



Office of the Comptroller

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

June 24th, 2011

The Honorable Common Council
Committee on Finance and Personnel
City of Milwaukee

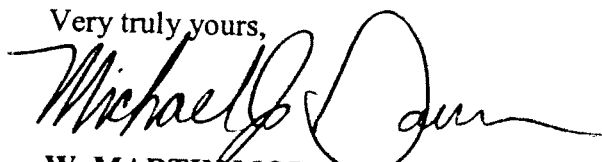
Re: Common Council Contingent Fund Status

Dear Committee Members:

Attached is the current Common Council Contingent Fund Status report as updated by the recent Common Council resolutions adopted.

If you have any questions concerning this report, please contact Trang Dinh of my staff at extension 2293.

Very truly yours,



W. MARTIN MORICS
Comptroller

WMM:td

Attachment

CC: City Clerk
Budget Office
LRB

2011 COMMON COUNCIL CONTINGENT FUND

Status on 06/24/2011

Funds Appropriated

2011 Adopted Budget 5,000,000.00

Transfers authorized by prior Council meetings

Journal ID	Date	Year	Class	Bud Ref	Amount	Description
238874	1/1/2011	2011	C001	2011	5,000,000.00	2011 Approved Budget
242301	2/8/2011	2011	C001	2011	(636,626.35)	Res. 101189 2/8/11 CF to S163

Remaining Reserved Commitments Authorized by prior Council meetings

None -

Total Transfers & Reserved (636,626.35)

Balance Available on June 24th, 2011 4,363,373.65

% Expended/Reserved Current status 13%

Comparative Balance Available on June 24th of prior years

	<u>Balance</u>	<u>Budgeted</u>	<u>% Expended</u>
2006	4,657,000	5,500,000	15%
2007	2,472,000	5,500,000	55%
2008	4,368,349	5,000,000	13%
2009	3,987,325	5,000,000	20%
2010	5,000,000	5,000,000	0%
Average of prior years	4,096,935	5,200,000	21%



City of Milwaukee

City Hall
200 East Wells Street
Milwaukee, WI 53202

Meeting Agenda FINANCE & PERSONNEL COMMITTEE

ALD. MICHAEL J. MURPHY, CHAIR

Ald. Robert J. Bauman, Vice-Chair

Ald. Joe Dudzik, Ald. Milele A. Coggs, and Ald. Nik Kovac

Staff Assistant, Tobie Black, 286-2231; Fax: 286-3456,

tblack@milwaukee.gov

Legislative Liaison, Jim Carroll, 286-8679,

jcarro@milwaukee.gov

Wednesday, June 29, 2011

9:00 AM

Room 301-B, City Hall

AMENDED-6-27-11- Item numbered #6 (File 101279) has been added.

1. [110244](#) Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.
Sponsors: THE CHAIR

2. [110053](#) Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.
Sponsors: THE CHAIR

3. [110258](#) An ordinance relating to alternates for members of the city information management committee.
Sponsors: Ald. Hamilton

4. [110285](#) Communication from the Ethics Board relating to amending the positions ordinance.
Sponsors: THE CHAIR

5. [110217](#) Communication from the Community Development Grants Administration relating to Community Development Entitlement funds.
Sponsors: Ald. Davis

6. [110279](#) Resolution authorizing up to \$245,000 of contingent borrowing for the Villard Square Library capital project.
Sponsors: Ald. Hamilton

7. [110139](#) Ordinance relating to the non-residential owner-arranged clean energy financing.
Sponsors: THE CHAIR

8. [110233](#) Resolution authorizing the issuance and sale of up to \$275,000,000 of revenue anticipation notes and General Obligation Promissory Notes for the purpose of

financing the operating budget of the Milwaukee Public Schools on an interim basis.

Sponsors: THE CHAIR

9. [110208](#) Resolution relating to the inclusion of EarthShare as a participating recipient of donations in future City Combined Giving campaigns.
Sponsors: Ald. Murphy
10. [110240](#) Substitute resolution amending the 2011 Local Snow and Ice Removal Charge in accordance with Sub-Section 2(a) and (b) of Section 309-83 of the Milwaukee Code of Ordinances.
Sponsors: THE CHAIR
11. [110254](#) A substitute ordinance to further amend the 2011 rates of pay of offices and positions in the City Service.
Sponsors: THE CHAIR
12. [110255](#) A substitute ordinance to further amend the 2011 offices and positions in the City Service.
Sponsors: THE CHAIR
13. [110284](#) Communication from the City Labor Negotiator relating to employee disability policies in the Milwaukee Police Department.
Sponsors: Ald. Murphy
14. The FINANCE & PERSONNEL COMMITTEE may convene into closed session, pursuant to s. 19.85(1)(e), Wis. Stats., for the purpose of formulating collective bargaining strategies.

This meeting will be webcast live at www.milwaukee.gov/channel25.

Members of the Common Council and its standing committees who are not members of this committee may attend this meeting to participate or to gather information. Notice is given that this meeting may constitute a meeting of the Common Council or any of its standing committees, although they will not take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Council Services Division ADA Coordinator at 286-2998, (FAX)286-3456, (TDD)286-2025 or by writing to the Coordinator at Room 205, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Limited parking for persons attending meetings in City Hall is available at reduced rates (5 hour limit) at the Milwaukee Center on the southwest corner of East Kilbourn and North Water Street. Parking tickets must be validated in Room 205, (City Clerk's Office) or the first floor Information Booth in City Hall.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. Registered lobbyists appearing before a Common Council committee are required to identify themselves as such. More information is available at www.milwaukee.gov/lobby.



Legislation Details (With Text)

File #: 110244 **Version:** 0

Type: Communication to Finance **Status:** In Committee

File created: 6/14/2011 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.

Sponsors: THE CHAIR

Indexes: VACANCY REQUESTS

Attachments:

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110244
Version
ORIGINAL

Reference

Sponsor
THE CHAIR

Title
Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.

Drafter
CC-CC
TB
6/9/11

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: June 29, 2011

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: June 29, 2011

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill	Code
				Authorized	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
110233	<u>DEPT. OF CITY DEVELOPMENT</u> Program Assistant II	530	6/16/11	4	3	1	0	0	18% grant, 82% O&M	Int/Ext	x-3
110256	<u>CITY TREASURER</u> Customer Service Rep. II	435	6/24/2011	6	5	1	0	0		Int	
110257	Customer Service Rep. II (0.53 FTE)	435	TBD	2	1	1	0	0		Int/Ext	
	<u>FIRE DEPARTMENT</u>										
110234	Fire Captain	857	5/29/11	57	55	1	1	0	Revenue Offset	Int	x-1
110235	Fire Lieutenant	856	7/10/11	163	161	1	1	0		Int	x-1
	<u>HEALTH DEPARTMENT</u>										
110255	Environmental Health Specialist I	530	6/14/11	18	15	1	2	0		Int	x-2a
	<u>LIBRARY</u>										
110236	Librarian III	557	6/12/10	44	43	1	0	0	Revenue Offset	Int/Ext	x-2b
110237	Neighborhood Library Serv. Asst.	460	6/3/11	12	10	1	1	0		Int/Ext	x-2b
	<u>POLICE DEPARTMENT</u>										
110238-39	Deputy Inspector of Police (2 pos.)	842	5/15/11	4	2	2	0	0		Int	x-1
110240-46	Captain of Police (7 positions)	839	1/22/11 6/26/11 6/26/11	23	21	7	0	0	Revenue Offset	Int	x-1
110247-51	Police Sergeant (5 positions)	831	NA	194	194	5	0	0		Int	x-1
110092-93	Forensic Investigator	804	1/10/10	37	35	0	0	0		Int	x-1
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
	<u>HEALTH DEPARTMENT</u>										
110252	Dietetic Technician	503	6/1/11	5	4	1	0	0	WIC	Int/Ext	x-6
	<u>EMPLOYEES' RETIREMENT SYSTEM</u>										
110253	System Analyst -Senior	8	2/1/07	2	0	1	0	1	Pension Trust	Ext	x-6
110254	Paralegal	594	2/8/09	1	0	1	0	0	Pension Trust	Int	x-6

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: June 29, 2011

Department Account Name	Amount of Transfer		Reason
	From	To	
DPW-SEWER MAINTENANCE FUND SCADA Upgrade Projects Relief and Relay Projects	\$1,000,000	\$1,000,000	Prior to 2011, work to repair manholes and inlets on streets prior to being paved was performed by Sewer Maintenance staff. As a result of an increase in paving projects and increased needs for repairs to sewer facilities this work could no longer be accommodated by Sewer Maintenance staff. Therefore, this request is to enable the work to be covered by Sewer Maintenance Fund capital funds. The SCADA upgrade project is expected to be delayed until after 2013 to provide adequate time to investigate the implementation of alternative technologies.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Matters



Legislation Details (With Text)

File #: 110053 **Version:** 0

Type: Communication **Status:** In Committee

File created: 5/3/2011 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.

Sponsors: THE CHAIR

Indexes: CITY SERVICE COMMISSION, POSITIONS ORDINANCE, RATES OF PAY, SALARY ORDINANCE, WAGES AND BENEFITS

Attachments: Letter from Dept of Employee Rel and Job Eval Reports-CSC Meeting June 28, 2011, Fiscal Impact Statement and Spreadsheet - CSC Meeting June 28, 2011, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
5/3/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110053
Version
ORIGINAL
Reference

Sponsor
THE CHAIR

Title
Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.

Drafter
CC-CC
TB
4/29/11



June 24, 2011
Department of Employee Relations

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Troy M. Hamblin
Labor Negotiator

To the Honorable
The Committee on Finance and Personnel
Common Council
City of Milwaukee

Dear Committee Members:

Re: Common Council File Number 110053

The following classification and pay recommendations will be submitted to the City Service Commission on **June 28, 2011**. We recommend these changes subject to approval by the City Service Commission.

In the Election Commission, the position of Chief Inspector, Pay Range 948 is recommended for reallocation to Pay Range 949.

In the Health Department, one vacant position of Laboratory Assistant II, Pay Range 335 is recommended for reclassification to Medical Laboratory Technician, Pay Range 635.

The following classification and pay recommendation were approved by the City Service Commission on **June 14, 2011**.

In the Port of Milwaukee, one vacant position of Market Analyst, Pay Range 592 was recommended for reclassification to Trade Development Representative, Salary Grade 05.

The job evaluation report covering the above positions, including the necessary Salary and Positions Ordinance amendments, is attached.

Sincerely,

Maria Monteagudo
Employee Relations Director

MM:fcw

Attachments: 3 Job Evaluation Reports
2 Fiscal Notes

C: Mark Nicolini, Renee Joos, James Carroll, Troy Hamblin, Nicole Fleck, Sue Edman, Neil Albrecht, Phyllis Whitley, Bevan Baker, Raymond Weitz, Raquel Filmanowicz, Stephen Gradus, David Bina, Eric Reinelt, Betty Nowak, Hattie Billingsley, Richard Abelson, John English, Kenneth Wischer, Bill Mollenhauer, Daniel Panowitz, and Calvin Lee (DC 48)

JOB EVALUATION REPORT

City Service Commission Meeting Date: June 28, 2011

Department: Election Commission

Election Commission

Current	Request	Recommendation
Election Inspector PR 948 \$100	Election Inspector PR 948 \$100	Election Inspector PR 948 \$100
Chief Inspector PR 948 1/ \$150	Chief Inspector PR 949 \$150	Chief Inspector PR 949 \$150

Action Required

In the Salary Ordinance, add Pay Range 949 and footnote 1 as follows:

Pay Range 949

Official Rate-Daily
\$150

Chief Inspector 1/

1/ Chief Inspector to receive an additional \$25 for each instruction class attended prior to each election.

Under Pay Range 948, delete footnote 1 and replace as follows:

1/ Election inspector to receive an additional \$15 for each instruction class attended prior to each election.

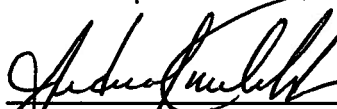
Background

The Election Commission currently has two position titles—Election Inspector and Chief Inspector which are both listed within Pay Range 948. Pay Range 948 lists the daily rate of \$100 for Election Inspectors and in Footnote 1, the daily rate of \$150 for Chief Inspectors. This report recommends that the two titles be placed into separate Pay Ranges. The corresponding footnotes related to pay for instruction classes of \$15 for Election Inspectors and \$25 for Chief Inspectors would be assigned to the corresponding Pay Range.

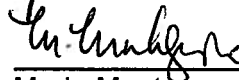
Recommendation

We therefore recommended that the 2011 Salary Ordinance be amended to reflect Pay Range 948 for the title of Election Inspector with a daily rate of \$100 and a new Pay Range 949 for Chief Inspector with a daily rate of \$150.

Prepared by:


Andrea Knickerbocker, Human Resources Manager

Reviewed by:


Maria Monteagudo, Employee Relations Director

JOB EVALUATION REPORT

City Service Commission Meeting Date: June 28, 2011

Department: Health Department

Current	Request	Recommendation
Laboratory Assistant II PR 335 (\$36,170 - \$39,875) Vacant	Medical Laboratory Technician PR 635 (\$37,109 - \$42,556)	Medical Laboratory Technician PR 635 (\$37,109 - \$42,556)
Rationale: In order to enhance the work operations of the Laboratories, this vacant position in the Public Health Laboratories has been repurposed to one requiring a higher level of technical knowledge, skill, and work experience consistent with the classification of Medical Laboratory Technician. This new and higher level skill set will provide the Laboratories a greater variety and scope of work that can be performed and more flexibility in work assignments.		

Action Required

In the Salary Ordinance, under Pay Range 335, delete the title "Laboratory Assistant II" and under Pay Range 314, delete the title "Laboratory Assistant I".

In the Positions Ordinance, under the Health Department, Laboratory Services Division, delete one position of "Laboratory Assistant II" and add one position of "Medical Laboratory Technician".

Background

On April 7, of this year the Commissioner of Health, Bevan K. Baker, requested that a vacant position of Laboratory Assistant II be reclassified to that of a higher level Medical Laboratory Technician. In studying this request, written documentation was reviewed in the form of job descriptions for the Laboratory Assistant II and the "new" job of Medical Laboratory Technician. In addition, discussions were held with Dr. Steve Gradus, Director of the Public Health Laboratories.

The mission of the Public Health Laboratories is to assist the Milwaukee Health Department in guarding the public health by providing quality laboratory services for monitoring acute and chronic diseases and the environment through assessment, surveillance, epidemiology and dissemination of information. The Laboratory employs 23 individuals, 18 of whom are scientists or technicians, in two different areas: clinical and environmental microbiology; and chemistry, virology, and molecular science. In 2010 the Laboratories generated over \$545,500 in revenue through the collection of fees for tests.

Duties and Responsibilities

The basic function of the previous Laboratory Assistant II was to perform the most basic work associated with the operation of the Laboratories. This included such duties as preparing laboratory materials and supplies; preparing standard media and other laboratory reagents; operating equipment such as autoclaves and dishwashers; cleaning and sterilizing glassware;

disposing of waste materials; maintaining all inventory items; and assisting in maintaining equipment such as water baths, incubators, refrigerators, and freezers.


The requirements for this position were a high school diploma and two years of relevant laboratory experience.

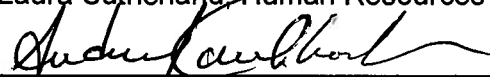
In addition to performing the basic support work performed by the Laboratory Assistant II, the "new" repurposed Medical Laboratory Technician will also assist with the STD Program which will include testing, entering data, producing reports, and assisting with quality control. The "new" Medical Laboratory Technician will also substitute for laboratory staff at the Keenan Health Center Lab on an as-needed basis. Duties at that location will include phlebotomy, conducting preliminary screening tests of clients under direction of the charge nurse; assisting with STD testing; and assisting with quality assurance activities. These expanded duties are anticipated to account for at least 35% of the position's time and will allow the laboratories greater flexibility in assigning work.

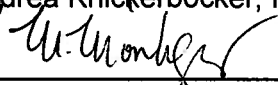
The minimum qualifications for this position include an associate degree as a Medical Laboratory Technician from an accredited institution and two years of related laboratory experience public health microbiology, hospital or clinical laboratory. It should be noted that these qualifications have not been assessed for purposes of hiring.

Recommendation

The "new" position will perform the same duties and responsibilities as other Medical Laboratory Technicians in the Health Department. For that reason, we recommend that one position of Laboratory Assistant II in Pay Range 335 be reclassified to Medical Laboratory Technician in Pay Range 635

Prepared by: 
Laura Sutherland, Human Resources Representative

Reviewed by: 
Andrea Knickerbocker, Human Resources Manager

Reviewed by: 
Maria Monteagudo, Employee Relations Director

JOB EVALUATION REPORT

City Service Commission Meeting: June 14, 2011
 Department: Port of Milwaukee

Current	Request	Recommendation
Market Analyst PR 592 (\$40,019 - \$48,021) Vacant	Study of Position	Trade Development Representative, SG 05 (\$47,109 - \$65,957)

Action Required

In the Salary Ordinance, under Salary Grade 05, add the title "Trade Development Representative"; under Salary Grade 03, delete the title "Trade Development Representative"; and under Pay Range 592, delete the title "Market Analyst".

In the Positions Ordinance, under Port of Milwaukee, Marketing Section, delete one position of Market Analyst, and add one position of "Trade Development Representative, SG 05".

Background

On April 19 of this year, the Municipal Port Director, Eric Reinelt, requested that a position of Market Analyst, which was slated to become vacant due to a pending retirement, be studied for proper classification and related pay range. The study was requested due to the establishment of a new Foreign Trade Zone at the Port, which would, Mr. Reinelt's words "require our department to change its operations to accomplish additional marketing functions." Coincidentally, the City's Salary Ordinance also contains a footnote requiring a study of the Market Analyst position when it is vacated.

In reviewing this request, the staff reviewed the new job description written by the department and held discussions with Betty Nowak, Port Marketing Manager, and Mr. Reinelt regarding the job's duties and responsibilities. During these discussions, it became clear that the Port intended to completely repurpose the position of Market Analyst to respond to new demands requiring more business development, marketing, and reporting.

Duties and Responsibilities

The Market Analyst, who is now retired, spent approximately one-half of the time conducting market and financial analyses to determine revenues and costs for the Port. The other half of the job was devoted to performing accounts payable, processing payroll, and recording and monitoring vessel activity. (Source: Report to the City Service Commission, April, 1992)

In contrast, the future job will be primarily responsible for business development and marketing under the direction of the Marketing Manager and secondarily responsible for collecting, maintaining, and analyzing data on vessel and cargo movements. When hired, the new employee will work closely with the Marketing Manager to develop business for the new Foreign Trade Zone. Other marketing duties will include attending trade shows, answering customer inquiries, writing content for the Port's website and writing marketing information. In addition, this position will be required to maintain information and submit reports to the Department of Commerce regarding the Foreign Trade Zone.

Noteworthy knowledge, skills, abilities, and attributes include the following:

- Knowledge of the principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Knowledge of the principles and methods for developing, promoting, and selling services. This includes marketing strategy and tactics and sales techniques.
- Ability to give full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Ability to talk with others to convey information.
- Ability to learn the logistics of the shipping industry.
- Ability to use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Ability to use standard office software and hardware to collect, maintain, and analyze data, and produce reports to support marketing and business development
- Ability to use descriptive statistics to analyze data.
- Knowledge of media production, communication, and dissemination techniques and methods. This includes alternative ways to inform via written, oral, electronic, and visual media.
- Ability to develop and maintain effective business relationships with a variety of individuals, including those from cultures other than one's own.
- Ability to travel to business meetings throughout the region.

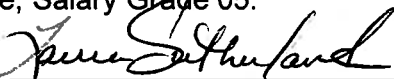
The job analysis conducted for this study indicates that well qualified applicants for this position will be expected to possess a bachelor's degree in business administration or the equivalent and have work experience in marketing or business development. It should be noted that neither the KSAs listed above nor the preceding statement has been validated for purposes of recruitment and hiring. At a later date the Staffing Division of Employee Relations will conduct a different job analysis pertaining to hiring.

Analysis

The Port's business development and marketing team consists of two people: A Port Marketing Director, Salary Grade 11, and Trade Development Representative-Senior, Salary Grade 07. The nature of work that will be performed by the employee filling this new repurposed job will consist of business development and marketing, in addition to market analysis. It is anticipated that the level of work performed will carry less responsibility and require somewhat less experience and knowledge/skill than the Trade Development Representative-Senior, SG 07, who independently develops business opportunities for the Port.

For that reason, we recommend that this position be classified as a Trade Development Representative, Salary Grade 05.

Prepared By:



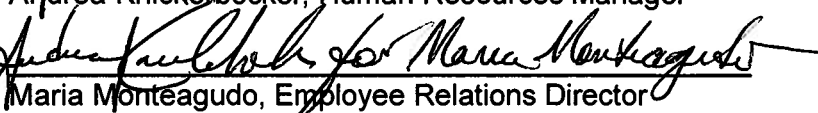
Laura Sutherland, Human Resources Representative

Reviewed By:



Andrea Knickerbocker, Human Resources Manager

Reviewed By:



Maria Monteagudo, Employee Relations Director



City of Milwaukee Fiscal Impact Statement

A

Date June 24, 2011 **File Number** 110053

Subject Classification and pay recommendations approved by the City Service Commission on June 14 and June 28, 2011.

B

Submitted By Sarah Trotter, Human Resources Representative
(Name/Title/Dept./Ext.) Dept. of Employee Relations/X2398.

C

- This File**
- ☒ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☐ Increases or decreases revenue.
 - ☒ Requests an amendment to the salary or positions ordinance.
 - ☐ Authorizes borrowing and related debt service.
 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

D

- This Note**
- ☐ Was requested by committee chair.

E

- Charge To**
- ☒ Department Account
 - ☐ Capital Projects Fund
 - ☐ Debt Service
 - ☐ Other (Specify) _____
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☐ Grant & Aid Accounts

Department of Employee Relations
Fiscal Note Spreadsheet

Finance & Personnel Committee Meeting of June 29, 2011
City Service Commission Meeting of June 28, 2011

NEW COST FOR 2011									
No.	Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	Total Rollup+ Sal
N/A		Election Commission	Election Inspector	948	Election Inspector	948	N/A	N/A	N/A No Change in Pay Rate
N/A		Election Commission	Chief Inspector*	948	Chief Inspector	949	N/A	N/A	N/A No Change in Pay Rate
1		Health	Laboratory Assistant II	335	Medical Laboratory Technician	635	\$36,170	\$37,190	\$88
1							\$432	\$432	\$88

Assume changes are effective Pay Period 16 (July 24, 2011)

*Pay Rate is listed in footnote

PROJECTED NEW COST FOR FULL YEAR

No.	Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	Total Rollup+ Sal
N/A		Election Commission	Election Inspector	948	Election Inspector	948	N/A	N/A	N/A No Change in Pay Rate
N/A		Election Commission	Chief Inspector	948	Chief Inspector	949	N/A	N/A	N/A No Change in Pay Rate
1		Health	Laboratory Assistant II	335	Medical Laboratory Technician	635	\$36,170	\$37,190	\$209
1							\$1,020	\$1,020	\$209

Totals may not be to the exact dollar due to rounding.

Department of Employee Relations
Fiscal Note Spreadsheet

Finance & Personnel Committee Meeting of June 29, 2011
City Service Commission Meeting of June 14, 2011

NEW COST FOR 2011									
No.	Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	Total Rollup+ Sal
1		Port of Milwaukee	Market Analyst*	592	Trade Development Representative*	5	\$44,020	\$56,533	\$6,194
1								\$5,294	\$6,194

Assume changes are effective Pay Period 16 (July 24, 2011)

*To better estimate the change in salary the midpoints of the salary ranges were used.

PROJECTED NEW COST FOR FULL YEAR

No.	Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	Total Rollup+ Sal
1		Port of Milwaukee	Market Analyst	592	Trade Development Representative	5	\$44,020	\$56,533	\$14,640
1								\$12,513	\$14,640

Totals may not be to the exact dollar due to rounding.

NOTICES SENT TO FOR FILE 110053:

[illegible]



Legislation Details (With Text)

File #: 110258 **Version:** 0
Type: Ordinance **Status:** In Committee
File created: 6/14/2011 **In control:** FINANCE & PERSONNEL COMMITTEE
On agenda: **Final action:**

Effective date:

Title: An ordinance relating to alternates for members of the city information management committee.

Sponsors: ALD. HAMILTON

Indexes: INFORMATION POLICY COMMITTEE

Attachments: Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110258
Version
ORIGINAL
Reference

Sponsor
ALD. HAMILTON

Title
An ordinance relating to alternates for members of the city information management committee.

Sections
320-31-1.5 cr

Analysis
This ordinance authorizes each member of the city information management committee, except the Common Council member who serves as chair of the committee, to appoint an alternate.

Body
The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 320-31-1.5 of the code is created to read:

320-31. City Information Management Committee.

1.5. ALTERNATES. Each member of the committee, except the common council member, may

name an alternate. Alternates shall meet the same salary grade requirements as provided in sub. 1.

LRB

APPROVED AS TO FORM

Legislative Reference Bureau

Date: _____

Attorney

IT IS OUR OPINION THAT THE ORDINANCE

IS LEGAL AND ENFORCEABLE

Office of the City Attorney

Date: _____

Requestor

Drafter

City Clerk/Ronald Leonhardt

LRB 128916-1

Teodros W. Medhin

6/10/2011

NOTICES SENT TO FOR FILE 110258:

[illegible]



Legislation Details (With Text)

File #: 110285 **Version:** 0

Type: Communication **Status:** In Committee

File created: 6/14/2011 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Ethics Board relating to amending the positions ordinance.

Sponsors: THE CHAIR

Indexes: ETHICS BOARD, POSITIONS ORDINANCE

Attachments: Ethics Board Letter

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

110285

Version

ORIGINAL

Reference

Sponsor

THE CHAIR

Title

Communication from the Ethics Board relating to amending the positions ordinance.

Requestor

Drafter

CC-CC

dkf

6/16/11



The Board of Ethics

June 16, 2011

To The Honorable Members of the Common Council
City Hall, Rm. 205

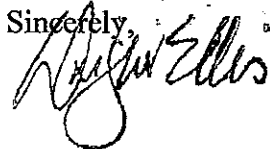
Dear Council Members:

The Ethics Board restfully requests that a file be opened to make additions to the 2011 Position Ordinance.

The Ethics Board, at its June 16th meeting, voted unanimously to request that the Public Transportation Review Board be added to the listing in Section 7. This section requires that members of the listed Boards, Committees and Commissions be required to file a statement of economic interests in accordance with Ch. 303, Milwaukee Code of Ordinances.

The Board reviewed the Milwaukee Code sections relating to the duties and responsibilities of both Boards and felt that members should file Statement under the provisions of s.303-1-2, Milw. Code of Ordinances.

The Board respectfully requests that this board be added to the listing in Section 7 of the Positions Ordinance.

Sincerely,


Dwight Ellis, Chair
Ethics Board



Legislation Details (With Text)

File #:	110217	Version:	0
Type:	Communication	Status:	In Committee
File created:	5/24/2011	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Communication from the Community Development Grants Administration relating to Community Development Entitlement funds.		
Sponsors:	ALD. DAVIS		
Indexes:	COMMUNITY BLOCK GRANT ADMINISTRATION, COMMUNITY DEVELOPMENT, COMMUNITY DEVELOPMENT BLOCK GRANT		
Attachments:	2011 Final Funding Allocation Plan (FAP), Report, Hearing Notice List		

Date	Ver.	Action By	Action	Result	Tally
6/2/2011	0	COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE	HEARING NOTICES SENT		
6/6/2011	0	COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE	RECOMMENDED FOR PLACING ON FILE AND ASSIGNED TO	Pass	4:0
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110217
Version
ORIGINAL
Reference

Sponsor
ALD. DAVIS
Title
Communication from the Community Development Grants Administration relating to Community Development Entitlement funds.

Requestor

Drafter
jro
06/01/11



City of Milwaukee- Community Development Grants Administration

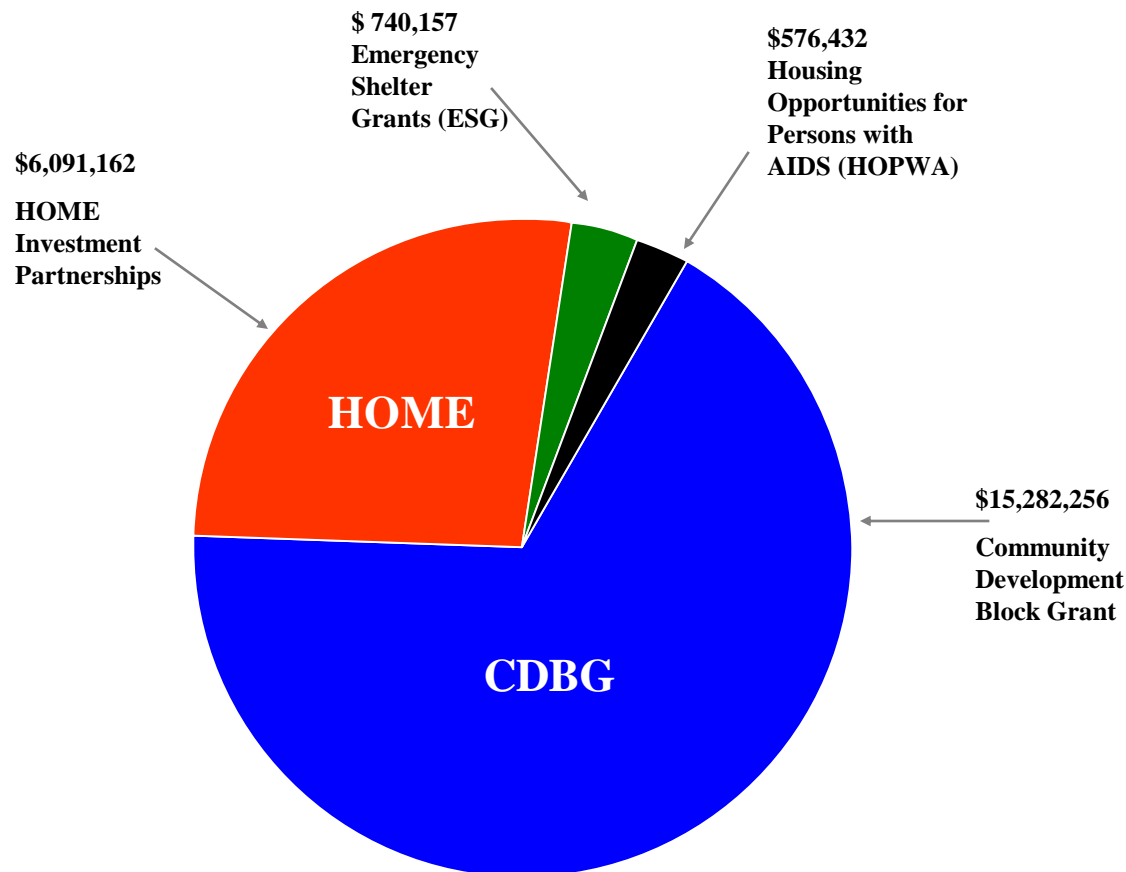
2011 Final
Funding Allocation Plan (FAP)



CDBG
Milwaukee



2011 Final City of Milwaukee Block Grant Entitlement Allocation



2011 Final Federal Entitlement Allocation

Community Development Block Grant (CDBG)	\$ 15,282,256
HOME Investment Partnership (HOME)	\$ 6,091,162
Emergency Shelter Grants Program (ESG)	\$ 740,157
Housing Opportunities for People with AIDS (HOPWA)	<u>\$ 576,432</u>
Total	\$ 22,690,007

Timeline of Events

- **The Fiscal Year (FY) 2011 Budget assumed \$18.2 million in CDBG funding for the City of Milwaukee. (November 15, 2010)**
- **The United States House of Representatives votes to retroactively cut the CDBG appropriation by 62.5% from FY 2010 levels. (February 23, 2011)**
- **After seven continuing resolutions The United States Congress cuts the U.S. Department of Housing and Urban Development's CDBG FY 2011 Budget by 16.5%. (April 15, 2011)**
- **The FY 2011 City of Milwaukee CDBG allocation is reduced from \$18.2 million to \$15.2 million, a \$2.9 million reduction.**

FY 2011 Budget Comparison

Proposed 2011 Allocations

<u>CDBG</u>	<u>HOME</u>	<u>ESG</u>	<u>HOPWA</u>	<u>TOTAL</u>
\$18,200,000	\$6,800,000	\$740,186	\$574,936	\$26,315,122

2011 Final Entitlement Funding

<u>\$15,282,256</u>	<u>\$6,091,162</u>	<u>\$740,157</u>	<u>\$576,432</u>	<u>\$22,690,007</u>
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Surplus/-Shortage

-\$ 2,986,784	-\$ 800,618	-\$ 29	\$ 1,496	-\$ 3,625,115
-16.03%	-10.42%	0.00%	.35%	-13.78%

Summary of FY 2011 Proposed CDBG Budget Offset, as detailed within file 101581

- **CDGA proposes to utilize unobligated 2010 CDBG funds in the amount of \$1,604,745 to partially offset the funding shortfall.**
- **An across-the-board reduction of 9.4% shall be made to the CDBG programs in the Planning category in order to comply with the 20% Planning Cap.**
- **An across-the-board reduction of 9.2% shall be made to all other CDBG programs, with the following exceptions:**

Department of Administration, Community Mapping and Analysis for Safety Strategies (COMPASS) Program: Reduction of 18%

Milwaukee Fire Department, Firefighters out Creating Urban Safety (FOCUS) Program: Reduction of 25%

NOTICES SENT TO FOR FILE 110217:

[illegible]



Legislation Details (With Text)

File #: 110279 **Version:** 0

Type: Resolution **Status:** In Committee

File created: 6/14/2011 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Resolution authorizing up to \$245,000 of contingent borrowing for the Villard Square Library capital project.

Sponsors: ALD. HAMILTON

Indexes: BUDGET, CONTINGENT FUND, PUBLIC LIBRARY

Attachments: Contingent Fund Request, Fiscal Impact Statement, Hearing Notice List- Finance

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/21/2011	0	COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE	HEARING NOTICES SENT		
6/21/2011	0	COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE	HEARING NOTICES SENT		
6/21/2011	0	COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/27/2011	0	COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	5:0

Number
110279
Version
ORIGINAL
Reference

Sponsor
ALD. HAMILTON
Title

Resolution authorizing up to \$245,000 of contingent borrowing for the Villard Square Library capital project.

Analysis

This resolution authorizes up to \$245,000 of contingent borrowing for the Villard Square Library capital project. The Library anticipates receiving up to \$245,000 from various organizations and foundations to help defray the costs of acquiring and developing the Villard Square Library capital

project. When organizations and foundations provide funding to the City to support the Villard Square Library capital project, these funds shall be deposited as revenues in the debt service fund.
Body

Whereas, Common Council Resolution Number 081373, adopted on February 10, 2009, authorized the sale of a City-owned lot to Villard Square, LLC, for a mixed-use project with affordable housing and a public library, and Common Council File Number 090214, adopted on July 28, 2009, authorized the first amendment to the detailed planned development known as Villard Square, for a library and a 47-unit housing development; and

Whereas, Common Council Resolution Number 091666, adopted on May 4, 2010, approved acquisition of the library condominium unit of the Villard Square Library capital project which authorized City officials to execute a cooperation agreement or other agreements with the Redevelopment Authority of the City of Milwaukee to provide funding for the library improvements; and

Whereas, The 2009 Budget provided \$1,000,000 in capital funds, and the 2010 Budget provided \$1,750,000 in capital funds for the Villard Square Library capital project; and

Whereas, An agreement between the Redevelopment Authority and the Milwaukee Public Library will provide New Market Tax Credits for the library component of the project; and

Whereas, The Library anticipates receiving up to \$245,000 from various organizations and foundations to help defray the City's costs of acquiring and developing the Villard Square Library capital project; and

Whereas, The 2011 Budget includes \$150,000,000, of contingent borrowing for purposes not contemplated at the time of the adoption of the budget; and

Whereas, The Common Council desires to use up to \$245,000 of contingent borrowing for library purposes to complete the Villard Square Library capital project; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that up to \$245,000 of contingent borrowing is authorized for library purposes for the Villard Square Library capital project; and, be it

Further Resolved, That the borrowing may be issued as notes as provided for by Common Council Resolution Number 100974, adopted December 21, 2010; and, be it

Further Resolved, That when the organizations and foundations provide funding to the city for the Villard Square Library capital project, these funds shall be deposited as revenues in the debt service fund; and, be it

Further Resolved, That the proper City officials are authorized to establish the appropriate accounts or funds to expend for these funds.

Requestor

Drafter
Library
Taj Schoening

6/15/11

LRB129608-1
Amy E. Hefter
6/20/2011

FINANCE & PERSONNEL COMMITTEE
CONTINGENT FUND REQUEST INFORMATION FORM

DEPT. Milwaukee Public Library CONTACT PERSON & PHONE NO. Taj Schoening, extension 3024

A. REASON FOR REQUEST (Refer to File 921360 for definitions)

CHECK ONE: ☐ EMERGENCY CIRCUMSTANCES
☐ OBLIGATORY CIRCUMSTANCES
☒ FISCAL ADVANTAGE/COMPLIANCE WITH FISCAL MANAGEMENT PRINCIPALS

B. SUPPORTING INFORMATION

1. State the action requested, including the dollar amount and specific departmental accounts(s) to which the Contingent Fund appropriation would be made.
 This resolution authorizes the Library to accept up to \$245,000 from various organizations for the Villard Square Library project and increases the capital account LB145090100 to allow expenditure of these funds. Funds received will be deposited as revenue in the debt service fund to offset capital or borrowing costs.
2. State the purpose of the action requested which includes the program, service or activity to be supported by the funding, as well as the objective(s) to be accomplished.
 Acceptance of funding from the additional will enable the Library to complete the construction of the Villard Square Library.
3. Describe the circumstances which prompt the request.
 This additional funding was not known at the time the capital budget for construction of Villard Square was prepared.
4. What are the consequences of not providing the program, service, or activity which is funded by this request?
 These funds are necessary to complete the Villard Square Library project.
5. Explain why funds authorized in the Budget are insufficient to provide for the program, service, or activity in question.
 The city capital funds are only part of the total project budget, which includes New Market Tax Credits in addition to these funds.
- 5a. Are there any unexpended funds in the departmental control account for which this appropriation is requested, that could be used to fund this request?
 No.

5b. What are the consequences of using budgeted operating funds for this request?

These are capital construction costs. The operating budget does not include any funding for this project.

6. State why funding was not included in the Budget.

This additional funding was not known at the time the capital budget for construction of Villard Square was prepared.

7. Will the conditions prompting the request be limited to the current year, or will they continue into the following year?

The project will be completed in 2011.

8. Has your department made a similar Contingent Fund request in previous years? ☐ YES ☒ NO

*If yes, what is the most recent year the request was made?

9. Will this funding be used to implement provisions of a collective bargaining agreement? ☐ YES ☒ NO

10. Will the funding being requested provide a level of service authorized by the Budget? ☒ YES ☐ NO

*If yes, why can't your department accomplish the authorized service level with the authorized funding level?
Funding is for construction.

11. Will the requested funding provide a level of service higher than that authorized by the Budget? ☐ YES ☒ NO

*If yes, why is a higher service level necessary?

*What is the estimated amount of additional service units to be provided if the entire Contingent Fund request is approved?

12. What performance measures and sub-measures are affected by this request, and what are the anticipated changes if the entire Contingent Fund request is approved?

Not applicable. This is capital funding.

13. What reductions to performance measures are expected if the request is not approved?

Not applicable. This is capital funding.

14. Is any grant funding associated with the program service, or activity pertaining to the request? ☐ YES ☒ NO

*If yes, name the grant and current year amount.

15. Will the program, service, or activity affect any electronic data processing system? ☐ YES ☒ NO

The following questions only apply to Contingent Fund requests which transfer appropriations into capital purpose accounts:

16. Does this request transfer an appropriation into a capital purpose subaccount? ☒ YES ☐ NO

*If yes, are similar projects planned and funding available in a capital purpose (parent) account for the current year?
NO.

17. Why is the project for which Contingent Funds are requested more important than other similar projects?
Construction is in process.

18. Does this request fund a project outside the normal order of planned projects of a kind which are funded through a capital purpose (parent) account for the current year? ☐ YES ☒ NO

*If yes, what is the consequence of deferring the lowest priority planned project until next year?

19. Was this project included in the Department's Budget request? ☐ YES ☒ NO

*If not, why not?

This additional funding was not known at the time the capital budget for construction of Villard Square was prepared.

C. THANK YOU FOR YOUR COOPERATION. PLEASE SEND A COPY OF YOUR RESPONSE TO:

Staff Assistant, Finance & Personnel Committee, Room 205, City Hall
Manager, Legislative Reference Bureau, Room 307, City Hall
Budget & Management Director, DOA, Room 603, City Hall

**If you have any questions about the completion of this form, you may call the
Director of the Legislative Reference Bureau (x2267)**



City of Milwaukee Fiscal Impact Statement

A	Date	5/13/2011	File Number		<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Substitute
	Subject	Resolution authorizing \$245,000 of contingent borrowing for the Villard Square Public Library capital prohect				

B	Submitted By (Name/Title/Dept./Ext.)	Paula A. Kiely / Director / Milwaukee Public Library / X3020
----------	---	--

C	This File	<input checked="" type="checkbox"/> Increases or decreases previously authorized expenditures. <input type="checkbox"/> Suspends expenditure authority. <input type="checkbox"/> Increases or decreases city services. <input type="checkbox"/> Authorizes a department to administer a program affecting the city's fiscal liability. <input checked="" type="checkbox"/> Increases or decreases revenue. <input type="checkbox"/> Requests an amendment to the salary or positions ordinance. <input checked="" type="checkbox"/> Authorizes borrowing and related debt service. <input checked="" type="checkbox"/> Authorizes contingent borrowing (authority only). <input checked="" type="checkbox"/> Authorizes the expenditure of funds not authorized in adopted City Budget.
----------	------------------	---

D	Charge To	<input type="checkbox"/> Department Account <input checked="" type="checkbox"/> Capital Projects Fund <input checked="" type="checkbox"/> Debt Service <input checked="" type="checkbox"/> Other (Specify) contingent borrowing	<input type="checkbox"/> Contingent Fund <input type="checkbox"/> Special Purpose Accounts <input type="checkbox"/> Grant & Aid Accounts
----------	------------------	--	--

E	Purpose	Specify Type/Use	Expenditure	Revenue
	Salaries/Wages		\$0.00	\$0.00
			\$0.00	\$0.00
	Supplies/Materials		\$0.00	\$0.00
			\$0.00	\$0.00
	Equipment		\$0.00	\$0.00
			\$0.00	\$0.00
	Services		\$0.00	\$0.00
			\$0.00	\$0.00
	Other	Neighborhood Library Improvements-Villard Library project (capital account)	\$245,000.00	\$0.00
		Authorized Borrowing	\$0.00	\$245,000.00
		Contributions (see below)	\$0.00	\$0.00
		Debt Service (see below)	\$0.00	\$0.00
TOTALS		\$245,000.00	\$ 0.00	

F

Assumptions used in arriving at fiscal estimate. _____

G

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years☐ 1-3 Years ☐ 3-5 Years☐ 1-3 Years ☐ 3-5 Years**H**

List any costs not included in Sections D and E above.

Contingent Borrowing via Note Resolution will result in future years' debt service requirements

I

Additional information.

The Milwaukee Public Library anticipates receiving funding from several organizations, including non-profit organizations and foundations, of up to \$245,000 for the Villard Square Public Library project. If this funding is received, the funds will be deposited in the debt service fund to offset any capital or borrowing costs.

JThis Note ☐ Was requested by committee chair.

NOTICES SENT TO FOR FILE 110279

[illegible]



Legislation Details (With Text)

File #: 110139 **Version:** 0
Type: Ordinance **Status:** In Committee
File created: 5/24/2011 **In control:** FINANCE & PERSONNEL COMMITTEE
On agenda: **Final action:**
Effective date:
Title: Ordinance relating to the non-residential owner-arranged clean energy financing.
Sponsors: THE CHAIR
Indexes: ENERGY CONSERVATION
Attachments: Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
5/24/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/6/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/9/2011	0	FINANCE & PERSONNEL COMMITTEE	HELD TO CALL OF THE CHAIR	Pass	5:0
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110139
Version
ORIGINAL
Reference

Sponsor
THE CHAIR
Title

Ordinance relating to the non-residential owner-arranged clean energy financing.

Requestor

Drafter
CC-CC
jro
5/18/11

..Number
110139

..Version
SUBSTITUTE 1

..Reference

..Sponsor
THE CHAIR

..Title
A substitute ordinance relating to the non-residential owner-arranged clean energy financing.

..Sections
304-26.5 rc

..Analysis
This ordinance facilitates owner-arranged financing with a third-party lender for commercial property owners making renovations to improve the energy efficiency of property leased to tenants who pay utilities and taxes on the property, by effectively guaranteeing principal and interest payments for one year.

No city funds will be used to satisfy this guarantee.

Under this ordinance, not more than 12 delinquent loan repayments will be added to the property tax bill as special charges, and the city will make all reasonable and customary efforts to collect these special charges once they are added to the tax roll.

The city will remit full payment to the lender for all delinquent loan repayments added to the tax roll as special charges when they are added, and will simultaneously be reimbursed for this outlay by drawing upon a reserve fund maintained by the city with monies provided by a grant from the U.S. department of energy.

The ordinance provides a mechanism to ensure there will always be sufficient grant cash reserves to reimburse the city if special charges added to the tax roll are not paid.

All payments received for these special charges, after the city has been reimbursed by the reserve fund, will be deposited to replenish the reserve fund, and proceeds resulting from these special charges, if the property is foreclosed upon, will be remitted, less any interest charged or fees assessed, to the reserve fund.

In addition, this ordinance repeals code provisions relating to the city's energy efficiency improvement loan program ordinance – a program in which the City made loans directly to residential property owners to fund energy efficiency improvements.

..Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 2. Section 304-26.5 of the code is repealed and recreated to read:

304-26.5. CLEAN ENERGY FINANCING.

- 1. PURPOSE.** The city finds that renovations of privately-owned commercial properties made to improve energy efficiency, save water and use renewable energy, increase property values, stimulate the local economic activity, provide environmental benefits and promote the general welfare of city residents. The purpose of this section is to facilitate loans arranged by commercial property owners to make energy-efficient renovations by treating principal and interest repayments as special charges eligible for inclusion on the tax bill for these properties.
- 2. STATE COMPLIANCE.** Not more than 12 delinquent monthly loan repayments for financing obtained under this section shall be considered special charges eligible for levy onto the property tax bill according to s. 66.0627, Wis. Stats., as amended,.
- 3. LOAN APPROVAL.**
 - a. Commercial property owners applying for clean energy financing shall comply with the loan application process as set forth in the program manual prepared by the department of administration.
 - b. The department of administration shall approve the financing arrangements between eligible commercial property owners and lenders. Each loan shall be amortized in equal monthly repayments of principal and interest over the term of the loan. The lender shall be solely responsible for collecting all loan payments and the full principal of the loan except for not more than 12 delinquent monthly loan repayments.
 - c. The department of administration shall execute a written 3-party agreement among the borrower, the lender and the city, defining delinquent monthly loan repayments, how and when the lender shall notify the department of administration of delinquent loan repayments, and informing agreement participants that a maximum of 12 delinquent monthly loan repayments shall be treated as liens against the property and be added to property's tax bill as special charges, except when the borrower is under bankruptcy protection. This written agreement shall comply with all federal, state and local lending and disclosure requirements and this section. Financing agreements may include fees to the city to administer the program and shall become effective when filed with the Milwaukee county registrar of deeds to provide notice to the public.
- 4. DELINQUENT REPAYMENTS ADDED TO TAX BILLS.** Upon notification from the lender, or the lender's representative, the department of administration, following the city's customary practices for unpaid special charges, shall cause delinquent monthly loan repayments under this section to be added to the tax bill of the property as a special charge, and shall provide a written list of tax-key numbers to the office of the treasurer for tax bills with these special charges. The department of administration shall ensure no special charges under this section are levied against properties under bankruptcy protection. The office of the treasurer shall follow its customary practices to collect these special charges once placed on the tax roll, including assessing fees and charging interest.

5. REIMBURSEMENT OF SPECIAL CHARGES. After these special charges are levied onto the tax roll, and after the city remits cash payment to the lender, or the lender's representative, the office of the comptroller shall reimburse the fund drawn upon to make this cash payment by appropriating funds from the better building grant fund. The department of administration shall maintain records of properties with special charges under this section, monitor these properties and note in its record when these special charges are paid, and if unpaid, when the city forecloses on the property. When the department of administration's records indicate a special charge under this sections is paid, the department of administration shall seek written confirmation of payment from the office of the treasurer, and upon receipt of this written confirmation, shall notify the office of the comptroller, and the office of the comptroller shall reimburse the better building grant fund by appropriating funds from the city account typically drawn upon to settle special charges.

6. BETTER BUILDING GRANT FUND. The office of the comptroller shall maintain a better building grant fund, or successor fund, for this section to be funded by grant monies secured by the department of administration. The department of administration shall keep a record of all outstanding financing arrangements and 3-party agreements under this section, and shall not approve clean energy financing agreements under this section unless the aggregate total of 12 monthly loan repayments described in sub. 3 for all outstanding financing agreements, reduced by any special charges added to the tax roll for delinquent loan repayments on financing agreements that are still considered outstanding, does not exceed the cash balance of the better building grant fund.

7. PROPERTY FORECLOSURE. The department of administration shall work with the office of the comptroller and all other appropriate city departments to ensure that any foreclosure proceeds accruing to the city resulting from special charges under this section, less any interest charged or fees assessed, be remitted to the better building grant fund.

..LRB

APPROVED AS TO FORM

Legislative Reference Bureau

Date: _____

..Attorney

IT IS OUR OPINION THAT THE ORDINANCE
IS LEGAL AND ENFORCEABLE

Office of the City Attorney

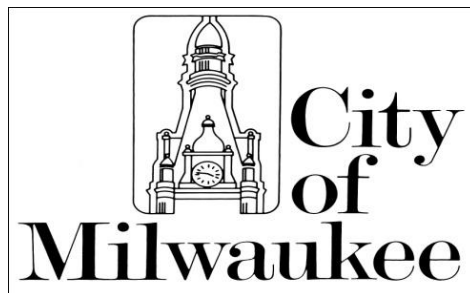
Date: _____

..Requestor
Department of Administration-Office of Environmental Sustainability

..Drafter
LRB #128550-2
Aaron Cadle
June 28, 2011

City of Milwaukee
Office of Environmental Sustainability

Milwaukee Energy Efficiency (Me2)
Clean Energy Financing
PROGRAM MANUAL
6/27/2011



Contents

Executive Summary	3
General Program Information	5
Application Process	6
Approval Process	7
Written Agreement to Treat as Special Charge	7
Recording of the Written Agreement	9
Education & Outreach Program	9
Approved Contractors	9

Executive Summary

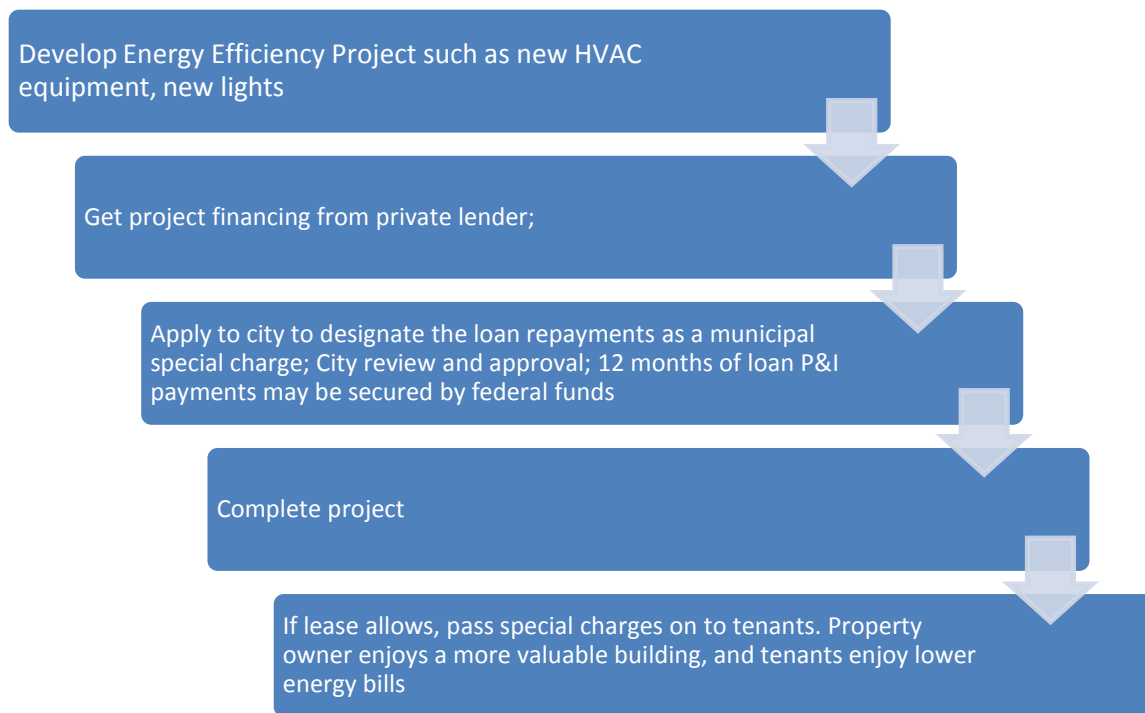
The City of Milwaukee recognizes that stimulating the market for cost-effective energy efficiency and water saving upgrades in commercial buildings as a *public purpose*, since these upgrades in properties located within the City increase property values, protect the tax base, increase local economic activity, provide improved environmental benefits, and promote the general welfare of the people of the City of Milwaukee

The *Me² Clean Energy Financing Program* creates a strong incentive for some commercial property owners to undertake energy efficiency upgrades in their buildings. Commercial property owners whose tenants, by their lease terms, pay the energy bills, may not see a strong business case for investing in energy efficiency upgrades in their buildings. The *Me² Clean Energy Financing Program* strengthens the business case for energy upgrades by potentially allowing a property owner to invest in an energy efficiency upgrade and pass the energy savings and upgrade loan repayments to their tenants via a governmental special charge¹.

Through the *Me² Clean Energy Financing Program*, property owners develop a qualifying energy efficiency project. They then arrange project financing with a financial institution of their choice. The property owner and lender then apply to the City of Milwaukee to designate loan repayments as a governmental special charge. If approved, the City, the Property Owner, and Financial Institution, will enter into a three party agreement to finance the project.

The Milwaukee Clean Energy Financing Program also provides additional security to financial institutions to make energy efficiency loans. Through this program, up to 12 months of principal and interest payments are secured through federal funds. If a property owner defaults on their loan payments, the financial institution is thus guaranteed up to 12 months of principal and interest payments, even if the City is unable to collect the special charge from the property owner.

¹ Treatment as a special charge *may* allow a property owner to pass through the cost of the improvements to the building's tenants under certain types of lease agreements. The City provides no advice on whether such pass-through is legally allowable and the property owner is solely dependent on seeking independent legal and/or accounting advice if such a pass-through of special charges under the City Ordinance is permissible. The City will not mediate any disputes between a property owner and tenants regarding the disposition or collection of the special charge.



State of Wisconsin Enabling Statute: 66.0627(8): A political subdivision may make a loan to an owner or lessee of a premises located in the political subdivision for making or installing an energy efficiency improvement, a water efficiency improvement, or a renewable resource application to the premises, or enter into an agreement with the owner or lessee regarding loan repayments to a 3rd party for owner-arranged or lessee-arranged financing for such purposes. If a political subdivision makes such a loan or enters into such an agreement, the political subdivision may collect the loan repayment as a special charge under this section. Notwithstanding the provisions of sub. (4), a special charge imposed under this subsection may be collected in installments and may be included in the current or next tax roll for collection and settlement under ch. 74 even if the special charge is not delinquent.

City of Milwaukee File: 110139. Non-residential owner-arranged clean energy financing. This ordinance establishes the local authority for the City of Milwaukee to classify particular energy efficiency loans as a special charge, potentially collectable through the tax roll.

City of Milwaukee Liability: The City shall have no liability to a property owner or third party lender for participation in this Program or related to or for the energy, or water savings and renewable energy improvements, including the failure to achieve projected energy or water savings, financed pursuant to this Program. A City administered Debt Service Reserve Fund shall be established to protect the City, and the City shall have no financial liability for loan repayment beyond what is available in the reserve fund. For each approved project, twelve months of principal and interest of each loan made through the *Me² Clean Energy Financing Program* is secured by a US Department of Energy Better Buildings grant. The Better Buildings program is designed to support innovative financing strategies to boost U.S. property

owner investment in energy efficiency upgrades. If the property owner defaults on the special charge, the participating lender may be guaranteed to receive up to 12 months of principal and interest payments. This Reserve fund was authorized in Common Council file 110140.

General Program Information

Administrating Agency: City of Milwaukee Department of Administration, in partnership with the Wisconsin Energy Conservation Corporation and the City Treasurer.

Eligible Properties: This Program is only available to an eligible property owner(s) of an eligible property located within the City of Milwaukee.

Eligible Projects: An eligible energy efficiency improvement project or renewable energy improvement project must exceed a minimum size of \$20,000 and will result in increased energy efficiency by reducing current energy use by at least 15% and may include a water saving improvement component. A stand-alone water saving improvement project must have minimum savings of 50 ccf per quarter from current use. The energy and/or water savings from the project must exceed the cost of the improvements over the life of the improvement. Eligible renewable energy projects include a fixture, product, device or interacting group of devices installed behind a customer's meter at a qualifying property that produces energy or heat from renewable resources, including, but not limited to, photovoltaic systems, solar thermal systems, biomass systems, landfill gas to energy systems, geothermal systems, wind systems, wood pellet systems and any other system eligible for funding under the federal Qualified Energy Conservation Bonds or federal Clean Renewable Energy Bonds.

The amount of financing for the project must not create a maximum loan to assessed property value that exceeds 15% on the eligible property assessed value. For a non-profit owner of an eligible property, the loan to most recent (defined as less than three (3) years) appraised value shall be used.

Eligible Property Owner: The person or persons possessed of the most recent fee title or land contract vendee's interest of an eligible property as shown by the records of the county registrar of deeds. To be eligible to participate in the program, an eligible property owner must, at a minimum:

- a. Provide proof of legal ownership of the eligible property;
- b. Certify that the eligible property:
 - (1) is current on property taxes, mortgage payments and water bill charges and has been so for the prior three (3) years;
 - (2) is not and has not been in bankruptcy or have any federal income bills, judgments or involuntary liens for the prior three years
 - (3) is not subject to an unpaid special assessment or special tax and has not been so for the prior three (3) years, and
 - (4) has an existing loan to assessed value ratio that does not exceed 85% prior to the proposed eligible improvements [for an

eligible non-profit owner of an eligible property the existing loan to most recent (defined as less than three (3) years) appraised value shall be used].

Program Size: Approximately \$7.5 million in private capital for energy efficiency projects is leveraged through this program for first generation financing. This is supported by up to \$1.5 million from the U.S. Department of Energy Better Buildings grant (Council file 110140) which will be used as a Debt Service Reserve Fund to protect the City from financial liability in the event of defaults.

Operations Fee: a one-time program operation fee of 0.5% of the total amount of the Qualifying project must be paid to the City pursuant to execution of the finance agreement with the City.

Application Process

An eligible property owner as Applicant must submit a completed application including the following supporting information on a proposed project to the City Office of Environmental Sustainability or third party entity retained by the City to administer the Program:

- a. A completed Application form with a copy of an executed or proposed Financing agreement between the applicant property owner and a third party lender setting forth the proposed terms and conditions to finance an eligible project at an eligible property.
- b. All documentation necessary to ensure the applicant is eligible for the Program based on the eligibility requirements listed in the “General Program Information” section and supporting information from a design firm, energy services provider (including an Energy Services Company (ESCO), or other qualified entity to allow an assessment of the cost-effectiveness and eligibility of the proposed energy efficiency, water savings and renewable energy project;
- c. Provide a written lien waiver from the existing mortgage holder on the eligible property for the proposed Financing agreement and treating the payments under the Financing agreement as special charges applied to the eligible property pursuant to this Program.
- d. Any other supporting information as detailed in the program manual developed by the City Department of Administration to complete an application to allow the eligibility of a proposed eligible property or project to be determined.

The Office of Environmental Sustainability shall develop a written Application form for the Clean Energy Financing program.

The City reserves the right to decline an Applicant if any of the application or underwriting requirements are not met or if there is an insufficient reserve fund to protect the City.

City Approval

The City, or a third party entity retained by the City, shall review the application to participate in the Program. The City may approve, subject to conditions, any completed application to participate in the Program that meets the City's eligibility criteria for approval as a Qualifying project. The City shall provide the property owner and proposed third party lender with written notice of the City's approval or disapproval within 30 business days of a completed application being submitted to the City. All approvals of a Qualifying project for recovery of the Financing agreement payments as a special charge under this ordinance shall be conditioned upon:

- a. The acceptance of the property owner and lender to pay a one-time program operation fee of 0.5% of the total amount of the Qualifying project to the City ;
- b. Clear delineation of the scope of the City's review of the financial arrangement to focus solely on project eligibility under the terms of this program manual
- c. The signing of a written agreement between the City, property owner and financial institution with minimum terms set forth below.

Written Agreement to Treat as Special Charge

Upon approval as a Qualifying project, the property owner, third-party lender and City shall enter into a written three-party agreement setting forth the terms for the property owner to consent and the lender to accept the treatment of the loan repayments under the Financing agreement between the property owner and third party lender as a special charge pursuant to section 66.0627, as amended. This written agreement shall, at a minimum, comply with all federal, state and local lending and disclosure requirements and include the following:

- a. The names and addresses of the current owners of the Qualifying property
- b. The address of the Qualifying property including its tax map and lot number.
- c. A description of the approved energy efficiency, water savings and/or renewable energy improvement project to be implemented;
- d. A provision authorizing the treatment of the Financing agreement payments between the property owner and lender to be collected as a special charge by the City in accordance with s.66.0627 Wis, Stats., as amended.
- e. A provision stating the method of payment of the special charge including the amount and due date of each annual or installment payment.
- f. A provision stating the duration over which annual payments under the Financing agreement may be treated as a special charge;
- g. A provision that provides that no more than 12 months of repayment principal and interest of the Financing Agreement shall be treated as a special charge on an annual basis at any time and that any remaining unpaid balance of the Financing Agreement beyond the amount treated as a special charge for that annual period may not be treated as a special charge and may not be accelerated by the lender upon a delinquency to be treated as a special charge during that annual period.

- h. How any special charge will be treated upon sale or transfer of the property including judicial sale or foreclosure;
- i. A provision providing that the special charge payments prior to a delinquency, shall be made by the property owner to the lender in monthly installments, and that the lender shall notify the City of a delinquency pursuant to the terms of the written agreement;
- j. A provision requiring that the qualifying project must be installed by Me² approved commercial contractors.
- k. A calculation showing that annual energy savings accruing to tenants should be more than annual special charge payments accruing to the tenants.
- l. A provision providing that a notice of delinquency from a lender and a failure of the property owner to cure the delinquency shall terminate the ability for the future treatment of any unpaid balance under the Financing agreement beyond the current year to be collected as special charges under the written agreement or any subsequent agreement.
- m. How a notice of delinquency of special charges and date will be noticed in a public record consistent with the requirements of Section 8 below;
- n. A provision that the property owner or lender agree to pay 0.5% of the total Qualified project Financing agreement amount as a program operation fee to the City.
- o. Treatment as a special charge *may* allow a property owner to pass through the cost of the improvements to the building's tenants under certain types of lease agreements. The City provides no advice on whether such pass-through is legally allowable and the property owner is solely dependent on seeking independent legal and/or accounting advice if such a pass-through of special charges under the City Ordinance is permissible. The City will not mediate any disputes between a property owner and tenants regarding the disposition or collection of the special charge.
- p. Only one year of financing agreement payments at a time may be treated as a special charge and no acceleration of such payments under the financing agreement will be allowed. The unpaid balance of the financing agreement shall not be considered a special charge during that year.
- q. If a special charge becomes delinquent, the delinquent special charge shall be placed on the property tax roll and recovery *may* be sought by the City through Chapters 74 and 75 of the Wisconsin Statutes except that any recovery if the result of a judicial sale of the property shall first be used to satisfy any outstanding delinquent City special assessments or other special charges on the property.
- r. This written agreement shall not include any provision that requires the City, directly or indirectly, to assume responsibility for or to guarantee in any manner, in whole or in part, the repayment of the private Financing agreement between the lender and property owner except as expressly provided through the Me² Debt Service Reserve Fund or to

- expend its own funds, directly or indirectly, to implement the Qualifying project covered by the written agreement.
- s. The City shall no liability to a property owner or lender for participation in this Program or related to or for design, installation and operation of the energy efficiency, water savings and renewable energy improvements, including any failure to achieve the projected energy or water savings from such improvements

Recording of the Written Agreement

Participation in the Program for an approved Qualifying project shall be effective upon the filing of a written agreement above between the property owner, lender and City with the Milwaukee County Registrar of Deeds to provide notice to the public of said agreement. The notice shall include the name and address of the person/entity filing the notice. A discharge of the special charge created under this ordinance upon full payment by the property owner or full discharge of the debt by the third party lender shall be filed with the Milwaukee County Registrar of Deeds on the Qualifying property.

Education & Outreach Program

The Office of Environmental Sustainability or its designee shall implement an education and outreach program shall be implemented to make owners of non-residential properties located within the City of Milwaukee aware of the energy and water savings opportunities available from this Program.

Approved Contractors

All projects financed through the Clean Energy Financing Program must be installed commercial contractors approved through the Me² program. Approved Me2 contractors must meet the terms of the Community Workforce Agreement approved in Common Council File 100007.

NOTICES SENT TO FOR FILE 110139:

[illegible]



Legislation Details (With Text)

File #: 110233 **Version:** 0

Type: Resolution **Status:** In Committee

File created: 6/14/2011 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Resolution authorizing the issuance and sale of up to \$275,000,000 of revenue anticipation notes and General Obligation Promissory Notes for the purpose of financing the operating budget of the Milwaukee Public Schools on an interim basis.

Sponsors: THE CHAIR

Indexes: BUDGET, GENERAL OBLIGATION BONDS, MILWAUKEE PUBLIC SCHOOLS, PROMISSORY NOTES

Attachments: Cover Letter, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110233
Version
ORIGINAL
Reference

Sponsor
THE CHAIR

Title
Resolution authorizing the issuance and sale of up to \$275,000,000 of revenue anticipation notes and General Obligation Promissory Notes for the purpose of financing the operating budget of the Milwaukee Public Schools on an interim basis.

Analysis
This resolution authorizes the City of Milwaukee to issue school revenue anticipation notes (RANs) under Section 67.12(1), Wisconsin Statutes, for the purpose of financing the operating budget of the Milwaukee Public Schools on an interim basis. The resolution pledges revenues payable to the School Operations Fund during the fiscal year to the payment of debt service on the RANs. This resolution authorizes and directs the proper City officers to segregate state general school aid revenues payable to the School Operations Fund in June of 2012 to secure payment of the principal of the RANs at maturity, and pledges surplus revenues in the Debt Service Fund to pay interest on the RANs to maturity. Finally, this resolution authorizes the proper City officers to deposit with the City's Fiscal Agent an amount sufficient together with earnings thereon to pay, when due, the principal of and interest on the RANs.

Body

Whereas, The Milwaukee Public Schools (the “MPS”) is a department of the City of Milwaukee (the “City”) authorized by Sections 65.05 and 119.46, Wisconsin Statutes, to establish a School Operations Fund, and to determine its expenditures and the taxes to be levied therefor; and

Whereas, MPS is temporarily in need of funds in the amount not to exceed \$275,000,000 to meet the immediate expenses of operating and maintaining the public instruction in MPS during the 2011-2012 fiscal year commencing July 1, 2011 and ending June 30, 2012 (the “Fiscal Year”); and

Whereas, Each year, the Milwaukee Board of School Directors (the “Board”) deems it necessary and in the best interest of MPS that funds be borrowed and revenue anticipation notes be issued to fund the temporary need, and requests the City to so issue such notes;

Whereas, The City is a municipality authorized by the provision of Section 67.12(1)(a), Wisconsin Statutes, to borrow money in anticipation of revenues for school purposes; and

Whereas, The City deems it necessary and in the best interest of MPS that funds be borrowed and revenue anticipation notes be issued pursuant to the provisions of Section 67.12(1)(a), Wisconsin Statutes, for the purpose of financing the operating budget of the Milwaukee Public Schools on an interim basis; and

Whereas, In accordance with Section 67.12(1)(a), Wisconsin Statutes, the total amount borrowed shall not exceed 60% of MPS’s total actual and anticipated receipts in the fiscal year, and shall be repaid no later than 18 months after the first day of the fiscal year; and

Whereas, The tax for the operations and maintenance of schools of MPS for the Fiscal Year has been voted by the Board to be collected on the next tax roll; and

Whereas, To the best of the knowledge, information and belief of the Board, MPS complies with the revenue limits set forth in Sections 121.91 and 121.92, Wisconsin Statutes; and

Whereas, The City may use general obligation debt to temporarily provide revenue anticipation financing, and the City desires to refinance that general obligation debt with revenue anticipation debt; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that it hereby and herewith authorizes and declares its purpose to issue school revenue anticipation notes (the “RANs”) pursuant to the provisions of Section 67.12(1), Wisconsin Statutes, in an amount not to exceed \$275,000,000; and, be it

Further Resolved, That the RANs shall be sold by the Commissioners of the Public Debt in one or more series, at one or more time or times, at a true interest cost not to exceed 5.00% at public competitive or private sale; or to the Public Debt Amortization Fund for the purpose of investment and/or cancellation; and, be it

Further Resolved, That the RANs shall be dated no later than March 1, 2012, shall mature on or before November 1, 2012, shall be registered in the name of CEDE & Co. as nominee of the Depository Trust Corporation, New York, New York, shall bear interest at a rate not to exceed 7.00% per annum, and may or may not be subject to redemption prior to maturity as determined by the Commissioners of the Public Debt; provided however, that RANs purchased by the Public Debt Amortization Fund shall be registered to the same; and, be it

Further Resolved, That each series of the RANs shall be designated as determined by the Commissioners of the Public Debt; and, be it

Further Resolved, That in accordance with authorization from the Board for the purpose of securing payment, when due, of the principal on the RANs, the proper City officers are hereby authorized and directed to segregate within the School Operations Fund state general school aid revenue payments under Section 121.15, Wisconsin Statutes, for the Fiscal Year that are received in June of the Fiscal Year and the following July, in the amount of the principal of the RANs; and, be it

Further Resolved, In accordance with authorization from the Board, that the Common Council hereby declares that it irrevocably pledges as security for the repayment of the RANs and interest thereon, all revenues of the School Operations Fund attributable to the Fiscal Year which are due MPS, in the Fiscal Year, and not yet paid as of the date of delivery of the RANs, and which are not otherwise pledged and/or applied; and, be it

Further Resolved, That surplus revenues in the Debt Service Fund be and hereby are pledged to the payment, when due, of interest on the RANs, and that the proper City officers be and hereby are authorized and directed to create a separate account in the Debt Service Fund from surplus revenues within the fund in the amount of interest due on the RANs to maturity; and, be it

Further Resolved, That the proper City officers be and hereby are authorized to execute an addendum to the agreement with the City's Fiscal Agent with respect to the RANs (the "Addendum"); and, be it

Further Resolved, That should the RANs mature on or before the end of the Fiscal Year as determined by the Commissioners of the Public Debt, City officers may determine whether it is desirable or not to have a Fiscal Agent to make the payment on the RANs. If it is determined that a Fiscal Agent is not desirable, the City officers need not execute the Addendum, and are directed to pay directly, when due, the principal of and interest on the RANs; and, be it

Further Resolved, That the proper City officers be and hereby are authorized and directed to deposit with the City's Fiscal Agent on or before the end of the Fiscal Year pledged revenues to purchase direct obligations of the U.S. Government in an amount sufficient together with earnings thereon to pay, when due, the principal of and interest on the RANs to maturity; and, be it

Further Resolved, That the RANs shall not constitute an indebtedness for purposes of determining the City's constitutional debt limitation, and no additional tax shall be levied to pay the RANs; and, be it

Further Resolved, That the City Comptroller be and hereby is authorized and directed to prepare an official statement in connection with the issuance of the RANs and to execute on behalf of the City all certifications which may be required in connection with the official statement; and, be it

Further Resolved, That the City covenants to take all actions necessary to preserve the exemption of interest on the RANs from federal income taxation. No use of the proceeds of the sale of the RANs shall be made which, if such use had been reasonably expected on the date of issue of the RANs, would have caused such RANs to be "arbitrage bonds" as defined in Subsection (d)(2) of Section 103 and Section 148 of the U.S. Internal Revenue Code of 1986. The City shall comply with the requirements of Sections 141 through 150 of said Internal Revenue Code and the applicable regulations of the Internal Revenue Service adopted thereunder throughout the term of the RANs. The provisions of this section shall be a covenant with the purchasers of the RANs; and, be it

Further Resolved, That the Continuing Disclosure Certificate, in substantially the form of the Supplemental Certificate authorized by File Number 100846 adopted on November 23, 2010, is authorized to be executed and delivered by the Comptroller for the RANs; and, be it

Further Resolved, That the City authorizes and directs the appropriate officers and employees of the City to take all action necessary or appropriate to comply with and carry out all of the provisions of the Continuing Disclosure Certificate as amended from time to time. Notwithstanding any other provision of the resolution, failure of the City to perform in accordance with the Continuing Disclosure Certificate shall not constitute a default under the resolution and the Continuing Disclosure Certificate may be enforced only as provided therein; and, be it

Further Resolved, That up to \$75,000,000 of general obligation commercial paper promissory notes, 2008 Program may be issued, within the program limitations previously authorized, at the discretion of the Comptroller to provide temporary financing pending the issuance of the RANs. No approval of the Public Debt Commission is required for the issuance of the commercial paper. The amount issued as general obligation commercial paper shall not count against the amount of RANs authorized to be issued. For budgetary purposes, the amount of RANs issued to refund the general obligation commercial paper shall be considered "refunding purposes".

Requestor
Comptroller
Drafter
RSL
PD-7844aW.rtf



Office of the Comptroller

June 2, 2011

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

To the Honorable
the Common Council
City of Milwaukee
City Hall - Room 205
Milwaukee, WI 53202

Dear Council Members:

I would like to request the introduction of the attached resolutions that relate to the annual cash flow borrowing for Milwaukee Public Schools.

These resolutions are typically referred to the Finance and Personnel Committee. If we may be of any additional assistance, please contact Richard Li (x-2319) of my staff.

Very truly yours,

for Michael J. Daun
W. MARTIN MORICS
Comptroller

WMM:RL

REF: PD-7844W.DOC



City of Milwaukee Fiscal Impact Statement

A

Date

File Number

☐ Original

☐ Substitute

Subject

B

Submitted By (Name/Title/Dept./Ext.)

C

This File

☐ Increases or decreases previously authorized expenditures.

☐ Suspends expenditure authority.

☐ Increases or decreases city services.

☐ Authorizes a department to administer a program affecting the city's fiscal liability.

☐ Increases or decreases revenue.

☐ Requests an amendment to the salary or positions ordinance.

☐ Authorizes borrowing and related debt service.

☐ Authorizes contingent borrowing (authority only).

☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

D

This Note

☐ Was requested by committee chair

E

Charge To

☐ Department Account

☐ Capital Projects Fund

☐ Debt Service

☐ Other (Specify)

☐ Contingent Fund

☐ Special Purpose Accounts

☐ Grant & Aid Accounts

F

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other			
TOTALS			

G

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

<input type="radio"/> 1-3 Years	<input type="radio"/> 3-5 Years	
<input type="radio"/> 1-3 Years	<input type="radio"/> 3-5 Years	
<input type="radio"/> 1-3 Years	<input type="radio"/> 3-5 Years	

H

List any costs not included in Sections E and F above.

I

Assumptions used in arriving at fiscal estimate.

J

Additional information.

NOTICES SENT TO FOR FILE 110233:

[illegible]



Legislation Details (With Text)

File #:	110208	Version:	0
Type:	Resolution	Status:	In Committee
File created:	5/24/2011	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Resolution relating to the inclusion of EarthShare as a participating recipient of donations in future City Combined Giving campaigns.		
Sponsors:	ALD. MURPHY		
Indexes:	DONATIONS, ENVIRONMENT		
Attachments:	Hearing Notice List		

Date	Ver.	Action By	Action	Result	Tally
5/24/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

110208

Version

ORIGINAL

Reference

Sponsor

ALD. MURPHY

Title

Resolution relating to the inclusion of EarthShare as a participating recipient of donations in future City Combined Giving campaigns.

Analysis

This resolution adds the EarthShare to the list of organizations and funds that are participating recipients of donations in the City's future Combined Giving campaigns.

Body

Whereas, The City's Combined Giving Campaign is an annual fund drive in which City employees pool their resources to improve the quality of life in the Milwaukee community by contributing to umbrella groups of local nonprofit agencies, individual agencies within those umbrella groups, various designated unaffiliated agencies or other qualified 501(c)(3) nonprofit organizations that provide health or human services in Wisconsin; and

Whereas, EarthShare was created in 1991 to engage individuals and organizations in creating a

healthy and sustainable environment by protecting our air, water, land and wildlife and advocating for clean energy; and

Whereas, The inclusion of EarthShare as a participating recipient in the Combined Giving campaigns would create a healthy and sustainable environment by protecting our air, water, land and wildlife and advocating for clean energy; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the proper City officials are directed to take the actions necessary to ensure that EarthShare is included as a participating recipient of donations in future Combined Giving campaigns.

Requestor

Drafter

CC-CC

dkf

5/25/11

NOTICES SENT TO FOR FILE 110208:

[illegible]



Legislation Details (With Text)

File #:	110240	Version:	1
Type:	Resolution	Status:	In Committee
File created:	6/14/2011	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Substitute resolution amending the 2011 Local Snow and Ice Removal Charge in accordance with Sub-Section 2(a) and (b) of Section 309-83 of the Milwaukee Code of Ordinances.		
Sponsors:	THE CHAIR		
Indexes:	FEES, SNOW REMOVAL		
Attachments:	Budget and Management Division Response, Hearing Notice List		

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110240
Version
Substitute 1
Reference
100688
Sponsor

Title
Substitute resolution amending the 2011 Local Snow and Ice Removal Charge in accordance with Sub-Section 2(a) and (b) of Section 309-83 of the Milwaukee Code of Ordinances.

Analysis
This resolution amends the 2011 Snow and Ice Removal Cost Recovery Charge in accordance with s.309-83 of the Milwaukee Code. The 2011 charge is \$0.8407 per foot of street frontage. The initially adopted charge for 2011 was \$0.6917. Mainly due to the snowstorm of February 2, 2011 and the numerous salting operations that occurred in the first quarter of 2011.

Body
Whereas, Section 309-83 of the Milwaukee Code of Ordinances established a Snow and Ice

Removal Cost Recovery Charge as authorized by s.66.0627, Wis. Stats.; and

Whereas, Section 309-83 of the Milwaukee Code requires adoption of a resolution on an annual basis that establishes the snow and ice removal cost recovery charge; and

Whereas, Section 309-83 of the Milwaukee Code allows the charge to be amended once; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the 2011 annual snow and ice removal cost recovery charge is amended in accordance with s.309-83 of the Code, to be billed on a yearly basis:

1. Residential property - \$0.8407 per foot of street frontage. For residential property (one, 2-, 3-, and 4-family dwelling units) with multiple street frontage (corner lots), the shortest side shall be used for billing purposes.
2. Nonresidential property - \$0.8407 per foot of total street frontage.

Requestor

Drafter

Budget and Management Division

Ref: 2011 BF, 7-E;DY:

June 27, 2011

Budget:2011budget resolutions: amend snow&iceR1.RTF

Reply to Common Council File No. 110240
From DOA-Budget and Management Division

June 27, 2011

Ref: BF11

File Number 110240 contains a resolution amending the 2011 Local Snow and Ice Removal Charge.

Section 309-83 2.b of the Code of Ordinances allows the Common Council to adjust the snow and ice charge after budget adoption based on cost recovery experience.

During the 1st quarter of 2011, Snow and Ice Operations expended approximately \$9 million on 33 separate events. Significant costs included in the expenditures total include:

- \$3.7 million for salary related costs
- \$1.6 million for private rentals
- \$2.2 million for deicing materials
- \$702,000 for Fleet related costs

The 2011 adopted budget includes a snow and ice charge rate of 69.17 cents per foot. This amounted to a "Snow and Ice" fee of approximately \$27.67 to the typical property with 40 feet of street frontage. The 2011 anticipated budget revenues expected to result from the application of the budgeted rate are \$6.5 million.

The city is also anticipating a reimbursement payment of \$1.13 million from FEMA for the February 1st blizzard. This event cost approximately \$3 million.

The FEMA payment, in conjunction with the budgeted Snow and Ice revenues, results in a year to date shortfall of \$1.4 million for the Snow and Ice removal budget. Therefore, the Administration proposes an increase to the 2011 rate from 69.17 cents to 84.07 cents per frontage foot. This change should generate an additional \$1.4 million in non-property tax revenue above the anticipated level. If this rate is adopted, cost recovery for year-to-date expenses will be approximately 100%. Adoption of this rate provides for recovery of year to date expenditures for snow and ice operations. Expenditures incurred in the 4th quarter will likely require contingent funds.

The impact on the owner of a property with 40 feet of frontage is estimated to be approximately \$5.96 higher than the adopted budget rate.

RECOMMENDATION: ADOPT A 2011 AMENDED SNOW AND ICE REMOVAL CHARGE RATE OF 84.07 CENTS PER FOOT APPLICABLE TO RESIDENTIAL AND NON-RESIDENTIAL PROPERTY.



Thomas Bell
Fiscal Planning Specialist Senior

NOTICES SENT TO FOR FILE 110240:

[illegible]



Legislation Details (With Text)

File #: 110254 **Version:** 1

Type: Ordinance **Status:** In Committee

File created: 6/14/2011 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: A substitute ordinance to further amend the 2011 rates of pay of offices and positions in the City Service.

Sponsors: THE CHAIR

Indexes: SALARY ORDINANCE

Attachments:

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

110254

Version

Substitute 1

Reference

100413

Sponsor

THE CHAIR

Title

A substitute ordinance to further amend the 2011 rates of pay of offices and positions in the City Service.

Analysis

This substitute ordinance changes the rates of pay in the following departments:

Election Commission, Health Department and Port of Milwaukee

Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Part 1, Section 2 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows:

Under Salary Grade 003, delete the title "Trade Development Representative".

Under Salary Grade 005, add the title "Trade Development Representative".

Part 2. Part 1, Section 4 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows:

Under Pay Range 335, delete the title "Laboratory Assistant II" and under Pay Range 314, delete the title "Laboratory Assistant I".

Part 3. Part 1, Section 8 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows:

Under Pay Range 592, delete the title "Market Analyst".

Part 3. Part 1, Section 23 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows:

Under Pay Range 948, delete footnote "/1" and replace as follows: "1/ Election inspector to receive an additional \$15 for each instruction class attended prior to each election."

Add Pay Range 949 and footnote "/1" as follows:

Pay Range 949

Official Rate-Daily
\$150

Chief Inspector 1/

1/ Chief Inspector to receive an additional \$25 for each instruction class attended prior to each election.

Part 4. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

The provisions of all parts of this ordinance are deemed to be in force and effect from and after its passage and publication.

Part 5. This ordinance will take effect and be in force from and after its passage and publication.

Drafter
City Clerk's Office
tb
6/27/11



Legislation Details (With Text)

File #: 110255 **Version:** 1

Type: Ordinance **Status:** In Committee

File created: 6/14/2011 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: A substitute ordinance to further amend the 2011 offices and positions in the City Service.

Sponsors: THE CHAIR

Indexes: POSITIONS ORDINANCE

Attachments:

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110255
Version
Substitute 1
Reference
100414
Sponsor
THE CHAIR
Title

A substitute ordinance to further amend the 2011 offices and positions in the City Service.

Analysis

This substitute ordinance changes positions in the following departments:

Health Department and Port of Milwaukee

Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 1 of ordinance File Number 100414 relative to offices and positions in the City Service is hereby amended as follows:

Under the "Health Department, Laboratory Services Division", delete one position of "Laboratory Assistant II" and add one position of "Medical Laboratory Technician".

Under "Port of Milwaukee, Marketing Section", delete one position of "Market Analyst", and add one position of "Trade Development Representative, SG 05".

Part 2. Section 7 of ordinance File Number 100414 relative to offices and positions in the City Service is hereby amended as follows:

Add "Public Transportation Review Board".

Part 3. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

The provisions of this ordinance are deemed to be in force and effect from and after the first day of the first pay period following passage and publication.

Part 4. This ordinance will take effect and be in force from and after its passage and publication.

Drafter
City Clerk's Office
tb
6/27/11



Legislation Details (With Text)

File #: 110284 **Version:** 0

Type: Communication **Status:** In Committee

File created: 6/14/2011 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the City Labor Negotiator relating to employee disability policies in the Milwaukee Police Department.

Sponsors: ALD. MURPHY

Indexes: DISABILITY BENEFITS, POLICE DEPARTMENT

Attachments: Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
6/14/2011	0	COMMON COUNCIL	ASSIGNED TO		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/24/2011	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
110284
Version
ORIGINAL
Reference

Sponsor
ALD. MURPHY
Title
Communication from the City Labor Negotiator relating to employee disability policies in the Milwaukee Police Department.

Requestor

Drafter
LRB128995-1
Jim Carroll
6/13/11

Reply to Common Council File No. 110284
From DOA-Budget and Management Division

June 27, 2011

Ref: 11013

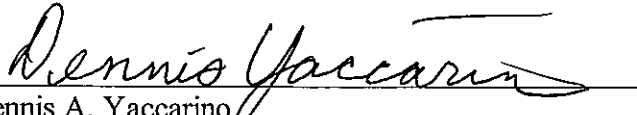
Common Council File 110284 is a communication from the City Labor Negotiator indicating his intent to correspond with the Milwaukee Police Association and Milwaukee Police Supervisors' Organization notifying those unions of the City's intent to administer the Police Department's Limited Duty Program in accordance with the labor agreements such that employees who are injured off-duty would not automatically participate in the program.

As of June 6th, 2011, there were 121 individuals in the limited duty program, with 64 (52.9%) participating in the program from injuries that occurred off-duty. Limited duty personnel perform a number of different functions that range from being part of the differential response team to support staff services. Forty-three of the 121 individuals fill support service positions. To the extent these positions might be staffed with civilian personnel, the cost for these positions could be reduced by approximately one-half.

Some of the functions of these disabled officers, such as differential response unit, lend themselves to the use of a police officer to perform these duties. There appears to be a sufficient number of officers in the on-duty injury category to cover such assignments.

Potential savings from the modification of the Limited Duty Program could be used to assign additional police officers to the "street". Assuming there are no statutory requirements to assign police officers to these functions, filling support staff positions with civilians could save a net of \$1.3 million annually, and an amount is equivalent to the cost associated with the placement of nearly 25 police officers on the "street". The department may need to fill up to 43 support staff positions as part of the revised administration of the program.

RECOMMENDATION: PLACE ON FILE COMMON COUNCIL FILE NUMBER 110284 WITH THE UNDERSTANDING THAT THE LABOR NEGOTIATOR WILL INFORM THE MPA AND MPSO OF THE REVISION OF THE LIMITED DUTY PROGRAM FOR PERSONNEL INJURED OFF-DUTY.


Dennis A. Yaccarino
Budget and Policy Manager-Senior

.DY:dmr

FINANCE: 110284sr.doc

NOTICES SENT TO FOR FILE 110284:

[illegible]

The FINANCE & PERSONNEL COMMITTEE may convene into closed session, pursuant to sec. 19.85(1)(e), Wis. Stats., for the purpose of formulating collective bargaining strategies.