

**Risk Management Model: 2009 Safety Plan Final Report**  
**Department of Employee Relations**  
**City Of Milwaukee**

2009 Safety Goals and Action Step(s)	Completion Date Target	Completion Date Actual (Include reason if not completed)	Safety Goal Outcome(s)	Impact – Describe how achievement of goal has impacted the overall safety culture and indicators in your department.
Reduce the number of accidents by <b>8%</b> .	May 15 <sup>th</sup> – No end date	<b>December 2009</b>	<b>Accident claims reduced by 9.7% Due to program initiatives (RTW, Engineering controls, improved injury reporting)</b>	
. Simplify and centralize the injury reporting system and hazard identification tool.  Clarify and centralize the matrix of communication for injury reporting and	June 1 2009 – December 15 <sup>th</sup>	<b>Ongoing: Developing electronic reporting system that will, attempting to streamline reporting with DER's new system IVOS.</b>	<b>Evaluation still ongoing</b>	<b><i>Will improve quality of injury reporting, centralize an injury statistical database that will be able to be used by all department personnel</i></b>

hazard identification.				
. Develop a centralized, easily accessible, transparent system of communication pertaining to all department safety concerns. Via Health and Safety website	June 1 2009 – December 15 <sup>th</sup>	The system development ongoing. Priorities changed to focus on other initiatives (i.e: Peer Support Team, Injury Reporting, AFG Preparation)	Project was to be reviewed in 2010	<i>Will improve communication (reducing rumors on safety projects) and extend education capabilities</i>
. Incorporate the Peer Fitness Trainers into the wellness program	15 May 2009-July 1 2009	Implementation efforts due to financial constraints have moved this initiative to the be implemented in 2011 under the AFG Grant if funded	Program is being recommended for implementation and funding under AFG in 2011.	<i>Necessary program for the mental wellness of emergency responders.</i>
. Incorporate a Risk Management Train the Trainer Program	15 May 2009-September 2009	Due to budgetary constraints the training was unable to occur in 2009	Funding has been allocated for training department chiefs in 2010	<i>Will improve the injury investigation process and recommended control</i>

				<i>measures</i>
Reduce the number of accident reports that are filed late.	15 May 2009-December 2009	Discovered logistical steps within system could impede prompt reporting	Electronic injury reporting is scheduled to be implemented in 2010	<i>Will improve the investigative and follow up process for all injuries. Will improve the case management of each file for the employee.</i>
Incorporate a safety audit program	June 15th-September 15 2009	Project was pushed to 2010		<i>This is a necessary risk management injury prevention tool</i>
Implement a "Save your back lifting initiative	June 1 2009-December 31-2009	Program was pushed into the proposed grant for 2011		<i>This initiative will be molded into a program to reduce strains and sprains which are the number one injury type for MFD.</i>

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**Final Report Narrative: Please comment on both areas of success and those with lack of progress along with potential next steps.**

Prepared By:\_\_\_\_\_

Date:\_\_\_\_\_

Department Head Signature:\_\_\_\_\_

Date:\_\_\_\_\_