

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000018500**

**Background:**

<b>User Department:</b>	Department of Public Works – Fleet Services
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	Vendor Service Contract for Maintenance and Support for TeleStaff Staffing Software
<b>Vendor Name and Location:</b>	Kronos Incorporated (Lowell, MA)
<b>Contract Term:</b>	From 04/04/2022 through 04/03/2023 with two (2) options to extend for one (1) year periods upon mutual agreement
<b>Requisition # and Date Received:</b>	0000018500 & 09/29/2021
<b>Original Contract Amount:</b>	\$275,748.75
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$275,748.75

**Purpose of Contract:**

The purpose of this Contract is to provide continued software and maintenance support to the Department of Public Works (DPW) for Workforce TeleStaff Public Safety and Utility Scheduling Software. DPW is piggybacking off of the existing City of Milwaukee Fire Department's (MFD) Contract #E0000017025. The estimated contract total is \$275,748.75, in accordance with the vendor's quote dated 08/23/2021 (Exhibit 1). Contract term is from 04/04/2022 through 04/03/2023 with two (2) options to extend for one (1) year periods upon mutual agreement.

DPW issued an RFP #17385 for the Fleet Scheduling System Software in June 2020, but the received proposal submitted by Entrison, LLC did not meet DPW's needs or function requirements. Joining MFD's contract is more cost effective for DPW. If DPW went on their own, they would have to purchase hardware and maintenance services for the TeleStaff Software. Therefore, DPW decided to piggyback off of MFD's contract with Kronos Incorporated. MFD has been successfully utilizing this software to track personnel and manage automated scheduling for special assignments and shift changes since 2020.

Note: DOA-ITMD's budget will be used to pay for this project, however, the user department is DPW-Fleet Services.

**Justification for Waiver:**

Kronos Incorporated is both the manufacturer and sole provider of the proprietary Workforce TeleStaff Software. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

**DocuSigned by:**

*Rhonda U. Kelsey*

City Purchasing Director  
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4/5/2022

Date

**F&P Waiver Presentation Date: 05/04/2022**



# EXHIBIT 1

## ORDER FORM

**Quote#:** 688766 - 1  
**Expires:** 30-SEP-2021  
**Sales Executive:** Derrig, Andrew F

**Order Type:** Upgrade US  
**Date:** 23-AUG-2021  
**Page:** 1/2

**Bill To:** ITMD  
 809 N BROADWAY FL 4  
 MILWAUKEE  
 WI 53202-3617  
 United States

**Ship To:** Attn:MARINA LITVINETS  
 CITY OF MILWAUKEE  
 200 E WELLS ST  
 MILWAUKEE  
 WI 53202-3515  
 United States

**Solution ID:** 6105807

**Contact:** Marina Litvinets  
**Email:** mlitvi@milwaukee.gov  
**Ship To Phone:** 414-286-2392

**Payment Terms:** N30  
**Currency:** USD  
**Customer PO Number:**

**FOB:** Shipping Point  
**Ship Method:**  
**Freight Term:** Prepay & Add

### Order Notes:

This order is subject to the Terms and Conditions of the Sales Software License and Services Agreement between Kronos and Customer dated 09/28/2012.

Your Kronos solution includes:

### SOFTWARE

Item	License/Qty	Total Price
UKG TELESTAFF ENTERPRISE V7.1+	740	
UKG TELESTAFF GLOBAL ACCESS V7.1+	740	
UKG TELESTAFF INSTITUTION FOCUS V7.1+	1590	
UKG TELESTAFF CONTACT MANAGER V7.1+	740	
UKG TELESTAFF BIDDING V7.1+	740	
<b>Total Price</b>		<b>113,643.00</b>

### SUPPORT SERVICES

Item	Duration	Total Price
PLATINUM SUPPORT SERVICE	1 YR	28,410.75
<b>Total Price</b>		<b>28,410.75</b>

\*Support values listed above are total for all applicable products in each section of this order form





Quote#: 688766 - 1

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## PROFESSIONAL SERVICES / EDUCATIONAL SERVICES

Item	Quantity	Unit Price	Total Price
PARAGON ONLINE REMOTE TEAM	16 Hours	180.00	2,880.00
Integration Consultant	16 Hours	180.00	
SOLUTION SERVICES REPORTING	14 Hours	215.00	3,010.00
KSS Consultant	14 Hours	215.00	
SOLUTION SERVICES SFW TOOLS	100 Hours	215.00	21,500.00
KSS Consultant	100 Hours	215.00	
TSG PROFESSIONAL SERVICES	486 Hours		87,480.00
Solution Consultant	56 Hours	180.00	
Project Manager	100 Hours	180.00	
Solution Consultant	330 Hours	180.00	
TSG TECHNICAL SERVICES	85 Hours	215.00	18,275.00
Technology Consultant	85 Hours	215.00	
BILL-AS-YOU-GO INSTRUCTOR LEAD TRAINING	550 Points	1.00	550.00
		<b>Total Price</b>	<b>133,695.00</b>

## QUOTE SUMMARY

Description	Total Price
Subtotal	275,748.75
Deposit	0.00
Tax	0.00
<b>Grand Total</b>	<b>275,748.75</b>

## ITMD

Signature: David HenkeName: David HenkeTitle: Chief Information OfficerEffective Date: 4/1/22

## Kronos Incorporated

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Invoice amount will reflect deposit received. All professional services are billed as delivered with a payment term of Net Upon Receipt. Unless otherwise indicated above, this order is subject to the attached terms and conditions which the customer acknowledges have been read. THIS ORDER IS SUBJECT TO APPLICABLE TAXES. THE TAX AMOUNT SHOWN ON THIS ORDER IS ONLY AN ESTIMATE. THE ACTUAL TAX AMOUNT TO BE PAID BY CUSTOMER WILL BE SHOWN ON CUSTOMER'S INVOICE. The JBoss® Enterprise Middleware components embedded in the Software are subject to the End User License Agreement found at [http://www.redhat.com/licenses/jboss\\_eula.html](http://www.redhat.com/licenses/jboss_eula.html). Shipping and handling charges will be reflected on the final invoice. If you are tax exempt; please provide a copy of your "Tax Exempt Certificate" with your signed quote.

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
Sole Source Contract  
Contract #E0000015179**

**Background:**

<b>User Department:</b>	Milwaukee Police Department
<b>Purchasing Agent:</b>	Ann Patz
<b>Contract Description:</b>	Vendor Service Contract for Maintenance of ImageWare Mugshot Equipment & Software
<b>Vendor Name and Location:</b>	ImageWare Systems, Inc. (San Diego, CA)
<b>Contract Term:</b>	03/01/2017 through 02/28/2018 with three (3) options to extend
<b>Requisition # and Date Rec'd:</b>	Req# 0000018796 & Rec'd 03/03/2022
<b>Original Contract Amount:</b>	\$67,968.58
<b>Expenditures to Date:</b>	\$350,158.09
<b>Current Contract Amount:</b>	\$350,158.09

**History of Contract Amendments:**

Date	Item	Term	Cost
02/23/2017	Original Contract: Vendor Service Contract for Maintenance of ImageWare Mugshot Equipment & Software. <b>F&amp;P Waiver Presented: 02/23/2017</b>	03/01/2017 through 02/28/2018	\$67,968.58
01/31/2018	Amendment #1: Increased the estimated contract total by \$69,184.25 from \$67,968.58 to \$137,152.83 and extended the contract term for one (1) year from 03/01/2018 through 02/28/2019, exercising the first (1 <sup>st</sup> ) of three (3) options to extend upon mutual consent. <b>F&amp;P Waiver Presented: 01/31/2018</b>	03/01/2018 through 02/28/2019	\$69,184.25
05/22/2019	Amendment #2: Increased the estimated contract total by \$70,441.14 from \$137,152.83 to \$207,593.97 and extended the contract term for one (1) year from 03/01/2019 through 02/28/2020, exercising the second (2 <sup>nd</sup> ) of three (3) options to extend upon mutual consent. <b>F&amp;P Waiver Presented: 05/22/2019</b>	03/01/2019 through 02/28/2020	\$70,441.14
03/18/2020	Amendment #3: Increased the estimated contract total by \$71,118.88 from \$207,593.97 to \$278,712.85 and extended contract term for one (1) year from 03/01/2020 through 02/28/2021, exercising the third (3 <sup>rd</sup> ) and final option to extend upon mutual consent. <b>F&amp;P Waiver Presented: 03/18/2020</b>	03/01/2020 through 02/28/2021	\$71,118.88
5/19/2021	Amendment #4: Increased the estimated contract total by \$71,445.24 from \$278,712.85 to \$350,158.09 and add three (3) additional options to extend for one (1) year terms upon mutual consent and immediately exercised the first (1 <sup>st</sup> ) of three (3) options to extend the contract term for one (1) year from 03/01/2021 through 02/28/2022 upon mutual consent. <b>F&amp;P Waiver Presented: 05/19/2021</b>	03/01/2021 through 02/28/2022	\$71,445.24
<b>Pending</b>	<b>Amendment #5:</b> Increase the estimated contract total by \$74,543.44 from \$350,158.09 to \$424,701.53 and extend the contract term for one (1) year from 03/01/2022 through 02/28/2023, exercising the second (2 <sup>nd</sup> ) of three (3) options to extend upon mutual consent.	03/01/2022 through 02/28/2023	\$74,543.44
<b>Total (including the pending amendment)</b>			<b>\$424,701.53</b>

**Purpose of Amendment:**

The purpose of this amendment is to increase the estimated contract total by \$74,543.44 from \$350,158.09 to \$424,701.53. In addition, extend the contract term for one (1) year from 03/01/2022 through 02/28/2023, exercising the second (2<sup>nd</sup>) of three (3) options to extend for one (1) year upon mutual consent. The additional funds are to cover the support and maintenance of the Milwaukee Police Department's mugshot software and hardware system for one (1) year.

**Justification for Waiver:**

The ImageWare System (IWS) was purchased in 1999 by the Milwaukee Police Department as a tool to capture and store all arrest mugshots. Each arrest is accompanied by a set of fingerprints and photographs. All of the arrest images are stored in a database for retrieval by officers and are used with the MorphoTrak Digi-Scan System for identification purposes. This IWS is proprietary and no other vendor can support or maintain it.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

**DocuSigned by:**

*Rhonda U. Kelsey*

City Purchasing Director  
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4/5/2022

Date

**F&P Waiver Presentation Date: 05/04/2022**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E0000017709**

**Background:**

<b>User Department:</b>	Health
<b>Purchasing Agent:</b>	Ann Patz
<b>Contract Description:</b>	Vendor Service Contract for COVID-19 Communications
<b>Vendor Name and Location:</b>	Kane Communications Group (Milwaukee, WI)
<b>Contract Term:</b>	06/01/2020 through 12/31/2020
<b>Requisition # and Date Received:</b>	Req #0000018827 and Rec'd 03/15/2022
<b>Original Contract Amount:</b>	\$52,080.00
<b>Expenditures to Date:</b>	\$42,840.00
<b>Current Contract Amount:</b>	\$52,080.00

**History of Contract Amendments:**

Date	Item	Term	Cost
11/17/2020	Original Contract: Vendor Service Contract for COVID-19 Communications  <b>Presented to F&amp;P Committee on: 11/17/2020</b>	06/01/2020 through 12/31/2020	\$52,080.00
<b>Pending</b>	<b>Amendment #1:</b> Increase the contract total by \$48,000.00 from \$52,080.00 to \$100,080.00. Add the option to extend and immediately exercise the option to extend for eighteen (18) months, from 01/01/2021 through 06/30/2022.	01/01/2021 through 06/30/2022	\$48,000.00
<b>Total (including the pending amendment)</b>			<b>\$100,080.00</b>

**Purpose of Amendment:**

Recommend the City of Milwaukee Health Department's (MHD) existing Single Source Vendor Service Contract for COVID-19 Communications with Kane Communications Group be amended to increase the contract total by \$48,000.00 from \$52,080.00 to \$100,080.00. In addition, add the option to extend upon mutual consent and immediately exercise the option by extending for eighteen (18) months, from 01/01/2021 through 06/30/2022. CDGA will be paying the invoices through the remainder of the contract term with Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG-CV) grants.

**Justification for Waiver:**

There was an urgent and immediate need of assistance with media and news briefing support related to the COVID-19 global pandemic. Kane Communications Group provided similar services to the Health Department in 2016 related to the Zika virus epidemic and was contacted to provide communications and news briefing support during the 2020 COVID-19 public health crisis. The vendor has continued to provide service during COVID-19 pandemic and will continue through the end of June 2022. If services are needed after 06/30/2022, a new bid/RFP will be issued.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director  
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3/23/2022

Date

**F&P Waiver Presentation Date: 05/04/2022**