

FINANCE & PERSONNEL COMMITTEE
CONTINGENT FUND REQUEST INFORMATION FORM

DEPT.: DOA BMD CONTACT PERSON & PHONE NO.: DAVID SCRHOEDER, 8524

A. REASON FOR REQUEST (Refer to File 921360 for definitions)

CHECK ONE: ☐ EMERGENCY CIRCUMSTANCES
☒ OBLIGATORY CIRCUMSTANCES
☐ FISCAL ADVANTAGE/COMPLIANCE WITH FISCAL MANAGEMENT PRINCIPALS

B. SUPPORTING INFORMATION

1. State the action requested, including the dollar amount and specific departmental accounts(s) to which the Contingent Fund appropriation would be made.
Reserve up to \$387,587 for the Milwaukee Police Department operating account (0001-3310-R999-006300)(2010)
2. State the purpose of the action requested which includes the program, service or activity to be supported by the funding, as well as the objective(s) to be accomplished.
Recent changes in body armor standards set by the Department of Justice will bring about 732 pieces of body armor out of warranty and out of compliance of the new standards by the end of 2010. Replacing the body armor will ensure Police Officer safety.
3. Describe the circumstances which prompt the request.
The Budget Office was informed by the Police Department during 2010 of the changes to body armor standards and the impacts to our current body armor replacement schedule. This was brought to our attention well after the 2010 budget was adopted in November, 2009.
4. What are the consequences of not providing the program, service, or activity which is funded by this request?
Approximately 732 pieces of body armor will not be in compliance with the new DOJ standards.
5. Explain why funds authorized in the Budget are insufficient to provide for the program, service, or activity in question.
The revised standards were not completely vetted and brought to our attention until the 2010 calendar year.
- 5a. Are there any unexpended funds in the departmental control account for which this appropriation is requested, that could be used to fund this request?
It can not be completely determined at this time whether there will be any unexpended funds that can be used for this purpose, thus the file is to "reserve up to" instead of "appropriate."
- 5b. What are the consequences of using budgeted operating funds for this request?
Account may go negative during fiscal year closing.
6. State why funding was not included in the Budget.
See #5.

7. Will the conditions prompting the request be limited to the current year, or will they continue into the following year?

2010 impact only, 2011 budget has adequate funding.

8. Has your department made a similar Contingent Fund request in previous years? ☐ YES ☒ NO

*If yes, what is the most recent year the request was made?

9. Will this funding be used to implement provisions of a collective bargaining agreement? ☐ YES ☒ NO

10. Will the funding being requested provide a level of service authorized by the Budget? ☐ YES ☒ NO

*If yes, why can't your department accomplish the authorized service level with the authorized funding level?

11. Will the requested funding provide a level of service higher than that authorized by the Budget? ☐ YES ☒ NO

*If yes, why is a higher service level necessary?

*What is the estimated amount of additional service units to be provided if the entire Contingent Fund request is approved?

12. What performance measures and sub-measures are affected by this request, and what are the anticipated changes if the entire Contingent Fund request is approved?

No changes to services levels expected.

13. What reductions to performance measures are expected if the request is not approved?

Request involves employee safety.

14. Is any grant funding associated with the program service, or activity pertaining to the request? ☐ YES ☒ NO

*If yes, name the grant and current year amount.

15. Will the program, service, or activity affect any electronic data processing system? ☐ YES ☒ NO

The following questions only apply to Contingent Fund requests which transfer appropriations into capital purpose accounts:

16. Does this request transfer an appropriation into a capital purpose subaccount? ☐ YES ☐ NO

*If yes, are similar projects planned and funding available in a capital purpose (parent) account for the current year?

17. Why is the project for which Contingent Funds are requested more important than other similar projects?

18. Does this request fund a project outside the normal order of planned projects of a kind which are funded through a capital purpose (parent) account for the current year? ☐ YES ☐ NO

*If yes, what is the consequence of deferring the lowest priority planned project until next year?

19. Was this project included in the Department's Budget request? ☐ YES ☐ NO

*If not, why not?

**If you have any questions about the completion of this form, you may call the
Fiscal Research Manager at extension 8686.**

**C. THANK YOU FOR YOUR COOPERATION. PLEASE SEND COPIES OF YOUR RESPONSE
TO:**

Staff Assistant, Finance & Personnel Committee, Room 205, City Hall (6 COPIES)
Special Assistant, Finance & Personnel Committee, Room 205, City Hall (1 COPY)
Fiscal Research Manager, LRB-Common Council, Room B-11, City Hall (2 COPIES)
Budget & Management Director, DOA, Room 307, City Hall (2 COPIES)