employee Benefits

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May 18, 2022

To: The City Service Commission
From: Andrea Knickerbocker, Human Resources Manager
Subject: Probationary Period Recommendations for Reclassified Positions

The following positions are being recommended for reclassification at the May 24, 2022 meeting of the City Service Commission. Accordingly, we make the following recommendations related to the probationary period.

Department of Administration

Current	Recommended
New Position	ARPA Director PR 20X (\$87,472 - \$122,465) FN: Appointment at any rate in the range with DER/Finance and Personnel Chair approval. (One Position)
No new probationary period is recommended, as this new position is currently vacant and is being requested to be exempt.	

Department of Neighborhood Services

Current	Recommended
Building Codes Court Administrator PR 1GX (\$67,763 - \$94,870) FN: Appointment at any rate in the range with DER/F&P Chair approval. (One Position)	Building Codes Court Manager PR 1IX (\$76,988 - \$107,782) FN: Appointment at any rate in the range with DER/F&P Chair approval. (One Position)
No new probationary period is recommended, as the current incumbent has been performing the work for some time.	