City
of

Milwaukee

Office of the Comptroller

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

June 5th, 2009

The Honorable Common Council
Committee on Finance and Personnel
City of Milwaukee


Re: Common Council Contingent Fund Status

Dear Committee Members:

Attached is the current Common Council Contingent Fund Status report as updated by the recent Common Council resolutions adopted.

If you have any questions concerning this report, please contact Trang Dinh of my staff at extension 2293.

Very truly yours,

Very truly yours,

 MICHAEL G. DUNN

W. MARTIN MORICS
Comptroller

WMM:td

Attachment

CC: City Clerk
Budget Office
LRB

2009 COMMON COUNCIL CONTINGENT FUND

Status on 6/5/2009

Funds Appropriated

2009 Adopted Budget 5,000,000.00

Transfers authorized by prior Council meetings

Journal ID	Date	Year	Class	Bud Ref	Amount	Description
0000206099	1/1/2009	2009	C001	2009	5,000,000.00	2009 Approved Budget
0000208370	1/16/2009	2009	C001	2009	(850,000.00)	Res.081161 1/16/09 CF to S163
0000209961	2/10/2009	2009	C001	2009	(107,270.83)	Res. 080682 CF to S163
0000211079	3/3/2009	2009	C001	2009	(55,403.90)	Res.081432 CF to S163

Remaining Reserved Commitments Authorized by prior Council meetings

None

Total Transfers & Reserved (1,012,674.73)

Balance Available on June 5th, 2009 3,987,325.27

% Expended/Reserved Current status 20%

Comparative Balance Available on June 5th, of prior years

	<u>Balance</u>	<u>Budgeted</u>	<u>% Expended</u>
2004	4,474,318	5,000,000	11%
2005	4,989,134	5,000,000	0%
2006	4,657,000	5,500,000	15%
2007	2,472,000	5,500,000	55%
2008	4,368,349	5,000,000	13%
Average of prior years	4,192,160	5,200,000	19%



City of Milwaukee

City Hall
200 East Wells Street
Milwaukee, WI 53202

Meeting Agenda FINANCE & PERSONNEL COMMITTEE

ALD. MICHAEL J. MURPHY, CHAIR

Ald. Robert J. Bauman, Vice-Chair

Ald. Joe Dudzik, Ald. Milele A. Coggs, and Ald. Nik Kovac

Staff Assistant, Terry MacDonald

Phone: (414)-286-2233; Fax: (414) 286-3456, E-mail: tmacdo@milwaukee.gov

Wednesday, June 10, 2009

9:00 AM

Room 301-B, City Hall

1. [090053](#) Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.
Sponsors: THE CHAIR

2. [090190](#) Communication from the Department of Administration, Business Operations Division relating to amendments to the positions ordinance.
Sponsors: THE CHAIR

3. [090134](#) Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.
Sponsors: THE CHAIR

4. [090191](#) Communication from the Department of Employee Relations requesting amendments to the salary and positions ordinances.
Sponsors: THE CHAIR

5. [090144](#) Resolution authorizing an extension of a contract among the City of Milwaukee, other government employers and CORVEL Corporation to provide Preferred Provider Network discounts and Pharmacy Benefit Management services for those employees using Workers' Compensation services.
Sponsors: THE CHAIR

6. [081477](#) Communication from the Police Department transmitting 2009 quarterly reports relative to the status of overtime expenditures.
Sponsors: THE CHAIR

7. [090140](#) Substitute resolution relative to application, acceptance and funding of the Increasing Adolescent Immunization Rates through School-Based Clinics Grant from the Robert Wood Johnson Foundation.
Sponsors: THE CHAIR

---Referred from the Public Safety Committee

8. [090150](#) Resolution amending Common Council File Number 080430 to increase the amount of the State of Wisconsin Recycling Efficiency Incentive grant awarded to the City of Milwaukee.

 Sponsors: Ald. Bauman

 ---Referred from the Public Works Committee
9. [081192](#) A substitute ordinance to further amend the 2009 rates of pay of offices and positions in the City Service.

 Sponsors: THE CHAIR
10. [090100](#) A substitute ordinance to further amend the 2009 offices and positions in the City Service.

 Sponsors: THE CHAIR

The following files may be placed on file as no longer needed:

11. [081513](#) Resolution relating to expenditure of funds to be reimbursed by greater than anticipated revenue. (Health Department)

 Sponsors: THE CHAIR
12. [081714](#) Resolution authorizing the acceptance and expenditure of funds from the State of Wisconsin Attorney General's Office for the Milwaukee Court Appointed Foreclosure Mediation Program.

 Sponsors: Ald. Murphy

This meeting will be webcast live at www.milwaukee.gov/channel25.

Members of the Common Council and its standing committees who are not members of this committee may attend this meeting to participate or to gather information. Notice is given that this meeting may constitute a meeting of the Common Council or any of its standing committees, although they will not take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Council Services Division ADA Coordinator at 286-2998, (FAX)286-3456, (TDD)286-2025 or by writing to the Coordinator at Room 205, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Limited parking for persons attending meetings in City Hall is available at reduced rates (5 hour limit) at the Milwaukee Center on the southwest corner of East Kilbourn and North Water Street. Parking tickets must be validated in Room 205, (City Clerk's Office) or the first floor Information Booth in City Hall.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. Registered lobbyists appearing before a Common Council committee are required to identify themselves as such. More information is available at www.milwaukee.gov/lobby.



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 090053

File ID: 090053

Type: Communication

Status: In Committee

Version: 0

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 05/05/2009

File Name:

Final Action:

Title: Communication from the Department of Administration - Budget and Management Analysis
Division regarding vacancy requests, fund transfers and equipment requests.

Notes:

Agenda Date:

Agenda Number:

Sponsors: THE CHAIR

Enactment Date:

Attachments: Hearing Notice List

Enactment Number:

Drafter: tjm

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	05/05/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Communication was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT		06/10/2009		
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 090053

..Number
090053
..Version
ORIGINAL

..Reference

..Sponsor

THE CHAIR

..Title

Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.

..Drafter

CC-CC

TJM

4/30/09

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: June 10, 2009

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: June 10, 2009

CSC-Status - Under Civil
Service Unless Noted as
Exempt (E)

Funding Source - 100%
Operating Budget Unless
Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill	Code			
				Authorized	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.						
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>													
	<u>FIRE DEPARTMENT*</u>													
	9250	Deputy Chief, Fire	865	5/30/09	7	6	1	0				0	Int	x-1
	9251	Battalion Chief, Fire	863	6/28/09	20	19	1	0				0	Int	x-1
	9252	Fire Captain	857	6/28/09	54	53	1	0				0	Int	x-1
	9253-54	Fire Lieutenant (2 positions)	856	6/28/09 5/30/09	160	158	2	0				0	Int	x-1
	<u>HEALTH DEPARTMENT</u>													
	9255	Environmental Health Specialist II	541	6/27/09	19	16	1	2				0	Int/Ext	x-2a
	<u>DPW-OPERATIONS DIVISION</u>													
	9192	Operations Division Director**	18	5/3/09	1	0	1	0				0	Int	x-2a
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>													
	<u>HEALTH DEPARTMENT</u>													
	9261	Public Health Nurse - EFM	666	5/30/09	58	53	1	0				4	MCHVP	Int/Ext
<u>DPW-WATER WORKS</u>														
9262	Water Meter Technician II	249	5/18/09	9	8	1	0	0	Water Works	Int	x-6			
9263-64	Water Distr. Repair Wkr. I (2 pos.)	235	5/9/09 5/31/09	23	21	2	0	0	Water Works	Int	x-6			

*All vacancies to be filled by promotion. No new hires in city government will result from these vacancies being filled.

**Resulting vacancy in the Environmental Services Superintendent position will remain unfilled through 2009.

Finance & Personnel Committee

[illegible]

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City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 090190

File ID: 090190

Type: Communication

Status: In Committee

Version: 0

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 05/27/2009

File Name:

Final Action:

Title: Communication from the Department of Administration, Business Operations Division relating to amendments to the positions ordinance.

Notes:

Agenda Date:

Agenda Number:

Sponsors: THE CHAIR

Enactment Date:

Attachments: Letter from Dept of Admin Business Operations re
Contract Compliance Officer ,Fiscal note ,Hearing
Notice List

Enactment Number:

Drafter: tjm

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	05/27/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Communication was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT		06/10/2009		
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 090190

..Number
090190
..Version
ORIGINAL
..Reference

..Sponsor

THE CHAIR

..Title

Communication from the Department of Administration, Business Operations Division relating to amendments to the positions ordinance.

..Requestor

..Drafter

CC

tjm

6/5/09



Department of Administration
Business Operations Division

Tom Barrett
Mayor

Sharon Robinson
Director of Administration

Rhonda U. Kelsey
City Purchasing Director

June 5, 2009

Honorable Members of the Common Council
Common Council
City Hall Room 205
200 East Wells Street
Milwaukee, Wisconsin 53202

Dear Honorable Members:

This letter is in regard to Common Council File Number 090190: Communication from the Department of Administration Business Operations Division relating to amendments to the positions ordinance.

More specifically, I am seeking your approval to amend the positions ordinance to formally create the Contract Compliance Officer position, Pay Grade 6 that was approved as a result of the adoption of Common Council File Number 080218 a substitute ordinance relating to participation of city residents in public works contracts, requirements for developers receiving direct financial assistance from the city, and local business enterprise contracting standards by the Common Council on March 25th, 2009.

The identified funding source for this position in 2009 is Community Development Block Grant (CDBG) reprogramming funds and was approved by the Common Council on May 27th, 2009. A fiscal note is attached to this letter for your review. The Contract Compliance Officer position will be responsible for assisting with the implementation, monitoring, and enforcement of the requirements of the aforementioned ordinance that goes into effect August 8, 2009.

Thank you in advance for your consideration.

Sincerely,

Rhonda U. Kelsey
City Purchasing Director

Attachments (1): Fiscal Note

Ref: rkelse/bod/ccfiles/morefile090190ccorequesttoamendpositionsordinance.doc

CITY OF MILWAUKEE FISCAL NOTE

A) DATE 06/05/09

FILE NUMBER: 090190

☐ Substitute ☐

SUBJECT: Communication from the Department of Administration Business Operations Division relating to amendments to the positions ordinance.

B) SUBMITTED BY (Name/title/dept./ext.): Rhonda U. Kelsey, City Purchasing Director, DOA-Business Operations Division

C) CHECK ONE: ☐ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.
☒ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)
☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)
☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:	Create one new position of Contract Compliance Officer to assist with implementation, and administration of substitute ordinance 080218	CDBG reprogramming funds	\$35,397		
TOTALS					

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:
This estimate is based on an anticipated employee start date in early July 2009.

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

Finance & Personnel Committee

[illegible]



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 090134

File ID: 090134

Type: Communication

Status: In Committee

Version: 0

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 05/27/2009

File Name:

Final Action:

Title: Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.

Notes:

Agenda Date:

Agenda Number:

Sponsors: THE CHAIR

Enactment Date:

Attachments: Hearing Notice List

Enactment Number:

Drafter: mm

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	05/27/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Communication was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT		06/10/2009		
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 090134

..Number
090134
..Version
ORIGINAL
..Reference

..Sponsor
THE CHAIR

..Title

Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.

..Drafter

DER

MM::pb

5/21/09



Department of Employee Relations

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Troy M. Hamblin
Labor Negotiator

June 5, 2009

To the Honorable
The Committee on Finance and Personnel
Common Council
City of Milwaukee

Dear Committee Members:

Re: Common Council File Number 090134

The following classification and pay recommendations were approved by the City Service Commission on May 26, 2009 or will be submitted to the City Service Commission for consideration on June 9, 2009. We are recommending these changes, subject to approval by the City Service Commission:

From the May 26, 2009 meeting:

In the Department of Administration, one new position was classified as Contract Compliance Officer, SG 006.

In the Department of Administration - CDGA, two new positions were classified as College Intern, PR 910.

From the June 9, 2009 meeting:

In Employee Relations, one position titled Administrative Services Assistant, PR 460 currently held by Kathy Rauckman was reclassified to Benefits Services Specialist II, PR 540.

The job evaluation reports covering the above positions, including the necessary Salary and Positions Ordinance amendments, are attached.

Sincerely,

Maria Monteagudo
Employee Relations Director

MM:fcw

Attachments: 3 Job Evaluation Reports
2 Fiscal Notes

C: Mark Nicolini, Renee Joos, Marianne Walsh, Troy Hamblin, Nicole Fleck, Joe Alvarado, Sharon Robinson, Rhonda Kelsey, Ossie Kendrix, Steven Mahan, Darlene Hayes, Maria Monteagudo, Michael Brady, Kathy Rauckman, Richard Abelson, John English, Paula Dorsey, Bill Mollenhauer, James Fields and Calvin Lee (DC 48)

JOB EVALUATION REPORT

City Service Commission Meeting Date: May 26, 2009

Department of Administration

Current	Requested	Recommended
New Position	Contract Compliance Officer SG 006 (\$50,206 - \$70,295)	Contract Compliance Officer SG 006 (\$50,206 - \$70,295)

This position was created by the Common Council through Common Council File No. 080218, an ordinance regarding the participation of city residents in public works contracts, requirements for developers receiving direct financial assistance from the City of Milwaukee, and local business enterprise contracting standards. This position will be located in the Emerging Business Enterprise Program (EBEP) of the Business Operations Division of the Department of Administration and will report to the EBEP Manager. The position will be responsible for implementing, monitoring, and enforcing the requirements stated in the above ordinance. The basic function of the position is to oversee contract compliance activity for the Emerging Business Enterprise Program, including contracting procedures. The duties and responsibilities of this new position include the following:

- 25% Responsible for the implementation of practices and procedures to ensure that there are maximum opportunities for emerging businesses to participate fully in City of Milwaukee procurement and contracts in accordance with the City's Emerging Business Enterprise Program (EBEP).
- 25% Ensure contractor compliance with the City's Minimum Wage Ordinance, Prevailing Wage Ordinance, EBEP participation, Residency Preference Program (RPP), First-Source Employment Program, apprentice participation ratios, etc; prepare correspondence; rectify violations; hold contractor payments; and recommend disqualification of contractors.
- 10% Provide technical assistance to businesses related to contracts and procurement opportunities; assist prime contractors in identifying EBEP subcontractors for compliance with EBEP contractual commitments throughout the life of the contract using on-site and desk audits.
- 10% Assist in the further development of a database that will assist in monitoring EBEP office programming efforts such as prevailing wage, EBEP participation, RPP participation, etc.
- 10% Research and prepare investigative reports and surveys; and suggest and draft contract language changes and other reports as required.
- 10% Schedule, prepare minutes, and assist the EBEP Manager at meetings, compliance hearings etc; attend prebid and preconstruction meetings in the EBEP Manager's absence; and collect, disseminate, and store all contract documents.

- 5% Maintain records on all certified workers; and assemble residency data for annual report to the Common Council.
- 5% Certify contractor employees as Resident Workers; coordinate efforts with Community Employment Agencies; and perform other duties as assigned.

Requirements include a bachelor's degree in Business Administration, Public Administration, or related area; and at least two years of experience in the field of public administration, workforce development, and/or construction management. Equivalent combinations of education and experience may also be considered. The position also requires excellent written and oral communication skills; an ability to perform onsite interviews and compliance reviews; and an ability to interact with a broad and diverse constituency, union officials, executive officers of construction companies, City elected officials, the EBEP community, and heads of community based organizations.

In studying this position we reviewed the specifications of various positions including the following:

DPW Inventory and Purchasing Coordinator in Salary Grade 005 (DPW – Admin Services)

Assists in the management and coordination of all inventory and purchasing activities for the Department of Public Works (DPW); assists DPW staff with requisition processing, the proper creation and maintenance of direct purchase orders, and purchasing authority contracts; coordinates DPW – Administration Procard activity; serves DPW staff as a functional expert of the FMIS/Peoplesoft Purchasing Module; and monitors DPW requisition and direct purchase order transaction processing activity, alerts user and technical staff to problems, and assists with problem resolution.

Contract Compliance Officer in Salary Grade 006 (Department of Public Works)

Oversees contracting activity for the Department of Public Works which includes contracting procedures, bid activity, contract payments, and contract problem resolutions; directs all activities related to the EBEP, minimum wage, and residency issues; prepares correspondence, rectifies violations, holds contractor payments and recommends disqualification of contractors; certifies contractor employees as resident workers; schedules, prepares minutes, and assists Supervising Engineer at annual contractor meetings; and oversees contract compliance.

Management Services Analyst in Salary Grade 007 (Employee's Retirement System)

Provides research and analytic support of to the Department of the Employee's Retirement System (ERS); prepares and/or reviews ERS informational products for content, consistency, and accuracy prior to publication; manages and maintains the ERS knowledge base; instructs and assists ERS personnel in knowledge base use; plans and develops reports/studies as required; coordinates with City and external organizations to support research and production; and provides support for special projects as assigned.

All of these positions provide significant information and support to their respective departments in areas such as purchasing, contracting, and research. The closest match, however, to the position under study is the classification of Contract Compliance Officer in Salary Grade 006. Both positions oversee contract compliance and enforce the requirements of the EBEP. This new position will specifically work on implementing, monitoring, and enforcing the requirements designated in the above ordinance. This will include working with several new programs such as the Apprenticeship and On-The-Job Trainee Program; First Source Utilization Program; and the Prevailing Wage and Residents Preference Programs for publicly funded private

construction projects. Many of the projects will relate to workforce development. The requested title of Contract Compliance Officer currently exists and is appropriate for this position since it reflects well the main function of the position.

We therefore recommend that this new position be classified as Contract Compliance Officer in Salary Grade 006.

Prepared by: *Sarah Trotter*
Sarah Trotter, Human Resources Representative

Reviewed by: *Andrea Knickerbocker st*
Andrea Knickerbocker, Human Resources Manager

Reviewed by: *Maria Monteagudo st*
Maria Monteagudo, Employee Relations Director

JOB EVALUATION REPORT

City Service Commission Meeting Date: May 26, 2009

Department: Administration – CDGA

Present	Request
Title: 2 New Positions	Title: College Intern (2 positions)
Salary: Not Applicable	Salary Range: 910 (\$9.51 - \$12.47 per hour)
Step: Not Applicable	Source: Department
Recommendation: Title: College Intern (2 positions) Pay Range: 910 (\$9.51 - \$12.47 per hour)	
Rationale: The work that will be performed by these two positions is consistent with the job classification of College Intern, Pay Range 910.	

No Action Required


Background

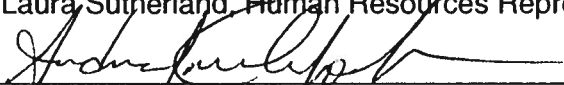
On May 18, Block Grant Director Steven Mahan requested that two new part-time positions that will be assigned to the Homelessness Prevention and Rapid Re-Housing Grant be studied for proper job classification and associated pay range. In reviewing this request a job description prepared by the department was reviewed.

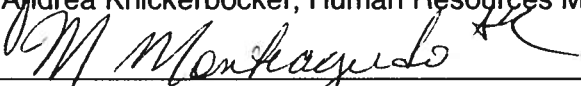
These positions, which are entirely funded by a grant from the Department of Housing and Urban Development (HUD), will perform a variety of duties in support of the aforementioned program including reviewing and analyzing data collected for HUD reporting requirements; preparing payment documents for sub-recipients; reviewing contract information; and collecting and processing various reports, documents, and data.

The knowledge, skills, and abilities required for successful performance of the job include strong written and oral communication skills; the ability to work effectively with the public; the ability to follow through on assignments and longer-term projects; and the ability to manage multiple projects and deadlines. The minimum requirements for the job, as stated on the job description, are current enrollment in a college or university and standing as a sophomore. These requirements, however, have not yet been validated for purposes of staffing.

The Department has stated that it intends to recruit college students for these positions and the City service has a long-established classification of College Intern that adequately reflects the nature of work and level of work performed by these positions. It is therefore recommended that these positions be classified as College Intern, Pay Range 910.

Prepared by: 
Laura Sutherland, Human Resources Representative

Reviewed by: 
Andrea Knickerbocker, Human Resources Manager

Reviewed by: 
Maria Monteagudo, Employee Relations Director

JOB EVALUATION REPORT

City Service Commission Meeting Date: June 9, 2009

Department: Employee Relations

Incumbent: Kathy Rauckman

Present	Request
Title: Administrative Services Assistant	Title: Benefit Services Specialist II
Pay Range: 460 \$37,221 - \$41,715*	Pay Range: 540 \$41,368 - \$47,245*
Step: 3 \$39,094*	Source: Department
Recommendation: Title: Benefits Services Specialist II Pay Range: 540 Step1 New Rate: \$41,368*	
Rationale: This position has changed from a high-level office assistant and confidential secretary to one that is primarily responsible for dental benefits administration. As such it is equivalent to a parallel position of Benefits Services Specialist II, PR 540, responsible for health benefits administration.	

*2006 Rates of Pay

Action Required

In the Positions Ordinance, under the Department of Employee Relations, Employee Benefits Division, Medical Benefits Section, delete one position of "Benefits Services Specialist I" and add one position of "Benefits Services Specialist II."

Background

In January of 2008, the Employee Benefits Director, Michael Brady, submitted a request to study a position of Administrative Services Assistant, Pay Range 460 in his Division. Since that time, the employee who held the position has transferred to another position within the Department of Employee Relations. The current employee, Kathy Rauckman, has performed this job since September of 2008.

In studying this request written documentation for the job, which included a revised Job Description and Job Analysis Questionnaire, was reviewed. An interview was conducted with the employee currently performing the job which included an examination of records and information technology used, and work products. Two follow-up discussions were then held with the employee's immediate supervisor, Michael Brady.

The Employee Benefits Division

The Employee Benefits Division is divided into two major sections—Medical Benefits, which encompasses health, dental, flexible benefits, and long-term disability benefits; and the Worker's Compensation Section which encompasses workers compensation and safety. The Medical Benefits Section is comprised of the following positions:

Employee Benefits Director, SG 14

Employee Benefits Analyst, SG 04
Benefits Services Specialist III, PR 546
Benefits Services Specialist II, PR 540
*Administrative Services Assistant, PR 460
*The position under study

In addition, two other positions in the Department of Employee Relations not directly assigned to this section—a Business Services Specialist, PR 546, and Business Operations Manager, SG 08—have significant responsibility and involvement with benefits administration.

History of the Position

It appears that the Administrative Services Specialist position under consideration was created in the City's budget for 2003. When this position was classified by your Commission in November of 2002, its primary duties and responsibilities were to:

- Serve as a confidential secretary (excluded from the bargaining unit) to the Employee Benefits Director
- Prepare correspondence regarding health insurance and medical support for dependent children of City employees;
- Provide back-up support to the Department's front desk employees and the Medical Benefits staff in Employee Relations;
- Prepare correspondence to members of the Milwaukee Task Force on Health Care Cost Controls; and
- Prepare materials for City employees attending New Employee Orientation.

Requirements for the position included four years of clerical experience related to the major duties of the position and at least one year of experience at the level of Office Assistant III within the City service.

At that time there were two positions in the Medical Benefits Section classified as Administrative Services Specialists, Salary Grade 01. One position held responsibility for all of the detailed record keeping and customer service required for health benefits; the second position performed a parallel role for dental benefits. In 2004 these positions changed to being represented by AFSCME, District Council 48 AFL-CIO and their classification and pay range changed to Benefit Services Specialist II in Pay Range 460.

In about 2006, the position responsible for dental benefits was eliminated. As a result, the position under study acquired the responsibility for dental benefits administration.

Current Duties and Responsibilities

As confirmed by the job analysis, the basic function of this position, as it currently exists, is to administer dental benefits for some 7,600 active City employees and their dependents in addition those employed by the Housing Authority (HACM), the Milwaukee Economic Development Commission (MEDC), the Redevelopment Authority (RACM), and the Wisconsin Center District. (Retirees are not eligible for dental insurance.) Responsibility for dental benefits administration may be subdivided into three categories: maintaining data for employees and their dependents; auditing payroll records and bills from insurance carriers; and providing customer service to employees. The employee filling this job spends over 80% of her time in all of the duties associated with dental benefits administration.

The City currently offers four dental plans, each of which has slightly different rules and benefits. These benefits are in turn tied to labor contracts for the City's 19 different bargaining units. Detailed information required for dental (or health) benefits administration includes the employee's name, current address, social security number, payroll number, names and ages of dependents, plan in which enrolled, union affiliation, and proper payroll deduction. Changes to payroll and benefits records must be made when employees enter and leave employment, change marital status, change their name or address, or add or delete dependents. The City's large seasonal workforce adds to the complexity of maintaining this data.

Throughout the year and especially during open enrollment, this employee filling this position assists employees in using the City's self-help component of HRMS to enroll in plans and make changes. In assisting employees, a goal is to instruct them how to successfully use the self-service module. When employees are unable to enroll online the employee in this position manually enrolls them. The employee in this position also explains dental benefits and provides dental benefits counseling to employees who are considering changing their dental plan.

During the benefits year, this position compares payroll information with bills from dental providers to ensure that the City is not charged for employees who are not eligible for dental benefits by virtue of having left employment. Once these records are audited, the employee filling this position authorizes payments to these companies. In addition, payroll and benefits records are audited to ensure that employees are correctly charged for the dental plan they have chosen.

The position under study also helps employees who encounter problems with dental services or benefits. In addition, the employee filling this position spends time staffing the Division's "benefits line" on a regular basis, along with all other "benefits employees." When employees call this number they receive accurate answers to any questions they may have on benefits or are referred to an appropriate source. Calls regarding life insurance, for example, must be referred to the Comptroller's Office and calls regarding retirement benefits are referred to the Employees' Retirement System.

An additional duty, not previously mentioned, is that of auditing weekly pension enrollment queries to ensure that new employees have been entered into the correct plan and are being charged the correct contribution. Up to ten queries must be run weekly, all of which require reviews and adjustments in the information system. This responsibility requires over 20% of the position's time.

Finally, this position performs some secretarial and administrative assistant duties for the Employee Benefits Director and substitutes for the employee who performs the same types of duties for health benefits.

Knowledge, Skills, Abilities, Competencies (KSAC)

The most prominent knowledge, skills, abilities, and competencies required for successful job performance (not minimum requirements for the job) are as follows:

- Ability to use the City's human resources information management system (HRMS)
- Ability to run queries on HRMS
- Ability to teach employees how to use the City's self-serve component of the HRMS system
- Ability to work with extremely detailed data
- In depth knowledge of dental benefits associated with the City's plans
- Basic knowledge of health insurance benefits
- Knowledge of payroll procedures
- Knowledge of basic health and dental insurance terminology
- Ability to remain calm when speaking with demanding customers
- Ability to provide accurate and helpful information to customers in a helpful and courteous manner.
- Ability to empathize with customers
- Ability to prioritize work in order to meet multiple deadlines
- Ability to work quickly

Well qualified candidates for this job would be expected to have a minimum of two years of college and four or more years of administrative experience. The job analysis indicates that a qualified individual would be able to learn most aspects of the job in about 12 months.

Analysis


Prior to 2004 the Medical Benefits Section employed two Administrative Services Specialists in SG 01. One Specialist had responsibility for all of the recordkeeping, auditing, and customer service associated with health benefits and the other had the same responsibility for dental benefits. In March of 2004 the status of this position changed from that of a nonrepresented position to being represented by AFSCME, District Council 48 AFL-CIO, and its classification and pay range changed to Benefit Services Specialist II in Pay Range 460, where it currently resides.


Sometime around 2006, the position that had responsibility for dental benefits administration was eliminated and the position under study assumed them. Many secretarial and high-level office assistant duties consequently fell away from the job. As a result, the nature of work performed changed from that of a high-level administrative assistant/confidential secretary to one primarily responsible for dental benefits administration with an emphasis upon records maintenance and bill auditing.

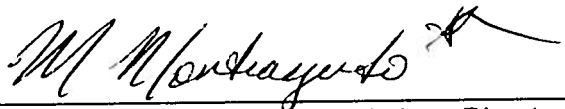
More importantly, the level of responsibility and knowledge/skill required increased significantly with the acquisition of these new duties and responsibilities. This position, for example, now authorizes payments in the amount of approximately \$200,000 each month to dental insurers. We therefore agree that this position is now equivalent to a parallel position of Benefit Services Specialist II responsible for health benefits administration in the Medical Benefits Section.

Recommendation

It is therefore recommended that this position of Administrative Services Assistant, Pay Range 460, be reclassified to Benefit Services Specialist II, Pay Range 540.

Prepared By: 
Laura Sutherland, Human Resources Representative

Reviewed By: 
Andrea Knickerbocker, Human Resources Manager

Reviewed By: 
Maria Monteagudo, Employee Relations Director

CITY OF MILWAUKEE FISCAL NOTE

A) Date: 6/5/09

File Number: 090134
Orig Fiscal Note ☒ Substitute ☐

Subject: Classification and pay recommendations approved by the City Service Commission on May 26, 2009 and June 9, 2009

B) Submitted By (name/title/dept/ext.): Sarah Trotter, Human Resources Representative/Dept. of Employee Relations/X2398

- C) Check One: ☒ Adoption of this file authorizes expenditures
☐ Adoption of this file does not authorize expenditures; further Common Council action needed. List anticipated costs in Section G below.
☐ Not applicable / no fiscal impact.

- D) Charge to: ☒ Departmental Account (DA) ☐ Contingent Fund (CF)
☐ Capital Projects Fund (CPF) ☐ Special Purpose Accounts (SPA)
☐ Perm. Improvement Funds (PIF) ☐ Grant & Aid Accounts (G & AA)
☐ Other (Specify)

E) Purpose	Specify Type/Use	Account	Expenditure	Revenue	Savings
Salaries/Wages:	Classification and pay recommendations for new or changed positions in the 2009 budget in the Department of Administration and Employee Relations. (See attached spreadsheet for details)		(See attached spreadsheet)		
Supplies:					
Materials:					
New Equip:					
Equip Repair:					
Rollups (.2045):					
Totals					

F) For expenditures and revenues which will occur on an **annual** basis over several years check the appropriate box below and then list each item and dollar amount **separately**.

<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	
<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	
<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	

G) List any anticipated future costs this project will require for completion:

H) Computations used in arriving at fiscal estimate:

(See attached spreadsheet for details)

Please list any comments on reverse side or attachment and check here ☒ (See attached)

Department of Employee Relations
Fiscal Note Spreadsheet

Finance & Personnel Committee Meeting of June 10, 2009
City Service Commission Meeting of May 26, 2009

NEW COST FOR 2009										
No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
1	Administration - EBEP	New Position	NA	Contract Compliance Officer*	6	N/A	N/A	N/A	Grant Funded	Position
2	Administration - CDGA	New Position	NA	College Intern**	910	N/A	N/A	N/A	Grant Funded	Position
2								\$0	\$0	\$0

*Assume changes are effective Pay Period 14 (June 28, 2009)

**Assume changes are effective Pay Period 12 (May 31, 2009)

PROJECTED NEW COST FOR FULL YEAR										
No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
1	Administration - EBEP	New Position	NA	Contract Compliance Officer	6	N/A	N/A	N/A	Grant Funded	Position
2	Administration - CDGA	New Position	NA	College Intern	910	N/A	N/A	N/A	Grant Funded	Position
2								\$0	\$0	\$0

Department of Employee Relations
Fiscal Note Spreadsheet

Finance & Personnel Committee Meeting of June 10, 2009
City Service Commission Meeting of June 9, 2009

NEW COST FOR 2009

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
1	Employee Relations	Admin Services Asst	460	Benefit Services Specialist II	540	\$39,094	\$41,368	\$1,050	\$215	\$1,264
1								\$1,050	\$215	\$1,264

2006 Rates

Assume changes are effective Pay Period 15 (July 12, 2009)

PROJECTED NEW COST FOR FULL YEAR

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
1	Employee Relations	Admin Services Asst	460	Benefit Services Specialist II	540	\$39,094	\$41,368	\$2,274	\$465	\$2,739
1								\$2,274	\$465	\$2,739

Totals may not be to the exact dollar due to rounding.

Finance & Personnel Committee

[illegible]



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 090191

File ID: 090191

Type: Communication

Status: In Committee

Version: 0

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 05/27/2009

File Name:

Final Action:

Title: Communication from the Department of Employee Relations requesting amendments to the salary and positions ordinances.

Notes:

Agenda Date:

Agenda Number:

Sponsors: THE CHAIR

Enactment Date:

Attachments: Letter from Dept of Employee Relations ,Fiscal note

Enactment Number:

Drafter: tjm

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	05/27/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Communication was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT		06/10/2009		
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 090191

..Number
090191
..Version
ORIGINAL
..Reference

..Sponsor
THE CHAIR

..Title

Communication from the Department of Employee Relations requesting amendments to the salary and positions ordinances.

..Requestor

..Drafter

CC

tjm

6/5/09

June 5, 2009

To The Honorable
The Committee on Finance
and Personnel
Common Council
City of Milwaukee

Dear Committee Members:

Re: Common Council File No. 090191

Article 44 of the City/Milwaukee District Council 48, AFSCME, AFL-CIO labor agreement permits the Union to designate up to two employees represented by the Union to perform contract administrator duties while remaining in their employing Department, retaining their job titles and being paid at rates consistent with Pay Range 936 (DC 48 Contract Administrator). Per notification from District Council 48, AFSCME, AFL-CIO, Kenneth Wischer will be replacing Paula Dorsey as DC 48 Contract Administrator effective Monday June 8, 2009. To implement this change, the Salary and Positions Ordinance need to be amended.

We request that the Salary Ordinance be amended as follows:

Effective June 8, 2009, under Section 5, Pay Range 406, delete the footnote designation "1/" after the title Library Circulation Assistant I and delete footnote 1/ in its entirety.

Effective June 8, 2009, under Section 16a, Pay Range 750 add the footnote designation "6/" after the title Operations Driver/Worker and add footnote 6/ to read as follows: "6/
Effective June 8, 2009, one position held by Ken Wischer, in the Milwaukee Department of Public Works, to be paid at rates consistent with Pay Range 936 while performing contract administrator duties.."

Effective June 8, 2009, under Section 23, delete Pay Range 936 in its entirety and replace with the following:

Pay Range 936
Official Biweekly Rates
\$1,903.85

District Council 48 Contract Administrator

We request that the Position Ordinance be amended as follows:

Under the Department of Public Works, Operations Division, Fleet Operations/Dispatch Section, add one position of Operations Driver/Worker, and the footnote designation "(A)" following the title Operations Driver/Worker with footnote "(A)" to read "(A)" One position occupied by Ken Wischer, authorized with the terms of the labor contract."

Under Library, Administration Services Decision Unit, Administration Bureau, Personnel Section delete one position of Library Circulation Assistant I, delete the title Library Circulation Assistant I and delete footnote "(I)" in its entirety.

In view of the foregoing, we recommend adoption of the attached resolution implementing the Memorandum of Understanding.

Sincerely,

Troy M. Hamblin
City Labor Negotiator

Attachment

cc: Faranda Wragg
Chuck Schumacher
Dan Thomas
Wayne King
John English
Terry MacDonald

TMH:NMF:lk
Contractadmltr_6-4-09
labr\dc48



DER-VERS (9/97)

CITY OF MILWAUKEE FISCAL NOTE

CC-170(REV.6/86)

A) Date: June 5, 2009File Number: 090191Orig Fiscal Note ☒ Substitute ☐

Subject: Communication from the Department of Employee Relations relative to amending the Salary Ordinance for District Council 48 Contract Administrator.

B) Submitted By (name/title/dept/ext.): Nicole Fleck/Labor Relation Officer/Dept. of Employee Relations/X3371

- C) Check One: ☒ Adoption of this file authorizes expenditures
☐ Adoption of this file does not authorize expenditures; further Common Council action
☐ Not applicable / no fiscal impact. (See H below)

- D) Charge to: ☒ Departmental Account (DA) ☐ Contingent Fund (CF)
☐ Capital Projects Fund (CPF) ☐ Special Purpose Accounts (SPA)
☐ Perm. Improvement Funds (PIF) ☐ Grant & Aid Accounts (G & AA)
☐ Other (Specify)

E) Purpose	Specify Type/Use	Account	Expenditure	Revenue	Savings
Salaries/Wages:			\$ 0		
Pension			0		
Life Ins.			0		
Supplies:			0		
Materials:			0		
Totals:			0		

F) For expenditures and revenues which will occur on an **annual** basis over several years check the appropriate box below and then list each item and dollar amount **separately**.

<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	
<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	

G) List any anticipated future costs this project will require for completion:

H) Computations used in arriving at fiscal estimate: No fiscal impact. DC 48 is replacing their contract administrator. The higher pay rate of Pay Range 936 is based on the salary of the new contract administrator in the position they held with the City as Operations Driver Worker.

Please list any comments on reverse side and check here ☐



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 090144

File ID: 090144

Type: Resolution

Status: In Committee

Version: 0

Reference: 991339

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 05/27/2009

File Name:

Final Action:

Title: Resolution authorizing an extension of a contract among the City of Milwaukee, other government employers and CORVEL Corporation to provide Preferred Provider Network discounts and Pharmacy Benefit Management services for those employees using Workers' Compensation services.

Notes:

Agenda Date:

Agenda Number:

Sponsors: THE CHAIR

Enactment Date:

Attachments: Cover Letter ,Fiscal Analysis ,Fiscal note ,Hearing
Notice List

Enactment Number:

Drafter: mb

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	05/27/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Resolution was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT		06/10/2009		
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 090144

..Number

090144

..Version

..Reference

991339

..Sponsor

THE CHAIR

..Title

Resolution authorizing an extension of a contract among the City of Milwaukee, other government employers and CORVEL Corporation to provide Preferred Provider Network discounts and Pharmacy Benefit Management services for those employees using Workers' Compensation services.

..Analysis

This resolution authorizes an extension of a contract among the City of Milwaukee, other government employers and CORVEL Corporation to provide Preferred Provider Network discounts and Pharmacy Benefit Management services for those employees using Workers' Compensation services.

..Body

Whereas, The City of Milwaukee has been participating in a joint Preferred Provider Network Organization with CORVEL Corporation to control health care costs through network discounts and a pharmacy benefit management program associated with Workers' Compensation claims for nine years; and

Whereas, File No 991339 initiated a three year contract for 2000-2001-2002 and File No 021214 extended the contract from 2003 to 2005 for an additional three years; and Files No 051366 and File No 060096 extended the contract from 2006-2008; and

Whereas, Additional participants in this contract are the Milwaukee Public Schools, the Metropolitan Milwaukee Sewerage District and Milwaukee County; and

Whereas, The City of Milwaukee has avoided health care costs associated with Workers' Compensation claims of \$2,107,425 from 2000-2002, \$3,946,676 from 2003-2005, and \$10,840,534 from 2006-2008, including \$2,099,181 in 2006, \$4,055,188 in 2007 and \$4,686,165 in 2008; and

Whereas, The avoided costs increased in 2007 and 2008 when the City directed CORVEL to use their discounts on both network and non-network bills; and

Whereas, There is no direct cost to the City budget for these services since CORVEL is paid through a percent of savings agreement; and

Whereas, The percent of savings retained by CORVEL in the three years of this contract will not change from the current 23% for Professional Review, Usual and Customary and PPO Re-pricing; and

Whereas, The City of Milwaukee Department of Employee Relations-Workers' Compensation Section and the other taxing groups desire to extend this contract for a period of three years, January 1, 2009 through December 31, 2011; now, therefore, be it

Resolved, By the Common Council fo the City of Milwaukee, that the Department of Employee Relations is directed to extend this contract with CORVEL Corporation for a period of three years, with the form and content of such agreement to extend the contract to be subject to the approval of the City Attorney.

..Requestor

..Drafter

MB

DER-EBD

May 14, 2009

The Honorable Common Council
Finance and Personnel Committee
200 East Wells Street
Milwaukee, WI 53202

**RE: WORKERS COMPENSATION THREE YEAR CONTRACT EXTENSION
WITH CORVEL FOR 2009-2011**

Dear Ladies and Gentlemen:

Please introduce a file for the next Finance and Personnel Committee Meeting to authorize the Department of Employee Relations with the approval of the City Attorney's office to extend a contract between the City of Milwaukee, other government employers and CORVEL to provide a Preferred Provider Network discount and Pharmacy Benefit Management services for those employees using Workers Compensation services.

There is no direct cost to the budget for this service since CORVEL is paid through a percent of savings agreement. The percent of savings paid to CORVEL will not change in this contract. This contract has helped the City avoid over \$10,000,000 in Workers Compensation medical costs during the past three years. The contract extension would be from January 1, 2009 through December 31, 2011.

Thank you for your support and assistance. A draft resolution is attached. No fiscal note is attached since there is no additional cost to the City.

Sincerely,

Michael Brady
Employee Benefits

City Attorney Grant Langley
Dennis Yaccarino, Budget Office
Marianne Walsh, Legislative Reference Bureau
Maria Monteagudo
Burma Hudson

LRB-Research & Analysis Section

Finance & Personnel Committee
File: 090144

June 3, 2009
Aaron Cadle

Title

Resolution authorizing an extension of a contract among the City of Milwaukee, other government employers and CORVEL Corporation to provide Preferred Provider Network discounts and Pharmacy Benefit Management services for those employees using Workers' Compensation services.

Introduction

This resolution authorizes an extension of a contract among the City of Milwaukee, other government employers and CORVEL Corporation to provide Preferred Provider Network discounts and Pharmacy Benefit Management services for those employees using Workers' Compensation services.

Background

The City has contracted with the CORVEL, Corporation (headquarters, Irvine, CA, with local offices in Waukesha) since 2000. Other public entities participating in the contract include the Milwaukee Public Schools ("MPS"), the Metropolitan Milwaukee Sewerage District ("MMSD") and Milwaukee County.

CORVEL is a third-party medical bill reviewer and repricer. This vendor reviews medical bills submitted through claims for Workers' Compensation for appropriateness of treatment and customary-and-reasonable pricing. In addition, CORVEL provides the City with what amounts to a "Preferred Provider Network" or PPO for workers' compensation medical claims, enabling the City to reap discounts for medical treatment when employees injured on-the-job choose providers within CORVEL's network. CORVEL is paid 23% of all savings the vendor secures for the City as its sole fee for services rendered.

Beginning in 2007, CORVEL was authorized to review Workers' Compensation medical bills from both out-of-network providers and providers within the CORVEL network, resulting in a significant increase in savings for the City. CORVEL saved the City nearly \$17 million (net of the vendor's fee) over the last 8 years as follows:

<u>2008</u>	<u>\$4,686,165</u>	<u>2003-2005</u>	<u>\$3,946,676</u>
<u>2007</u>	<u>\$4,055,188</u>	<u>2000-2002</u>	<u>\$2,107,425</u>
<u>2006</u>	<u>\$2,099,181</u>		

Discussion

The City's Workers' Compensation program is self-funded and contracting with CORVEL to review and reprice claims provides the opportunity for considerable cost savings. While there are other similar vendors, CORVEL's service fees and success rate are comparable to other vendors and CORVEL has already been integrated into the City's new claims processing software system.

A summer, 2008, poll by local taxing units (City, County, Milwaukee Area Technical College, MPS & MMSD) of vendors offering review and repricing services for Workers' Compensation claims similar to those provided by CORVEL found fees charged by other vendors were 25% or more of savings realized by the client (versus CORVEL's 23% fee) with no appreciable increase in cost savings.

The integration of CORVEL into the City's Workers' Compensation software system enables the Department of Employee Relations to report timely and accurate information on Workers' Compensation injuries and expenses to City departments and the Common Council.

Fiscal Impact

CORVEL's review and repricing of Workers' Compensation claims has saved the City significant amounts in the past and is expected to deliver commensurate savings for the life of the proposed 3-year contract extension.

CITY OF MILWAUKEE FISCAL NOTE

A) DATE June 2, 2009

FILE NUMBER: 090144

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Authorizes the City to extend contract with Cor-Vel for discounts on medical bills related to Workers Compensation

B) SUBMITTED BY (Name/title/dept./ext.): Michael Brady, Director of Employee Benefits, DER, 2317

C) CHECK ONE: ☐ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.
☒ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)
☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)
☐ PERM. IMPROVEMENT FUNDS (PIF) ☐ GRANT & AID ACCOUNTS (G & AA)
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:					
TOTALS					

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:

The vendor will be paid a percentage of the savings.

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

Finance & Personnel Committee

[illegible]



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 081477

File ID: 081477

Type: Communication-Report

Status: In Committee

Version: 0

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 02/10/2009

File Name:

Final Action:

Title: Communication from the Police Department transmitting 2009 quarterly reports relative to the status of overtime expenditures.

Notes:

Agenda Date:

Agenda Number:

Sponsors: THE CHAIR

Enactment Date:

Attachments: Hearing Notice List

Enactment Number:

Drafter: tjm

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	02/10/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Communication-Report was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT		06/10/2009		
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 081477

..Number
081477
..Version
Original
..Reference
..Sponsor
The Chair
..Title

Communication from the Police Department transmitting 2009 quarterly reports relative to the status of overtime expenditures.

..Drafter

CC

tjm

2/12/09



Department of Administration
Budget and Policy Division

Tom Barrett
Mayor

Sharon Robinson
Administration Director

Mark Nicolini
Budget and Management Director

June 9, 2009

Ref: 09034

Alderman Michael Murphy, Chair
Finance and Personnel Committee
City Hall, Room 205

Subject: 2009 Police Department Overtime Status Report

Dear Alderman Murphy:

This communication reports Milwaukee Police Department (MPD) overtime expenditures in accordance with Common Council File 021045. The report contains general 2009 overtime and salary data related to dollars and hours expended, along with various comparison data from prior years.

Issue Summary

1. So far, the MPD has expended \$3.7 million of O&M (tax levy supported) overtime in 2009, a decrease of \$2.4 million from the same period in 2008.
2. MPD utilized about 102,000 hours of total overtime so far in 2009, a 35.5% decrease from the same period in 2008.
3. Overtime controls put in place during the second quarter of 2008 produced favorable and lasting results. Data reflect a significant reduction in overtime without an increase in compensatory time.
4. There is a low probability that the MPD will over expend overtime or total salary appropriations for 2009.

Overtime Budgets, Expenditures, Hours

The 2009 MPD tax levy-supported overtime budget is \$15.1 million. This amount is adjusted for the Milwaukee Police Supervisors' Organization (MPSO) 2004-2006 contract settlement and to correct for the counting of FLSA related overtime (ec 079) that is seen in the line-item budget under "other" salaries. Additional budget funding is included in the Wages Supplement Fund for the MPSO settlement, while the 079 correction is already budgeted in the MPD salary account and simply represents a shift in reporting.

The tax levy and grant supported overtime expenditures, depicted in Figure 1, continue to show results of the MPD's overtime planning and controls, with significant impacts visible starting in pay period 10, 2008. With these controls, greater reductions in overtime have continued on through 2009. A comparison of all overtime hours and O&M overtime expenditures for pay periods 1 through 10 is presented on the following page in Table 1. Even with varying rates of pay for each respective year, the MPD has reduced O&M overtime expenditures by 32% from 2007 and 39% from 2008 expenditures.

Since prior year data contain varying wage rates for labor agreements of multiple bargaining units, individuals in the department may be receiving different levels (contract year) of compensation at any particular time. Most recently, the Milwaukee Police Supervisors Organization (MPSO) members were at 2003 rates of pay until pay period 26, 2008 when they started receiving 2006 rates. As Figure 3 and Table 1 depict, the overtime hours expended have been significantly reduced when compared to the same time periods of previous years. For example, total hours expended year-to-date in 2009 totals 102,000 hours, compared to 158,000 hours in 2008, a 35% decrease.

Compensatory Time

It is important to report, as depicted in Figure 2, that the MPD overtime control has been successful in that overtime has not simply shifted to compensatory time. For comparison, 2009 year-to-date compensatory time is approximately 5% less than was experienced in the previous 3 years.

Total Salary Expenditures

Overtime, while represented as a separate budget line item, is accounted for within the MPD's \$162.5 million 2009 salary account (not adjusted for the mentioned MPSO settlement). With current overtime and salary expenditure data available, there is a low probability that the MPD would over expend its salary appropriations, even when taking into account the likely increase in overtime expenditures during the summer months.

Figure 1

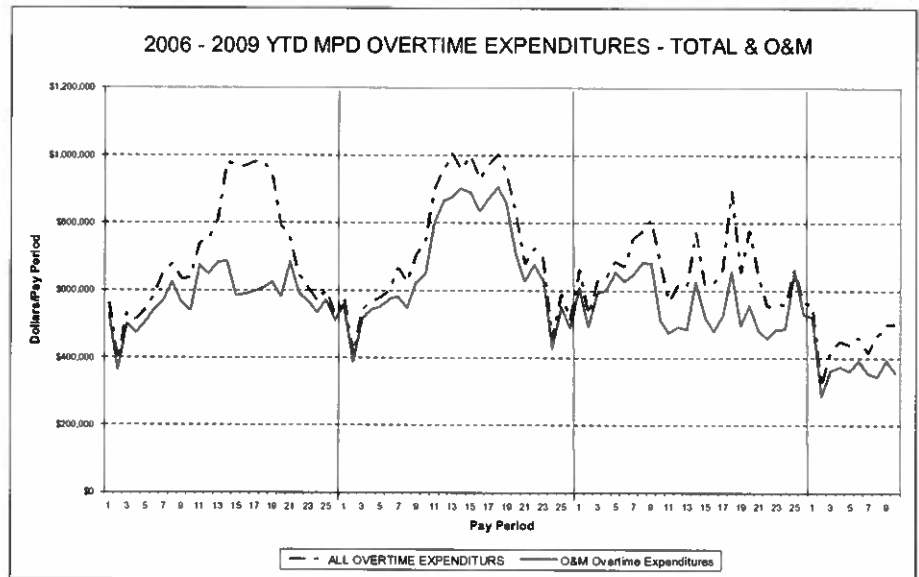
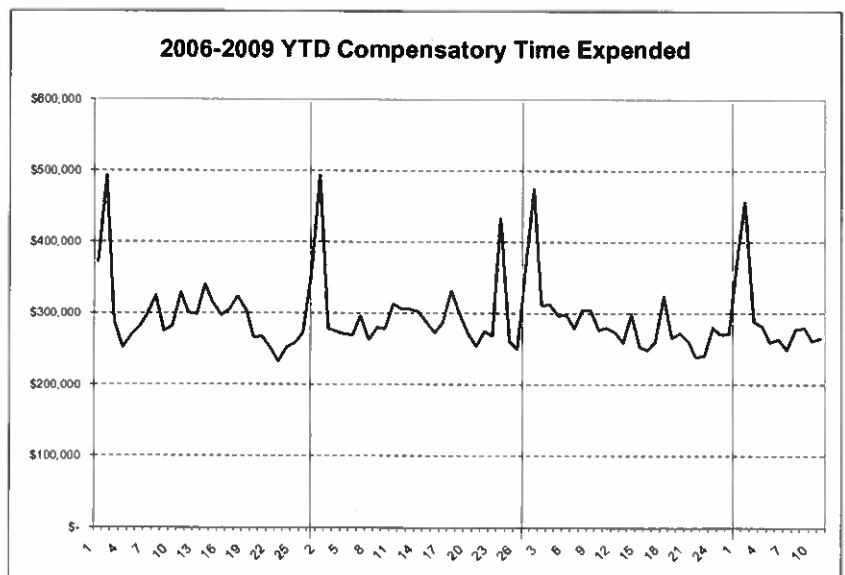


Table 1

**MPD OT Hours & Expenditures Comparison
PPs 1 - 10**

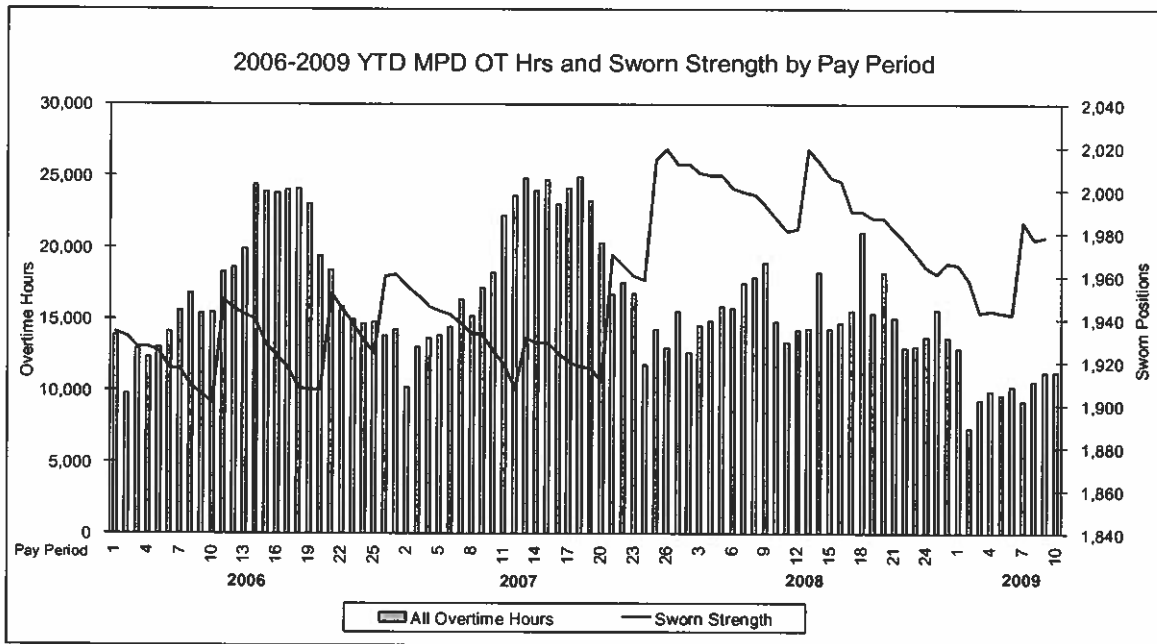
	All OT Hours	O&M OT Expenditures
2006	139,511	\$5,201,962
2007	146,679	\$5,526,161
2008	158,417	\$6,101,918
2009	102,166	\$3,745,852

Figure 2



June 9, 2009

Figure 3



If you have further questions regarding overtime expenditure data, please feel free to contact David Schroeder of the Budget Office at extension 8524. If you need additional information regarding Police Department strategies and initiatives, please contact Acting Chief of Staff Captain Diana Rowe at 935-7770.

Sincerely,

Mark Nicolini
Budget and Management Director

Edward Flynn
Chief of Police

DS:dmr

cc: Finance and Personnel Committee
Fire and Police Commission
Mayor's Office

I:\POLICE\2009\MPD OT Letter to FP - 06-09.doc

NOTICES SENT TO FOR FILE 081477

Finance & Personnel Committee

[illegible]

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City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 090140

File ID: 090140

Type: Resolution

Status: In Committee

Version: 1

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 05/27/2009

File Name:

Final Action:

Title: Substitute resolution relative to application, acceptance and funding of the Increasing Adolescent Immunization Rates through School-Based Clinics Grant from the Robert Wood Johnson Foundation.

Notes:

Agenda Date:

Agenda Number:

Sponsors: THE CHAIR

Enactment Date:

Attachments: Fiscal Note ,Cover Letter ,Grant Analysis Form
,Operating Grant Budget ,Fiscal Analysis ,Hearing
Notice List

Enactment Number:

Drafter: yr

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	05/27/2009	ASSIGNED TO	PUBLIC SAFETY COMMITTEE			
	Action Text: This Resolution was ASSIGNED TO to the PUBLIC SAFETY COMMITTEE						
0	PUBLIC SAFETY COMMITTEE	06/01/2009	HEARING NOTICES SENT		06/04/2009		
1	CITY CLERK	06/01/2009	DRAFT SUBMITTED				
	Action Text: This Resolution was DRAFT SUBMITTED						
0	PUBLIC SAFETY COMMITTEE	06/04/2009	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			Pass
	Action Text: A motion was made by ALD. DAVIS that this Resolution be RECOMMENDED FOR ADOPTION AND ASSIGNED TO the FINANCE & PERSONNEL COMMITTEE . The motion PREVAILED by the following vote:						
	Notes: Individual present: Angie Hagy - Health Dept.						
Mover:	ALD. DAVIS	Aye:3 - Donovan, Witkowski, and Davis No:0 Excused:2 - Puente, and Witkowiak					3-0-2

1	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT	06/10/2009
1	FINANCE & PERSONNEL COMMITTEE	06/10/2009		

Text of Legislative File 090140

..Number
090140

..Version
Substitute 1

..Reference

..Sponsor

..Title
Substitute resolution relative to application, acceptance and funding of the Increasing Adolescent Immunization Rates through School-Based Clinics Grant from the Robert Wood Johnson Foundation.

..Analysis
This resolution authorizes the Health Department to apply for, accept and fund the Increasing Adolescent Immunization Rates through School-Based Clinics Grant from the Robert Wood Johnson Foundation in the amount of \$159,999 provided by the grantor. The purpose of the grant will be to evaluate a quality improvement (QI) project to improve adolescent immunization rates through school-based clinics in Milwaukee. The Milwaukee Health Department (MHD) will use Plan-Do-Study-Act (PDSA) to improve processes and outcomes related to adolescent immunizations.

..Body
Whereas, The City of Milwaukee appears to be eligible for grant funds from the Robert Wood Johnson Foundation in this research project; and

Whereas, The operation of this grant project from 06/15/09 to 06/14/11 would cost \$159,999 provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Robert Wood Johnson Foundation is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2009 Special Revenue Grant and Aid Projects Funds, the following amount for the project titled Increasing Adolescent Immunization Rates through School-Based Clinics Grant:

Project/Grant	GR0000900000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share

Amount \$159,999

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project Grant Levels; budget against these Project/Grant values the amounts required under the grant agreement; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2009 grant budget funds for training and out-of-town travel by departmental staff;
3. Enter into leases and subcontracts as detailed in the grant budget; and
4. Expend from the 2009 grant funds for equipment as deemed necessary for program operation.

Further resolved, That the Common Council directs that the 2009 Positions Ordinance C.C. File Number 080522, should be amended as follows:

Under

HEALTH DEPARTMENT
Disease Control and Prevention Division
Immunization Action Plan Grant (DD)

DELETE:

Public Health Nurse (G) (DD) (X) (YY)

ADD:

Public Health Nurse (G) (X) (DD) (YY) (CC)

Under

HEALTH DEPARTMENT
Disease Control and Prevention Division
Bioterrorism-CDC Public Health Preparedness Grant (A)

DELETE:

Infectious Disease Epidemiologist (X) (Y) (A) (EE) (FF) (RR)

ADD:

Infectious Disease Epidemiologist (X) (Y) (A) (EE) (FF) (RR) (CC)

ADD footnote (CC) to read as follows:

To expire 06/14/11 unless the Increasing Adolescent Immunization Rates through School-Based Clinics Grant from the Robert Wood Johnson Foundation is extended. Partially funds one position of Public Health Nurse and one position of Infectious Disease Epidemiologist.

..Requestor

Health Department

..Drafter

YMR

06-01-09

Immunization RWJ 2009-2011 Resolution



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 090140

CITY OF MILWAUKEE FISCAL NOTE

A) DATE June 1, 2009

FILE NUMBER: 090140

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Substitute resolution relative to application, funding, and expenditure of Increasing Adolescent Immunization Rates through School-Based Clinics Grant from the Robert Wood Johnson Foundation.

B) SUBMITTED BY (Name/title/dept./ext.): Yvette M. Rowe, Business Operations Manager-Health, X3997

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES

☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.

☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)

☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)

☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)

☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:			\$159,999	\$159,999	
TOTALS			\$159,999	\$159,999	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE: Department Estimates

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

May 20, 2009

Mr. James Owczarski
Deputy City Clerk
Milwaukee Common Council
City Hall, Room 205
200 E. Wells Street
Milwaukee, WI 53202

RE: "Title Only" Grant Resolutions

Dear Mr. Owczarski:

This is to provide you with background information on the resolution that the Health Department would like to be introduced:

Adolescent Immunization Grant - Resolution relative to application, funding and expenditure of the Increasing Adolescent Immunization Rates through School-Based Clinics Grant from the Robert Wood Johnson Foundation.

As always, thank you for your consideration of this "title only" resolution. The file will be filled as soon as possible for the next Common Council meeting cycle.

Sincerely,

Yvette M. Rowe
Business Operations Manager-Health

Attachment

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department**

Contact Person & Phone No: Angie Hagy

Category of Request

☒ New Grant

☐ Grant Continuation

☐ Change in Previously Approved Grant

Previous Council File No.

Previous Council File No.

Project/Program Title: **Increasing Adolescent Immunization Rates through School Based Clinics**

Grantor Agency: **Robert Wood Johnson Foundation (RWJF)**

Grant Application Date: **3/10/2009**

Anticipated Award Date: **06/15/2009**

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

This project will evaluate a quality improvement (QI) project to improve adolescent immunization rates through school-based clinics in Milwaukee. The Milwaukee Health Department (MHD) will use Plan-Do-Study-Act (PDSA) to improve processes and outcomes related to adolescent immunizations. The evaluation of the MHD QI project will identify barriers in school-based clinic processes, examine the effectiveness of the revised implementation plan on immunization rates, and examine the QI process and its impact on the health department. The MHD will engage the Center for Urban Population Health to lead the evaluation. Deliverables for this project include producing a written protocol for conducting school-based immunization clinics, a case study of the QI process to serve as a guide for other health departments, and a final report detailing the results of the QI projects and their corresponding evaluations.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

Receipt of the RWJF grant complies with Objective 4, item 1 of the City of Milwaukee Strategic Plan; improve child health by increasing immunization compliance to 95% by 2012. School based immunization clinics are a key strategy to increasing childhood immunization rates and compliance with school immunization laws.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

Activities under CHIMC contribute to the MHD goal of increasing childhood and adolescent immunization rates, and build upon other interventions done by the department.

4. Results Measurement/Progress Report (Applies only to Programs):

Requires submission of a yearly progress and financial reports.

5. Grant Period, Timetable and Program Phase-out Plan:

Grant period extends **June 15, 2009 through June 14, 2011**

6. Provide a List of Subgrantees:

Center for Urban Population Health

7. If Possible, Complete Grant Budget Form and Attach.

Attached

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Increasing Adolescent Immunization Rates through School Based Clinics
 CONTACT PERSON: Angie Hagy

PROJECT/PROGRAM YEAR: 2009-2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	0.35	Public Health Nurse (Imms) (G) (X) (DD) (YY) (CC)	666	\$ 37,937			\$ 37,937
	0.09	Infectious Disease Epidemiologist (X) (Y) (A) (EE) (FF) (RR) (CC)	010	\$ 13,598			\$ 13,598
		TOTAL PERSONNEL COSTS		\$ 51,535			\$ 51,535
		FRINGE BENEFITS					
		Fringe Benefits (Rate = 41%)		\$ 21,130	\$ -	\$ -	\$ 21,130
		TOTAL FRINGE BENEFITS		\$ 21,130			\$ 21,130
		SUPPLIES AND MATERIALS					
		General Operating Supplies/Meeting Expenses		\$ 1,948	\$ -	\$ -	\$ 1,948
		TOTAL SUPPLIES AND MATERIALS		\$ 1,948			\$ 1,948
		SERVICES					
		Mileage/Travel		\$ 3,000			\$ 3,000
		TOTAL SERVICES		\$ 3,000	\$ -	\$ -	3,000
		EQUIPMENT					
		TOTAL EQUIPMENT		\$ -	\$ -	\$ -	0
		CONTRACTUAL SERVICES					
		Center For Urban Population Health		\$ 82,386			\$ 82,386
		TOTAL CONTRACTUAL SERVICE		\$ 82,386	\$ -	\$ -	82,386
		TOTAL COSTS		\$ 159,999	\$ -	\$ -	\$ 159,999

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

JUNE 4, 2009

ITEM 7, FILE # 090140

File #090140 is a resolution relative to application, funding and expenditure of the Increasing Adolescent Immunization Rates through School-Based Clinics Grant from the Robert Woods Johnson Foundation.

Background

1. The City of Milwaukee, with the leadership of the Milwaukee Health Department (MHD) has made significant strides in recent years to increase a comparatively low rate of early childhood immunizations. Many adolescents have not had the benefit of these improvements.
2. School clinics provide a primary point of health care contact for adolescents. The MHD intends to increase adolescent vaccinations including Tdap (Tetanus, Diphtheria and Pertussis vaccine for adolescents), Meningococcal, HPV (Human Papillomavirus) and seasonal flu vaccines, and to provide catch-up vaccinations for those early childhood immunizations that have been missed.

Discussion

1. The proposed grant provides for an evaluation of Milwaukee school-based clinics to be conducted by the Center for Urban Population Health in the amount of \$159,999 for a 2-year period to be funded entirely by grantor Robert Woods Johnson Foundation. The grant period begins June 15, 2009, and ends June 14, 2011.
2. Grant activities will include evaluation of a quality improvement (QI) project that utilizes a "Plan-Do-Study-Act (PDSA) approach to improving processes and outcomes related to adolescent immunizations. Grant deliverables will include development of written protocols for conducting school-based immunization clinics, a case study of the QI process to serve as a model for other health departments, and a final report with details of the results of QI projects and corresponding evaluations.
3. The 2-year budget for this grant is itemized as follows:

Personnel Costs

Public Health Nurse (0.35 FTE) pay range 666	\$ 37,937
Infectious Diseases Epidemiologist (0.09 FTE) grade 10	13,598

Fringe Benefits (41%)	21,130
------------------------------	--------

Supplies and Materials	1,948
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Travel and Auto Allowance	3,000
----------------------------------	-------

Contractual Services	
(Center for Urban Population Health)	82,386

Total	\$159,999
--------------	------------------

4. The resolution in File #090140 authorizes the City Comptroller to establish the necessary Special Revenue Fund-Grant and Aid Project Grant levels and budget against these amounts in a manner consistent with the grant agreement.
5. The resolution further authorizes the MHD, consistent with the terms of the grant, to: expend from these budgeted amounts; to enter into subcontracts and leases; to expend amounts for equipment deemed necessary to the operation of the program; and to expend funds for training and out-of-town travel of departmental staff from the grant funds in 2009.

Fiscal Impact

1. The resolution in File #090140 provides for application, acceptance and funding of a grant of \$159,999 from the Robert Woods Johnson Foundation.
2. This grant is entirely grantor funded and has no impact on the tax levy.

Prepared by: Richard L. Withers
LRB-Research and Analysis Section
Extension 8532
June 1, 2009

Cc: Marianne C. Walsh
W. Martin Morics
Bevan Baker
Yvette Rowe
Raquel Filmaowicz
Paul Biedrzicki
Angy Hagy

Finance & Personnel Committee

Finance & Personnel Committee



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 090150

File ID: 090150

Type: Resolution

Status: In Committee

Version: 0

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 05/27/2009

File Name:

Final Action:

Title: Resolution amending Common Council File Number 080430 to increase the amount of the State of Wisconsin Recycling Efficiency Incentive grant awarded to the City of Milwaukee.

Notes:

Agenda Date:

Agenda Number:

Sponsors: Ald. Bauman

Enactment Date:

Attachments: Fiscal Note ,Fiscal Analysis ,Hearing Notice List

Enactment Number:

Drafter: rm

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	05/27/2009	ASSIGNED TO	PUBLIC WORKS COMMITTEE			
	Action Text: This Resolution was ASSIGNED TO to the PUBLIC WORKS COMMITTEE						
0	PUBLIC WORKS COMMITTEE	05/29/2009	HEARING NOTICES SENT		06/03/2009		
0	PUBLIC WORKS COMMITTEE	05/29/2009	HEARING NOTICES SENT		06/03/2009		
0	PUBLIC WORKS COMMITTEE	05/29/2009	HEARING NOTICES SENT		06/03/2009		
0	PUBLIC WORKS COMMITTEE	06/02/2009	HEARING NOTICES SENT		06/03/2009		
0	PUBLIC WORKS COMMITTEE	06/03/2009	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			Pass
	Action Text: A motion was made by ALD. DONOVAN that this Resolution be RECOMMENDED FOR ADOPTION AND ASSIGNED TO the FINANCE & PERSONNEL COMMITTEE . The motion PREVAILED by the following vote:						
	Notes: Wanda Booker, Manager, Dept. of Public Works, Sanitation						
Mover:	ALD. DONOVAN	Aye:4 - Bauman, Wade, Donovan, and Puente No:1 - Dudzik					4-1

0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT	06/10/2009
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009		

Text of Legislative File 090150

..Number

090150

..Version

ORIGINAL

..Reference

080430

080522

..Sponsor

ALD. BAUMAN

..Title

Resolution amending Common Council File Number 080430 to increase the amount of the State of Wisconsin Recycling Efficiency Incentive grant awarded to the City of Milwaukee.

..Analysis

This resolution increases the amount of the State of Wisconsin Recycling Efficiency Incentive Grant that the Department of Public Works is authorized to accept and expend from \$226,850.00 to \$329,596.58.

This resolution also amends the 2009 Positions Ordinance, File Number 080522, to extend funding of the Recycling Assistant position.

..Body

Whereas, On July 30th, 2008, the Common Council adopted File Number 080430, a resolution authorizing the Commissioner of Public Works to apply for, accept and expend a State of Wisconsin Recycling Efficiency Incentive Grant in the anticipated amount of \$226,850.00; and

Whereas, In recognition of the efficiency of the City's recycling program, the State of Wisconsin has actually awarded the City a Recycling Efficiency Incentive grant in the amount of \$329,596.58; and

Whereas, Pursuant to s. 304-81-5-c-4 of the Milwaukee Code of Ordinances, whenever a grant amount exceeds the originally specified amount by more than 10%, the administering department is required to prepare an amendment to the original resolution prior to execution of the grant award; and

Whereas, The actual amount of the Recycling Efficiency Incentive Grant awarded to the City exceeds the originally anticipated amount of \$226,850.00 by more than 10%; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the fifth "Further Resolved" clause of Common Council File Number 080430 is amended by changing the Recycling Efficiency Incentive Grant amount from \$226,850.00 to \$329,596.58; and, be it

Further Resolved, That the Common Council directs that the 2009 Positions Ordinance, Common Council File Number 080522, as amended, be further amended as follows:

Under

Department of Public Works-Operations Division

Sanitation Section

Change footnote (B) as follows:

(B) To expire 12/31/10 unless the Recycling Efficiency Incentive Grant is extended.

..Requestor

DPW

..Drafter

RJM

05/20/09

CITY OF MILWAUKEE FISCAL NOTE

A) DATE 5/20/2009

FILE NUMBER: _____

Original Fiscal Note ☒ Substitute ☐

SUBJECT: Resolution amending Common Council File Number 080430 to increase the amount of State of Wisconsin Recycling Efficiency Incentive grant awarded to the City of Milwaukee.

B) SUBMITTED BY (Name/title/dept./ext.): Rick Meyers, Recycling Specialist, DPW, 2334

C) CHECK ONE: ☒ ADOPTION OF THIS FILE AUTHORIZES EXPENDITURES
☐ ADOPTION OF THIS FILE DOES NOT AUTHORIZE EXPENDITURES; FURTHER COMMON COUNCIL ACTION NEEDED. LIST ANTICIPATED COSTS IN SECTION G BELOW.
☐ NOT APPLICABLE/NO FISCAL IMPACT.

D) CHARGE TO: ☐ DEPARTMENT ACCOUNT(DA) ☐ CONTINGENT FUND (CF)
☐ CAPITAL PROJECTS FUND (CPF) ☐ SPECIAL PURPOSE ACCOUNTS (SPA)
☐ PERM. IMPROVEMENT FUNDS (PIF) ☒ GRANT & AID ACCOUNTS (G & AA)
☐ OTHER (SPECIFY)

E) PURPOSE	SPECIFY TYPE/USE	ACCOUNT	EXPENDITURE	REVENUE	SAVINGS
SALARIES/WAGES:					
SUPPLIES:					
MATERIALS:					
NEW EQUIPMENT:					
EQUIPMENT REPAIR:					
OTHER:	Recycling Efficiency Incentive Grant		102,747	102,747	
TOTALS			102,747	102,747	

F) FOR EXPENDITURES AND REVENUES WHICH WILL OCCUR ON AN **ANNUAL** BASIS OVER SEVERAL YEARS CHECK THE APPROPRIATE BOX BELOW AND THEN LIST EACH ITEM AND DOLLAR AMOUNT **SEPARATELY**.

<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	
<input type="checkbox"/> 1-3 YEARS	<input type="checkbox"/> 3-5 YEARS	

G) LIST ANY ANTICIPATED FUTURE COSTS THIS PROJECT WILL REQUIRE FOR COMPLETION:

H) COMPUTATIONS USED IN ARRIVING AT FISCAL ESTIMATE:

\$102,747 is the difference between the actual 2009 award of \$329,597 and the originally authorized amount of \$226,850.

PLEASE LIST ANY COMMENTS ON REVERSE SIDE AND CHECK HERE ☐

LRB – RESEARCH AND ANALYSIS

JUNE 3, 2008 AGENDA

ITEM 16, FILE 090150

PUBLIC WORKS COMMITTEE

JAMES CARROLL

Resolution #090150 is a resolution amending Common Council File # 080430 to increase the amount of State of Wisconsin Recycling Efficiency Grants awarded to the City of Milwaukee.

BACKGROUND

1. The State of Wisconsin's Recycling Efficiency Incentive Grant rewards Responsible Units that have made efforts to improve the efficiency of their recycling programs. As part of the State of Wisconsin's deficit reduction plan, the Department of Natural Resources reduced the \$1.9 million that was expected to be available for the 2009 Recycling Efficiency Incentive Grant Program by \$400,000 to \$1.5 million. The \$1.5 million was divided among the Responsible Units of Governments that successfully submit applications. After the number of successful applicants is determined, each qualified applicant receives a distribution based on a flat per capita rate (approximately \$0.30).
2. Milwaukee is eligible for this grant because of its partnership and coordination of education and outreach initiatives with the Wisconsin Be Smart Coalition, formerly the Wisconsin Waste Reduction Coalition. The Wisconsin Be Smart Coalition was founded in 1995 to reduce the amount of waste generated by residents and businesses throughout southeast Wisconsin through a regionally coordinated waste reduction campaign. The Coalition combines the expertise and resources of local government, state agencies, non-profit organizations, businesses and environmental organizations to sponsor Be Smart (Save Money and Reduce Trash) programs. More than 45 partners participate.
3. On July 30, 2008, the Common Council adopted File # 080430 that authorized the application, acceptance and expenditure of \$226,850 for the 2009 State's Recycling Efficiency Incentive Grant. DPW is using the funding from the 2009 grant to fund the third year (2010) of a Recycling Outreach, Education, and Promotion campaign that is being conducted under a contract entered into with Staples Marketing Communications and certified EBE subcontractor Mosaic Communications (File #070545). (Because of how and when this grant is awarded, the 2009 funding is budgeted primarily for 2010 costs.)

The 2009 grant will also be used to fund the recycling processing costs of electronic scrap collected from the public at Sanitation's Self Help Sites, as well as cover other recycling program costs related to education and compliance.

DISCUSSION

1. Because there were fewer qualified applicants than anticipated, the Recycling Efficiency Incentive Grant amount awarded to Milwaukee is \$329,596.58, \$102,746.58 more than the \$226,850 authorized by Common Council File #080430.
2. Approximately \$62,500 (\$39,000 salary & \$23,500 fringe benefits) of the additional Recycling Efficiency Incentive Grant dollars (\$102,746.58) will be used to continue funding the Recycling Assistant position, with the balance used for other eligible recycling program expenses. The Recycling Assistant position was created in 2008 with funding provided by the 2008 Recycling Efficiency Incentive Grant (File # 080172). The position was filled in March 2009.

FISCAL IMPACT

1. This resolution amends File # 080430 by changing the 2009 Recycling Efficiency Incentive Grant amount from \$226,850.00 to \$329,596.58.
2. The resolution also directs that the Positions Ordinance be amended to extend the Recycling Program Assistant position's authority until December 31, 2010 unless the Recycling Efficiency Incentive Grant is extended. Currently, the authority for the position expires on December 31, 2009 unless the Recycling Efficiency Incentive Grant is extended.

Cc: Marianne Walsh
Rick Meyers
W. Martin Mories
Wanda Booker

Prepared by:
Jim Carroll, X8679
LRB Research & Analysis
May 29, 2009

Finance & Personnel Committee

[illegible]

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City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master with text

File Number: 081192

File ID: 081192

Type: Ordinance

Status: In Committee

Version: 1

Reference: 080521

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

Requester:

Cost:

File Created: 12/16/2008

File Name:

Final Action:

Title: A substitute ordinance to further amend the 2009 rates of pay of offices and positions in the City Service.

Notes:

Code Sections:

Indexes: SALARY ORDINANCE

Sponsors: THE CHAIR

Attachments:

Drafter: tjm

Contact:

Agenda Date:

Agenda Number:

Enactment Date:

Enactment Number:

Effective Date:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	12/16/2008	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text:	This Ordinance was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE					
0	FINANCE & PERSONNEL COMMITTEE	02/04/2009	HELD TO CALL OF THE CHAIR				Pass
	Action Text:	A motion was made by ALD. COGGS that this Ordinance be HELD TO CALL OF THE CHAIR. The motion PREVAILED by the following vote:					
Mover:	ALD. COGGS	Aye:4 - Murphy, Bauman, Coggs, and Kovac No:0 Excused:1 - Dudzik					4-0-1
0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT		06/10/2009		
1	CITY CLERK	06/05/2009	DRAFT SUBMITTED				
	Action Text:	This Ordinance was DRAFT SUBMITTED					
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

0 FINANCE & 06/15/2009
PERSONNEL
COMMITTEE

Text of Legislative File 081192

..Number

081192

..Version

Substitute 1

..Reference

080521

..Sponsor

THE CHAIR

..Title

A substitute ordinance to further amend the 2009 rates of pay of offices and positions in the City Service.

..Analysis

This substitute ordinance changes the rates of pay in the following departments:

Library, Department of Public Works, Operations Division Fleet Operations

..Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 5 of ordinance File Number 080521 relative to rates of pay of offices and positions in the City Service is hereby amended as follows (Effective June 8, 2009):

Under Pay Range 406, delete the footnote designation "1/" after the title "Library Circulation Assistant I" and delete footnote "1/" in its entirety.

Part 2. Section 16a of ordinance File Number 080521 relative to rates of pay of offices and positions in the City Service is hereby amended as follows (Effective June 8, 2009):

Under Pay Range 750 add the footnote designation "6/" after the title "Operations Driver/Worker" and add footnote 6/ to read as follows: "6/ Effective June 8, 2009, one position held by Ken Wischer, in the Milwaukee Department of Public Works, to be paid at rates consistent with Pay Range 936 while performing contract administrator duties."

Part 3. Section 23 of ordinance File Number 080521 relative to rates of pay of offices and positions in the City Service is hereby amended as follows (Effective June 8, 2009):

Delete Pay Range 936 in its entirety and replace with the following:

Pay Range 936

Official Biweekly Rates

\$1,903.85

District Council 48 Contract Administrator

Part 4. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

Part 5. The provisions of this ordinance are deemed to have been in force and effect from and after June 8, 2009.

The provisions of this ordinance all other parts of this ordinance are deemed to be in force and effect from and after its passage and publication.



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master with text

File Number: 090100

File ID: 090100

Type: Ordinance

Status: In Committee

Version: 1

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

Requester:

Cost:

File Created: 05/15/2009

File Name:

Final Action:

Title: A substitute ordinance to further amend the 2009 offices and positions in the City Service.

Notes:

Code Sections:

Indexes: POSITIONS ORDINANCE

Sponsors: THE CHAIR

Attachments: Letter from Dept of Admin Budget & Management
Div regarding technical correction

Drafter: tjm

Contact:

Agenda Date:

Agenda Number:

Enactment Date:

Enactment Number:

Effective Date:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	05/15/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Ordinance was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	06/05/2009	HEARING NOTICES SENT		06/10/2009		
1	CITY CLERK	06/05/2009	DRAFT SUBMITTED				
	Action Text: This Ordinance was DRAFT SUBMITTED						
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 090100

..Number
090100
..Version
Substitute 1
..Reference

080522

..Sponsor

THE CHAIR

..Title

A substitute ordinance to further amend the 2009 offices and positions in the City Service.

..Analysis

This substitute ordinance changes positions in the following departments:

Department of Administration, Business Operations Division, Election Commission, Department of Employee Relations, Employee Benefits Division, Health Department, Library and Department of Public Works, Operations Division, Fleet Operations/Dispatch Section

..Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 1 of ordinance File Number 080522 relative to offices and positions in the City Service is hereby amended as follows:

Under "Department of Administration, Business Operations Division", add one position of "Contract Compliance Officer."

Under "Election, Election Service Division", delete one position of "Elections Recruiter/Trainer" and add one position of "Community Outreach Liaison."

Under "Department of Employee Relations, Employee Benefits Division, Medical Benefits Section", delete one position of "Benefits Services Specialist I" and add one position of "Benefits Services Specialist II."

Under "Health Department, Disease Control and Prevention Division, Immunization Action Plan Grant (DD)", delete one position of "Public Health Nurse (G)(DD)(X)(YY)" and add one position of "Public Health Nurse (G)(X)(DD)(YY)(CC)"; under "Bioterrorism-CDC Public Health Preparedness Grant (A)", delete one position of "Infectious Disease Epidemiologist (X)(Y)(A)(EE)(FF)(RR)" and add one position of "Infectious Disease Epidemiologist (X)(Y)(A)(EE)(FF)(RR)(CC)" and add footnote "(CC)" to read as follows: "To expire 06/14/11 unless the increasing Adolescent Immunization Rates through School -Based Clinics Grant from the Robert Wood Johnson Foundation is extended. Partially funds one position of Public Health Nurse and one position of Infectious Disease Epidemiologist."

Under "Library, Administration Services Decision Unit, Administration Bureau, Personnel Section", delete one position of "Library Circulation Assistant I (I)" and delete footnote "(I)" in its entirety.

Under "Department of Public Works, Operations Division, Fleet Operations/Dispatch Section", add one position of "Operations Driver/Worker (A)" and add footnote "(A)" to read as follows: "One position occupied by Ken Wischer, authorized with the terms of the labor contract."

Under "Department of Public Works, Operations Division, Sanitation Section", amend footnote "(B)" to read as follows: "To expire 12/31/10 unless the Recycling Efficiency Incentive Grant is extended."

Part 2. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

Part 3. The provisions of all other parts of this ordinance are deemed to be in force and effect from and after the first day of the first pay period following passage and publication.

Part 4. This ordinance will take effect and be in force from and after its passage and publication.

..Drafter

City Clerk's Office

TJM

6/5/09



Department of Administration
Budget and Policy Division

May 22, 2009

Tom Barrett
Mayor

Sharon Robinson
Administration Director

Mark Nicolini
Budget and Management Director

Ref: 09019

MEMORANDUM

TO: Terry MacDonald, Staff Assistant
Finance and Personnel
Office of the City Clerk

FROM: Crystal Ivy
DOA-Budget & Mgmt. Division

SUBJECT: Technical Correction to the 2009 Positions Ordinance

Ordinance 070398, passed by the Common Council on July 31, 2007, deleted one position of Elections Recruiter/Trainer and added one position of Community Outreach Liaison. The change was made to the 2007 Positions Ordinance at that time. However, when the 2008 Positions Ordinance was created, the previous position title of Elections Recruiter/Trainer was listed in error. This error has been carried through to the present.

Please make the following change to the 2009 Positions Ordinance to correct this error:

<u>Department/Position Title</u>	<u>Add</u>	<u>Delete</u>
ELECTION		
ELECTION SERVICE DIVISION		
Elections Recruiter/Trainer		1
Community Outreach Liaison	1	

cc: Sue Edman
Neil Albrecht
Jennifer Meyer

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City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 081513

File ID: 081513

Type: Resolution

Status: In Committee

Version: 0

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 03/03/2009

File Name:

Final Action:

Title: Resolution relating to expenditure of funds to be reimbursed by greater than anticipated revenue. (Health Department)

Notes:

Agenda Date:

Agenda Number:

Sponsors: THE CHAIR

Enactment Date:

Attachments: Cover Letter

Enactment Number:

Drafter: yr

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	03/03/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Resolution was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	03/09/2009	REFERRED TO	HEALTH DEPARTMENT	04/09/2009		
	Action Text: This Resolution was REFERRED TO to the HEALTH DEPARTMENT due back on 4/9/2009						
0	FINANCE & PERSONNEL COMMITTEE	05/14/2009	HEARING NOTICES SENT		05/20/2009		
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 081513

..Number
081513

..Version
ORIGINAL

..Reference

..Sponsor
THE CHAIR

..Title
Resolution relating to expenditure of funds to be reimbursed by greater than anticipated revenue. (Health Department)

..Requestor
Health Department

..Drafter
YMR
02-25-09
Greater than anticipated revenue-MHD-NWHC Rent - TITLE ONLY

February 25, 2009

Mr. James Owczarski
Deputy City Clerk
Milwaukee Common Council
City Hall, Room 205
200 E. Wells Street
Milwaukee, WI 53202

RE: "Title Only" Grant Resolutions

Dear Mr. Owczarski:

This is to provide you with background information on the grant resolution that the Health Department would like to be introduced:

Greater than anticipated revenue - Substitute Resolution relating to expenditure of funds to be reimbursed by greater than anticipated revenue. (Health Department)

As always, thank you for your consideration of this "title only" resolution. The file will be filled as soon as possible.

Sincerely,

Yvette M. Rowe
Business Operations Manager-Health
Attachments



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Master

File Number: 081714

File ID: 081714

Type: Resolution

Status: In Committee

Version: 0

Reference:

Controlling Body: FINANCE &
PERSONNEL
COMMITTEE

File Created: 04/14/2009

File Name:

Final Action:

Title: Resolution authorizing the acceptance and expenditure of funds from the State of Wisconsin Attorney General's Office for the Milwaukee Court Appointed Foreclosure Mediation Program.

Notes:

Agenda Date:

Agenda Number:

Sponsors: Ald. Murphy

Enactment Date:

Attachments: Hearing Notice List

Enactment Number:

Drafter: mp

Effective Date:

Contact:

Extra Date 2:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	COMMON COUNCIL	04/14/2009	ASSIGNED TO	FINANCE & PERSONNEL COMMITTEE			
	Action Text: This Resolution was ASSIGNED TO to the FINANCE & PERSONNEL COMMITTEE						
0	FINANCE & PERSONNEL COMMITTEE	04/22/2009	HEARING NOTICES SENT		04/29/2009		
0	FINANCE & PERSONNEL COMMITTEE	06/10/2009					

Text of Legislative File 081714

..Number
081714
..Version
ORIGINAL
..Reference

..Sponsor
ALD. MURPHY

..Title

Resolution authorizing the acceptance and expenditure of funds from the State of Wisconsin Attorney General's Office for the Milwaukee Court Appointed Foreclosure Mediation Program.

..Drafter

DCD:MP:mp

04/14/09/A

FILE NUMBER: 081714
Finance & Personnel Committee
NOTICES SENT TO:

[illegible]