



Department of Administration
Budget and Management Division

Cavalier Johnson
Mayor

Sharon Robinson
Administration Director

Dennis Yaccarino
Budget and Management Director

March 21, 2022

MEMORANDUM

TO: Chris Lee, Staff Assistant
Finance and Personnel
Office of the City Clerk

FROM: Dennis Yaccarino, Budget and Management Director
DOA-Budget & Management Division

SUBJECT: Communication File regarding amending the 2022 Positions Ordinance

We are submitting this communication file requesting a change to the 2022 Positions Ordinance to add one position of Program Officer in DOA-Community Development Grants Administration. The position will be funded through the Continuum of Care grant. We are requesting this file be heard at the April 13 Finance & Personnel Committee meeting.

Please amend the 2022 Positions Ordinance to add the following position:

| <u>Dept./Position Title</u> | <u>Add</u> |
|---|------------|
| <u>DEPARTMENT OF ADMINISTRATION</u> <u>COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION</u> | |
| Program Officer (E) | 1 |

EP:cej

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