



Department of Employee Relations

Tom Barrett

Mayor

Makda Fessahaye

Director

Renee Joos

Employee Benefits
Director

Nicole M. Fleck

Labor Negotiator

January 11, 2022

To the Board of
City Service Commissioners
Department of Employee Relations
City of Milwaukee

Dear Commissioners;

Pursuant to Wis. Stat § 66.0505 (4)(b) and Rule III, Section 4, The Department of Employee Relations conducted an annual review of the residency requirements for those employees who hold positions designated as “emergency personnel” and who must maintain their actual residence within the 15 miles of jurisdictional boundaries of the City of Milwaukee.

On April 9, 2019, the Milwaukee Health Department’s position of Heating and Ventilating Mechanic III was reclassified to HVAC Maintenance Technician. On December 29, 2019 the position was moved to the Department of Public Works, Infrastructure Bridges and Buildings, along with the title of Mechanical Maintenance Supervisor.

The Department of Public Works references the position of Mechanical Maintenance Supervisor as currently vacant and pending a reclassification. The reclassification will change the scope of duties and the position will no longer be part of the emergency personnel list, with the approval of the Commission.

The Department of Public Works, The Milwaukee Health Department, and The Department of Administration – ITMD with employees who meet the above criteria have been verified and meet the City Service Commission requirements. Please see the attached emergency positions chart that reflects the changes listed in this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Makda Fessahaye", enclosed within a dashed oval.

- Makda Fessahaye

Director

Department of Employee Relations

The table below depicts the classifications recommended for inclusion as “emergency personnel” at this time and a summary of the justification for the inclusion. This table was developed in consultation with the appointing authorities of the respective departments.

DEPT/DIVISION	CLASSIFICATION	COMMENTS
DPW WATER	Municipal Services Electrician	Respond to electrical emergencies at the water plants. Function is not staffed 24/7, Provide emergency response to investigate and control water leaks to control and limit water loss property damage such as flooded buildings and reduce hazards such as street icing and undermining of roadways.
	Water Distribution Utility Investigator	
	Water Field Supervisors	
DPW SEWERS	Sewer Laborer	Respond to all water main and other leak emergencies. They need to be on site for feeder main ruptures, main breaks to deal with crew coordination and public safety. Investigate sewer and drainage problems in response to complaints filed by the public including backwater complaints, clogged sewers, sanitary overflows, standing water, flooded basements, etc.
	Sewer Crew Leader 1	
	Sewer Field Investigators	
DPW INFRASTRUCTURE	Carpenters	Respond to emergency calls for board ups for vacant and fire damage buildings. Approximately 2,500 calls per year are distributed among 7 employees.
	HVAC Maintenance Technician	Respond to calls for emergency services from public health clinics during and outside of clinic hours where residents are receiving services and where medical supplies are stored.
HEALTH DEPARTMENT	Environmental Disease Control Specialists	Required to participate on a mandatory rotation schedule for HAZ MAT EMERGENCY CALLS
ITMD	Telecommunications Analyst-Project Leader Telecommunications Analyst Sr. Telecommunications Manager	These individuals are on-call and support the City’s fiber and copper network connecting all city facilities (including MPD, MFD, and other 24/7 operations). An emergency could include communication being cut to a Fire Station or Police District. This is a small staff for a mission critical.



Jeffrey S. Polenske, P.E.
Commissioner of Public Works

Department of Public Works
Administration

November 24, 2021

Makda Fessahaye, Director
Department of Employee Relations
City Hall, Room 706

Dear Director Fessahaye:

This letter is in response the letter received regarding "emergency personnel" within the Department of Public Works. Two of the positions in the letter moved to the Department of Public Works from the Milwaukee Health Department on December 29, 2019. The position titles are: Mechanical Maintenance Supervisor and Heating and Ventilating Mechanic III.

The position of Mechanical Maintenance Supervisor is currently vacant and should be removed from the list of emergency personnel. A request for reclassification is pending for 2022 which may change the scope of this position.

The position of Heating and Ventilating Mechanic III was reclassified in April 2019 to HVAC Maintenance Technician and remains a position that is considered emergency personnel. For your convenience, the classification report completed by the DER is attached to this letter.

There are no changes to the other positions listed as emergency personnel under DPW Infrastructure or DPW Sewers.

If you have any questions, please contact me at (414) 286-2400.

Sincerely,

Jeffrey S. Polenske, PE
Commissioner of Public Works

C: Dan Thomas, Admin Services



**CITY OF MILWAUKEE
HEALTH DEPARTMENT**

November 23rd, 2021

City Service Commission
Department of Employee Relations
City Hall, Room 706

Dear Board of City Service Commissioners:

The table below depicts Milwaukee Health Department (MHD) classifications recommended for inclusion as "emergency personnel" at this time and a summary of the justification for the inclusion.

HEALTH DEPARTMENT	Environmental and Disease Control Specialist (2)	Incumbent may be required to participate on a 24-hour emergency on-call rotation schedule, including weekends, for emergency response to HAZ MAT EMERGENCY CALLS, and participation in an Incident Command System during a declared public health emergency.
-------------------	--	--

Enclosed please find a job description for this position.

Additionally, two positions with authority previously in MHD have been removed:

Mechanical Maintenance Supervisor
Heating and Ventilating Mechanic

Should you have any questions, please contact Sarah Wangerin at 414-708-4033 at your earliest convenience.

Sincerely,

DocuSigned by:

Kirsten Johnson

62DBA1087405423...

Kirsten Johnson
Commissioner of Health

City of Milwaukee
CS-25, Rev. 11/14

JOB DESCRIPTION

FOR DER USE ONLY

Vacancy No.

City Service
Commission:
Fire & Police
Commission:

Finance
Committee:
Common
Council:

Instructions: Complete all sections. Refer to the *Guidelines for Preparing Job Descriptions* for instructions on completing specific items.

1. Date Prepared/ Revised:		2. Present Incumbent: New Position		Is Incumbent underfilling position?	
3. Date Filled:		4. Previous Incumbent:		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If YES, indicate Underfill Title in box 10.	
5. Department: Milwaukee Health Department			Bureau: Division: Environmental Health		Unit: Section:
Work Location: Zeidler Municipal Building 841 N Broadway 3 rd Floor			Telephone: Email:		Work Schedule: 8:00 am - 4:45 pm; Work hours may vary Hours: 40 / Days: M - F
6. Represented by a Union? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		7. Bargaining Unit: AFSCME If in District Council 48, which local?		8. FLSA Status (check one): <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt	
10.	Official Title: Environmental and Disease Control Specialist			Pay Range	Job Code
				2DN	2529DC
	Underfill Title (if applicable):				
	Requested Title (if applicable):				
Recommended Title (DER Use Only):				Approved by: Date:	

11. BASIC FUNCTION OF POSITION:

The Environmental and Disease Control Specialist assigned to the Environmental Unit of the Disease Control & Environmental Health Services Division performs epidemiological investigations associated with adverse environmental and communicable disease exposures within the community. This position is responsible for data collection, analysis, interpretation, and risk communication related to disease control prevention. This position also generates technical and scientific reports, conducts presentations to other agencies and community groups and represents the department on various committees, workgroups and taskforces. In addition, this position responds to emergency events within the community associated with man-made or natural catastrophes on an as-needed basis.

12. DESCRIPTION OF JOB (Check if description applies to **Official Title** ☒ or **Underfill Title** ☐):

A. ESSENTIAL FUNCTIONS/Duties and Responsibilities: (Refer to the "Guidelines for Preparing Job Descriptions" for instructions on determining Essential Functions.)

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- 45%** Conduct investigations, research, and provide consultation related to complaints or concerns of adverse environmental exposure associated with the areas of Occupational Health; Hazardous and Toxic Materials Control; Indoor and Outdoor Air Quality; Environmental Audits and Assessments, Surface and Drinking Water Quality Assurance and; Vector-borne, Waterborne or Enteric Illnesses
- 15%** Perform data collection, research, analysis and interpretation related to environmental and communicable disease epidemiology and adverse exposures within the community; Develop statistical analysis summaries; tables and reports as requested
- 10%** Participate in public health planning and response to emergency events including incidents of chemical and biological terrorism; hazardous materials spills/releases; extreme heat/cold weather events; flooding and communicable disease outbreak
- 10%** Prepare scientific and technical reports, summaries, and correspondence that are complete, clear, and understandable to general public and other private and public agencies.
- 10%** Attend meetings, workgroups and committees and conduct presentations as assigned on behalf of the department related to environmental and communicable disease control prevention programs.

A. OTHER FUNCTIONS:

5% Conduct didactic and field training activities, enforcement and review of local ordinance, literature research and informational summaries on a range of environmental health and communicable disease issues; and

5% Perform other duties and special projects as assigned.

B. NAME AND TITLE OF IMMEDIATE SUPERVISOR: Terri Linder, Emergency Preparedness Coordinator/Workforce Development**C. SUPERVISION RECEIVED:** (Describe the extent to which work assignments and methods are outlined, reviewed, and approved by this position's supervisor.)

Duties are outlined, reviewed and approved by the Emergency Preparedness Coordinator/Workforce Development.

D. SUPERVISION EXERCISED:

Total number of employees for whom responsible, either directly or indirectly = 0.

Direct Supervision: List the number and titles of personnel directly supervised. Specify the kind and extent of supervision exercised by indicating one or more of the following: (a) assign duties; (b), outline methods; (c) direct work in process; (d) check or inspect completed work; (e) sign or approve work; (f) make hiring recommendations; (g) prepare performance appraisals; (h) take disciplinary action or effectively recommend such.

Number Supervised	Job Title	Extent of Supervision Exercised (Select those that apply from list above, a - h)

This position has no supervisory responsibility.

E. MINIMUM QUALIFICATIONS REQUIRED: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**Education and/or Experience**

Bachelor's Degree in chemistry, biology, physical or natural sciences, public/environmental health or related field from an accredited college or university approved by the Department of Employee Relations. Masters Degree in natural or physical sciences, public or environmental health desirable. Minimum undergrad coursework must include:

- 10 credits in chemistry in any of the areas of inorganic, organic physical or quantitative analysis;
- 6 credits biology, microbiology, physiology, anatomy or physics; AND
- 6 credits in 2 or more of the areas of algebra, trigonometry, analytic geometry or statistics

Language Skills

Ability to read, analyze, and interpret common scientific and technical journals, emergency response plans, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community.

Mathematical Skills

Ability to apply statistical concepts.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of data and instructions furnished in written, oral, diagram, or schedule form.

The above statements are intended to summarize the nature and level of work and typical responsibilities and duties being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities, duties, and tasks required of the position.

Computer Skills

To perform this job successfully, an individual should have knowledge of Internet software and Microsoft Office suite, including Access, Word, Excel, and Outlook.

Certificates, Licenses, Registrations

Valid driver's license must be maintained throughout employment. Registration as a Registered Sanitarian Environmental Health Professional in the State of Wisconsin within 2 years of appointment.

Other Skills and Abilities

Ability to build and maintain good working relationships with a multi-cultural, multi-disciplinary staff, managers, governmental officials, other agencies and the public. Ability to provide services in a culturally sensitive manner; Ability to prioritize and handle multiple tasks.

Other Qualifications

Properly insured personal vehicle for use on the job is required. Residency within the City of Milwaukee must be established within six months of date of hire and maintained throughout employment.

- F. PHYSICAL DEMANDS OF POSITION:** (List the physical demands which are representative of those that **must** be met to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions).

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand, walk, sit, and use hands to type and write. The employee must occasionally lift and/or move up to 10 pounds.

- G. ENVIRONMENTAL/WORKING CONDITIONS:** (List the environmental/working conditions which are essential functions of the job, especially any unpleasant or dangerous conditions. Include scheduling considerations such as on-call for emergencies, rotating shift. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.)

The noise level in the work environment is usually moderate. Incumbent may be required to participate on a 24-hour emergency on-call rotation schedule, including weekends, and including participation in an Incident Command System during a declared public health emergency.

Approximate Percentage of time performing field work: 35%

- H. EQUIPMENT USED:** (List equipment which is representative of that which would be used to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.)

Incumbent may be required to carry a pager, cellular phone, blackberry or similar communications device.

- I. SUPPLEMENTARY INFORMATION:** (Indicate any other information which further explains the importance, difficulty, or uniqueness of the position, such as its scope of responsibility related to finances, equipment, people, information, etc. Also indicate success factors such as a personal characteristics that contribute to an individual's ability to perform well in the job, and any other special considerations.)

- J. COMPETENCIES:** To perform the job successfully, an individual should demonstrate the following competencies:

Analytical – Synthesizes complex or diverse information; Collects and researches data; Uses intuition and experience to complement data; Designs work flows and procedures

Customer Service – Manages difficult or emotional customer situations; Responds promptly to customer needs; Solicits customer feedback to improve service; Responds to request for service and assistance; Meets commitments

Oral Communication – Speaks clearly and persuasively in positive and negative situations; listens and gets clarifications; Responds well to questions; Demonstrates group presentation skills; Participates in meetings

The above statements are intended to summarize the nature and level of work and typical responsibilities and duties being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities, duties, and tasks required of the position.

Teamwork – Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to a positive team spirit; Puts success of team above own interests; Able to build morale and group commitments to goals and objectives; Supports everyone's efforts to succeed

Diversity - Shows respect and sensitivity for cultural differences; educates others on the value of diversity; promotes a harassment-free environment.

Ethics – Treats people with respect; Keeps commitments; inspires the trust of others; Works with integrity and ethically; Upholds organizational values.

Judgment – Displays willingness to make decisions; Exhibits sound and accurate judgment; Supports and explains reasoning for decisions; Includes appropriate people in decision-making process; Makes timely decisions.

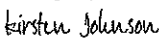
Safety and Security - Observes safety and security procedures; Determines appropriate action beyond guidelines; Reports potentially unsafe conditions; Uses equipment and materials properly.

Adaptability – Adapts to changes in the work environment; Manages competing demands; Changes approach or method to best fit the situation; Able to deal with frequent change, delays, or unexpected events.

Professional Development - Learns new skills on own initiative; Demonstrates understanding and interest in current trends and best practices in the field of discipline; Applies new skills and knowledge on the job; Evaluates own potentials/weaknesses and plans for improvement; has proficient skills in necessary computer applications.

Promoting Health and Preventing Disease - Obtains and interprets information regarding risk factors (both direct and contributing) to establish the determinants of community health status and factors that might be targeted for modification; Promotes health broadly defined as quality of life in community; Persuades and influences individuals and groups by increasing knowledge, shaping attitudes, and modifying behaviors towards disease prevention and intervention.

L. I believe that the statements made above in describing this job are complete and accurate:

	Emergency Preparedness Coordinator/Workforce Development	
_____ JOB DESCRIPTION WRITTEN BY	_____ TITLE	_____ DATE
DocuSigned by:  Kirsten Johnson	Health Commissioner	
_____ APPROVED BY	_____ TITLE	_____ DATE
_____ HEALTH PERSONNEL OFFICER	_____ DATE	

13.

The above statements are intended to summarize the nature and level of work and typical responsibilities and duties being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities, duties, and tasks required of the position.

 Reply  Reply All  Forward  IM




Thu 11/11/2021 12:56 PM

Henke, David A.

RE: Emergency Position Review for CSC

To  Biernat, Karen

 You replied to this message on 11/11/2021 1:49 PM.

If I didn't respond I apologize.

There are no requested changes at this time.

Thanks,

David

From: Biernat, Karen <KLBIERN@milwaukee.gov>
Sent: Thursday, November 11, 2021 12:55 PM
To: Henke, David A. <dhenke@milwaukee.gov>
Subject: FW: Emergency Position Review for CSC
Importance: High

Hi David,

I don't remember seeing a response from your department.
Can you please let me know today if there are any changes.
I plan to get this on the 12/7/21 CSC Agenda.

Thank you,
Karen

BOARD OF CITY SERVICE COMMISSIONERS MINUTES

REGULAR meeting of the Board of City Service Commissioners held TUESDAY, April 9, 2019, at 1:30 pm in Room 301-A of City Hall, 200 East Wells Street, Milwaukee, Wisconsin.

Commissioners	Francis Bock, President Marilyn Miller, Vice President - Excused Steve Smith Janet Cleary Jeremy Levinson - Excused
Staff	Maria Monteagudo, Commission Secretary Patrick McClain, Commission Attorney Karen Biernat, Administrative Services Coordinator

A quorum being present, President Bock called the meeting to order at 1:31pm.

The REGULAR MEETING MINUTES held on March 19, 2019, were APPROVED.

(Commissioners Cleary/Smith, unanimous)

The Commission APPROVED the following CLASSIFICATION REPORTS as submitted. (Sarah Trotter, Human Resource Representative, DER, was present to answer questions on these items.)

DEPARTMENT OF CITY DEVELOPMENT-PUBLIC HOUSING PROGRAMS

Current	Recommendation
Building Maintenance Mechanic II PR 7CN (\$40,160 - \$45,391) Four Positions FN: Recruitment is at \$40,639	Facilities Maintenance Mechanic PR 7HN (\$41,774 - \$52,049) Four Positions FN: Range of \$44,099 - \$57,007
Building Maintenance Mechanic I PR 7BN (\$35,376 - \$42,842) Underfill Title FN: Recruitment is at \$38,350	FN: Recruitment anywhere in the range based on experience and credentials with DER approval
Heating and Ventilating Mechanic II PR 7DN (\$37,314 - \$46,567) Two Positions FN: Recruitment is at \$41,700	HVAC Maintenance Technician PR 7NN (\$46,130 - \$65,098) Two Positions FN: Recruitment anywhere in the range based on experience and credentials with DER approval
Heating and Ventilating Mechanic I PR 7CN (\$40,160 - \$45,391) Underfill Title FN: Recruitment is at \$40,639	

DEPARTMENT OF PUBLIC WORKS-INFRASTRUCTURE SERVICES-BRIDGES AND BUILDINGS

Bridge Maintenance Manager PR 1HX (\$70,827 - \$99,154) One Position	Bridge Maintenance Manager PR 1IX (\$75,478 - \$105,669) One Position
Maintenance Technician III PR 3HN (\$43,733 - \$50,649) Two Positions FN: Recruitment is at \$44,459	HVAC Maintenance Technician – Senior PR 7ON (\$65,755 - \$65,839) Two Positions FN: Range of \$48,670 - \$67,616 FN: Recruitment anywhere in the range based on experience and credentials with DER approval

Maintenance Technician II PR 3GN (\$40,516 - \$48,248) Four Positions FN: Recruitment is at \$42,535	HVAC Maintenance Technician PR 7NN (\$46,130 - \$65,098) Four Positions FN: Recruitment anywhere in the range based on experience and credentials with DER approval
Maintenance Technician I PR 3FN (\$38,508 - \$47,171) Underfill Title FN: Recruitment is at \$41,700	
Facilities Control Specialist PR 3SN (\$62,060 - \$79,874) One Position FN: Recruitment up to \$72,898 with DER approval	Facilities Maintenance Supervisor PR 1EX (\$58,462 - \$81,844) One Position FN: Recruitment is at \$69,955

DEPARTMENT OF PUBLIC WORKS—WATER WORKS

Administration and Project Manager PR 1KX (\$85,757 - \$120,064) One Position	Water Works Administration Manager PR 1MX (\$97,420 - \$136,395) One Position
Water Plants Manager PR 1JX (\$80,442 - \$112,627) One Position	Water Plants Manager PR 1KX (\$85,757 - \$120,064) One Position FN: Recruitment anywhere in the range with approval of DER and Chair of Finance and Personnel
Water Plant Operations Manager PR 1HX (\$70,827 - \$99,154) One Position	Water Plants Operations Manager PR 1IX (\$75,478 - \$105,669) One Position FN: Recruitment is at \$85,000
Water Plant Maintenance Manager PR 1DX (\$54,865 - \$76,806) Two Positions	Water Plant Maintenance Manager PR 1GX (\$66,435 - \$93,010) Two Positions FN: Recruitment is at \$74,225
Water Plant Maintenance Supervisor PR 1CX (\$51,469 - \$72,063) One Position	Water Plants Maintenance Supervisor PR 1FX (\$62,338 - \$87,270) One Position FN: Recruitment is at \$72,020
Water Plant Steamfitter/HVAC Specialist PR 7JN (\$47,588 - \$57,877) Two Positions FN: Recruitment up to \$53,162 with DER approval	Water Plant HVAC Maintenance Technician PR 7QN (\$70,041 - \$70,503) Two Positions FN: Range of \$57,703 - \$72,738 FN: Recruitment anywhere in the range based on experience and credentials with DER approval
Water Works Steamfitter PR 7RN (\$66,327 - \$83,054) Three Positions FN: Recruitment anywhere in the range based on experience and credentials with DER approval	Water Plant Steamfitter PR 7RN (\$66,327 - \$83,054) Three Positions FN: Recruitment anywhere in the range based on experience and credentials with DER approval
Machine Repairperson PR 7JN (\$47,588 - \$57,877) 17 Positions	Water Plant Machine Repairperson PR 7QN (\$70,041 - \$70,503) 18 Positions FN: Range of \$57,703 - \$72,738 FN: Recruitment anywhere in the range based on experience and credentials with DER approval
Metal Fabricator PR 7HN (\$41,774 - \$52,049) One Position FN: Recruitment is at \$45,327	
Machinery Technician PR 7GN (\$41,096 - \$50,649) Underfill Title FN: Recruitment is at \$44,459	Water Plant Machinery Mechanic PR 7LN (\$49,921 - \$60,663) Underfill Title FN: Range of \$47,602 - \$61,046 FN: Recruitment anywhere in the range based on experience and credentials with DER approval

Facility Mechanic PR 7DN (\$37,314 - \$46,567) Underfill Title FN: Recruitment is at \$40,723	Water Plant Facility Mechanic PR 7HN (\$41,774 - \$52,049) Underfill Title FN: Range of \$44,099 - \$57,007 FN: Recruitment anywhere in the range based on experience and credentials with DER approval
--	---

HEALTH DEPARTMENT

Heating and Ventilating Mechanic III PR 7FN (\$39,138 - \$48,402) One Position FN: Recruitment is at \$43,401	HVAC Maintenance Technician PR 7NN (\$46,130 - \$65,098) Three Positions FN: Recruitment anywhere in the range based on experience and credentials with DER approval
Custodial Worker II – City Laborer PR 8DN (\$33,857 - \$40,450) Two Positions FN: Recruitment is at \$36,480	

LIBRARY

Library Facilities Manager PR 1EX (\$58,462 - \$81,844) One Position	Facilities Manager PR 1HX (\$70,827 - \$99,154) One Position
Building Maintenance Supervisor II PR 1BX (\$48,670 - \$67,616) One Position	Facilities Maintenance Supervisor PR 1EX (\$58,462 - \$81,844) One Position FN: Recruitment is at \$69,955
Heating and Ventilating Mechanic III PR 7FN (\$39,138 - \$48,402) One Position FN: Recruitment is at \$43,401	HVAC Maintenance Technician – Senior PR 7ON (\$65,755 - \$65,839) One Position FN: Range of \$48,670 - \$67,616 FN: Recruitment anywhere in the range based on experience and credentials with DER approval
Heating and Ventilating Mechanic II PR 7DN (\$37,314 - \$46,567) Two Positions FN: Recruitment is at \$41,700	HVAC Maintenance Technician PR 7NN (\$46,130 - \$65,098) Two Positions FN: Recruitment anywhere in the range based on experience and credentials with DER approval

HEALTH DEPARTMENT

Current	Recommendation
One New Position Position authority per CCFN 181270	Doula Program Manager PR 1EX (\$58,462 - \$81,844) One Position FN: Recruitment is at \$63,807
Four New Positions Position authority per CCFN 181270	Doula PR 2EN (\$45,306 - \$63,426) Four Positions

The Commission APPROVED the CLASSIFICATION REPORT OF PROBATIONARY PERIOD(S) as submitted. (Sarah Trotter, Human Resources Representative, DER was present to answer questions on these item.) NO ACTION REQUIRED

The Commission APPROVED the communication from the Assessor's Office requesting a TEMPORARY APPOINTMENT for Nancy Torkildson, Assessment Technician, from April 9, 2019 to July 9, 2019. (Steve Miner, Assessment Commissioner was present to answer questions on this item).

(Commissioners Cleary/Smith unanimous)

The Commission APPROVED the FINDINGS and DECISION for the Discharge Appeal Hearing of Jesus Renteria, Tire Repair Worker I, DPW.

(Commissioners Cleary/Smith unanimous)

The Commission APPROVED the FINDINGS and DECISION for the Discharge Appeal Hearing of Marvin Robinson, City Laborer, DPW.

(Commissioners Cleary/Smith unanimous)

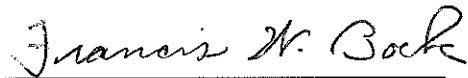
The Commission APPROVED the communication from the Department of Public Works to RE-EXEMPT the position of Engineer in Charge – Pay Range 1KX.

(Commissioners Cleary/Smith unanimous)

There being no further business, the meeting adjourned at 1:44 p.m.

(Commissioners Cleary/Smith, unanimous)

ATTEST:



FRANCIS BOCK
PRESIDENT



MARIA MONTEAGUDO
DIRECTOR, EMPLOYEE RELATIONS