

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: September 17, 2009

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: September 17, 2009

CSC-Status - Under Civil  
Service Unless Noted as  
Exempt (E)

Funding Source - 100%  
Operating Budget Unless  
Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill	Code
				Authorized	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
9334	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>		8/29/09	3	2	1	0	0		Int	x-2a
	<u>DEPT. OF EMPLOYEE RELATIONS</u>										
	Claims Adjuster										
9372-73	<u>FIRE DEPARTMENT</u> Deputy Chief (2 positions)	865	8/2/09 8/11/09	7	5	2	0	0		Int	x-1
9374-75	Battalion Chief (2 positions)	863	10/4/09	19	17	2	0	0		Int	x-1
9376	Fire Captain	857	10/4/09	54	52	1	1	0		Int	x-1
9377	Fire Lieutenant	856	10/4/09	160	158	1	1	0		Int	x-1
9378-80	Heavy Equipment Operator (3 positions)	853	8/9/09 8/9/09 8/22/09	183	180	3	0	0		Int	x-1
9355 9356-67 9368	<u>POLICE DEPARTMENT</u>		8/28/09  9/23/08	24 194 37	21 184 33	1 12 1	0 0 0	2 0 3		Int Int Int	x-1 x-1 x-1
	Captain of Police										
	Police Sergeant (12 positions)										
	Identification Technician	804									
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
9385	<u>DOA-BUDGET &amp; MANAGEMENT DIV.</u> Environmental Sustainability Director	12	8/26/09	1	1	1	0	0	Grant	Int	
9343	<u>EMPLOYES' RETIREMENT SYSTEM</u> Pension Accounting Specialist	6	8/22/09	5	4	1	0	0	Pension Trust	Int/Ext	x-2b
9344	<u>LIBRARY</u> Library Reference Assistant	504	8/30/09	19	18	1	0	0	CDBG	Int/Ext	x-6
9345	<u>DPW-PARKING FUND</u> Parking Operations Supervisor	5	TBD	1	0	1	0	0	Parking Fund	Int	x-3

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: September 17, 2009

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DPW-SEWER MAINTENANCE</u> BMPs for the Reduction of TSS in Stormwater SCADA Upgrade	\$700,000	\$700,000	<p>The 2009 Budget included \$600,000 to modernize the SCADA control system that monitors bypass pumps. DPW had originally requested \$1,000,000, but the funding was reduced due to an unverified cost estimate. The project has since been bid out and additional funding is needed to complete the project. Funding is available in the BMP capital account because DPW has not identified projects that are sufficiently cost effective at removing TSS.</p>

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters



Office of the Comptroller

W. Martin Morics, C.P.A.  
Comptroller

Michael J. Daun  
Deputy Comptroller

John M. Egan, C.P.A.  
Special Deputy Comptroller

Craig D. Kammholz  
Special Deputy Comptroller

Sept. 11th, 2009

The Honorable Common Council  
Committee on Finance and Personnel  
City of Milwaukee

Re: Common Council Contingent Fund Status

Dear Committee Members:

Attached is the current Common Council Contingent Fund Status report as updated by the recent Common Council resolutions adopted.

If you have any questions concerning this report, please contact Trang Dinh of my staff at extension 2293.

Very truly yours,

W. MARTIN MORICS  
Comptroller

WMM:td

Attachment

CC: City Clerk  
Budget Office  
LRB

# 2009 COMMON COUNCIL CONTINGENT FUND

## Status on 09/11/2009

### Funds Appropriated

2009 Adopted Budget 5,000,000.00

### Transfers authorized by prior Council meetings

Journal ID	Date	Year	Class	Bud Ref	Amount	Description
0000206099	1/1/2009	2009	C001	2009	5,000,000.00	2009 Approved Budget
0000208370	1/16/2009	2009	C001	2009	(850,000.00)	Res.081161 1/16/09 CF to S163
0000209961	2/10/2009	2009	C001	2009	(107,270.83)	Res. 080682 CF to S163
0000211079	3/3/2009	2009	C001	2009	(55,403.90)	Res.081432 CF to S163

### Remaining Reserved Commitments Authorized by prior Council meetings

None

Total Transfers & Reserved (1,012,674.73)

Balance Available on Sept. 11th, 2009 3,987,325.27

% Expended/Reserved Current status 20%

### Comparative Balance Available on Sept. 11th, of prior years

	<u>Balance</u>	<u>Budgeted</u>	<u>% Expended</u>
2004	4,474,318	5,000,000	11%
2005	4,989,134	5,000,000	0%
2006	4,497,000	5,500,000	18%
2007	2,472,000	5,500,000	55%
2008	4,368,349	5,000,000	13%
Average of prior years	4,160,160	5,200,000	20%



# City of Milwaukee

City Hall  
200 East Wells Street  
Milwaukee, WI 53202

## Meeting Agenda FINANCE & PERSONNEL COMMITTEE

**ALD. MICHAEL J. MURPHY, CHAIR**  
**Ald. Robert J. Bauman, Vice-Chair**  
**Ald. Joe Dudzik, Ald. Milele A. Coggs, and Ald. Nik Kovac**

**Staff Assistant, Terry MacDonald**  
**Phone: (414)-286-2233; Fax: (414) 286-3456, E-mail: [tmacdo@milwaukee.gov](mailto:tmacdo@milwaukee.gov)**

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Thursday, September 17, 2009

9:00 AM

Room 301-B, City Hall

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### Amended 9/10/09

1.     [090302](#)     Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.  
  
          Sponsors:     THE CHAIR  
          Attachments:   [Hearing Notice List](#)
  
2.     [090643](#)     Communication from the Department of Employee Relations requesting amendments to the Salary Ordinance.  
  
          Sponsors:     THE CHAIR  
          Attachments:   [Hearing Notice List](#)  
                              [Memo from Dept of Employee Relations](#)
  
3.     [090603](#)     Reappointment of Ken Krei to the Public Debt Commission by the Mayor. (4th Aldermanic District)  
  
          Sponsors:     THE CHAIR  
          Attachments:   [Appointment Letter](#)  
                              [Attendance Record](#)  
                              [Hearing Notice List](#)
  
4.     [090489](#)     Resolution approving a technical correction to Common Council Resolution Number 090338 to reflect that the grant project is a capital grant and not an operating grant.  
  
          Sponsors:     THE CHAIR  
          Attachments:   [Cover Letter](#)  
                              [Fiscal Note](#)  
                              [Hearing Notice List](#)
  
5.     [090526](#)     Resolution relative to application, acceptance and funding of a COPS Hiring Recovery Program Grant.  
  
          Sponsors:     THE CHAIR

**Attachments:**    [Fiscal Note](#)  
                          [Grant Budget Form](#)  
                          [Grant Analysis Form](#)  
                          [Fiscal Analysis](#)  
                          [Hearing Notice List](#)  
                          [Hearing Notice List](#)

*---May be referred from the Public Safety Committee*

*This item will include discussion of measures that will be taken to ensure transparency and accountability relating to the expenditure of American Recovery and Reinvestment Act funds received as a result of adoption of this file.*

6.        [090518](#)        Resolution authorizing application, acceptance, and funding of a Domestic Violence Liaison Project Grant.

**Sponsors:**        THE CHAIR  
**Attachments:**    [Fiscal Note](#)  
                          [Grant Analysis Form](#)  
                          [Grant Budget Form](#)  
                          [Fiscal Analysis](#)  
                          [Hearing Notice List](#)  
                          [Hearing Notice List](#)

*---May be referred from the Public Safety Committee*

7.        [090516](#)        Resolution relative to acceptance and funding of a Truancy Abatement and Burglary Suppression Grant.

**Sponsors:**        THE CHAIR  
**Attachments:**    [Fiscal Note](#)  
                          [Grant Analysis Form](#)  
                          [Grant Budget Form](#)  
                          [Fiscal Analysis](#)  
                          [Hearing Notice List](#)

*---May be referred from the Public Safety Committee*

8.        [090439](#)        Substitute resolution relative to application, acceptance and funding of the Bioterrorism Grant - Focus CRI from the State of Wisconsin Department of Health Services.

**Sponsors:**        THE CHAIR  
**Attachments:**    [Fiscal Note](#)  
                          [Cover Letter](#)  
                          [Grant Analysis Form](#)  
                          [Operating Grant Budget](#)  
                          [Hearing Notice List](#)  
                          [Hearing Notice List](#)

*---May be referred from the Public Safety Committee*

9.     [090440](#)     Substitute resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach DHS Grant from the State of Wisconsin Department of Health Services.
- Sponsors:**     THE CHAIR
- Attachments:**   [Fiscal Note](#)  
                              [Cover Letter](#)  
                              [Grant Analysis Form](#)  
                              [Operating Grant Budget](#)  
                              [Hearing Notice List](#)  
                              [Hearing Notice List](#)
- May be referred from the Public Safety Committee
10.    [090441](#)     Substitute resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.
- Sponsors:**     THE CHAIR
- Attachments:**   [Fiscal Note](#)  
                              [Cover Letter](#)  
                              [Grant Analysis Form](#)  
                              [Operating Grant Budget](#)  
                              [Hearing Notice List](#)  
                              [Hearing Notice List](#)
- May be referred from the Public Safety Committee
11.    [090442](#)     Substitute resolution relative to the application, acceptance and funding of the Plain Talk Milwaukee Initiative - United Way Grant.
- Sponsors:**     THE CHAIR
- Attachments:**   [Fiscal Note](#)  
                              [Cover Letter](#)  
                              [Grant Analysis Form](#)  
                              [Operating Grant Budget](#)  
                              [Hearing Notice List](#)  
                              [Hearing Notice List](#)
- May be referred from the Public Safety Committee
12.    [090584](#)     Substitute resolution amending Common Council File #081105 relative to the application, acceptance and funding of the 2009 Women, Infants and Children's Grant from the State of Wisconsin Department of Health Services.
- Sponsors:**     Ald. Donovan



**Attachments:**    [Fiscal Note](#)  
                          [Grant Analysis Form](#)  
                          [Operating Grant Budget](#)  
                          [Hearing Notice List](#)  
                          [Hearing Notice List](#)

*---May be referred from the Public Safety Committee*

13.    [090586](#)    Substitute resolution relative to application, acceptance and funding of the Insure the Uninsured Grant from the Department of Health & Human Services - Centers for Medicare & Medicaid Services.

**Sponsors:**    Ald. Donovan

**Attachments:**    [Fiscal Note](#)  
                          [Grant Analysis Form](#)  
                          [Operating Grant Budget](#)  
                          [Hearing Notice List](#)  
                          [Hearing Notice List](#)

*---May be referred from the Public Safety Committee*

14.    [090587](#)    Substitute resolution relative to application, acceptance and funding of the Public Health Emergency Response (PHER) Focus Area 1 Grant from the State of Wisconsin Department of Health Services.

**Sponsors:**    Ald. Donovan

**Attachments:**    [Fiscal Note](#)  
                          [Grant Analysis.doc](#)  
                          [Operating Grant Budget](#)  
                          [Hearing Notice List](#)  
                          [Hearing Notice List](#)

*---May be referred from the Public Safety Committee*

15.    [090589](#)    Substitute resolution amending Common Council File #051119 relative to the application, acceptance and funding of the Gorski Flu Grant from the Blood Research Institute of the Blood Center of Wisconsin.

**Sponsors:**    Ald. Donovan

**Attachments:**    [Fiscal Note](#)  
                          [Grant Analysis](#)  
                          [Hearing Notice List](#)  
                          [Hearing Notice List](#)

*---May be referred from the Public Safety Committee*

16.    [090556](#)    Substitute resolution authorizing the sale and issuance of general obligation notes and bonds in the aggregate amount of \$7,000,000 for Contingent Borrowing - for providing financial assistance to blight elimination, slum clearance, community development, redevelopment and urban renewal programs and projects under ss. 66.1105, 66.1301 to 66.1329 and 66.1331 to 66.1337.

**Sponsors:** THE CHAIR  
**Attachments:** [Cover Letter](#)  
[Fiscal Note](#)  
[Letter from Comptroller](#)  
[Hearing Notice List](#)

17. [090481](#) Communication from the Comptroller's Office relative to a report on Audit Activities.

**Sponsors:** THE CHAIR  
**Attachments:** [Report.pdf](#)  
[Cover Letter](#)  
[Hearing Notice List](#)

18. [090610](#) Communication from the Office of the Comptroller transmitting the 2008 Inventory Reserve Report for the year ended December 31, 2008.

**Sponsors:** THE CHAIR  
**Attachments:** [Report of Inventory Reserve Balances.doc](#)  
[Cover Letter](#)  
[Hearing Notice List](#)

19. [090508](#) Resolution increasing the 2009 budget appropriations for grant and aid fund, and special capital projects or purposes - grant and aid fund.

**Sponsors:** THE CHAIR  
**Attachments:** [Cover Letter](#)  
[Hearing Notice List](#)

20. [081695](#) Substitute resolution authorizing attendance at conventions, seminars and other travel.

**Sponsors:** THE CHAIR  
**Attachments:** [Fiscal note](#)  
[League of WI Municipalities 111th Annual Conference Brochure](#)

21. [090224](#) A substitute ordinance to further amend the 2009 rates of pay of offices and positions in the City Service.

**Sponsors:** THE CHAIR

22. [090225](#) An ordinance to further amend the 2009 offices and positions in the City Service.

**Sponsors:** THE CHAIR

23. The FINANCE & PERSONNEL COMMITTEE may convene into closed session, pursuant to s. 19.85(1)(e), Wis. Stats., for the purpose of formulating collective bargaining strategies.

The committee may thereafter reconvene in open session.

This meeting will be webcast live at [www.milwaukee.gov/channel25](http://www.milwaukee.gov/channel25).

Members of the Common Council and its standing committees who are not members of this committee may attend this meeting to participate or to gather information. Notice is given that this meeting may constitute a meeting of the Common Council or any of its standing committees, although they will not take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Council Services Division ADA Coordinator at 286-2998, (FAX)286-3456, (TDD)286-2025 or by writing to the Coordinator at Room 205, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Limited parking for persons attending meetings in City Hall is available at reduced rates (5 hour limit) at the Milwaukee Center on the southwest corner of East Kilbourn and North Water Street. Parking tickets must be validated in Room 205, (City Clerk's Office) or the first floor Information Booth in City Hall.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. Registered lobbyists appearing before a Common Council committee are required to identify themselves as such. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby).



## Legislation Details (With Text)

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**File #:** 090302      **Version:** 0

**Type:** Communication      **Status:** In Committee

**File created:** 7/7/2009      **In control:** FINANCE & PERSONNEL COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.

**Sponsors:**

**Indexes:** VACANCY REQUESTS

**Attachments:** Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
7/7/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

**Number**

090302

**Version**

ORIGINAL

**Reference**

**Sponsor**

THE CHAIR

**Title**

Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.

**Drafter**

CC-CC

TJM

6/29/09

**F&P FILE NUMBER: 090302**

[illegible]



## Legislation Details (With Text)

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**File #:** 090643      **Version:** 0

**Type:** Communication      **Status:** In Committee

**File created:** 9/22/2009      **In control:** FINANCE & PERSONNEL COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Communication from the Department of Employee Relations requesting amendments to the Salary Ordinance.

**Sponsors:** THE CHAIR

**Indexes:** SALARY ORDINANCE

**Attachments:** Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
9/22/2009	0	COMMON COUNCIL	ASSIGNED TO		

**Number**

090643

**Version**

ORIGINAL

**Reference**

**Sponsor**

THE CHAIR

**Title**

Communication from the Department of Employee Relations requesting amendments to the Salary Ordinance.

**Requestor**

DER

**Drafter**

CC

tjm

9/11/09





**Department of Employee Relations**

**Tom Barrett**  
Mayor

**Maria Monteagudo**  
Director

**Michael Brady**  
Employee Benefits Director

**Troy M. Hamblin**  
Labor Negotiator

TO: Terry MacDonald, Staff Assistant  
Finance and Personnel Committee  
Office of the City Clerk

FROM: Maria Monteagudo, Director   
Department of Employee Relations

DATE: September 11, 2009

RE: Communication requesting an Amendment to the Salary Ordinance

In the Salary Ordinance, under pay range 541, delete footnote "6" in its entirety.

In the Salary Ordinance, under pay range 572, add footnote "4/" to read as follows:

4/ Effective Pay Period 17, 2009, one position filled by Jeffery Berry to be paid rates consistent with Pay Range 556 for one year per the MOU.

These changes should be effective August 9, 2009, Pay Period 17.

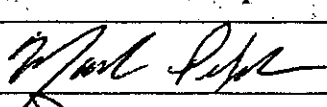
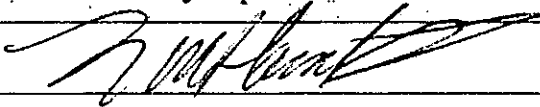

**Attachment**

C: Lynne Steffen  
Thomas Mishefske  
Nicole Fleck  
Chuck Schumacher

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY OF MILWAUKEE  
AND  
MILWAUKEE DISTRICT COUNCIL 48, AFSCME, AFL-CIO (Local 2754)

The City of Milwaukee (City) and the Milwaukee District Council 48, AFSCME, AFL-CIO, Local 2754 (Union) agree to the following exception to Article 25.36 of the 2004-2006 Labor Agreement:

1. Upon promotion to a Special Enforcement Inspector (PR 572), Jeffery Berry, shall remain red circled at step 6 of PR 556 (\$2,126.68 biweekly) for one year. After one year Mr. Berry shall be eligible to receive the increment pay associated with the Special Enforcement Inspector title as long he attains and maintains the proper certifications as laid out in Article 25.36 of the 2004-2006 Labor Agreement.
2. Upon the attainment of an increment biweekly pay that is greater then Mr. Berry's red circled biweekly rate of pay the red circle rate of pay will no longer be applicable.
3. Should Mr. Berry choose not to maintain the required certifications under Article 25.36 in order to attain the increment pay he will be returned to step 5 of PR 572 not his previous red circle step 6 of PR 556.
4. Dated: 9/4/09

Union Representatives	City Representatives
	
	Nicole M. Fleck

**F&P FILE NUMBER: 090643**

[illegible]



## Legislation Details (With Text)

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**File #:** 090603      **Version:** 0

**Type:** Appointment      **Status:** In Committee

**File created:** 9/1/2009      **In control:** FINANCE & PERSONNEL COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Reappointment of Ken Krei to the Public Debt Commission by the Mayor. (4th Aldermanic District)

**Sponsors:** THE CHAIR

**Indexes:** APPOINTMENTS, PUBLIC DEBT COMMISSION

**Attachments:** Appointment Letter, Attendance Record, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

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**File #:** 090603      **Version:** 0

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**Number**

090603

**Version**

ORIGINAL

**Reference**

**Sponsor**

THE CHAIR

**Title**

Reappointment of Ken Krei to the Public Debt Commission by the Mayor. (4th Aldermanic District)

**Requestor**

Mayor

**Drafter**

CC

dkf

9/1/09

September 1, 2009

To the Honorable, the Common Council  
of the City of Milwaukee

Honorable Members of the Common Council:

I am pleased to reappoint Mr. Ken Krei, 318 East Chicago Street, #4A, Milwaukee, Wisconsin, 53202 to the Public Debt Commission. This reappointment is pursuant to Section 15-01 of the Milwaukee City Charter. Mr. Krei's term will commence upon taking of the oath of office.

I trust this reappointment will have the approval of your Honorable Body.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tom Barrett". The signature is written in dark ink and is positioned above the printed name and title.

Tom Barrett  
Mayor

**F&P FILE NUMBER: 090603**

[illegible]



## Legislation Details (With Text)

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**File #:** 090489      **Version:** 0

**Type:** Resolution      **Status:** In Committee

**File created:** 9/1/2009      **In control:** PUBLIC WORKS COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Resolution approving a technical correction to Common Council Resolution Number 090338 to reflect that the grant project is a capital grant and not an operating grant.

**Sponsors:** THE CHAIR

**Indexes:** GRANTS, MILWAUKEE METROPOLITAN SEWERAGE DISTRICT, PUBLIC BUILDINGS, PUBLIC LIBRARY

**Attachments:** Cover Letter, Fiscal Note, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		



**Number**

090489

**Version**

ORIGINAL

**Reference**

090338

**Sponsor**

THE CHAIR

**Title**

Resolution approving a technical correction to Common Council Resolution Number 090338 to reflect that the grant project is a capital grant and not an operating grant.

**Analysis**

This resolution approves a technical correction to the Project/Grant and Fund numbers stated in Common Council Resolution Number 090338, adopted by the Common Council on July 28, 2009.

**Body**

Whereas, Common Council Resolution Number 090338, adopted July 28, 2009 approved the acceptance and funding of a 2009 Stormwater Best Management Practices Partnership grant from the Milwaukee Metropolitan Sewerage District for the Central Library annex green roof project; and

Whereas, The City Comptroller requested a technical correction to the Project/Grant and Aid Fund stated in Common Council Resolution Number 090338 to reflect that the grant project is capital grant and not an operating grant; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that Common Council Resolution Number 090338, adopted July 28, 2009 is technically corrected to reflect that Project/Grant Number GR0000900000 and Fund Number 0150 are corrected to Project/Grant Number SP032090100 and Fund Number 0306; and, be it

Further Resolved, That all other aspects of Common Council Resolution Number 090338 shall remain unchanged.

**Requestor**

Milwaukee Public Library

**Drafter**

LRB09332-1

AEH

8/6/2009



Paula A. Kiely  
*Director*

August 10, 2009

City of Milwaukee  
The Honorable Common Council  
200 E. Wells Street  
City Hall, Room 205  
Milwaukee, WI 53202

Dear Common Council Member:

The attached resolution, File Number 090489, approves a technical correction to Common Council Resolution Number 090338 to reflect that the grant from the Milwaukee Metropolitan Sewage District is a capital grant not an operating grant. No change in expenditures is anticipated.

Sincerely,

A handwritten signature in cursive script, reading 'Paula A. Kiely'.

Paula A. Kiely  
Library Director

Attachment

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE August 10, 2009

FILE NUMBER:

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Resolution approving a technical correction to Common Council Resolution Number 090338 to reflect that the grant from the Milwaukee Metropolitan Sewage District is a capital grant not an operating grant.

B) SUBMITTED BY (Name/title/dept./ext.): Taj Schoening/Business Operations Manager/Milwaukee Public Library/3024

C) CHECK ONE: ☐ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES  
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☒ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)  
☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)  
☐ PERM. IMPROVEMENT FUNDS (PIF) ☐ GRANT & AID ACCOUNTS (G & AA)  
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:					
TOTALS					

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN ANNUAL BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT SEPARATELY.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

**F&P FILE NUMBER: 090489**

[illegible]



## Legislation Details (With Text)

---

**File #:** 090526      **Version:** 0

**Type:** Resolution      **Status:** In Committee

**File created:** 9/1/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Resolution relative to application, acceptance and funding of a COPS Hiring Recovery Program Grant.

**Sponsors:** THE CHAIR

**Indexes:** CRIME PREVENTION, FEDERAL GRANTS, POLICE DEPARTMENT

**Attachments:** Fiscal Note, Grant Budget Form, Grant Analysis Form, Fiscal Analysis, Hearing Notice List, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

**Number:**

090526

**Version:**

ORIGINAL

**Sponsor:**

THE CHAIR

**Title:**

Resolution relative to application, acceptance and funding of a COPS Hiring Recovery Program Grant.

**Analysis:**

This resolution authorizes the Milwaukee Police Department to apply for, accept, and fund a COPS Hiring Recovery Program (SHRP) Grant from the U.S. Department of Justice, Office of Community Oriented Policing Services through the American Recovery and Reinvestment Act of 2009 in the amount of \$10,298,750 with a city share of \$ -0- and a grantor share of \$10,298.750. The purpose of this project is to hire 50 additional police officers to enhance community policing efforts.

**Body:**

Whereas, Under the terms of CFDA #16.710, the City of Milwaukee appears to be eligible for grant funds from the U.S. Department of Justice, Office of Community Oriented Policing Services through the American Recovery and Reinvestment Act of 2009; and

Whereas, The operation of this grant from 07/01/09 to 06/30/12 would cost \$10,298,750, of which 100% would be provided by the grantor, and

Whereas, The Milwaukee Police Department will hire 50 new officers for enhanced community policing efforts, and

Whereas, The Milwaukee Police Department is required to maintain these 50 police officer positions for a minimum of 12 months following the 36-month federal funding period; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the U.S. Department of Justice, Office of Community Oriented Policing Services through the American Recovery and Reinvestment Act of 2009 is authorized and the Police Department shall accept this grant without further approval unless the terms of the grant change as indicated in Section 304-81, Milwaukee Code of Ordinances; and, be it

Further Resolved, that the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects, the following amount for the program titled: COPS Hiring Recovery Grant

<u>Project/Grant</u>	<u>Fund</u>	<u>Org</u>	<u>Program</u>	<u>BY</u>	<u>Subclass</u>	<u>Account</u>
GR0000900000	0150	9990	0001	0000	R999	000600

<u>Project</u>	<u>Amount</u>
Grantor Share	\$10,298,750

2. Create the necessary Grant and Aid Project/Grant and Project/Grant levels; budget against these

Project/Grant values the amount required under the grant agreement;

3. Establish the necessary City Share Project Values; and, be it

Further Resolved, That these funds are budgeted for the Milwaukee Police Department which is authorized to:

1. Expend from the amount budgeted for specified purposes as indicated in the grant budget and incur costs consistent with the award date;

2. Transfer funds within the project budget as long as the amount expended for each specific purpose does not exceed the amount authorized by the budget by 10 percent; and be it

Further Resolved That the Common Council directs that the 2009 positions ordinance, C.C. File 080522 should be amended to add footnote (P) as follows:

Footnote (P)  
POLICE DEPARTMENT  
OPERATIONS DECISION UNIT  
COPS Hiring Recovery Program (CHRP) Grant.  
50 grant funded police officer positions to expire  
6/30/12 and maintained for a period of not less  
than 12-months following the end of the grant unless  
the grant is extended.

**Drafter:**  
Milwaukee Police Department  
Vlj:klb  
08/21/09

## CITY OF MILWAUKEE FISCAL NOTE

CC-170 (REV.6/86)  
Ref: GENFISCALNT.MST

A) DATE: August 21, 2009

FILE NUMBER:

☒ Original Fiscal Note    ☐ Substitute

SUBJECT: COPS Hiring Recovery Grant

B) SUBMITTED BY (name/title/dept./ext.): Barbara Butler, Budget Manager, Milwaukee Police Department, 935-7452

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES.  
 ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST  
 ANTICIPATED COSTS IN SECTION G BELOW.  
 NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: DEPARTMENTAL ACCOUNT (DA)      CONTINGENT FUND (CF)  
 CAPITAL PROJECTS FUND (CPF)      SPECIAL PURPOSE ACCOUNTS (SPA)  
 PERM. IMPROVEMENT FUNDS (PIF)      ☒ GRANT & AID ACCOUNTS (G & AA)  
 OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:			7,802,083	7,802,083	
FRINGES:			2,496,667	2,496,667	
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:					
TOTALS			10,298,750	10,298,750	

FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN ANNUAL BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX  
 BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT SEPARATELY

1-3 YEARS	3-5 YEARS	
1-3 YEARS	3-5 YEARS	
1-3 YEARS	3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:


H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:


PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE



# CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: COPS Hiring Recovery Program

PROJECT/PROGRAM YEAR: 7/1/09 – 6/30/12

CONTACT PERSON: Barb Butler, Budget Manager

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
50		<b>PERSONNEL COSTS</b> <b>Police Officers (FT)</b>		7,802,083			7,802,083
		<b>TOTAL PERSONNEL COSTS</b>		7,802,083			7,802,083
		<b>FRINGE BENEFITS (32%)</b>		2,496,667			2,496,667
		<b>TOTAL FRINGE BENEFITS</b>		2,496,667			2,496,667
		<b>SERVICES</b>					
		<b>TOTAL SERVICES</b>					
		<b>TOTAL INDIRECT COSTS</b>					
		<b>TOTAL COSTS</b>		10,298,750			10,298,750

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: *Milwaukee Police Department*

Contact Person & Phone No: *Barb Butler 414-935-7452*

### Category of Request

- |  |                           |
|--|---------------------------|
| <input checked="" type="checkbox"/> New Grant                |                           |
| <input type="checkbox"/> Grant Continuation                  | Previous Council File No. |
| <input type="checkbox"/> Change in Previously Approved Grant | Previous Council File No. |

Project/Program Title: *COPS Hiring Recovery Program Grant*

Grantor Agency: *U.S. Department of Justice, Office of Community Oriented Policing Services*

Grant Application Date: *N/A*

Anticipated Award Date: *7/28/09*

### Please provide the following information:

**1. Description of Grant Project/Program (Include Target Locations and Populations):**

*The purpose of this grant is to hire 50 police officers for enhanced community policing efforts.*

**2. Relationship to City-wide Strategic Goals and Departmental Objectives:**

*Public safety.*

**3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):**

*N/A*

**4. Results Measurement/Progress Report (Applies only to Programs):**

*N/A*

**5. Grant Period, Timetable and Program Phase-out Plan:**

*7/1/2009 to 6/30/2012 with position maintenance for a period of not less than 12 months following the end of the grant period.*

**6. Provide a List of Subgrantees:**

*N/A*

**7. If Possible, Complete Grant Budget Form and Attach.**

## LRB – RESEARCH AND ANALYSIS SECTION

**PUBLIC SAFETY COMMITTEE  
ITEM 5, FILE #090526**

**SEPTEMBER 16, 2009**

**File #090526 authorizes the application, acceptance and funding of a COPS Hiring Recovery Program Grant, administered by the United States Department of Justice – Community Oriented Policing Services, in the amount of \$10,298,750. Proceeds will be used to fund the salary and fringe benefits of 50 “new hire” police officers for a period of 3 years. While technically a 100% donor funded grant, the City is required to maintain these positions for at least one year upon expiration of the 36-month federal funding period. Monies for this grant are provided through the American Recovery and Reinvestment Act of 2009.**

### **BACKGROUND**

As part of the American Recovery and Reinvestment Act of 2009, the COPS Hiring Recovery Program is a \$1 billion competitive grant program designed to address the full-time sworn officer needs of state, local and tribal law enforcement agencies nationwide. Administered through the Department of Justice, the goal of the program is to help the nation’s law enforcement agencies add and retain the manpower needed to fight crime more efficiently through community policing. Application criteria laid out three specific options for award funding:

- 1) for the hiring of new police officers;
- 2) to rehire police officers who had been laid off; or
- 3) to rehire/retain police officers who were identified and on a dated list for layoff.

The Department of Justice used indicators of economic distress, such as foreclosures and unemployment, along with reported rates of violent and serious crime, to decide which requests to fund. In the end, the DOJ received over 7,200 applications for more than 39,000 police officer positions, representing a total of \$8.3 billion in requested funding.

### **DISCUSSION**

The Police Department applied for 84 police officer positions through this program. However, due to the aforementioned high number of requests for this grant, the department was ultimately awarded 50 positions. It should be noted that no law enforcement agency in the country was awarded more than the 50 positions granted to the Milwaukee Police Department.

The 50 new police officers hired with grant proceeds will be used to offset the effects of normal attrition in the Police Department, thereby maintaining effective sworn strength.

### **FISCAL IMPACT**

Acceptance of this \$10,298,750, 3-year grant requires no city participation and has no current impact on the tax levy. However, as a condition of acceptance, the City is required to maintain the 50 footnoted positions for a period of not less than 12 months upon grant expiration. This requirement will be reflected in the Positions Ordinance.

cc: Marianne Walsh  
W. Martin Morics  
Judy Pal  
Barbara Butler  
John Ledvina

Prepared by:  
Michael Talarczyk  
Legislative Fiscal Analyst  
286-8661  
September 9, 2009

**NOTICES SENT TO FOR FILE 090523-090526:**

[illegible]

**F&P FILE NUMBER: 090526**

[illegible]



## Legislation Details (With Text)

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**File #:** 090518      **Version:** 0

**Type:** Resolution      **Status:** In Committee

**File created:** 9/1/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Resolution authorizing application, acceptance, and funding of a Domestic Violence Liaison Project Grant.

**Sponsors:** THE CHAIR

**Indexes:** CRIME PREVENTION, DOMESTIC VIOLENCE, STATE GRANTS

**Attachments:** Fiscal Note, Grant Analysis Form, Grant Budget Form, Fiscal Analysis, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

**Number:**

090518

**Version:**

ORIGINAL

**Reference:**

**Sponsor:**

THE CHAIR

**Title:**

Resolution authorizing application, acceptance, and funding of a Domestic Violence Liaison Project Grant.

**Analysis:**

This resolution authorizes the Milwaukee Police Department to apply for, accept, and fund a Violence Against Women Act Grant from the US Department of Justice, through the Wisconsin Office of Justice Assistance in the amount of \$60,985 with a grantor share of \$45,739 and a city share of \$15,246.00. The purpose of the project is to enhance programs and services for victims of domestic violence in the City of Milwaukee by continuing to employ one exempt Administrative Services Specialist position. This position will assist domestic violence victims with short term care needs, following a domestic violence incident.

**Body:**

Whereas, The City of Milwaukee appears to be eligible for grant funds from the US Department of Justice, through the Wisconsin Office of Justice Assistance for a Domestic Violence Liaison Project Grant; and

Whereas, The operation of this program from July 1, 2009 to June 30, 2010 would cost \$60,985, of which \$45,739.00 (75%) would be provided by the grantor and \$15,246.00 (25%) would be provided by the city; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the Police Department is authorized to accept the grant without further approval unless its terms change as indicated in Section 304-81, Milwaukee Code of Ordinances; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled Domestic Violence Liaison Project Grant:

<u>Project/Grant</u>	<u>Fund</u>	<u>Org</u>	<u>Program</u>	<u>BY</u>	<u>Subclass</u>	<u>Account</u>
GR0000900000	0150	9990	0001	0000	R999	000600

<u>Project</u>	<u>Amount</u>
Grantor Share	\$45,739

2. Create the necessary Grant and Aid Project/Grant and Project/Grant levels; budget against these Project/Grant values the amounts required under the grant agreement;

3. Establish the necessary City share Project Values; and, be it

Further Resolved, That these funds are budgeted for the Milwaukee Police Department which is authorized to:

1. Expend from the amount budgeted for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Transfer funds within the project budget as long as the amount expended for each specific purpose does not exceed the amount authorized by the budget by 10 percent; and, be it

Further Resolved, That the 2009 Positions Ordinance be amended as follows to reflect the change in footnote (A):

(A) Domestic Violence Liaison Project Grant. Position authority to expire 06/30/10 unless the Domestic Violence Liaison Project Grant funding is extended.

**Drafter:**

Police Department

Vlj/klb

08/18/09



CITY OF MILWAUKEE FISCAL NOTE

CC-170 (REV.6/86)  
Ref: GENFISCALNT.MST

A) DATE: August 18, 2009

FILE NUMBER:  
☒ Original Fiscal Note      ☐ Substitute

SUBJECT: Domestic Violence Liaison Project Grant

B) SUBMITTED BY (name/title/dept./ext.): Barbara Butler, Budget Manage (Police Department), 935-7452

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES.  
ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: DEPARTMENTAL ACCOUNT (DA)      CONTINGENT FUND (CF)  
CAPITAL PROJECTS FUND (CPF)      SPECIAL PURPOSE ACCOUNTS (SPA)  
PERM. IMPROVEMENT FUNDS (PIF)      ☒ GRANT & AID ACCOUNTS (G & AA)  
OTHER (SPECIFY)

E)	PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
	SALARIES/WAGES:			44,534	33,401	
	FRINGES:			15,451	11,588	
	MATERIALS:					
	NEW EQUIPMENT:					
	EQUIPMENT REPAIR:					
	OTHER:			1,000	750	
	TOTALS			60,985	45,739	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN ANNUAL BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX  
BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT SEPARATELY.

1-3 YEARS	3-5 YEARS	
1-3 YEARS	3-5 YEARS	
1-3 YEARS	3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:  
The City will provide \$15,246 as an in-kind contribution.

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

**Department/Division:** Milwaukee Police Department

**Contact Person & Phone No:** Barb Butler, 935-7452

**Category of Request**

- ☐ New Grant
- ☒ Grant Continuation
- ☐ Change in Previously Approved Grant

**Previous Council File No.** 080415

**Previous Council File No.**

**Project/Program Title:** Domestic Violence Liaison Project Grant

**Grantor Agency:** State of Wisconsin Department of Justice, Office of Justice Assistance

**Grant Application Date:** 03/03/09

**Anticipated Award Date:** 06/23/09

**Please provide the following information:**

**1. Description of Grant Project/Program (Include Target Locations and Populations):**

This grant funds a Domestic Violence Liaison (DVL) position. This person provides crisis response and on going case management to domestic violence victims and connects victims with services immediately following an incident. The DVL also assists victims with safety planning, obtaining restraining orders, improving victim accessibility to community agency services, the criminal justice system, and other necessary services in order to improve victim safety and offender accountability.

**2. Relationship to City-wide Strategic Goals and Departmental Objectives:**

Public safety.

**3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):**

**4. Results Measurement/Progress Report (Applies only to Programs):**

**5. Grant Period, Timetable and Program Phase-out Plan:**

07/01/09 – 06/30/10

**6. Provide a List of Subgrantees:**

N/A

**7. If Possible, Complete Grant Budget Form and Attach.**

# CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Domestic Violence Liaison Project Grant

PROJECT/PROGRAM YEAR: 07/01/09 – 06/30/10

CONTACT PERSON: Barbara Butler, Budget Manager

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
	1	<b>PERSONNEL COSTS</b> Administrative Services Specialist (FT) (exempt position)	001	33,401	11,133		44,534
		<b>TOTAL PERSONNEL COSTS</b>		\$33,401	\$11,133		\$44,534
		<b>FRINGE BENEFITS</b> \$44,534 x .32 = 14,251 Parking \$100.00 X 12 = \$1,200		10,388 1,200	3,863		14,251 1,200
		<b>TOTAL FRINGE BENEFITS</b>		\$11,588	\$3,863		\$15,451
		<b>TRAVEL/TRAINING</b> Conference		750.00	250		1,000
		<b>TOTAL SERVICES</b>		\$750	\$250		\$1,000
		<b>TOTAL COSTS</b>		\$45,739	\$15,246		\$60,985

**LRB – RESEARCH AND ANALYSIS SECTION****PUBLIC SAFETY COMMITTEE  
ITEM 11, FILE #090518****SEPTEMBER 16, 2009**

**File #090518 authorizes the application, acceptance and funding of a Domestic Violence Liaison Project grant from the U.S. Department of Justice in the amount of \$60,985, with a grantor share of \$45,739 (75%) and City participation of \$15,246 (25%). This continuing grant funds the salary and benefits of a civilian Administrative Services Specialist position (Salary Grade 1) for the period July 1, 2009 through June 30, 2010. The position assists domestic violence victims with short-term care needs following a domestic violence incident.**

**BACKGROUND**

Administered through the Wisconsin Office of Justice Assistance, this grant has been funding the Administrative Services Specialist position since January 1, 2006. Working within the Sensitive Crimes Division of the Criminal Investigation Bureau, this position effectively functions as a Domestic Violence Liaison (“DVL”). In this capacity, the DVL provides crisis response and on-going case management to domestic violence victims and connects victims with services immediately following an incident. The DVL also assists victims with safety planning, obtaining restraining orders, improving victim accessibility to community agency services, the criminal justice system, and other necessary services in order to improve victim safety and offender accountability.

Past funding history for this grant is detailed in the chart below. City participation has varied between 20% and 25%.

<i>File</i>	<i>Grant Period</i>	<i>Grantor Share</i>	<i>City Share</i>	<i>Total</i>
#051527	1/01/06 – 6/30/06	\$26,476	\$6,619	\$33,095
#060395	7/01/06 – 6/30/07	\$41,897	\$13,907	\$55,804
#070525	7/01/07 – 6/30/08	\$45,619	\$11,405	\$57,024
#080415	7/01/08 – 6/30/09	\$44,413	\$14,804	\$59,217

**DISCUSSION**

This file continues funding the Administrative Services Specialist position for the period July 1, 2009 through June 30, 2010. Participation is allocated as follows:

<i>Line Description</i>	<i>Grantor Share</i>	<i>City Share</i>	<i>Total</i>
Salary	\$33,401	\$ 11,133	\$44,534
Fringe Benefits	10,388	3,863	14,251
Parking	1,200	0	1,200
Conference	750	250	1,000
<b>Total</b>	<b>\$45,739</b>	<b>\$15,246</b>	<b>\$60,985</b>

**FISCAL IMPACT**

Adoption of this resolution and continued participation in the Domestic Violence Liaison Project requires City in-kind participation of \$15,246. The Positions Ordinance shall be amended to reflect that position authority for the Administrative Services Specialist position will expire on June 30, 2010 unless the grant is again extended.

cc: Marianne Walsh  
W. Martin Morics  
Judy Pal  
Barbara Butler  
John Ledvina

Prepared by:  
Michael Talarczyk  
Legislative Fiscal Analyst  
286-8661  
September 9, 2009

**NOTICES SENT TO FOR FILE 090518:**

[illegible]



## Legislation Details (With Text)

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**File #:** 090516      **Version:** 0

**Type:** Resolution      **Status:** In Committee

**File created:** 9/1/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Resolution relative to acceptance and funding of a Truancy Abatement and Burglary Suppression Grant.

**Sponsors:** THE CHAIR

**Indexes:** AGREEMENTS, CRIME PREVENTION, MILWAUKEE PUBLIC SCHOOLS

**Attachments:** Fiscal Note, Grant Analysis Form, Grant Budget Form, Fiscal Analysis, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number:

090516

Version:

ORIGINAL

Sponsor:

THE CHAIR

Title:

Resolution relative to acceptance and funding of a Truancy Abatement and Burglary Suppression Grant.

#### Analysis

This resolution authorizes the Milwaukee Police Department to apply for, accept, and fund a Truancy Abatement and Burglary Suppression Grant from the Milwaukee Public Schools, in the amount of \$520,786, with a City share of \$200,786 and a grantor share of \$320,000. Milwaukee Public Schools has the responsibility to provide funding for the program per State Statute. The purpose of the program is to work in the areas of truancy abatement and burglary suppression. The grant authorizes six police officer positions. This is a continuing grant.

#### BODY:

Whereas, The City of Milwaukee appears to be eligible for grant funds from the Milwaukee Public Schools for a Truancy Abatement and Burglary Suppression (TABS) Grant; and

Whereas, The City of Milwaukee may enter into an intergovernmental cooperation agreement with the Milwaukee Public Schools; and

Whereas, The operation of this grant from 07/01/09 to 6/30/10 would cost \$520,786 of which \$200,786 (38%) would be provided by the city and \$320,000 (62%) would be provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the application to the Milwaukee Public Schools is authorized, and the Police Department shall accept this grant without further approval unless the terms of the grant change as indicated in Section 304-81, Milwaukee Code of Ordinances; and, be it

Further Resolved, That the appropriate City officials are authorized to renew the expiring intergovernmental cooperation agreement with the Milwaukee Public Schools for TABS services; and

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue- Grant and Aid Projects, the following amounts for the program titled: Truancy Abatement and Burglary Suppression (TABS) Grant:

<u>Project/Grant</u>	<u>Fund</u>	<u>Org</u>	<u>Program</u>	<u>BY</u>	<u>Subclass</u>	<u>Account</u>
GR0000900000	0150	9990	0001	0000	R999	000600

<u>Project</u>	<u>Amount</u>
Grantor Share	\$320,000

2. Create the necessary Grant and Aid Project/Grant and Project/Grant levels; budget against these Project/Grant values the amount required under the grant agreement; and

3. Establish the necessary City Share Project Values; and, be it

Further Resolved, That these funds are budgeted for the Milwaukee Police Department which is authorized to:

1. Expend from the amount budgeted for specified purposes as indicated in the grant budget and incur costs consistent with the award date; and, be it

Further Resolved, that the 2009 Positions Ordinance be amended as follows:

POLICE DEPARTMENT

Amend footnote (F) to read as follows: Truancy Abatement Grant: Six positions to expire 6/30/2010 unless grant funding from the Milwaukee Public Schools continues.

Drafter:  
Milwaukee Police Department  
Vlj/klb  
08/21/09



CC-170 (REV.6/86)  
Ref: GEN\FISCALNT.MST

☒ Original Fiscal Note

**H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:**

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

**Department/Division:** Milwaukee Police Department

**Contact Person & Phone No:** Barb Butler, 935-7452

### Category of Request

☐ New Grant

☒ Grant Continuation

☐ Change in Previously Approved Grant

**Previous Council File No.** 080632

**Previous Council File No.**

**Project/Program Title:** Truancy Abatement and Burglary Suppression (TABS)

**Grantor Agency:** Milwaukee Public Schools

**Grant Application Date:** N/A

**Anticipated Award Date:** N/A

**Please provide the following information:**

#### 1. Description of Grant Project/Program (Include Target Locations and Populations):

This grant continues to reimburse MPD's costs of six officers salaries and overtime up to a limit of \$320,000 in providing TABS related duties according to the Intergovernmental Agreement.

#### 2. Relationship to City-wide Strategic Goals and Departmental Objectives:

Public safety.

#### 3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

#### 4. Results Measurement/Progress Report (Applies only to Programs):

#### 5. Grant Period, Timetable and Program Phase-out Plan:

07/01/09 – 06/30/10

#### 6. Provide a List of Subgrantees:

N/A

#### 7. If Possible, Complete Grant Budget Form and Attach.

# CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Truancy Abatement and Burglary Suppression (TABS)

PROJECT/PROGRAM YEAR: 07/01/09 – 06/30/10

CONTACT PERSON: Barb Butler, Budget Manager

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
	6	<b>PERSONNEL COSTS</b> Police Officers (FT) Overtime		227,273 20,000	152,110		379,383 20,000
		<b>TOTAL PERSONNEL COSTS</b>		247,273	152,110		399,383
		<b>FRINGE BENEFITS (32%)</b>		72,727	48,676		121,403
		<b>TOTAL FRINGE BENEFITS</b>		72,727	48,676		121,403
		<b>SERVICES</b>					
		<b>TOTAL SERVICES</b>					
		<b>INDIRECT COSTS</b>					
		<b>TOTAL INDIRECT COSTS</b>					
		<b>TOTAL COSTS</b>		320,000	200,786		520,786

## LRB – RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE  
ITEM 13, FILE #090516

SEPTEMBER 16, 2009

**File #090516 authorizes the application, acceptance and funding of a Truancy Abatement and Burglary Suppression (“TABS”) Grant from the Milwaukee Board of School Directors (“MPS”) in the amount of \$520,786, with a grantor share of \$320,000 (61.5%) and a City share of \$200,786 (38.5%). Per a continuing Intergovernmental Agreement between MPS and the City, the TABS grant provides funding for the salaries and fringe benefits of 6 full-time police officers, with 4 officers assigned to truancy abatement and burglary suppression and the other 2 officers assigned to either the Mary Ryan Branch or Don and Sallie Davis Branch youth service center. Funds from the grant cover the period July 1, 2009 through June 30, 2010.**

### **BACKGROUND**

- ***TABS Program***

In 1993, the Truancy Abatement Burglary Suppression Program (“TABS”) was established to confront the issue of truancy and juvenile crime in the city of Milwaukee. The TABS program began as a collaborative effort between the City, MPS, the Boys and Girls Club of Greater Milwaukee and the Milwaukee County Sheriff’s Department.

Initially funded by the State of Wisconsin, financial responsibility for the TABS Program was transferred to MPS via state statute effective July 1, 1996. As delineated in Chapter 119 of the Wisconsin Statutes, MPS is directed to do the following:

- The board shall pay the city a sum sufficient to pay the costs of salaries and fringe benefits of 4 law enforcement officers to work on truancy abatement and burglary suppression on a full-time basis.
- The board shall establish 2 youth service centers for the counseling of children who are taken into custody for being absent from school without an acceptable excuse. The board shall contract with the boys and girls clubs of Greater Milwaukee for the operation of the centers.

The 4 police officers assigned to truancy abatement and burglary suppression patrol the City, respond to calls of suspected truancy, make investigative stops of suspected truant, check to ensure that the youths are not wanted for criminal offenses and convey those youths who are identified as truant to either the Mary Ryan Branch (3000 N. Sherman Blvd.) or Don and Sallie Davis Branch (1975 S. 24<sup>th</sup> St.) of the Boys and Girls Club of Greater Milwaukee.

Prior to the 2003-2004 school year, MPS contracted with the Sheriff’s Department to provide one deputy sheriff at the Mary Ryan Branch and one deputy sheriff at the Don and Sallie Davis Branch. Beginning with the 2003-2004 school year, the Milwaukee Police Department took over these responsibilities.

- ***State of Wisconsin Legislative Audit Bureau Report***

In September 2008, the State of Wisconsin Legislative Audit Bureau released a report titled “Best Practices Review – Truancy Reduction Efforts”. The report indicated that during the 2006-2007 school year, 38,277 students enrolled in the MPS system were identified as habitual truants, which was roughly 46% of the entire student population. Five years earlier, the MPS habitual truancy rate stood at 40.2%. The nonpartisan report also highlighted that fewer juveniles were stopped by TABS officers and fewer students were counseled by youth center staff in 2006-2007 versus the 2002-2003 school year. Per the report, only 732 pupils were cited with violating the City’s truancy ordinance during the entire 2006-2007 school year, a decline of nearly 50% from 2002-2003, when 1,445 pupils were cited.

Based in large part on this report, **File #080632**, which approved TABS funding for the period July 1, 2008 through June 30, 2009, was referred back to committee by the Common Council at its September 16, 2008 meeting. Subsequently, MPS submitted correspondence responding to the report, and also gave a presentation at the October 1, 2008 Finance and Personnel Committee hearing. At this same meeting, the MPD disclosed their intent to conduct an analysis of the relationship between MPS and the Police Department in the form of a “School Safety Committee.” It was the stated intent that this School Safety Committee would meet aggressively over the following several weeks in an effort to develop a comprehensive plan detailing proposed solutions to address deficiencies in current MPD/MPS programs. File #080632 was recommended for approval and adopted by the Common Council on October 7, 2008.

Per the MPD, the School Safety Committee was indeed formed, a number of meetings occurred and suggestions were made for improvement. With the departure of then MPS Safety Director Vince Flores in January 2009, the School Safety Committee went into hiatus. The MPD did, however, work closely with MPS to establish a job description for the new MPS Safety Director.

## **DISCUSSION**

Approval of this file continues participation in the TABS program for the period July 1, 2009 through June 30, 2010. The \$520,786 TABS grant, with \$320,000 provided by MPS and the remaining \$200,786 funded in-kind by the City, provides funding for the salaries and fringe benefits of 6 full-time police officers to reduce truancy and deter daytime burglaries and other criminal activity. It should be noted that MPS participation, which includes \$20,000 for overtime funding, is capped at the \$320,000 level.

## **FISCAL IMPACT**

Acceptance of this grant requires City in-kind participation of \$200,786.

cc: Marianne Walsh  
W. Martin Morics  
Judy Pal  
Barbara Butler  
John Ledvina

Prepared by:  
Michael Talarczyk  
Legislative Fiscal Analyst  
286-8661  
September 10, 2009

**NOTICES SENT TO FOR FILE 090516:**

[illegible]



## Legislation Details (With Text)

---

**File #:** 090439      **Version:** 1

**Type:** Resolution      **Status:** In Committee

**File created:** 7/28/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Substitute resolution relative to application, acceptance and funding of the Bioterrorism Grant - Focus CRI from the State of Wisconsin Department of Health Services.

**Sponsors:** THE CHAIR

**Indexes:** HOMELAND SECURITY, STATE GRANTS

**Attachments:** Fiscal Note, Cover Letter, Grant Analysis Form, Operating Grant Budget, Hearing Notice List, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
7/28/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/11/2009	1	CITY CLERK	DRAFT SUBMITTED		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		



Number  
090439  
Version  
Substitute 1

Reference

Sponsor  
The Chair

Title  
Substitute resolution relative to application, acceptance and funding of the Bioterrorism Grant - Focus CRI from the State of Wisconsin Department of Health Services.

Analysis  
This substitute resolution authorizes the Health Department to apply for, accept and fund the Bioterrorism Grant - Focus CRI (Cities Readiness Initiative) project from the Centers for Disease Control through the State of Wisconsin Division of Health Services in the amount of \$232,448 to aid cities in increasing their capacity to deliver medicines and medical supplies during a large-scale public health emergency.

Body  
Whereas, The City of Milwaukee appears to be eligible for grant funds from the Centers for Disease Control to aid cities in increasing their capacity to aid cities in increasing their capacity to deliver medicines and medical supplies during a large-scale public health emergency; and

Whereas, The operation of this grant project from 08/01/09 to 07/31/10 would cost \$232,448 provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Centers for Disease Control through the State of Wisconsin Division of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant parent account of the 2008 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled Bioterrorism Grant Focus CRI:

Project/Grant	GR0000900000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$232,448

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project Levels; budget to these Project/Grant values the amounts required under the grant agreement; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2009 grant budget funds for training and out-of-town travel by departmental staff;
3. Expend from the 2009 grant budget funds for equipment as specified in the grant budget;
4. Enter into leases and contracts as indicated in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2009 Positions Ordinance C.C. File Number 080522, should be amended as follows:

Under

HEALTH DEPARTMENT  
Disease Control and Environmental Health Services Division

Change grant title Bioterrorism Grant - Focus CRI/Pandemic Flu (P) to read  
Bioterrorism Grant - Focus CRI (P)

Under

Immunization Action Plan Grant (DD):

DELETE:

Health Project Coordinator - Immunizations (A) (X) (Y) (DD)

ADD:

Health Project Coordinator - Immunizations (A) (X) (Y) (DD) (P)

Change footnote (P) as follows:

To expire 07-31-10 unless the Bioterrorism Focus CRI Grant is extended. Also partially funds the position of Public Health Emergency Response Planning Coordinator and Health Project Coordinator - Immunizations.

Requestor  
HEALTH DEPARTMENT

Drafter  
YMR  
09-10-09  
BT FOCUS CRI RESOLUTION 09-10

## LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE      SEPTEMBER 16, 2009      ITEM 21, FILE # 090439

**File #090439 is a resolution relative to application, acceptance and funding of the Bioterrorism Grant – Focus CRI Grant from the State of Wisconsin Department of Health Services.**

### **Background**

1. The Cities Readiness Initiative (CRI) is a continuing pilot program to aid cities in increasing capacity to deliver medicines and medical supplies during a large-scale public health emergency such as a bioterrorism attack or a nuclear accident. The Cities Readiness Initiative is intended to:
  - help save lives through timely delivery of medicines and medical supplies during a large-scale public health emergency, and
  - enable cities to deliver medicines and medical supplies to populations within a timeframe that will make an appreciable health difference in the event of a bioterrorism attack.
2. Grant funding provides the Milwaukee Health Department resources necessary to plan for and provide medicines and medical supplies to the entire Milwaukee Metropolitan Statistical Area within 48 hours of notice of an emergent need.

### **Discussion**

1. Funding in the amount of \$232,448 is available and is entirely grantor share supporting activities for the period August 1, 2009, to September 31, 2010. This funding amount represents a small reduction (-5.9%) from the \$247,078 amount available in the current year which is for the period September 1, 2008 to August 31, 2009. The one-month overlap results in a net annual gain.
2. The grant will support 2.25 existing positions in the Department of Health. This includes new support of 0.75 FTE for the existing position of Health Project Coordinator-Immunizations. The proposed budget for this continuing grant is as follows:

#### **Personnel**

Health Project Coordinator-Emergency Preparedness (1.0 FTE - Pay Range 004)	\$ 46,400
Health Project Coordinator – Immunizations (0.75 FTE – Pay Range 004)	52,000
Public Health Emergency Response Planning Coordinator (0.5 FTE - Pay Range 007)	31,850

#### **Fringe Benefits**

(41%) 53,402

#### **Supplies and Materials**

1,088

<b>Mileage and Parking</b>		900
<b>Training</b>		7,200
<b>Contract Services</b>		46,808
Citywatch Renewal	\$ 5,500	
Teleforms Renewal	\$12,000	
Functional Exercise	\$ 7,500	
Consulting/Temp. Assist.	\$21,808	
<b>Total</b>		<b>\$232,448</b>

3. Each of these sub-accounts, except for personnel and fringe, are significantly reduced from the current grant amounts.
4. The resolution in File #090439 authorizes the City Comptroller to establish necessary Special Revenue Fund-Grant and Aid Project Grant levels and budget against these amounts in a manner consistent with the grant agreement (note: the resolution should be corrected to refer to 2009 accounts rather than 2008).
5. The resolution further authorizes the Health Department, consistent with the terms of the grant, to: expend from these budgeted amounts; enter into subcontracts and leases; to expend amounts for equipment deemed necessary to the operation of the program; and to expend funds for training and out-of-town travel of departmental staff from the grant funds in 2009.

#### Fiscal Impact

1. The resolution in file #090439 provides for acceptance and expenditure of grant funding in the amount of \$232,448, entirely grantor share.
2. This resolution has no impact on the property tax levy.

Prepared by: Richard L. Withers  
 LRB-Research and Analysis Section  
 Extension 8532  
 September 14, 2009

Cc: Marianne C. Walsh  
 W. Martin Morics  
 Bevan Baker  
 Yvette Rowe  
 Raquel Filmanowicz  
 Angy Hagy  
 Dennis Yaccarino  
 Renee Joos

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 10, 2009FILE NUMBER: 090439Original Fiscal Note ☒ Substitute ☐SUBJECT: Substitute resolution relative to application, funding, and expenditure of the Bioterrorism Grant – Focus CRI from the State of Wisconsin Division of Health Services.B) SUBMITTED BY (Name/title/dept./ext.): Yvette M. Rowe, Business Operations Manager, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES  
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)  
☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)  
☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)  
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$232,448	\$232,448	
TOTALS			\$232,448	\$232,448	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:


H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates


PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐



Tom Barrett  
Mayor

Bevan K. Baker, FACHE  
Commissioner of Health

Raquel M. Filmanowicz  
Health Operations Administrator

**Health Department**

Family and Community Health Services

June 22, 2009

web site: [www.milwaukee.gov/health](http://www.milwaukee.gov/health)

Mr. James Owczarski  
Deputy City Clerk  
Milwaukee Common Council  
City Hall, Room 205  
200 E. Wells Street  
Milwaukee, WI 53202

RE: "Title Only" Grant Resolutions

Dear Mr. Owczarski:

This is to provide you with background information on the resolutions that the Health Department would like to be introduced:

**Bioterrorism – Focus CRI Grant** - Resolution relative to application, acceptance and funding of the Bioterrorism Grant – Focus CRI from the State of Wisconsin Department of Health Services.

**MA Outreach DHS Grant** - Resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach DHS Grant from the State of Wisconsin Department of Health Services.

**MA Outreach ForwardHealth Grant** - Resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.

**Plain Talk Milwaukee – United Way Grant** - Resolution relative to the application, acceptance and funding of the Plain Talk Milwaukee Initiative – United Way Grant.

As always, thank you for your consideration of these "title only" resolutions. The files will be filled as soon as possible for the next Common Council meeting cycle.

Sincerely,

Yvette M. Rowe  
Business Operations Manager-Health

Attachments

*Think Health. Act Now!*

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: Health/Disease Control and Prevention

Contact Person & Phone No: Angie Hagy, Epidemiologist, #5833

### Category of Request

☐ New Grant

☐ Grant Continuation

☐ Change in Previously Approved Grant

Previous Council File No. 080281

Previous Council File No.

Project/Program Title: Bioterrorism Grant – Focus CRI (Cities Readiness Initiative)

Grantor Agency: Centers for Disease Control and Prevention through the State of Wisconsin Division of Health and Family Services

Grant Application Date: N/A - Continuing

Anticipated Award Date: September 2009

Please provide the following information:

#### 1. Description of Grant Project/Program (Include Target Locations and Populations):

The Cities Readiness Initiative (CRI) is a pilot program to aid cities in increasing their capacity to deliver medicines and medical supplies during a large-scale public health emergency such as a bioterrorism attack or a nuclear accident. The Cities Readiness Initiative will help save lives through timely delivery of medicines and medical supplies during a large-scale public health emergency. It will enable cities to deliver medicines and medical supplies to their populations within a timeframe that will make an appreciable health difference in the event of a bioterrorism attack.

#### 2. Relationship to City-wide Strategic Goals and Departmental Objectives:

This grant is consistent with the departmental strategic goal of increasing public health preparedness to respond to emergencies.

#### 3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

Grant funding will allow MHD to conduct planning to provide prophylaxis to the entire Milwaukee Metropolitan Statistical Area within 48 hours.

#### 4. Results Measurement/Progress Report (Applies only to Programs):

Progress is monitored through completion of the SNS assessment tool.

#### 5. Grant Period, Timetable and Program Phase-out Plan:

The grant period is August 1, 2009 through July 31, 2009.

#### 6. Provide a List of Subgrantees:

N/A

#### 7. If Possible, Complete Grant Budget Form and Attach to Back.

## CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Bioterrorism Grant - Focus CRI (Cities Readiness Initiative)  
 CONTACT PERSON: Yvette Rowe

PROJECT/PROGRAM YEAR: 8/1/09-7/31/10

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		<b>PERSONNEL COSTS</b>					
	1	Health Project Coordinator - Immunizations (X)(Y)(A)(DD)(P)	004	\$ 52,000	\$ -	\$ -	\$ 52,000
	0.75	Health Project Coordinator - Emergency Preparedness(X)(Y)(P)(A)(RR)	004	\$ 46,400			\$ 46,400
	0.5	Public Health Emergency Response Planning Coordinator (X)(Y)(A)(P)(RR)	007	\$ 31,850			\$ 31,850
		<b>TOTAL PERSONNEL COSTS</b>		\$ 130,250			\$ 130,250
		<b>FRINGE BENEFITS</b>					
		Fringe Benefits for 2.5 FTE (Rate = 41%)		\$ 53,402			\$ 53,402
		<b>TOTAL FRINGE BENEFITS</b>		\$ 53,402			\$ 53,402
		<b>SUPPLIES AND MATERIALS</b>					
		General Operating Supplies		\$ 1,088			\$ 1,088
		<b>TOTAL SUPPLIES AND MATERIALS</b>		\$ 1,088			\$ 1,088
		<b>SERVICES</b>					
		Mileage/Parking for Project Coordinator and Planning Coord.		\$ 900			\$ 900
		<b>TOTAL SERVICES</b>		\$ 900			\$ 900
		<b>EQUIPMENT</b>					
							\$ -
		<b>TOTAL EQUIPMENT</b>		\$ -			\$ -
		<b>CONTRACTUAL SERVICES</b>					
		Citywatch Renewal		\$ 5,500			\$ 5,500
		Teleforms Renewal		\$ 12,000			\$ 12,000
		Functional Exercise		\$ 7,500			\$ 7,500
		Consulting/Temporary Assistance		\$ 21,808			\$ 21,808
		<b>TOTAL CONTRACTUAL SERVICES</b>		\$ 46,808			\$ 46,808
		<b>TOTAL COSTS</b>		\$ 232,448			\$ 232,448



**NOTICES SENT TO FOR FILE 090439-090442:**

[illegible]



## Legislation Details (With Text)

---

**File #:** 090440      **Version:** 1

**Type:** Resolution      **Status:** In Committee

**File created:** 7/28/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Substitute resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach DHS Grant from the State of Wisconsin Department of Health Services.

**Sponsors:** THE CHAIR

**Indexes:** HEALTH CARE, STATE GRANTS

**Attachments:** Fiscal Note, Cover Letter, Grant Analysis Form, Operating Grant Budget, Hearing Notice List, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
7/28/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/11/2009	1	CITY CLERK	DRAFT SUBMITTED		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number  
090440  
Version  
Substitute 1

Reference

Sponsor  
The Chair  
Title

Substitute resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach DHS Grant from the State of Wisconsin Department of Health Services.

Analysis

This resolution authorizes the Health Department to apply for, accept and fund the Medical Assistance (MA) Outreach DHS Grant from the State of Wisconsin Department of Health Services in the amount of \$50,000. The purpose of the project is to build upon The City of Milwaukee Health Department (MHD) Medical Assistance Outreach Program (MA Outreach) success, and increase program staffing to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services.

BODY:

Whereas, The City of Milwaukee appears to be eligible for grant funds from the State of Wisconsin Department of Health Services to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services; and

Whereas, The operation of this grant project from 07/1/09 to 12/31/09 would cost \$50,000 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the State of Wisconsin Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects fund, the following amounts for the project titled Medical Assistance (MA) Outreach DHS Grant:

Project/Grant	GR0000900000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$50,000

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget

against these Project/Grant values the amounts required under the grant agreement; and be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2009 grant budget funds for training and out-of-town travel by departmental staff;
3. Expend from the 2009 grant budget funds for equipment as specified in the grant budget;
4. Enter into leases and contracts as indicated in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2009 Positions Ordinance C.C. File Number 080522, should be amended as follows:

Under

Health Department  
Family and Community Health Services Program  
Medical Assistance Outreach Program

DELETE:	
Health Access Assistant II (X)(MMM)	8 positions

ADD:  
Health Access Assistant II (X)(GGG)(HHH)(JJJ) 8 positions

Add footnote (GGG) as follows:

(GGG) To expire 12/31/09 unless the Medical Assistance (MA) Outreach DHS Grant from the State of Wisconsin Department of Health Services is extended.

Requestor  
HEALTH DEPARTMENT

Drafter  
YMR  
09-11-09  
MA Outreach DHS RESOLUTION 09-10

**LRB-RESEARCH AND ANALYSIS SECTION**

**PUBLIC SAFETY COMMITTEE**

**SEPTEMBER 16, 2009**

**ITEM 22, FILE # 090440**

**File # 090440 is a resolution relating to application, acceptance and funding of the Medical Assistance Outreach – DHS Grant from the State of Wisconsin Department of Health Services.**

**Background**

1. This resolution authorizes the Milwaukee Health Department (MHD) to apply for, accept and fund the Medical Assistance Outreach grant from the Wisconsin Department of Health Services.
2. MHD's recent successes with Medical Assistance Outreach (MA Outreach), which were funded from private sources such as the Greater Milwaukee Foundation and the Social Development Commission, have resulted in interest on the part of the state and federal governments in supporting an expanded MA Outreach program. This "DHS" grant is one of 2 grants offered by the state Department of Health Services. The other is the 12-month "ForwardHealth" grant reflected in File # 090441. In addition, the federal government is offering an 18-month "Insure the Uninsured" grant which is reflected in File # 090586.

**Discussion**

1. The purpose of this program is to assist low-income families in obtaining medical insurance and food stamps, and to measure the impact on Milwaukee Health Department programs. Outreach activities are planned at several locations across the City. The recent expansion of Wisconsin's BadgerCare Plus program to include childless adults provides opportunities to reach and cover many additional residents.
2. The Medical Assistance Outreach program creates opportunities for low-income families to receive information about important community services, including health care, and for MHD to evaluate its various services and programs through data collection and monthly, quarterly and annual reporting of numbers of residents reached, numbers served by the program and numbers of those persons who are signed up.
3. This grant will support 2 new Health Access Assistant II positions. The budget for 6 months is as follows:

<b>Personnel</b>	
Health Access Assistant II (2 new positions at grade 425)	\$33,037
<b>Fringe</b>	
41% rate	13,545
<b>Community Outreach Supplies</b>	2,618
<b>Services</b>	
phone and local travel	800
<b>TOTAL</b>	<b>\$50,000</b>

4. This grant period is July 1, 2009, through December 31, 2009.

**Fiscal Impact**

1. The total amount of this grant is \$50,000 entirely from the grantor.
2. Two new positions are funded.

Prepared by: Richard L. Withers, ext. 8532  
LRB - Research and Analysis Section  
September 14, 2009

Cc: Marianne C. Walsh  
W. Martin Morics  
Renee Joos  
Dennis Yaccarino  
Bevan Baker  
Raquel Filmanowicz  
Yvette Rowe  
Sara Schubert Mishefske

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 11, 2009FILE NUMBER: 090440Original Fiscal Note ☒ Substitute ☐SUBJECT: Substitute resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach DHS Grant from the State of Wisconsin Department of Health Services.B) SUBMITTED BY (Name/title/dept./ext.): Yvette M. Rowe, Business Operations Manager, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES  
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)  
☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)  
☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)  
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$50,000	\$50,000	
TOTALS			\$50,000	\$50,000	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:


H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates


PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department**

Contact Person & Phone No: Sara Mishefske, X5537

### Category of Request

- ☒ **New Grant**
- ☐ **Grant Continuation**
- ☐ **Change in Previously Approved Grant**

Previous Council File No.

Previous Council File No.

Project/Program Title: **MA Outreach DHS Grant**

Grantor Agency: **State of Wisconsin Dept of Health Services**

Grant Application Date: April 15, 2009

Anticipated Award Date: July 1, 2009

Please provide the following information:

#### 1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of this funding is to build upon The City of Milwaukee Health Department (MHD) Medical Assistance Outreach Program (MA Outreach) success, and increase program staffing to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services. This goal will be achieved by intensifying efforts in community outreach to high-risk populations and to reach childless adults by partnering with new community-based organizations and consumers.

#### 2. Relationship to City-wide Strategic Goals and Departmental Objectives:

MA Outreach helps Milwaukee's uninsured, low-income populations get enrolled in BadgerCare Plus and Core, which allows clients to access health insurance so they can attend regular, preventive doctor visits, have more consistent prenatal care, and decrease their emergency room visits.

#### 3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

The waiver expanding BadgerCare Plus to cover childless adults is anticipated to cause a significant increase in eligible recipients, and presents a rare opportunity to effectively reduce the number of uninsured in Milwaukee, including children, women and especially uninsured men. However, enrollment in BadgerCare Plus is greatly improved through community-based outreach and application assistance. Assuring clients have healthcare coverage will decrease the burden on MHD services currently provided to uninsured residents and increase MHD's ability to bill for services provided to our clients.

#### 4. Results Measurement/Progress Report (Applies only to Programs):

A database is maintained to provide monthly, quarterly and annual reports of: residents reached, individuals served and clients signed up.

#### 5. Grant Period, Timetable and Program Phase-out Plan:

July 1, 2009 – December 31, 2009.

#### 6. Provide a List of Subgrantees:

N/A

#### 7. If Possible, Complete Grant Budget Form and Attach.



# CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: MA Outreach DHS Grant

PROJECT/PROGRAM YEAR: 2009

CONTACT PERSON: Sara Schubert Mishefske, X5537

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		<b>PERSONNEL COSTS</b>					
2		Health Access Assistant II (X)		\$33,037			33,037
							0
		<b>TOTAL PERSONNEL COSTS</b>		33,037	0	0	33,037
		<b>FRINGE BENEFITS</b>					
		41% Fringe Benefit Rate		13,545			13,545
		<b>TOTAL FRINGE BENEFITS</b>		13,545	0	0	13,545
		<b>SUPPLIES AND MATERIALS</b>					
		Community Outreach		2,618			2,618
							0
		<b>TOTAL SUPPLIES AND MATERIALS</b>		2,618	0	0	2,618
		<b>EQUIPMENT AND FACILITY RENT</b>					
							0
		<b>TOTAL EQUIPMENT AND FACILITY RENT</b>		0	0	0	0
		<b>SERVICES</b>					
		phone		300			300
		local travel		500			500
		<b>TOTAL SERVICES</b>		800	0	0	800

		EQUIPMENT					
							0
		TOTAL EQUIPMENT		0	0	0	0
		CONTRACTUAL SERVICES					
							0
		TOTAL CONTRACTUAL SERVICES		0	0	0	0
		INDIRECT COSTS					
							0
		TOTAL INDIRECT COSTS		0	0	0	0
		TOTAL COSTS		50,000	0	0	50,000

**NOTICES SENT TO FOR FILE 090439-090442:**

[illegible]



## Legislation Details (With Text)

---

**File #:** 090441      **Version:** 1

**Type:** Resolution      **Status:** In Committee

**File created:** 7/28/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Substitute resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.

**Sponsors:** THE CHAIR

**Indexes:** HEALTH CARE, STATE GRANTS

**Attachments:** Fiscal Note, Cover Letter, Grant Analysis Form, Operating Grant Budget, Hearing Notice List, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
7/28/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/11/2009	1	CITY CLERK	DRAFT SUBMITTED		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number  
090441

Version  
Substitute 1

Reference

Sponsor  
The Chair  
Title

Substitute resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.

Analysis

This resolution authorizes the Health Department to apply for, accept and fund the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services in the amount of \$135,000. The purpose of the project is to build upon The City of Milwaukee Health Department (MHD) Medical Assistance Outreach Program (MA Outreach) success, and increase program staffing to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services.

BODY:

Whereas, The City of Milwaukee appears to be eligible for grant funds from the State of Wisconsin Department of Health Services to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services; and

Whereas, The operation of this grant project from 07/1/09 to 06/30/10 would cost \$135,000 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the State of Wisconsin Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects fund, the following amounts for the project titled Medical Assistance (MA) Outreach ForwardHealth Grant:

Project/Grant	GR0000900000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$135,000

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amounts required under the grant agreement; and be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2009 grant budget funds for training and out-of-town travel by departmental staff;
3. Expend from the 2009 grant budget funds for equipment as specified in the grant budget;
4. Enter into leases and contracts as indicated in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2009 Positions Ordinance C.C. File Number 080522, should be amended as follows:

Under

Health Department  
Family and Community Health Services Program  
Medical Assistance Outreach Program

DELETE:  
Public Health Educator II (X)(S)(AA)

ADD:  
Public Health Educator II (X)(S)(HHH)

Add footnote (HHH) as follows:

(HHH) To expire 6/30/10 unless the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services is extended. Partially funds one position of Public Health Educator II.

Requestor  
HEALTH DEPARTMENT

Drafter  
YMR  
09-11-09  
MA Outreach ForwardHealth RESOLUTION 09-10

## LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

SEPTEMBER 16, 2009

ITEM 23, FILE # 090441

**File # 090441 is a resolution relating to application, acceptance and funding of the Medical Assistance Outreach – ForwardHealth Grant from the State of Wisconsin Department of Health Services.**

### **Background**

1. This resolution authorizes the Milwaukee Health Department (MHD) to apply for, accept and fund the Medical Assistance Outreach ForwardHealth grant from the Wisconsin Department of Health Services.
2. MHD's recent successes with Medical Assistance Outreach (MA Outreach), which were funded from private sources, have resulted in interest on the part of the state and federal governments in supporting an expanded MA Outreach program. This "ForwardHealth" grant is one of 2 grants offered by the state Department of Health Services. The other is the 6-month "DHS" grant reflected in File # 090440. In addition, the federal government is offering an 18-month "Insure the Uninsured" grant which is reflected in File # 090586.

### **Discussion**

1. The purpose of this program is to assist low-income families in obtaining medical insurance and food stamps, and to measure the impact on Milwaukee Health Department programs. Outreach activities are planned at several locations across the City. The recent expansion of Wisconsin's BadgerCare Plus program to include childless adults provides opportunities to reach and cover many additional residents.
2. The Medical Assistance Outreach program creates opportunities for low-income families to receive information about important community services, including health care, and for MHD to evaluate its various services and programs through data collection and monthly, quarterly and annual reporting of numbers of residents reached, numbers served by the program and numbers of those persons who are signed up.
3. This grant will support 2 current and one new Health Access Assistant II positions. The grant will partially support an existing position of Public Health Educator II. The budget for the 12 month period beginning July 1, 2009, is as follows:

#### **Personnel**

Health Access Assistant II (3 positions at grade 425)	\$ 65,000
Public Health Educator II (1 position at grade 593)	12,163

#### **Fringe**

41% rate	31,637
----------	--------

<b>Community Outreach Supplies</b>	20,000
------------------------------------	--------

<b>Office Supplies</b>	1,000
------------------------	-------

#### **Services**

phone, training and local travel	3,200
----------------------------------	-------

**TOTAL                    \$135,000**

4. This grant period is July 1, 2009, through June 30, 2010.

**Fiscal Impact**

1. The total amount of this grant is \$135,000, entirely from the grantor.
2. One new position is funded.

Prepared by: Richard L. Withers, ext. 8532  
LRB - Research and Analysis Section  
September 14, 2009

Cc: Marianne C. Walsh  
W. Martin Morics  
Renee Joos  
Dennis Yaccarino  
Bevan Baker  
Raquel Filmanowicz  
Yvette Rowe  
Sara Schubert Mishefske



## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 11, 2009

FILE NUMBER: 090441

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Substitute resolution relative to application, acceptance and funding of the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.

B) SUBMITTED BY (Name/title/dept./ext.): Yvette M. Rowe, Business Operations Manager, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES

☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.

☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)

☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)

☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)

☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$135,000	\$135,000	
TOTALS			\$135,000	\$135,000	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:


H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates


PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department**

Contact Person & Phone No: Sara Mishefske, X5537

### Category of Request

☒ **New Grant**

☐ **Grant Continuation**

☐ **Change in Previously Approved Grant**

**Previous Council File No.**

**Previous Council File No.**

Project/Program Title: **MA OutreachForwardHealth Grant**

Grantor Agency: **State of Wisconsin Dept of Health Services**

Grant Application Date: **April 15, 2009**

**Anticipated Award Date: July 1, 2009**

**Please provide the following information:**

#### **1. Description of Grant Project/Program (Include Target Locations and Populations):**

The purpose of this funding is to build upon The City of Milwaukee Health Department (MHD) Medical Assistance Outreach Program (MA Outreach) success, and increase program staffing to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services. This goal will be achieved by intensifying efforts in community outreach to high-risk populations and to reach childless adults by partnering with new community-based organizations and consumers.

#### **2. Relationship to City-wide Strategic Goals and Departmental Objectives:**

MA Outreach helps Milwaukee's uninsured, low-income populations get enrolled in BadgerCare Plus and Core, which allows clients to access health insurance so they can attend regular, preventive doctor visits, have more consistent prenatal care, and decrease their emergency room visits.

#### **3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):**

The waiver expanding BadgerCare Plus to cover childless adults is anticipated to cause a significant increase in eligible recipients, and presents a rare opportunity to effectively reduce the number of uninsured in Milwaukee, including children, women and especially uninsured men. However, enrollment in BadgerCare Plus is greatly improved through community-based outreach and application assistance. Assuring clients have healthcare coverage will decrease the burden on MHD services currently provided to uninsured residents and increase MHD's ability to bill for services provided to our clients.

#### **4. Results Measurement/Progress Report (Applies only to Programs):**

A database is maintained to provide monthly, quarterly and annual reports of: residents reached, individuals served and clients signed up.

#### **5. Grant Period, Timetable and Program Phase-out Plan:**

July 1, 2009 – June 30, 2010.

#### **6. Provide a List of Subgrantees:**

**N/A**

#### **7. If Possible, Complete Grant Budget Form and Attach.**

# CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: MA Outreach ForwardHealth Grant

PROJECT/PROGRAM YEAR: 2009-2010

CONTACT PERSON: Sara Schubert Mishefske, X5537

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		<b>PERSONNEL COSTS</b>					
1	2	Health Access Assistant II (X) (GGG)(HHH)(JJJ)	425	\$65,000			65,000
	1	Public Health Educator II (X) (S) (HHH)	593	\$12,163			12,163
		<b>TOTAL PERSONNEL COSTS</b>		77,163	0	0	77,163
		<b>FRINGE BENEFITS</b>					
		41% Fringe Benefit Rate		31,637			31,637
		<b>TOTAL FRINGE BENEFITS</b>		31,637	0	0	31,637
		<b>SUPPLIES AND MATERIALS</b>					
		Community Outreach		20,000			20,000
		Office Supplies		1,000			1,000
		<b>TOTAL SUPPLIES AND MATERIALS</b>		21,000	0	0	21,000
		<b>EQUIPMENT AND FACILITY RENT</b>					
							0
		<b>TOTAL EQUIPMENT AND FACILITY RENT</b>		0	0	0	0
		<b>SERVICES</b>					
		phone/aircard		1,700			1,700
		training/local travel		1,500			1,500
		<b>TOTAL SERVICES</b>		3,200	0	0	3,200

		EQUIPMENT					
							0
		TOTAL EQUIPMENT		0	0	0	0
		CONTRACTUAL SERVICES					
		Translation		2,000			2,000
		TOTAL CONTRACTUAL SERVICES		2,000	0	0	2,000
		INDIRECT COSTS					
							0
		TOTAL INDIRECT COSTS		0	0	0	0
		TOTAL COSTS		135,000	0	0	135,000

**NOTICES SENT TO FOR FILE 090439-090442:**

[illegible]



## Legislation Details (With Text)

---

**File #:** 090442      **Version:** 1

**Type:** Resolution      **Status:** In Committee

**File created:** 7/28/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Substitute resolution relative to the application, acceptance and funding of the Plain Talk Milwaukee Initiative - United Way Grant.

**Sponsors:** THE CHAIR

**Indexes:** GRANTS, HEALTH CARE

**Attachments:** Fiscal Note, Cover Letter, Grant Analysis Form, Operating Grant Budget, Hearing Notice List, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
7/28/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/10/2009	1	CITY CLERK	DRAFT SUBMITTED		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number  
090442

Version  
Substitute 1

Reference

Sponsor  
The Chair

Title  
Substitute resolution relative to the application, acceptance and funding of the Plain Talk Milwaukee Initiative - United Way Grant.

Analysis  
This resolution authorizes the Health Department to apply for, accept and fund the Plain Talk Milwaukee Initiative - United Way Grant from the United Way of Greater Milwaukee in the amount of \$50,000. The purpose of the project is to provide a community-based initiative aimed at helping parent develop the skills and tools they need to communicate effectively with their children about abstinence, healthy relationships, and sexuality.

Body:  
Whereas, The City of Milwaukee appears to be eligible for grant funds from the United Way of Greater Milwaukee to provide this community-based initiative; and

Whereas, The operation of this grant project from 07/01/09 to 06/30/10 would cost \$50,000 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the United Way of Greater Milwaukee is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects Fund, the following amount for the project titled Plain Talk Milwaukee Initiative - United Way Grant:

Project/Grant	GR0000900000
Fund 0150	
Org 9990	
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project Grantor Share	
Amount	\$50,000

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget

against these Project/Grant values the amounts required under the grant agreement; and be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Enter into subcontracts and leases as detailed in the grant budget; and
3. Expend from the 2009 grant budget funds for training and out-of-town travel by departmental staff.

Further resolved, That the Common Council directs that the 2009 Positions Ordinance C.C. File Number 080522, should be amended as follows:

Under

HEALTH DEPARTMENT  
Family and Community Health Services Division  
Adolescent Community Health Grant (J)

Delete:

Health Project Coordinator-Plain Talk (X) (Y)(NNN)(QQQ)(RRR)(B)

Add directly below Adolescent Community Health Grant (J):

Plain Talk Initiative  
Health Project Coordinator-Plain Talk (X)(Y)(NNN)(QQQ)(B)

ADD Footnote (QQQ) to read as follows:

To expire 06/30/10 unless the Plain Talk Milwaukee Initiative 2009-10 - United Way Grant is extended.

Requestor  
Health Department

Drafter  
ymr  
09-10-09  
Plain Talk Milw United Way grant res 2009-10



**LRB-RESEARCH AND ANALYSIS SECTION**

**PUBLIC SAFETY COMMITTEE**

**SEPTEMBER 16, 2009**

**ITEM 24, FILE # 090442**

File # 090442 is a resolution relating to the application, acceptance and funding of the Plain Talk Milwaukee initiative from the United Way.

**Background**

1. This resolution authorizes the Milwaukee Health Department to apply for, accept and fund the Plain Talk Milwaukee Initiative from the United Way.
2. This is a continuing grant-funded program beginning in mid 2006. The United Way of Greater Milwaukee provided partial support for the Plain Talk Health Project Coordinator position in 2008 and 2009. Additional funding has also been provided for the Plain Talk program over the past 3 years from the Greater Milwaukee Foundation, the Faye McBeath Foundation and the Jane Bradley Petit Foundation.
3. Plain Talk is a community-based initiative designed to assist parents in developing skills and tools needed to communicate effectively with their children about abstinence, healthy relationships, and sexuality.
4. Plain Talk is a nationally recognized, evidence-based teen-pregnancy-reducing program with three components:
  - Community Mapping (surveying the community)
  - Walkers & Talkers (community residents mobilizing their community)
  - Home Health Parties (for educating parents).
5. Milwaukee was selected to be the 12th city in the U.S. for replication of Plain Talk.
6. The Annie E. Casey Foundation has provided training and evaluation for the program. A preliminary progress report is expected in December of 2009 and a final report is anticipated in June of 2010.
7. The target area for the Plain Talk initiative is the Midtown Planning Area which has one of the highest rates of teen pregnancy and poverty in the City. In this area, 11.4% of 15-17 year-old girls become pregnant annually and 45% of families live in poverty. The racial/ethnic breakdown of the population in the Midtown Area is 76% African Americans, 15% Hmong, 3% Hispanic and 3% Non Hispanic Caucasian. Additional funding will be sought to extend the program in the African American community to "Askable Adult Males." Efforts have also been expanded to assist the Hmong community.
8. The Plain Talk initiative has implemented the Home Health Party/Community Engagement Phase of the overall plan. This past summer a new phase was begun involving community mapping. This phase of the program surveys for attitudes and knowledge related to sexuality and pregnancy issues.

## **Discussion**

1. The proposed grant is for \$50,000, an amount double the \$25,000 award in the previous award.
2. The proposed budget for this grant is as follows:

<b>Personnel</b> (Health Project Coordinator –grade 004)	\$25,482
<b>Fringe</b> (41%)	10,448
<b>Participant Incentives</b>	2,000
<b>Training, Meeting and Outreach Supplies</b>	2,000
<b>Printing and Graphics</b>	2,825
<b>Phones</b>	1,700
<b>Staff Training and Travel</b>	1,000
<b>Indirect Costs*</b>	4,545
<b>TOTAL</b>	<b>\$50,000</b>

\*The term "Indirect costs" refers to an amount effectively contributed by the City in overhead including such costs to the City as space, equipment, utilities and similar costs.

3. This grant is for the period July 1, 2009 through June 30, 2010.

## **Fiscal Effect**

1. The total amount of this grant is \$50,000, with \$45,455 from the grantor and \$4,545 recognized as City indirect costs.
2. There is no effect on the tax levy.

Prepared by: Richard L. Withers, ext. 8532  
LRB-Research and Analysis Section  
September 14, 2009

Cc: Marianne Walsh  
W. Martin Morics  
Bevan Baker  
Raquel Filmanowicz  
Sara Mishefske  
Denise Crumble  
Yvette Rowe  
Renee Joos  
Dennis Yaccarino

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 10, 2009FILE NUMBER: 090442Original Fiscal Note ☒ Substitute ☐SUBJECT: Substitute resolution relative to application, acceptance and funding of the Plain Talk Milwaukee Initiative – United Way Grant.B) SUBMITTED BY (Name/title/dept./ext.): Yvette M. Rowe, Business Operations Manager, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES

☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.

☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT (DA) ☐ CONTINGENT FUND (CF)

☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)

☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)

☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$50,000	\$50,000	
TOTALS			\$50,000	\$50,000	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates


PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE

☐

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department**

Contact Person & Phone No: Sara Schubert Mishefske - Ext. 5537

### Category of Request

☐ New Grant

☒ Grant Continuation

Previous Council File No. 081100

☐ Change in Previously Approved Grant

Previous Council File No.

Project/Program Title: **Plain Talk Initiative – United Way**

Grantor Agency: **United Way of Greater Milwaukee**

Grant Application Date: **May 1, 2009**

Anticipated Award Date: **July 1, 2009**

### Please provide the following information:

**1. Description of Grant Project/Program (Include Target Locations and Populations):**

**Plain Talk is a community-based initiative aimed at helping parents and other adults raising teens develop the skills they need to communicate effectively with their children about abstinence and safe sex, healthy relationships, and sexuality. The City of Milwaukee Health Department was selected to be the 12th site in the U.S. for replication of this evidence-based model. During this grant cycle, Milwaukee Plain Talk (MPT) will continue to work to reach youth and adults having the greatest risk of being impacted by teen pregnancy, and serve as a mentor and technical assistance provider to other agencies that work with youth. MPT will target adults who are aligned with: 1) community-based agencies serving teens, 2) schools, 3) foster care programs, 4) volunteer mentoring programs, 5) community leaders, and 5) other staff working with youth at greatest risk for teen pregnancy, and provide a "training camp" for adults who positively influence teens, and serve as a driving force for continued community commitment to the Plain Talk model.**

**2. Relationship to City-wide Strategic Goals and Departmental Objectives:**

The Plain Talk Milwaukee Initiative directly addresses the MHD goals of reducing unplanned, non-marital adolescent pregnancies, and reduction of STI's. This program also indirectly addresses the MHD goal of reducing infant mortality.

**3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):**

**The funds from the United Way will fund the Plain Talk Health Project Coordinator through June of 2010.**

**4. Results Measurement/Progress Report (Applies only to Programs):**

Data is maintained through a data collection tool on the National Plain Talk Website. Report deadlines are a progress report (December 11, 2009) and a final report 30 days after the end of the grant period (June 30, 2010).

**5. Grant Period, Timetable and Program Phase-out Plan:**

July 1, 2009 – June 30, 2010

**6. Provide a List of Subgrantees: N/A**

**7. If Possible, Complete Grant Budget Form and Attach.** Attached.

**NOTICES SENT TO FOR FILE 090439-090442:**

[illegible]



## Legislation Details (With Text)

---

**File #:** 090584      **Version:** 1

**Type:** Resolution      **Status:** In Committee

**File created:** 9/1/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Substitute resolution amending Common Council File #081105 relative to the application, acceptance and funding of the 2009 Women, Infants and Children's Grant from the State of Wisconsin Department of Health Services.

**Sponsors:** ALD. DONOVAN

**Indexes:** HEALTH CARE, HEALTH DEPARTMENT, STATE GRANTS

**Attachments:** Fiscal Note, Grant Analysis Form, Operating Grant Budget, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/11/2009	1	CITY CLERK	DRAFT SUBMITTED		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

**Number**

090584

**Version**

Substitute 1

**Reference**

**Sponsor**

Ald. Donovan

**Title**

Substitute resolution amending Common Council File #081105 relative to the application, acceptance and funding of the 2009 Women, Infants and Children's Grant from the State of Wisconsin Department of Health Services.

**Analysis**

This resolution amends Common Council File 081105 relative to application, acceptance and funding of the 2009 Women, Infants and Children's Grant from the State of Wisconsin Division of Health Services. The purpose of the project is to prevent nutrition-related health problems and to improve the health status of low-income, at-risk pregnant or breast-feeding women, infants and children up to the age of five years.

Whereas, Common Council File 081105 authorized the Health Department to apply for, accept and fund the 2009 Women, Infants and Children's Grant from the State of Wisconsin Division of Health and Family Services. This grant provided for a Grantor share total of \$1,067,677; and

Whereas, The Grantor share for this program is increased by \$220,566; now, therefore be it

he Common Council of the City of Milwaukee, that application to the State of Wisconsin Division of Health Services is authorized and the Health Department shall accept such a grant without further Common Council approval unless the terms of the grant changes as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

ed, That the City Comptroller is authorized to commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects fund, the following amount for the project titled 2009 Women, Infants and Children's Grant:

Project/Grant	GR0000900000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$220,566

; and, be it

Further Resolved, That the Common Council directs that the 2009 Positions Ordinance C.C. File Number 08052



should be amended as follows:

Under

## **HEALTH DEPARTMENT**

Family and Community Health Services

Women's, Infant's and Children's Nutrition Program Grant (C)

### **DELETE:**

Clinic Assistant (X)(C)	5 positions
Dietetic Technician (X) (C)	6 positions
Office Assistant II (C)	1 position

### **ADD:**

Health Project Coordinator-WIC (X) (C)	1 position
Dietetic Technician (X) (C)	5 positions
Dietetic Technician-Bilingual (X) (C)	1 position
Clinic Assistant (X)(C)	3 positions
Clinic Assistant -Bilingual (X)(C)	2 positions
Office Assistant III (X)(C)	1 position
Office Assistant II-Bilingual(X)(C)	1 position

ed, That all standard resolved clauses articulated in Common Council File 081105 remain applicable.

### **Requestor**

Health Department

### **Drafter**

ymr

09/10/09

WIC 2009 RES AMENDMENT

**LRB-FISCAL REVIEW SECTION ANALYSIS**

**PUBLIC SAFETY COMMITTEE      SEPTEMBER 16, 2009      ITEM 30, FILE # 090589**

**Resolution amending Common Council File #051119 relative to the application, acceptance and funding of the Gorski Flu Grant from the Blood Research Institute of the Blood Center of Wisconsin.**

**Background**

1. This resolution authorizes the Milwaukee Health Department (MHD) to apply for, accept and expend additional funds in the Gorski Flu Grant program. Funding for this grant program is from the Blood Research Institute of the Blood Center of Wisconsin and was initially awarded to support a 5-year program.
2. This grant was accepted in January of 2006, and an initial award of \$62,500 was received for operation of the grant during the period September 30, 2004 to September 29, 2009.
3. Common Council Resolution File # 081105 authorized the Health Department to apply for additional funding.
4. The purpose of this extended grant is to continue to engage in multi-disciplinary, multi-site study of how the immune system responds to a virus traveling through the population.

**Discussion**

1. This amendment recognizes additional grant funding in the amount of \$237,500 that will support the collection of data and the continued construction of a model to describe how flu spreads through the population and how the immune system responds to the virus. The additional funding extends the project through December 31, 2011.
2. These grant funds defray the cost of supplies for running the tests, estimated at 250 antibody tests per year, and will be reported to the Blood Center of Wisconsin for analysis.
3. The amounts to be awarded for the extended periods of September 30, 2004 through December 31, 2011, are to be budgeted as follows:

**Personnel**

Various Overtime for Lab Personnel      \$ 39,007

**Fringe**

41% rate      15,993

**Laboratory Supplies**      100,000

**Laboratory Services and Certification**      25,000

**Laboratory Equipment**      120,000

**TOTAL      \$300,000**

### **Fiscal Impact**

1. The total amount of this grant is increased by \$237,500 to \$300,000, entirely from the grantor.
2. This grant funds laboratory supplies and equipment for the purpose of research study and the reporting of information.

Prepared by: Richard L. Withers  
LRB- Legislative Fiscal Analysis Section  
September 14, 2009

Cc: Marianne Walsh  
W. Martin Morics  
Raquel Filmanowicz  
Stephen Gradus  
Yvette Rowe  
Renee Joos  
Dennis Yaccarino

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 10, 2009

FILE NUMBER: 090584

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Substitute resolution amending Common Council File #081105 relative to application, acceptance and funding of the 2009 Women, Infant and Children's Grant from the State of Wisconsin Division of Health Services.

B) SUBMITTED BY (Name/title/dept./ext.): Yvette M. Rowe, Business Operations Manager, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES

☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.

☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)

☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)

☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)

☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$220,566	\$220,566	
TOTALS			\$220,566	\$220,566	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department/Family and Community Health Services Division**

Contact Person & Phone No: **Nancy Castro 286-8804**

### Category of Request

☐ New Grant

☒ Grant Continuation

☐ Change in Previously Approved Grant

Previous Council File No. 081105

Previous Council File No.

Project/Program Title: **2009 Women's, Infant's and Children's Nutrition Program Grant (C)**

Grantor Agency: **US Department of Agriculture through the State of Wisconsin Division of Health and Family Services**

Grant Application Date: **N/A Continuing**

Anticipated Award Date: **January 2009**

Please provide the following information:

**1. Description of Grant Project/Program (Include Target Locations and Populations):**

The purpose of this program is to prevent nutrition-related health problems and to improve the health status of low income, at-risk pregnant, breast feeding, or post partum women, infants and children up to the age of five years. The locations are South Side Health Center, Northwest Health Center and the Keenan Health Center.

**2. Relationship to Citywide Strategic Goals and Departmental Objectives:**

This program relates to the Health Department objective of promoting the health and safety of women and children. Specifically, this program addresses low birth weight, infant mortality and childhood obesity. Good prenatal care is effective in lowering these risk factors as well as other risks of adverse pregnancy outcomes. Research has also shown that low-income women and children often consume inadequate amounts of key nutrients needed during pregnancy, during lactation, and for growth and development.

**3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):**

In addition to the nutrition services, children attending WIC clinics were screened for lead poisoning and given immunization referrals when necessary. Children with elevated lead levels were provided follow-up.

This program funds 16 positions and provides funding for program activities.

**4. Results Measurement/Progress Report (Applies only to Programs):**

We exceeded our objective to serve 97% of the contracted caseload of 8,185 and served 106% of our contract.

**5. Grant Period, Timetable and Program Phase-out Plan:**

The grant period is January 1, 2009 through December 31, 2009

**6. Provide a List of Subgrantees:**

N/A

**7. If Possible, Complete Grant Budget Form and Attach.**

Attached.

## CITY OF MILWAUKEE OPERATING GRANT BUDGET

REVISED-9/10/09

PROJECT/PROGRAM TITLE: City of Milwaukee Health Department WIC Program

PROJECT/PROGRAM YEAR: 2009

CONTACT PERSON: Nancy Castro, X8804

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		<b>PERSONNEL COSTS</b>					
	1	WIC Program Manager (X) (Y) (C)	007	68,668			68,668
	1	Public Health Nurse (X) (G) (C)	666	47,604			47,604
	1	Nutritionist (X) (C )	594	53,036			53,036
	1	Nutritionist (X) (C ) (0.7 FTE)	594	37,125			37,125
	5	Dietetic Technician (X) (C )	503	186,965			186,965
	1	Dietetic Technician - Bilingual (X) (C )	503	15,655			15,655
	3	Clinic Assistant (X) (C )	309	93,702			93,702
	2	Clinic Assistant - Bilingual (X) (C )	309	60,056			60,056
1		Health Project Coordinator-WIC (X)(C )	004	18,200			18,200
1		Office Assistant III (C )	425	13,466			13,466
	1	Office Assistant II-Bilingual (C )	445	33,014			33,014
		<b>TOTAL PERSONNEL COSTS</b>		<b>627,491</b>			<b>627,491</b>
		<b>FRINGE BENEFITS</b>					
		Fringe Benefits 41%		257,271			257,271
		<b>TOTAL FRINGE BENEFITS</b>		<b>257,271</b>			<b>257,271</b>
		<b>SUPPLIES AND MATERIALS</b>					
		Medical Supplies		16,315			16,315
		Office Supplies		24,000			24,000
		Supplies/Small Equipment		3,000			3,000
		Nutrition/Breastfeeding Education Supplies		30,000			30,000

		<b>TOTAL SUPPLIES AND MATERIALS</b>		<b>73,315</b>			<b>73,315</b>
		<b>SERVICES</b>					
		Travel/Auto Allowance		7,000			7,000
		Postage		20,000			20,000
		Printing		20,000			20,000
		Phone		20,000			20,000
		Misc services to include uniform allowance, lab coats cleaning, membership,outreach.		100,815			100,815
							0
		<b>TOTAL SERVICES</b>		<b>167,815</b>			<b>167,815</b>
		<b>CONTRACTUAL SERVICES</b>					
		BF Peer Counselor		26,520			26,520
		Security		80,000			80,000
		Language Interpreter		23,000			23,000
		Temporary Services		22,520			22,520
							0
		<b>TOTAL CONTRACTUAL SERVICES</b>		<b>152,040</b>			<b>152,040</b>
		<b>EQUIPMENT</b>					
		Miscellaneous Equipment		10,311			10,311
		<b>TOTAL EQUIPMENT COSTS</b>		<b>10,311</b>			<b>10,311</b>
		<b>INDIRECT COSTS</b>					
				0			0
		<b>TOTAL INDIRECT COSTS</b>		<b>0</b>			<b>0</b>
		<b>TOTAL COSTS</b>		<b>1,288,243</b>			<b>1,288,243</b>

**NOTICES SENT TO FOR FILE 090584-090589 :**

[illegible]





## Legislation Details (With Text)

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**File #:** 090586      **Version:** 1

**Type:** Resolution      **Status:** In Committee

**File created:** 9/1/2009      **In control:** PUBLIC SAFETY COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Substitute resolution relative to application, acceptance and funding of the Insure the Uninsured Grant from the Department of Health & Human Services - Centers for Medicare & Medicaid Services.

**Sponsors:** ALD. DONOVAN

**Indexes:** FEDERAL GRANTS, HEALTH CARE, HEALTH DEPARTMENT, HEALTH INSURANCE

**Attachments:** Fiscal Note, Grant Analysis Form, Operating Grant Budget, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/10/2009	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
9/11/2009	1	CITY CLERK	DRAFT SUBMITTED		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number  
090586

Version  
Substitute 1

Reference

Sponsor  
Ald. Donovan  
Title

Substitute resolution relative to application, acceptance and funding of the Insure the Uninsured Grant from the Department of Health & Human Services - Centers for Medicare & Medicaid Services.

Analysis

This resolution authorizes the Health Department to apply for, accept and fund the Insure the Uninsured Grant from the Department of Health & Human Services - Centers for Medicare & Medicaid Services in the amount of \$171,000. The purpose of the project is to add staffing to the City of Milwaukee Health Department (MHD) Medical Assistance Outreach Program (MA Outreach) to increase the number of residents signed up for BadgerCare Plus program services. The goal is to improve access to and utilization of primary and preventive health care for eligible low income individuals.

BODY:

Whereas, The City of Milwaukee appears to be eligible for grant funds from the Department of Health & Human Services - Centers for Medicare & Medicaid Services to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services; and

Whereas, The operation of this grant project from 08/3/09 to 01/30/11 would cost \$171,000 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Department of Health & Human Services - Centers for Medicare & Medicaid Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects fund, the following amounts for the project titled Insure the Uninsured Grant:

Project/Grant	GR0000900000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$171,000

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amounts required under the grant agreement; and be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2009 grant budget funds for training and out-of-town travel by departmental staff;
3. Expend from the 2009 grant budget funds for equipment as specified in the grant budget;
4. Enter into leases and contracts as indicated in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2009 Positions Ordinance C.C. File Number 080522, should be amended as follows:

Under

Health Department

Add footnote (JJJ) as follows:

(JJJ) To expire 01/30/11 unless the Insure the Uninsured Grant from the Department of Health & Human Services - Centers for Medicare & Medicaid Services is extended.

Requestor  
HEALTH DEPARTMENT

Drafter  
YMR  
09-11-09  
Insure the Uninsured RESOLUTION 2009-11

**LRB-RESEARCH AND ANALYSIS SECTION****PUBLIC SAFETY COMMITTEE****SEPTEMBER 16, 2009****ITEM 27, FILE # 090586**

**File # 090586 is resolution relative to application, acceptance and funding of the Insure the Uninsured Grant from the Department of Health & Human Services - Centers for Medicare & Medicaid Services.**

**Background**

1. This resolution authorizes the Milwaukee Health Department (MHD) to apply for, accept and fund the Medical Assistance Outreach ForwardHealth grant from the U.S. Department of Health & Human Services - Centers for Medicare & Medicaid Services.
2. MHD's recent successes with Medical Assistance Outreach (MA Outreach), which were funded from private sources, have resulted in interest on the part of the state and federal governments in supporting an expanded MA Outreach program. In addition to this 18-month federal grant, 2 state grants for 6-month and 12-month periods are reflected in Common Council Files # 090440 and # 090441.

**Discussion**

1. The purpose of this program is to assist low-income families in obtaining medical insurance and food stamps, and to measure the impact on Milwaukee Health Department programs. Outreach activities are planned at several locations across the City. The recent expansion of Wisconsin's BadgerCare Plus program to include childless adults provides opportunities to reach and cover many additional residents.
2. The Medical Assistance Outreach program creates opportunities for low-income families to receive information about important community services, including health care, and for MHD to evaluate its various services and programs through data collection and monthly, quarterly and annual reporting of numbers of residents reached, numbers served by the program and numbers of those persons who are signed up.
3. This grant will support 2 new Health Access Assistant II positions. The budget for the 18 month period beginning August 3, 2009, and ending January 30, 2011, is as follows:

**Personnel**

Health Access Assistant II	\$101,052
(2 positions at grade 425)	

**Fringe**

41% rate	41,432
----------	--------

<b>Community Outreach Supplies</b>	9,000
------------------------------------	-------

<b>Office Supplies</b>	1,000
------------------------	-------

**Services**

phone, training, printing and local travel	5,200
--	-------

<b>Computer Equipment</b>	5,000
---------------------------	-------

<b>Indirect Costs*</b>	9,316
------------------------	-------

<b>TOTAL</b>	<b>\$171,000</b>
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\*“Indirect costs” reflect amounts already committed by the Health Department in its operations such as floor space, utilities and the like. It is based upon a formula agreed to by the Comptroller and the federal government.

**Fiscal Impact**

1. The total amount of this grant is \$171,000, \$161,684 from the grantor, and \$9,316 recognized as indirect costs.
2. Two new positions are funded.

Prepared by: Richard L. Withers, ext. 8532  
LRB - Research and Analysis Section  
September 14, 2009

Cc: Marianne C. Walsh  
W. Martin Morics  
Renee Joos  
Dennis Yaccarino  
Bevan Baker  
Raquel Filmanowicz  
Yvette Rowe  
Sara Schubert Mishefske

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 11, 2009

FILE NUMBER: 090586

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Substitute resolution relative to application, acceptance and funding of the Insure the Uninsured Grant from the Department of Health &amp; Human Services – Centers for Medicare &amp; Medicaid Services.

B) SUBMITTED BY (Name/title/dept./ext.): Yvette M. Row e, Business Operations Manager, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES  
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES: FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT (DA) ☐ CONTINGENT FUND (CF)  
☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)  
☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)  
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$171,000	\$171,000	
TOTALS			\$171,000	\$171,000	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:


H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department**

Contact Person & Phone No: Sara Mishefske, X5537

### Category of Request

☒ **New Grant**

☐ **Grant Continuation**

☐ **Change in Previously Approved Grant**

Previous Council File No.

Previous Council File No.

Project/Program Title: **Insure the Uninsured Grant (2009 Appropriations Grant)**

Grantor Agency: **Centers for Medicaid and Medicare Services, U.S. Department of Health and Human Services**

Grant Application Date: May 26, 2009

Anticipated Award Date: August 3, 2009

### Please provide the following information:

#### 1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of this funding is to add staffing of the City of Milwaukee Health Department (MHD) Medical Assistance Outreach Program (MA Outreach) to increase the number of Milwaukee residents signed up for BadgerCarePlus. The goal is to improve access to and utilization of primary and preventive health care for eligible low income individuals.

#### 2. Relationship to City-wide Strategic Goals and Departmental Objectives:

MA Outreach helps Milwaukee's uninsured, low-income populations get enrolled in BadgerCare Plus and Core, which allows clients to access health insurance so they can attend regular, preventive doctor visits, have more consistent prenatal care, and decrease their emergency room visits.

#### 3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

Expansion of BadgerCare Plus presents better opportunities to effectively reduce the number of uninsured in Milwaukee. However, enrollment in BadgerCare Plus is greatly improved through community-based outreach and application assistance. Assuring clients have healthcare coverage will decrease the burden on MHD services currently provided to uninsured residents and increase MHD's ability to bill for services provided to our clients.

#### 4. Results Measurement/Progress Report (Applies only to Programs):

A database is maintained to provide monthly, quarterly and annual reports of: residents reached, individuals served and clients signed up.

#### 5. Grant Period, Timetable and Program Phase-out Plan:

August 3, 2009 – January 30, 2011.

#### 6. Provide a List of Subgrantees:

N/A

#### 7. If Possible, Complete Grant Budget Form and Attach.



**NOTICES SENT TO FOR FILE 090584-090589 :**

[illegible]



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Master with text

**File Number: 090587**

**File ID:** 090587

**Type:** Resolution

**Status:** In Committee

**Version:** 1

**Reference:**

**Controlling Body:** PUBLIC SAFETY  
COMMITTEE

**Requester:** HEALTH  
DEPARTMENT

**Cost:**

**File Created:** 09/01/2009

**File Name:**

**Final Action:**

**Title:** Substitute resolution relative to application, acceptance and funding of the Public Health Emergency Response (PHER) Focus Area 1 Grant from the State of Wisconsin Department of Health Services.

### Notes:

### Code Sections:

**Agenda Date:**

**Indexes:** HEALTH CARE, HEALTH DEPARTMENT, STATE  
GRANTS

**Agenda Number:**

**Sponsors:** Ald. Donovan

**Enactment Date:**

**Attachments:** Fiscal Note ,Grant Analysis.doc ,Operating Grant  
Budget ,Hearing Notice List ,Hearing Notice List

**Enactment Number:**

**Drafter:** yr

**Effective Date:**

**Contact:**

**Extra Date 2:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	09/01/2009	ASSIGNED TO	PUBLIC SAFETY COMMITTEE			
	<b>Action Text:</b> This Resolution was ASSIGNED TO to the PUBLIC SAFETY COMMITTEE						
0	PUBLIC SAFETY COMMITTEE	09/10/2009	HEARING NOTICES SENT		09/16/2009		
0	FINANCE & PERSONNEL COMMITTEE	09/11/2009	HEARING NOTICES SENT		09/17/2009		
1	PUBLIC SAFETY COMMITTEE	09/16/2009					
0	FINANCE & PERSONNEL COMMITTEE	09/17/2009					

### Text of Legislative File 090587

..Number  
090587

..Version  
Substitute 1

..Reference

.. Sponsor  
Ald. Donovan

..Title  
Substitute resolution relative to application, acceptance and funding of the Public Health Emergency Response (PHER) Focus Area 1 Grant from the State of Wisconsin Department of Health Services.

..Analysis  
This resolution authorizes the Health Department to apply for, accept and fund the Public Health Emergency Response (PHER) Focus Area 1 Grant from the Centers for Disease Control and Prevention through the State of Wisconsin Department of Health Services in the amount of \$220,286. The purpose of the contract is to support and enhance Milwaukee Health Department infrastructure that is critical to public health preparedness and response.

..Body  
Whereas, The City of Milwaukee appears to be eligible for grant funds from the Centers for Disease Control and Prevention through the State of Wisconsin Department of Health Services for the Public Health Emergency Response (PHER) Focus Area 1 Grant; and

Whereas, The operation of this grant project from 07/31/09 to 07/30/10 would cost \$220,286 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Wisconsin Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled Public Health Emergency Response (PHER) Focus Area 1 Grant:

Project/Grant	GR0000900000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$220,286

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amount required under the grant agreement;

3. Establish the necessary City Share Project Values; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;

2. Expend from the 2009 grant budget funds for specific items of equipment;
3. Expend from the 2009 grant budget funds for training and out-of-town travel by departmental staff;
4. Enter into subcontracts as detailed in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2009 Positions Ordinance, C.C. File 080522, should be amended as follows:

HEALTH DEPARTMENT  
Disease Control and Environmental Health Services Division

Add :

Public Health Emergency Response (PHER) Grant (Q)  
Public Health Pandemic Planning Coordinator (X) (Q)

Amend footnote (Q) to read as follows:

To expire 07/30/10 unless the Public Health Emergency Response (PHER) Grant is extended.

..Requestor  
HEALTH DEPARTMENT

..Drafter  
YMR  
09-11-09  
PHER Focus Area 1 RESOLUTION 09-10

## LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE      SEPTEMBER 16, 2009      ITEM 28, FILE # 090587

**File # 090587 is a resolution authorizing application, acceptance and funding of the Public Health Emergency Response (PHER) Focus Area 1 Grant from the State of Wisconsin Department of Health Services.**

### **Background**

1. The U.S. Centers for Disease Control and Prevention (CDC) has provided funding to the State of Wisconsin Department of Health Services (DHS) to promote local public health preparedness to respond to emergencies such as pandemic flu.
2. Funding has been made available for strengthening and sustaining the public health workforce, improving laboratory capacity, strengthening disease surveillance, planning and implementing large scale vaccination activities, improving public communication capacity, and addressing gaps in public health readiness.
3. Funding is divided into 2 focus areas: infrastructure preparedness and response and laboratory capacity.
4. This resolution authorizes application, acceptance and funding of \$220,286 from DHS for infrastructure preparedness and response (PHER Focus Area 1).

### **Discussion**

1. The proposed grant funding is for the period July 31, 2009 to July 30, 2010, and is budgeted as follows:

#### **Personnel**

Public Health Pandemic Planning Coordinator (Grade 007)	\$ 66,519
Payment for grant-funded auxiliary staff and overtime	30,000

<b>Fringe (41%)</b>	39,573
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#### **Supplies and Materials**

Hand sanitizer, laboratory supplies	33,194
Printing	7,000

<b>Services (mileage, parking)</b>	1,500
------------------------------------	-------

<b>Equipment (refrigerators for vaccine storage, printers)</b>	7,500
--	-------

#### **Contractual Services**

Consulting and temporary assistance	20,000
Community meetings and outreach	15,000

<b>TOTAL</b>	<b>\$220,286</b>
--------------	------------------

### **Fiscal Impact**

1. The proposed grant of \$220,286 is grantor only funding.
2. There is no impact on the tax levy.

Prepared by: Richard L. Withers  
LRB- Legislative Fiscal Analysis Section  
September 15, 2009

Cc: Marianne Walsh  
W. Martin Morics  
Raquel Filmanowicz  
Angy Hagy  
Yvette Rowe  
Renee Joos  
Dennis Yaccarino

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 11, 2009

FILE NUMBER: 090587

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Substitute resolution relative to application, acceptance and funding of the Insure the Public Health Emergency Response (PHER) Focus Area 1 Grant from the State of Wisconsin Department of Health Services.

B) SUBMITTED BY (Name/title/dept./ext.): Yvette M. Rowe, Business Operations Manager, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES

☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.

☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)

☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)

☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)

☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$220,286	\$220,286	
TOTALS			\$220,286	\$220,286	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:


H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates


PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

**Department/Division:** Health/Disease Control and Environmental Health

**Contact Person & Phone No:** Angie Hagy, Epidemiologist, #5833

### Category of Request

☐ New Grant

☐ Grant Continuation

Previous Council File No.

☐ Change in Previously Approved Grant

Previous Council File No.

**Project/Program Title:** Public Health Emergency Response Phase I and Phase II

**Grantor Agency:** Centers for Disease Control and Prevention through the State of Wisconsin Division of Health Services

**Grant Application Date:** 7/31/09

**Anticipated Award Date:** July 2009

**Please provide the following information:**

#### 1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of the PHER grant is to support and enhance Milwaukee Health Department infrastructure that is critical to public health preparedness and response, such as strengthening and sustaining the public health workforce; increasing laboratory capacity and capability; strengthening disease surveillance activities; planning and implementing possible large scale mass vaccination activities; developing effective public and risk communication guidance; developing effective community mitigation guidance; purchasing and procuring personal protective equipment, antivirals, and other pandemic related purchases for protecting the public health workforce; training and education of the public health workforce; community and personal preparedness activities; and addressing gaps and other public health preparedness challenges related to public health preparedness and response to an influenza pandemic.

#### 2. Relationship to City-wide Strategic Goals and Departmental Objectives:

This grant is consistent with the departmental strategic goal of increasing public health preparedness to respond to emergencies, including pandemic influenza.

#### 3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

Grant funding will allow MHD to conduct planning for mass vaccination and other community containment measures in response to novel H1N1.

#### 4. Results Measurement/Progress Report (Applies only to Programs):

Progress is monitored through assessment of implementation of mass vaccination clinics beginning the fall of 2009.

#### 5. Grant Period, Timetable and Program Phase-out Plan:

The grant period is July 31, 2009 through July 30, 2010.

#### 6. Provide a List of Subgrantees:

N/A

#### 7. If Possible, Complete Grant Budget Form and Attach to Back.

Attached



## CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Public Health Emergency Response (PHER) - Focus Area I  
 CONTACT PERSON: Angie Hagy, X5833

PROJECT/PROGRAM YEAR: 7/31/09-7/30/10

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		<b>PERSONNEL COSTS</b>					
1		Public Health Pandemic Planning Coordinator (X)	007	\$ 66,519			\$ 66,519
		Payment for grant funded/auxillary staff to work on H1N1 and overtime for MHD Staff		\$ 30,000			\$ 30,000
		<b>TOTAL PERSONNEL COSTS</b>		\$ 96,519			\$ 96,519
		<b>FRINGE BENEFITS</b>					
		Fringe Benefits for 1.0 FTE (Rate = 41%)		\$ 39,573			\$ 39,573
		<b>TOTAL FRINGE BENEFITS</b>		\$ 39,573			\$ 39,573
		<b>SUPPLIES AND MATERIALS</b>					
		PPE, Hand Sanitizer Gel, T shirts, Clinic Supplies		\$ 33,194			\$ 33,194
		General Operating/Printing		\$ 7,000			\$ 7,000
		<b>TOTAL SUPPLIES AND MATERIALS</b>		\$ 40,194			\$ 40,194
		<b>SERVICES</b>					
		Mileage/Parking		\$ 1,500			\$ 1,500
		<b>TOTAL SERVICES</b>		\$ 1,500			\$ 1,500
		<b>EQUIPMENT</b>					
		Refrigerators (vaccine storage)		\$ 3,000			\$ 3,000
		Computer Hardware/Printer/Copiers		\$ 4,500			\$ 4,500
		<b>TOTAL EQUIPMENT</b>		\$ 7,500			\$ 7,500
		<b>CONTRACTUAL SERVICES</b>					
		Consulting/Temporary Assistance		\$ 20,000			\$ 20,000
		Community Meetings/Outreach		\$ 15,000			\$ 15,000
		<b>TOTAL CONTRACTUAL SERVICES</b>		\$ 35,000			\$ 35,000
		<b>TOTAL COSTS</b>		\$ 220,286			\$ 220,286

**NOTICES SENT TO FOR FILE 090584-090589 :**

[illegible]



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Master with text

**File Number: 090589**

**File ID:** 090589

**Type:** Resolution

**Status:** In Committee

**Version:** 1

**Reference:** 051119

**Controlling Body:** PUBLIC SAFETY  
COMMITTEE

**Requester:** HEALTH  
DEPARTMENT

**Cost:**

**File Created:** 09/01/2009

**File Name:**

**Final Action:**

**Title:** Substitute resolution amending Common Council File #051119 relative to the application, acceptance and funding of the Gorski Flu Grant from the Blood Research Institute of the Blood Center of Wisconsin.

### Notes:

### Code Sections:

**Indexes:** GRANTS, HEALTH CARE, HEALTH DEPARTMENT

**Sponsors:** Ald. Donovan

**Attachments:** Fiscal Note ,Grant Analysis ,Hearing Notice List  
,Hearing Notice List

**Drafter:** yr

**Contact:**

**Agenda Date:**

**Agenda Number:**

**Enactment Date:**

**Enactment Number:**

**Effective Date:**

**Extra Date 2:**

## History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	09/01/2009	ASSIGNED TO	PUBLIC SAFETY COMMITTEE			
	<b>Action Text:</b> This Resolution was ASSIGNED TO to the PUBLIC SAFETY COMMITTEE						
0	PUBLIC SAFETY COMMITTEE	09/10/2009	HEARING NOTICES SENT		09/16/2009		
0	FINANCE & PERSONNEL COMMITTEE	09/11/2009	HEARING NOTICES SENT		09/17/2009		
1	PUBLIC SAFETY COMMITTEE	09/16/2009					
0	FINANCE & PERSONNEL COMMITTEE	09/17/2009					

## Text of Legislative File 090589

..Number  
090589  
..Version

Substitute 1

..Reference

..Sponsor

Ald. Donovan

..Title

Substitute resolution amending Common Council File #051119 relative to the application, acceptance and funding of the Gorski Flu Grant from the Blood Research Institute of the Blood Center of Wisconsin.

..Analysis

This resolution amends Common Council File 051119 relative to application, acceptance and funding of the Gorski Flu Grant from the Blood Research Institute of the Blood Center of Wisconsin. The purpose of the project is to participate in a study of how the immune system responds to a virus traveling through the population.

..Body

Whereas, Common Council File 051119 authorized the Health Department to apply for, accept and fund the Gorski Flu Grant from the Blood Research Institute of the Blood Center of Wisconsin. This grant provided for a Grantor share total of \$62,500; and

Whereas, The Grantor share for this program is increased by \$237,500 and extended the period of the grant through 12/31/11; now, therefore be it

Resolved, By the Common Council of the City of Milwaukee that application to the Blood Center of Wisconsin is authorized and the Health Department shall accept such a grant without further Common Council approval unless the terms of the grant changes as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to commit funds within the Project/Grant Parent of the 2009 Special Revenue-Grant and Aid Projects fund, the following amount for the project titled Gorski Flu Grant:

Project/Grant	GR0000900000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$237,500

Further Resolved, That the Common Council directs that the 2009 Positions Ordinance C.C. File Number 080522, should be amended as follows:

Under

HEALTH DEPARTMENT

Add Footnote:

(R) To expire 12/31/11 unless the Gorski Flu Grant from the Blood Center of Wisconsin Is extended. May partially fund overtime for various positions within the Laboratory Services Division.

; and, be it

Further Resolved, That all standard resolved clauses articulated in Common Council File 081105 remain applicable.

..Requestor  
Health Department

..Drafter  
ymr  
09/11/09  
Gorski Flu Grant 2009 RES AMENDMENT

**PUBLIC SAFETY COMMITTEE      SEPTEMBER 16, 2009      ITEM 30, FILE # 090589**

## Background

- ## Discussion

- ## Personnel

## Fringe

## Laboratory Supplies

<b>Laboratory Services and Certification</b>	<b>25,000</b>
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Laboratory Equipment	120,000
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<b>TOTAL</b>	<b>\$300,000</b>
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### **Fiscal Impact**

1. The total amount of this grant is increased by \$237,500 to \$300,000, entirely from the grantor.
2. This grant funds laboratory supplies and equipment for the purpose of research study and the reporting of information.

Prepared by: Richard L. Withers  
LRB- Legislative Fiscal Analysis Section  
September 14, 2009

Cc: Marianne Walsh  
W. Martin Morics  
Raquel Filmanowicz  
Stephen Gradus  
Yvette Rowe  
Renee Joos  
Dennis Yaccarino

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 11, 2009FILE NUMBER: 090589Original Fiscal Note ☒ Substitute ☐SUBJECT: Substitute resolution amending Common Council File #051119 relative to application, acceptance and funding of the Gorski Flu Grant from the Blood Research Institute of the Blood Center of Wisconsin.B) SUBMITTED BY (Name/title/dept./ext.): Yvette Row e, Business Operations Manager, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES  
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES: FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT (DA) ☐ CONTINGENT FUND (CF)  
☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)  
☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)  
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$237,500	\$237,500	
TOTALS			\$237,500	\$237,500	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:




H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

# GRANT ANALYSIS FORM

## OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: Health/Laboratories

Contact Person & Phone No: Dr. Stephen Gradus, X3909

### Category of Request

- ☐ New Grant
- ☐ Grant Continuation
- ☒ Change in Previously Approved Grant

Previous Council File No. 051119

Previous Council File No.

Project/Program Title: Gorski Flu Grant

Grantor Agency: The Blood Research Institute of the Blood Center of Wisconsin

Grant Application Date: January, 2004

Award Date: October, 2005

Please provide the following information:

### 1. Description of Grant Project/Program (Include Target Locations and Populations):

This is a multi-year, multi-disciplinary, multi-site study of how the immune system responds to a virus traveling through the population.

### 2. Relationship to City-wide Strategic Goals and Departmental Objectives:

The grant will add significant insight and understanding into one of the major communicable diseases experienced annually in Milwaukee, influenza. The data generated by the grant will ultimately provide a model of the spread of influenza and of how the immune system responds to the virus.

### 3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

Grant funds will defray the cost of supplies for running the tests. The workload for the grant will have minimal impact on the workload in the virology section. Tests will be done on serum provided by the Blood Center of Wisconsin for \$50 per test.

### 4. Results Measurement/Progress Report (Applies only to Programs):

The laboratory will perform influenza antibody tests for 7 years. Tabulated results will appear annually in the Virology Section of the annual report. Historical influenza lab data will also be provided to the Blood Center for statistical analysis.

### 5. Grant Period, Timetable and Program Phase-out Plan:

September 30, 2004 - December 31, 2011

### 6. Provide a List of Subgrantees:

N/A

### 7. If Possible, Complete Grant Budget Form and Attach to Back.

**NOTICES SENT TO FOR FILE 090584-090589 :**

[illegible]



## Legislation Details (With Text)

**File #:** 090556      **Version:** 1  
**Type:** Resolution      **Status:** In Committee  
**File created:** 9/1/2009      **In control:** FINANCE & PERSONNEL COMMITTEE  
**On agenda:**      **Final action:**  
**Effective date:**

**Title:** Substitute resolution authorizing the sale and issuance of general obligation notes and bonds in the aggregate amount of \$7,000,000 for Contingent Borrowing - for providing financial assistance to blight elimination, slum clearance, community development, redevelopment and urban renewal programs and projects under ss. 66.1105, 66.1301 to 66.1329 and 66.1331 to 66.1337.

**Sponsors:** THE CHAIR

**Indexes:** COMMUNITY DEVELOPMENT, DEMOLITIONS, ENVIRONMENT, GENERAL OBLIGATION BONDS, REDEVELOPMENT, REDEVELOPMENT AUTHORITY, URBAN DEVELOPMENT

**Attachments:** Cover Letter, Fiscal Note, Letter from Comptroller

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/11/2009	1	CITY CLERK	DRAFT SUBMITTED		
9/11/2009	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

090556

Version

Substitute 1

Reference

090325, 080960, 081159

Sponsor

THE CHAIR

Title

Substitute resolution authorizing the sale and issuance of general obligation notes and bonds in the aggregate amount of \$7,000,000 for Contingent Borrowing - for providing financial assistance to blight elimination, slum clearance, community development, redevelopment and urban renewal programs and projects under ss. 66.1105, 66.1301 to 66.1329 and 66.1331 to 66.1337.

Analysis

Resolution authorizes the sale and issuance of general obligation notes and bonds, using \$7,000,000 of Contingent Borrowing to provide funding to the Redevelopment Authority for costs associated with the environmental remediation, demolition and redevelopment of TID 74, the former A.O. Smith / Tower Automotive complex at 3533 N. 27th St.

The TID 74 Plan included \$10 million of grants from the City. \$3 million of the grant is funded by previously budgeted authority for the 30<sup>th</sup> St. Industrial Corridor. This file provides the remaining \$7 million of the grant.

Body

Whereas, Resolution file number 090325 authorized the creation of Tax Incremental District No. 74 for the North 3th Street and West Capitol Drive area ("TID 74"); and

Whereas, The plan for TID 74 includes \$10 million of grants from the City, \$3 million of which is provided by previously budgeted amounts for the 30<sup>th</sup> Street Industrial Corridor, and the City desires to provide funds for the remaining \$7,000,000 of the grant through 2009 contingent borrowing for providing financial assistance to blight elimination, slum clearance, community development, redevelopment and urban renewal programs and projects under ss. 66.1105, 66.1301 to 66.1329 and 66.1331 to 66.1337; and

Whereas, The 2009 Budget authorizes \$130,000,000 of borrowing for contingent purposes; and

Whereas, The Common Council desires that these notes be permitted to be issued with the Corporate Purpose Notes authorized by Resolution File Number 080960, and/or with the Corporate Purpose Bonds authorized by Resolution File Number 081159; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that it hereby and herewith authorizes and declares its purpose to use 2009 contingent borrowing purposes to issue general obligation short-term promissory notes pursuant to the provisions of sec. 67.12(12), Stats. and/or as general obligation bonds pursuant to the provisions of sec 67.05(5), Stats., in an amount not to exceed \$7,000,000 for providing financial assistance to blight elimination, slum clearance, community development, redevelopment and urban renewal programs and projects under ss. 66.1105, 66.1301 to 66.1329 and 66.1331 to 66.1337; and, be it

Further Resolved, The notes may be issued as an authorized purpose for Contingent Borrowing as provided for in Resolution File Number 080960 and/or as bonds as provided for in Resolution File Number 081159. Such amounts may be issued for the purpose of Tax Incremental Districts, and the Department of City Development

may decide whether or not such debt shall be charged as an expense to TID 74.

Requestor  
Comptroller

Drafter  
RSL  
PD-7566bW.rtf  
9/11/09

## **LRB – RESEARCH AND ANALYSIS**

**SEPTEMBER 17, 2009**

**ITEM 16, FILE 090556**

**FINANCE & PERSONNEL COMMITTEE**

**JAMES CARROLL**

File #090556 is a substitute resolution authorizing the sale and issuance of general obligation notes and bonds in the aggregate amount of \$7,000,000 for Contingent Borrowing - for providing financial assistance to blight elimination, slum clearance, community development, redevelopment and urban renewal programs and projects under Wis. Stat. ss. 66.1105, 66.1301 to 66.1329 and 66.1331 to 66.1337.

### **Background**

1. On September 1, 2009, the Common Council approved a resolution (File # 090325) creating Tax Incremental District No. 74 (Tower Redevelopment Project) and approving a project plan and authorizing expenditures for this district.
2. The TIDs project plan calls for tax incremental financing to fund the following activities and programs:
  - Land acquisition & relocation \$4,500,000
  - Environmental remediation 6,300,000
  - Demolition 11,900,000
  - Infrastructure 4,400,000
  - Administrative costs 1,300,000
  - Stabilization & holding costs 1,000,000
  - Workforce development 500,000
  - Neighborhood housing 400,000
  - Soft costs & contingency 4,300,000
  - TOTAL PROJECT COSTS \$34,600,000**
3. The funding sources for TID No. 74's activities and programs are:
  - City capital funding (tax levy) \$10,000,000
  - State grant (already secured) 2,000,000
  - Potential New Market tax credits 2,100,000
  - Potential state & federal grants 4,900,000
  - Tax incremental financing 15,600,000
  - TOTAL FUNDING \$34,600,000**
4. Of the \$10 million in City capital (tax-levy) funding for this project, \$3 million was provided in the 2008 City Budget and carried over to 2009.
5. The Office of the Comptroller's August 26, 2009 letter regarding TID # 74 included a recommendation of Common Council passage of sufficient contingent borrowing to initiate City activity and noted that a Common Council

File authorizing \$7 million in contingent borrowing authority had been introduced.

6. The 2009 Budget authorizes \$130 million for contingent borrowing.

### **Discussion**

This resolution authorizes using \$7 million in Contingent Borrowing to provide funding to the Redevelopment Authority of the City of Milwaukee (RACM) for costs associated with the environmental remediation, demolition and redevelopment of TID #74.

### **Fiscal Impact**

The Comptroller's Office estimates that the debt service associated with the issuance of \$7 million in bonds, issued at 5%, for 15 years will be \$820,000 in the first year and will decline to \$500,000 in year 15.

Cc:	Marianne Walsh Mike Daun Craig Kammholz W. Martin Morics Richard Li Mark Nicolini	Prepared by: Jim Carroll, X8679 LRB Research & Analysis September 14, 2009
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Office of the Comptroller

W. Martin Morics, C.P.A.  
Comptroller

Michael J. Daun  
Deputy Comptroller

John M. Egan, C.P.A.  
Special Deputy Comptroller

Craig D. Kammholz  
Special Deputy Comptroller

August 24, 2009

To the Honorable  
the Common Council  
City of Milwaukee  
City Hall - Room 205  
Milwaukee, WI 53202

Dear Council Members:

I would like to request the introduction of the enclosed resolution that relates to City borrowing for development purposes.

If you have any questions, please contact Richard Li (x-2319) of my staff.

Very truly yours,

W. MARTIN MORICS  
Comptroller

WMM:RL  
REF: PD-7566W.DOC

## CITY OF MILWAUKEE FISCAL NOTE

CC-170 (REV.6/86)

A) DATE: August 24, 2009

FILE NUMBER:

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Resolution authorizing the sale and issuance of general obligation notes and bonds in the aggregate amount of \$7,000,000 for Contingent Borrowing - for providing financial assistance to blight elimination, slum clearance, community development, redevelopment and urban renewal programs and projects under ss. 66.1105, 66.1301 to 66.1329 and 66.1331 to 66.1337.

B) SUBMITTED BY (name/title/dept./ext.): Richard Li, Public Debt Specialist, Comptroller, x2319

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES.  
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENTAL ACCOUNT (DA) ☒ CONTINGENT FUND (CF)  
☒ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)  
☐ PERM. IMPROVEMENT FUNDS (PIF) ☐ GRANT & AID ACCOUNTS (G & AA)  
☒ OTHER (SPECIFY) Debt Service

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:	Redevelopment		7,000,000		
TOTALS					

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input checked="" type="checkbox"/> 1-3 YEARS	<input checked="" type="checkbox"/> 3-5 YEARS	820,000/yr declining to \$500,000 in year 15
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:


H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:

15 year borrowing at 5.00%

PD-7566f.doc

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐



Office of the Comptroller

W. Martin Morics, C.P.A.  
Comptroller

Michael J. Daun  
Deputy Comptroller

John M. Egan, C.P.A.  
Special Deputy Comptroller

Craig D. Kammholz  
Special Deputy Comptroller

September 10, 2009

To the Honorable  
the Common Council  
City of Milwaukee  
City Hall - Room 205  
Milwaukee, WI 53202

Dear Council Members:

Enclosed is the proposed full text of Resolution File Number 090556 relating to \$7 million of Contingent Borrowing for TID 74 – Tower Automotive Complex. The TID 74 Plan includes \$10 million of grants, of which \$3 million will come from \$3 million previously budgeted for the 30<sup>th</sup> St. Industrial Corridor. This file provides the remaining \$7 million of that grant.

If you have any questions, please contact Richard Li (x-2319) of my staff.

Very truly yours,

W. MARTIN MORICS  
Comptroller

WMM:RL  
REF: PD-7566cW.DOC



## Legislation Details (With Text)

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**File #:** 090481      **Version:** 0

**Type:** Communication-Report      **Status:** In Committee

**File created:** 9/1/2009      **In control:** FINANCE & PERSONNEL COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Communication from the Comptroller's Office relative to a report on Audit Activities.

**Sponsors:** THE CHAIR

**Indexes:** AUDITS, COMPTROLLER, REPORTS AND STUDIES

**Attachments:** Report.pdf, Cover Letter

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

**Number**

090481

**Version**

**ORIGINAL**

**Reference**

**020897**

**Sponsor**

**The Chair**

**Title**

**Communication from the Comptroller's Office relative to a report on Audit Activities.**

**Requestor**

**Drafter**

**Comptroller**

**WMM Ltr**

**08/03/09**

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

This Report of Audit Activities by the Office of the Comptroller includes the major audits conducted in 2009, as well as audits from prior years where recommendations had not been fully implemented or sufficiently addressed. The reported implementation status of audit recommendations is based on written updates provided by City departments. Our Office has generally not verified this status information, but may choose to perform audit activity in the future to accomplish this verification on a selected basis.

***2009 Audit Activities***

**Table 1 summarizes the 9 audits underway in 2009.** Four audits were completed and issued and five audits are targeted for issuance before year-end.

The **2009 Review of IT External Network Connections** is underway and being conducted by outside consultants and will assess the security of wired and wireless connections to the City's IT networks.

This audit is the first IT audit selected from a new IT audit plan developed in 2008 for the Office of the Comptroller by outside consultants.

The **2009 Audit of Commercial Real Estate Assessments** is underway with assistance from an outside consultant.

The **2009 Review of HUD IDIS Funding Shortage** was issued in February 2009. This review found that errors and omissions in the U.S. Department of Housing and Urban Development (HUD) Integrated Disbursement Information System (IDIS) understates the amount of Community Development Block Grant funding available to the City and has prevented the City from receiving \$914,638 in approved entitlements. The report makes 3 recommendations.

In addition to these audits, the Office of the Comptroller operates the City's Fraud, Waste and Abuse "Hotline", under Common Council Resolution 040063. A report of Hotline activities was issued to the Common Council on February 2, 2009.

***Prior Years Audit Implementation Status***

**Table 2 summarizes the 28 major audits from 2008 back to 2002 with unimplemented recommendations.** The success in implementing these recommendations varies.

The creation of the City's new Capital Improvements Committee addresses 1 of the 5 recommendations in the **2008 Audit of DPW Residential Paving**. The status of the remaining recommendations will be reported in future Audit Activity Reports.

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

The **2008 Audit of Election Commission Absentee Ballot Processing** found that the Election Commission has made significant improvements in the processing of absentee ballots, including centralized processing of the ballots and full utilization of the Statewide Voter Registration System. The status of the audit's 8 recommendations will be reported in future Audit Activity Reports.

The City's new Recycling Task Force is addressing 1 of the 9 recommendations in the **2008 Audit of the City Recycling Program**. Recommendation status will be reported in future Audit Activity Reports.

The Milwaukee Police Department appears to have implemented or adequately addressed 3 of the 8 recommendations in the **2007 Audit of Milwaukee Police Department Crime Data System** and another 2 recommendations are partially implemented.

The Milwaukee Police Department appears to have implemented or adequately addressed 4 of the 10 recommendations in the **2007 Audit of Milwaukee Police Department Overtime** and another 2 recommendations are partially implemented.

The Department of Public Works appears to have implemented or adequately addressed 4 of the 8 recommendations in the **2007 Audit of the Canal Street Project**.

The Department of Community Development appears to have implemented or adequately addressed 3 of the 7 recommendations in the **2007 Audit of City Loans to Business Improvement Districts** and another 2 recommendations are partially implemented.

The Department of Public Works appears to have fully implemented or adequately addressed 7 of the 8 recommendations in the **2006 Audit of Public Works Procurement Activities** and partially implemented the remaining recommendation.

The Departments of Public Work and Administration appear to have adequately addressed 5 of the 7 recommendations in the **2006 Audit of Department of Public Works Emerging Business Enterprise and Residents Preference Program Compliance**.

The Community Development Grants Administration in the Department of Administration appears to have implemented or adequately addressed all 5 of the recommendations in the **2005 Audit of the Westside Housing Cooperative Property Rehabilitation Project**.

The Port appears to have fully implemented or adequately addressed 11 of the 12 recommendations in the **2005 Audit of Port of Milwaukee Billing, Collection and Accounts Receivable** and the last recommendation has been partially implemented.

It appears 3 of the 4 recommendations in the **2005 City Information Technology Security Risk Assessment** have not been implemented, while the last recommendation is partially implemented. The Departments of Administration and Public Works report

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

some activities aimed at improving IT security, but the City still lacks a comprehensive and effective information security program.

The Department of Public Works appears to have implemented or adequately addressed 9 of the 12 recommendations in the **2004 Audit of City Fleet Management**, and made substantial progress on another 2 recommendations. DPW is reporting to the Common Council annually on the fleet, as recommended.

The Departments of Public Works and Administration appear to have implemented or adequately addressed 4 of the 6 recommendations in the **2003 Audit of the Police 3<sup>rd</sup> District Capital Project** and the remaining 2 recommendations are partially implemented.

The City Clerk appears to have adequately addressed 1 of the 4 recommendations in the **2002 Audit of the City Clerk License System** and intends to address the remaining 3 recommendations with replacement of the automated License System, expected to be completed by the end of 2009.



**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 1: Major 2009 Audits**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
9	Targeted for 12/09	Audit of DPW Inventories	Evaluate inventory physical security, inventory management, and operating and accounting practices.	Audit work is underway. A draft report for DPW is targeted for 11/09 and final issuance in 12/09.	Recommendation status will be reported in future Audit Activity Reports.
8	Targeted for 12/09	Audit of Parking Fund Cash Controls	Evaluate DPW and contractor cash handling, cash accounting and internal controls. Evaluate DPW management of Parking cash.	Audit work will begin in 7/09. A draft report for DPW is targeted for 11/09 and final issuance in 12/09.	Recommendation status will be reported in future Audit Activity Reports.
7	Targeted for 11/09	Review of IT External Network Connections (Consultant Conducted)	Perform an external network security assessment and wireless review to identify and evaluate any IT security weaknesses in City systems.	Audit work should begin in 7/09. A draft report for departments is targeted for 10/09 and final issuance in 11/09.	Recommendation status will be reported in future Audit Activity Reports.
6	Targeted for 9/09	Audit of Commercial Real Estate Assessments (Consultant Assisted)	Evaluate the current assessment process to determine whether it meets W1 Statute requirements and professional standards. Evaluate internal controls over assessments.	Audit work is underway. A draft report is targeted for 8/09 and final issuance in 9/09.	Recommendation status will be reported in future Audit Activity Reports.
5	Targeted for 9/09	Audit of Water Cash Controls	Evaluate the financial controls over the billing, collection and accounting for Municipal Service charges on the Water bill.	Audit work is complete. A draft report is targeted for 8/09 and final issuance in 9/09.	Recommendation status will be reported in future Audit Activity Reports.
4	3/19/09	Audit of 2008 W-2s	Evaluate accuracy and completeness of W-2s. This is an annual audit.	W-2s for 8,096 employees, reporting \$381.7 million were accurate and complete.	No recommendations.

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 1: Major 2009 Audits**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
3	3/13/09	Review of Port Fixed Asset Inventory (Consultant Conducted)	Review all Port capital assets for appropriate valuation and treatment in City accounting records.	Port capital asset listings required numerous corrections and substantial adjustments to City accounting records. The review report makes 7 recommendations.	Review findings resulted in adjustments to City accounting records. Status of recommendations for Port action will be reported in future Audit Activity Reports.
2	3/12/09	Audit of Treasurer Cash Controls	Evaluate cash controls. Determine whether cash is secure, deposited timely and accurately recorded. This is an annual audit.	Cash controls were enhanced since a theft by former teller and are now adequate. Cash is secure, deposited timely and accurately recorded. The audit makes 1 recommendation to reconcile banks accounts timely.	Recommendation status will be reported in future Audit Activity Reports.
1	2/16/09	Review of HUD IDIS Funding Shortage	Identify the cause of a discrepancy in available CDBG funds between the City FMIS and HUD IDIS.	The City FMIS accurately reflects CDBG transactions. Errors and omissions in the HUD IDIS resulted in a cumulative \$914,638 understatement of available CDBG funds. The review report makes 3 recommendations.	Recommendation status will be reported in future Audit Activity Reports.

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 2: Major Prior Years Audits with Pending Recommendations**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
28	12/8/08	Audit of DPW Residential Street Paving	Develop a descriptive street condition inventory and profile. Evaluate DPW programs for assessing street condition, determining repair or replacement needs and planning and scheduling work. Evaluate the street project approval process and the impact of City budgets.	City residential streets are on average in fair condition but getting worse. Nearly 21% of streets are in poor condition. The pace of pavement deterioration will likely accelerate should past levels of street maintenance and replacement continue. The audit makes 5 programmatic recommendations.	The City's new Capital Improvements Committee addresses one recommendation to provide ongoing paving program oversight. Recommendation status will be reported in future Audit Activity Reports.
27	10/14/08	Audit of Election Commission Absentee Ballot Processing	Evaluate WI Statute compliance. Evaluate City administrative procedures and controls for absentee ballots.	The Election Commission's new SOPs for absentee ballots appropriately incorporate the requirements of WI Statutes, the State Voter Registration System and City Ordinances. The audit found several areas where control procedures could be strengthened. The audit makes 8 recommendations.	Recommendation status will be reported in future Audit Activity Reports.
26	7/8/08	Audit of Property Tax Lottery Credits	Determine whether lottery credits on City property tax bills comply with WI Statutes.	Lottery credits totaling \$9.5 million for 98,251 City residential properties were credited on 2006 tax bills. The audit found that \$591,552 in credits for 6,053 properties (6.2% of total properties) may not comply with Statute requirements. The audit makes 2 recommendations.	The WI Department of Revenue responded that it would conduct a follow-up audit of Milwaukee lottery credits, as recommended in the City audit. Recommendation status will be reported in future Audit Activity Reports.
25	6/25/08	Audit of Treasurer Cashiering	Evaluate cash controls. Determine whether cash is secure, deposited timely and accurately recorded. Follow-up on prior recommendations. This is an annual audit.	Cash controls appeared adequate. Cash was secure, deposited timely and accurately recorded. The audit found that all recommendations from prior audits had been implemented. No new recommendations were made.	No recommendations.

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 2: Major Prior Years Audits with Pending Recommendations**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
24	6/20/08	Audit of the City Recycling Program	Evaluate program compliance with applicable WI Statutes. Determine program cost and tax levy impact. Evaluate program performance and efficiency.	The program meets requirements of the DNR administrative rule. There is a potential for increased recycling participation and operational savings. The audit makes 9 recommendations.	The City's new Recycling Task Force is currently addressing one of the recommendations to study single stream recycling. Recommendation status will be reported in future Audit Activity Reports.
23	4/18/08	Audit of Port leases	Determine whether the Port is receiving proper rental payments from two lessees, as requested by the Board of Harbor Commissioners.	Rental payments by Milwaukee World Festivals, Inc. and Specialty Restaurants of Wisconsin for 2005-2007 were in accordance with lease requirements. Independently audited financial statements for both companies support the accuracy of the rental payments.	No recommendations.
22	2/27/08	Audit of 2007 W-2s	Evaluate accuracy and completeness of W-2s. This is an annual audit.	W-2s for 8,250 employees, reporting \$371.5 million were accurate and complete	No recommendations.
21	2/8/08	Audit of DPW Tow Lot Internal Controls	Evaluate internal controls. Evaluate the accuracy of towing and storage fees. Evaluate changes in policies and procedures since the 2002 Tow Lot audit.	A few control weaknesses were identified and subsequently corrected during the audit. Financial and operational internal controls are now adequate. Vehicle towing and storage fees are accurate. DPW has not been timely in posting and reconciling Tow Lot revenues. The audit makes 2 recommendations.	Recommendation status will be reported in future Audit Activity Reports.
20	7/19/07	Audit of MPD Crime Data System (Consultant Assisted)	Determine whether the new system meets the needs of MPD and outside parties. Determine whether State crime reporting requirements are being met. Evaluate system implementation strengths and weakness.	Core functions of the Crime Data System are implemented and functioning. Crime data reporting to the State is timely and accurate. MPD encountered significant problems during implementation. Some important system functions are still not operational or underutilized. The audit makes 8 recommendations.	MPD appears to have implemented or adequately addressed 3 of the 8 recommendations and has partially implemented another 2 recommendations. Comptroller will continue to monitor status.

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 2: Major Prior Years Audits with Pending Recommendations**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
19	6/18/07	Audit of MPD Overtime (Consultant Assisted)	Develop comprehensive descriptive data on overtime. Identify causes and drivers for the overtime. Evaluate MPD overtime management. Evaluate the potential for overtime reduction.	Milwaukee spends more on police overtime than its peer cities. Significant reductions in MPD overtime are possible with improvements in budgeting, planning and management. The audit makes 10 recommendations.	MPD appears to have implemented or adequately addressed 4 of the 10 recommendations and has partially implemented another 2 recommendations. Comptroller will continue to monitor status. Actions taken by MPD have substantially reduced dept. overtime costs.
18	3/2/07	Audit of the Canal Street Capital Project (Consultant Assisted)	Document entire project scope. Determine whether costs are appropriate. Evaluate budgetary and internal controls. Assess overall project management.	Project costs were reasonable with minor exception. Engineering and construction is of high quality. Significant weaknesses are noted in project estimation, budgeting and management. The audit makes 8 recommendations.	DPW appears to have implemented or adequately addressed 4 of the 8 recommendations. Comptroller will continue to monitor status.
17	2/21/07	Audit of Business Improvement District Loans	Evaluate DCD policies governing BID loans. Evaluate BID loan terms and whether they are consistently applied to BIDs. Evaluate loan collection procedures.	DCD maintains proper BID files, but BID expenditure accounts have not been sufficiently monitored and reconciled. BID loan provisions have not been uniformly applied. The audit makes 7 recommendations.	DCD appears to have implemented or adequately addressed 3 of the 7 recommendations and partially implemented another 2 recommendations. Comptroller will continue to monitor status.
16	4/6/06	Audit of DPW Procurement	Determine whether DPW procurements comply with legal requirements and sound practices. Determine whether DPW's procurement policies and procedures are followed.	DPW follows adequate procedures for formally bid public works contracts, but they are not documented. DPW procedures for formal professional service contracts are adequate and documented, but not always followed. Guidelines for lesser dollar procurements are adequate and generally followed. The audit makes 8 recommendations.	DPW appears to have implemented or adequately addressed 7 of the 8 recommendations and partially implemented the remaining recommendation. Comptroller will continue to monitor status.

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 2: Major Prior Years Audits with Pending Recommendations**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
15	2/16/06	Audit of DPW Resident Preference and EBE Programs	Evaluate DPW's compliance with the program requirements, verify the accuracy of program reports, and identify possible program improvements.	DPW is substantially in compliance with RPP provisions. DPW and the EBE Office are adequately monitoring EBE participation in contracts, but improvements in program reporting are needed. The audit makes 7 recommendations.	DOA and DPW appear to have implemented or adequately addressed 5 of the 7 recommendations. Comptroller will continue to monitor status.
14	12/19/05	Audit of Municipal Court Cashiering	Evaluate cashiering controls. Determine whether cash and checks were deposited and recorded in a timely manner. Evaluate the reliability of the Court Information System.	Controls over cashiering are generally adequate, but could be strengthened. Cash and checks were properly and timely secured, deposited and recorded. The Court computer system is reliable. The audit makes 5 recommendations.	The Court appears to have implemented all 5 of the recommendations.
13	11/21/05	Audit of the Westside Housing Cooperative Property Rehabilitation Project	Evaluate compliance with grant regulations and contract requirements. Evaluate the property rehabilitation costs and work. Evaluate City administration and monitoring.	There was significant noncompliance with grant regulations and contract requirements. There is potential fraud in the WHC Project. City oversight of HOME grant projects needs improvement. The audit makes 5 recommendations.	CDGA appears to have implemented or adequately addressed all 5 of the recommendations.
12	10/4/05	Audit of Port Billing, Collection and Accounts Receivable	Determine whether billings are accurate, timely and in accordance with leases and the Port Tariff. Evaluate billing and collection controls and collection efforts.	Port billings are generally accurate and timely. However, Port tenants have not been billed for water usage. Receipts are accurately and timely recorded and deposited. Improvements are needed in controls, billing documentation and collection efforts. The audit makes 12 recommendations.	The Port appears to have implemented or adequately addressed 11 of the 12 audit recommendations and partially implemented the remaining recommendation. Comptroller will continue to monitor status.

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 2: Major Prior Years Audits with Pending Recommendations**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
11	6/23/05	Review of 1000 Water Street Condominium Association Cost Allocation Charges	The City has condominium ownership of the parking structure at 1000 North Water Street. Review charges to the City by the Condominium Association.	Condominium expense allocations are not sufficiently supported and documented. Certain expense allocations do not conform to provisions of the condominium by-laws. The review makes 4 recommendations.	It appears that the 4 recommendations have not been implemented. DPW states that the Condominium Association has been unwilling to address the recommendations. Comptroller will continue to monitor status.
10	4/20/05	City Information Technology Security Risk Assessment (Consultant Assisted)	Conduct a high-level risk assessment of IT security in 10 major City departments. The risk assessment report includes a summary report by the Comptroller followed by the report from the consultant that conducted the assessment.	Some City departments have taken positive steps toward securing their computer systems. Nevertheless, serious security vulnerabilities exist, including critical vulnerabilities that could potentially compromise essential City services. The Comptroller's report makes 4 recommendations.	It appears that 3 of the 4 recommendations have not been implemented and one recommendation is partially implemented. While DOA reports activities aimed at improving IT security, the City still does not have an adequate IT security program. Comptroller will continue to monitor status.
9	3/31/05	Audit of City Leases	Identify all leases executed by City departments and verify that copies of the leases are available in City files. Evaluate department oversight of City leases, including enforcement of lease terms.	There were 210 City leases identified, 120 where the City is lessor (owner) and 90 where the City is lessee (renter). Department files contain copies of all leases. City lease oversight should be improved. Some departments failed to bill lessees in a timely manner. The audit makes 8 recommendations	City departments appear to have implemented or adequately addressed 7 of the 8 recommendations. Comptroller will continue to monitor status.
8	1/28/05	Audit of Milwaukee Public Library Agreements with Milwaukee County Federated Library System	Evaluate compliance with 5 agreements between MPL and the Milwaukee County Federated Library System (MCFLS). Evaluate the cost basis and billings for the agreements.	MPL and MCFLS generally complied with the agreements. The audit makes 5 recommendations, including that MPL should consider its marginal costs to provide MCFLS services when negotiating new agreements.	The Library appears to have implemented or adequately addressed 3 of the 5 recommendations. The Library disagrees with the recommendation to charge non-City residents for services. Comptroller will continue to monitor status.

**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 2: Major Prior Years Audits with Pending Recommendations**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
7	9/3/04	Audit of City Fleet Management	Evaluate policies, organization, management and controls for the purchase, assignment, use and repair of the City automobile and pickup truck fleet.	Based on actual miles driven in 2003, the audit disclosed that the vehicle fleet is too large, leading to excessive budget and very high cost per mile. The audit makes 12 recommendations.	DPW appears to have implemented or adequately addressed 9 of the 12 recommendations and has made substantial progress on another 2. Comptroller will continue to monitor status.
6	5/28/04	Implementation Status of 2001 Audit Recommendations for Community Block Grant Agency Program Monitoring	Examine the implementation status of the prior 2001 audit recommendations.	CBGA made significant progress in implementing the 9 prior recommendations, but further improvements were needed. No new recommendations.	DOA appears to have implemented or adequately addressed 8 of the 9 recommendations. The recommendation to study the long-term impact of funding on neighborhoods is on hold pending HUD's new requirements for performance based reporting. Comptroller will continue to monitor status.
5	3/9/04	Audit of Family Medical Leave Act (FMLA) Utilization	Evaluate Department of Employee Relations and City department policies and procedures for granting and monitoring FMLA.	FMLA data in the City payroll system is often incorrect or missing and is not reliable for determining department compliance with FMLA law. The audit makes 2 recommendations.	DER appears to have adequately addressed 1 of the 2 recommendations, but has not yet implemented the 2nd recommendation to improve FMLA tracking. Comptroller will continue to monitor status.
4	11/25/03	Audit of Department of Public Works Billings and Collections	Evaluate procedures and controls for DPW billings and collections involving outside parties. Evaluate compliance with City billing policies.	Billings are generally accurate and complete, but improvements in controls are needed. Also, bills should be timelier. The audit makes 9 recommendations.	DPW appears to have implemented 7 of the 9 recommendations. Comptroller will continue to monitor status.
3	10/16/03	Audit of Police 3 <sup>rd</sup> District Capital Project (Consultant Assisted)	Evaluate the capital project to construct a new 3 <sup>rd</sup> District Police Station and Data Communications Center and to install related technology.	Significant weaknesses found in City capital project management, but no financial irregularities. The audit makes 6 recommendations.	DOA and DPW appear to have implemented or adequately addressed 4 of the 6 recommendations and partially implemented another 2. Comptroller will continue to monitor status.



**Office of the Comptroller  
Report of Audit Activities  
July 2009**

**Table 2: Major Prior Years Audits with Pending Recommendations**

Audit	Date Issued	Audit Scope	Audit Objectives	Audit Conclusion or Status	Recommendation Status
2	3/11/03	Audit of Development Contract Management and Administration	Evaluate development contract administration for contracts with the City, RACM, and MEDC.	Contract administration is generally adequate to protect the City's financial interests, but some improvements are recommended. The audit makes 9 recommendations.	DCD appears to have implemented or adequately addressed 8 of the 9 recommendations. Comptroller will continue to monitor status.
1	4/15/02	Audit of City Clerk License System	Evaluate license system security and controls, and follow-up on the prior 1993 audit.	License system security and controls have been improved substantially since the 1993 audit. Some further improvements are recommended. The audit makes 4 recommendations.	The City Clerk has adequately addressed 1 of 4 recommendations and intends to address the remaining 3 during a replacement of the License System, expected to be completed by the end of 2009. Comptroller will continue to monitor status.



Office of the Comptroller

July 29, 2009

W. Martin Morics, C.P.A.  
Comptroller

Michael J. Daun  
Deputy Comptroller

John M. Egan, C.P.A.  
Special Deputy Comptroller

Craig D. Kammholz  
Special Deputy Comptroller

To the Honorable  
the Common Council  
City of Milwaukee

Council Members:

Enclosed is our Report of Audit Activities, pursuant to Common Council Resolution 020897. The report covers audits being conducted during 2009 and audits from prior years where recommendations had not been fully implemented or sufficiently addressed. Implementation status is based on updates provided by City departments. The report also identifies future audits.

We would be pleased to discuss this report with you at your convenience, and before the appropriate Common Council Committee.

Sincerely,

W. MARTIN MORICS  
Comptroller



## Legislation Details (With Text)

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**File #:** 090610      **Version:** 0

**Type:** Communication-Report      **Status:** In Committee

**File created:** 9/1/2009      **In control:** FINANCE & PERSONNEL COMMITTEE

**On agenda:**      **Final action:**

**Effective date:**

**Title:** Communication from the Office of the Comptroller transmitting the 2008 Inventory Reserve Report for the year ended December 31, 2008.

**Sponsors:** THE CHAIR

**Indexes:** COMPTROLLER, REPORTS AND STUDIES

**Attachments:** Report of Inventory Reserve Balances.pdf, Cover Letter

Date	Ver.	Action By	Action	Result	Tally
9/1/2009	0	COMMON COUNCIL	ASSIGNED TO		
9/11/2009	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

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**File #:** 090610      **Version:** 0

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**Number**

090610

**Version**

ORIGINAL

**Reference**

**Sponsor**

THE CHAIR

**Title**

Communication from the Office of the Comptroller transmitting the 2008 Inventory Reserve Report for the year ended December 31, 2008.

**Drafter**

Office of the Comptroller

BL

09/01/09

City of Milwaukee  
**General Fund 0001**  
Schedule of Inventory Balances  
and Adjustments to the Inventory Reserve  
and Reserve for Tax Stabilization

Inventory Account	Account Description	Reserve/Inventory	Reserve/Inventory	DR/(CR) Reserve for Inventory
		Balance 01/01/08	Balance 12/31/08	
141101	DPW-Infrastructure Electrical Service	3,475,858.63	4,179,480.38	(703,621.75)
141103	DPW-Tower Facility Warehouse	164,911.77	48,836.45	116,075.32
141106	DPW-Building & Fleet Communications, 520	0.00	0.00	0.00
141111	DOA-MPR Paper	67,266.60	80,953.73	(13,687.13)
141113	DPW-Fleet Warehouse 5450	1,013,051.11	1,114,718.11	(101,667.00)
141114	DPW-Sanitation Salt Inventory	1,504,839.25	1,797,817.72	(292,978.47)
		<b>\$6,225,927.36</b>	<b>\$7,221,806.39</b>	<b>(\$995,879.03)</b>

September 1, 2009

The Honorable Common Council  
City of Milwaukee  
City Hall – Room 205  
Milwaukee, WI 53202

RE: Inventory Reserve Report

Dear Council Members:

Section 304-29-4-f of the Milwaukee Code requires that the Comptroller provide the Common Council with a separate report of adjustments for inventory reserve made to the Reserve for Tax Stabilization. Attached is a copy of the *Schedule of Inventory Balances and Adjustments to the Inventory Reserve and Reserve for Tax Stabilization* for fiscal year end 2008.

Inventory items are purchased and retained as assets of the City of Milwaukee. Since inventory items are not recorded as expenditures of the City until they are used by an operating department they are reserved and segregated as a portion of the Tax Stabilization Balance.

The attached schedule details returns (decreases in inventory) and withdrawals (increases in inventory) from the Reserve for Tax Stabilization for the individual inventory accounts. This schedule indicates a net increase to the Reserve for Tax Stabilization of \$995,879.03 for the year 2008.

This office will gladly assist with any general questions regarding this schedule; however, detailed questions pertaining to individual balances may be better directed to appropriate departments.

Respectfully submitted,

**W. MARTIN MORICS**  
Comptroller



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Master with text

**File Number: 090508**

**File ID:** 090508

**Type:** Resolution

**Status:** In Committee

**Version:** 1

**Reference:**

**Controlling Body:** FINANCE &  
PERSONNEL  
COMMITTEE

**Requester:** BUDGET AND  
MANAGEMENT  
ANALYSIS DIVISION

**Cost:**

**File Created:** 09/01/2009

**File Name:**

**Final Action:**

**Title:** Substitute resolution increasing 2009 budget appropriations for Grant and Aid Fund and Special Capital Projects or Purposes - Grant and Aid.

### Notes:

### Code Sections:

**Agenda Date:**

**Indexes:** BUDGET

**Agenda Number:**

**Sponsors:** THE CHAIR

**Enactment Date:**

**Attachments:** Cover Letter ,Fiscal note ,Exhibit A ,Hearing Notice  
List

**Enactment Number:**

**Drafter:** ep

**Effective Date:**

**Contact:**

**Extra Date 2:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	09/01/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	<b>Action Text:</b> This Resolution was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	09/11/2009	HEARING NOTICES SENT		09/17/2009		
1	CITY CLERK	09/15/2009	DRAFT SUBMITTED				
	<b>Action Text:</b> This Resolution was DRAFT SUBMITTED						
0	FINANCE & PERSONNEL COMMITTEE	09/17/2009					

### Text of Legislative File 090508

..Number  
090508

..Version  
SUBSTITUTE 1  
..Reference

..Sponsor  
CHAIR  
..Title

Substitute resolution increasing 2009 budget appropriations for Grant and Aid Fund and Special Capital Projects or Purposes - Grant and Aid.

..Analysis  
Adoption of this resolution is required to authorize expenditures from these accounts that exceed the 2009 adopted budget appropriations.

..Body  
Whereas, the Common Council appropriated funding in the 2009 budget for the Grant and Aid Fund and the Special Capital Projects or Purposes - Grant and Aid fund in Common Council File Number 081108; and

Whereas, the Common Council directed departments to apply for additional grant funding available through the American Recovery and Reinvestment Act in Common Council File Number 081478; and

Whereas, grant funding anticipated in 2009 will exceed the current 2009 budget appropriations, requiring the appropriation of additional funding as detailed in Exhibit A attached to Common Council File No. 0XXXXX; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the additional amounts detailed in Exhibit A be appropriated to the Project/Grant Parents of the 2009 Special Revenue Grant and Aids Projects Fund and Capital Grant and Aids Projects Fund for the purposes as specified and that departments be authorized to expend the appropriated moneys; and, be it

Further Resolved, That for the purpose of interpreting and applying the provisions of Section 16.05 City Charter (Department of Administration-Business Operations Division duties) the words "appropriated to the assigned department," used above shall not be intended to mean "for use of all departments..."; and, be it

Further Resolved, That the proper city officials are authorized to enter into necessary contracts for the purposes listed.

..Requestor

..Drafter  
Budget and Management Division  
Ref: 2009 BF, 7-E; ECP:  
July 29, 2009  
FINANCE: 0XXXXR.RTF



# **LRB – RESEARCH AND ANALYSIS**

**SEPTEMBER 17, 2009**

**ITEM 19, FILE 090508**

**FINANCE & PERSONNEL COMMITTEE**

**JAMES CARROLL**

File #090508 is a substitute resolution increasing 2009 budget appropriations for Grant and Aid Fund and Special Capital Purposes.

## **Background**

1. The grant and aid parent accounts accumulate grants prior to the allocation on project -by- project basis during the fiscal year. In order to expend funds, adoption of a Common Council resolution is required to authorize a specific project, create a sub-account, allocate specific funding from the parent account.
2. The 2009 Budget appropriated \$78,370,351 to the Grant and Aid Fund (operating) parent account and \$8 million to the Special Capital Projects or Purposes parent account.
3. Since the adoption of the 2009 Budget, the Federal Government has made grant funding available through the American Recovery and Reinvestment Act (ARRA) that the City may be eligible to receive.
4. It is anticipated that with the addition of the grant funding from the American Recovery and Reinvestment Act, the 2009 Grant and Aid Fund parent account and Special Capital Projects parent account will exceed their current 2009 budget appropriations.

## **Discussion**

1. Adoption of this resolution is required to authorize the anticipated increase in expenditures from the 2009 Grant and Aid Fund parent account and Special Capital Projects or purposes parent account that exceed the 2009 adopted budget appropriations.
2. Adoption of a subsequent Common Council resolution is required to authorize specific projects, create sub-accounts, and allocate specific funding from the parent account.

## **Fiscal Impact**

This resolution increases the 2009 Grant and Aid Fund (operating) parent account appropriation authority by \$120,500,000 to \$198,870,351 and Special Capital Projects Purposes parent account by \$212,500,000 to \$220,500,000. The amount of the increase in appropriation authority is based on the Budget Office's estimate of ARRA formula grant awards and submitted and planned submittals of applications for ARRA competitive grants.

Cc: Marianne Walsh  
Mike Daun  
Eric Pearson  
W. Martin Morics  
Mark Nicolini

Prepared by:  
Jim Carroll, X8679  
LRB Research & Analysis  
September 15, 2009

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE September 15, 2009FILE NUMBER: 090508Original Fiscal Note ☒ Substitute ☐

SUBJECT: \_\_\_\_\_

B) SUBMITTED BY (Name/title/dept./ext.): Eric Pearson, Budget & Policy Manager, DOA-BMd, x8554

C) CHECK ONE: ☐ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES  
☒ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)  
☒ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)  
☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)  
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:					
	Special Capital Projects or Purposes		220,500,000	220,500,000	0
	Grant and Aid Fund		120,500,000	120,500,000	0
TOTALS			341,000,000	341,000,000	0

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

The Common Council must approve separate resolutions authorizing expenditure of any grant awards.

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:

Estimate based on formula grant awards and submitted and planned submittals of competitive grant applications through the American Recovery and Reinvestment Act (ARRA).

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

**EXHIBIT A  
TO COMMON COUNCIL FILE NO.**

<b>Account Number/Account Title</b>	<b>2009 Budget Increase</b>	<b>Approp. to the Assigned Department</b>
<b>Special Capital Projects or Purposes</b>		
0306-9990-0001-R999-SP032090100 Grant & Aid-Grantor Share- Non City Cash	\$212,500,000	Resolution
0306-9990-0001-R999-SP032090102 Grant & Aid-Out of Pocket City Share	\$8,000,000	Resolution
<b>Special Capital Projects or Purposes Total</b>	<b>\$220,500,000</b>	
0150-9990-0001-R999-GR0000900000 Grant and Aid Fund Grantor Share (Non-City)	\$120,500,000	Resolution

10 grant and aid/Exhibit A 2009 Grant appn increase

August 20, 2009

Ref: 09 BF-7E

Common Council  
City of Milwaukee

Subject: Introduction of Resolution Increasing the 2009 Budget Appropriations for Grant and Aid Fund and Special Capital Projects or Purposes - Grant and Aid

Dear Honorable Members:

We are submitting the attached resolution for introduction at the next Common Council meeting.

We are requesting the file to be introduced by title only at this time and will provide the detailed resolution and fiscal note at a later date. Please contact Eric Pearson of my staff at ext. 8554 for further information regarding this request.

Respectfully submitted,

Mark Nicolini  
Budget and Management Director

EP:dmr  
Attachment

Grantandaid/2010/10 intro letter Grant appn increase 2009



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Master with text

**File Number: 081695**

**File ID:** 081695

**Type:** Resolution

**Status:** In Committee

**Version:** 1

**Reference:**

**Controlling Body:** FINANCE &  
PERSONNEL  
COMMITTEE

**Requester:**

**Cost:**

**File Created:** 04/14/2009

**File Name:**

**Final Action:**

**Title:** Substitute resolution authorizing attendance at conventions, seminars and other travel.

### Notes:

### Code Sections:

**Indexes:** CONVENTIONS, SEMINARS

**Sponsors:** THE CHAIR

**Attachments:** Fiscal note

**Drafter:** tjm

**Contact:**

**Agenda Date:**

**Agenda Number:**

**Enactment Date:**

**Enactment Number:**

**Effective Date:**

**Extra Date 2:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	04/14/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	<b>Action Text:</b>	This Resolution was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE					
1	CITY CLERK	09/11/2009	DRAFT SUBMITTED				
	<b>Action Text:</b>	This Resolution was DRAFT SUBMITTED					
0	FINANCE & PERSONNEL COMMITTEE	09/17/2009					

### Text of Legislative File 081695

..Number

081695

..Version

Substitute 1

..Sponsor

THE CHAIR

..Title

Substitute resolution authorizing attendance at conventions, seminars and other travel.

..Body

Resolved, By the Common Council of the City of Milwaukee, that attendance of the following person(s) at the following convention(s) and/or seminar(s) is approved, to be paid from departmental budgeted funds, such travel and reimbursement to be in accordance with policy guidelines set forth in 350-181 of the Milwaukee Code of Ordinances:

Two members of the Common Council; "League of Wisconsin Municipalities 111th Annual Conference"; October 14-16, 2009; Appleton, WI; \$1,922.24.

; and, be it

Further Resolved, That the dollar amount shown for each authorized convention, seminar and other travel listed above is simply an ESTIMATE of the convention, seminar and other travel attendance expenses anticipated to be paid or reimbursed by the city, and is primarily included to facilitate the making of the necessary dollar advances for such purposes; and, be it

Further Resolved, That ACTUAL city payment (or reimbursement) for convention, seminar and other travel expenses incurred and reported by the attendee, reporting requirements, control procedures, etc., shall be in accordance with the Authorized Travel Regulations and Procedures Ordinance of the Milwaukee Code of Ordinances.

Further Resolved, That the Common Council President is authorized to attend any of the above conventions that he deems necessary and advisable, to be paid from funds budgeted under section 304-13, Milwaukee Code.

..Drafter

City Clerk's Office

TJM

8/31/09

## CITY OF MILWAUKEE FISCAL NOTE

A) DATE August 31, 2009FILE NUMBER: 081695Original Fiscal Note ☒ Substitute ☐SUBJECT: Substitute resolution authorizing attendance at conventions, seminars and other travel.B) SUBMITTED BY (Name/title/dept./ext.): Terry J. MacDonald, Staff Assistant/City Clerk-Common Council/Ext. 2233

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES  
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.  
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)  
☐ CAPITAL PROJECTS FUND (CPF) ☒ SPECIAL PURPOSE ACCOUNTS (SPA)  
☐ PERM. IMPROVEMENT FUNDS (PIF) ☐ GRANT & AID ACCOUNTS (G & AA)  
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:	Travel Fund		\$1,922.24		
TOTALS			\$1,922.24		

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐



# 111th ANNUAL CONFERENCE

OCTOBER 14 - 16, 2009

RADISSON PAPER VALLEY HOTEL, APPLETON, WISCONSIN

Please print or type. Use a separate form for each person; or register on-line at <[www.lwm-info.org](http://www.lwm-info.org)>.

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

NAME TAG SHOULD READ: \_\_\_\_\_

MUNICIPALITY/COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_ TELEPHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

GUEST NAME TAG SHOULD READ: \_\_\_\_\_

(Guest Program includes Thursday's excursion for guests and all conference receptions.)

EARLY BIRD  
REGISTRATION  
DEADLINE IS

**Tuesday,  
SEPTEMBER  
22, 2009**

HOTEL  
INFORMATION  
IS ON PAGE  
298 of this  
Municipality

Includes conference materials, admission to all workshops, general sessions, reception Wednesday evening and Thursday lunch. Early bird registrations paid by Tuesday, September 22, 2009 will have reduced rates.

CONFERENCE REGISTRATION FEES, LESS THE \$5 PROCESSING FEE, ARE REFUNDABLE IF THE LEAGUE RECEIVES THE CANCELLATION NO LATER THAN THREE DAYS BEFORE THE CONFERENCE. NO REFUNDS ARE MADE FOR CANCELLATIONS MADE WITHIN THREE DAYS OF THE CONFERENCE.

	Registration Fee		Amount
	Early Bird	Regular	
Preconference Workshop (check one only)	\$65	\$80	\$ _____
Non-member Preconference (check one only)	90	105	\$ _____
<input type="checkbox"/> Stormwater			
<input type="checkbox"/> Carbon Finance Training			
<input type="checkbox"/> Effective Meetings			
Member Conference Registration	140	165	\$ _____
Non-member Conference Registration	165	190	\$ _____
Guest	65	75	\$ _____
Chief Executive Breakfast	25	30	\$ _____
Total			\$ _____

Payment Method (Payment must accompany registration)

☐ Check Enclosed (make checks payable to: League of Wisconsin Municipalities)

☐ Credit Card

Type: ☐ Master Card or ☐ Visa

Number \_\_\_\_\_ Exp: \_\_\_\_\_ Vcode \_\_\_\_\_

Statement Address \_\_\_\_\_ Zip \_\_\_\_\_

☐ Please place an "X" through the box if you need an accommodation regarding a disability. We will contact you to make the necessary arrangements.

Return to: League of Wisconsin Municipalities,  
122 W. Washington Ave., Suite 300, Madison, WI 53703; Fax: (608) 267-0645



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110th Annual  
Conference 2008](#)

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## Program

### Preconference Workshops

Preconference Workshops will be held at the Radisson Paper Valley Hotel, Appleton, WI, October 14 - 18

Early conference attendees may select one of three Wednesday morning workshops which will run concurrently from 8 a.m. to noon. Fees for the workshops are on the registration form. You do not need to attend the annual conference to attend the preconference workshops.

### Managing Urban Stormwater: Regulatory Developments and Compliance Issues

*Speakers: Attorney Paul Kent; Jim Bachhuber, National Stormwater Practice Leader, AECOM; and Sue Olson, Stormwater Engineer, Appleton*

A panel of speakers will discuss steps municipalities are taking to comply with stormwater regulations, municipal success rates for meeting sediment reduction standards, and how municipalities are covering the cost of compliance. The speakers will also report on proposed changes to NR 151 and other regulatory developments. There will be ample opportunity for audience members to ask questions and share information.

### Carbon Finance Training

*Speaker: Tim Ryan, Pioneer Eco Company*

This workshop will provide a background on carbon markets; discuss the costs and benefits of purchasing carbon finance opportunities and provide a detailed, step-by-step demonstration on bringing a carbon reduction project to the market place.

### Effective Meetings

*Speaker: Larry Larmer, Professor Emeritus, Local Government Center, UW-Madison*

Attending meetings is not everyone's favorite use of time. Nonetheless, there are reasons why the public's business must be done by bodies of representatives in properly called and conducted meetings. By blending a few of the basic rules of procedure with an understanding of members' needs and a little common sense, we will discuss ways to make meetings more efficient and productive.

### Registration

#### Program

#### Wednesday, October 14

8:00 Registration

9:00 PreConference Workshops

11:00 Exhibit Hall Open

(lunch on your own)

1:30 Opening Session

Village President Len Madsen, Fall Creek, League President, presiding

#### Welcome

Mayor Tim Hanna, Appleton

Arts In the Community Award

Good Government Award

#### Leaving a Legacy

John Luthy, President, The Futures Corporation

3:15 Engineering & Public Works Track: Economic Stimulus's Left & What's Been Accomplished So Far  
Representative, Office of Recovery

3:30 Exhibition Hall

(Opens immediately after the General Session finishes)

4:16 Resolutions Committee Meeting

5:00 President's Reception (Exhibit Hall)

#### Thursday, October 15

8:15 Coffee & Rolls

**9:00 Concurrent Workshops: Session I**

**Revitalizing Communities through the Preservation of Existing Affordable Housing**  
Gary Gorman, President, Gorman & Company, Inc.

**Municipal Finance 101 for Local Officials**  
Michael Morse, Village Attorney, Menomonee Falls

**Stormwater Utilities**  
Joe Dorava, Vierbicher Associates, Inc.

**Municipalities at the Cross Roads: Practical Steps Communities are Taking to Reduce Labor Costs**  
Dale Peters, Personnel Dir., Eau Claire; and Rodney Pasch, Personnel Dir., Fond du Lac

**Engineering Track: De Icing Strategies: What's Working, What's Not**  
Chris Walsh, City Street Superintendent, Beloit

**10:15 Break**

**10:30 Workshop Session II**

**Brownfields Basics for Local Government & Including Funding Available through the ARRA**  
Eric Ballas, DNR

**Community Engagement in Stormwater Planning Projects**  
Ann Hirekatur & David Boyd, MSA

**Emerging Issues in Wind, Renewable Energy and Cap and Trade**  
Eric Callisto, PSC Chair

**New Developments & Impacts in Municipal Finance**  
Mike Harrigan, Ehlers & Associates

**Engineering Track: Nuts & Bolts of Energy Efficiency in Public Works**  
Jake Oelke, WPPI (Wisconsin Public Power Inc.)

**11:45 Business Meeting and Lunch****1:45 Workshop Session III**

**Introducing the Emerald City Program: Green Tier for Municipalities**  
Steve Hiniker, Exec. Director, 1000 Friends of Wis.

**Attempting to Merge a City and A Town: A Case Study**  
Mayor Jon Hochkammer, City of Verona; and Attorney Richard Nordeng, Stafford, Rosenbaum, LLP

**Road Maintenance Strategies: Getting the Most from Your Road Budget**  
Kenneth Ward, P.E., Ruekert/Mielke

**Evaluating Economic Development Proposals: Five Very Smart Questions for Local Officials**  
Tony Scherler, Springsted, Inc.

**Engineering Track: Prevailing Wage Changes (White Sheet Wages)**  
Bob Anderson, Labor Standards Bureau Dir., Dept. of Work Development

**3:00 Workshop Session IV**

**Ask a League Lawyer**  
Attys. Claire Silverman and Daniel Olson, League of WI Municipalities

**Legislative Update: What Happened and Why**  
Curt Witynski, League of WI Municipalities

**Roundtable on Municipal Issues**  
Dan Thompson, League of WI Municipalities

**Engineering Track: Asset Management**  
Jim Scott, and David Carlson, Short-Elliott-Hendrickson, Inc.

**Friday, October 16, 2009**

**7:30 Chief Executives Breakfast**

**Wisconsin Way**  
Speaker: Jim Wood, Wood Communications Group

**9:00 Workshop Session V**

**Ethics for Local Officials**  
Jonathan Becker, Government Accountability Board

**Building Sustainable Infrastructure**  
Paul Lohmiller & Meagan Limberg, Graef, Anhalt, Schloemer, Inc

**Engineering Track: Conservation Water Rates**  
Keith Donner, DPW, Weston; and Jeff Ripp, PSC

**10:00 Break**

**10:15 Workshop Session VI**

**How Your Community Can Get Involved in Energy Planning: An Update on Energy Independent Communities**  
Brian Driscoll, Office of Energy Independence

**Surviving Tough Economic Times: Strategies & Solutions**  
Gino Galluzzo, & Paul Nicolosi, Nicolosi & Associates

**Engineering Track: Proper Pervious Concrete Mixes, Placement & Curing**  
Pat Bauer, WI Ready Mixed Concrete Assn.

11:15 *Adjournment*

**Guest Program**

Thursday, October 15

9:25 Depart from the Radisson Paper Valley Hotel  
9:45 Simoná€™s Specialty Cheese  
10:40 Kerrigan Brothers Winery  
11:45 Lunch á€ Pullmaná€™s Trolley Square  
1:15 Vande Walleá€™s Candies  
2:25 Coventry Glassworks  
3:40 Return to the Radisson Paper Valley Hotel

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# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Master with text

**File Number: 090224**

**File ID:** 090224

**Type:** Ordinance

**Status:** In Committee

**Version:** 1

**Reference:** 080521

**Controlling Body:** FINANCE &  
PERSONNEL  
COMMITTEE

**Requester:**

**Cost:**

**File Created:** 06/16/2009

**File Name:**

**Final Action:**

**Title:** A substitute ordinance to further amend the 2009 rates of pay of offices and positions in the City Service.

**Notes:** See file #090643 for attachments.

### Code Sections:

**Indexes:** SALARY ORDINANCE

**Sponsors:** THE CHAIR

### Attachments:

**Drafter:** tjm

**Contact:**

### Agenda Date:

**Agenda Number:**

**Enactment Date:**

**Enactment Number:**

**Effective Date:**

**Extra Date 2:**

## History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	06/16/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	<b>Action Text:</b> This Ordinance was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
1	CITY CLERK	09/11/2009	DRAFT SUBMITTED				
	<b>Action Text:</b> This Ordinance was DRAFT SUBMITTED						
0	FINANCE & PERSONNEL COMMITTEE	09/17/2009					

## Text of Legislative File 090224

..Number  
090224  
..Version  
Substitute 1  
..Reference  
080521  
..Sponsor  
THE CHAIR

..Title

A substitute ordinance to further amend the 2009 rates of pay of offices and positions in the City Service.

..Analysis

This substitute ordinance changes the rates of pay in the following departments:

Department of Neighborhood Services

..Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 8 of ordinance File Number 080521 relative to rates of pay of offices and positions in the City Service is hereby amended as follows (Effective Pay Period 17, 2009 - August 9, 2009):

Under Pay Range 541, delete footnote designation "6/" from the title "Code Enforcement Inspector II 1/ 5/ 6/" and delete footnote "6/" in its entirety.

Under Pay Range 572, add footnote designation "4/" to the title "Special Enforcement Inspector 1/ 2/ 3/" and add footnote "4/" to read as follows: "4/ Effective Pay Period 17, 2009, one position filled by Jeffery Berry to be paid rates consistent with Pay Range 556 for one year per the MOU."

Part 2. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

Part 3. The provisions of this ordinance are deemed to be in force and effect from and after Pay Period 17, 2009 (August 9, 2009).

Part 4. This ordinance will take effect and be in force from and after its passage and publication.

..Drafter

City Clerk's Office

TJM

9/10/09



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Master with text

**File Number: 090225**

**File ID:** 090225

**Type:** Ordinance

**Status:** In Committee

**Version:** 1

**Reference:** 080522

**Controlling Body:** FINANCE &  
PERSONNEL  
COMMITTEE

**Requester:**

**Cost:**

**File Created:** 06/16/2009

**File Name:**

**Final Action:**

**Title:** A substitute ordinance to further amend the 2009 offices and positions in the City Service.

**Notes:** See files 090439, 090440, 090441, 090442, 090516, 090518, 090526, 090584, 090586, 090587 and 090589 for attachments.

### Code Sections:

**Indexes:** POSITIONS ORDINANCE

**Sponsors:** THE CHAIR

### Attachments:

**Drafter:** tjm

**Contact:**

**Agenda Date:**

**Agenda Number:**

**Enactment Date:**

**Enactment Number:**

**Effective Date:**

**Extra Date 2:**

## History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	06/16/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	<b>Action Text:</b>	This Ordinance was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE					
1	CITY CLERK	09/11/2009	DRAFT SUBMITTED				
	<b>Action Text:</b>	This Ordinance was DRAFT SUBMITTED					
0	FINANCE & PERSONNEL COMMITTEE	09/17/2009					

## Text of Legislative File 090225

..Number  
090225  
..Version  
Substitute 1  
..Reference  
080522  
..Sponsor  
THE CHAIR

..Title

A substitute ordinance to further amend the 2009 offices and positions in the City Service.

..Analysis

This substitute ordinance changes positions in the following departments:

Health and Police Departments

..Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 1 of ordinance File Number 080522 relative to offices and positions in the City Service is hereby amended as follows:

Under "Health Department, Disease Control and Environmental Health Services Division", change the title "Bioterrorism Grant - Focus CRI/Pandemic Flue P" to read "Bioterrorism Grant - Focus CRI (P)"; under "Immunization Action Plan Grant (DD)", delete one position of "Health Project Coordinator - Immunizations (A)(X)(Y)(DD)" and add one position of "Health Project Coordinator - Immunizations (A)(X)(Y)(DD)(P)" and amend footnote "(P)" to read as follows: "To expire 7/31/10 unless the Bioterrorism Focus CRI Grant is extended. Also partially funds the position of Public Health Emergency Response Planning Coordinator and Health Project Coordinator - Immunizations"; add footnote "(JJJ)" to read as follows: "To expire 01/30/11 unless the Insure the Uninsured Grant from the Department of Health & Human Services - Centers for Medicare & Medicaid Services is extended"; add the title "Public Health Emergency Response (PHER) Grant (Q)" and one position of "Public Health Pandemic Planning Coordinator (X) (Q)" and amend footnote "(Q)" to read as follows: "To expire 07/30/10 unless the Public Health Emergency Response (PHER) Grant is extended"; add footnote "(R)" to read as follows: "To expire 12/31/11 unless the Gorski Flu Grant from the Blood Center of Wisconsin is extended. May partially fund overtime for various positions within the Laboratory Services Division."

Under "Health Department, Family and Community Health Services Division, Medical Assistance Outreach Program", delete eight positions of "Health Access Assistant II (X)(MMM)" and add eight position of "Health Access Assistant II(X)(GGG)(HHH)(JJJ)" and add footnote "(GGG)" to read as follows: "To expire 12/31/09 unless the Medical Assistance (MA) Outreach DHS Grant from the State of Wisconsin Department of Health Services is extended"; under "Medical Assistance Outreach Program", delete one position of "Public Health Educator II (X)(S)(AA)" and add one position of "Public Health Educator II (X)(S)(HHH)" and add footnote "(HHH)" to read as follows: "To expire 6/30/10 unless the Medical Assistance (MA) Outreach Forward Health Grant from the State of Wisconsin Department of Health Services is extended. Partially funds one position of Public Health Educator II"; under "Adolescent Community Health Grant (J)", delete one position of "Health Project Coordinator-Plain Talk (X) (Y) (NNN) (QQQ) (RRR) (B)"; add the title "Plain Talk Initiative" and add one position of "Health Project Coordinator-Plain Talk (X)(Y)(NNN)(QQQ)(B)" and add footnote "(QQQ)" to read as follows: "To expire 06/30/10 unless the Plain Talk Milwaukee Initiative 2009-10 - United Way Grant is extended"; under "Women's, Infant's and Children's Nutrition Program Grant (C)" delete five positions of "Clinic Assistant (X)(C)", six positions of "Dietetic Technician (X) (C)", one position of "Office Assistant II (C)" and add one position of "Health Project Coordinator-WIC (X) (C)", five positions of "Dietetic Technician (X) (C)", one position of "Dietetic Technician-Bilingual (X) (C)", three positions of "Clinic Assistant (X)(C)", two positions of Clinic Assistant -Bilingual (X)(C)", one position of "Office Assistant III (X)(C) and one position of "Office Assistant II-Bilingual(X)(C)"; add footnote "(JJJ)" as follows: "(JJJ) To expire 01/30/11 unless the Insure the Uninsured Grant from the Department of Health & Human Services - Centers for Medicare & Medicaid Services is extended."

Under "Police Department, Operation Decision Unit", add footnote "(P)" to read as follows: "COPS Hiring Recovery Program (CHRP) Grant: 50 grant funded police officer positions to expire 6/30/12 and maintained for a period of not less than 12-months following the end of the grant unless the grant is extended"; amend footnote "(A)" to read as follows: "Domestic Violence Liaison Project Grant. Position authority to expire 06/30/10 unless the Domestic Violence Liaison Project Grant funding is extended"; amend footnote "(F)" to read as follows: "Truancy Abatement Grant: Six positions to expire 6/30/2010 unless grant funding from the Milwaukee Public Schools continues."

Part 2. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

Part 3. The provisions of this ordinance are deemed to be in force and effect from and after the first day of the first pay period following passage and publication.

Part 4. This ordinance will take effect and be in force from and after its passage and publication.

..Drafter  
City Clerk's Office  
TJM  
9/10/09



**The FINANCE & PERSONNEL COMMITTEE may convene into closed session, pursuant to sec. 19.85(1)(e), Wis. Stats., for the purpose of formulating collective bargaining strategies.**

**The committee may thereafter reconvene in open session.**