



Office of the Comptroller

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

December 10th, 2010

The Honorable Common Council
Committee on Finance and Personnel
City of Milwaukee

Re: Common Council Contingent Fund Status

Dear Committee Members:

Attached is the current Common Council Contingent Fund Status report as updated by the recent Common Council resolutions adopted.

If you have any questions concerning this report, please contact Trang Dinh of my staff at extension 2293.

Very truly yours,

W. MARTIN MORICS
Comptroller

WMM:td

Attachment

CC: City Clerk
Budget Office
LRB

2010 COMMON COUNCIL CONTINGENT FUND

Status on 12/10/10

Funds Appropriated

2010 Adopted Budget 5,000,000.00

Transfers authorized by prior Council meetings

Journal ID	Date	Year	Class	Bud Ref	Amount	Description
None						

Remaining Reserved Commitments Authorized by prior Council meetings

None -

Total Transfers & Reserved -

Balance Available on Dec. 10th, 2010 5,000,000.00

% Expended/Reserved Current status 0%

Comparative Balance Available on Dec. 10th, of prior years

	<u>Balance</u>	<u>Budgeted</u>	<u>% Expended</u>
2005	3,553,134	5,000,000	29%
2006	4,464,856	5,500,000	19%
2007	2,372,000	5,500,000	57%
2008	1,268,349	5,000,000	75%
2009	3,699,230	5,000,000	26%
Average of prior years	3,071,514	5,200,000	41%



City of Milwaukee

City Hall
200 East Wells Street
Milwaukee, WI 53202

Meeting Agenda FINANCE & PERSONNEL COMMITTEE

ALD. MICHAEL J. MURPHY, CHAIR

Ald. Robert J. Bauman, Vice-Chair

Ald. Joe Dudzik, Ald. Milele A. Coggs, and Ald. Nik Kovac

Staff Assistant, Tobie Black, 286-2231; Fax: 286-3456,

tblack@milwaukee.gov

Legislative Liaison, Jim Carroll, 286-8679,

jcarro@milwaukee.gov

Wednesday, December 15, 2010

9:00 AM

Room 301-B, City Hall

1. [100935](#) Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.
Sponsors: THE CHAIR
Attachments: [Hearing Notice List](#)

2. [100897](#) Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.
Sponsors: THE CHAIR
Attachments: [Hearing Notice List](#)

3. [101050](#) Communication from the Department of Employee Relations relating to classification studies scheduled for Fire and Police Commission action.
Sponsors: THE CHAIR
Attachments: [Hearing Notice List](#)

4. [100990](#) Communication from the Department of Employee Relations relating to the Management Pay Plan.
Sponsors: THE CHAIR
Attachments: [Cover Letter](#)
[Hearing Notice List](#)

5. [100932](#) Substitute resolution approving the transfer of funds from the Common Council Contingent Fund to the Employee Benefits Claims Special Purpose Account and the HMO Special Purpose Account.
Sponsors: THE CHAIR
Attachments: [Contingent Fund Request Information Form](#)
[Letter from Department of Employee Relations](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

6. [101058](#) Communication from the Milwaukee Police Department requesting an amendment to the salary ordinance regarding the position of Information Systems Director.
Sponsors: THE CHAIR
Attachments: [Letter from Police Department](#)
[Hearing Notice List](#)
7. [100964](#) Resolution approving an amendment to the indemnification agreement between the City and the Employees' Retirement System.
Sponsors: THE CHAIR
Attachments: [Cover Letter](#)
[Agreement](#)
[Hearing Notice List](#)
8. [100894](#) A charter ordinance relating to creditable service during periods of absence for members of the employees' retirement system while performing disaster medical service.
Sponsors: Ald. Murphy
Attachments: [Hearing Notice List](#)
9. [100895](#) An ordinance relating to leaves of absence for disaster medical assistance team members and continuation of city employee benefits during certain disaster medical absence.
Sponsors: Ald. Murphy
Attachments: [Hearing Notice List](#)
10. [100930](#) Substitute resolution authorizing city departments to expend monies appropriated in the 2011 city budget for Special Purpose Accounts, Debt Service Fund, Provisions for Employees' Retirement Fund, Delinquent Tax Fund, Common Council Contingent Fund, Grant and Aid Fund, and Special Capital Projects or Purposes.
Sponsors: THE CHAIR
Attachments: [Cover Letter](#)
[Revised Exhibit A Final 2011](#)
[Exhibit A](#)
[Response from the Budget and Management Division](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)
11. [101003](#) Substitute resolution authorizing attendance at conventions in 2011 by employees of city departments and board and commission members and further authorizing expenditure of departmental budgeted funds for that purpose.
Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[Exhibit A - Convention Quota](#)
[Revised Exhibit B - Attendance Requests](#)
[Substitute Fiscal Impact Statement](#)
[Exhibit B - Attendance Requests](#)
[Response from the Budget and Management Division](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

12. [101038](#) Communication from the Budget and Management Analysis Division relating to various position changes resulting from Common Council amendments to the 2011 Budget.

Sponsors: THE CHAIR

Attachments: [Changes to 2011 Positions Ordinance](#)
[Hearing Notice List](#)

13. [100851](#) Substitute resolution with reference to special taxes or assessments for the year 2010.

Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

14. [100942](#) Resolution relating to the expenditure of funds to be reimbursed by greater than anticipated revenue.

Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

15. [100929](#) Communication from the Comptroller's office relating to the results of the external network security assessment and wireless review performed by KPMG.

Sponsors: THE CHAIR

Attachments: [Communication](#)
[Hearing Notice List](#)

16. [101013](#) Communication from the Comptroller's Office relating to a report relative to a component of the Comptroller's comprehensive information systems audit work plan.

Sponsors: THE CHAIR

Attachments: [Audit](#)
[Hearing Notice List](#)

17. [100973](#) Substitute Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

18. [100974](#) Substitute resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[Exhibit A- Authorized and Unissued Bonds and Notes](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

19. [100975](#) Substitute resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[Exhibit A- Authorized and Unissued Bonds and Notes](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

20. [100976](#) Substitute Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

21. [100977](#) Substitute resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt. (Comptroller)

Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[Fiscal Impact Statement](#)
[Hearing Notice List](#)

Items 22 thru 34 may be referred from the Public Safety Committee:

22. [100985](#) Communication from the Police Department relating to the 2011 Asset Forfeiture Plan.

Sponsors: THE CHAIR

Attachments: [Police Dept Letter](#)
[Hearing Notice List](#)

23. [100842](#) Resolution relative to application, acceptance and funding of a Milwaukee Area Human Trafficking Task Force Grant.
- Sponsors:** THE CHAIR
- Attachments:** [Fiscal Impact Statement](#)
[Fiscal Analysis](#)
[Grant Analysis Form](#)
[Hearing Notice List](#)
24. [100928](#) Resolution reserving up to \$387,587 from the 2010 Common Council Contingent Fund for expenditures by the Milwaukee Police Department relating to body armor replacement.
- Sponsors:** THE CHAIR
- Attachments:** [Fiscal Analysis.rtf](#)
[Contingent Fund Request](#)
[Budget Office Letter](#)
[Hearing Notice List](#)
25. [100943](#) Substitute resolution relative to the application, acceptance and funding of the 2011 Sexually Transmitted Diseases Grant from the State of Wisconsin Department of Health Services.
- Sponsors:** THE CHAIR
- Attachments:** [Fiscal Impact Statement.pdf](#)
[Fiscal Analysis.doc](#)
[Operating Grant Budget 2011.xls](#)
[STD-Infertility Prevention Operating Grant Budget.xls](#)
[Grant Analysis 2011.doc](#)
[Hearing Notice List](#)
26. [100944](#) Substitute resolution relative to the application, acceptance and funding of the 2011 Dual Protection Partnership Initiative from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.)
- Sponsors:** THE CHAIR
- Attachments:** [Fiscal Impact Statement](#)
[Fiscal Analysis](#)
[Operating Grant Budget](#)
[Grant Analysis 2011](#)
[Hearing Notice List](#)
27. [100945](#) Substitute resolution relative to the application, acceptance and funding of the 2011 Public Health Preparedness (CDC) Grant from the State of Wisconsin Department of Health Services.
- Sponsors:** THE CHAIR

Attachments: [Fiscal Impact Statement.pdf](#)
 [Fiscal Analysis.doc](#)
 [Operating Grant Budget Jan - Aug.xls](#)
 [Grant Analysis Form 2011.doc](#)
 [Hearing Notice List](#)

28. [100946](#) Substitute resolution relative to the application, acceptance and funding of the 2011 Hepatitis B Immunization Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Attachments: [Fiscal Impact Statement.pdf](#)
 [Fiscal Analysis.doc](#)
 [Operating Grant Budget 2011.xls](#)
 [Grant Analysis Form 2011.doc](#)
 [Hearing Notice List](#)

29. [100947](#) Substitute resolution relative to the application, acceptance and funding of the 2011 SURVNET Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Attachments: [Fiscal Impact Statement.pdf](#)
 [Fiscal Analysis.doc](#)
 [Grant Analysis Form 2011.doc](#)
 [Operating Grant Budget 2011.xls](#)
 [Hearing Notice List](#)

30. [100948](#) Substitute resolution relative to the application, acceptance and funding of the 2011 Consolidated Contract from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Attachments: [Fiscal Impact Statement.pdf](#)
 [Revised Fiscal Analysis](#)
 [Fiscal Analysis.doc](#)
 [Grant Analysis Form 2011.doc](#)
 [Lead Detection Budget 2011.xls](#)
 [Preventive Health budget.xls](#)
 [Immunization Action Plan Budget 2011.xls](#)
 [Maternal and Child Health Budget.xls](#)
 [Breast and Cervical Cancer Control Grant Budget 2011.xls](#)
 [Hearing Notice List](#)

31. [100949](#) Substitute resolution relative to the application, acceptance and funding of the 2011 Comprehensive Home Visiting Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Attachments: [Fiscal Impact Statement.pdf](#)
[Fiscal Analysis.doc](#)
[Operating Grant Budget-6 Months.xls](#)
[Grant Analysis Form 2011.doc](#)
[Hearing Notice List](#)

32. [100950](#) Substitute resolution relative to the application, acceptance and funding of the 2011 Women, Infants and Children's (WIC) Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Attachments: [Fiscal Impact Statement.pdf](#)
[Fiscal Analysis.doc](#)
[Operating Grant Budget 2011.xls](#)
[Grant Analysis Form 2011.doc](#)
[Hearing Notice List](#)

33. [100951](#) Substitute resolution relative to application, acceptance and funding of the 2011 Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Attachments: [Fiscal Impact Statement.pdf](#)
[Fiscal Analysis.doc](#)
[Grant Analysis Form 2011.doc](#)
[Operating Grant Budget.xls](#)
[Hearing Notice List](#)

34. [100984](#) Substitute resolution relative to the application, acceptance and funding of the 2011 HIV Risk Reduction Grant from the Medical College of Wisconsin.

Sponsors: THE CHAIR

Attachments: [Fiscal Impact Statement.pdf](#)
[Fiscal Analysis.doc](#)
[Grant Analysis Form 2010-11.doc](#)
[Operating Grant Budget 2010.xls](#)
[Hearing Notice List](#)

35. [101032](#) Communication from the Department of Employee Relations regarding potential health insurance options.

Sponsors: THE CHAIR

Attachments: [Cover Letter](#)
[PowerPoint Presentation from Department of Employee Relations](#)
[Health Plan White Paper](#)
[Hearing Notice List](#)

36. [100860](#) An ordinance to further amend the 2011 rates of pay of offices and positions in the City Service.
 Sponsors: THE CHAIR
 Attachments: [Memo from Ald Michael Murphy's Office](#)
37. [100861](#) An ordinance to further amend the 2011 offices and positions in the City Service.
 Sponsors: THE CHAIR
 Attachments: [Certified Copy of Common Council File 100893](#)
 [Memo from Department of Employee Relations](#)
38. [091643](#) Communication from the Department of Administration relating to approval of changes to certain sole-source contracts for the year 2010.
 Sponsors: THE CHAIR
 --May be placed on file as no longer needed.
39. **The FINANCE & PERSONNEL COMMITTEE may convene into closed session, pursuant to s. 19.85(1)(e), Wis. Stats., for the purpose of formulating collective bargaining strategies.**

This meeting will be webcast live at www.milwaukee.gov/channel25.

Members of the Common Council and its standing committees who are not members of this committee may attend this meeting to participate or to gather information. Notice is given that this meeting may constitute a meeting of the Common Council or any of its standing committees, although they will not take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Council Services Division ADA Coordinator at 286-2998, (FAX)286-3456, (TDD)286-2025 or by writing to the Coordinator at Room 205, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Limited parking for persons attending meetings in City Hall is available at reduced rates (5 hour limit) at the Milwaukee Center on the southwest corner of East Kilbourn and North Water Street. Parking tickets must be validated in Room 205, (City Clerk's Office) or the first floor Information Booth in City Hall.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. Registered lobbyists appearing before a Common Council committee are required to identify themselves as such. More information is available at www.milwaukee.gov/lobby.



Legislation Details (With Text)

File #: 100935 **Version:** 0

Type: Communication **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.

Sponsors: THE CHAIR

Indexes: VACANCY REQUESTS

Attachments: Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100935

Version

ORIGINAL

Reference

Sponsor

THE CHAIR

Title

Communication from the Department of Administration - Budget and Management Analysis Division regarding vacancy requests, fund transfers and equipment requests.

Drafter

CC-CC

TB

11/16/10

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: December 15, 2010

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: December 15, 2010

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill	Code
				Authorized	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
11463	<u>Health Department</u> Public Health Nurse	666	11/6/10	61	57	1	0	3	Childhood Lead Grant	Int/Ext	x-6
11464	<u>DPW-Parking Fund</u> Parking Operations Coordinator	621	12/31/10	1	0	1	0	0	Parking Fund	Int	x-6
11465	Parking Meter Technician-Lead	260	12/31/10	1	0	1	0	0	Parking Fund	Int	x-6
11466	Parking Meter Technician	245	1/11/11	3	2	1	0	0	Parking Fund	Int	x-6
11468	<u>DPW-Water Works</u> Water Meter Technician	251	10/17/10	44	21	1	0	22	Water Works	Int	x-6

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: December 15, 2010

Department Account Name	Amount of Transfer		Reason
	From	To	
DEPT. OF EMPLOYEE RELATIONS Tuition Reimbursement Health Maintenance Org.	\$100,000.00	\$100,000.00	This transfer is necessary for the HMO account to make remaining year end payments. Total projected 2010 Employee Health Care Benefits expenditures are approximately \$127.9 million. Surplus funds are available from the Tuition Reimbursement SPA to offset \$100,000 in HC expenditures. If this transfer is approved an additional \$800,000 will be needed from the contingent fund to complete year end payments. It is likely that a second contingent fund transfer will be needed to cover accrual amounts in the claims account during the first quarter of 2011.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Matters

NOTICES SENT TO FOR FILE NUMBER: 100935
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100897 **Version:** 0

Type: Communication **Status:** In Committee

File created: 11/3/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.

Sponsors: THE CHAIR

Indexes: CITY SERVICE COMMISSION, POSITIONS ORDINANCE, RATES OF PAY, SALARY ORDINANCE, WAGES AND BENEFITS

Attachments: Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/3/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100897

Version

ORIGINAL

Reference

Sponsor

THE CHAIR

Title

Communication from the Department of Employee Relations relating to classification studies scheduled for City Service Commission action.

Drafter

CC-CC

TB

11/4/10



Department of Employee Relations

December 13, 2010

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Troy M. Hamblin
Labor Negotiator

To the Honorable
The Committee on Finance and Personnel
Common Council
City of Milwaukee

Dear Committee Members:

Re: Common Council File Number 100897

The following classification and pay recommendations were approved by the City Service Commission on **November 30, 2010**.

In the Fire and Police Commission, two new positions of Human Resources Representative, Salary Grade 07 is recommended for classification.

In the Department of Neighborhood Services:

One new position of Elevator Inspector II, Pay Range 589 is recommended for classification.

Two vacant positions of Code Enforcement Inspector II, Pay Range 541 is recommended for reclassification to Special Enforcement Inspector, Pay Range 572.

One new position of Office Assistant III, Pay Range 425 is recommended for classification.

Nine positions of Code Enforcement Intern, Pay Range 529 is recommended for reclassification to Code Enforcement Inspector II, Pay Range 541.

One position of Electrical Inspector II, Pay Range 589 is recommended for reclassification to Fire Protection Engineer III, Pay Range 628.

The following classification and pay recommendations will be submitted to the City Service Commission on **December 14, 2010**. We recommend these changes subject to approval by the City Service Commission.

In DPW-Infrastructure Services Division, one vacant position of Engineering Drafting Technician V, Pay Range 606 is recommended for reclassification to Engineering Drafting Technician IV, Pay Range 604.

In DOA-Information & Technology Management Division, one new position of GIS Analyst, Pay Range 598 is recommended for classification.

In the Department of Neighborhood Services:

One position of Building Codes Enforcement Supervisor, Salary Grade 07 currently held by Clyde Hutchinson is recommended for reclassification to Special Enforcement Manager, Salary Grade 10.

One position of Building Codes Court Administrator, Salary Grade 08 currently held by Jennifer Klouda is recommended for reclassification to Building Codes Court Administrator, Salary Grade 10.

200 East Wells Street, Room 706, Milwaukee, WI 53202 • Phone (414) 286-3751, FAX 286-0800, TDD 286-2960
Employee Benefits, Room 701 • Medical Benefits Phone (414) 286-3184 • Worker's Compensation Phone (414) 286-2020, Fax 286-2106
Labor Relations, Room 701 • Labor Relations Phone (414) 286-2357, Fax 286-0900
Testing Fax (414) 286-5059 www.milwaukee.gov/der

In the Health Department, one new position of Environmental Specialist Supervisor, Salary Grade 04 is recommended for classification.

In DPW-Administrative Services Division, various positions of the Technology Support Section is recommended for reclassification.

The job evaluation report covering the above position, including the necessary Salary and Positions Ordinance amendments, are attached.

Sincerely,



Maria Monteagudo
Employee Relations Director

MM:fcw

Attachments: 3 Job Evaluation Reports
2 Fiscal Notes

C: Mark Nicolini, Renee Joos, James Carroll, Troy Hamblin, Nicole Fleck, Joe Alvarado, Michael G. Tobin, Renee Keinert, Art Dahlberg, Lynne Steffen, Thomas Mishefske, Jeffrey Mantes, James Purko, Jeffrey Polenske, Dan Thomas, Martin Aquino, Sharon Robinson, Nancy Olson, Gary Langhoff, Clyde Hutchinson, Jennifer Klouda, Bevan Baker, Raymond Weitz, Kevin Hulbert, Shirley Krug, David Henke, Deborah Ritter, David Benishek, Jason Miller, John Harley, April Wilks, John Bacik, John Miller, Herlinda Franco, Roger A. Reed (TEAM), Richard Abelson, John English, Kenneth Wischer, Bill Mollenhauer, Daniel Panowitz, and Calvin Lee (DC 48)

JOB EVALUATION REPORT

City Service Commission Meeting: November 30, 2010

This report recommends appropriate classifications and compensation levels for 16 positions created or changed in conjunction with the implementation of the 2011 City of Milwaukee budget. This report contains recommendations for positions in the Fire & Police Commission and Neighborhood Services.

In reviewing these positions, staff analyzed new job descriptions and held discussions with management representatives from affected departments. The following chart summarizes the recommended changes.

FIRE & POLICE COMMISSION

Current	Request	Recommendation
Two New Positions	Human Resources Representative Two Positions SG 07 \$53,519 - \$74,922	Human Resources Representative Two Positions SG 07 \$53,519 - \$74,922

NEIGHBORHOOD SERVICES

Current	Request	Recommendation
New Position	Elevator Inspector II PR 589 \$58,671 - \$66,035	Elevator Inspector II PR 589 \$58,671 - \$66,035
Code Enforcement Inspector II PR 541 \$43,909 - \$53,554* Two Vacant Positions	Special Enforcement Inspector PR 572 \$48,133 - \$58,788 * Two Positions	Special Enforcement Inspector PR 572 \$48,133 - \$58,788 * Two Positions
New Position	Office Assistant III PR 425 \$33,865 - \$37,464	Office Assistant III PR 425 \$33,865 - \$37,464
Code Enforcement Intern PR 529 \$26,216 - \$27,997 Nine Positions	Code Enforcement Inspector II PR 541 \$43,909 - \$53,554* Nine Positions	Code Enforcement Inspector II PR 541 \$43,909 - \$53,554* Nine Positions
Electrical Inspector II PR 589 \$58,671 - \$66,035	Fire Protection Engineer PR 628 \$64,697 - \$77,134	Fire Protection Engineer III PR 628 \$64,697 - \$77,134

*Includes special attainment steps

ACTION REQUIRED

Effective Pay Period 1, 2011 (December 26, 2010)

In the Salary Ordinance, Under Pay Range 628, add the title "Fire Protection Engineer III; under Pay Range 626, add the title "Fire Protection Engineer II"; and under Pay Range 624, add the title "Fire Protection Engineer."

In the Positions Ordinance, Under the Department of Neighborhood Services, Construction Trades Division, Electrical Inspection Section, delete one position of "Electrical Inspector II" and add one position of "Fire Protection Engineer III."

FIRE & POLICE COMMISSION

Current:	Two New Positions	
Request:	Human Resources Representative – Two Positions	SG 07
Recommendation:	Human Resources Representative – Two Positions	SG 07

When the Department of Employee Relations and the Fire & Police Commission formally separated in 2007 it was determined that Employee Relations would continue to carry out the recruitment and testing functions of the Commission with the exception of Fire and Police Chief positions. In 2011, the final step of the Commission's reorganization will be completed when it reassumes these functions from Employee Relations. The Commission will perform recruitment and testing for sworn personnel, dispatchers, and telecommunicators while recruitment and testing for other civilian positions may, at the discretion of the Commission, continue to be handled by Employee Relations as they were prior to 2007.

The Commission will be responsible for developing and administering a variety of examinations including written, physical ability and oral tests; background investigations; medical and psychological examinations; and drug screening. In the 2011 City of Milwaukee budget, position authority for a Human Resources Representative and a Program Assistant I have been transferred from Employee Relations to the Fire & Police Commission and are recommended for classification as new positions in this report.

These two positions will provide a full range of personnel services to the Fire and Police Departments, employees, and the public in meeting the Fire and Police Departments' human resources needs. The primary function of these positions will be the staffing functions of recruitment, test development and administration, selection, as well as organizational development needs of entry-level and promotional public safety positions. Duties, responsibilities, and requirements include these staffing functions:

- Develop and implement recruitment plans and strategies
- Develop content valid selection processes for entry level and promotional examinations including job analysis and test research; examinations, scoring systems and eligible lists; and make recommendations for modifying tests based on research.
- Make arrangements for, administer, and grade examinations; process candidates for appointments/promotion including coordination of medical examinations, drug screen tests, background investigations, psychological examinations and administrative appeals of examination results.
- Provide guidance to those who conduct employment interviews, background investigations, medical/psychological examinations, and assessment exercises.
- Serve as liaison between department personnel and contractors employed by the Commission
- Participate in human resources planning and staffing issues with public safety departments and employees
- Investigate and respond to selection process related complaints and testify at hearings
- Advise and assist Executive Director, Commission, public safety departments, and candidates related to employment laws, rules, policies and procedures, and human resource issues involving city government.

Requires a bachelor's degree with a major in personnel management, industrial relations, public administration, psychology, business administration or related field and a minimum of three years experience performing duties such as those described above.

A job-related master's degree is desirable. These requirements have not been assessed for staffing purposes.

Analysis and Recommendation

The duties, responsibilities, and requirements proposed for these new positions in the Fire & Police Commission are consistent with those of the classification of Human Resources Representative in Employee Relations with recruitment and testing responsibilities for general city departments.

We therefore recommend these new positions be classified as Human Resources Representatives in Salary Grade 07.

NEIGHBORHOOD SERVICES

Current:	New Position	
Request:	Elevator Inspector II	PR 589
Recommendation:	Elevator Inspector II	PR 589

The 2011 budget for Neighborhood Services adds a fourth Elevator Inspector II position. State code requires that all existing elevators be inspected on a 12-month cycle. An increasing workload requires an additional inspector to meet the State's required inspection cycle. These periodic elevator inspections ensure the equipment is operation within the manufacturers' tolerances and does not put the safety of the riders at risk. Duties, responsibilities, and requirements of this new position include:

Conduct inspections of passenger and freight elevators, chair lifts, handicap lifts, escalators, moving walks, and dumbwaiters. These inspections take place in residential, commercial and industrial buildings to insure that equipment installed in the City of Milwaukee meets the standards prescribed by State and City codes. Inspection work includes elevator testing and review of plans or specifications for new or existing elevator installations.

Requirements include two years experience as an Elevator Inspector I and the requirement to pass an internal assessment of knowledge, skills, and abilities. Requirements for the Elevator Inspector I level include four years of experience in the mechanical and/or electrical aspects of the elevator industry and is deemed to meet the A17.1 National Code definition of 'elevator personnel' with documented training AND one year experience performing inspections and performing/witnessing tests as specified in A17.1 Sections 8.10 or 8.11 and A18.1. Equivalent combinations of training and experience may also be considered. These requirements have not been assessed for staffing purposes.

Our review of job description for this new position indicates that the duties, responsibilities and requirements are consistent with the classification of Elevator Inspector II. We therefore recommend that this new position be classified as Elevator Inspector II in Pay Range 589.

Current:	Code Enforcement Inspector II	Two Positions	PR 541
Request:	Special Enforcement Inspector	Two Positions	PR 572
Recommendation:	Special Enforcement Inspector	Two Positions	PR 572

The 2011 budget for Neighborhood Services includes a reduction of two Code Enforcement Inspectors II and an increase of two Special Enforcement Inspectors. This change will allow

Neighborhood Services to improve the enforcement process for properties that require monthly reinspection for noncompliance with orders to correct code violations. Follow-up on special compliance problems is a responsibility of a Special Enforcement Inspector. This change in classification will also increase the department's ability to work with the City Attorney's Office and the Police Department on nuisance properties.

The duties, responsibilities and requirements of a Special Enforcement Inspector include providing a higher-level of specialized inspection and investigation service related to the intensive enforcement of the building codes. These positions:

- Conduct field inspections of residential and commercial properties for compliance with building and zoning codes.
- Conduct follow-up reinspections when appropriate and provide required supporting updates and documentation such as issuing violation letter, daily route sheets, and updates on complaints, orders, surveys, and fire inspections for his or her district.
- Involved with identifying and abating special compliance problems associated with specific owner/operators, specific geographic areas, specific code problems, and designated problem properties. Work with the City Attorney's Office and Police Department on enforcement of building code issues related to these problems.
- Complete responsibilities for an assigned program that may include Graffiti enforcement, abatement and education, oversight of sheriff sales and IN-REM properties, TIN surveys, City-wide housing coalition, zoning violations, complaint desk and essential service program.
- Assists managers in developing and implementing new policies and procedures through data collection and piloting.
- Responsible for learning, understanding and remaining informed on all related City of Milwaukee, State of Wisconsin and national codes and any changes that may be adopted.
- Meets with residents, property owners, block clubs and community groups to discuss approaches to improve neighborhood conditions and to share the services provided by Neighborhood Services.

Requirements include experience at the level of a Code Enforcement Inspector II and must have obtained the following certifications: Uniform Dwelling Code-Construction, International Fire Code or NFPA certification or State of Wisconsin Fire Certification. These requirements have not been assessed for staffing purposes.

Our review of job description for this new position indicates that the duties, responsibilities and requirements are consistent with the classification of Special Enforcement Inspector. We therefore recommend that these new positions be classified as Special Enforcement Inspector in Pay Range 572.

Current:	New Position
Request:	Office Assistant III PR 425
Recommendation:	Office Assistant III PR 425

The 2011 budget for Neighborhood Services includes one additional Office Assistant III position funded through the NSP 3 grant to support the Vacant Building Registration Program. With this additional position, two Office Assistants III will provide administrative support to the program.

The Vacant Building Registration program requires specific buildings that are vacant for more than 30 days to be registered with Neighborhood Services. This program has provided more proactive and comprehensive inspections and monitoring of vacant properties in the City of

Milwaukee. There are currently 1842 vacant properties in the program and with the downturn in the housing market the increased number of vacant properties is expected to increase by an additional 1500 in 2011.

This new Office Assistant III will perform all necessary clerical functions for the Vacant Building Registration Program to include:

- Answering calls and inquiries for the Vacant Building Registration Program and Residential Rental Certificate of Compliance Program.
- Maintain all related files
- Prepare reports, letters, and related correspondence
- Follow-up on referrals to other divisions to expedite final certification
- Schedule inspections and reinspections for inspectors

Requirements include four years of office experience including one year at the level of an Office Assistant II. These requirements have not been assessed for staffing purposes.

Our review of job description for this new position indicates that the duties, responsibilities and requirements are consistent with the classification of Office Assistant III. We therefore recommend that this new position be classified as Office Assistant III in Pay Range 425.

Current:	Code Enforcement Intern	9 positions	PR 529
Request:	Code Enforcement Inspector II	9 positions	PR 541
Recommendation:	Code Enforcement Inspector II	9 positions	PR 541

In the 2011 budget, the Department of Neighborhood Services has proposed changing the position authority of nine positions of Code Enforcement Intern to the higher level of Code Enforcement Inspector II. These positions are funded through the Targeted Enforcement grant.

The Code Enforcement Intern program allows Neighborhood Services to hire individuals who do not yet meet the minimum requirements for the position of Code Enforcement Inspector I in Pay Range 530. Incumbents hired as Interns attend MATC to complete required coursework and also receive on-the-job training meant to prepare them for promotion to the level of Code Enforcement Inspector I. Upon fulfilling the requirements of the program, interns are eligible to be promoted. However, in some cases, there are no available vacancies within the department, and the promotion must be delayed.

This report recommends classifying the positions of Code Enforcement Intern to Code Enforcement Inspector II to allow interns to be promoted to and work in the full capacity of a Code Enforcement Inspector I as soon as they have fulfilled the requirements of the program. As vacancies arise in the department, the employee would be transferred, allowing the department to hire a new intern.

Based upon this rationale, we recommend nine positions of Code Enforcement Intern in Pay Range 529 be reclassified to Code Enforcement Inspector II in Pay Range 541.

Current:	Electrical Inspector II	PR 589
Request:	Fire Protection Engineer	PR 628
Recommendation:	Fire protection Engineer III	PR 628

The purpose of this new position is to facilitate the adaptive reuse of buildings by reviewing fire protection and fire alarm systems and on-site inspections, a service that is not currently offered by any City department. In reclassifying this position, the Department of Employee Relations

worked with the Department of Neighborhood Services to conceptualize the position and create a job description outlining duties, responsibilities, and minimum requirements.

Working under the general direction of the Building Construction Manager, the major areas of responsibility for the Fire Protection Engineer will be as follows:

- Provides technical advice to design professionals by doing a risk analysis of buildings and providing guidance on how adaptive reuse of an existing building can be achieved with appropriate use of fire prevention techniques. Evaluates alternate means and methods for achieving code compliance.
- Reviews shop drawings for all fire alarm and other fire protection installations for compliance with code requirements. Reviews and processes plans and permits.
- Identifies improvements and changes needed in ordinances, policies, and code provisions and drafts suggested changes for review.
- Evaluates the storage, handling and usage of flammable and combustible materials and hazardous material compliance with fire codes, standards and other regulations.
- Provides training and guidance to departmental staff in fire protection, fire alarm systems, and the storage and processing of hazardous materials.
- Investigates complaints and Aldermanic service requests and, if necessary, writes work orders to correct conditions.

The knowledge, skills, abilities, and attributes (KSAs) required for successful job performance include the following:

- Ability to conduct risk analyses to evaluate existing buildings for required fire protection systems.
- Ability to communicate the results of a fire protection risk assessments to customers including designers, architects, engineers, property owners, and tenants.
- Diplomacy and tact in dealing with customers and stakeholders, including owners, landlords, tenants, elected officials, and others.
- Ability to train staff in the area of fire protection and fire alarm systems, hazardous and combustible materials storage.
- High-level ability in using databases, spreadsheets, specialized software, and standard office software and hardware.
- Ability to organize and prioritize work.
- Strong attention to detail.
- Knowledge of nationally recognized standards in fire protection systems, the International Fire Code, the International Building Code and the State of Wisconsin Building Commercial Building Code.
- Ability to read blueprints.

The job description prepared by the Department states that the minimum requirements are a "bachelors degree or higher in fire protection engineering or a closely related field; and a minimum of one year experience in the field of fire protection systems or closely related field." Although the Staffing Division will ultimately determine the minimum requirements for this position, a professional at the level proposed would typically be required to possess a minimum of three years of relevant work experience. It should be noted that neither the KSAs listed above nor the minimum requirements stated by the Department have been assessed for purposes of staffing.

Analysis and Recommendation

This position will function as a higher-level professional engineer with expertise in fire protection systems and establish a new program in the Department of Neighborhood Services. The City service has long-established series for professional engineers:

- Civil Engineer I, II, III, and IV
- Mechanical Engineer I, II, and III
- Traffic Control Engineer I, II, and III
- Electrical Engineer I, II, and III

The pay levels for each of these engineering series is as follows:

**Pay Ranges for
Civil Engineers, Mechanical Engineers,
Traffic Control Engineers and Electrical Engineers**

Level	Pay Range	Minimum	Maximum
Engineer I	624	50,097.84	59,792.20
Engineer II	626	56,940.52	67,909.92
Engineer III	628	64,697.10	77,133.68
Civil Engineer IV*	630	73,557.90	87,621.56

*It should be noted that only Civil Engineer has a IV level classification.

According to the Bureau of Labor Statistics, median wages for health and safety engineers, excluding those in mining, were \$65,000 for the Milwaukee-West Allis-Waukesha area in May of 2009. For that reason, and because this position will function as a high-level engineer responsible for establishing a new program, it is recommended that this new position be classified as a Fire Protection Engineer III, in Pay Range 628, which has a maximum rate of \$77,133.

It is further recommended that a new series be created consisting of

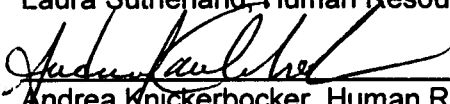
- Fire Protection Engineer PR 624
- Fire Protection Engineer II PR 626
- Fire Protection Engineer III PR 628

Establishment of this series will enable the Department to hire a new employee at the Fire Protection Engineer I, II, or III level, depending upon the credentials and experience the individual brings to the job.

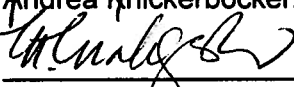
Prepared by:


Laura Sutherland, Human Resources Representative

Prepared by:


Andrea Knickerbocker, Human Resources Manager

Reviewed by:


Maria Monteagudo, Employee Relations Director

JOB EVALUATION REPORTCity Service Commission Meeting: December 14, 2010Department: Department of Public Works – Administrative Services Division

Current	Request	Recommendation
Network Planning Manager SG 12 (\$73,627 - \$103,077) Incumbent: David Henke	Information Technology Manager SG 12 (\$73,627 - \$103,077)	Public Works IT Manager SG 12 (\$73,627 - \$103,077)
Telecommunications Analyst-Associate SG 06 (\$50,206 - \$70,295) Incumbent: John Bacik	Telecommunications Analyst-Senior SG 08 (\$57,028 - \$79,836)	Telecommunications Analyst-Senior SG 08 (\$57,028 - \$79,836)
Systems Analyst-Associate SG 06 (\$50,206 - \$70,295) Incumbent: John Miller	Study of Position	Applications Programmer SG 06 (\$50,206 - \$70,295)
Network Coordinator-Senior SG 06 (\$50,206 - \$70,295) Incumbent: Deborah Ritter	Study of Position	IT Support Services Manager SG 10 (\$64,805 - \$90,728)
Network Analyst-Associate PR 598 (\$55,374 - \$67,258) Incumbent: David Benishek	Study of Position	IT Support Specialist-Lead PR 591 (\$62,009 - \$75,346)
Network Analyst-Associate PR 598 (\$55,374 - \$67,258) Incumbent: Jason Miller	Study of Position	IT Support Specialist-Senior PR 598 (\$55,374 - \$67,258)
Engineering Systems Specialist PR 595 (\$47,652 - \$57,868) Incumbent: John Harley	Study of Position	IT Support Specialist-Senior PR 598 (\$55,374 - \$67,258) Incumbent to underfill as IT Support Specialist PR 596 (\$49,472 - \$60,080)
Network Specialist PR 594 (\$45,940 - \$55,7420) Incumbent: April Wilks	Study of Position	IT Support Specialist-Senior PR 598 (\$55,374 - \$67,258) Incumbent to underfill as IT Support Specialist PR 596 (\$49,472 - \$60,080)
Database Specialist PR 534 (\$41,150 - \$48,502) Incumbent: Herlinda Franco	Desktop and Applications Support Associate PR 534 (\$41,150 - \$48,502)	IT Support Associate PR 534 (\$41,150 - \$48,502)

Actions Required

In the Salary Ordinance:

Under Salary Grade 012, delete the title "Network Planning Manager" and add the title "Public Works IT Manager".

Under Salary Grade 10, add the title "IT Support Services Manager".

Under Salary Grade 08, add the title "Applications Programmer".

Under Salary Grade 06, delete the title "Systems Analyst-Associate".

Under Pay Range 598, add the title "IT Support Specialist-Senior".

Under Pay Range 596, add the title "IT Support Specialist".

Under Pay Range 595, delete the title "Engineering Systems Specialist".

Under Pay Range 594, delete the title "Network Specialist".

Under Pay Range 591, add the title "IT Support Specialist-Lead".

Under Pay Range 534, add the title "IT Support Associate".

In the Position Ordinance:

Under the Department of Public Works-Administrative Services Division, Technology Support Services, delete one position of "Network Planning Manager (Y)", add one position of "Public Works IT Manager (Y)"; delete one position of "Telecommunications Analyst-Associate", add one position of "Telecommunications Analyst-Senior"; delete one position of "Systems Analyst-Associate", add one position of "Applications Programmer"; delete one position of "Network Coordinator-Senior", add one position of "IT Support Services Manager"; delete two positions of "Network Analyst-Associate", add one position of "IT Support Specialist-Lead"; delete one position of "Engineering Systems Specialist", delete one position of "Network Specialist", add three positions of "IT Support Specialist-Senior"; delete one position of "Database Specialist", and add one position of IT Support Associate".

Background

The initial request to review the job classifications and pay levels for a number of positions in the Technology Support Section of the DPW-Administrative Services Division began about five years ago at the request of the former manager of the division. However, in January of 2010 the section was reorganized to include information technology staff previously in other DPW Divisions. Administrative Services Director Shirley Krug has subsequently requested a review of the positions in this section. The table below provides a list of positions in the Technology Support Section.

**Technology Support Section
DPW-Administrative Services Division**

Functional Area	Title	Incumbent	SG/ PR
	Network Planning Manager	David Henke	12
Telecommunications Services	Telecommunications Analyst-Project Leader	Daniel Brousseau	11
	Telecommunications Engineer	Michael Panlener	10
	Telecommunications Analyst-Senior	Michael Gerard	08
	Telecommunications Analyst-Senior	Vacant	08
	Telecommunications Analyst-Associate	John Bacik	06
	Communications Facilities Coordinator	Glenn Siettmann	607
Applications Programming*	Systems Analyst-Associate	John Miller	06
Server/Desktop Computing Support*	Network Coordinator-Senior	Deborah Ritter	06
	Network Analyst-Associate	David Benishek	598
	Network Analyst-Associate	Jason Miller	598
	Engineering Systems Specialist	John Harley	595
	Network Specialist	April Wilks	594
	Database Specialist	Herlinda Franco	534

**This table does not include three contract employees who work in Applications Programming and Server/Desktop Support.*

Study Process

In studying this request, staff reviewed the following written documentation:

- Current job descriptions for all positions
- Revised job descriptions for all positions in the Server/Desktop Support area
- Work products from one employee in Server/Desktop Support area
- Job Analysis Questionnaires completed by some employees
- Lists of duties and responsibilities for by most employees in the Server/Desktop Support area
- Job classification specifications from many cities, including St. Paul, Madison, Seattle, and the City and County of San Francisco

- Pay data from the Bureau of Labor Statistics and salary.com.
- Individual inventories of education, training, and certifications for most employees in the Server/Desktop Support area

Job audit interviews were conducted with the following individuals at their worksite:

Deborah Ritter	Network Coordinator-Senior
David Benishek	Network Analyst-Associate
Jason Miller	Network Analyst-Associate
John Harley	Engineering Systems Specialist
April Wilks	Network Specialist
John Bacik	Telecommunications Analyst-Associate
John Miller	Systems Analyst-Associate

The purpose of these interviews was to understand, in detail, all the duties and responsibilities of each job, and obtain each employee's perspective on both the level of responsibility associated with the job and degree of knowledge and also the skill required to successfully perform the work. In addition, a number of discussions were held with David Henke, the manager of the Technology Support Section; Deborah Ritter, supervisor of the Server/Desktop Computing Support area; and Dan Thomas, Public Works Personnel Administrator. What follows is a description of the work performed by each area within the Technology Support Section and an assessment of the job classification and pay level of each position.

TELECOMMUNICATIONS SERVICES

The City of Milwaukee designs, installs, and manages its own wide area network (WAN) built with fiber and conduits owned, maintained, and operated by the City's Department of Public Works. This network provides communications structure and data circuits used by the Police Department, Fire Department, all Health Centers, some Public Libraries, and all other City departments. The network includes communication circuits for the telephone system, Police radio system, systems used by the Water Works and other departments, security, building management, fuel management, telemetry, and video systems. If the City were to purchase this infrastructure and services from a telecommunications company, the associated cost is estimated to be \$450,000 per month.

During the recent past the network has expanded and now serves a number of other public entities and business partners, including WISNET/University of Wisconsin - Milwaukee (UW-M); MATC; the Great Lakes WATER Institute; Discovery World; Milwaukee World Festival; MIAD; and the Milwaukee Public Museum. Future development plans include the extension of the optical network to the Housing Authority, all Public Libraries, and additional public institutions.

The positions assigned to this area are consequently involved in the design, installation, and maintenance of a fiber optic data communication network. It is important to note that "telecommunications," as the term is used here, includes both data and voice communications. The current staff is comprised of the following job classifications:

Number of Positions	Job Title	Salary Grade Pay Range
1	Telecommunications Analyst-Project Leader	11
1	Telecommunications Engineer	10
2	Telecommunications Analyst-Senior	8
1	Telecommunications Analyst-Associate	6
1	Communications Facilities Coordinator	607

The essential functions of a Telecommunications Analyst in the Department of Public Works are as follows:

- Design, install, maintain and support a 7/24/365 enterprise network
- Support Open Source and Linux-based security tools and firewalls.
- Install, configure and support network equipment and services including: TCP/IP subnetting, DNS; DHCP, OSPF, VLAN, IPX/SPX, SNMP, SMTP, RTP, VRRP, DWDM, SONET, Ethernet, Fast Ethernet, Gigabit Ethernet, DSL, fiber and CAT 5 cabling, RS232 communications and CLI server administration.
- Install, manage, configure and support application server hardware such as: blade servers, RAID arrays, backup systems and server operating systems, including UNIX, LINUX, Windows 2007.
- Install, manage, configure and support wired and wireless networking including, RS232; 900MHZ, RF, Antennas, cabling, and the like
- Continuously monitor the network, identify problems, and implement solutions to keep networks in operation at all times.
- Document network components and provide network administration support.
- Work closely with customers, following up on issues and concerns, and keeping them informed.
- On a rotating basis, provide 24/7 on-call service to provide support for emergency and off-hour problems.

The current requirements for each of the levels of Telecommunications Analyst, as stated on a job announcement from May, 2007 are as follows.

Telecommunications Analyst-Assistant Salary Grade 04	<ul style="list-style-type: none"> • One year of experience in local and wide area network infrastructure installation, maintenance, repair and support related functions. This should include direct experience in managing and configuring routers, switches, firewalls, etc. • An Associate's Degree in Information Management, Computer Science, Mathematics or a closely related field from an accredited college.
Telecommunications Analyst-Associate Salary Grade 06	<ul style="list-style-type: none"> • Two years of experience in local and wide area network infrastructure installation, maintenance, repair and support related functions. This should include direct experience in managing and configuring routers, switches, firewalls, and the like. • An Associate's Degree in Information Management, Computer Science, Mathematics or a closely related field from an accredited college. • Advanced industry-recognized networking certifications are desirable.
Telecommunications Analyst-Senior Salary Grade 08	<ul style="list-style-type: none"> • Three years of experience in local and wide area network infrastructure installation, maintenance, repair and support related functions. This should include direct experience in managing and configuring routers, switches, firewalls, and the like. • A Bachelor's Degree in Information Management, Computer Science, Mathematics or a closely related field from an accredited college. • Advanced industry-recognized networking certifications are desirable.
Telecommunications Analyst-Project Leader Salary Grade 11	<ul style="list-style-type: none"> • Five years of experience in local and wide area network infrastructure installation, maintenance, repair and support related functions. This should include direct experience in managing and configuring routers, switches, firewalls, etc. • A Bachelor's Degree in Information Management, Computer Science, Mathematics or a closely related field from an accredited college. • Advanced industry-recognized networking certifications are desirable.
For each level, equivalent combinations of education and experience may also be considered.	

Telecommunications Services Analysis and Recommendations

The City of Milwaukee's rates of pay for the Telecommunications Analyst series appears to be adequate, as indicated in a comparison of rates from both the Bureau of Labor Statistics (BLS) in May of 2009 and from www.salary.com.

City of Milwaukee Rates of Pay for Telecommunications Analysts

Title	SG	Minimum	Maximum
Telecommunications Analyst-Assistant	04	\$44,194	\$61,871
Telecommunications Analyst-Associate	06	\$50,206	\$70,295
Telecommunications Analyst-Senior	08	\$57,028	\$79,836
Telecommunications Analyst-Project Leader	11	\$69,090	\$96,722

In May of 2009, the Bureau of Labor Statistics reported the following rates of pay for Network Systems and Data Communications Analysts for the Milwaukee, Waukesha, West Allis area at the 25th, 50th, 75th, and 90th percentiles.

**Bureau of Labor Statistics Rates of Pay for
The Milwaukee, Waukesha, and West Allis Area**

	25th Percentile	50th Percentile	75th Percentile	90 th Percentile
Network Systems and Data Communications Analysts	\$53,350	\$66,300	\$81,690	\$101,100

Considering the entire range of pay for Telecommunications Analysts from the minimum of Salary Grade 04 to the maximum of Salary Grade 08, the top rate of pay for a Telecommunications Analyst-Senior falls below the 75th percentile of all rates of pay reported by the BLS.

Current salary information from www.salary.com indicates that most Telecommunications Analysts II in Milwaukee are paid between \$53,020 and \$68,230 and that most Telecommunications Analysts III are paid between \$63,586 and \$81,193. These reported rates do not take into consideration any bonuses paid.

Taking into account the value of benefits provided by the City, particularly the value of a defined benefit retirement benefit, something only available to less than 20% of employees in the private sector, the rates of pay for Telecommunications Analysts appear to be adequate enough to attract talent and provide an opportunity for career progression. For this reason, with one exception, we do not recommend changes to Salary Grade allocations for Telecommunications Analysts.

In spite of a weak labor market, there appears to be a continued demand for individuals with the technical skill set required to design, install, and maintain fiber optic networks. For that reason, we recommend changing the position authority for one position of Telecommunications Analyst-Associate, Salary Grade 06 held by John Bacik to Telecommunications Analyst-Senior in Salary Grade 08.

The department retains the option of hiring any vacant positions of Telecommunications Analyst at the Salary 04, 06, or 08 levels.

APPLICATIONS PROGRAMMING

This section creates custom-built computer applications for DPW and in some cases other city departments. The Systems Analyst Associate in Salary Grade 06 in this area works under the general direction of the Network Planning Manager and an independent contractor who serves as a lead worker and develops, designs, and modifies new and existing Intranet and Internet web applications and servlets used by internal customers within Public Works and external customers. Examples of applications developed or modified include the City's online telephone directory; Asterisk Voice Mail; City Time, the City's timekeeping system for employees; online invoice and accounts payable system; online documentation of telephone cables; and DPW's Call Center database and related applications.

Routine work includes debugging web applications and servlets using programming languages that include C, C++ and Java, in addition to database language and database interfaces, with or without the use of an integrated development environment interface. The most technically complex work is associated with the development of new web applications. Like many if not most IT positions, the employee filling the position must respond to emergencies and the competencies brought forth at those

times can have a significant impact upon operations. The employee filling this position must be able to work successfully with users to clarify design requirements and troubleshoot problems.

The job audit indicates that the requirements of this position are as follows:

- A bachelor's degree in Information Management, Computer Science, Mathematics, or related field
- Two years of professional experience as a systems analyst, programmer analyst, or applications developer in a multiplatform environment
- Demonstrated experience in creating new applications for the Internet and an intranet.
- Ability to create and maintain effective business relationships with customers, coworkers, and others

The nature of work performed by this Systems Analyst-Associate is that of an applications programmer. The level of work, as indicated by the expertise required to successfully perform the job, indicates that the position is that of a fully experienced (journey-level) applications programmer.

The following salary information compares the pay level of the "Applications Programmer" in the Department of Public Works with Programmer Analysts in the City service and pay levels in the local labor market as of May, 2009.

**'Applications Programmer' and Programmer Analysts
Rates of Pay in the City Service**

Title	PR/ SG	Minimum	Maximum
Programmer Trainee	435	\$35,363	\$38,963
Programmer I	515	\$36,216	\$44,277
Programmer II	556	\$48,133	\$56,690
Programmer Analyst	598	\$55,374	\$67,258
Systems Analyst-Associate 'Applications Programmer'	06	\$50,206	\$70,295

**Bureau of Labor Statistics Rates of Pay for
The Milwaukee, Waukesha, and West Allis Area**

	25th Percentile	50th Percentile	75th Percentile	90 th Percentile
Computer Programmers	\$47,610	\$ 63,400	\$78,220	\$102,740

Considering that two-thirds of computer programmers in Milwaukee earned between \$63,400 and \$78,220 as of May, 2009, the applications programmer in the Department of Public Works appears to be well compensated. The position is not, however, in sync with the Programmer Analyst series used by the City. This series was created at a time when computer programming was centralized in the division of Information Technology Management and has not been reviewed for some time. For this reason, it would be unfair to compare the position in DPW with positions in the Programmer Analyst series.

For these reasons, it is our recommendation that this position retain its salary grade allocation for the present time, be studied at a later date in conjunction with a review of other Programmer Analysts and Systems Analysts, and be retitled to Applications Programmer.

SERVER/DESKTOP COMPUTING SUPPORT

This work unit installs, maintains, administers, and supports all systems, hardware, software, and peripherals in the Department of Public Works including 12 servers and a variety of specialized proprietary software. There are some 800 users in the Department located in many different areas. The current staff is comprised of the following job classifications:

Number of Positions	Job Title	Salary Grade Pay Range
1	Network Coordinator-Senior	06
2	Network Analyst-Associate	598
1	Engineering Systems Specialist	595
1	Network Specialist	594
1	Database Specialist	534

A year ago, the employees listed above worked as IT support staff located in different divisions of DPW and the Network Coordinator-Senior, Deborah Ritter, coordinated their activities. Beginning in January of this year, DPW centralized all IT support services and personnel into one group, under the direction of Ms. Ritter. The goals of this reorganization were to create a centralized help desk for information technology users; introduce more accountability in the provision of IT support services; balance workloads and staffing demands; and create a more versatile workforce through training, coaching, and cross-training.

As a part of this reorganization, an IT help desk was created, protocols for handling issues were established, and open-source software called TrackIt was installed and modified to track issues. As might be expected, the staff is in transition between their former assignments and the work demands of this new unit. Some employees continue to support the systems and applications associated with their former assignments in such areas as Infrastructure, Buildings, and Fleet, while continuing to learn new systems, hardware, and applications in other divisions. All staff members work on a rotating basis answering calls from users.

As reflected in the job description created by the Department and verified in discussions, the Network Coordinator-Senior now supervises a staff of four employees and one contractor. One employee, David Benashek, has been functioning as a lead worker, assigning work, adjusting work loads, and producing reports administrative reports. In addition, Mr. Benishek continues to support the systems used by Fleet Services, and works at Fleet Services two days a week.

The job analysis indicates that these positions clearly require a different job title to accurately reflect the work personnel. Our research found a variety of job titles currently in use to describe the nature of work performed by employees in this section including: IS Support Specialist; IT Support Specialist; IS Technician; Information Technology Support Specialist; Information Technology Specialist; Help Desk Technician; PC Maintenance Technician, and others.

Of these possibilities, we recommend the use of the term IT Support Specialist. Inclusion of the term "IT" indicates that the duties and responsibilities of positions assigned to this series will include a broad spectrum of work in information technology, including systems, hardware, and software. This new series is presented below.

New IT Support Specialist Series

Title	Pay Range	Minimum	Maximum
IT Support Specialist-Lead	591	\$62,009	\$75,346
IT Support Specialist-Senior	598	\$55,374	\$67,258
IT Support Specialist	596	\$49,472	\$60,080
IT Support Associate	534	\$41,150	\$48,502

Rates of pay reported by the Bureau of Labor Statistics for the Milwaukee, West Allis, Waukesha area in May of 2009 reported the following rates of pay for broad groups of information technology jobs.

**Bureau of Labor Statistics Rates of Pay for
Information Technology Jobs**

	25 th Percentile	Median	75 th Percentile	90 th Percentile
Computer and information systems manager	\$86,200	\$103,400	\$124,250	\$147,610
Computer and information systems managers	\$65,320	\$81,380	\$97,750	\$113,610
Computer software engineers, systems software	\$61,470	\$75,790	\$90,140	\$104,280
Computer software engineers, applications	\$60,780	\$73,940	\$88,070	\$103,040
Computer systems analysts	\$47,610	\$63,400	\$78,220	\$102,740
Computer programmers	\$49,410	\$68,550	\$88,150	\$102,760
Database administrators	\$53,350	\$66,300	\$81,690	\$101,100
Network systems and data communications analysts	\$47,130	\$64,880	\$77,990	\$98,320
Computer specialists, all other	\$51,860	\$63,200	\$78,850	\$92,970
Network and computer systems administrators	\$35,480	\$43,650	\$52,980	\$64,240

According to these definitions, the level of work performed by IT support specialists in the Department of Public Works, resting heavily upon the technical expertise required, appears to be a combination of two categories: computer support specialists and network and computer administrators. This is due to the complexity and variety of systems and specialized proprietary software supported. For that reason, a maximum rate of pay of \$67,258 for a fully experienced IT Support Specialist in DPW seems generous but not out of the question. It should also be noted that each member of the IT support staff team in DPW possesses a significant amount of formal and informal training and work experience in a variety of areas that add value to the Department.

To enhance management of the section, we recommend that a lead position be established. As previously noted, Mr. Benishek, Network Analyst-Associate in Pay Range 598 has been functioning in this role for some time. It is therefore recommended that one position of Network Analyst-Associate held by Mr. Benishek be reclassified to IT Support Specialist-Lead in Pay Range 591.

It is also recommended that the Position Authority for the remaining Network Analyst-Associate, Pay Range 598, Engineering Systems Specialist, Pay Range 595, and Network Specialist, Pay Range 594 be reallocated to IT Systems Specialist-Senior in Pay Range 598. For purposes of pay administration, current employees will be placed in the following job classifications:

- John Miller, IT Support Specialist-Senior, PR 598
- John Harley, IT Support Specialist, PR 596 (underfill level)
- April Wilks, IT Support Specialist, PR 596 (underfill level)

We are working with the Department to establish a framework that will place current employees in the appropriate job classification in the new series according to three factors: job-related training and education; work experience; and job performance. The Telecommunications Analyst series may be used as a reference point for this framework. In the future, it is expected that new employees will begin employment as IT Support Specialist in SG 596 and be eligible for promotion when they meet the standards established for promotion.

Further, we recommend one position of Database Specialist, in Pay Range 534, held by Herlinda Franco be retitled to IT Support Associate in Pay Range 534.

We recommend that the position of Network Coordinator-Senior filled by Deborah Ritter, which now has responsibility for managing all of the IT support services for the Department of Public Works, which includes a staff of five, administration of IT services, budget preparation and monitoring, and staff supervision and development, be reclassified to IT Support Services Manager.


The scope of responsibility associated with this job—maintaining 12 servers, supporting 800 users, and supporting a variety of proprietary software justifies the elevation of this job to Salary Grade 10. Furthermore, a number of systems managers in the City service, including the Network Manager for the

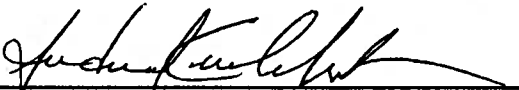
Department of Neighborhood Services and the Network manager for the Milwaukee Public Library System are allocated to Salary Grade 10.


The job analysis indicates that the requirements for this position will be changed to reflect new, higher level requirements. It is reasonable to assume that this position will require a bachelor's degree in computer science, information technology or related field and a minimum of five years of experience administering computer systems, two years of which must have been supervising a staff. These requirements have not, however, been assessed for purposes of staffing.

For these reasons, it is recommended that the position of Network Coordinator-Senior in Salary Grade 06 be reclassified to IT Support Services Manager in Salary Grade SG 10.

Lastly, it is recommended that the position of Network Planning Manager, Salary Grade 12, held by David Henke be retitled to Public Works IT Manager to more accurately reflect the duties and responsibilities of the position.

Prepared by: 
Laura Sutherland, Human Resources Representative

Reviewed by: 
Andrea Knickerbocker, Human Resources Manager

Reviewed by: 
Maria Monteagudo, Employee Relations Director

JOB EVALUATION REPORTCity Service Commission Meeting: December 14, 2010

This report recommends appropriate classifications and compensation levels for five positions created or changed in conjunction with the implementation of the 2011 City of Milwaukee budget. This report contains recommendations for positions in the Department of Public Works – Infrastructure Services Division, Neighborhood Services, Department of Administration-Information Technology & Management Division, and Health Department.

In reviewing these positions, staff analyzed new job descriptions and held discussions with 9 management representatives from affected departments. The following chart summarizes the recommended changes.

DPW-INFRASTRUCTURE SERVICES DIVISION

Current	Request	Recommendation
Engineering Drafting Technician V PR 606 (\$51,595 - \$66,379)* Vacant	Engineering Drafting Technician IV PR 604 (\$43,846 - \$58,711)*	Engineering Drafting Technician IV PR 604 (\$43,846-58,711)*

*Includes M-Steps

DOA – INFORMATION & TECHNOLOGY MANAGEMENT DIVISION

Current	Request	Recommendation
New Position	GIS Analyst PR 598 (\$55,374 - \$67,258)	GIS Analyst PR 598 (\$55,374 - \$67,258)

NEIGHBORHOOD SERVICES

Current	Request	Recommendation
Building Codes Enforcement Supervisor SG 07 \$53,519 - \$74,922 Incumbent: Clyde Hutchinson	Advanced Building Codes Enforcement Manager SG 12 \$73,627 - \$103,077	Special Enforcement Manager SG 10 \$64,805 - \$90,728
Building Codes Court Administrator SG 08 \$57,028 - \$79,836 Incumbent: Jennifer Klouda	Building Codes Court Administrator SG 12 \$73,627 - \$103,077	Building Codes Court Administrator SG 10 \$64,805 - \$90,728

HEALTH DEPARTMENT

Current	Request	Recommendation
New Position	Training and Policy Coordinator SG 04 (\$44,194 - \$61,871)	Environmental Specialist Supervisor SG 04 (\$44,194 - \$61,871)

ACTION REQUIRED**Effective Pay Period 1, 2011 (December 25, 2010)**

In the Salary Ordinance:

Under Salary Grade 010, add the titles "Special Enforcement Manager" and "Building Codes Court Administrator".

Under Salary Grade 008, delete the title "Building Codes Court Administrator".

In the Positions Ordinance:

Under the Department of Neighborhood Services, Residential Inspection Division, Code Enforcement Section, delete one position of "Building Codes enforcement Supervisor (X) and add one position of "Special Enforcement Manager (X)".

In the Positions Ordinance, under the Health Department, Disease Control & Environmental Health Services Division, Consumer Environmental Health, delete one position of "Environmental Health Training & Policy Coordinator (B)(X)(Y)" and add one position of "Environmental Specialist Supervisor (X)(Y).

DPW-INFRASTRUCTURE SERVICES DIVISION

Current:	Engineering Drafting Technician V	PR 606
Request:	Engineering Drafting Technician IV	PR 604
Recommendation:	Engineering Drafting Technician IV	PR 604

The Department of Public Works has requested the downgrade of one vacant position of Engineering Drafting Technician V to Engineering Drafting Technician IV in the Drafting & Building Services area of the Environmental Unit.

Positions within the Drafting & Building Services area previously included:

# of Positions	Title	Salary Grade/ Pay Range	Minimum	Maximum
1	Management Civil Engineer Senior	12	\$73,627	\$103,077
2	Engineering Drafting Technician V	606	\$51,595	\$66,379*
5	Engineering Drafting Technician IV	604	\$43,846	\$58,711*
7	Engineering Drafting Technician II	602	\$37,564	\$46,013*

**Includes M-Steps*

Within this structure the Engineering Drafting Technician V level acts as a leadworker for Engineering Drafting Technicians at the 'IV' and 'II' level and is responsible for checking engineering plans prepared by Engineering Drafting Technicians (EDT's) according to Environmental Engineering's drafting standards.

The department believes that the efficiencies created in recent years by improved computer technology and software now allow the Drafting & Building Services work area to function with one Engineering Drafting Technician V leadworker. They have therefore requested that this vacant position become an Engineering Drafting Technician IV.

An Engineering Drafting Technician IV is responsible for preparing sewer engineering plans, including plat pages of more than average difficulty, including minor design details. Incumbents of this level are also responsible for checking the accuracy of plans prepared by other Engineering Drafting Technicians according to standards. These positions assist the 'V' level in administering the computer network's file management system; provide sewer information to plumbers, real estate firms, developers and citizens; process building permits, utility permits and Hotline requests; review as-built plans of sewer installations and prepare special plans and sketches. The position requires five years of drafting experience, including two years at the level of an Engineering Drafting Technician II.

As the job description and requirements for this position are consistent with those of existing positions, it is our recommendation to change the classification and compensation of this position to An Engineering Drafting Technician IV in Pay Range 604.

DEPARTMENT OF ADMINISTRATION

Current:	New Position	
Request:	GIS Analyst	PR 598
Recommendation:	GIS Analyst	PR 598

The basic function of this new grant funded position is to create, analyze, and maintain maps and reports for the City of Milwaukee and community based organizations receiving funds from the Community Development Grants Administration (CDGA) on a project basis. The duties and responsibilities include the following:

- 40% Provide GIS (Geographic Information Systems) support with mapping data, statistical analysis, and reports.
- 30% Provide support for existing web applications including data problem resolution, documentation, training, and future development.
- 20% Interact with public and internal customers and determine their geographic information needs.
- 10% Communicates and works closely with customers; follows up on issues and concerns and keeps customers informed; fully informs managers or Lead Analysts about time, activities, and status; and provides reports and presentations.

Requirements include a Bachelor's Degree with course work in cartography, geography, land engineering, automated mapping or geographic information systems (GIS) or an Associate's Degree with three years of experience working in related fields; knowledge of automated mapping/GIS principles and practices, and geographic information system theory and application; and an ability to write complex algorithms and perform a variety of difficult mapping and data assignments.

This new position in the DOA-ITMD 2011 budget is funded through a grant allocation from CDGA. The position is to be part of the Community Mapping and Analysis for Safety Strategies (COMPASS) program which uses Division's GIS infrastructure to create and maintain computer graphic files with a focus on public safety.

A review of the submitted job description indicates that the position will be performing duties that are similar to those of another current position of GIS Analyst in the Department. We therefore recommend that this new position in the Department of Administration - ITMD be classified as GIS Analyst in Pay Range 598.

DEPARTMENT OF NEIGHBORHOOD SERVICES

On November 19, 2010 the Commissioner of Building Inspection requested the review of two positions for an appropriate level of pay and job title in conjunction with a reorganization that is under way in his department, the Department of Neighborhood Services (DNS). As envisioned, each of these positions will play a pivotal role in carrying out the mission and goals of the Department. The positions include one position of Building Codes Enforcement Supervisor in Salary Grade 07 and one position of Building Codes Court Administrator in Salary Grade 08. Each of these positions is discussed separately as follows.

Current:	Building Codes Enforcement Supervisor	SG 07
Request:	Advanced Building Codes Enforcement Manager	SG 12
Recommendation:	Special Enforcement Manager	SG 10

One of the major components of this reorganization in DNS will be the creation of a new Special Enforcement/Property Unit Division that will report directly to the Commissioner. This new division will be headed by a manager and staffed by Special Enforcement Inspectors. The primary goals of this division will be to:

- Attack nuisance/problem properties more effectively in conjunction with community prosecution teams
- Identify problems earlier in geographical areas
- Create a higher level of accountability for enforcement
- Reduce time frames for investigating zoning complaints
- Develop a more flexible, more highly trained staff to more effectively address fluctuations in workloads, perform special projects, and reduce response time to complaints.

This staff in this division will work proactively with the Police Department and other stake holders within geographical areas that will, for the most part, correspond with Police districts. It is planned that at least two Special Enforcement Inspectors will operate within each Police district. Each team will evaluate their district in conjunction with a community prosecution team to identify and document problem properties and devise strategies to resolve issues associated with problem properties.

The Special Enforcement Inspectors assigned to this new division will deal with a variety of complex issues including zoning enforcement; targeted enforcement; nuisance property abatement; placarding; and the monthly re-inspection of properties not in compliance. As indicated by the Commissioner of Building Inspection, the work of this new division will be integrated with larger City efforts to identify problem properties and eradicate the blighting influence that they represent to City neighborhoods.

One current position of Building Codes Enforcement Supervisor in Salary Grade 07 held by Clyde Hutchinson will be reclassified to serve as the manager for this new Special Enforcement/Property Unit Division. The position currently supervises several Special Enforcement Inspectors and Interns in the Residential Code Enforcement Division under the direction of a Code Enforcement Manager in Salary Grade 10. This small group deals with the most difficult residential code enforcement issues.

The new Special Enforcement Manager, as envisioned, will oversee a staff of 13 Special Enforcement Inspectors and report to the Commissioner of Building Inspection. Major areas of responsibility associated with the job will be the oversight of the monthly reinspection program; all aspects of staff supervision; the development and implementation of a staff training program that includes specialized training and cross-training; and assistance to elected officials and individuals outside of the Department.

Requirements of the position, as stated on the job description created by the Department, include five years of experience as a building codes enforcement supervisor and five years of experience as a Special Enforcement Inspector. Although these requirements have not been assessed for purposes of staffing, they appear reasonable considering that this manager will be required to have a broad scope of knowledge regarding much of the Department's work, exercise responsibility for staff, create new processes, and create and implement a significant staff training program.

The pay levels associated with division managers in the Department of Neighborhood Services ranges from Salary Grade 10 to 12, as seen in the following table.

Area of Enforcement	Job Title	Salary Grade
Construction Trades	Building Construction Inspection Division Manager	12
Commercial Inspection	Building Codes Enforcement Manager-Commercial	11
Residential Inspection	Building Codes Enforcement Manager	10
Nuisance & Environmental Health	Environmental Code Enforcement Manager	10

The Department has requested that this new special enforcement manager be allocated to Salary Grade 12, which would equate it with the Building Construction Inspection Division Manager. The building construction position requires a high level of knowledge in the building trades in such areas as construction, carpentry, plumbing systems, electrical systems, fire suppression systems, and elevator system, equivalent to an experienced engineer. The position under consideration, however, requires an in-depth knowledge of residential and commercial code enforcement. It is our assessment that the degree of knowledge required is not as high as that of the Building Construction Inspection Division Manager and more equivalent with other division managers in Salary Grade 10. Further, the degree of responsibility exercised, as reflected in the number of staff supervised, appears to be equivalent or somewhat less than other division managers. For this reason, we recommend a conservative placement of this position in Salary Grade 10. If in the future the duties and responsibilities of this position change to a significant extent, the classification and compensation can be studied again.

It is therefore our recommendation to reclassify one position of Building Codes Enforcement Supervisor in Salary Grade 07 to Special Enforcement Manager is Salary Grade 10.

Current:	Building Codes Court Administrator	SG 08
Request:	Building Codes Court Administrator	SG 12
Recommendation:	Building Codes Court Administrator	SG 10

The Court Section for the Department of Neighborhood Services is presently located in the Residential Inspection Division and consists of a Building Codes Court Administrator in Salary Grade 08, two Building Code Enforcement Inspectors, and three Office Assistants. The Building Codes Court Administrator is responsible for all of the processes and staff associated with case preparation and reports to the Building Codes Enforcement Manager in Salary Grade 10. As indicated in the table below, 62% of the cases referred to the court section originate from the residential code enforcement area.

Type and Number of Cases Referred to the Court Section of DNS

Area	Number
Residential	2,318
Nuisance/Vector	613
Zoning	260
Plumbing	211
Commercial	118
Electrical	97
Condemnation	26
Construction	24
Elevator	20
Environmental	12
Boiler	1

The Building Codes Court Administrator oversees the preparation of all cases for municipal court, including the preparation of documents and procurement of witnesses; conducts pre-trial negotiations with an Assistant City Attorney; and assists the Assistant City Attorney during hearings. The Building Codes Administrator is also responsible for day-to-day supervision of two Building Code Enforcement Inspectors; an Office Assistant IV; an Office Assistant III; and an Office Assistant II.

The requirements for the position, as written by the Department, include two years of experience as a code enforcement supervisor and experience with court processes. It is our assessment that the requirements for the job be a bachelor's degree in planning, public administration or related field and four years of experience in code enforcement, municipal code administration, planning and managing a related program. We further recommend that a Law degree may be substituted for two years of the required non-supervisory work experience. These suggested requirements have not been assessed for purposes of staffing.

Within this reorganization the Court Section is redefined as a Division within the Department of Neighborhood Services with the Building Codes Court Administrator reporting directly to the Commissioner of Building Inspection. This change is designed to elevate the Department's prosecution efforts and provide the Building Codes Court Administrator with the necessary authority to recommend and implement department wide changes to processes and procedures required to improve the effectiveness of prosecution efforts.

The Department has requested that this position be allocated to Salary Grade 12. Our analysis is that the knowledge base required for this job is relatively high. The changes in reporting relationship and responsibility for impacting department-wide processes and procedures will increase the level of authority and responsibility of the position. For these reasons, we recommend that the position be classified equivalent to other DNS division managers in Salary Grade 10.

It is therefore our recommendation within this reorganization to reallocate the Building Codes Court Administrator from Salary Grade 08 to Salary Grade 10.

HEALTH DEPARTMENT

Current:	New Position	
Request:	Training and Policy Coordinator	SG 04
Recommendation:	Environmental Specialist Supervisor	SG 04

The basic function of this new position is to provide field training, develop designated policies, and supervise and evaluate the work of subordinate personnel in the enforcement of laws, rules, and regulations within the Consumer Environmental Health Program (CEH) of the Health Department. This includes approving court actions and license suspensions; recommending the revocation of licenses to the CEH Environmental Health Program Manager; resolving disagreements over inspection results; assisting the CEH Environmental Health Program Manager with special projects and policy assignments as directed, and performing administrative and supervisory functions in the absence of the CEH Environmental Health Program Manager. The duties and responsibilities include the following:

30% Develop and Implement Field Training Plans:

Responsible for developing and implementing the training program for new hires in CEH and providing ongoing training for CEH staff; develop and design instructional programs and supporting documentation to support training needs for new hires and current staff; and plan and develop training programs for staff on the use of new and existing electronic resources.

- 30% Policy Development and Revision
Create new policies, procedures, and instructional manuals to address changes in the CEH program; and update existing policies and procedures.
- 20% Training & Supervision:
Provide basic training and supervision to CEH Environmental Health Specialists ensuring that activities and inspectional reports are accurate and appropriate.
- 20% Database Development:
Develop database queries to report on the inspectional and licensing activities of the Division.

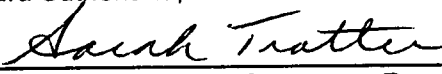
Requirements include a Bachelor's Degree in Environmental Health, Public Health, Public Administration, or related field and two years of experience conducting environmental health inspections. These requirements have not yet been assessed for staffing purposes.

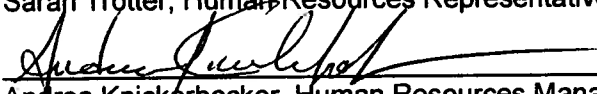
This position will be part of the management team in the CEH Program and will focus on training; developing policies; approving court actions and license suspensions; resolving disagreements over inspection results; assisting the Environmental Health Program Manager with special projects and policy assignments; and performing administrative and supervisory functions in the absence of the Program Manager. The management team currently includes the Environmental Health Program Manager in Salary Grade 07 and the Environmental Specialist Supervisor in Salary Grade 04. This new position will provide a third management position to assist with oversight and administrative and supervisory functions for the other 23 positions in the Program.

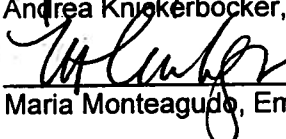
The basic function of the current Environmental Specialist Supervisor in CEH is to coordinate and evaluate proposals for new, changed, or remodeled food establishments in compliance with National Sanitation Foundation (NSF) standards and local ordinances; provide guidance to inspection staff regarding equipment standards and specifications; provide training to staff, food vendors, and equipment personnel; recommends code and program changes to incorporate new standards and technology as needed; and exercises supervision, particularly when staff are assigned to construction projects.

Similar to this new position the current Environmental Specialist Supervisor focuses on a particular area within the program, by reviewing plans and overseeing the inspection of equipment, but also assists with oversight and administrative and supervisory functions. This new position will focus on training and policy development and revision but will also assist with the oversight and administrative and supervisory functions within the CEH Program. The title Environmental Specialist Supervisor is general enough to include the functions of both of these positions. We therefore recommend that this new position in the Health Department be classified as Environmental Specialist Supervisor in Salary Grade 04.

Prepared by: 
Laura Sutherland, Human Resources Representative

Prepared by: 
Sarah Trotter, Human Resources Representative

Prepared by: 
Andrea Knickerbocker, Human Resources Manager

Reviewed by: 
Maria Monteagudo, Employee Relations Director



City of Milwaukee Fiscal Impact Statement

Date Dec 13, 2010

File Number 100897

☒ Original

☐ Substitute

Subject Classification and pay recommendations approved by the City Service Commission on November 30, 2010 and December 14, 2010.

Submitted By (Name/Title/Dept./Ext.) Sarah Trotter, Human Resources Representatives/Dept. of Employee Relations/X2398.

- This File**
- ☒ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☐ Increases or decreases revenue.
 - ☒ Requests an amendment to the salary or positions ordinance.
 - ☐ Authorizes borrowing and related debt service.
 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note ☐ Was requested by committee chair

- Charge To**
- ☒ Department Account
 - ☐ Capital Projects Fund
 - ☐ Debt Service
 - ☐ Other (Specify)
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages	Classification and pay	(See attached spreadsheet)	
	recommendations.		
Supplies/Materials			
Equipment			
Services			
Other			
TOTALS			

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

--

Assumptions used in arriving at fiscal estimate.

Please see attached spreadsheets.

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Additional information.

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Department of Employee Relations
Fiscal Note Spreadsheet

Finance & Personnel Committee Meeting of December 15, 2010
City Service Commission Meeting of November 30, 2010

NEW COST FOR 2011

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
2	Fire & Police Comm	New Positions	N/A	Human Resources Representative	7	N/A	N/A	N/A	Included in 2011 Budget	
1	Neighborhood Svcs	New Position	N/A	Elevator Inspector II	589	N/A	N/A	N/A	Included in 2011 Budget	
2	Neighborhood Svcs	Code Enforcement Insp II	541	Special Enforcement Inspector	572	N/A	N/A	N/A	Included in 2011 Budget	
1	Neighborhood Svcs	New Position	N/A	Office Assistant III	425	N/A	N/A	N/A	Grant Funded Position	
9	Neighborhood Svcs	Code Enforcement Intern	529	Code Enforcement Inspector II	541	N/A	N/A	N/A	Grant Funded Positions	
1	Neighborhood Svcs	Electrical Inspector II	589	Fire Protection Engineer	628	\$58,671	\$64,697	\$6,026	\$1,232	\$7,258
16								\$6,026	\$1,232	\$7,258

Assume changes are effective Pay Period 1 (December 26, 2010)

PROJECTED NEW COST FOR FULL YEAR

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
2	Fire & Police Comm	New Positions	N/A	Human Resources Representative	7	N/A	N/A	N/A	Included in 2011 Budget	
1	Neighborhood Svcs	New Position	N/A	Elevator Inspector II	589	N/A	N/A	N/A	Included in 2011 Budget	
2	Neighborhood Svcs	Code Enforcement Insp II	541	Special Enforcement Inspector	572	N/A	N/A	N/A	Included in 2011 Budget	
1	Neighborhood Svcs	New Position	N/A	Office Assistant III	425	N/A	N/A	N/A	Grant Funded Position	
9	Neighborhood Svcs	Code Enforcement Intern	529	Code Enforcement Inspector II	541	N/A	N/A	N/A	Grant Funded Positions	
1	Neighborhood Svcs	Electrical Inspector II	589	Fire Protection Engineer	628	\$58,671	\$64,697	\$6,026	\$1,232	\$7,258
16								\$6,026	\$1,232	\$7,258

Totals may not be to the exact dollar due to rounding.

Department of Employee Relations
Fiscal Note Spreadsheet

Finance & Personnel Committee Meeting of December 15, 2010
City Service Commission Meeting of December 14, 2010

NEW COST FOR 2011

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost Included in 2011 Budget	Rollup	Rollup+ Sal
1	DPW-Infrastructure	Engineering Drafting Tech V	606	Engineering Drafting Tech IV	604	N/A	N/A	N/A		
1	DOA - ITMD	New Position	N/A	GIS Analyst	598	N/A	N/A	N/A		
1	Neighborhood Svcs	Bldg Codes Enf Supervisor	7	Special Enforcement Manager	10	\$74,916	\$78,662	\$3,746	\$637	\$4,383
1	Neighborhood Svcs	Bldg Codes Court Adm	8	Bldg Codes Court Adm	10	\$71,762	\$75,350	\$3,588	\$610	\$4,198
1	Health	New Position	N/A	Environmental Specialist Sup	4	N/A	N/A	N/A		
1	DPW-Adm Services	Network Planning Mgr	12	Public Works IT Manager	12	N/A	N/A	N/A		
1	DPW-Adm Services	Telecommunications Analyst-Associate	6	Telecommunications Analyst-Sr	8	\$64,115	\$66,038	\$1,923	\$327	\$2,250
1	DPW-Adm Services	Systems Analyst-Associate	6	Applications Programmer	6	N/A	N/A	N/A		
1	DPW-Adm Services	Network Coordinator-Senior	6	IT Support Services Mgr	10	\$70,295	\$73,810	\$3,515	\$598	\$4,113
1	DPW-Adm Services	Network Analyst-Associate	598	IT Support Specialist-Lead	591	\$67,258	\$69,852	\$2,594	\$530	\$3,124
1	DPW-Adm Services	Network Analyst-Associate	598	IT Support Specialist-Sr	598	N/A	N/A	N/A		
1	DPW-Adm Services	Engineering Systems Specialist	595	IT Support Specialist-Sr*	598	\$55,374	\$57,500	\$2,126	\$435	\$2,561
1	DPW-Adm Services	Network Specialist	594	IT Support Specialist-Sr*	598	\$48,336	\$49,472	\$1,136	\$232	\$1,368
1	DPW-Adm Services	Database Specialist	534	IT Support Associate	534	N/A	N/A	N/A		
14								\$18,628	\$3,369	\$21,997

Assume changes are effective Pay Period 1 (December 26, 2010)

*The incumbents of these two positions will underfill as IT Support Specialist in PR 596

PROJECTED NEW COST FOR FULL YEAR

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost Included in 2011 Budget	Rollup	Rollup+ Sal
1	DPW-Infrastructure	Engineering Drafting Tech V	606	Engineering Drafting Tech IV	604	N/A	N/A	N/A		
1	DOA - ITMD	New Position	N/A	GIS Analyst	598	N/A	N/A	N/A		
1	Neighborhood Svcs	Bldg Codes Enf Supervisor	7	Special Enforcement Manager	10	\$74,916	\$78,662	\$3,746	\$637	\$4,383
1	Neighborhood Svcs	Bldg Codes Court Adm	8	Bldg Codes Court Adm	10	\$71,762	\$75,350	\$3,588	\$610	\$4,198
1	Health	New Position	N/A	Environmental Specialist Sup	4	N/A	N/A	N/A		
1	DPW-Adm Services	Network Planning Mgr	12	Public Works IT Manager	12	N/A	N/A	N/A		
1	DPW-Adm Services	Telecommunications Analyst-Associate	6	Telecommunications Analyst-Sr	8	\$64,115	\$66,038	\$1,923	\$327	\$2,250
1	DPW-Adm Services	Systems Analyst-Associate	6	Applications Programmer	6	N/A	N/A	N/A		
1	DPW-Adm Services	Network Coordinator-Senior	6	IT Support Services Mgr	10	\$70,295	\$73,810	\$3,515	\$598	\$4,113
1	DPW-Adm Services	Network Analyst-Associate	598	IT Support Specialist-Lead	591	\$67,258	\$69,852	\$2,594	\$441	\$3,035
1	DPW-Adm Services	Network Analyst-Associate	598	IT Support Specialist-Sr	598	N/A	N/A	N/A		
1	DPW-Adm Services	Engineering Systems Specialist	595	IT Support Specialist-Sr*	598	\$55,374	\$57,500	\$2,126	\$435	\$2,561
1	DPW-Adm Services	Network Specialist	594	IT Support Specialist-Sr*	598	\$48,336	\$49,472	\$1,136	\$232	\$1,368
1	DPW-Adm Services	Database Specialist	534	IT Support Associate	534	N/A	N/A	N/A		
14								\$18,628	\$3,279	\$21,907

Totals may not be to the exact dollar due to rounding.

NOTICES SENT TO FOR FILE NUMBER: 100897
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 101050 **Version:** 0

Type: Communication **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Department of Employee Relations relating to classification studies scheduled for Fire and Police Commission action.

Sponsors: THE CHAIR

Indexes: DEPARTMENT OF EMPLOYEE BENEFITS, FIRE AND POLICE COMMISSION, POSITIONS ORDINANCE, RATES OF PAY, SALARY ORDINANCE, WAGES AND BENEFITS

Attachments: Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

101050

Version

ORIGINAL

Reference

Sponsor

THE CHAIR

Title

Communication from the Department of Employee Relations relating to classification studies scheduled for Fire and Police Commission action.

Drafter

CC-CC

TB

12/3/10



Department of Employee Relations

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Troy M. Hamblin
Labor Negotiator

December 13, 2010

To the Honorable
The Committee on Finance and Personnel
Common Council
City of Milwaukee

Dear Committee Members:

Re: Common Council File Number 101050

The following classifications and pay levels were approved by the Board of Fire and Police Commissioners on December 2, 2010:

In the Fire Department,

One position of Assistant Fire Chief, Pay Range 867 and two new positions are recommended for classification to Assistant Fire Chief, Salary Grade 16.

Two positions of Deputy Chief, Fire, Pay Range 865 are recommended for elimination. Recommendation for changes to two other Deputy Chief, Fire positions will be included in a separate future report.

The job evaluation report and letter covering the above positions, including the necessary Salary and Positions Ordinance amendments, are attached.

Sincerely,

Maria Monteagudo
Employee Relations Director

MM:fcw

Attachment: Job Evaluation Report
Fiscal Note

C: Mark Nicolini, Jennifer Meyer, James Carroll, Troy Hamblin, Nicole Fleck, Joe Alvarado,
Michael Tobin, Fire Chief Mark Rohlfing and Juliet Battle

200 East Wells Street, Room 706, Milwaukee, WI 53202 • Phone (414) 286-3751, FAX 286-0800, TDD 286-2960
Employee Benefits, Room 701 • Medical Benefits Phone (414) 286-3184 • Worker's Compensation Phone (414) 286-2020, Fax 286-2106
Labor Relations, Room 701 • Labor Relations Phone (414) 286-2357, Fax 286-0900
Testing Fax (414) 286-5059 www.milwaukee.gov/der

JOB EVALUATION REPORT

Fire and Police Commission Meeting: December 2, 2010

Department: Fire

Current	Recommendation
Assistant Fire Chief One Position PR 867 (\$110,434 - \$134,202)	Assistant Fire Chief Three Positions SG 16 (\$95,030 - \$133,049)
Two New Positions	
Deputy Chief, Fire Four Positions PR 865 (\$82,683 - \$100,435)	Eliminate Two Positions of Deputy Chief, Fire*

**This is the first of two reports regarding a reorganization in the Fire Department. Recommendations for changes to the two remaining Deputy Chief, Fire positions will be included in the second report.*

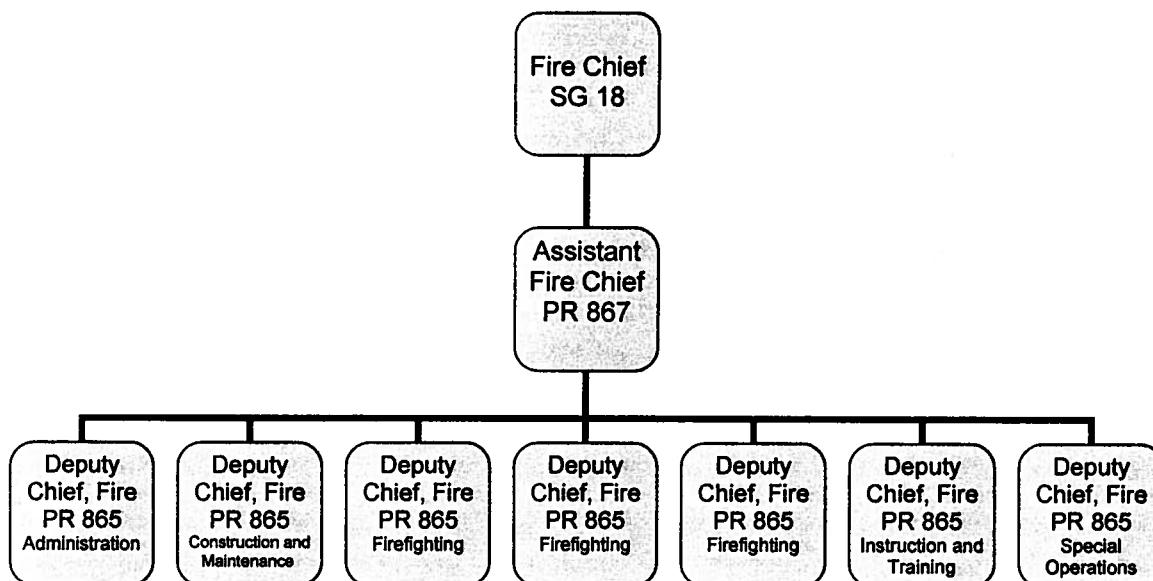
Background

The Department of Employee Relations received a request in August of this year from the Fire and Police Commission and Fire Chief Mark Rohlfing to review a proposed reorganization of the Fire Department that focused on the Assistant Fire Chief and Deputy Chief, Fire positions. The department later indicated it would like to make additional changes as part of this reorganization. Therefore, this is the first of two reports regarding the reorganization.

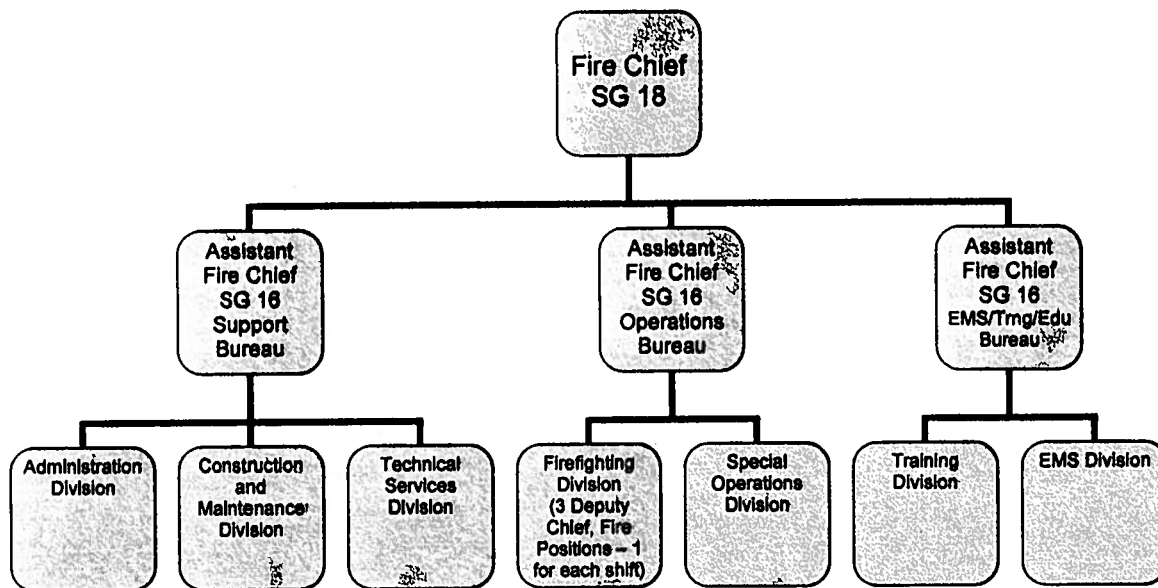
The portion of the requested reorganization in this report includes changes to the department's organizational structure, the reallocation of one position of Assistant Fire Chief, the addition of two new positions of Assistant Fire Chief, and the elimination of two positions of Deputy Chief, Fire. The department has indicated that the reorganization will help increase accountability and improve effectiveness and service. In studying this request staff reviewed updated job descriptions and organizational charts; and held discussions with Fire Chief Mark Rohlfing; Michael Romas, Deputy Chief, Fire; Juliet Battle, Fire Personnel Officer; and Jennifer Meyer, Fiscal Planning Specialist.

Reorganization of Fire Department Bureaus and Divisions

The Fire Department is currently organized as follows:



With the proposed reorganization the Fire Department would be organized as follows:



This proposed reorganization includes three positions of Assistant Fire Chief reporting directly to the Fire Chief as opposed to the previous one position. One Assistant Fire Chief position would be in charge of the Support Bureau which consists of the Administration Division, Construction and Maintenance Division and the Technical Services Division. A second Assistant Fire Chief position would be in charge of the Operations Bureau which consists of the Firefighting Division and Special Operations Division. A third Assistant Fire Chief position would be in charge of the EMS/Training/Education Bureau which includes the Training Division and the EMS (Emergency Medical Services) Division. The Training Division would include a Community Relations Section that works with public education and community programs.

It is intended that with this reorganization four positions of Deputy Chief, Fire would be eliminated. Three positions of Deputy Chief, Fire would remain in the Firefighting Division where each would be in charge of one of three shifts. The Special Operations Division would include Marine Operations, Heavy Urban Rescue, and Hazardous Materials teams.

Analysis

The department indicated that this reorganization would spread responsibility and accountability to three Assistant Fire Chief positions rather than just one. This would improve operational control by improving communications, clarifying the chain of command, increasing efficiency, and enhancing budget accountability. The department also indicated that this structure is consistent with other large urban departments.

This structure would also be consistent with the command leadership in the Milwaukee Police Department. Previously the Police Department had a similar organizational structure to that of the Fire Department with just one Assistant Chief of Police. In 2008 a similar reorganization in the Police Department was requested and approved. As a result there are now four positions of Assistant Chief of Police in Salary Grade 16 that report directly to the Police Chief.

The basic function for the three Assistant Fire Chiefs would be as follows:

Assistant Fire Chief – Support Bureau

Oversee the Administration Division which includes budget, payroll, recordkeeping, and human resources; the Construction and Maintenance Division which includes the purchase

and maintenance of all department apparatus and buildings; and the Technical Services Division which includes dispatch, computer technical support, and communications systems.

Assistant Fire Chief – Operations Bureau

Oversee the Firefighting Division which includes all sworn field-assigned personnel in five battalions, the Incident Safety Office and the Fire Investigation Unit; and the Special Operations Division which includes Marine Operations, Heavy Urban Rescue, and Hazardous Materials teams.

Assistant Fire Chief – EMS/Training/Education Bureau

Oversee the EMS (Emergency Medical Services) Division which includes coordinating licensing, training, writing EMS procedures, and assigning paramedics; the Training Division which includes coordinating all new recruit training, ongoing in-service training for all sworn members, and twenty-one community education programs; and the department's Health and Safety Office which studies injuries, and recommends new procedures or adjusting current procedures to alleviate recurring, preventable injuries.


As part of this reorganization it is recommended that these three Assistant Fire Chief positions be classified in the Management Pay Plan in Salary Grade 16 (\$95,030 - \$133,049). This level is consistent with the Police Department where the four Assistant Chief of Police positions are in Salary Grade 16 of the Management Pay Plan. In terms of benefits, the Milwaukee Code of Ordinances would not need to be changed as benefits would be similar to those structured for the nonunion, sworn managers in the Fire Department.

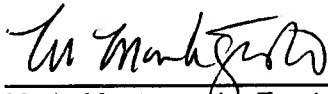
It is expected that the current position of Assistant Fire Chief will be vacant at the beginning of 2011. The Fire Chief plans to interview qualified employees within the department who are interested in one or more of the Assistant Fire Chief positions in January. The specific financial impact of this reorganization will depend on the candidates selected but it is expected that the salary costs will remain within the 2011 budget allocation.

Recommendation

We therefore recommend approval of this portion of the reorganization which includes the reallocation of one position of Assistant Fire Chief from Pay Range 867 to Salary Grade 016; the creation of two new positions of Assistant Fire Chief in Salary Grade 016; and the elimination of two positions of Deputy Chief, Fire in Pay Range 865.

Prepared By: 
Sarah Trotter, Human Resources Representative

Reviewed By: 
Andrea Knickerbocker, Human Resources Manager

Reviewed By: 
Maria Montenegro, Employee Relations Director

Actions Required

In the Salary Ordinance, delete Pay Range 867 in its entirety including the title "Assistant Fire Chief" and the accompanying footnote 1/. Under Salary Grade 016 add the title "Assistant Fire Chief".

In the Positions Ordinance, delete the Fire Department in its entirety and replace with the following:

FIRE DEPARTMENT

OPERATIONS BUREAU DECISION UNIT

Assistant Fire Chief (Y).....1

Firefighting Division and Special Operations Division

Special Operations

Battalion Chief, Fire – EMS.....1

Firefighting Service

Deputy Chief, Fire3

Battalion Chief, Fire15

Fire Captain.....51

Fire Lieutenant 156

Firefighter 451

Heavy Equipment Operator..... 180

Fire Captain – Incident Safety Officer 3

Paramedic Service

Firefighter/Paramedic (H)..... 53

Paramedic Field Lieutenant (I)/Fire Paramedic Field Lieutenant (I) 10

Deputy Chief, Fire.....1

Fire Cause Investigation Unit

Fire Lieutenant/Fire Investigator (D)..... 1

(D) Position authority and funding subject to Economic Stimulus grant award.

(G) To expire 6/30/12 unless the Urban Areas Security Initiative Program Grant, available from the U.S. Department of Homeland Security, is extended.

(H) These authorized positions may be filled under either the position title of Firefighter or Paramedic.

(I) These authorized positions may be filled under either the position title of Paramedic Field Lieutenant or Fire Paramedic Field Lieutenant.

SUPPORT BUREAU DECISION UNIT

Fire Chief (Y)	1
Assistant Fire Chief (Y)	1
Administrative Assistant IV.....	1

Budget and Finance Section

Business Finance Manager.....	1
Management and Accounting Officer.....	1
Accounting Assistant III.....	1
Personnel Payroll Assistant II	1

Administration Division

Deputy Chief, Fire.....	1
Fire Personnel Officer	1
Microcomputer Services Assistant.....	1
Custodial Worker II/City Laborer.....	1
Office Assistant II	1
Office Assistant III	3
Fire Lieutenant	1

UASI Grant – Preparedness Coordinator (B)

Homeland Security Preparedness Chief (B)	1
--	---

Technical Services Division

Administrative Fire Captain	1
Administrative Fire Lieutenant.....	1
Network Coordinator-Associate	2
Data Base Specialist	1
Fire Technical Services Manager	1
Network Coordinator Senior.....	1

Fire Dispatch Manager.....	1
Fire Dispatch Supervisor.....	4
Fire Equipment Dispatcher.....	21
Fire Equipment Dispatcher (0.5 FTE)	2

Construction and Maintenance Division

Fire Equipment Repairs Manager	1
Fire Equipment Repairs Supervisor	1
Fire Equipment Compressed Air Technician	1
Fire Equipment Mechanic	9
Fire Equipment Repairer II	3
Fire Equipment Repairer I	1
Fire Mechanic Helper	1
Fire Equipment Welder	1
Fire Equipment Machinist.....	1
Fire Building and Equipment Maintenance Specialist.....	1
Office Coordinator	1
Inventory Control Assistant III	1
Painter	1
Carpenter	2

(B) To expire 6/30/12 unless the Urban Areas Security Initiative Program Grant, available from the U.S. Department of Homeland Security is extended.

EMS/TRAINING/EDUCATION BUREAU DECISION UNIT

Assistant Fire Chief (Y).....	1
Health and Safety Officer	1

EMS (Emergency Medical Services) Division

Administrative Captain-EMS	3
Office Assistant IV	1

Metropolitan Medical Response System Program Grant

Battalion Chief, Fire-EMS (A).....1

Training Division

Battalion Chief, Fire.....1

Fire Captain.....1

Fire Lieutenant4

Office Assistant II1

Office Coordinator II1

Audiovisual Specialist II1

Inventory Control Assistant III1

Vehicle Operations Instructor.....1

Vehicle Operations Training Coordinator.....1

Fire Lieutenant, Project Staying Alive Coordinator (C)1

Firefighter3

(A) To expire 12/31/2011 unless the Metropolitan Medical Response System Program Grant is extended.

(C)To expire 12/31/09 unless the 2009 PSN Eastern District Gun Violence Reduction grant is extended or unless contribution accounts become insufficient to support the Safe Schools/Healthy Students Initiative, Project Staying Alive Program.

(Y) Required to file a statement of economic interests in accordance with the Milwaukee Code of Ordinances Chapter 303-Code of Ethics.



City of Milwaukee Fiscal Impact Statement

Date Dec 13, 2010

File Number 101050

☒ Original

☐ Substitute

Subject Classification and pay recommendations approved by the Fire & Police Commission on December 2, 2010.

Submitted By (Name/Title/Dept./Ext.) Sarah Trotter, Human Resources Representatives/Dept. of Employee Relations/X2398.

- This File**
- ☒ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☐ Increases or decreases revenue.
 - ☒ Requests an amendment to the salary or positions ordinance.
 - ☐ Authorizes borrowing and related debt service.
 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note ☐ Was requested by committee chair

- Charge To**
- ☒ Department Account
 - ☐ Capital Projects Fund
 - ☐ Debt Service
 - ☐ Other (Specify)
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages	Classification and pay	(See attached spreadsheet)	
	recommendations.		
Supplies/Materials			
Equipment			
Services			
Other			
TOTALS			

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Please see attached spreadsheet.

Additional information.

Department of Employee Relations
Fiscal Note Spreadsheet

Finance & Personnel Committee Meeting of December 15, 2010
Fire and Police Commission Meeting of December 2, 2010

NEW COST FOR 2011

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
2	Fire	New Positions	N/A	Assistant Fire Chief**	16	\$0	\$107,465	\$198,397	\$33,727	\$232,124
2								\$198,397	\$33,727	\$232,124

NEW SAVINGS FOR 2011

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Savings	Rollup	Total Rollup+ Sal
1	Fire	Assistant Fire Chief*	867	Assistant Fire Chief**	16	\$124,133	\$107,465	\$15,386	\$2,616	\$18,001
2	Fire	Deputy Chief, Fire*	865	Eliminate Two Positions	N/A	\$92,916	\$0	\$171,537	\$29,161	\$200,699
3								\$186,923	\$31,777	\$218,700

Assume changes are effective Pay Period 3 (January 23, 2011).

*To estimate costs and savings the 4th step of pay ranges 865 and 867 were used since employees are recruited at the 4th step.

**For salary grade 16 the estimate is 7% (leadership promotion) over the max of pay range 867 (Deputy Chief, Fire).

Over time the savings will be less since the maximum of pay range 867 and salary grade 16 are similar.

Note: This is the first of two reports regarding the reorganization. The second report will have much more savings to offset the costs in this report. It is expected that the salary costs of this reorganization will remain within the 2011 budget allocation.

NEW COST FOR FULL YEAR

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
2	Fire	New Positions	N/A	Assistant Fire Chief	7	\$0	\$107,465	\$214,930	\$36,538	\$251,468
2								\$214,930	\$36,538	\$251,468

NEW SAVINGS FOR FULL YEAR

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Savings	Rollup	Total Rollup+ Sal
1	Fire	Assistant Fire Chief	867	Assistant Fire Chief	16	\$124,133	\$107,465	\$16,668	\$2,834	\$19,502
2	Fire	Deputy Chief, Fire	865	Eliminate Two Positions	N/A	\$92,916	\$0	\$185,832	\$31,591	\$217,423
3								\$202,500	\$34,425	\$236,925

Totals may not be to the exact dollar due to rounding.

NOTICES SENT TO FOR FILE NUMBER: 101050
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100990 **Version:** 0

Type: Communication **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Department of Employee Relations relating to the Management Pay Plan.

Sponsors: THE CHAIR

Indexes: DEPARTMENT OF EMPLOYEE RELATIONS, MANAGEMENT PAY PLAN

Attachments: Cover Letter, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100990

Version

ORIGINAL

Reference

Sponsor

THE CHAIR

Title

Communication from the Department of Employee Relations relating to the Management Pay Plan.

Requestor

Drafter

DER

mm

11/18/10

November 18, 2010

To the Honorable, The Common Council
City of Milwaukee
City Hall, Room 201

Dear Council Members,

I request that a file be opened related to a change in the Salary Ordinance regarding Management Pay Plan in Part II, Section 12.

Sincerely,

Maria Monteagudo
Employee Relations Director

MM/fcw



Department of Employee Relations

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Troy M. Hamblin
Labor Negotiator

December 13, 2010

To The Honorable
The Committee on Finance and Personnel
Common Council
City of Milwaukee

Dear Committee Members:

Re: Common Council File Number 100990

- Analysis -

This report recommends amending the Salary Ordinance to authorize 3% salary adjustments for certain transactions involving voluntary transfers within the Management Pay Plan subject to approval by the Chair of the Common Council Committee on Finance and Personnel and the Employee Relations Director.

Over the past several years tighter budgets have resulted in significant reductions in the number of management positions and limited opportunities for promotions within the Management Pay Plan. Employees who want to further their careers within City government have limited options for upward mobility. To help address these concerns we are recommending the following:

Create language in the Salary Ordinance that would allow City Departments to request a 3% salary increase for employees voluntarily transferring within the Management Pay Plan subject to approval by the Chair of the Common Council Committee on Finance and Personnel and the Employee Relations Director. For purposes of this provision, a transfer is defined as an appointment (regular or exempt) of a current city employee to a classification within the same salary grade or pay range. This proposal only covers transfers within the Management Pay Plan. Employees receiving a 3% salary increase with their transfer would receive a new salary anniversary date.

Requirements for eligibility for the 3% salary adjustment include the following:

Intra-departmental Transfers

- Voluntary transfers within a department to a different classification. Transfers within a department to the same classification would only be considered when the level of responsibility and the required knowledge, skills, and abilities are significantly different.

Inter-departmental Transfers

- Voluntary transfers between departments into the same or different classification.

Excluded from Consideration

- Emergency, temporary or provisional appointments
- Involuntary transfers or transfers that are the result of ineffective job performance or disciplinary action
- Transfers to positions previously held.

Under all circumstances the decision to approve the 3% salary adjustment would include a review of the actual differences in responsibilities, knowledge and skill, and impact of the two positions within the same salary grade. This case by case review will require City departments to document justification for the salary adjustment. If a manager decides to transfer back to their previous position the salary adjustment would be removed.

This proposal creates an incentive for Management Pay Plan employees who want to further their career within the City and who may be subjected to a new probationary period and lower seniority rank for layoff purposes. The proposal also provides a number of benefits to the City by increasing opportunities for career growth and development for management employees and assisting with succession planning by having qualified people ready to fill key positions when they become vacant.

To implement these changes the Salary Ordinance would need to be amended as follows:

Under Part II, Section 12, add the following and change the letters for the rest of the Section.

g. Transfers: City Departments may request a 3% salary increase for employees voluntarily transferring within the Management Pay Plan subject to approval by the Chair of the Common Council Committee on Finance and Personnel and the Employee Relations Director. Transfers under this section are defined as an appointment (regular or exempt) of a current Management Pay Plan employee to a classification within the same salary grade. Employees receiving a 3% salary increase with their transfer receive a new salary anniversary date. Requirements for consideration include the following:

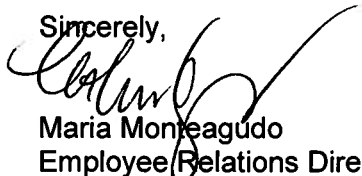
Intradepartmental Transfers – Voluntary transfers within a department to a different classification or the same classification with significantly different responsibilities.

Interdepartmental Transfers – Voluntary transfers between departments into the same or different classification.

Exclusions: the following transfers are not subject to this provision:

Transfers stemming from emergency, temporary or provisional appointments; involuntary transfers; transfers that are the result of ineffective job performance or disciplinary action; and/or transfers to positions previously held.

Sincerely,



Maria Monteagudo
Employee Relations Director

Attachment: Fiscal Note



City of Milwaukee Fiscal Impact Statement

Date Dec 13, 2010

File Number 100990

☒ Original

☐ Substitute

Subject Salary Ordinance Amendment - 3% Increase for Transfers within the Management Pay Plan

Submitted By (Name/Title/Dept./Ext.) Sarah Trotter, Human Resources Representatives/Dept. of Employee Relations/X2398.

- This File
- ☒ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☐ Increases or decreases revenue.
 - ☒ Requests an amendment to the salary or positions ordinance.
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 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note ☐ Was requested by committee chair

- Charge To
- ☒ Department Account
 - ☐ Capital Projects Fund
 - ☐ Debt Service
 - ☐ Other (Specify)
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages	Salary Adjustment	\$5,787	
Supplies/Materials			
Equipment			
Services			
Other	Roll-ups	\$984	
TOTALS		\$6,771	

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☒ 3-5 Years \$6,771*

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

*Ongoing future costs will depend on the number of qualifying transfers and the current rate of pay for the incumbents.

H

Assumptions used in arriving at fiscal estimate.

Assume three qualifying transfers in 2011 and took 3% of the midpoint for salary grade 06, 07, and 08. $\$1,807.52 + \$1,926.61 + \$2,052.97 = \$5,787.10$ + Roll-ups of $\$983.81 = \$6,770.91$

I

Additional information.

J

NOTICES SENT TO FOR FILE NUMBER: 100990
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #:	100932	Version:	1
Type:	Resolution	Status:	In Committee
File created:	11/23/2010	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Substitute resolution approving the transfer of funds from the Common Council Contingent Fund to the Employee Benefits Claims Special Purpose Account and the HMO Special Purpose Account.		
Sponsors:	THE CHAIR		
Indexes:	CONTINGENT FUND, DEPARTMENT OF EMPLOYEE RELATIONS		
Attachments:	Contingent Fund Request Information Form, Letter from Department of Employee Relations, Fiscal Impact Statement, Hearing Notice List		

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
12/13/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100932

Version

Substitute 1

Reference

Sponsor

THE CHAIR

Title

Substitute resolution approving the transfer of funds from the Common Council Contingent Fund to the Employee Benefits Claims Special Purpose Account and the HMO Special Purpose Account.

Body

Whereas, the Department of Employee Relations and the Budget office have determined that the current funding for the health benefits will not pay the 2010 obligations, and,

Whereas, the departments have determined that there will be a shortfall of up to \$800,000 in 2010 obligations if no transfer is made, and,

Whereas, the departments have transferred unexpended funds from other accounts to the health accounts, specifically the health maintenance account special purpose account, and,

Therefore, be it resolved that the Common Council authorizes the transfer of \$800,000 for the Common Council Contingent Fund to the Health Maintenance Special Purpose Account for the purpose of paying the 2010 obligations for health benefits for active employees, spouses and retired employees and spouses.

Drafter

DER

MB

12/09/10

FINANCE & PERSONNEL COMMITTEE
CONTINGENT FUND REQUEST INFORMATION FORM

DEPT.:DER

CONTACT PERSON & PHONE NO: Michal Brady, 286-2317

A. REASON FOR REQUEST (Refer to File 921360 for definitions)

CHECK ONE: ☐ EMERGENCY CIRCUMSTANCES
☒ OBLIGATORY CIRCUMSTANCES
☐ FISCAL ADVANTAGE/COMPLIANCE WITH FISCAL MANAGEMENT PRINCIPALS

B. SUPPORTING INFORMATION

1. State the action requested, including the dollar amount and specific departmental accounts(s) to which the Contingent Fund appropriation would be made.

Please transfer \$800,000 from the Contingent Fund to the HMO SPA account, S140, so the Department of Employee Relations can pay 2010 expenses related to the HMO Account

2. State the purpose of the action requested which includes the program, service or activity to be supported by the funding, as well as the objective(s) to be accomplished.

The Contingent Fund will be used to pay obligations related to health insurance for City employees and retirees in 2011.

3. Describe the circumstances which prompt the request.

The total cost of health care in 2011, despite transfers and carryover from other health care accounts, will end up in excess of the total 2010 budget.

4. What are the consequences of not providing the program, service, or activity which is funded by this request?

The City is obliged to pay these health care costs.

5. Explain why funds authorized in the Budget are insufficient to provide for the program, service, or activity in question.

Additional employees transferred into the HMO account in 2010. Their costs, including the claims for drugs, were higher than anticipated.

- 5a. Are there any unexpended funds in the departmental control account for which this appropriation is requested, that could be used to fund this request?

All unexpended departmental funds have been transferred into the account prior to this request.

- 5b. What are the consequences of using budgeted operating funds for this request?

Not applicable

6. State why funding was not included in the Budget.

The total budget for health care was higher than anticipated. The number of employees was higher than anticipated.

7. Will the conditions prompting the request be limited to the current year, or will they continue into the following year?

The 2011 budget for health care costs is very tight. Some of the funds are based on projected utilization and projected enrollment. If the utilization increases, or the number of employees and retirees increases, there could be changes in the budget. There are no carryovers or transfers from other accounts anticipated in 2011.

8. Has your department made a similar Contingent Fund request in previous years? ☒ YES ☐ NO

*If yes, what is the most recent year the request was made?

In 2006 there was a request for Contingent Fund.

9. Will this funding be used to implement provisions of a collective bargaining agreement? ☒ YES ☐ NO

10. Will the funding being requested provide a level of service authorized by the Budget? ☒ YES ☐ NO

*If yes, why can't your department accomplish the authorized service level with the authorized funding level?

See above

11. Will the requested funding provide a level of service higher than that authorized by the Budget? ☐ YES ☒ NO

*If yes, why is a higher service level necessary?

*What is the estimated amount of additional service units to be provided if the entire Contingent Fund request is approved?

Not applicable

12. What performance measures and sub-measures are affected by this request, and what are the anticipated changes if the entire Contingent Fund request is approved?

Not applicable

13. What reductions to performance measures are expected if the request is not approved?

Not applicable

14. Is any grant funding associated with the program service, or activity pertaining to the request? ☐ YES ☒ NO

*If yes, name the grant and current year amount.

15. Will the program, service, or activity affect any electronic data processing system? ☐ YES ☒ NO

The following questions only apply to Contingent Fund requests which transfer appropriations into capital purpose accounts:

16. Does this request transfer an appropriation into a capital purpose subaccount? ☐ YES ☐ NO

*If yes, are similar projects planned and funding available in a capital purpose (parent) account for the current year?

17. Why is the project for which Contingent Funds are requested more important than other similar projects?

18. Does this request fund a project outside the normal order of planned projects of a kind which are funded through a capital purpose (parent) account for the current year? ☐ YES ☐ NO

*If yes, what is the consequence of deferring the lowest priority planned project until next year?

19. Was this project included in the Department's Budget request? ☐ YES ☐ NO

*If not, why not?

If you have any questions about the completion of this form, you may call the Fiscal Research Manager at extension 8686.

C. THANK YOU FOR YOUR COOPERATION. PLEASE SEND COPIES OF YOUR RESPONSE TO:

Staff Assistant, Finance & Personnel Committee, Room 205, City Hall (6 COPIES)
Special Assistant, Finance & Personnel Committee, Room 205, City Hall (1 COPY)
Fiscal Research Manager, LRB-Common Council, Room B-11, City Hall (2 COPIES)
Budget & Management Director, DOA, Room 307, City Hall (2 COPIES)



Department of Employee Relations

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Troy M. Hamblin
Labor Negotiator

December 9, 2010

Alderman Michael Murphy, Chairman
City of Milwaukee Common Council Finance and Personnel Committee
200 East Wells Street, Room 205
Milwaukee, WI 53202

File No:100932, Contingent Fund Request

Dear Alderman Murphy:

The Department of Employee Relations has requested a Contingent Fund request of \$800,000 be transferred to the DER for the HMO special purpose account, S140, in order to pay health benefit obligations in 2010.

Projections made in 2009 for the 2010 budget regarding number of active employees, the enrollment preferences of employees, and the utilization of employees in health care accounts are not sufficient to pay the current obligation.

A resolution and fiscal note are attached.

Please contact me at mbrady@milwaukee.gov or 286-2317 if you have any questions or comments regarding this information.

Sincerely,

Michael Brady
Employee Benefits

CC: Maria Monteagudo, DER
Troy Hamblin, DER



City of Milwaukee Fiscal Impact Statement

A

Date

File Number

☐ Original

☐ Substitute

Subject

B

Submitted By (Name/Title/Dept./Ext.)

C

This File

☐ Increases or decreases previously authorized expenditures.

☐ Suspends expenditure authority.

☐ Increases or decreases city services.

☐ Authorizes a department to administer a program affecting the city's fiscal liability.

☐ Increases or decreases revenue.

☐ Requests an amendment to the salary or positions ordinance.

☐ Authorizes borrowing and related debt service.

☐ Authorizes contingent borrowing (authority only).

☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

D

This Note

☐ Was requested by committee chair

E

Charge To

☐ Department Account

☐ Capital Projects Fund

☐ Debt Service

☐ Other (Specify)

☐ Contingent Fund

☐ Special Purpose Accounts

☐ Grant & Aid Accounts

F

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other			
TOTALS			

G

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

<input type="radio"/> 1-3 Years	<input type="radio"/> 3-5 Years	
<input type="radio"/> 1-3 Years	<input type="radio"/> 3-5 Years	
<input type="radio"/> 1-3 Years	<input type="radio"/> 3-5 Years	

H

List any costs not included in Sections E and F above.

I

Assumptions used in arriving at fiscal estimate.

J

Additional information.

NOTICES SENT TO FOR FILE NUMBER: 100932
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 101058 **Version:** 0

Type: Communication **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Milwaukee Police Department requesting an amendment to the salary ordinance regarding the position of Information Systems Director.

Sponsors: THE CHAIR

Indexes: POLICE DEPARTMENT, SALARY ORDINANCE

Attachments: Letter from Police Department, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

101058

Version

ORIGINAL

Reference

Sponsor

THE CHAIR

Title

Communication from the Milwaukee Police Department requesting an amendment to the salary ordinance regarding the position of Information Systems Director.

Requestor

Drafter

CC-CC

tb

12/7/10



Police Department

Edward A. Flynn
Chief of Police

December 7, 2010

Alderman, Michael J. Murphy, Chairman
Finance and Personnel Committee
200 East Wells Street
Council Chambers, 3rd Floor
Milwaukee, WI 53202

Re: Amendment to Salary Ordinance
Police Department's Information Systems Director

Dear Ald. Murphy:

The Police Department has conducted a national recruitment for the position of Police Information Systems Director. At this time, I find it difficult to hire a well-qualified candidate at the current maximum appointment above minimum starting rate of Salary Grade 16, which is \$117,842. The candidates considered for this position are currently earning \$125,000 or more.

Because of the critical need to hire the best qualified candidate for this position, I am requesting that your honorable committee amend the Salary Ordinance for the Police Information Systems Director position (Salary Grade 16) to include footnote number five, which will allow the Department to recruit at any rate in Salary Grade 16, subject to approval by the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.

Sincerely,

EDWARD A. FLYNN
CHIEF OF POLICE

c: Maria Monteagudo, DER Director

EAF:pk

NOTICES SENT TO FOR FILE NUMBER: 101058
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100964 **Version:** 0

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Resolution approving an amendment to the indemnification agreement between the City and the Employees' Retirement System.

Sponsors: THE CHAIR

Indexes: AGREEMENTS, EMPLOYES RETIREMENT SYSTEM

Attachments: Cover Letter, Agreement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100964

Version

ORIGINAL

Reference

Sponsor

THE CHAIR

Title

Resolution approving an amendment to the indemnification agreement between the City and the Employees' Retirement System.

Analysis

This resolution approves an amendment to the indemnification agreement between the City and the Employees' Retirement System extending the agreement until March 31, 2016.

Body

Whereas, The City and the Employees' Retirement System desire to amend the current indemnification agreement for a term of five years commencing April 1, 2011 and expiring on March 31, 2016; and

Whereas, The indemnification agreement between the City and the Employees' Retirement System expires on March 31, 2011; now, therefore, be it

Resolved, By the Common Council that the amendment to the indemnification agreement annexed to the file be and hereby is approved and the proper city officers be and hereby are authorized to execute same on behalf of the city.

Requestor

Employees' Retirement System

Drafter

City Attorney

RMK:lmb

11/15/10

1054-2010-2124:163285

GRANT F. LANGLEY
City Attorney

RUDOLPH M. KONRAD
LINDA ULISS BURKE
VINCENT D. MOSCHELLA
Deputy City Attorneys



THOMAS O. GARTNER
SUSAN D. BICKERT
STUART S. MUKAMAL
THOMAS J. BEAMISH
MAURITA F. HOUREN
JOHN J. HEINEN
DAVID J. STANOSZ
SUSAN E. LAPPEN
JAN A. SMOKOWICZ
PATRICIA A. FRICKER
HEIDI WICK SPOERL
KURT A. BEHLING
GREGG C. HAGOPIAN
ELLEN H. TANGEN
MELANIE R. SWANK
JAY A. UNORA
DONALD L. SCHRIEFER
EDWARD M. EHRLICH
LEONARD A. TOKUS
MIRIAM R. HORWITZ
MARYNELL REGAN
G. O'SULLIVAN-CROWLEY
KATHRYN Z. BLOCK
MEGAN T. CRUMP
ELOISA DE LEÓN
ADAM B. STEPHENS
KEVIN P. SULLIVAN
BETH CONRADSON CLEARY
THOMAS D. MILLER
JARELY M. RUIZ
ROBIN A. PEDERSON
DANIELLE M. BERGNER
CHRISTINE M. QUINN
Assistant City Attorneys

November 15, 2010

To the Honorable
Common Council of the
City of Milwaukee
Room 205 – City Hall

Re: Amendment to Indemnification Agreement between the
City of Milwaukee and the Employees' Retirement System

Dear Council Members:

Enclosed is a resolution approving an amendment to the indemnification agreement between the City of Milwaukee and the Employees' Retirement System. We ask that a file be opened and referred to the appropriate committee. The current indemnification agreement expires on March 31, 2011.

Very truly yours,

GRANT F. LANGLEY
City Attorney

RUDOLPH M. KONRAD
Deputy City Attorney

RMK:lmb
enclosures
c: Attorney James Greer
1054-2010-2124:163293

**AMENDMENT TO
INDEMNIFICATION AGREEMENT
BETWEEN
THE CITY OF MILWAUKEE
AND
THE EMPLOYES' RETIREMENT SYSTEM**

THIS AMENDMENT to the indemnification agreement between the City of Milwaukee (the "Indemnitor") and the Employees' Retirement System of the City of Milwaukee (the "Indemnitee ") is made and entered into by and between the Indemnitor and the Indemnitee.

WHEREAS, the Indemnitor and the Indemnitee entered into an Indemnification Agreement dated March 16, 2006 for a period commencing on April 1, 2006 and expiring on March 31, 2011; and

WHEREAS, The parties are desirous of amending said agreement to extend the expiration of the agreement for five additional years;

NOW, THEREFORE, In consideration of the mutual covenants hereinafter stated, the parties do hereby agree to amend the agreement as follows:

1. The parties agree that indemnity under this Indemnification Agreement shall be extended until March 31, 2016.

2. This change constitutes the entire amendment to the agreement between the parties. All other covenants, provisions, terms and conditions of said agreement shall remain in force unless further amended by mutual agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to Indemnification Agreement the day and year first above written.

IN THE PRESENCE OF:

CITY OF MILWAUKEE

Mayor

City Clerk

COUNTERSIGNED:

IN THE PRESENCE OF:

Comptroller

ANNUITY AND PENSION BOARD
OF THE EMPLOYES' RETIREMENT
SYSTEM OF THE CITY OF
MILWAUKEE

Chairman

THIS AMENDMENT TO INDEMNIFICATION
AGREEMENT WAS PREPARED BY
THE OFFICE OF THE CITY ATTORNEY
1054-2010-2124:162201

NOTICES SENT TO FOR FILE NUMBER: 100964
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100894 **Version:** 0

Type: Charter Ordinance **Status:** In Committee

File created: 11/3/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: A charter ordinance relating to creditable service during periods of absence for members of the employees' retirement system while performing disaster medical service.

Sponsors: ALD. MURPHY

Indexes: HEALTH INSURANCE, INSURANCE, LIFE INSURANCE, RETIREMENT BENEFITS, WAGES AND BENEFITS

Attachments: Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/3/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100894
Version
ORIGINAL
Reference
Sponsor
ALD. MURPHY

Title

A charter ordinance relating to creditable service during periods of absence for members of the employees' retirement system while performing disaster medical service.

Drafter
LRB 123155-1
RTW
11/3/2010

NOTICES SENT TO FOR FILE NUMBER: 100894
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100895 **Version:** 0

Type: Ordinance **Status:** In Committee

File created: 11/3/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: An ordinance relating to leaves of absence for disaster medical assistance team members and continuation of city employee benefits during certain disaster medical absence.

Sponsors: ALD. MURPHY

Indexes: HEALTH INSURANCE, INSURANCE, LIFE INSURANCE, WAGES AND BENEFITS

Attachments: Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/3/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100895

Version

ORIGINAL

Reference

Sponsor

ALD. MURPHY

Title

An ordinance relating to leaves of absence for disaster medical assistance team members and continuation of city employee benefits during certain disaster medical absence.

Drafter

LRB 122902-1

RTW

11/3/2010

NOTICES SENT TO FOR FILE NUMBER: 100895
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100930 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution authorizing city departments to expend monies appropriated in the 2011 city budget for Special Purpose Accounts, Debt Service Fund, Provisions for Employees' Retirement Fund, Delinquent Tax Fund, Common Council Contingent Fund, Grant and Aid Fund, and Special Capital Projects or Purposes.

Sponsors: THE CHAIR

Indexes: BUDGET, CONTINGENT FUND, DEBT SERVICE FUNDS

Attachments: Cover Letter, Revised Exhibit A Final 2011, Exhibit A, Response from the Budget and Management Division, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100930

Version

Substitute 1

Reference

Sponsor

CHAIR

Title

Substitute resolution authorizing city departments to expend monies appropriated in the 2011 city budget for Special Purpose Accounts, Debt Service Fund, Provisions for Employees' Retirement Fund, Delinquent Tax Fund, Common Council Contingent Fund, Grant and Aid Fund, and Special Capital Projects or Purposes.

Analysis

Adoption of this resolution is required to authorize expenditures from these accounts in 2011.

Body

Whereas, Section 65.06(6)(b) of the Wisconsin Statutes (1981-1982) states: "The Common Council at any time after the adoption of the budget may, by resolution adopted by a majority vote of the members thereof direct the proper officers of any department to expend such sum or sums of money as are specially appropriated out of any specific fund under its control for any of the several purposes enumerated therein. The adoption of such resolution shall be the authority for such department to proceed and expend such specified sum for the purpose as directed therein"; and,

Whereas, That the amounts included in Exhibit A attached to Common Council File No. 100930 be appropriated from the 2011 Budget for Special Purpose Accounts, Debt Service Fund, Provision for Employees' Retirement Fund, Delinquent Tax Fund, Common Council Contingent Fund, Grant and Aid Fund, and Special Capital Projects for the purposes as specified and that departments be authorized to expend the appropriated moneys, be it

Resolved, That for the purpose of interpreting and applying the provisions of Section 16.05 City Charter (Department of Administration-Business Operations Division duties) the words "appropriated to the assigned department," used above shall not be intended to mean "for use of all departments..." and, be it

Further Resolved, That the Comptroller is hereby authorized to transfer \$14,600,000 from the Tax Stabilization Fund as specified in the 2011 Budget; and, be it

Further Resolved, By the Common Council of the City of Milwaukee, that the 2011 Special Purpose Accounts and amounts assigned and authorized for expenditure to specified departments in this resolution shall be deemed to have been appropriated to the assigned department for the specific municipal public purpose intended in the budget, and for no other departmental purpose; and, be it

Further Resolved, That such Special Purpose Accounts shall therefore be deemed eligible for carryover under the provision of Section 65.07(1)(p) Wisconsin Statutes; and, be it

Further Resolved, That the Treasurer is hereby authorized to expend moneys from the Remission of Taxes Fund to remit taxes levied in error and corrected by the Assessment Commissioner as provided in Section 70.43 of the Wisconsin Statutes; and, be it

Further Resolved, That the proper city officials are authorized to enter into necessary contracts for the purposes listed.

Requestor

Drafter

Budget and Management Division

Ref: 2011 BF, 7-E; ECP:

November 28, 2010

SPAs/2011/Spa2011 resolution



Department of Administration
Budget and Policy Division

Tom Barrett
Mayor

Sharon Robinson
Administration Director

Mark Nicolini
Budget and Management Director

November 15, 2010

Ref: 11 BF-7E

Common Council
City of Milwaukee

Subject: Introduction of Resolution Authorizing City Departments to Expend Monies Appropriated for Special Purpose Accounts, Debt Service Fund, Provisions for Employees' Retirement Fund, Delinquent Tax Fund, Common Council Contingent Fund, Grant and Aid Fund, and Special Capital Projects or Purposes

Dear Honorable Members:

We are submitting the attached resolution for introduction by title only at the November 23, 2010, Common Council meeting.

We are requesting the files to be introduced by title only at this time and will provide the detailed resolutions and fiscal notes at a later date. Please contact Eric Pearson of my staff at ext. 8554 for further information regarding this request.

Respectfully submitted,

Mark Nicolini
Budget and Management Director

EP:dmr
Attachment
SPAs/2011/11spatitleonly

**REVISED 12/6/10
EXHIBIT A
TO COMMON COUNCIL FILE NO. 100930**

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
Special Purpose Accounts		
0001-1650-0001-S104-006300 Alternative Transportation for City Employees	\$115,000	DER
0001-2110-0001-S105-006300 Annual Payment to DNR	7,100	Comptroller
0001-1310-0001-S106-006300 Audit Fund	442,900	City Clerk
0001-2110-0001-S108-006300 Boards and Comm. Reimbursement Expense	20,000	Comptroller
0001-2110-0001-S111-006300 Care of Prisoners Fund	71,600	Comptroller
0001-1490-0001-S113-006300 City Attorney Collection Contract	1,000,000	City Attorney
0001-1320-0001-S116-006300 Clerk of Court Witness Fees Fund	9,000	Municipal Court
0001-2110-0001-D001-006300 Contribution Fund	2,400,000	Resolution
0001-1490-0001-S118-006300 Damages and Claims Fund	1,375,000	City Attorney
0001-1320-0001-S214-006300 Drivers Licensure Recovery and Employability Program	50,000	Municipal Court
0001-1510-0001-S199-006300 E-Government Payment Systems	60,000	DOA
0001-1510-0001-S207-006300 E-Civis Grants Locator	26,741	DOA
0001-1310-0001-S123-006300 Economic Development Committee Fund	25,000	City Clerk
0001-1650-0001-S124-006300 Employee Training Fund	20,000	DER
0001-2110-0001-S133-006100 Firemen's Relief Fund	130,000	Comptroller

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
0001-1650-0001-S134-006300 Flexible Spending Account	50,000	DER
0001-3600-0001-S137-006300 Graffiti Abatement Fund	170,000	DNS
0001-5450-0001-SXXX-006300 Illegal Dumping Tip Hotline	25,000	Resolution
0001-4500-0001-S139-006100 Group Life Insurance Premium	2,779,000	ERS
0001-1490-0001-S143-006300 Insurance Fund	450,000	City Attorney
0001-1910-0001-S209-006300 Land Management	300,000	DCD
0001-1650-0001-S145-006100 Long Term Disability Insurance	800,000	DER
0001-3600-0001-S147-006300 Maintenance of Essential Utility Services Residential Real Property	65,000	DNS
0001-1310-0001-S148-006300 Memberships, City	100,500	City Clerk
0001-1910-0001-S151-006300 Milwaukee Arts Board Projects	160,000	DCD
0001-1910-0001-S150-006300 Milwaukee Fourth of July Commission	95,000	DCD
0001-1320-0001-S155-006300 Municipal Court Intervention Program	425,320	Municipal Court
0001-1490-0001-S218-006300 Nuisance Abatement Fund	25,000	City Attorney
0001-1490-0001-S157-006300 Outside Counsel/Expert Witness Fund	430,000	City Attorney
0001-3600-0001-S162-006300 Razing & Vacant Building Protection Fund	1,019,000	DNS
0001-9990-0001-S183-006300 Reimbursable Services Advance Fund	50,000,001	Resolution
0001-9990-0001-S183-006300 Less Recovery From Reimb. Operations	-50,000,000	Resolution
0001-9990-0001-S163-006300 Remission of Taxes Fund	750,000	Resolution

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
0001-2110-0001-S164-006000 Reserve for 27th Payroll	1,500,000	Comptroller
0001-4500-0001-S165-006100 Retirees Benefit Adjustment Fund	166,000	ERS
0001-2110-0001-S152-006300 MMSD Sewer User Charge Pass Through	53,868,718	Comptroller
0001-2110-0001-S152-006300 Less Cost Recovery from Sewer User Charge	-53,868,717	Comptroller
0001-1650-0001-S171-006300 Tuition Reimbursement Fund	750,000	DER
0001-1650-0001-S172-006100 Unemployment Compensation Fund	1,065,000	DER
Special Purpose Accounts Miscellaneous Total	\$16,877,163	
Worker's Compensation		
0001-1650-0001-S176-006100 Workers' Compensation Fund	\$13,034,000	DER
Worker's Compensation Total	\$13,034,000	
Employee Health Care Benefits		
0001-1650-0001-S114-006100 Claims	\$21,982,330	DER
0001-1650-0001-S140-006100 Health Maintenance Organizations (HMOs)	115,400,000	DER
0001-1650-0001-S121-006100 Dental Insurance	2,200,000	DER
0001-1650-0001-S101-006100 Administration Expense	5,200,000	DER
Employee Health Care Benefits Total	\$144,782,330	
Board of Zoning Appeals		
0001-0960-0001-R999-006XXX	\$304,519	BOZA
Special Purpose Accounts Total	\$174,998,012	

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
Provisions for Employee Retirement Funds		
Firemen's Pension Fund		
0001-2210-0001-R431-006100 Employer's Pension Contribution	\$71,000	Treasurer
0001-1510-0001-R432-006100 Lump-Sum Supplement Contribution	125,000	DOA
Policemen's Pension Fund		
0001-2210-0001-R441-006100 Employer's Pension Contribution	\$268,667	Treasurer
Employees' Retirement Fund		
0001-2110-0001-R455-006100 Employer's Share of Employee's Annuity Contribution	\$24,971,165	Comptroller
0001-4500-0001-RXXX-006XXX Administration	28,755,539	ERS
0001-2110-0001-R460-006100 Annuity Contribution – Employers' Reserve Fund	17,350,000	Comptroller
Social Security Fund		
0001-4500-0001-R453-006100 Social Security Tax	\$18,522,164	ERS
Former Town of Lake Firemen's Pension Fund		
0001-4500-0001-R452-006100 Employer's Pension Contribution	\$7,300	ERS
Deferred Compensation Plan		
0001-0950-0001-RXXX-006XXX	\$1,481,961	Deferred Compensation
Provision for Employees' Retirement Total	\$91,552,796	
Special Capital Projects or Purposes		
0306-9990-0001-R999-SP032100100 Grant & Aid-Grantor Share- Non City Cash	\$8,000,000	Resolution
0306-1910-0001-R999-SP150100000 Municipal Art Fund	50,000	DCD
0339-9990-0001-R999-UR04410000A Housing Trust Fund	400,000	DOA

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
0306-1310-0001-R999-SP151100000 Capital Improvements Committee	85,000	City Clerk
0321-9990-0001-R999- BU110100100 Transfer to Debt Service	3,300,000	DOA
0321-9990-0001-R999- BU110100200 Transfer to General Fund	3,300,000	DOA
Special Capital Projects or Purposes Total	\$15,135,000	
Debt Service Fund		
0210-XXXX-XXXX-XXXX-XXXXXXX Bonded Debt (Principal & Interest)	\$330,439,673	Comptroller
0001-9990-0001-C001-006300 Common Council Contingent Fund	5,000,000	Resolution
0150-9990-0001-R999-GR0001000000 Grant and Aid Fund Grantor Share (Non-City)	72,446,206	Resolution
SPAS/2011/Exhibit A Final 2011		

EXHIBIT A
TO COMMON COUNCIL FILE NO. 100930

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
Special Purpose Accounts		
0001-1650-0001-S104-006300 Alternative Transportation for City Employees	\$115,000	DER
0001-2110-0001-S105-006300 Annual Payment to DNR	7,100	Comptroller
0001-1310-0001-S106-006300 Audit Fund	442,900	City Clerk
0001-2110-0001-S108-006300 Boards and Comm. Reimbursement Expense	20,000	Comptroller
0001-2110-0001-S111-006300 Care of Prisoners Fund	71,600	Comptroller
0001-1490-0001-S113-006300 City Attorney Collection Contract	1,000,000	City Attorney
0001-1320-0001-S116-006300 Clerk of Court Witness Fees Fund	9,000	Municipal Court
0001-2110-0001-D001-006300 Contribution Fund	2,400,000	Resolution
0001-1490-0001-S118-006300 Damages and Claims Fund	1,375,000	City Attorney
0001-1320-0001-S214-006300 Drivers Licensure Recovery and Employability Program	50,000	Municipal Court
0001-1510-0001-S199-006300 E-Government Payment Systems	60,000	DOA
0001-1510-0001-S207-006300 E-Civis Grants Locator	26,741	DOA
0001-1310-0001-S123-006300 Economic Development Committee Fund	25,000	City Clerk
0001-1650-0001-S124-006300 Employee Training Fund	20,000	DER
0001-2110-0001-S133-006100 Firemen's Relief Fund	130,000	Comptroller
0001-1650-0001-S134-006300 Flexible Spending Account	50,000	DER

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
0001-3600-0001-S137-006300 Graffiti Abatement Fund	170,000	DNS
0001-5450-0001-SXXX-006300 Illegal Dumping Tip Hotline	25,000	DPW
0001-4500-0001-S139-006100 Group Life Insurance Premium	2,779,000	ERS
0001-1490-0001-S143-006300 Insurance Fund	450,000	City Attorney
0001-1910-0001-S209-006300 Land Management	300,000	DCD
0001-1650-0001-S145-006100 Long Term Disability Insurance	800,000	DER
0001-3600-0001-S147-006300 Maintenance of Essential Utility Services Residential Real Property	65,000	DNS
0001-1310-0001-S148-006300 Memberships, City	100,500	City Clerk
0001-1910-0001-S151-006300 Milwaukee Arts Board Projects	160,000	DCD
0001-1910-0001-S150-006300 Milwaukee Fourth of July Commission	95,000	DCD
0001-1320-0001-S155-006300 Municipal Court Intervention Program	425,320	Municipal Court
0001-1490-0001-S218-006300 Nuisance Abatement Fund	25,000	City Attorney
0001-1490-0001-S157-006300 Outside Counsel/Expert Witness Fund	430,000	City Attorney
0001-3600-0001-S162-006300 Razing & Vacant Building Protection Fund	1,019,000	DNS
0001-9990-0001-S183-006300 Reimbursable Services Advance Fund	50,000,001	Resolution
0001-9990-0001-S183-006300 Less Recovery From Reimb. Operations	-50,000,000	Resolution
0001-9990-0001-S163-006300 Remission of Taxes Fund	750,000	Resolution
0001-2110-0001-S164-006000 Reserve for 27th Payroll	1,500,000	Comptroller

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
0001-4500-0001-S165-006100 Retirees Benefit Adjustment Fund	166,000	ERS
0001-2110-0001-S152-006300 MMSD Sewer User Charge Pass Through	53,868,718	Comptroller
0001-2110-0001-S152-006300 Less Cost Recovery from Sewer User Charge	-53,868,717	Comptroller
0001-1650-0001-S171-006300 Tuition Reimbursement Fund	750,000	DER
0001-1650-0001-S172-006100 Unemployment Compensation Fund	1,065,000	DER
Special Purpose Accounts Miscellaneous Total	\$16,877,163	
Worker's Compensation		
0001-1650-0001-S176-006100 Workers' Compensation Fund	\$13,034,000	DER
Worker's Compensation Total	\$13,034,000	
Employee Health Care Benefits		
0001-1650-0001-S114-006100 Claims	\$21,982,330	DER
0001-1650-0001-S140-006100 Health Maintenance Organizations (HMOs)	115,400,000	DER
0001-1650-0001-S121-006100 Dental Insurance	2,200,000	DER
0001-1650-0001-S101-006100 Administration Expense	5,200,000	DER
Employee Health Care Benefits Total	\$144,782,330	
Board of Zoning Appeals		
0001-0960-0001-R999-006XXX	\$304,519	BOZA
Special Purpose Accounts Total	\$174,998,012	
Provisions for Employee Retirement Funds		
Firemen's Pension Fund		
0001-2210-0001-R431-006100 Employer's Pension Contribution	\$71,000	Treasurer

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
0001-1510-0001-R432-006100 Lump-Sum Supplement Contribution	125,000	DOA
Policemen's Pension Fund		
0001-2210-0001-R441-006100 Employer's Pension Contribution	\$268,667	Treasurer
Employes' Retirement Fund		
0001-2110-0001-R455-006100 Employer's Share of Employee's Annuity Contribution	\$24,971,165	Comptroller
0001-4500-0001-RXXX-006XXX Administration	28,755,539	ERS
0001-2110-0001-R460-006100 Annuity Contribution – Employers' Reserve Fund	17,350,000	Comptroller
Social Security Fund		
0001-4500-0001-R453-006100 Social Security Tax	\$18,522,164	ERS
Former Town of Lake Firemen's Pension Fund		
0001-4500-0001-R452-006100 Employer's Pension Contribution	\$7,300	ERS
Deferred Compensation Plan		
0001-0950-0001-RXXX-006XXX	\$1,481,961	Deferred Compensation
Provision for Employes' Retirement Total	\$91,552,796	
Special Capital Projects or Purposes		
0306-9990-0001-R999-SP032100100 Grant & Aid-Grantor Share- Non City Cash	\$8,000,000	Resolution
0306-1910-0001-R999-SP150100000 Municipal Art Fund	50,000	DCD
0339-9990-0001-R999-UR04410000A Housing Trust Fund	400,000	DOA
0306-1310-0001-R999-SP151100000 Capital Improvements Committee	85,000	City Clerk
0321-9990-0001-R999- BU110100100 Transfer to Debt Service	3,300,000	DOA

Account Number/Account Title	2011 Budget Amount	Approp. to the Assigned Department
0321-9990-0001-R999- BU110100200 Transfer to General Fund	3,300,000	DOA
Special Capital Projects or Purposes Total	\$15,135,000	
Debt Service Fund		
0210-XXXX-XXXX-XXXX-XXXXXX Bonded Debt (Principal & Interest)	\$330,439,673	Comptroller
0001-9990-0001-C001-006300 Common Council Contingent Fund	5,000,000	Resolution
0150-9990-0001-R999-GR0001000000 Grant and Aid Fund Grantor Share (Non-City)	72,446,206	Resolution

SPAS/2011/Exhibit A Final 2011

Reply to Common Council File No. 100930
From DOA-Budget and Management Division

December 9, 2010

Ref:11BF-7E

Common Council File 100930 contains a resolution authorizing city departments to expend monies appropriated in the 2011 city budget for Special Purpose Accounts, Debt Service Fund, Provisions for Employees' Retirement Fund, Delinquent Tax Fund, Common Council Contingent Fund, Grant and Aid Fund, and Special Capital Projects or Purposes.

This resolution directs specific departments to make expenditures from appropriations in specific funds for the purposes enumerated therein. This resolution must be adopted to authorize city departments to make expenditures in the 2011 fiscal year from the accounts specified in Exhibit A. Exhibit A identifies the departments that have expenditure authority for each account. Some accounts are identified as requiring a resolution before expenditures are authorized. This includes the one new Special Purpose Account in 2011, the Illegal Dumping Tip Hotline, which is appropriated \$25,000. Expenditures from this account will not be authorized until a subsequent resolution is adopted specifying the policy and program for implementing this account.

The resolution also authorizes the Comptroller to make the transfer from the Tax Stabilization Fund as appropriated in the 2011 budget and the Treasurer to expend money from the Remission of Taxes Fund to remit taxes levied in error.

**RECOMMENDATION: ADOPT COMMON COUNCIL FILE NUMBER
100930**



Eric Pearson
Budget and Policy Manager

EP:dmr

FINANCE: 100930sr.doc



City of Milwaukee Fiscal Impact Statement

Date Nov 30, 2010

File Number 100930

☒ Original

☐ Substitute

Subject

Resolution authorizing city departments to expend monies appropriated in the 2011 city budget for Special Purpose Accounts, Debt Service Fund, Provisions for Employees' Retirement Fund, Delinquent Tax Fund, Common Council Contingent Fund, Grant and Aid Fund, and Special Capital Projects or Purposes.

Submitted By (Name/Title/Dept./Ext.)

Eric Pearson, Budget & Policy Manager, DOA-Budget & Management Division, x8554

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☒ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☒ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☒ Special Purpose Accounts
- ☐ Grant & Aid Accounts

Special Capital Projects, Contingent Fund, Debt Service, Grant & Aid Accounts, Retirement

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other	Various Special Purpose Accounts and other special	\$689,571,687	
TOTALS		\$689,571,687	

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Additional information.

This is a standard resolution adopted annually following adoption of the budget. The resolution authorizes departments to expend moneys appropriated in the 2011 budget in a variety of funds for a variety of purposes.

NOTICES SENT TO FOR FILE NUMBER: 100930
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 101003 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution authorizing attendance at conventions in 2011 by employees of city departments and board and commission members and further authorizing expenditure of departmental budgeted funds for that purpose.

Sponsors: THE CHAIR

Indexes: CONVENTIONS, SEMINARS

Attachments: Cover Letter, Exhibit A - Convention Quota, Revised Exhibit B - Attendance Requests, Substitute Fiscal Impact Statement, Exhibit B - Attendance Requests, Response from the Budget and Management Division, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

101003

Version

Substitute 1

Sponsor

THE CHAIR

Title:

Substitute resolution authorizing attendance at conventions in 2011 by employees of city departments and board and commission members and further authorizing expenditure of departmental budgeted funds for that purpose.

Body:

Whereas, funding for convention travel for city employees and board and commission members has been included in the 2011 Budget in the operating accounts of those departments, boards, and commissions; and

Whereas, This resolution is in accordance with travel regulations and procedures in Authorized Travel Regulations and Procedures Ordinance (Section 350-181) of the Milwaukee Code of Ordinances; be it

Resolved, by the Common Council of the City of Milwaukee, that the guidelines for convention attendance by employees of city departments and board and commission members, as listed in Exhibit A attached to this resolution, is hereby authorized; and, be it

Further Resolved, that attendance at conventions in 2011 as listed on Exhibit B attached to this resolution is hereby authorized; and, be it

Further Resolved, that attendance at conventions by employees of city departments and board and commission members in addition to those listed on Exhibit B shall require approval by the Common Council of the City of Milwaukee in accordance with Section 350-181 of the Milwaukee Code of Ordinances; and, be it

Further Resolved, That the funds for attendance at these conventions is provided from the operating accounts of the departments, boards, and commissions requesting attendance; and, be it

Further Resolved, That the dollar amount shown for each authorized convention listed in Exhibit A is an estimate of the convention attendance expenses and is included to facilitate the necessary dollar advances for such purposes; and, be it

Further Resolved, That actual city payment (or reimbursement) for convention expenses incurred and reported by the convention attendee, reporting requirements, control procedures, etc., shall be in accordance with Section 350-181 of the Milwaukee Code of Ordinances.

Drafter:

Budget and Management Division

finance/convention/2011/11 conv resolution



Department of Administration
Budget and Policy Division

November 19, 2010

Tom Barrett
Mayor

Sharon Robinson
Administration Director

Mark Nicolini
Budget and Management Director

Ref: 11005

Common Council
City of Milwaukee

Subject: Introduction of Resolution Authorizing Attendance at Conventions in 2011 by Employees of City Departments and Board and Commission Members and Further Authorizing Expenditure of Departmental Budgeted Funds for that Purpose

Dear Honorable Members:

We are submitting the attached resolution for introduction at the November 23, 2010, Common Council meeting. We are requesting the file to be introduced by title at this time and will provide the detailed resolution and fiscal note for this purpose at a later date.

Respectfully submitted,

Mark Nicolini
Budget and Management Director

ECP:dmr
Attachment

Finance/Convention/2011/11 Conv Title Only Ltr.doc

2012-2014 CONVENTION ATTENDANCE
(See Milwaukee Code Section 350-181 3-a-3)

<u>DEPARTMENT</u>	<u>2012 GUIDELINES</u>	<u>2013 GUIDELINES</u>	<u>2014 GUIDELINES</u>
Administration, Department of	3	3	3
Assessor's Office	1	1	1
Attorney, City	2	2	2
Attorney, City (Staff)	1	1	1
City Development, Department of	2	2	2
Common Council City Clerk	3	3	3
Comptroller	2	2	2
Comptroller (Staff)	1	1	1
Election Commission	1	1	1
Employee Relations, Department of	2	2	2
Employees' Retirement System	1	1	1
Fire Department	2	2	2
Fire and Police Commission	1(b)	1(b)	1(b)
Health Department	2	2	2
Library	2	2	2
Mayor's Office	1	1	1
Municipal Court	1	1	1
Neighborhood Services	2	2	2
Police Department	3	3	3
Port of Milwaukee	2	2	2
Public Works, Department of	8(a)	8(a)	8(a)
Treasurer, City	2	2	2
Treasurer, City (Staff)	1	1	1
<u>BOARD OF COMMISSION MEMBERS</u>			
City Service Commission	1	0	1
Fire and Police Commission	1	1	1
Harbor Commission	1	1	1
Library Board	0	1	0
Zoning Appeals, Board of	1	0	1
City Plan Commission	0	1	0
Historic Preservation Commission	1	0	1
Milwaukee Arts Board	0	1	0
Annuity and Pension Board	1	0	1
	52	51	52

(a) Two conventions paid for from Water Department funds.

(b) One convention to be attended by staff or commissioner at the discretion of the department.

DOA Budget and Management Division

Ref: 10007

December 2010

finance/convention/2011/Exhibit A 2011 ConventionQuota

**Revised Exhibit B
2011 Convention Attendance Requests**

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
City Attorney	
City Attorney	
International Municipal Lawyers Association Annual Conference	
Chicago, IL September 11 to September 14	\$2,194
City Attorney	
City Attorney	
American Bar Association	
Toronto, Ontario, Canada August 4 to August 9	\$2,750
City Attorney	
Deputy City Attorney	
American Bar Association	
Toronto, Ontario, Canada August 4 to August 9	\$2,750
Common Council City Clerk	
City Clerk or Deputy City Clerk	
International Institute of Municipal Clerks	
Nashville, TN May 8 to May 12	\$2,260
Common Council City Clerk	
Public Relations Supervisor	
NAGC Conference and Communications School	
St. Paul, MN May 9 to May 12	\$2,059
Comptroller's Office	
Comptroller	
Government Finance Officer Association	
San Antonio, TX May 22 to May 25	\$1,975
Comptroller's Office	
Deputy Comptroller	
Government Finance Officer Association	
San Antonio, TX May 22 to May 25	\$1,975
Department of City Development	
Neighborhood Business Development Manager	
RECON: Retail Real Estate Convention	
Las Vegas, NV May 22 to May 25	\$1,650
Department of City Development	
City Planning Manager	
APA National Planning Conference	
Boston, MA April 9 to April 12	\$2,125
Department of Employee Relations	
Employee Relations Director	
IPMA Conference	
Chicago, IL Fall 2011	\$1,300
Department of Employee Relations	
Labor Negotiator	

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
NPELRA's 40th Annual Training Conference San Diego, CA March 20 to March 23	\$1,831
Department of Public Works	
Communications Manager APWA Congress and Exposition Denver, CO September 18 to September 21	\$1,985
Department of Public Works	
City Engineer APWA Congress and Exposition Denver, CO September 18 to September 21	\$1,985

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
Department of Public Works	
Facilities Director	
APWA Congress and Exposition	
Denver, CO September 18 to September 21	\$1,985
Department of Public Works	
Commissioner of Public Works	
APWA Congress and Exposition	
Denver, CO September 18 to September 21	\$1,985
Department of Public Works	
Commissioner of Public Works	
North American Snow Conference	
Spokane, WA April 10 to April 13	\$1,850
Department of Public Works	
Director of Operations	
International Downtown Association	
Charlotte, NC September 22 to September 27	\$2,300
Department of Public Works	
Water Works Superintendent	
Association of Metropolitan Water Agencies Annual Meeting	
Newport, RI October 16 to October 19	\$2,095
Election Commission	
Executive Director	
Election Center	
San Antonio, TX August 16 to August 20	\$1,649
Fire Department	
Fire Chief	
Fire Rescue International	
Atlanta, GA August 23 to August 27	\$1,830
Fire Department	
Fire Chief	
Metropolitan Fire Chiefs Conference	
Charlotte, NC May 14 to May 19	\$1,360
Fire Department	
Fire Chief	
Wisconsin State Fire Chief's Association Conference	
LaCrosse, WI June 23 to June 26	\$800
Fire and Police Commission	
Executive Director	
Natl. Assn. for Civilian Oversight of Law Enforcement	
New Orleans, LA September 11 to September 14	\$1,500
Health Department	
Commissioner of Health	
American Public Health Association	

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
Washington, DC October 29 to November 2 Health Department Commissioner of Health National Association of City & County Health Officials Hartford, CT July 20 to July 22	\$1,975 \$1,850
Milwaukee Public Library Library Director American Library Association New Orleans, LA June 23 to June 28	 \$1,690
Municipal Court Chief Court Administrator National Association for Court Management Las Vegas, NV July 10 to July 14	 \$1,900
Neighborhood Services DNS Commissioner International Code Council Portland, OR October 31 to November 3	 \$2,070
Police Department Chief of Police International Association of Chiefs of Police Chicago, IL October 22 to October 26	 \$1,850
Police Department Chief of Police Major Cities Chiefs Conference Washington, D.C. January 24 to January 25	 \$850
Police Department Chief of Police Police Executive Research Forum Seattle, WA April 28 to April 30	 \$1,250
Port of Milwaukee Port Director Breakbulk Americas New Orleans, LA October 25 to October 27	 \$1,700
City Treasurer City Treasurer Government Investment Officers Associations San Antonio, TX May 22 to May 25	 \$1,900

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
City Treasurer	
Deputy City Treasurer	
Association of Public Treasurers	
Oklahoma, OK July 24 to July 27	\$1,675
City Treasurer	
City Treasurer	
Association of Financial Professionals	
Boston, MA November 6 to November 9	\$2,970
Total	\$65,873



City of Milwaukee Fiscal Impact Statement

Date Dec 1, 2010

File Number 101003

☒ Original

☐ Substitute

Subject

Resolution authorizing attendance at conventions in 2011 by employees of city departments and board and commission members and further authorizing expenditure of departmental budgeted funds for that purpose.

Submitted By (Name/Title/Dept./Ext.)

Eric Pearson, Budget & Police Manager, DOA-Budget & Mgmt. Division, x8554

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☒ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other	Convention and Travel Expenses	\$58,179	
	Various Dept. 006300 accounts		
TOTALS			

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Per diem cost per city ordinance (350-181-a-4) is \$50 per person for each day of convention plus an additional \$50. Estimates for other convention costs (registration fees, hotel costs, airfare and travel costs) are submitted by departments.

Additional information.

Exhibit B
2011 Convention Attendance Requests

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
Common Council City Clerk	
City Clerk or Deputy City Clerk	
International Institute of Municipal Clerks	
Nashville, TN May 8 to May 12	\$2,260
Common Council City Clerk	
Public Relations Supervisor	
NAGC Conference and Communications School	
St. Paul, MN May 9 to May 12	\$2,059
Comptroller's Office	
Comptroller	
Government Finance Officer Association	
San Antonio, TX May 22 to May 25	\$1,975
Comptroller's Office	
Deputy Comptroller	
Government Finance Officer Association	
San Antonio, TX May 22 to May 25	\$1,975
Department of City Development	
Neighborhood Business Development Manager	
RECON: Retail Real Estate Convention	
Las Vegas, NV May 22 to May 25	\$1,650
Department of City Development	
City Planning Manager	
APA National Planning Conference	
Boston, MA April 9 to April 12	\$2,125
Department of Employee Relations	
Employee Relations Director	
IPMA Conference	
Chicago, IL Fall 2011	\$1,300
Department of Employee Relations	
Labor Negotiator	
NPELRA's 40th Annual Training Conference	
San Diego, CA March 20 to March 23	\$1,831
Department of Public Works	
Communications Manager	
APWA Congress and Exposition	
Denver, CO September 18 to September 21	\$1,985
Department of Public Works	
City Engineer	
APWA Congress and Exposition	
Denver, CO September 18 to September 21	\$1,985

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
Department of Public Works	
Facilities Director	
APWA Congress and Exposition	
Denver, CO September 18 to September 21	\$1,985
Department of Public Works	
Commissioner of Public Works	
APWA Congress and Exposition	
Denver, CO September 18 to September 21	\$1,985
Department of Public Works	
Commissioner of Public Works	
North American Snow Conference	
Spokane, WA April 10 to April 13	\$1,850
Department of Public Works	
Director of Operations	
International Downtown Association	
Charlotte, NC September 22 to September 27	\$2,300
Department of Public Works	
Water Works Superintendent	
Association of Metropolitan Water Agencies Annual Meeting	
Newport, RI October 16 to October 19	\$2,095
Election Commission	
Executive Director	
Election Center	
San Antonio, TX August 16 to August 20	\$1,649
Fire Department	
Fire Chief	
Fire Rescue International	
Atlanta, GA August 23 to August 27	\$1,830
Fire Department	
Fire Chief	
Metropolitan Fire Chiefs Conference	
Charlotte, NC May 14 to May 19	\$1,360
Fire Department	
Fire Chief	
Wisconsin State Fire Chief's Association Conference	
LaCrosse, WI June 23 to June 26	\$800
Fire and Police Commission	
Executive Director	
Natl. Assn. for Civilian Oversight of Law Enforcement	
New Orleans, LA September 11 to September 14	\$1,500
Health Department	
Commissioner of Health	
American Public Health Association	

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
Washington, DC October 29 to November 2 Health Department Commissioner of Health National Association of City & County Health Officials Hartford, CT July 20 to July 22	\$1,975 \$1,850
Milwaukee Public Library Library Director American Library Association New Orleans, LA June 23 to June 28	 \$1,690
Municipal Court Chief Court Administrator National Association for Court Management Las Vegas, NV July 10 to July 14	 \$1,900
Neighborhood Services DNS Commissioner International Code Council Portland, OR October 31 to November 3	 \$2,070
Police Department Chief of Police International Association of Chiefs of Police Chicago, IL October 22 to October 26	 \$1,850
Police Department Chief of Police Major Cities Chiefs Conference Washington, D.C. January 24 to January 25	 \$850
Police Department Chief of Police Police Executive Research Forum Seattle, WA April 28 to April 30	 \$1,250
Port of Milwaukee Port Director Breakbulk Americas New Orleans, LA October 25 to October 27	 \$1,700
City Treasurer City Treasurer Government Investment Officers Associations San Antonio, TX May 22 to May 25	 \$1,900

<u>Dept/Number of Persons/Convention/Location/Date</u>	<u>Total Estimated Amount Required</u>
City Treasurer	
Deputy City Treasurer	
Association of Public Treasurers	
Oklahoma, OK July 24 to July 27	\$1,675
City Treasurer	
City Treasurer	
Association of Financial Professionals	
Boston, MA November 6 to November 9	\$2,970
Total	\$58,179

Reply to Common Council File No. 101003
From DOA-Budget and Management Division

December 9, 2010

Ref:10007

Common Council File Number 101003 contains a resolution authorizing attendance at conventions in 2011 by employees of city departments and board and commission members and further authorizing expenditure of departmental budgeted funds for that purpose.

Departments include funding in their operating budgets for any convention travel planned for 2011. Section 350-181 of the Milwaukee Code of Ordinances requires that departments receive Common Council approval for any out-of-city convention attendance. Department requests with cost estimates for each planned out-of-city convention are submitted to the Budget and Management Division. These convention requests and estimated costs are included in Exhibit B. As detailed in Exhibit B, sixteen departments are requesting attendance at 35 out-of-city conventions in 2011 at a total estimated cost of \$65,873.

The dollar amounts included in Exhibit B are estimates of cost for registration, airfare and other transportation costs, hotel costs and miscellaneous per diem expenses. Actual reimbursement of costs incurred in out-of-city convention travel is governed by the travel regulations and procedures authorized in Section 350-181 of the Milwaukee Code of Ordinances.

Attendance at out-of-city conventions in addition to those listed on Exhibit B requires approval by the Common Council.

**RECOMMENDATION: ADOPT COMMON COUNCIL FILE NUMBER
101003.**



Eric Pearson
Budget and Policy Manager

ECP:dmr

FINANCE: 101003sr.doc



City of Milwaukee Fiscal Impact Statement

Date Dec 1, 2010

File Number 101003

☐ Original

☒ Substitute

Subject

Resolution authorizing attendance at conventions in 2011 by employees of city departments and board and commission members and further authorizing expenditure of departmental budgeted funds for that purpose.

Submitted By (Name/Title/Dept./Ext.)

Eric Pearson, Budget & Police Manager, DOA-Budget & Mgmt. Division, x8554

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☒ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other	Convention and Travel Expenses	\$65,873	
	Various Dept. 006300 accounts		
TOTALS			

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Per diem cost per city ordinance (350-181-a-4) is \$50 per person for each day of convention plus an additional \$50. Estimates for other convention costs (registration fees, hotel costs, airfare and travel costs) are submitted by departments.

Additional information.

NOTICES SENT TO FOR FILE NUMBER: 101003
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 101038 **Version:** 0

Type: Communication **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Budget and Management Analysis Division relating to various position changes resulting from Common Council amendments to the 2011 Budget.

Sponsors: THE CHAIR

Indexes: BUDGET, BUDGET AND MANAGEMENT DIVISION, POSITIONS ORDINANCE

Attachments: Changes to 2011 Positions Ordinance, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

101038

Version

ORIGINAL

Reference

Sponsor

Title

Communication from the Budget and Management Analysis Division relating to various position changes resulting from Common Council amendments to the 2011 Budget.

Requestor

Drafter

CC-CC

tb

11/30/10

**CHANGES TO THE 2011 POSITIONS ORDINANCE
 RESULTING FROM COMMON COUNCIL AMENDMENTS
 ADOPTED NOVEMBER 5, 2010**

AMENDMENT NUMBER	DEPARTMENT AND POSITION TITLE	ADD	DELETE
9B	<u>COMMON COUNCIL-CITY CLERK</u> <u>License Division</u> Office Assistant III	1	
7	<u>FIRE DEPARTMENT</u> <u>Supporting Services Decision Unit</u> <u>Business Section</u> Fire Lieutenant		1
7	<u>Instruction & Training Bureau</u> Firefighter	1	
9B	<u>HEALTH DEPARTMENT</u> <u>Consumer Environmental Health</u> Office Assistant III		1
13A	<u>POLICE DEPARTMENT</u> <u>Administration/Services Decision Unit</u> <u>Safety Division</u> Safety Specialist-Senior	2	
16A	<u>PORT OF MILWAUKEE</u> <u>Deputy Port Director (Y)</u>		1
33	<u>DPW-WATER WORKS</u> <u>Water Quality Organization</u> Water Chemist II	1	

NOTICES SENT TO FOR FILE NUMBER: 101038
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100851 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/3/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution with reference to special taxes or assessments for the year 2010.

Sponsors: THE CHAIR

Indexes: SPECIAL ASSESSMENTS, TAXATION

Attachments: Cover Letter, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/3/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100851

Version

Substitute 1

Reference

Sponsor

THE CHAIR

Title

Substitute resolution with reference to special taxes or assessments for the year 2010.

Analysis

This substitute resolution directs the proper officers to enter on the 2010 tax roll various special charges and assessments as reported by the Comptroller pursuant to the City Charter.

Body

Whereas, The Comptroller in compliance with the City Charter has reported to the Common Council of the City of Milwaukee that he has schedules of special taxes and assessments to be levied on various lots and parcels in several aldermanic districts; now therefore be it

Resolved, By the Common Council of the City of Milwaukee, that such special taxes and assessments, as certified by the Comptroller, are deemed to be legal and just, and the same hereby levied and assessed on the lots and parcels of land described on the above schedules; and be it

Further Resolved, That the proper officers are hereby directed to enter the amounts indicated on the said schedules on the tax roll of the year 2010 and collect the same as provided in the Milwaukee City Charter.

Requestor

Drafter

OFFICE OF THE COMPTROLLER

WMM:LO

12-3-10

December 3, 2010

To the Honorable, the Common Council
City of Milwaukee

Dear Council Members:

Re: Special Taxes or Assessments, 2010 File No 100851.

This communication is in reference to special taxes or assessments for the year 2010.

Pursuant to the Milwaukee Charter, 1971, Chapter 3.18(3), I am required to report to the Common Council such lots or parcels of land subject to any special tax or assessment and verify the same by affidavit. The preliminary total of such special taxes or assessments for 2010 is \$49,254,924.55. The supporting schedule of special charges is attached.

This total reflects a preliminary estimate of the charges. These charges may change, but the anticipated changes are expected to be insignificant. Final schedules and amounts will be provided as soon as available from the departments.

Respectfully submitted,

W. MARTIN MORICS
Comptroller

WMM:LO

Ref: SPECIAL CHARGES\CC LTR-IN TITLE ONLY.DOC

**2010 SPECIAL CHARGES
FINAL SPECIAL CHARGE SUMMARY**

Charge Code	Description	Items	Amount
7A	BID #43 - South 27th St	137	119,418.50
7B	BID #44 - Kinnickinnic Ave	154	45,184.40
8B	BID #25 - Riverworks	126	201,567.50
8C	BID #26 - The Valley	98	115,593.90
8E	BID #27 - Burleigh	52	59,661.10
8F	Cart Return Charges	876	41,788.49
8G	BID #28 - North Avenue Gateway District	57	35,919.28
8H	BID #29 - Atkinson/Capitol/Teutonia	142	93,583.40
8I	BID #31 - Havenwoods	190	178,113.00
8J	Lead Abatement	5	17,840.50
8K	DOR Lottery Credit Charge		
8L	Lottery Credit Penalty		
8M	BID #32 - North Avenue Market Place	129	91,511.04
8N	BID #35 - Becher/KK	10	36,289.09
8O	BID #36 - Riverworks II	44	42,909.00
8P	BID #37 - ICC	220	166,503.42
8Q	BID 38 - Cesar Chavez	53	26,500.00
8R	BID 39 - Center Street Market Place	92	65,604.60
8S	Solid Waste/Snow & Ice	26,950	9,732,899.43
8T	Delinquent Storm Water	19,224	7,800,775.66
8U	BID #40 - Airport Gateway	328	330,626.95
8V	Skid Referrals (Bulky Waste Removals)	572	30,440.00
8W	BID #41 - Downer Avenue	9	70,541.00
8X	NID #1 - Brewery Neighborhood Improvement District	19	68,800.00
8Y	Non-city Water Charges		
8Z	Bid # 42 - Schlitz Park	11	113,000.00
90	Building Nuisance	733	336,153.15
91	Special Privileges	121	61,197.21
92	Covered Opening	196	7,915.00
93	Water	14,227	6,451,193.98
94	Razing	59	112,364.70
95	Encroachments / Hazardous Trees	336	102,157.15
96	Miscellaneous Charges	4,593	1,294,669.39
97	Sidewalk Snow	1,394	160,010.00
99	Weeds	3,683	453,569.35
9B	Fire Inspection Fees	15,076	1,457,049.79
9C	Health Nuisance	2,968	1,050,635.91
9D	Sewer Treatment	16,813	6,584,703.18
9E	BID #4 - Grtr. Mitchell Street	133	132,762.40
9F	Bid #2 - Historic Third Ward	335	573,029.71
9G	BID #3 - Riverwalk		
9H	BID #5 - Westown	35	95,005.80
9I	Inspection Fees	4,862	4,038,073.00
9K	BID #8 - Historic King Dr	181	185,262.60
9L	BID #10 - Avenues West	132	131,200.86
9M	Board Ups	1,344	398,857.00
9N	BID #11 - Brady St. Business Area	76	158,454.02
9P	Apt Garbage Removal	307	266,099.31
9Q	BID #13 - Oakland Ave	27	7,500.00
9R	BID #16 - Uptown Triangle	98	152,141.55
9S	BID #9 - 735 W. Water	2	11,086.00
9T	BID #15 - Riverwalks	132	401,264.76
9U	BID #17 - Northwest Area Business/76th & Brown Deer	83	34,999.98
9V	BID #19 - Villard	86	104,399.58
9W	BID #20 - North Ave/Prospect/Farwell	72	214,310.00
9X	BID #21 - Downtown Management District	417	2,987,217.01
	Bonds	5,510	1,806,571.90
	Total Charges & BIDS		49,254,924.55



City of Milwaukee Fiscal Impact Statement

Date Dec 3, 2010

File Number 100851

☒ **Original**

☐ **Substitute**

A

Subject Resolution with reference to Special Tax or Assessments for the year 2010

B

Submitted By (Name/Title/Dept./Ext.) Lynn Ojelabi, Management Accountant Sr., Comptroller X2321

C

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

D

This Note ☐ Was requested by committee chair

E

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☐ Grant & Aid Accounts

F

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other			
TOTALS			

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Resolution authorizes revenue collection via tax assessment procedure.

Additional information.

No fiscal impact

NOTICES SENT TO FOR FILE NUMBER: 100851
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100942 **Version:** 0

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Resolution relating to the expenditure of funds to be reimbursed by greater than anticipated revenue.

Sponsors: THE CHAIR

Indexes: REIMBURSABLE SERVICES

Attachments: Cover Letter, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100942

Version

Original

Sponsor

THE CHAIR

Title

Resolution relating to the expenditure of funds to be reimbursed by greater than anticipated revenue.

Analysis

In connection with the sale of City debt, \$95 million of temporary general obligation borrowing was used for School Revenue Anticipation Note purposes. The temporary general obligation borrowing was paid off with revenue bonds. The budget of the City did not anticipate the temporary use of general obligation debt. This file recognizes the revenue from the revenue bonds and authorizes the expenditure to payoff the general obligation debt.

Body

Whereas, Section 304-91 of the Milwaukee Code of Ordinances establishes procedural guidelines related to the expenditure of funds to be reimbursed by greater than anticipated revenue; and

Whereas, Common Council File number 100279 authorizes the issuance of general obligation notes for school revenue anticipation Purposes, of which \$95,000,000 was issued on a temporary basis pending permanent borrowing on a revenue note basis; and

Whereas, On October 27 14, 2010, \$225,000,000 was borrowed as School Revenue Anticipation Notes and \$95,000,000 was used to payoff the temporary borrowing; and

Whereas, The Comptroller has certified greater than anticipated revenue in the amount of \$95,000,000 pursuant to s. 304-91,

Pursuant to s. 304-91, I hereby certify that the money required for this is to be realized on or before December 31, 2010, and is to be expended only for the purposes specified in this resolution.

Comptroller

Date

; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that \$95,000,000 is appropriated to the City Debt Funds, 0210-2110-R999-006610, for the payment of bonded debt; and, be it

Further Resolved, That the Comptroller is authorized and directed to establish the necessary accounts and accounting procedures to carry out the intent of this resolution.

Drafter

Comptroller

CK/RL

REF: PD-7742aW.rtf

November 16, 2010

To the Honorable
the Common Council
City of Milwaukee
City Hall - Room 205
Milwaukee, WI 53202

Dear Council Members:

I would like to request the introduction of the enclosed resolution that relates to temporary City General Obligation borrowing for School Revenue Anticipation Notes. The resolution recognizes the revenue from the Revenue Notes to payoff the temporary City General Obligation borrowing.

Should you have any questions or need further information, please feel welcome to contact Richard Li (x-2319) of my staff.

Very truly yours,

W. MARTIN MORICS
Comptroller

WMM:RL
REF: PD-7742W.DOC



City of Milwaukee Fiscal Impact Statement

Date Nov 16, 2010

File Number 100942

☒ Original

☐ Substitute

Subject Resolution relating to the expenditure of funds to be reimbursed by greater than anticipated revenue.

Submitted By (Name/Title/Dept./Ext.) Ricahrd Li, Public Debt Specialist, Comptroller, x2319

- This File**
- ☒ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☐ Increases or decreases revenue.
 - ☐ Requests an amendment to the salary or positions ordinance.
 - ☐ Authorizes borrowing and related debt service.
 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note ☐ Was requested by committee chair

- Charge To**
- ☐ Department Account
 - ☐ Capital Projects Fund
 - ☒ Debt Service
 - ☐ Other (Specify)
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other	Revenue Borrowing		95,000,000
	Debt Service	95,000,000	
TOTALS		95,000,000	95,000,000

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☒ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

--

Assumptions used in arriving at fiscal estimate.

--

Additional information.

--

NOTICES SENT TO FOR FILE NUMBER: 100942
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100929 **Version:** 0

Type: Communication-Report **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Comptroller's office relating to the results of the external network security assessment and wireless review performed by KPMG.

Sponsors: THE CHAIR

Indexes: AUDITS, COMPTROLLER, INFORMATION TECHNOLOGY

Attachments: Communication, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100929
Version
ORIGINAL
Reference

Sponsor
CHAIR

Title
Communication from the Comptroller's office relating to the results of the external network security assessment and wireless review performed by KPMG.

Drafter
CC-CC
dkf
11/15/10



Office of the Comptroller

November 9, 2010

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

To the Honorable Common Council
City of Milwaukee

Dear Council Members:

As a component of the Comptroller's comprehensive information systems audit work plan, KPMG was engaged to complete the external network security and wireless vulnerability test of the City's computer network. The Comptroller's Office recently received the enclosed final report detailing the results of the external network security assessment and wireless review performed by KPMG in 2009. The report contains 22 specific vulnerabilities with KPMG's recommendations and City management responses to each of them. The 22 vulnerabilities were identified across six divisions.

Vulnerabilities are commonly identified through penetration testing and allow the system owners to better configure technical security controls in order to strengthen the organization's protection against external exploits. This KPMG audit provided the City with a targeted and focused analysis of its externally facing network environment. Using a series of industry standard "hacking" tools and manual hacking techniques, KPMG attempted to access from the Internet any firewalls, border gateways, VPN concentrators, servers, routers, and any other network perimeter devices protecting the City's internal network.

KPMG rated the identified vulnerabilities on a three tier scale based on the significance of risk to the business unit. A level one rating represents vulnerabilities that are causing a disruption to operations. A level two rating represents a vulnerability that could have an adverse affect on operations. A level three rating represents a process improvement opportunity or minor control weakness. Of the 22 vulnerabilities identified during the audit, 3 were rated tier one, 10 were rated tier two and 9 were rated tier three.

The Comptroller's Senior IS Auditor, Isaak Lerner followed up on all 6 vulnerabilities that were still unresolved per management's responses to a draft of the report. Through inquiry with City management, it was determined that only 2 of the original 22 items remain unresolved. All of the highest risk vulnerabilities (Level one, as identified by KPMG) have been resolved. The first unresolved item was rated as a level two and will be addressed through a planned hardware upgrade in December 2010 and the second unresolved item rated as a level three will be addressed through the replacement of an outdated server in January 2011.

Several meetings were held with representatives of the Department of Public Works and the Information Technology Management Division throughout the last year to resolve the identified vulnerabilities through management actions. The City's action in resolving these vulnerabilities has made external network security stronger. The Department of Public Works and the Information Technology Management Division should be commended for their diligence in resolving identified security weaknesses and the Comptroller thanks all parties involved in this audit for their enthusiastic cooperation in strengthening our network security.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Morics", written over the word "Sincerely,".

W. MARTIN MORICS
Comptroller

CC: Jeffrey Mantes, DPW Commissioner
Nancy Olson, CIO



KPMG LLP
303 East Wacker Drive
Chicago, IL 60601-5212

November 8, 2010

Mr. James Michalski
City Hall,
200 East Wells Street,
Milwaukee, WI 53202

Dear Jim:

We have completed the IT External Penetration Test and Wireless Review engagement for the City of Milwaukee, as outlined in our engagement letter dated July 1, 2009. This letter signifies the completion of the services agreed to be provided by KPMG LLP ("KPMG") as described in the engagement letter.

The data included in this report was obtained from you, on or before August 28th, 2009. We have no obligation to update our report or to revise the information contained therein to reflect events and transactions occurring subsequent to August 28th, 2009. This report is solely for your information and is not to be referred to in communications with or distributed for any other purpose to anyone who is not a member of management.

Please contact Phil Lageschulte at (312) 665-5380 if you have any questions or comments. We look forward to continuing to provide service to your company in the future.

KPMG LLP

City of Milwaukee – External Network Security Assessment & Wireless Review

Table of Contents

Overview	3
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- Level Three Observations	18

Overview

An External Network Vulnerability and Wireless Assessment was performed at the City of Milwaukee ("City") between July 27th, 2009 and August 28th, 2009. This internal audit provided the City with a targeted and focused analysis of its externally facing Internet-based network environment. The purpose of this audit was to assist the City in identifying vulnerabilities and recommending appropriate safeguards within its external network security architecture.

Project Scope

The scope of the audit procedures included the following:

- Internal Audit validated that proper externally facing Internet based security controls exist through an assessment of the appropriate technologies at the City. Using a series of industry standard "hacking" tools and manual hacking techniques, Internal Audit attempted to access from the Internet any firewalls, border gateways, VPN concentrators, servers, routers, and any other network perimeter devices protecting the City's internal network.
- The External Network Vulnerability Assessment was limited to testing specific security controls on the City's externally facing network devices. City Information Technology personnel provided the IP addresses and ranges.
- The City's wireless architecture in four specified locations was monitored and assessed for access vulnerabilities.

In addition, testing procedures were performed during non-peak hours to minimize potential disruption to the production environment. This assessment did not include Denial Of Service (DOS) attacks where network connections are flooded with data packets to temporarily disable the City's external network connections.

Sensitive technical information related to this assessment was shared with the appropriate City IT staff but has been omitted from this report.

Classification of internal audit findings

Control weakness observations in IT Audit reports are rated based on the significance of the risk posed by the observation identified to the business unit covered by the specific internal audit. Significance of internal control weaknesses noted in IT Audit reports are rated on a three-tier scale as follows:

Ranking	Definition of Ranking	Number of Observations
Level 1	<p>Observation represents a control weakness, which is causing disruption of the process or adversely affecting the ability to achieve process objectives. Requires immediate management attention. Observations with at least one of the following attributes will be ranked as Level 1:</p> <ul style="list-style-type: none"> • Technical vulnerability which could directly lead to system compromise • Technical vulnerability which could directly lead to disclosure of sensitive information. 	3
Level 2	<p>Observation represents a control weakness, which could have an adverse affect on the ability to achieve process objectives. Requires near-term management attention. Observations with at least one of the following attributes will be ranked as Level 2:</p> <ul style="list-style-type: none"> • Technical vulnerability which could indirectly lead to system compromise or disclosure of sensitive information • Lack of documented process or procedures which could indirectly lead to system compromise or disclosure of sensitive information 	10
Level 3	<p>Observation represents a process improvement opportunity or minor control weakness, which could have an unfavorable affect on the ability to achieve process objectives. Observations with at least one of the following attributes will be ranked as Level 3:</p> <ul style="list-style-type: none"> • Technical vulnerability which could provide unauthorized persons information which would aid in launching further attacks • Technical setting or configuration item that is unnecessary, or is not providing network services and could lead to information disclosure or other vulnerabilities 	9

Internal Audit Observations

1. MySQL – Multiple Vulnerabilities			Ranking: Level 1
Observation	Recommendation	Agreed Management action	
While performing the external penetration test, Internal Audit noted multiple vulnerabilities in the MySQL service on several systems.	As a general best-practice, MySQL ports should not be open through the firewall. Block MySQL at the perimeter.	External MySQL access has been disabled on these systems.	
	MySQL should be security configured, and upgraded to the latest version.		
Responsibility	David Henke, Telecommunications Analyst		
Target date	12-7-2009		

2. Multiple SSH Vulnerabilities		Ranking: Level 1
Observation While performing the external penetration test, Internal Audit noted multiple vulnerabilities in the SSH service Impact: A successful attack would allow remote attackers to gain access to system resources granted as a legitimate user, capture sensitive information, compromise the system, or cause a denial of service.	Recommendation Upgrade the version of OpenSSH, available from the OpenSSH Web site http://www.openssh.org/ Furthermore, disable SSH1 support, and do not enable SSH Version 1 Fallback. Systems with upgraded versions of SSH and with Fallback Version 1 enabled are still vulnerable.	Agreed Management action External SSH access has been disabled.
Responsibility	David Henke, Telecommunications Analyst, Roger Rick, Business Systems Supervisor	
Target date	12-07-2009	

3. Apache Web Server Multiple Vulnerabilities		Ranking: Level 1	
Observation	Recommendation	Agreed Management action	
<p>While performing the external penetration test, Internal Audit noted multiple vulnerabilities exist in the Apache HTTP service on several devices.</p> <p>Impact:</p> <p>The vulnerabilities listed above could lead to system compromise, denial of service, and information disclosure, as well as attacks on users of these systems.</p>	<p>Determine if the vulnerable Apache modules are required. Modules not required should be disabled.</p> <p>Apache configurations should be hardened as well.</p> <p>Lastly, upgrade to the latest version, which is available from the Apache Web site. http://www.apache.org/</p>	<p>Apache has been upgraded to the latest version, unneeded modules disabled, SSL disabled, and/or the latest HTTP patches applied.</p> <p>Four server configurations are maintained by CDC/John Hopkins University for specialized applications. Per the vendor, these servers have been updated to the latest version.</p>	
Responsibility		David Henke, Telecommunications Analyst	
Target date		11-06-2009	

4. Apache Tomcat Multiple Vulnerabilities		Ranking: Level 2	
Observation	Recommendation	Agreed Management action	
<p>While performing the external penetration test, Internal Audit noted multiple vulnerabilities exist in the Apache Tomcat service on the following IP addresses:</p> <p>192.168.1.100 192.168.1.101 192.168.1.102</p>	<p>Apache Tomcat configurations should be hardened, and Tomcat software should be upgraded to the latest version.</p> <p>Refer to the Apache Tomcat Web site http://tomcat.apache.org/ for details.</p>	<p>Matter referred to website manager for review. Hardware and software scheduled to be upgraded/replaced by the end of 2010.</p>	
<p>Impact:</p> <p>The vulnerabilities listed above could lead to sensitive information disclosures as well as attacks on users of these systems.</p>			
Responsibility	Eldon Gartzke, Network Manager		
Target date	9-15-2009		

5. PHP - Multiple Vulnerabilities		Ranking: Level 2
Observation	Recommendation	Agreed Management action
<p>Internal Audit noted that Multiple PHP Buffer Overflow Vulnerabilities exist on multiple IP addresses due to an outdated version of PHP.</p> <p>Impact:</p> <p>Exploiting some of these issues depends on the configuration of the application employing the vulnerable PHP version. To exploit some of these issues, an attacker may need to have local access; for other issues, the attacker can use a browser. Exploitation can lead to a denial of service condition.</p> <p>These issues can be exploited by malicious people to disclose potentially sensitive information, bypass certain security restrictions, cause a denial of service, and potentially compromise a vulnerable system.</p>	<p>Upgrade to the latest version of PHP which is available for download from php's Web site http://www.php.net/downloads.php (PHP version 5.3.0 as of this writing)</p>	<p>PHP has been disabled on this device.</p>
Responsibility	David Henke, Telecommunications Analyst	
Target date	11-6-2009	

6. Cisco VPN – Multiple Vulnerabilities		Ranking: Level 2
Observation	Recommendation	Agreed Management action
<p>Internal Audit noted a VPN vulnerability on several hosts.</p> <p>Impact:</p> <p>A successful attack may lead to denial of service to legitimate users.</p> <p>A malicious user with access to the VPN data stream may be able to recover the session key of a VPN connection. This would then provide access to all data sent across the VPN connection, which may include passwords and sensitive files.</p>	<p>Internal Audit noted many hosts with PPTP, SSH, and RDP open. The Cisco 3000 VPN connector should be used as the remote access method of choice, rather than maintaining all of these individual services.</p> <p>Cisco has information on a mitigation technique only for Cisco IOS software affected by this issue. Refer to Cisco Security Response 70810 for further details. http://www.cisco.com/warp/public/707/cisco-sr-20060726-ike.shtml</p>	<p>Followed Cisco's recommended update of CAR on endpoint VPN devices to limit the traffic to mitigate vulnerability.</p>
Responsibility	Peter Gnäs, Network Manager	
Target date	12-2-2009	

7. PPTP VPN Weak Authentication Vulnerability			Ranking: Level 2
Observation	Recommendation	Agreed Management action	
<p>Internal Audit noted that a PPTP VPN Configuration Allows Weak MS-CHAPv1 Authentication on several servers.</p> <p>Impact: An attacker with access to the data stream between client and server may be able to decrypt the data stream, thus negating the effects of data encryption. This may lead to further attacks, such as session hijacking or password theft.</p>	<p>Disable MS-CHAPv1 support on the VPN server, and only allow the stronger CHAP or MS-CHAPv2 protocols instead. Instructions on enabling the MS-CHAPv2 protocol are available at the MS-CHAP version 2 Web page on Microsoft's site. http://www.microsoft.com/windows/windows2000/en/advanced/help/sag_RASS_MSCHAPv2.htm</p> <p>For machines running Windows NT 4.0, Windows 95, or Windows 98, this may require applying the latest security patch. Refer to this document for details. http://www.schneier.com/paper-pptp.html</p>	<p>MSCHAP-v1 authentication has been disabled of PPTP has been disabled on endpoint device.</p>	
Responsibility	Larry Sullivan, Management Civil Engineer – Senior, Peter Gnass, Network Manager		
Target date	12-2-2009		

8. Webmin Multiple Vulnerabilities		Ranking: Level 2
Observation	Recommendation	Agreed Management action
<p>While connected via SSID"CWL", Internal Audit noted that the Webmin application, which is used to manage Linux servers, is configured on one system and was accessible without SSLencryption. Webmin was also externally accessible on two other systems.</p> <p>Impact:</p> <p>A successful attack could allow access to change City of Milwaukee Webmin settings, gain access as any known username without requiring the password for that account, inject JavaScript code, which will execute within the context of the Webmin domain, and obtain potentially sensitive information.</p> <p>One environment variable, HTTP_AUTHORIZATION, contains Webmin's administrator login ID and password in MIME 64-encoded form. An attacker may read and decode this information, and use it for further exploits (along with other data, including host path and configuration information), potentially obtaining root privileges.</p>	<p>Configure Webmin so that SSL encryption is required to access the configuration page and disable HTTP access to Webmin.</p> <p>See http://www.webmin.com/ssl.html for information on configuring SSL in Webmin.</p> <p>Upgrade to the latest version of Webmin.</p> <p>Ideally, administrators should only access management portals from inside the trusted network.</p>	<p>External Webmin access has been disabled to these systems.</p>
Responsibility	David Henke, Telecommunications Analyst	
Target date	12-7-2009	

9. FTP Services – Multiple Vulnerabilities		Ranking: Level 2	
Observation	Recommendation	Agreed Management action	
Internal Audit noted that FTP was detected on several systems.		External FTP services have either been disabled or updated with the latest security patches.	
Impact: <div><div>1. Since credentials are not encrypted before being sent, an attacker could intercept the FTP credentials and access the FTP server.</div><div>2. If this vulnerability is successfully exploited, it allows attackers to manipulate SQL queries and modify data or steal sensitive information from the underlying database or run arbitrary FTP commands on the server in the context of an unsuspecting user's session.</div></div>	<div>Remove FTP services from the City of Milwaukee network.</div> <div>Utilize SFTP where file transfers are necessary.</div> <div>Upgrade to the latest version of ProFTPD.</div>		
Responsibility	Jane Tabaska, Network Manager, David Henke, Telecommunications Analyst, Roger Rick, Business Systems Supervisor		
Target date	12-4-2009		

10. Dropbear SSH Vulnerability		Ranking: Level 2
<p>Observation</p> <p>While performing the external penetration test, Internal Audit noted a vulnerability exists in the SSH service on the several systems.</p> <p>These systems appear to be running Dropbear SSH Server version 2.3.3. The SSH service provides encrypted remote access to hosts.</p> <p>Impact:</p> <p>A successful attack may allow arbitrary code execution and can allow an attacker to gain superuser access.</p>	<p>Recommendation</p> <p>The vendor released Dropbear 2.3.3 to address this issue. Download the upgrade from http://matt.ucc.asn.au/dropbear/dropbear.html.</p> <p>Consider upgrading to the latest version of Dropbear (version 2.3.3 as of 8/11/2009).</p>	<p>Agreed Management action</p> <p>External SSH access has been disabled to this system.</p>
Responsibility	David Henke, Telecommunications Analyst	
Target date	9-25-2009	

11. Multiple OpenSSL Vulnerabilities		Ranking: Level 2
Observation Internal Audit noted multiple OpenSSL vulnerabilities on the several servers. Impact: Successful exploitation of these vulnerabilities could result in the execution of arbitrary code or a service crash.	Recommendation Upgrade to the latest version of OpenSSL (0.9.8k as of this writing). OpenSSL released the following advisories to address these issues. http://www.openssl.org/news/secadv_20060928.txt http://www.openssl.org/news/secadv_20071012.txt	Agreed Management action Four server configurations are maintained by CDC/John Hopkins University for specialized applications. Per the vendor, these servers have been updated to the latest version.
Responsibility	Jeff Hussinger, Telecommunications Analyst	
Target date	3-31-2010	

12. Windows TCP/IP Remote Code Execution and Denial of Service Vulnerabilities

Ranking: Level 2

Observation	Recommendation	Agreed Management action
<p>Internal Audit noted that a Windows TCP/IP Remote Code Execution and Denial of Service Vulnerabilities exists on the multiple IP addresses</p> <p>Impact:</p> <p>An attacker who successfully exploits the most severe of these vulnerabilities could take complete control of an affected system. The attacker could then install programs, view/edit sensitive data, and create new accounts with full user rights. An attacker who successfully exploits the most severe of these vulnerabilities would most likely cause the affected system to stop responding.</p>	<p>Install Microsoft Security Update MS05-019</p>	<p>All security patches have been applied, and/or ports not in use by applications have been disabled,</p> <p>One server is running Windows NT4 for which there is no applicable patch related to this vulnerability. This server is scheduled for removal from the environment by the end of 2010.</p> <p>Four server configurations are maintained by CDC/John Hopkins University for specialized applications. Per the vendor, these servers have been updated to the latest version.</p>
Responsibility	Jana Tabaska, Network Manager, Peter Gnass, Network Manager, Roger Rick, Business Systems Supervisor, Jeff Hussinger, Telecommunications Analyst	
Target date	3-31-2010	

13. SSL Weak and Insecure Ciphers		Ranking: Level 2
Observation	Recommendation	Agreed Management action
<p>Internal Audit noted multiple web servers supporting weak cryptographic ciphers. The following weak ciphers were supported:</p> <p>Impact: A successful attack on these vulnerabilities would allow an attacker to obtain sensitive information.</p>	<p>Web servers using SSL encryption should be configured to only use strong encryption.</p>	<p>Devices have been taken offline until updated with stronger encryption, are running SSLv3 certificates, SSL is unneeded and has been disabled, external HTTP access has been disabled, and/or HTTP patches have been applied.</p> <p>Four server configurations are maintained by CDC/John Hopkins University for specialized applications. Per the vendor, these servers have been updated to the latest version.</p>
Responsibility	Eldon Gartzke, Network Manager, Peter Gnas, Network Manager, David Henke, Telecommunications Analyst, Jeff Hussinger, Telecommunications Analyst	
Target date	3-31-2010	

14. Web Server HTTP Trace/Track Method Support Vulnerability			Ranking: Level 3
Observation	Recommendation	Agreed Management action	
<p>While performing the external penetration test, Internal Audit noted that the Trace/Track HTTP Method is enabled on several web servers:</p> <p>Impact: If this vulnerability is successfully exploited, users of the Web server may lose their authentication credentials for the server and/or for the Web applications hosted by the server to an attacker. This may be the case even if the Web applications are not vulnerable to cross site scripting attacks due to input validation errors.</p>	Disable the Trace method on production web servers.	External HTTP access has been disabled to these systems.	
Responsibility			
		David Henke, Telecommunications Analyst	
Target date			
		11-6-2009	

15. Multiple DNS Vulnerabilities		Ranking: Level 3	
Observation	Recommendation	Agreed Management action	
<p>While performing the external penetration test, Internal Audit noted vulnerabilities in the DNS services on several servers.</p> <p>Impact: A successful attack could lead to a denial of service, sensitive information disclosure, or possible system compromise.</p>	<p>DNS servers should be securely configured such that recursive searches and other types of queries are not allowed for untrusted clients.</p> <p>DNS server software should also be updated to the latest versions.</p>	Latest DNS patches were applied to devices,	
Responsibility	David Henke, Telecommunications Analyst		
Target date	11-6-2009		

16. Wordtrans PhpInfo Information Disclosure		Ranking: Level 3
Observation	Recommendation	Agreed Management action
<p>While performing the external penetration test, Internal Audit noted a vulnerability exists in the wordtrans service on the several systems.</p> <p>Impact: By exploiting this vulnerability, malicious users can gather sensitive system information, which may be used in more serious future attacks.</p>	<p>There does not seem to be a legitimate business purpose for this service.</p> <p>Disable the Wordtrans service.</p>	<p>External HTTP access has been disabled to these systems.</p>
Responsibility	David Henke, Telecommunications Analyst	
Target date	11-6-2009	

17. Web Application Information Disclosure - Listing of Employees and Cost Centers			Ranking: Level 3
Observation	Recommendation	Agreed Management action	
<p>Internal Audit noted that a listing of 2,874 employees/buildings was easily obtained and available for public access. By clicking "Search" without filling in any of the search parameters, the following information was available: : Last Name, First Name, Extension, Cost Center Code, Building, Address, and Room Number.</p> <p>Impact: An attacker could use the list for social engineering purposes or information gathering for further attacks such as social engineering or phishing.</p>	<p>The listing of employees should be controlled.</p> <p>A Web Application Vulnerability assessment should be performed for the City of Milwaukee to discover additional security vulnerabilities.</p>	<p>Information listed is subject to public records disclosure. However, access to this information has been restricted from external sources.</p>	
Responsibility	David Henke, Telecommunications Analyst		
Target date	11-16-2009		

18. Milwaukee Water Works – Payment and Bill Vulnerabilities

Ranking: Level 3

Observation	Recommendation	Agreed Management action
<p>Internal Audit noted that there is an inadequate protection of public data on Milwaukee Water Works website.</p> <p>Impact: An attacker could write an automated script to pull data about the usage statistics and 'Bill To' addresses of any Milwaukee Water Works customer or property.</p>	<p>Control the ability to access and modify billing information from the Milwaukee Water Works web page through strong authentication.</p> <p>A Web Application Vulnerability assessment should be performed for the City of Milwaukee to discover security vulnerabilities.</p>	<p>There is no sensitive or private information contained on these web pages. All Milwaukee Water Works payment, bill, and water usage data are public records, not private information. (This is similar to accessing property and owner information through the Assessor's website.) Specifically as regards the "Change 'Bill To' Address", entries on this screen are not directly updated on our files; a report is produced and reviewed by MWW staff before the change is made on our records. Therefore, we are unconcerned about this item and will be taking no current action to change our website.</p>

Responsibility Eldon Gartzke

Target date 9-15-2009

19. Default Web Pages		Ranking: Level 3	
Observation	Recommendation	Agreed Management action	
Internal Audit noted a number of default web pages on several servers.	Remove unneeded web services and remove default web pages.	External HTTP access has been disabled and/or default web pages removed where default web pages were inappropriate.	
Threat: While having a default web page enabled is not an immediate threat, it is not good practice. Web Publishing Services should be disabled on servers that are not being used to host websites.			
Impact: This could also indicate that a server has been installed on the network unknown to the City of Milwaukee.			
Responsibility	Eldon Gartzke, Network Manager, David Henke, Telecommunications Analyst, Jane Tabaska, Network Manager, Peter Gnass, Network Manager, Jeff Hussinger, Telecommunications Analyst		
Target date	12-31-2010		

20. Expired, Self-Signed, and Misconfigured SSL Certificates			Ranking: Level 3
Observation	Recommendation	Agreed Management action	
<p>Internal Audit noted web servers with expired, self-signed, and otherwise misconfigured SSL certificates on multiple servers.</p> <p>Impact: Unmaintained web servers can leave unpatched software that can lead to system compromise.</p>	<p>If these are legitimate web servers that are being used, properly configured SSL certificates should be installed. Either a private internal CA, or a public CA should be used to validate the certificates.</p>	<p>Self signed certificates are adequate for several devices or the external HTTP access has been disabled.</p>	
Responsibility	Peter Gnas, Network Manager, Roger Rick, Business Systems Supervisor, David Henke, Telecommunications Analyst, Jeff Hussinger, Telecommunications Analyst		
Target date	12-31-2009		

21. Windows NT PPTP DoS Vulnerability		Ranking: Level 3
Observation	Internal Audit noted a Microsoft NT PPTP vulnerability on a Windows NT server.	Agreed Management action
Impact: By exploiting this vulnerability, a malicious user can cause a denial of service on the server running Windows NT with PPTP enabled. If this occurs, a restart of the server is required to regain normal functionality. Additionally, the successful exploitation of this vulnerability could assist in further attacks against the victim.	<p>Microsoft released several patches to fix this problem. For information on which patch is relevant to your particular configuration, read Microsoft Security Bulletin MS01-009 http://www.microsoft.com/technet/security/bulletin/MS01-009.mspx</p> <p>Windows NT is no longer a Microsoft supported platform, and should be removed from the environment.</p>	The relevant patch has been applied to the Windows NT 4.0 server. In addition, it should be noted that the server is slated for removal from the environment by the end of 2010.
Responsibility	Jane Tabaska, Network Manager	
Target date	9-18-2009	

22. Policy and Procedures**Ranking: Level 3**

Observation	Recommendation	Agreed Management action
Internal Audit noted that a wireless policy and procedure document does not exist for the City of Milwaukee.	Create a wireless policy and procedure document. This document should describe the wireless network architecture and display where current wireless devices are deployed. They should also provide baseline documentation for the secure configuration, maintenance, and monitoring of these devices.	Wireless service is provided as a best-effort service, primarily for public usage. It is logically segregated from the internal City network. All wireless system documentation is maintained as part of the wireless controller configuration.
Responsibility	David Henke, Telecommunications Analyst	
Target date	12-8-2010	

NOTICES SENT TO FOR FILE NUMBER: 100929
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 101013 **Version:** 0

Type: Communication-Report **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Comptroller's Office relating to a report relative to a component of the Comptroller's comprehensive information systems audit work plan.

Sponsors: THE CHAIR

Indexes: AUDITS, COMPTROLLER, REPORTS AND STUDIES

Attachments: Audit, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

101013

Version

Original

Reference

Sponsor

The Chair

Title

Communication from the Comptroller's Office relating to a report relative to a component of the Comptroller's comprehensive information systems audit work plan.

Drafter

Comptroller

WWM

11/22/10



Office of the Comptroller

November 19, 2010

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

To the Honorable Common Council
City of Milwaukee

Dear Council Members:

As a component of the Comptroller's comprehensive information systems audit work plan, the datacenter audit was conducted in August and September of 2010 and involved onsite visits of City operated datacenters (secure rooms that contain server equipment on which city systems are housed). The audit included physical tours of nine datacenters throughout the City's divisions including; Water Department, Department of Public Works, Police Department, Fire Department, Department of City Development, Employees' Retirement System, Library, Information Technology Management Division and The Municipal Court.

Datacenter controls are an important and tangible part of ensuring that the City's computer systems are available and that City services connected to computing resources are not impaired. A datacenter must therefore maintain high standards for assuring the security, integrity and functionality of its hosted computer environment.

All Datacenter's were evaluated on the criteria of Datacenter Physical and Environmental Control Standards published by the Information Systems Auditing and Control Association. The physical and environmental control areas were evaluated through physical tours and the examination of datacenter access listings and maintenance documentation.

Controls evaluated during the datacenter audit were;

- Flood Prevention
- Fire Prevention
- Environmental Controls
- Access Controls
- Continuity Controls

Flood prevention controls that were evaluated included the presence of raised floors, drains and leak detection systems. Fire prevention controls that were evaluated included the presence of smoke detectors, fire extinguishers and fire suppression systems. Environmental controls that were evaluated included the presence of dedicated air conditioning, temperature/humidity controls, environmental alerts,

secondary battery backup devices and proper cable management. Access controls that were evaluated included the review of listings for restricted physical access to the room and the presence of physical locks. Continuity controls that were evaluated included the regular backup of data and system configurations, datacenter capacity and transportation of backup data to an alternate site.

The audit indicates that the City's various datacenters are generally in good operational standing and that physical, environmental and operating controls related to the datacenters are operating effectively with few exceptions. Two of the City's datacenters had no control exceptions identified. The remaining seven datacenters had several exceptions identified as a result of this audit and recommendations for improvement have been communicated to the appropriate City personnel.

1. Four datacenters currently allow excessive privileged physical access.

Recommendation: Management should periodically review key card access listings and remove users or vendors who have no current business need to have access to the datacenter.

2. Five datacenters do not currently have fire extinguishers located within the room.

Recommendation: At least one ABC rated fire extinguisher should be clearly accessible inside the datacenter. These fire extinguishers should be serviced once a year.

3. Three datacenters do not regularly take backups to an alternate site.

Recommendation: When data is backed up on physical media like tapes, CDs or DVDs it should be taken to an alternate secure site at least once a week.

4. Three datacenters do not have visitors sign into a visitor log for accountability.

Recommendation: All visitors to the datacenter should sign into a visitor log where their name, company, date and time of visit are recorded to provide a record of accountability.

5. One datacenter experienced temporary elevated temperatures which can damage machines.

Recommendation: If a dedicated air conditioning unit is not providing adequate temperature control for several consecutive days than a secondary cooling unit should be installed in the datacenter.

Datacenter Audit; November 19, 2010

6. A City-wide guideline for appropriate controls to protect a datacenter does not exist.

Recommendation: The City's Chief Information Officer should develop and distribute a datacenter control guideline that lists the physical, environmental and operating controls that should be in place in within the City's datacenters.

Detailed datacenter score cards were sent to all datacenter IS managers. Written management responses to recommendations made for 6 out of 7 datacenters have been received by the Comptroller's Office from City departments. IS managers responsible for the Milwaukee Police/Fire datacenter have not yet responded. Recommendations have been acknowledged by the various divisions and the Comptroller's Office is continuing to work with various datacenter owners on improving their controls.

All City divisions who participated in this audit should be commended for their availability and cooperation throughout the datacenter visits. The Comptroller thanks all parties involved in this audit for their enthusiastic cooperation with the auditor.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael J. Morics", followed by a long, horizontal, wavy line.

W. MARTIN MORICS
Comptroller

CC: All Division heads of audited departments
Nancy Olson, CIO

NOTICES SENT TO FOR FILE NUMBER: 101013
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100973 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

Sponsors: THE CHAIR

Indexes: GENERAL OBLIGATION BONDS, MUNICIPAL BORROWING

Attachments: Cover Letter, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100973

Version

Substitute 1

Reference

Sponsor

THE CHAIR

Title

Substitute Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

Analysis

This resolution authorizes that certain amounts for related specific purposes as provided in the 2010 budget for general obligation or revenue based borrowing be carried over into 2011.

Body

Whereas, The Municipal Budget adopted for the calendar year 2010 (the "Budget"), plus additional authorizations approved by adoption of prior resolutions of intent to issue bonds or notes, include borrowing amounts shown in the attached detailed schedule (the "Schedule") and covered by the resolutions recited in the Schedule; and

Whereas, The Budget contains carryover and new authorization for general obligation and revenue based borrowing in the aggregate amount of \$1,119,702,978.25; and

Whereas, General obligation and/or revenues based notes (other than for refunding purposes) in the aggregate amount of \$632,329,816.18 have been issued in 2010; and

Whereas, There is dropped from the borrowing authorization in the Budget a total of \$190,537,224.46 unutilized borrowing authority; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee that the sum of \$296,835,937.61 of the 2010 Municipal Budget authorized for general obligation and revenue based borrowing as detailed in the Schedule by amount, purpose, and by initial resolution number, with respect to the issuance and sale of such general obligation and revenue based debt, shall continue in full force and effect. The referred to detailed schedule is as appended and is made an integral part of this file.

Requestor

Comptroller

Drafter

RSL

PD-7747a2W.rtf



Office of the Comptroller

November 17, 2010

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

To the Honorable
the Common Council
City of Milwaukee
City Hall - Room 205
Milwaukee, WI 53202

Dear Council Members:

I would like to request the in-title introduction of the following resolutions that relate to City borrowing for 2011:

Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

Resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt.

These resolutions are typically referred to the Finance and Personnel Committee. If we may be of any additional assistance, please contact Richard Li (x-2319) of my staff.

Very truly yours,

W. MARTIN MORICS
Comptroller

WMM:RL
REF: PD-7747W.DOC



City of Milwaukee Fiscal Impact Statement

Date Dec 10, 2010

File Number 100973

☒ Original

☐ Substitute

A

Subject Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

B

Submitted By (Name/Title/Dept./Ext.) Richard Li / Public Debt Specialist / Comptroller / x2319

C

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☒ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

D

This Note ☐ Was requested by committee chair

E

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☒ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☐ Grant & Aid Accounts

F

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other			
TOTALS		0	0

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Additional information.

This resolution carries over unissued borrowing authority so the previously authorized capital projects can continue.

NOTICES SENT TO FOR FILE NUMBER: 100973
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100974 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Sponsors: THE CHAIR

Indexes: GENERAL OBLIGATION BONDS, PROMISSORY NOTES

Attachments: Cover Letter, Exhibit A- Authorized and Unissued Bonds and Notes, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100974

Version
Substitute 1

Reference

Sponsor
The Chair

Title
Substitute resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Analysis
This resolution authorizes the Commissioners of the Public Debt to issue and sell City of Milwaukee general obligation promissory notes in the amount of \$737,016,034.61.

Body
Whereas, General obligation bonds and notes have been authorized in the 2007, 2008, 2009, 2010 and 2011 municipal budgets; and

Whereas, the City has authorized up to \$125,000,000 of General Obligation Commercial Paper Promissory Notes, 2008 Program Series C2, Series R3 and Series T4 (Taxable) to be outstanding from time to time (along with other commercial paper that may be, from time to time, authorized by the City to be issued, the "Commercial Paper Notes"); and

Whereas, the City desires to provide permanent long-term financing of the Commercial Paper Notes; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee in accordance with sec. 67.12(12), Stats., that the Commissioners of the Public Debt are authorized and requested to issue and sell general obligation promissory notes up to the aggregate amount of \$737,016,034.61 for each of the public purposes and in the amounts shown on Exhibit A, which includes \$125,000,000 for refunding Commercial Paper Notes; and, be it

Further Resolved, That debt issued for purposes and amounts set forth in Exhibit A apart from this resolution, other than as Commercial Paper Notes, shall not like wise be issued pursuant to this resolution. Debt issued as Commercial Paper Notes for purposes set forth in Exhibit A may be refunded under this resolution; and, be it

Further Resolved, That the general obligation promissory notes herein authorized shall be sold by the Commissioners of the Public Debt at public or private sale, and/or directly to the Public Debt Amortization Fund, and at such times as the Commissioners shall determine to be prudent and appropriate; and that the notes shall be designated as determined by the Commissioners; and, be it

Further Resolved, That the general obligation promissory notes herein authorized shall be issued on or before April 30, 2012; and, be it

Further Resolved, That the Commissioners of the Public Debt are authorized to prepare the forms and establish

the procedures required in the issuance and sale of general obligation promissory notes herein authorized in accordance with the provisions of Ch. 67, Stats., and the provisions of the City of Milwaukee ordinances, such notes to be in a form approved by the City Attorney and to be executed by those officers of the City whose signatures are required by law; and, be it

Further Resolved, That the general obligation promissory notes herein authorized shall be sold at a price of not less par and accrued interest thereon; and, be it

Further Resolved, That general obligation promissory notes sold on a tax-exempt basis shall be dated as of the expected date of delivery, or the first or fifteenth day of the month in which they are issued, bear interest, payable semi-annually or at maturity, at coupon rates as determined by the Commissioners of the Public Debt, not to exceed 9.5%; with an issue True Interest Cost Rate not to exceed 7.5%; that general obligation promissory notes sold on a taxable basis shall be dated as of the expected date of delivery, or the first or fifteenth day of the month in which they are issued, bear interest, payable semi-annually or at maturity, at coupon rates as determined by the Commissioners of the Public Debt, not to exceed 12%; with an issue True Interest Cost Rate not to exceed 10%; that the Commissioner of the Public Debt may establish call dates at par for any or all of the notes; that the Commissioners of the Public Debt shall specify the due dates for, and the amounts of, the payment of principal of said notes, not to exceed 10 years from the date of delivery, and interest thereon, and that such payment schedule shall be entered upon the permanent record of the Commissioners of the Public Debt and formally communicated to the City Clerk; and, be it

Further Resolved, That a direct annual irrevocable tax shall be levied in each year that such notes are outstanding, in an amount sufficient to pay and for the express purpose of paying the interest on said notes, as it falls due, and also to pay and discharge the principal thereof at maturity, and shall be extended upon the tax roll of the City of Milwaukee and shall be collected by the officers of the City in the same manner and at the same time as taxes for general City purposes for such years are extended and collected, and when so collected, the proceeds of said taxes shall be used solely for paying the principal and interest on such notes so long as any bonds of said issue remain outstanding; and, be it

Further Resolved, That interest on or principal of the notes falling due at any time when there shall be on hand insufficient funds from proceeds of the tax levy for the payment of such interest or principal shall be paid promptly when due from other funds of the City, which funds shall be reimbursed thereof out of the proceeds of the taxes above levied when such taxes shall have been collected; and, be it

Further Resolved, That the Continuing Disclosure Certificate, in substantially the form of the Supplemental Certificate authorized by File Number 100846 adopted on November 23, 2010, is authorized to be executed and delivered by the Comptroller for the notes; and, be it

Further Resolved, That the City of Milwaukee authorizes and directs the appropriate officers and employees of the City to take all action necessary or appropriate to comply with and carry out all of the provisions of the Continuing Disclosure Certificate as amended from time to time. Notwithstanding any other provision of the resolution, failure of the City to perform in accordance with the Continuing Disclosure Certificate shall not constitute a default under the resolution and the Continuing Disclosure Certificate may be enforced only as provided therein; and, be it

Further Resolved, That a global certificate shall be issued for each stated maturity date and registered only in the name of CEDE & Co. as nominee of The Depository Trust Company, New York, New York, for delivery and immobilization by the Depository Trust Company following the closing. The Depository Trust Company will act as securities depository of the notes. The City will make payment of principal, redemption premium if

any, and interest on the notes on the due dates to the Depository Trust Company, or its nominee, as registered owner of the notes, in same-day funds. Notices, if any, given by the City to the registered owner of the notes will be given to the Depository Trust Company. In the event that the securities depository relationship with the Depository Trust Company for the notes is terminated and the City does not appoint a successor securities depository, the City will prepare, authenticate and deliver at its expense fully-registered certificated notes in the denominations of \$5,000 or in the integral multiple thereof in the aggregate principal amount by maturity then outstanding to the beneficial owners of the notes; provided however, that should any notes be owned by the Public Debt Amortization Fund, such note may be registered in the name of the Public Debt Amortization Fund and be in denominations of any amount; and be it

Further Resolved, That with respect to the issuance of any general obligation corporate purpose notes sold on a tax-exempt basis, the City covenants with the holders from time to time of said notes that (i) throughout the term of said notes and (ii) through the date that the final rebate, if any, must be made to the United States in accordance with Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") it will comply with the provisions of Sections 103 and 141 through 150 of the Code, and the applicable regulations of the Internal Revenue Service adopted thereunder, that must be satisfied in order that interest on said notes shall be and continue to be excluded from gross income for federal income tax purposes under said Section 103; and, be it

Further Resolved, That the cost of issuing the notes and marketing same shall be paid from amounts appropriated for said purpose, or the proceeds of the note sale, or deducted from same, and the project account or accounts credited with the net proceeds of the sale or sales; and be it

Further Resolved, That purposes for which General Obligation Commercial Paper Promissory Notes authorized by Resolution File Number 070880 may be issued shall include the purposes as described in Exhibit A attached to this file, as may be amended and supplemented from time to time.

Requestor
Comptroller
Drafter
Comptroller
RSL
PD-7747b2W.rtf



Office of the Comptroller

November 17, 2010

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

To the Honorable
the Common Council
City of Milwaukee
City Hall - Room 205
Milwaukee, WI 53202

Dear Council Members:

I would like to request the in-title introduction of the following resolutions that relate to City borrowing for 2011:

Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

Resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt.

These resolutions are typically referred to the Finance and Personnel Committee. If we may be of any additional assistance, please contact Richard Li (x-2319) of my staff.

Very truly yours,

W. MARTIN MORICS
Comptroller

WMM:RL
REF: PD-7747W.DOC

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Grant and Aid Projects - Notes				
2008 Authorization		2008	300,000.00	300,000.00
2009 Authorization		2009	300,000.00	300,000.00
2010 Authorization	091046	12/22/2009	300,000.00	300,000.00
Housing Trust Fund	TBD	1/1/2011	400,000.00	400,000.00
Renewal & Development Projects				
Development Fund	060992	12/12/2006	1,210,460.10	1,210,460.10
Development Fund	071209	1/15/2008	1,719,313.36	1,719,313.36
Development Fund	081157	1/16/2009	933,727.00	933,727.00
Development Fund	091044	1/20/2010	1,050,000.00	1,050,000.00
Development Fund	TBD	1/1/2011	1,200,000.00	1,200,000.00
Business Improvement Districts	060992	12/12/2006	500,000.00	500,000.00
Business Improvement Districts	071209	1/15/2008	500,000.00	500,000.00
Business Improvement Districts	091044	1/20/2010	1,236,250.00	1,236,250.00
Business Improvement Districts	TBD	1/1/2011	250,000.00	250,000.00
30th St Industrial Corridor (exempt)	091044	1/20/2010	253,734.00	253,734.00
ADA Riverwalk Construction	081157	1/16/2009	649,658.00	649,658.00
ADA Riverwalk Construction	091044	1/20/2010	1,167,970.00	1,167,970.00
ADA Riverwalk Construction	TBD	1/1/2011	1,560,257.00	1,560,257.00
Housing Infrastructure Preservation Fund	091044	1/20/2010	600,000.00	600,000.00
Housing Infrastructure Preservation Fund	TBD	1/1/2011	300,000.00	300,000.00
In Rem Property Program	TBD	1/1/2011	200,000.00	200,000.00
Healthy Neighborhood Initiative	TBD	1/1/2011	200,000.00	200,000.00
Library Improvements				
2007 Central Library (unrelease 80,000.01)	060993	12/12/2006	80,000.00	80,000.00
2008 Central Library Improvement Fund	071207	1/15/2008	92,528.11	92,528.11
2009 Central Library Improvement Fund	081155	1/16/2009	74,000.00	74,000.00
2010 Central Library Improvement Fund	091042	1/20/2010	571,883.00	571,883.00
2011 Central Library Improvement Fund	TBD	1/1/2011	526,000.00	526,000.00
Central Library Mechanical Systems	071207	1/15/2008	219,618.00	219,618.00
Central Library Improvement. Fund - Exterior	081155	1/16/2009	144,074.00	144,074.00
2008 Neighborhood Library Improvement	071207	1/15/2008	291,064.00	291,064.00
Villard Library Project	081155	1/16/2009	887,607.00	887,607.00
Villard Library Project	091042	1/20/2010	1,750,000.00	1,750,000.00
RFID System	091042	1/20/2010	1,500,000.00	1,500,000.00
Library Facility Initiatives	TBD	1/1/2011	2,000,000.00	2,000,000.00
Public Buildings				
Space Planning - Facilities - Notes	TBD	1/1/2011	166,000.00	166,000.00
City Hall Complex Remodeling	091043	1/20/2010	46,892.00	46,892.00
City Hall Complex Remodeling	TBD	1/1/2011	50,000.00	50,000.00
ADA Compliance Program	071208	1/15/2008	160,800.00	160,800.00
ADA Compliance Program	091043	1/20/2010	95,000.00	95,000.00
ADA Compliance Program	TBD	1/1/2011	95,000.00	95,000.00
Sanitation HQ Modifications (drop 107,959)	TBD	1/1/2011	727,959.00	727,959.00
Facility Systems Program	091043	1/20/2010	661,119.00	661,119.00
Facility Systems Program	TBD	1/1/2011	615,000.00	615,000.00
Facilities Exterior Upgrade Program	081156	1/16/2009	442,712.00	442,712.00
Facilities Exterior Upgrade Program	091043	1/20/2010	1,409,700.00	1,409,700.00
Facilities Exterior Upgrade Program	TBD	1/1/2011	923,400.00	923,400.00
Public Buildings (continued)				

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Environmental Remediation Program	091043	1/20/2010	87,539.00	87,539.00
Environmental Remediation Program	TBD	1/1/2011	150,000.00	150,000.00
City Hall Restoration Program	071208	1/15/2008	67,003.00	67,003.00
City Hall Foundation & Hollow Walk	071208	1/15/2008	841,275.00	841,275.00
City Hall Foundation & Hollow Walk	081156	1/16/2009	1,800,000.00	1,800,000.00
City Hall Foundation & Hollow Walk	091043	1/20/2010	2,700,000.00	2,700,000.00
City Hall Foundation & Hollow Walk	TBD	1/1/2011	3,160,000.00	3,160,000.00
DCD: Remodel 809 Building	071208	1/15/2008	963.00	963.00
Health Dept: Exterior Bldg Maint	071208	1/15/2008	289,182.00	289,182.00
Health Dept: Exterior Bldg Maint	081156	1/16/2009	228,000.00	228,000.00
Health Dept: Interior Bldg Maintenance	071208	1/15/2008	24,553.00	24,553.00
Health Dept: Interior Bldg Maintenance	081156	1/16/2009	290,000.00	290,000.00
Health Dept: Mechanical System Maintenance	081156	1/16/2009	65,421.00	65,421.00
Health: Facilities Capital Projects	091043	1/20/2010	30,594.00	30,594.00
Health: Facilities Capital Projects	TBD	1/1/2011	110,000.00	110,000.00
Muni Garages/Outlying Fac Remodeling	081156	1/16/2009	54,025.00	54,025.00
Muni Garages/Outlying Fac Remodeling	091043	1/20/2010	295,000.00	295,000.00
Muni Garages/Outlying Fac Remodeling	TBD	1/1/2011	400,000.00	400,000.00
DPW B&F: Major Capital Equipment - Notes	091043	1/20/2010	1,105,344.00	1,105,344.00
DPW B&F: Major Capital Equipment - Notes	TBD	1/1/2011	5,500,000.00	5,500,000.00
Court Case Management System (n)	091043	1/20/2010	232,562.00	232,562.00
Court: IT Disaster Recovery	081156	1/16/2009	2,553.00	2,553.00
DPW B&F: 2 Way Radio Replacement (unrelease)	060994	12/12/2006	150,000.00	150,000.00
DPW B&F: 2 Way Radio Replacement - Notes	081156	1/16/2009	362,000.00	362,000.00
DPW B&F: 2 Way Radio Replacement - Notes	TBD	1/1/2011	238,000.00	238,000.00
Clerk: License rebecca x2362 jim x2998 (unrelease)	060994	12/12/2006	61,519.00	61,519.00
DER: Worker's Compensation System - (unrelease)	060994	12/12/2006	29,792.00	29,792.00
DOA: HRMS Upgrade - Notes	060994	12/12/2006	7.00	7.00
DOA: HRMS Upgrade - Notes	TBD	1/1/2011	1,470,000.00	1,470,000.00
DOA: E-Benefits - Notes (unrelease)	060994	12/12/2006	52,995.00	52,995.00
DOA: Web Application Server (unrelease)	071208	1/15/2008	1.00	1.00
DOA: Clustered Corp Database Server	071208	1/15/2008	2,370.00	2,370.00
DOA: E-Server Tape Subsystem	071208	1/15/2008	1,627.00	1,627.00
DOA: Backup System Replacement	091043	1/20/2010	11,079.00	11,079.00
DOA: Eserver Replacement	TBD	1/1/2011	87,000.00	87,000.00
DOA Records Center Work Environment Proj	TBD	1/1/2011	198,000.00	198,000.00
Menomonee Valley Fac Reloc	051135	1/18/2006	0.00	0.00
MacArthur Square Plaza Restoration	071208	1/15/2008	246,173.00	246,173.00
MacArthur Square Plaza Restoration	081156	1/16/2009	534,000.00	534,000.00
MacArthur Square Plaza Restoration	TBD	1/1/2011	247,000.00	247,000.00
CSWAN/COMMON Upgrade (Telephone)	071208	1/15/2008	33,278.00	33,278.00
Energy Challenge Fund	071208	1/15/2008	149,427.00	149,427.00
Energy Challenge Fund (hold)	081156	1/16/2009	500,000.00	500,000.00
FMIS Upgrade	091043	1/20/2010	464,028.00	464,028.00
Clerk: License Division Remodeling	081156	1/16/2009	6,021.00	6,021.00
Election: Office Remodeling	081156	1/16/2009	2,340.00	2,340.00
Fire & Police Commission Office Remodel (PL)	081150	1/16/2009	148,891.00	148,891.00
Unified Call Center	091043	1/20/2010	554,676.00	554,676.00
DNS: Security Upgrade - Anderson Bldg	091043	1/20/2010	76,141.00	76,141.00
ZMB Lower Parking Floor Restoration	091043	1/20/2010	86,500.00	86,500.00
ZMB Lower Parking Floor Restoration	TBD	1/1/2011	1,530,000.00	1,530,000.00
Public Buildings (continued)				
Energy Efficiency & Renewable Energy	TBD	1/1/2011	150,000.00	150,000.00

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Building Exterior Façade Restoration	TBD	1/1/2011	385,400.00	385,400.00
Harbor				
Pier, Berth & Channel Improv.	071199	1/15/2008	100,000.00	100,000.00
Pier, Berth & Channel Improv.	081147	1/16/2009	200,000.00	200,000.00
Port Security (n)	081147	1/16/2009	400,000.00	400,000.00
Cargo Handling Equipment	081147	1/16/2009	319,897.00	319,897.00
Dockwall Rehabilitation	081147	1/16/2009	146,721.00	146,721.00
Sourth Harbor Tract Electrical Svc Rehab	071199	1/15/2008	97,542.00	97,542.00
Harbor Maintenance Dredging	071199	1/15/2008	100,000.00	100,000.00
Terminal Resurfacing	071199	1/15/2008	90,140.00	90,140.00
Terminal Resurfacing	081147	1/16/2009	250,000.00	250,000.00
Port Facility Systems	071199	1/15/2008	100,000.00	100,000.00
Parking Facility Improvements				
2008 Misc Struc/Mech/Elec Maint	071205	1/15/2008	115,709.00	115,709.00
2009 Misc Struc/Mech/Elec Maint	081153	1/16/2009	91,082.00	91,082.00
2011 Misc Struc/Mech/Elec Maint	091040	1/20/2010	400,000.00	400,000.00
2010 Misc Struc/Mech/Elec Maint	TBD	1/1/2011	250,000.00	250,000.00
1000 N Water Parking Structure Repairs (40200)	081153	1/16/2009	560,000.00	560,000.00
MacArther Sq Renovation (80170)	071205	1/15/2008	891,842.00	891,842.00
MacArther Sq Renovation (80170)	081153	1/16/2009	290,000.00	290,000.00
Multi-space Parking Meters (60100)	081153	1/16/2009	679,431.00	679,431.00
Multi-space Parking Meters (60100)	TBD	1/1/2011	600,000.00	600,000.00
Tow Lot Facility Expansion	081153	1/16/2009	181,700.00	181,700.00
4th and Highland	091040	1/20/2010	550,000.00	550,000.00
2nd and Plankinton	TBD	1/1/2011	325,000.00	325,000.00
Fire Stations & Improvements				
2009 Major Capital Equipment (n)	081151	1/16/2009	102,557.47	102,557.47
2010 Major Capital Equipment (n)	091038	1/20/2010	2,821,000.00	2,821,000.00
2011 Major Capital Equipment (n)	TBD	1/1/2011	2,854,000.00	2,854,000.00
Mechanical Systems Maintenance	071204	1/15/2008	260,000.00	260,000.00
Auxiliary Power Supply	071204	1/15/2008	78,530.00	78,530.00
Auxiliary Power Supply	081151	1/16/2009	100,000.00	100,000.00
Auxiliary Power Supply	091038	1/20/2010	110,000.00	110,000.00
Auxiliary Power Supply	TBD	1/1/2011	110,000.00	110,000.00
Fire Repair Shop (hold)	081152	1/16/2009	250,000.00	250,000.00
Fire Facilities Maint Program	081152	1/16/2009	679,787.00	679,787.00
Fire Facilities Maint Program	091039	1/20/2010	996,448.00	996,448.00
Fire Facilities Maint Program	TBD	1/1/2011	100,000.00	100,000.00
Police Facilities				
Remodel Admin Bldg Offices	071202	1/15/2008	564,820.00	564,820.00
Remodel Admin Bldg Offices	081150	1/16/2009	954,000.00	954,000.00
Remodel Admin Bldg Offices	091037	1/20/2010	1,300,000.00	1,300,000.00
Remodel Admin Bldg Offices	TBD	1/1/2011	3,779,131.00	3,779,131.00
Evidence Storage Warehouse	071202	1/15/2008	33,913.00	33,913.00
Evidence Storage Warehouse	091037	1/20/2010	295,000.00	295,000.00
Evidence Storage Warehouse	TBD	1/1/2011	512,800.00	512,800.00
Police Facilities (continued)				
District Station #5 HVAC Replacement	071202	1/15/2008	15,117.00	15,117.00
4715 W Vliet St. Renovation (PPD Relocation)	081150	1/16/2009	2,397.00	2,397.00

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Criminal Investative Video Capture System - Notes	060999	12/12/2006	697,929.00	697,929.00
Criminal Investative Video Capture System - Notes	071202	1/15/2008	275,000.00	275,000.00
Surveillance Camera Program	071202	1/15/2008	67,333.00	67,333.00
911 System Replacement	081150	1/16/2009	3,119,877.00	3,119,877.00
Automated Fingerprint Analysis System	091037	1/20/2010	1,858,000.00	1,858,000.00
District Station Renovation Program	TBD	1/1/2011	300,000.00	300,000.00
Tiburon RMS VMP Upgrade	TBD	1/1/2011	354,000.00	354,000.00
Bridges & Viaducts				
State & Federally Aided Bridges BR3	081143	1/16/2009	762,000.00	762,000.00
State & Federally Aided Bridges BR3	TBD	1/1/2011	6,354,000.00	6,354,000.00
Bridge Reconstruction - Local BR1	081143	1/16/2009	5,275,000.00	5,275,000.00
Bridge Reconstruction - Local BR1	091031	1/20/2010	6,425,000.00	6,425,000.00
Bridge Reconstruction - Local BR1	TBD	1/1/2011	200,000.00	200,000.00
Street Improvements				
Street Lighting - (0% cash funded)	TBD	1/1/2011	7,400,000.00	7,400,000.00
State & Federally Aided Streets	071197	1/15/2008	1,384,878.00	1,384,878.00
State & Federally Aided Streets	081145	1/16/2009	4,230,000.00	4,230,000.00
State & Federally Aided Streets	091033	1/20/2010	4,730,000.00	4,730,000.00
State & Federally Aided Streets	TBD	1/1/2011	8,314,100.00	8,314,100.00
New Street Construction	071197	1/15/2008	200,000.00	200,000.00
New Street Construction	081145	1/16/2009	200,000.00	200,000.00
New Street Construction	091033	1/20/2010	200,000.00	200,000.00
Street Improvements - Sidewalk	091033	1/20/2010	900,000.00	900,000.00
Street Improvements - Sidewalk	TBD	1/1/2011	1,000,000.00	1,000,000.00
Street Reconstruction, Regular Pgm	091033	1/20/2010	9,947,224.00	9,947,224.00
Street Reconstruction, Regular Pgm	TBD	1/1/2011	14,291,600.00	14,291,600.00
Alley Reconstruction Program	081145	1/16/2009	300,000.00	300,000.00
Alley Reconstruction Program	091033	1/20/2010	800,000.00	800,000.00
Alley Reconstruction Program	TBD	1/1/2011	800,000.00	800,000.00
Underground Electrical Manholes	091033	1/20/2010	79,130.00	79,130.00
Underground Electrical Manholes	TBD	1/1/2011	200,000.00	200,000.00
Conduit & Manholes (private related use)	081145	1/16/2009	302,939.00	302,939.00
Conduit & Manholes (private related use)	091033	1/20/2010	1,000,000.00	1,000,000.00
Conduit & Manholes (private related use)	TBD	1/1/2011	800,000.00	800,000.00
Public Safety Communications (BU)	081156	1/16/2009	27,165.00	27,165.00
Public Safety Communications	091033	1/20/2010	256,085.00	256,085.00
Public Safety Communications	TBD	1/1/2011	500,000.00	500,000.00
Traffic Control Facilities	091033	1/20/2010	332,500.00	332,500.00
Traffic Control Facilities	TBD	1/1/2011	1,912,250.00	1,912,250.00
Neighborhood Comm. Dist. St. Improvement	061001	12/12/2006	205,297.00	205,297.00
Neighborhood Comm. Dist. St. Improvement	071197	1/15/2008	154,515.00	154,515.00
Neighborhood Comm. Dist. St. Improvement	081145	1/16/2009	17,998.00	17,998.00
Neighborhood Comm. Dist. St. Improvement	091033	1/20/2010	500,000.00	500,000.00
Neighborhood Comm. Dist. St. Improvement	TBD	1/1/2011	250,000.00	250,000.00
Parks & Public Grounds				
Irrigation and Landscaping	TBD	1/1/2011	460,000.00	460,000.00
Recreation Facilities	081149	1/16/2009	11,200.00	11,200.00
Recreation Facilities	091036	1/20/2010	143,340.00	143,340.00

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Recreation Facilities	TBD	1/1/2011	151,000.00	151,000.00
Special Assessments				
Special Assessments 2008	071198	1/15/2008	2,760,149.00	2,760,149.00
Special Assessments 2009	081146	1/16/2009	150,300.00	150,300.00
Special Assessments 2010	091034	1/20/2010	770,000.00	770,000.00
Special Assessments	TBD	1/1/2011	545,200.00	545,200.00
School Purposes				
2008 Authorization	071206	1/15/2008	2,000,000.00	2,000,000.00
2009 Authorization	081154	1/16/2009	2,000,000.00	2,000,000.00
2010 Authorization	091041	1/20/2010	2,000,000.00	2,000,000.00
2011 Authorization	TBD	1/1/2011	2,000,000.00	2,000,000.00
Sewer Maintenance Fund				
2009 Authorization	081148	1/16/2009	874,853.49	874,853.49
2009 Authorization - DSRF	081148	1/16/2009	2,000,000.00	2,000,000.00
2010 Authorization	091035	1/20/2010	12,200,000.00	12,200,000.00
2010 Authorization - DSRF	091035	1/20/2010	1,362,000.00	1,362,000.00
2011 Authorization	TBD	1/1/2011	19,800,000.00	19,800,000.00
2011 Authorization - DSRF	TBD	1/1/2011	3,000,000.00	3,000,000.00
2008 I & I Reduction Projects (SM497)	071200	1/15/2008	62,559.00	62,559.00
2009 I & I Reduction Projects (SM49409)	081148	1/16/2009	32,502.00	32,502.00
2010 I & I Reduction Projects (SM49409)	TBD	1/1/2011	10,633,000.00	10,633,000.00
2010 I & I Reduction Projects (SM49410)	091035	1/20/2010	1,604,320.00	1,604,320.00
BMPs for reduction of TSS in Stormwater (49309)		1/0/1900	0.00	0.00
Transfer from 2010 authorization	091035	1/20/2010	598,430.00	598,430.00
BMPs for reduction of TSS in Stormwater (49310)	091035	1/20/2010	1,036,559.00	1,036,559.00
BMPs for reduction of TSS in Stormwater (49311)	TBD	1/1/2011	500,000.00	500,000.00
SCADA Upgrade Project (SM497)	081148	1/16/2009	600,000.00	600,000.00
BMD9 from BMPs for reduction of TSS (49309)	081148	1/16/2009	669,579.00	669,579.00
Water Works Borrowing				
2008 Authorization	071194	1/15/2008	11,600,000.00	11,600,000.00
2011 Authorization	TBD	1/1/2011	4,045,000.00	4,045,000.00
Tax Incremental Districts				
Tax Incremental Districts	061003	12/12/2006	17,126,409.08	17,126,409.08
Existing TID's	061003	12/12/2006	23,069,337.00	23,069,337.00
New TID's	071210	1/15/2008	38,382,000.00	38,382,000.00
Existing TID's	071210	1/15/2008	15,618,000.00	15,618,000.00

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
New TID's	081158	1/16/2009	30,000,000.00	30,000,000.00
New TID's	091045	1/20/2010	10,000,000.00	10,000,000.00
New TID's	TBD	1/1/2011	20,000,000.00	20,000,000.00
Capitalized Interest	061003	12/12/2006	4,159,971.00	4,159,971.00
Capitalized Interest	071210	1/15/2008	5,400,000.00	5,400,000.00
Capitalized Interest	081158	1/16/2009	3,000,000.00	3,000,000.00
Capitalized Interest	091045	1/20/2010	1,000,000.00	1,000,000.00
Capitalized Interest	TBD	1/1/2011	2,000,000.00	2,000,000.00
Developer Financed TID's	071210	1/15/2008	1,051,000.00	1,051,000.00
Developer Financed TID's	081158	1/16/2009	3,268,614.00	3,268,614.00
Developer Financed TID's	091045	1/20/2010	12,222,323.00	12,222,323.00
Contingent Borrowing				
Police Digital Radio	091456	3/24/2010	952,000.00	952,000.00
General				
Unallocated	TBD	1/1/2011	50,000,000.00	
Development Purposes				
Unallocated	TBD	1/1/2011	60,000,000.00	
Light Rail	TBD	1/1/2011	40,000,000.00	
Delinquent Tax Financing - Notes	TBD	1/1/2011	28,000,000.00	
Refund outstanding Commercial Paper			125,000,000.00	125,000,000.00
Total			<u>737,016,034.61</u>	<u>559,016,034.61</u>



City of Milwaukee Fiscal Impact Statement

Date Dec 10, 2010

File Number 100974

☒ Original

☐ Substitute

Subject Resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Submitted By (Name/Title/Dept./Ext.) Richard Li / Public Debt Specialist / Comptroller / x2319

- This File**
- ☐ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☐ Increases or decreases revenue.
 - ☐ Requests an amendment to the salary or positions ordinance.
 - ☒ Authorizes borrowing and related debt service.
 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note ☐ Was requested by committee chair

- Charge To**
- ☐ Department Account
 - ☐ Capital Projects Fund
 - ☒ Debt Service
 - ☐ Other (Specify)
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other	Debt Service	1,350,000	
TOTALS		1,350,000	0

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G	<input checked="" type="radio"/> 1-3 Years	<input type="radio"/> 3-5 Years	\$1,350,000 in 2011
	<input type="radio"/> 1-3 Years	<input checked="" type="radio"/> 3-5 Years	\$8 million per year between 2012-2021
	<input type="radio"/> 1-3 Years	<input type="radio"/> 3-5 Years	

List any costs not included in Sections E and F above.

H	
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Assumptions used in arriving at fiscal estimate.

Assumes \$60,000,000, 10-year level principal debt is issued at 4.50% before July 1. Actual amount issued may be more or less, depending upon the pace of projects. Actual debt may be amortized over a shorter or longer period depending upon useful life of the projects being financed. Actual interest rates will depend upon market conditions at the time of issuance.

Additional information.

This resolution authorizes long-term financing for debt authorized in the budget.

NOTICES SENT TO FOR FILE NUMBER: 100974
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100975 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Sponsors: THE CHAIR

Indexes: GENERAL OBLIGATION BONDS

Attachments: Cover Letter, Exhibit A- Authorized and Unissued Bonds and Notes, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100975

Version

Substitute 1

Reference

Sponsor

The Chair

Title

Substitute resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Sections

Analysis

This resolution authorizes the Commissioners of the Public Debt to issue and sell City of Milwaukee general obligation "corporate purpose bonds" in the amount of \$559,016,034.61.

Body

Whereas, General obligation bonds have been authorized in the 2007, 2008, 2009, 2010, and 2011 municipal budgets; and

Whereas, initial resolutions have been adopted authorizing the issuance of such general obligation bonds; and

Whereas, the City has authorized up to \$125,000,000 of General Obligation Commercial Paper Promissory Notes, 2008 Program Series C2, Series R3 and Series T4 (Taxable) to be outstanding from time to time (along with other commercial paper that may be, from time to time, authorized by the City to be issued, the "Commercial Paper Notes"); and

Whereas, the City desires to provide permanent long-term financing of the Commercial Paper Notes; now, therefore, be it

Whereas, the Common Council desires to combine general obligation bonds authorized under the various initial resolutions into one issue and to designate such bonds as "corporate purpose bonds"; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee in accordance with section 67.05(13) and 67.05 (15), Stats., that the Commissioners of the Public Debt are authorized and requested to issue and sell general obligation corporate purpose bonds in the aggregate amount of \$559,016,034.61 for each of the public purposes provided by the underlying initial resolutions and in the amounts shown in Exhibit A, which includes \$125,000,000 for refunding Commercial Paper Notes; and, be it

Further Resolved, That debt issued for purposes and amounts set forth in Exhibit A apart from this resolution, other than as Commercial Paper Notes, shall not like wise be issued pursuant to this resolution. Debt issued as Commercial Paper Notes for purposes set forth in Exhibit A may be refunded under this resolution; and, be it

Further Resolved, That the general obligation corporate purpose bonds herein authorized shall be sold by the Commissioners of the Public Debt at public sale, and/or directly to the Public Debt Amortization Fund, and at such times as the Commissioners shall determine to be prudent and appropriate; and that the bonds shall be designated as determined by the Commissioners; and, be it

Further Resolved, That the general obligation corporate purpose bonds herein authorized shall be issued on or before April 30, 2012; and, be it

Further Resolved, That the Commissioners of the Public Debt are authorized to prepare the forms and establish the procedures required in the issuance and sale of general obligation corporate purpose bonds herein authorized in accordance with the provisions of Ch. 67, Stats., and the provisions of the City of Milwaukee ordinances, such bonds to be in a form approved by the City Attorney and to be executed by those officers of the City whose signatures are required by law; and, be it

Further Resolved, That the general obligation corporate purpose bonds herein authorized shall be sold at a price of not less par and accrued interest thereon; and, be it

Further Resolved, That general obligation corporate purpose bonds sold on a tax-exempt basis shall be dated as of the date of delivery, or the first or fifteenth day of the month in which they are issued, bear interest, payable semi-annually, at coupon rates as determined by the Commissioners of the Public Debt, not to exceed 9.5%; with an issue True Interest Cost Rate not to exceed 7.5%; that general obligation corporate purpose bonds sold on a taxable basis shall be dated as of the date of delivery, or the first or fifteenth day of the month in which they are issued, bear interest, payable semi-annually, at coupon rates as determined by the Commissioners of the Public Debt, not to exceed 12%; with an issue True Interest Cost Rate not to exceed 10%; that the Commissioner of the Public Debt may establish call dates at par for any or all of the bonds; that the Commissioners of the Public Debt shall specify the due dates for, and the amounts of, the payment of principal of said bonds, not to exceed 20 years, and interest thereon, and that such payment schedule shall be entered upon the permanent record of the Commissioners of the Public Debt and formally communicated to the City Clerk; and, be it

Further Resolved, That a direct annual irrepealable tax shall be levied in each year that such bonds are outstanding, in an amount sufficient to pay and for the express purpose of paying the interest on said bonds, as it falls due, and also to pay and discharge the principal thereof at maturity, and shall be extended upon the tax roll of the City of Milwaukee and shall be collected by the officers of the City in the same manner and at the same time as taxes for general City purposes for such years are extended and collected, and when so collected, the proceeds of said taxes shall be used solely for paying the principal and interest on such bonds so long as any bonds of said issue remain outstanding; and, be it

Further Resolved, That interest on or principal of the bonds falling due at any time when there shall be on hand insufficient funds from proceeds of the tax levy for the payment of such interest or principal shall be paid promptly when due from other funds of the City, which funds shall be reimbursed thereof out of the proceeds of the taxes above levied when such taxes shall have been collected; and, be it

Further Resolved, That the Continuing Disclosure Certificate, in substantially the form of the Supplemental Certificate authorized by File Number 100846 adopted on November 23, 2010, is authorized to be executed and delivered by the Comptroller for the bonds, be it

Further Resolved, That the City of Milwaukee authorizes and directs the appropriate officers and employees of the City to take all action necessary or appropriate to comply with and carry out all of the provisions of the

Continuing Disclosure Certificate as amended from time to time. Notwithstanding any other provision of the resolution, failure of the City to perform in accordance with the Continuing Disclosure Certificate shall not constitute a default under the resolution and the Continuing Disclosure Certificate may be enforced only as provided therein; and, be it

Further Resolved, That a global certificate shall be issued for each stated maturity date and registered only in the name of CEDE & Co. as nominee of The Depository Trust Company, New York, New York, for delivery and immobilization by the Depository Trust Company following the closing. The Depository Trust Company will act as securities depository of the bonds. The City will make payment of principal, redemption premium if any, and interest on the bonds on the due dates to the Depository Trust Company, or its nominee, as registered owner of the bonds, in same-day funds. Notices, if any, given by the City to the registered owner of the bonds will be given to the Depository Trust Company. In the event that the securities depository relationship with the Depository Trust Company for the bonds is terminated and the City does not appoint a successor securities depository, the City will prepare, authenticate and deliver at its expense fully-registered certificated bonds in the denominations of \$5,000 or in the integral multiple thereof in the aggregate principal amount by maturity then outstanding to the beneficial owners of the bonds; provided however, that should any bond be owned by the Public Debt Amortization Fund, such bond may be registered in the name of the Public Debt Amortization Fund and be in denominations of any amount; and be it

Further Resolved, That with respect to the issuance of any general obligation corporate purpose bonds sold on a tax-exempt basis, the City covenants with the holders from time to time of said bonds that (i) throughout the term of said bonds and (ii) through the date that the final rebate, if any, must be made to the United States in accordance with Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") it will comply with the provisions of Sections 103 and 141 through 150 of the Code, and the applicable regulations of the Internal Revenue Service adopted thereunder, that must be satisfied in order that interest on said bonds shall be and continue to be excluded from gross income for federal income tax purposes under said Section 103; and, be it

Further Resolved, That the cost of issuing the bonds and marketing same shall be paid from amounts appropriated for said purpose, or the proceeds of the bond sale, or deducted from same, and the project account or accounts credited with the net proceeds of the sale or sales.

Requestor

Comptroller

Drafter

RSL

PD-7747c2W.rtf



Office of the Comptroller

November 17, 2010

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

To the Honorable
the Common Council
City of Milwaukee
City Hall - Room 205
Milwaukee, WI 53202

Dear Council Members:

I would like to request the in-title introduction of the following resolutions that relate to City borrowing for 2011:

Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

Resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt.

These resolutions are typically referred to the Finance and Personnel Committee. If we may be of any additional assistance, please contact Richard Li (x-2319) of my staff.

Very truly yours,

W. MARTIN MORICS
Comptroller

WMM:RL
REF: PD-7747W.DOC

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Grant and Aid Projects - Notes				
2008 Authorization		2008	300,000.00	300,000.00
2009 Authorization		2009	300,000.00	300,000.00
2010 Authorization	091046	12/22/2009	300,000.00	300,000.00
Housing Trust Fund	TBD	1/1/2011	400,000.00	400,000.00
Renewal & Development Projects				
Development Fund	060992	12/12/2006	1,210,460.10	1,210,460.10
Development Fund	071209	1/15/2008	1,719,313.36	1,719,313.36
Development Fund	081157	1/16/2009	933,727.00	933,727.00
Development Fund	091044	1/20/2010	1,050,000.00	1,050,000.00
Development Fund	TBD	1/1/2011	1,200,000.00	1,200,000.00
Business Improvement Districts	060992	12/12/2006	500,000.00	500,000.00
Business Improvement Districts	071209	1/15/2008	500,000.00	500,000.00
Business Improvement Districts	091044	1/20/2010	1,236,250.00	1,236,250.00
Business Improvement Districts	TBD	1/1/2011	250,000.00	250,000.00
30th St Industrial Corridor (exempt)	091044	1/20/2010	253,734.00	253,734.00
ADA Riverwalk Construction	081157	1/16/2009	649,658.00	649,658.00
ADA Riverwalk Construction	091044	1/20/2010	1,167,970.00	1,167,970.00
ADA Riverwalk Construction	TBD	1/1/2011	1,560,257.00	1,560,257.00
Housing Infrastructure Preservation Fund	091044	1/20/2010	600,000.00	600,000.00
Housing Infrastructure Preservation Fund	TBD	1/1/2011	300,000.00	300,000.00
In Rem Property Program	TBD	1/1/2011	200,000.00	200,000.00
Healthy Neighborhood Initiative	TBD	1/1/2011	200,000.00	200,000.00
Library Improvements				
2007 Central Library (unrelease 80,000.01)	060993	12/12/2006	80,000.00	80,000.00
2008 Central Library Improvement Fund	071207	1/15/2008	92,528.11	92,528.11
2009 Central Library Improvement Fund	081155	1/16/2009	74,000.00	74,000.00
2010 Central Library Improvement Fund	091042	1/20/2010	571,883.00	571,883.00
2011 Central Library Improvement Fund	TBD	1/1/2011	526,000.00	526,000.00
Central Library Mechanical Systems	071207	1/15/2008	219,618.00	219,618.00
Central Library Improvement. Fund - Exterior	081155	1/16/2009	144,074.00	144,074.00
2008 Neighborhood Library Improvement	071207	1/15/2008	291,064.00	291,064.00
Villard Library Project	081155	1/16/2009	887,607.00	887,607.00
Villard Library Project	091042	1/20/2010	1,750,000.00	1,750,000.00
RFID System	091042	1/20/2010	1,500,000.00	1,500,000.00
Library Facility Initiatives	TBD	1/1/2011	2,000,000.00	2,000,000.00
Public Buildings				
Space Planning - Facilities - Notes	TBD	1/1/2011	166,000.00	166,000.00
City Hall Complex Remodeling	091043	1/20/2010	46,892.00	46,892.00
City Hall Complex Remodeling	TBD	1/1/2011	50,000.00	50,000.00
ADA Compliance Program	071208	1/15/2008	160,800.00	160,800.00
ADA Compliance Program	091043	1/20/2010	95,000.00	95,000.00
ADA Compliance Program	TBD	1/1/2011	95,000.00	95,000.00
Sanitation HQ Modifications (drop 107,959)	TBD	1/1/2011	727,959.00	727,959.00
Facility Systems Program	091043	1/20/2010	661,119.00	661,119.00
Facility Systems Program	TBD	1/1/2011	615,000.00	615,000.00
Facilities Exterior Upgrade Program	081156	1/16/2009	442,712.00	442,712.00
Facilities Exterior Upgrade Program	091043	1/20/2010	1,409,700.00	1,409,700.00
Facilities Exterior Upgrade Program	TBD	1/1/2011	923,400.00	923,400.00
Public Buildings (continued)				

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Environmental Remediation Program	091043	1/20/2010	87,539.00	87,539.00
Environmental Remediation Program	TBD	1/1/2011	150,000.00	150,000.00
City Hall Restoration Program	071208	1/15/2008	67,003.00	67,003.00
City Hall Foundation & Hollow Walk	071208	1/15/2008	841,275.00	841,275.00
City Hall Foundation & Hollow Walk	081156	1/16/2009	1,800,000.00	1,800,000.00
City Hall Foundation & Hollow Walk	091043	1/20/2010	2,700,000.00	2,700,000.00
City Hall Foundation & Hollow Walk	TBD	1/1/2011	3,160,000.00	3,160,000.00
DCD: Remodel 809 Building	071208	1/15/2008	963.00	963.00
Health Dept: Exterior Bldg Maint	071208	1/15/2008	289,182.00	289,182.00
Health Dept: Exterior Bldg Maint	081156	1/16/2009	228,000.00	228,000.00
Health Dept: Interior Bldg Maintenance	071208	1/15/2008	24,553.00	24,553.00
Health Dept: Interior Bldg Maintenance	081156	1/16/2009	290,000.00	290,000.00
Health Dept: Mechanical System Maintenance	081156	1/16/2009	65,421.00	65,421.00
Health: Facilities Capital Projects	091043	1/20/2010	30,594.00	30,594.00
Health: Facilities Capital Projects	TBD	1/1/2011	110,000.00	110,000.00
Muni Garages/Outlying Fac Remodeling	081156	1/16/2009	54,025.00	54,025.00
Muni Garages/Outlying Fac Remodeling	091043	1/20/2010	295,000.00	295,000.00
Muni Garages/Outlying Fac Remodeling	TBD	1/1/2011	400,000.00	400,000.00
DPW B&F: Major Capital Equipment - Notes	091043	1/20/2010	1,105,344.00	1,105,344.00
DPW B&F: Major Capital Equipment - Notes	TBD	1/1/2011	5,500,000.00	5,500,000.00
Court Case Management System (n)	091043	1/20/2010	232,562.00	232,562.00
Court: IT Disaster Recovery	081156	1/16/2009	2,553.00	2,553.00
DPW B&F: 2 Way Radio Replacement (unrelease)	060994	12/12/2006	150,000.00	150,000.00
DPW B&F: 2 Way Radio Replacement - Notes	081156	1/16/2009	362,000.00	362,000.00
DPW B&F: 2 Way Radio Replacement - Notes	TBD	1/1/2011	238,000.00	238,000.00
Clerk: License rebecca x2362 jim x2998 (unrelease)	060994	12/12/2006	61,519.00	61,519.00
DER: Worker's Compensation System - (unrelease)	060994	12/12/2006	29,792.00	29,792.00
DOA: HRMS Upgrade - Notes	060994	12/12/2006	7.00	7.00
DOA: HRMS Upgrade - Notes	TBD	1/1/2011	1,470,000.00	1,470,000.00
DOA: E-Benefits - Notes (unrelease)	060994	12/12/2006	52,995.00	52,995.00
DOA: Web Application Server (unrelease)	071208	1/15/2008	1.00	1.00
DOA: Clustered Corp Database Server	071208	1/15/2008	2,370.00	2,370.00
DOA: E-Server Tape Subsystem	071208	1/15/2008	1,627.00	1,627.00
DOA: Backup System Replacement	091043	1/20/2010	11,079.00	11,079.00
DOA: Eserver Replacement	TBD	1/1/2011	87,000.00	87,000.00
DOA Records Center Work Environment Proj	TBD	1/1/2011	198,000.00	198,000.00
Menomonee Valley Fac Reloc	051135	1/18/2006	0.00	0.00
MacArthur Square Plaza Restoration	071208	1/15/2008	246,173.00	246,173.00
MacArthur Square Plaza Restoration	081156	1/16/2009	534,000.00	534,000.00
MacArthur Square Plaza Restoration	TBD	1/1/2011	247,000.00	247,000.00
CSWAN/COMMON Upgrade (Telephone)	071208	1/15/2008	33,278.00	33,278.00
Energy Challenge Fund	071208	1/15/2008	149,427.00	149,427.00
Energy Challenge Fund (hold)	081156	1/16/2009	500,000.00	500,000.00
FMIS Upgrade	091043	1/20/2010	464,028.00	464,028.00
Clerk: License Division Remodeling	081156	1/16/2009	6,021.00	6,021.00
Election: Office Remodeling	081156	1/16/2009	2,340.00	2,340.00
Fire & Police Commission Office Remodel (PL)	081150	1/16/2009	148,891.00	148,891.00
Unified Call Center	091043	1/20/2010	554,676.00	554,676.00
DNS: Security Upgrade - Anderson Bldg	091043	1/20/2010	76,141.00	76,141.00
ZMB Lower Parking Floor Restoration	091043	1/20/2010	86,500.00	86,500.00
ZMB Lower Parking Floor Restoration	TBD	1/1/2011	1,530,000.00	1,530,000.00
Public Buildings (continued)				
Energy Efficiency & Renewable Energy	TBD	1/1/2011	150,000.00	150,000.00

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Building Exterior Façade Restoration	TBD	1/1/2011	385,400.00	385,400.00
Harbor				
Pier, Berth & Channel Improv.	071199	1/15/2008	100,000.00	100,000.00
Pier, Berth & Channel Improv.	081147	1/16/2009	200,000.00	200,000.00
Port Security (n)	081147	1/16/2009	400,000.00	400,000.00
Cargo Handling Equipment	081147	1/16/2009	319,897.00	319,897.00
Dockwall Rehabilitation	081147	1/16/2009	146,721.00	146,721.00
Sourth Harbor Tract Electrical Svc Rehab	071199	1/15/2008	97,542.00	97,542.00
Harbor Maintenance Dredging	071199	1/15/2008	100,000.00	100,000.00
Terminal Resurfacing	071199	1/15/2008	90,140.00	90,140.00
Terminal Resurfacing	081147	1/16/2009	250,000.00	250,000.00
Port Facility Systems	071199	1/15/2008	100,000.00	100,000.00
Parking Facility Improvements				
2008 Misc Struc/Mech/Elec Maint	071205	1/15/2008	115,709.00	115,709.00
2009 Misc Struc/Mech/Elec Maint	081153	1/16/2009	91,082.00	91,082.00
2011 Misc Struc/Mech/Elec Maint	091040	1/20/2010	400,000.00	400,000.00
2010 Misc Struc/Mech/Elec Maint	TBD	1/1/2011	250,000.00	250,000.00
1000 N Water Parking Structure Repairs (40200)	081153	1/16/2009	560,000.00	560,000.00
MacArther Sq Renovation (80170)	071205	1/15/2008	891,842.00	891,842.00
MacArther Sq Renovation (80170)	081153	1/16/2009	290,000.00	290,000.00
Multi-space Parking Meters (60100)	081153	1/16/2009	679,431.00	679,431.00
Multi-space Parking Meters (60100)	TBD	1/1/2011	600,000.00	600,000.00
Tow Lot Facility Expansion	081153	1/16/2009	181,700.00	181,700.00
4th and Highland	091040	1/20/2010	550,000.00	550,000.00
2nd and Plankinton	TBD	1/1/2011	325,000.00	325,000.00
Fire Stations & Improvements				
2009 Major Capital Equipment (n)	081151	1/16/2009	102,557.47	102,557.47
2010 Major Capital Equipment (n)	091038	1/20/2010	2,821,000.00	2,821,000.00
2011 Major Capital Equipment (n)	TBD	1/1/2011	2,854,000.00	2,854,000.00
Mechanical Systems Maintenance	071204	1/15/2008	260,000.00	260,000.00
Auxiliary Power Supply	071204	1/15/2008	78,530.00	78,530.00
Auxiliary Power Supply	081151	1/16/2009	100,000.00	100,000.00
Auxiliary Power Supply	091038	1/20/2010	110,000.00	110,000.00
Auxiliary Power Supply	TBD	1/1/2011	110,000.00	110,000.00
Fire Repair Shop (hold)	081152	1/16/2009	250,000.00	250,000.00
Fire Facilities Maint Program	081152	1/16/2009	679,787.00	679,787.00
Fire Facilities Maint Program	091039	1/20/2010	996,448.00	996,448.00
Fire Facilities Maint Program	TBD	1/1/2011	100,000.00	100,000.00
Police Facilities				
Remodel Admin Bldg Offices	071202	1/15/2008	564,820.00	564,820.00
Remodel Admin Bldg Offices	081150	1/16/2009	954,000.00	954,000.00
Remodel Admin Bldg Offices	091037	1/20/2010	1,300,000.00	1,300,000.00
Remodel Admin Bldg Offices	TBD	1/1/2011	3,779,131.00	3,779,131.00
Evidence Storage Warehouse	071202	1/15/2008	33,913.00	33,913.00
Evidence Storage Warehouse	091037	1/20/2010	295,000.00	295,000.00
Evidence Storage Warehouse	TBD	1/1/2011	512,800.00	512,800.00
Police Facilities (continued)				
District Station #5 HVAC Replacement	071202	1/15/2008	15,117.00	15,117.00
4715 W Vliet St. Renovation (PPD Relocation)	081150	1/16/2009	2,397.00	2,397.00

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Criminal Investative Video Capture System - Notes	060999	12/12/2006	697,929.00	697,929.00
Criminal Investative Video Capture System - Notes	071202	1/15/2008	275,000.00	275,000.00
Surveillance Camera Program	071202	1/15/2008	67,333.00	67,333.00
911 System Replacement	081150	1/16/2009	3,119,877.00	3,119,877.00
Automated Fingerprint Analysis System	091037	1/20/2010	1,858,000.00	1,858,000.00
District Station Renovation Program	TBD	1/1/2011	300,000.00	300,000.00
Tiburon RMS VMP Upgrade	TBD	1/1/2011	354,000.00	354,000.00
Bridges & Viaducts				
State & Federally Aided Bridges BR3	081143	1/16/2009	762,000.00	762,000.00
State & Federally Aided Bridges BR3	TBD	1/1/2011	6,354,000.00	6,354,000.00
Bridge Reconstruction - Local BR1	081143	1/16/2009	5,275,000.00	5,275,000.00
Bridge Reconstruction - Local BR1	091031	1/20/2010	6,425,000.00	6,425,000.00
Bridge Reconstruction - Local BR1	TBD	1/1/2011	200,000.00	200,000.00
Street Improvements				
Street Lighting - (0% cash funded)	TBD	1/1/2011	7,400,000.00	7,400,000.00
State & Federally Aided Streets	071197	1/15/2008	1,384,878.00	1,384,878.00
State & Federally Aided Streets	081145	1/16/2009	4,230,000.00	4,230,000.00
State & Federally Aided Streets	091033	1/20/2010	4,730,000.00	4,730,000.00
State & Federally Aided Streets	TBD	1/1/2011	8,314,100.00	8,314,100.00
New Street Construction	071197	1/15/2008	200,000.00	200,000.00
New Street Construction	081145	1/16/2009	200,000.00	200,000.00
New Street Construction	091033	1/20/2010	200,000.00	200,000.00
Street Improvements - Sidewalk	091033	1/20/2010	900,000.00	900,000.00
Street Improvements - Sidewalk	TBD	1/1/2011	1,000,000.00	1,000,000.00
Street Reconstruction, Regular Pgm	091033	1/20/2010	9,947,224.00	9,947,224.00
Street Reconstruction, Regular Pgm	TBD	1/1/2011	14,291,600.00	14,291,600.00
Alley Reconstruction Program	081145	1/16/2009	300,000.00	300,000.00
Alley Reconstruction Program	091033	1/20/2010	800,000.00	800,000.00
Alley Reconstruction Program	TBD	1/1/2011	800,000.00	800,000.00
Underground Electrical Manholes	091033	1/20/2010	79,130.00	79,130.00
Underground Electrical Manholes	TBD	1/1/2011	200,000.00	200,000.00
Conduit & Manholes (private related use)	081145	1/16/2009	302,939.00	302,939.00
Conduit & Manholes (private related use)	091033	1/20/2010	1,000,000.00	1,000,000.00
Conduit & Manholes (private related use)	TBD	1/1/2011	800,000.00	800,000.00
Public Safety Communications (BU)	081156	1/16/2009	27,165.00	27,165.00
Public Safety Communications	091033	1/20/2010	256,085.00	256,085.00
Public Safety Communications	TBD	1/1/2011	500,000.00	500,000.00
Traffic Control Facilities	091033	1/20/2010	332,500.00	332,500.00
Traffic Control Facilities	TBD	1/1/2011	1,912,250.00	1,912,250.00
Neighborhood Comm. Dist. St. Improvement	061001	12/12/2006	205,297.00	205,297.00
Neighborhood Comm. Dist. St. Improvement	071197	1/15/2008	154,515.00	154,515.00
Neighborhood Comm. Dist. St. Improvement	081145	1/16/2009	17,998.00	17,998.00
Neighborhood Comm. Dist. St. Improvement	091033	1/20/2010	500,000.00	500,000.00
Neighborhood Comm. Dist. St. Improvement	TBD	1/1/2011	250,000.00	250,000.00
Parks & Public Grounds				
Irrigation and Landscaping	TBD	1/1/2011	460,000.00	460,000.00
Recreation Facilities	081149	1/16/2009	11,200.00	11,200.00
Recreation Facilities	091036	1/20/2010	143,340.00	143,340.00

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
Recreation Facilities	TBD	1/1/2011	151,000.00	151,000.00
Special Assessments				
Special Assessments 2008	071198	1/15/2008	2,760,149.00	2,760,149.00
Special Assessments 2009	081146	1/16/2009	150,300.00	150,300.00
Special Assessments 2010	091034	1/20/2010	770,000.00	770,000.00
Special Assessments	TBD	1/1/2011	545,200.00	545,200.00
School Purposes				
2008 Authorization	071206	1/15/2008	2,000,000.00	2,000,000.00
2009 Authorization	081154	1/16/2009	2,000,000.00	2,000,000.00
2010 Authorization	091041	1/20/2010	2,000,000.00	2,000,000.00
2011 Authorization	TBD	1/1/2011	2,000,000.00	2,000,000.00
Sewer Maintenance Fund				
2009 Authorization	081148	1/16/2009	874,853.49	874,853.49
2009 Authorization - DSRF	081148	1/16/2009	2,000,000.00	2,000,000.00
2010 Authorization	091035	1/20/2010	12,200,000.00	12,200,000.00
2010 Authorization - DSRF	091035	1/20/2010	1,362,000.00	1,362,000.00
2011 Authorization	TBD	1/1/2011	19,800,000.00	19,800,000.00
2011 Authorization - DSRF	TBD	1/1/2011	3,000,000.00	3,000,000.00
2008 I & I Reduction Projects (SM497)	071200	1/15/2008	62,559.00	62,559.00
2009 I & I Reduction Projects (SM49409)	081148	1/16/2009	32,502.00	32,502.00
2010 I & I Reduction Projects (SM49409)	TBD	1/1/2011	10,633,000.00	10,633,000.00
2010 I & I Reduction Projects (SM49410)	091035	1/20/2010	1,604,320.00	1,604,320.00
BMPs for reduction of TSS in Stormwater (49309)		1/0/1900	0.00	0.00
Transfer from 2010 authorization	091035	1/20/2010	598,430.00	598,430.00
BMPs for reduction of TSS in Stormwater (49310)	091035	1/20/2010	1,036,559.00	1,036,559.00
BMPs for reduction of TSS in Stormwater (49311)	TBD	1/1/2011	500,000.00	500,000.00
SCADA Upgrade Project (SM497)	081148	1/16/2009	600,000.00	600,000.00
BMD9 from BMPs for reduction of TSS (49309)	081148	1/16/2009	669,579.00	669,579.00
Water Works Borrowing				
2008 Authorization	071194	1/15/2008	11,600,000.00	11,600,000.00
2011 Authorization	TBD	1/1/2011	4,045,000.00	4,045,000.00
Tax Incremental Districts				
Tax Incremental Districts	061003	12/12/2006	17,126,409.08	17,126,409.08
Existing TID's	061003	12/12/2006	23,069,337.00	23,069,337.00
New TID's	071210	1/15/2008	38,382,000.00	38,382,000.00
Existing TID's	071210	1/15/2008	15,618,000.00	15,618,000.00

Exhibit A (100974 and 100975)
Authorized and Unissued Bonds and Notes

<u>Purpose</u>	<u>Resolution File No.</u>	<u>Adoption Date or Budget Year</u>	<u>Notes</u>	<u>Bonds</u>
New TID's	081158	1/16/2009	30,000,000.00	30,000,000.00
New TID's	091045	1/20/2010	10,000,000.00	10,000,000.00
New TID's	TBD	1/1/2011	20,000,000.00	20,000,000.00
Capitalized Interest	061003	12/12/2006	4,159,971.00	4,159,971.00
Capitalized Interest	071210	1/15/2008	5,400,000.00	5,400,000.00
Capitalized Interest	081158	1/16/2009	3,000,000.00	3,000,000.00
Capitalized Interest	091045	1/20/2010	1,000,000.00	1,000,000.00
Capitalized Interest	TBD	1/1/2011	2,000,000.00	2,000,000.00
Developer Financed TID's	071210	1/15/2008	1,051,000.00	1,051,000.00
Developer Financed TID's	081158	1/16/2009	3,268,614.00	3,268,614.00
Developer Financed TID's	091045	1/20/2010	12,222,323.00	12,222,323.00
Contingent Borrowing				
Police Digital Radio	091456	3/24/2010	952,000.00	952,000.00
General				
Unallocated	TBD	1/1/2011	50,000,000.00	
Development Purposes				
Unallocated	TBD	1/1/2011	60,000,000.00	
Light Rail	TBD	1/1/2011	40,000,000.00	
Delinquent Tax Financing - Notes	TBD	1/1/2011	28,000,000.00	
Refund outstanding Commercial Paper			125,000,000.00	125,000,000.00
Total			<u>737,016,034.61</u>	<u>559,016,034.61</u>



City of Milwaukee Fiscal Impact Statement

Date Dec 10, 2010

File Number 100975

☒ Original

☐ Substitute

Subject Resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Submitted By (Name/Title/Dept./Ext.) Richard Li / Public Debt Specialist / Comptroller / x2319

- This File**
- ☐ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☐ Increases or decreases revenue.
 - ☐ Requests an amendment to the salary or positions ordinance.
 - ☒ Authorizes borrowing and related debt service.
 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note ☐ Was requested by committee chair

- Charge To**
- ☐ Department Account
 - ☐ Capital Projects Fund
 - ☒ Debt Service
 - ☐ Other (Specify)
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other	Debt Service	2,250,000	
TOTALS		2,250,000	0

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☒ 1-3 Years ☐ 3-5 Years \$2,250,000 in 2011

☐ 1-3 Years ☒ 3-5 Years \$9 million per year between 2012-2028

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Assumes \$100,000,000, 15-year level principal debt is issued at 4.50% before July 1. Actual amount issued may be more or less, depending upon the pace of projects. Actual debt may be amortized over a shorter or longer period depending upon useful life of the projects being financed. Actual interest rates will depend upon market conditions at the time of issuance.

Additional Information.

This resolution authorizes long-term financing for debt authorized in the budget.

NOTICES SENT TO FOR FILE NUMBER: 100975
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100976 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Sponsors: THE CHAIR

Indexes: GENERAL OBLIGATION BONDS, PROMISSORY NOTES

Attachments: Cover Letter, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100976

Version
Substitute 1

Reference

Sponsor
The Chair

Title
Substitute Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Analysis
State shared revenue payments comprise about 35% of the City's general fund revenues. The majority of these revenues are received at the end of the year. However, City expenditures occur relatively evenly throughout the year. This causes a cash flow problem where expenses occur prior to the receipt of revenues. This cash flow borrowing permits the City to timely pay for expenses as they come due in anticipation of receiving State shared revenue payments later in the year. The Revenue Anticipation Notes are repaid from the November State shared revenue payment.

Body
Whereas, s. 67.12(12), Stats., authorizes the issuance of General Obligation Notes for paying any general and current municipal expense; and

Whereas, s. 67.12(1), Stats., authorizes any municipality entitled to receive deferred payments to issue municipal obligations in an amount not to exceed 60% of the total actual and anticipated receipts in the fiscal year; and

Whereas, the City anticipates the receipt of at least \$400 million of deferred revenues in 2011 (the "Budget Year"), which includes over \$220 million of deferred State Aid; and

Whereas, the predominance of State Aid will be received at the end of the Budget Year, but operating expenditures are incurred on a uniform basis throughout the year; and

Whereas; the City must finance the operating budget on an interim basis between now and the receipt of State shared revenue payments in July and November; and

Whereas, the City desires to pledge the anticipated revenue included in the budget for the Budget Year due and not yet paid as security for repayment of such obligations; and

Whereas, the City has authorized up to \$125,000,000 of General Obligation Commercial Paper Promissory Notes, 2008 Program Series C2, Series R3 and Series T4 (Taxable) to be outstanding from time to time (the "Commercial Paper Notes"), and the Series R3 and T4 notes may be used to provide temporary cash flow borrowing until the issuance of notes authorized by this resolution; and

Whereas, the City desires to provide permanent financing of Commercial Paper Notes issued for cash flow purposes; now, therefore, be it

Resolved, by the Common Council of the City of Milwaukee in accordance with sec. 67.12(12), Stats., that the Commissioners of the Public Debt are authorized and requested to issue and sell general obligation revenue anticipation promissory notes in an amount not to exceed \$175,000,000 for the purpose of paying general and current municipal expenses in the operating budget on an interim basis pending receipt of revenues in the Budget Year, and for the purpose of refunding Commercial Paper Notes issued for cash flow purposes; and, be it

Further Resolved, that the general obligation revenue anticipation promissory notes herein authorized shall be sold by the Commissioners of the Public Debt at public or private sale, and/or directly to the Public Debt Amortization Fund, and at such times as the Commissioners shall determine to be prudent and appropriate; and that the notes shall be designated as determined by the Commissioners; and, be it

Further Resolved, that the general obligation revenue anticipation promissory notes herein authorized shall be issued on or before August 31, 2011; and, be it

Further Resolved, that the Commissioners of the Public Debt are authorized to prepare the forms and establish the procedures required in the issuance and sale of general obligation revenue anticipation promissory notes herein authorized in accordance with the provisions of Ch. 67, Stats., and the provisions of the City of Milwaukee ordinances, such notes to be in a form approved by the City Attorney and to be executed by those officers of the City whose signatures are required by law; and, be it

Further Resolved, that the general obligation revenue anticipation promissory notes herein authorized shall be sold at a price of not less par plus accrued interest thereon; and, be it

Further Resolved, that general obligation revenue anticipation promissory notes shall be dated as of the expected date of delivery, or the first or fifteenth day of the month in which they are issued, bear interest, payable semi-annually or at maturity, at coupon rates as determined by the Commissioners of the Public Debt, not to exceed 8.0%; with an issue True Interest Cost Rate not to exceed 7.0%; that the Commissioner of the Public Debt may establish call dates at par for any or all of the notes; that the Commissioners of the Public Debt shall specify the amounts and due dates for the payment of principal of said notes, not to exceed 18 months from the first day of the Budget Year, and interest thereon, and that such payment schedule shall be entered upon the permanent record of the Commissioners of the Public Debt and formally communicated to the City Clerk; and, be it

Further Resolved, that a direct annual irrevocable tax shall be levied in each year that such notes are outstanding, in an amount sufficient to pay and for the express purpose of paying the interest on said notes, as it falls due, and also to pay and discharge the principal thereof at maturity, and shall be extended upon the tax roll of the City of Milwaukee and shall be collected by the officers of the City in the same manner and at the same time as taxes for general City purposes for such years are extended and collected, and when so collected, the proceeds of said taxes shall be used solely for paying the principal and interest on such notes so long as any notes of said issue remain outstanding; and, be it

Further Resolved, that interest on or principal of the notes falling due at any time when there shall be on hand insufficient funds from proceeds of the tax levy for the payment of such interest or principal shall be paid promptly when due from other funds of the City, which funds shall be reimbursed thereof out of the proceeds of the taxes above levied when such taxes shall have been collected; and, be it

Further Resolved, that the Continuing Disclosure Certificate, in substantially the form of the Supplemental Certificate authorized by File Number 100846 adopted on November 23, 2010, is authorized to be executed and delivered by the Comptroller for the notes; and, be it

Further Resolved, that the City of Milwaukee authorizes and directs the appropriate officers and employees of the City to take all action necessary or appropriate to comply with and carry out all of the provisions of the Continuing Disclosure Certificate as amended from time to time. Notwithstanding any other provision of this resolution, failure of the City to perform in accordance with the Continuing Disclosure Certificate shall not constitute a default under this resolution and the Continuing Disclosure Certificate may be enforced only as provided therein; and, be it

Further Resolved, That a global certificate shall be issued for each stated maturity date and registered only in the name of CEDE & Co. as nominee of The Depository Trust Company, New York, New York, for delivery and immobilization by the Depository Trust Company following the closing. The Depository Trust Company will act as securities depository of the notes. The City will make payment of principal, redemption premium if any, and interest on the notes on the due dates to the Depository Trust Company, or its nominee, as registered owner of the notes, in same-day funds. Notices, if any, given by the City to the registered owner of the notes will be given to the Depository Trust Company. In the event that the securities depository relationship with the Depository Trust Company for the notes is terminated and the City does not appoint a successor securities depository, the City will prepare, authenticate and deliver at its expense fully-registered certificated notes in the denominations of \$5,000 or in the integral multiple thereof in the aggregate principal amount by maturity then outstanding to the beneficial owners of the notes; provided however, that should any notes be owned by the Public Debt Amortization Fund, such note may be registered in the name of the Public Debt Amortization Fund and be in denominations of any amount; and be it

Further Resolved, that the City covenants with the holders from time to time of said notes that (i) throughout the term of said notes and (ii) through the date that the final rebate, if any, must be made to the United States in accordance with Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") it will comply with the provisions of Sections 103 and 141 through 150 of the Code, and the applicable regulations of the Internal Revenue Service adopted thereunder, that must be satisfied in order that interest on said notes shall be and continue to be excluded from gross income for federal income tax purposes under said Section 103; and, be it

Further Resolved, that the Common Council hereby declares that as additional security for the repayment of the notes with interest thereon, the City will pledge and irrevocably segregate upon receipt through December 31, 2011 shared revenue payments due in November, 2011, in an amount sufficient to pay the principal and interest due on the notes at maturity; and, be it

Further Resolved, that if a note matures after December 31, 2011, the proper City officers be and hereby are authorized and directed to irrevocably deposit with the City's Fiscal Agent on or before December 31, 2011 general fund revenues and/or amounts from the Debt Service Fund, an amount sufficient to purchase direct obligations of, or obligations guaranteed by, the U.S. Government sufficient to pay the principal of and interest due on such note at maturity; and, be it

Further Resolved, that notes authorized by this resolution may be issued as General Obligation Commercial Paper Promissory Notes pursuant to Resolution File Number 070880, and such commercial paper may be refunded under this resolution such that the aggregate amount outstanding shall not exceed the amount authorized by this resolution; and, be it

Further Resolved, that the cost of issuing the notes and marketing same shall be paid from amounts appropriated for said purpose, or the proceeds of the note sale, or deducted from same, and the project account or accounts credited with the net proceeds of the sale or sales.

Requestor
Comptroller
Drafter
Comptroller
RSL
PD-7747d3W.rtf



Office of the Comptroller

November 17, 2010

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

To the Honorable
the Common Council
City of Milwaukee
City Hall - Room 205
Milwaukee, WI 53202

Dear Council Members:

I would like to request the in-title introduction of the following resolutions that relate to City borrowing for 2011:

Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

Resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt.

These resolutions are typically referred to the Finance and Personnel Committee. If we may be of any additional assistance, please contact Richard Li (x-2319) of my staff.

Very truly yours,

W. MARTIN MORICS
Comptroller

WMM:RL
REF: PD-7747W.DOC



City of Milwaukee Fiscal Impact Statement

Date Dec 10, 2010

File Number 100976

☒ Original

☐ Substitute

Subject Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Submitted By (Name/Title/Dept./Ext.) Richard Li / Public Debt Specialist / Comptroller / x2319

- This File**
- ☐ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☐ Increases or decreases revenue.
 - ☐ Requests an amendment to the salary or positions ordinance.
 - ☒ Authorizes borrowing and related debt service.
 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note ☐ Was requested by committee chair

- Charge To**
- ☐ Department Account
 - ☐ Capital Projects Fund
 - ☒ Debt Service
 - ☐ Other (Specify)
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other	Debt Service	985,000	
TOTALS		985,000	0

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☒ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☒ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Assumes \$175,000,000, 1-year RAN at 0.75% for 9 months.

Additional information.

NOTICES SENT TO FOR FILE NUMBER: 100976
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100977 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt. (Comptroller)

Sponsors: THE CHAIR

Indexes: MUNICIPAL BORROWING, PROMISSORY NOTES

Attachments: Cover Letter, Fiscal Impact Statement, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100977

Version
Substitute 1

Sponsor
THE CHAIR

Title
Substitute resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt. (Comptroller)

Analysis

In connection with the sale of City debt, a Preliminary Official Statement is prepared and distributed to provide potential investors with information on the City. The rules of the Securities and Exchange Commission require that the governing body of the municipality review and approve the Official Statement for accuracy and completeness.

Body

Whereas, The City Comptroller has prepared a Preliminary Official Statement (the form of which is attached hereto), and will prepare an Official Statement, for the purpose of providing comprehensive financial and economic information respecting the City of Milwaukee in connection with the sale of the City of Milwaukee, Wisconsin, General Obligation Bonds, Notes, and/or Revenue Anticipation Notes ("RANs") (individually, an "Offered Obligation", and collectively, the "Offered Obligations"); and

Whereas, financial and economic information has been compiled by the Office of the Comptroller from its annual financial report, property tax records maintained by the Assessor's Office and from other books and records of the City; and

Whereas, Concurrently with the delivery of the Offered Obligations, the City will deliver its certificates signed by its Comptroller stating that the descriptions and statements, including financial statements, as pertaining to the City contained in the Official Statements as of their dates and the date of sale and delivery of each Offered Obligation, were and are true and correct in all material respects and do not contain an untrue statement of a material fact or omit to state a material fact required to be included therein or necessary to make the statements contained therein in the light of circumstances in which they were made not misleading; and

Whereas, Such certificates will further confirm to the effect that insofar as the descriptions and statements including financial data, contained in the Official Statements of or pertaining to non-governmental bodies and governmental bodies other than the City are concerned, such descriptions, statements and data have been obtained from sources believed by the City to be reliable, and that the City has no reason to believe that they are untrue or incomplete in any material respect; and

Whereas, It is the intention of the Common Council to approve the aforementioned Preliminary Official Statement on the basis of the representations of the Comptroller to be included in the certificates signed by the Comptroller and delivered concurrently with the delivery of each Offered Obligation; and

Whereas, the City desires to use the Master Continuing Disclosure Certificate approved by Common Council File Number 100846 adopted on November 23, 2010 in connection with the issuance of the Offered Obligations; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee that the form of the Preliminary Official Statement as attached hereto, and to be used in connection with the sale of the City of Milwaukee, Wisconsin, General Obligation Bonds, Notes, and/or RANs, (the "Offered Obligations") be and hereby are approved; and, be it

Further Resolved, By the Common Council of the City of Milwaukee that the Preliminary Official Statement was and is true and correct in all material respects and do not contain an untrue statement of a material fact or omit to state a material fact required to be included therein or necessary to make the statements contained therein in the light of circumstances in which they were made not misleading; and be it

Further Resolved, By the Common Council of the City of Milwaukee that the Comptroller is hereby authorized to prepare an Official Statement, in substantially the same form of the Preliminary Official Statement, after the same have been completed by the insertion of the maturities, interest rates and other details of the debt and by making such other insertions, changes or corrections as the Comptroller, based on the advice of the City's financial advisor and legal counsel (including the City Attorney or Bond Counsel), deem necessary or appropriate; and the Common Council hereby authorizes the Official Statement and the information contained therein to be used by the underwriters of the debt in connection with the sale of the Offered Obligations; and be it

Further Resolved, By the Common Council of the City of Milwaukee that the Comptroller is hereby authorized to execute Supplemental Certificate(s) of the Master Continuing Disclosure Certificate for the Offered Obligations.

Drafter
Comptroller

RL

REF: PD-7747e2W.rtf



Office of the Comptroller

November 17, 2010

W. Martin Morics, C.P.A.
Comptroller

Michael J. Daun
Deputy Comptroller

John M. Egan, C.P.A.
Special Deputy Comptroller

Craig D. Kammholz
Special Deputy Comptroller

To the Honorable
the Common Council
City of Milwaukee
City Hall - Room 205
Milwaukee, WI 53202

Dear Council Members:

I would like to request the in-title introduction of the following resolutions that relate to City borrowing for 2011:

Resolution relating to the carryover of 2010 authorization for general obligation and revenue based borrowing.

Resolution authorizing the Commissioners of the Public Debt to market general obligation promissory notes.

Resolution authorizing the Commissioners of the Public Debt to market general obligation corporate purpose bonds.

Resolution authorizing the Commissioners of the Public Debt to market general obligation revenue anticipation promissory notes.

Resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt.

These resolutions are typically referred to the Finance and Personnel Committee. If we may be of any additional assistance, please contact Richard Li (x-2319) of my staff.

Very truly yours,

W. MARTIN MORICS
Comptroller

WMM:RL
REF: PD-7747W.DOC



City of Milwaukee Fiscal Impact Statement

Date Dec 10, 2010

File Number 100977

☒ Original

☐ Substitute

Subject

Resolution approving the form of the Preliminary Official Statement used in connection with the sale of City of Milwaukee, Wisconsin, debt.

Submitted By (Name/Title/Dept./Ext.)

Richard Li / Public Debt Specialist / Comptroller / x2319

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☒ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☒ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☐ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other			
TOTALS		0	0

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☒ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☒ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Additional information.

This resolution has no fiscal impact.

NOTICES SENT TO FOR FILE NUMBER: 100977
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100985 **Version:** 0

Type: Communication **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Police Department relating to the 2011 Asset Forfeiture Plan.

Sponsors: THE CHAIR

Indexes: DONATIONS, POLICE DEPARTMENT

Attachments: Police Dept Letter, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	0	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR PLACING ON FILE AND ASSIGNED TO	Pass	4:0
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
12/13/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100985
Version
ORIGINAL
Reference

Sponsor
THE CHAIR

Title
Communication from the Police Department relating to the 2011 Asset Forfeiture Plan.

Requestor
Police Department

Drafter

JJL

November 17, 2010

Communication2011AssetForf.rtf



Police Department

Edward A. Flynn
Chief of Police

December 6, 2010

The Honorable Members of the Common Council
200 East Wells Street, Room 202
Milwaukee, WI 53202

RE: 2011 ASSET FORFEITURE PLAN

Dear Council Members:

Pursuant to Common Council File #920252, the Milwaukee Police Department submits an annual report on anticipated receipt of federally seized forfeiture funds for the next calendar year, together with a plan that includes priorities for the expenditure of such funds.

As of December 3, 2010, the Asset Forfeiture account balance was \$1,637,222.74. Cash receipts of the fund are subject to many variables, among them the uncertainty of whether the Department will receive funds, the exact share of any seized assets the Department will be awarded, and the effect of changes in the Federal guidelines for this program.

In order to enhance the safety of the community and enable the Milwaukee Police Department to increase its effectiveness and efficiency, this plan includes the following items. Historically, funding of these items has been based on the ever-changing needs of the Department through out the fiscal year.

1. Administrative Fees \$10,000

The U.S. Marshal's Office recovers its administrative expenses from the value of cash and assets seized. For cash awards, the Police Department receives an amount net of the federal government's legal costs and other expenses. However, the Police Department must make direct payments to offset expenses incurred in the seizure of vehicles or other non-monetary property. Payment of these fees allows continued participation in this program.

2. Bicycle Patrol \$10,000

The bicycle program augments the beat program and park & walk programs. The bicycle program allows police officers to have closer contact with the public, engage in crime control and prevention activities and yet have the capability of quickly responding to emergency calls for service in the assigned patrol areas. These funds will provide replacement equipment for the bicycle patrol.

3. Canine Unit \$5,000

This funds the food, medical care and boarding for three drug-interdiction canines. Without funding, the Department will be less effective in drug

interdiction and subsequently less successful in its attempts to secure federally seized forfeiture funds.

- 4. Cellular Phones** **\$25,000**
These funds continue support for cellular telephones for field officers and investigative personnel assigned to field activities, permitting them to call citizens about service requests and investigations.
- 5. Digital Radio Communications Equipment** **\$800,000**
Digital radio equipment, including portable (hand-held) radios, mobile (vehicle) radios, system infrastructure equipment and facilities to enhance the digital radio system and facilitate police vehicle setup.
- 6. In-Car Video Cameras** **\$150,000**
In-car video cameras record pursuits, traffic stops and the rear passenger compartment of police vehicles. These funds will augment grant funding to equip additional police vehicles with cameras
- 7. Tactical Equipment** **\$120,000**
The Department's officers including tactical units conduct high risk, potentially dangerous operations including search warrants, response to barricaded subjects, hostage rescue and other similar tasks. These funds will purchase supplies and equipment to prepare for these events and maximize officer safety in highly volatile and dangerous situations.
- 8. Technology Services** **\$150,000**
The department anticipates the need for additional funding in order to resolve information technology equipment and technical needs and complete various projects.
- 9. Training** **\$100,000**
Training and education increases police officers' effectiveness in their current assignments and prepares them for new assignments and increased responsibility

This plan may be revised, pursuant to the provisions of Common Council File No. 920252, in the event of a change in the Department's needs or priorities.

Sincerely,

A handwritten signature in dark ink, appearing to read "Edward A. Flynn", with a stylized flourish at the end.

EDWARD A. FLYNN
CHIEF OF POLICE

EAF:jjl

NOTICES SENT TO FOR FILE 100985:

[illegible]



Legislation Details (With Text)

File #:	100842	Version:	0
Type:	Resolution	Status:	In Committee
File created:	11/23/2010	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Resolution relative to application, acceptance and funding of a Milwaukee Area Human Trafficking Task Force Grant.		
Sponsors:	THE CHAIR		
Indexes:	CRIME PREVENTION, FEDERAL GRANTS, POLICE DEPARTMENT		
Attachments:	Fiscal Impact Statement, Fiscal Analysis, Grant Analysis Form, Hearing Notice List		

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	0	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	4:0
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number:
100842
Version:
ORIGINAL
Sponsor:
THE CHAIR

Title:
Resolution relative to application, acceptance and funding of a Milwaukee Area Human Trafficking Task Force Grant.

Analysis:
This resolution authorizes the Milwaukee Police Department to apply for, accept, and fund a Milwaukee Area Trafficking Task Force Grant from the US Department of Justice, Office of Justice Programs in the amount of \$226,667, with a grantor share of \$170,000 and a city share of \$56,667. The purpose of this project is to fund one detective and one police officer position within the Police Department to work with federal and local law enforcement partners, as well as victim service agencies, to identify and investigate the trafficking in of human persons into the Milwaukee area for illegal purposes.

Body:
Whereas, The City of Milwaukee appears to be eligible for grant funds from the US Department of Justice, Office of Justice Programs, and

Whereas, The operation of this grant from 09/01/10 to 08/31/11 would cost \$226,667, of which \$170,000 (75%) would be provided by the grantor and \$56,667 (25%) would be provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee that application to the US Department of Justice, Office of Justice Programs is authorized and the Police Department shall accept this grant without further approval unless the terms of the grant change as indicated in Section 304-81, Milwaukee Code of Ordinances; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2010 Special Revenue-Grant and Aid Projects, the following amount for the program titled: Milwaukee Area Human Trafficking Task Force:

<u>Project/Grant</u>	<u>Fund</u>	<u>Org</u>	<u>Program</u>	<u>BY</u>	<u>Subclass</u>	<u>Account</u>
GR0000010000	0150	9990	0001	0000	R999	000600

<u>Project</u>	<u>Amount</u>
Grantor Share	\$170,000

2. Create the necessary Grant and Aid Project/Grand and Project/Grant levels; budget against these Project/Grant values the amount required under the grant agreement;

3. Establish the necessary City Share Project Values; and, be it

Further Resolved, That these funds are budgeted for the Milwaukee Police Department which is authorized to:

1. Expend from the amount budgeted for specified purposes as indicated in the grant budget and incur costs consistent with the award date;

Transfer funds within the project budget as long as the amount expended for each specific purpose does not exceed the amount authorized by the budget by 10 percent; and be it

Further Resolved, That the 2010 Positions Ordinance be amended as follows to reflect the change in footnote (G):

ADD

(1) Police Officer (G)

Milwaukee Area Human Trafficking Task Force Grant. Position authority to expire if the project is discontinued or until 08/31/11 unless the Milwaukee Area Human Trafficking Task Force Grant funding is extended.

Drafter:

Milwaukee Police Department

vlj

09/29/10



City of Milwaukee Fiscal Impact Statement

Date Oct 28, 2010

File Number 100842

☒ Original

☐ Substitute

Subject Resolution relative to application, acceptance and funding of a Milwaukee Area Human Trafficking Task Force Grant.

Submitted By (Name/Title/Dept./Ext.) Vicki Johnson/Accountant III/Police Department/935-7125

- This File
- ☐ Increases or decreases previously authorized expenditures.
 - ☐ Suspends expenditure authority.
 - ☐ Increases or decreases city services.
 - ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
 - ☒ Requests an amendment to the salary or positions ordinance.
 - ☐ Authorizes borrowing and related debt service.
 - ☐ Authorizes contingent borrowing (authority only).
 - ☐ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note ☐ Was requested by committee chair

- Charge To
- ☐ Department Account
 - ☐ Capital Projects Fund
 - ☐ Debt Service
 - ☐ Other (Specify)
 - ☐ Contingent Fund
 - ☐ Special Purpose Accounts
 - ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages	Salaries	137,745	137,745
	Fringes	52,343	20,156
Supplies/Materials		1,215	1,215
Equipment			
Services		10,884	10,884
Other	Overtime	24,480	
TOTALS			

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Additional information.

This grant funds one Detective and one Police Officer position.

This is a \$226,667 grant which requires a 25% match of \$56,667.

The match will come from \$24,480 in overtime and \$32,187 in fringe benefits.

LEGISLATIVE REFERENCE BUREAU FISCAL ANALYSIS

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

Item 17, File #100842

File Number 100842 is a resolution authorizing the Police Department to apply for, accept, fund and expend a Milwaukee Area Human Trafficking Task Force Grant in the amount of \$170,000 from the U.S. Department of Justice, Office of Justice Programs.

Background

1. The U.S. Department of Justice, Office of Justice Programs, provides grant funding to local law enforcement agencies to work with federal and local law enforcement partners, as well as victim service agencies, to identify and investigate the trafficking of human persons into the Milwaukee area for illegal purposes.
2. In 2005, the Milwaukee Police Department received its first Milwaukee Area Human Trafficking Task Force Grant from the U.S. Department of Justice. This grant – in the amount of \$295,865 -- was for the 3-year period extending from October 1, 2005, through September 30, 2008 (CC File No. 050624). Another grant, in the amount of \$136,838, was awarded in 2008 for the 18-month period extending from September 1, 2008, through February 28, 2010.
3. The Police Department was awarded a third Human Trafficking Task Force Grant on September 16, 2010.

Discussion

1. This resolution authorizes the Police Department to apply for, accept, fund and expend a Milwaukee Area Human Trafficking Task Force Grant in the amount of \$170,000 from the U.S. Department of Justice, Office of Justice Programs.
2. The grant period for this grant extends from September 1, 2010 through August 31, 2011.
3. This grant requires a 25% (\$56,557) local (City) match, for a total project cost of \$226,667.
4. Project funds will be used to fund two Milwaukee Police Department positions – one detective and one police officer – assigned to work with other local law enforcement agencies and with federal authorities in investigating human trafficking incidents.
4. The City's \$56,667 match for this grant-funded project will be provided in the form of overtime funding (\$24,480) and fringe benefits (\$32,187) for the two MPD positions.

Fiscal Impact

Acceptance of this \$170,000 grant requires City participation of \$56,667.

Prepared by: Jeff Osterman, X2262
LRB-Research & Analysis Section
December 3, 2010

cc: Barbara Butler
John Ledvina
Joel Plant

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: Milwaukee Police Department

Contact Person & Phone No: Barb Butler, 935-7452

Category of Request

- ☐ New Grant
- ☒ Grant Continuation
- ☐ Change in Previously Approved Grant

Previous Council File No. 080854

Previous Council File No.

Project/Program Title: Milwaukee Area Human Trafficking Task Force Grant

Grantor Agency: U.S. Department of Justice, Office of Justice Programs

Grant Application Date:

Anticipated Award Date: 09/16/10 received

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

Funds one detective position and one police officer position to work with federal and local law enforcement partners as well as victim agencies to identify and investigate the trafficking in of human persons into the Milwaukee area for illegal purposes.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

Public safety.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

4. Results Measurement/Progress Report (Applies only to Programs):

5. Grant Period, Timetable and Program Phase-out Plan:

09/01/10 – 08/31/11

6. Provide a List of Subgrantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach.

NOTICES SENT TO FOR FILE 100842:

[illegible]



Legislation Details (With Text)

File #: 100928 **Version:** 0

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Resolution reserving up to \$387,587 from the 2010 Common Council Contingent Fund for expenditures by the Milwaukee Police Department relating to body armor replacement.

Sponsors: THE CHAIR

Indexes: CONTINGENT FUND, POLICE DEPARTMENT

Attachments: Fiscal Analysis.pdf, Contingent Fund Request, Budget Office Letter, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	0	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	4:0
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
12/13/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
12/13/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100928
Version
ORIGINAL
Reference

Sponsor
CHAIR

Title
Resolution reserving up to \$387,587 from the 2010 Common Council Contingent Fund for expenditures by the Milwaukee Police Department relating to body armor replacement.

Body
Whereas, The Milwaukee Police Department is responsible for the safety of the residents of Milwaukee and Police personnel; and

Whereas, The Milwaukee Police Department has been in compliance with previous body armor standards; and

Whereas, In response to the mandate of the Homeland Security Act of 2002, which directed the Office of Science and Technology of the National Institute of Justice (NIJ) to establish and maintain law enforcement equipment performance standards in accordance with National Technology Transfer and Advancement act of 1995; and

Whereas, The Department of Justice - Office of Justice Programs has recently revised its ballistic resistance of body armor standards in accordance to the findings in NIJ Standard - 0101.06, Ballistic Resistance of Body Armor; and

Whereas, The Milwaukee Police Department has identified 732 pieces of body armor currently issued that will not be in compliance with the revised standards and will need replacement by the end of 2010; and

Whereas, The Department may require additional resources to replace the body armor in 2010 before the existing warranties expire; now, there be it

Resolved, By the Common Council of the City of Milwaukee that expenditure authority for the purchase of body armor be granted to the Milwaukee Police Department and that up to \$387,587 from the Common Council Contingent Fund (#0001-9990-C001-006300) (2010) be reserved to the Milwaukee Police Department Account (#0001-3310-R999-006300) (2010).

Requestor
Department of Administration
Budget and Management Division

Drafter
Ref: 08009 DS:dmr
November 10, 2010
Finance: CCCF - MPD Body Armor 11-2010

LEGISLATIVE REFERENCE BUREAU FISCAL ANALYSIS

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

Item 21, File #100928

File Number 100928 is a resolution reserving up to \$387,587 from the 2010 Common Council Contingent Fund for the Milwaukee Police Department to purchase replacement body armor.

Background

1. Earlier this year, the Milwaukee Police Department informed the DOA-Budget and Management Division that the U.S. Department of Justice had recently revised its standards for the ballistic resistance of body armor. As a result, MPD now has 732 pieces of body armor that will be non-compliant with the new standards and that have warranties expiring at the end of 2010.
2. MPD and the Budget Office learned about the new body armor standards after the 2010 Budget was developed and adopted. Therefore, no funding for the purchase of replacement body armor was included in the 2010 Budget.
3. The Police Department estimates the cost of replacing the 732 pieces of non-compliant body armor with expiring warranties to be \$387,587.
4. The Common Council Contingent Fund provides funding to pay for emergency expenditures that may arise for which no express provisions have been made elsewhere in the City budget. Contingent Fund appropriation requests must be approved by three-quarters of the Common Council and meet at least one of the following criteria:
 - a. Emergency circumstances.
 - b. Obligatory circumstances.
 - c. Fiscal advantage and/or compliance with fiscal management principles.
5. The 2010 Budget provides \$5,000,000 for the Common Council Contingent Fund.

Discussion

1. This resolution reserves up to \$387,587 in the 2010 Common Council Contingent Fund for Milwaukee Police Department purchase of replacement body armor in 2010.
2. It is possible that unexpended funds in various MPD operating expenditure accounts may be available at year-end to fund a portion of the purchase price for the new body armor. This is why the language of the resolution calls for “reserving up to” the amount, rather than “appropriating” the amount.

Fiscal Impact

This reserves up to \$387,587 in the 2010 Common Council Contingent Fund for a specific purpose, thereby reducing the unreserved balance in the Fund from the current \$5,000,000 to \$4,612,413.

Prepared by: Jeff Osterman, X2262
LRB-Research & Analysis Section
December 6, 2010

cc: Barbara Butler
John Ledvina
Mark Nicolini
Joel Plant
David Schroeder

FINANCE & PERSONNEL COMMITTEE
CONTINGENT FUND REQUEST INFORMATION FORM

DEPT.: DOA BMD CONTACT PERSON & PHONE NO.: DAVID SCRHOEDER, 8524

A. REASON FOR REQUEST (Refer to File 921360 for definitions)

CHECK ONE: ☐ EMERGENCY CIRCUMSTANCES
☒ OBLIGATORY CIRCUMSTANCES
☐ FISCAL ADVANTAGE/COMPLIANCE WITH FISCAL MANAGEMENT PRINCIPALS

B. SUPPORTING INFORMATION

1. State the action requested, including the dollar amount and specific departmental accounts(s) to which the Contingent Fund appropriation would be made.
 Reserve up to \$387,587 for the Milwaukee Police Department operating account (0001-3310-R999-006300)(2010)

2. State the purpose of the action requested which includes the program, service or activity to be supported by the funding, as well as the objective(s) to be accomplished.
 Recent changes in body armor standards set by the Department of Justice will bring about 732 pieces of body armor out of warranty and out of compliance of the new standards by the end of 2010. Replacing the body armor will ensure Police Officer safety.

3. Describe the circumstances which prompt the request.
 The Budget Office was informed by the Police Department during 2010 of the changes to body armor standards and the impacts to our current body armor replacement schedule. This was brought to our attention well after the 2010 budget was adopted in November, 2009.

4. What are the consequences of not providing the program, service, or activity which is funded by this request?
 Approximately 732 pieces of body armor will not be in compliance with the new DOJ standards.

5. Explain why funds authorized in the Budget are insufficient to provide for the program, service, or activity in question.
 The revised standards were not completely vetted and brought to our attention until the 2010 calendar year.

5a. Are there any unexpended funds in the departmental control account for which this appropriation is requested, that could be used to fund this request?
 It can not be completely determined at this time whether there will be any unexpended funds that can be used for this purpose, thus the file is to "reserve up to" instead of "appropriate."

5b. What are the consequences of using budgeted operating funds for this request?
 Account may go negative during fiscal year closing.

6. State why funding was not included in the Budget.
 See #5.

7. Will the conditions prompting the request be limited to the current year, or will they continue into the following year?

2010 impact only, 2011 budget has adequate funding.

8. Has your department made a similar Contingent Fund request in previous years? ☐ YES ☒ NO

*If yes, what is the most recent year the request was made?

9. Will this funding be used to implement provisions of a collective bargaining agreement? ☐ YES ☒ NO

10. Will the funding being requested provide a level of service authorized by the Budget? ☐ YES ☒ NO

*If yes, why can't your department accomplish the authorized service level with the authorized funding level?

11. Will the requested funding provide a level of service higher than that authorized by the Budget? ☐ YES ☒ NO

*If yes, why is a higher service level necessary?

*What is the estimated amount of additional service units to be provided if the entire Contingent Fund request is approved?

12. What performance measures and sub-measures are affected by this request, and what are the anticipated changes if the entire Contingent Fund request is approved?

No changes to services levels expected.

13. What reductions to performance measures are expected if the request is not approved?

Request involves employee safety.

14. Is any grant funding associated with the program service, or activity pertaining to the request? ☐ YES ☒ NO

*If yes, name the grant and current year amount.

15. Will the program, service, or activity affect any electronic data processing system? ☐ YES ☒ NO

The following questions only apply to Contingent Fund requests which transfer appropriations into capital purpose accounts:

16. Does this request transfer an appropriation into a capital purpose subaccount? ☐ YES ☐ NO

*If yes, are similar projects planned and funding available in a capital purpose (parent) account for the current year?

17. Why is the project for which Contingent Funds are requested more important than other similar projects?

18. Does this request fund a project outside the normal order of planned projects of a kind which are funded through a capital purpose (parent) account for the current year? ☐ YES ☐ NO

*If yes, what is the consequence of deferring the lowest priority planned project until next year?

19. Was this project included in the Department's Budget request? ☐ YES ☐ NO

*If not, why not?

**If you have any questions about the completion of this form, you may call the
Fiscal Research Manager at extension 8686.**

**C. THANK YOU FOR YOUR COOPERATION. PLEASE SEND COPIES OF YOUR RESPONSE
TO:**

Staff Assistant, Finance & Personnel Committee, Room 205, City Hall (6 COPIES)
Special Assistant, Finance & Personnel Committee, Room 205, City Hall (1 COPY)
Fiscal Research Manager, LRB-Common Council, Room B-11, City Hall (2 COPIES)
Budget & Management Director, DOA, Room 307, City Hall (2 COPIES)



Department of Administration
Budget and Policy Division

Tom Barrett
Mayor

Sharon Robinson
Administration Director

Mark Nicolini
Budget and Management Director

December 1, 2010

Ref: BF 11-1C

Public Safety Committee
City Hall, Room 205
City of Milwaukee

Subject: Milwaukee Police Department Body Armor

Dear Honorable Members:

The Budget Office requests your support of Common Council File 100928, a resolution reserving up to \$387,587 from the 2010 Contingent Fund for expenditures by the Milwaukee Police Department (MPD) relating to body armor replacement. We would like to provide some general background to better explain the unexpected need to replace this body armor.

In May of this year, the MPD brought to our attention that the Department of Justice – Office of Justice Programs revised its ballistic resistance of body armor standards. These body armor standards are in accordance to the findings in National Institute of Justice (NIJ) Standard – 0101.06, Ballistic Resistance of Body Armor, a response to a mandate of the Homeland Security Act of 2002.

As a result of these guideline changes, there are about 732 pieces of body armor with warranties that expire at the end of 2010 which will not be in compliance with the new standards. Not being in compliance with the new standards does not automatically deem the equipment unsafe. However, the new testing procedure requires firing into all body armor to test its effectiveness, thus rendering it unusable. Previous standards allowed for sample batch testing which preserved safe equipment for continued use.

After discussions with the department, we agree that it would be beneficial to replace those pieces of equipment with expiring warranties. The department has estimated the replacement cost of approximately \$387,587. Since this amount was not budgeted for 2010, it is unlikely existing MPD resources are adequate. We recommend reserving the amount in the Contingent Fund in case there are any funds left available when we close the 2010 books that can be applied to cover this purchase. The 2011 budget does provide adequate funding to replace any body armor that will fall out of compliance with the new standards.

Sincerely,

Mark Nicolini
Budget and Management Director

DJS:cei
I:\POLICE\2011\Letter to PS Committee re body armor.doc

NOTICES SENT TO FOR FILE 100928:

[illegible]



Legislation Details (With Text)

File #:	100943	Version:	1
Type:	Resolution	Status:	In Committee
File created:	11/23/2010	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Substitute resolution relative to the application, acceptance and funding of the 2011 Sexually Transmitted Diseases Grant from the State of Wisconsin Department of Health Services.		
Sponsors:	THE CHAIR		
Indexes:	HEALTH CARE, HIV/AIDS, STATE GRANTS		
Attachments:	Fiscal Impact Statement.pdf, Fiscal Analysis.pdf, Operating Grant Budget 2011.pdf, STD-Infertility Prevention Operating Grant Budget.pdf, Grant Analysis 2011.pdf, Hearing Notice L1st		

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

100943

Version

Substitute 1

Reference

Sponsor

THE CHAIR

Title

Substitute resolution relative to the application, acceptance and funding of the 2011 Sexually Transmitted Diseases Grant from the State of Wisconsin Department of Health Services.

Analysis

This resolution authorizes the Health Department to apply for, accept and fund the Sexually Transmitted Diseases Grant from the Wisconsin Department of Health Services in the amount of \$513,865. The purpose of the project is to reduce the incidence and complications of sexually transmitted diseases through preventive health education services and focused disease intervention activities.

Body

Whereas, The City of Milwaukee appears to be eligible for grant funds from the Wisconsin Department of Health Services to reduce the incidence and complications of sexually transmitted diseases through preventive health education services and focused disease intervention activities; and

Whereas, The operation of this grant project from 01/01/11 to 12/31/11 would cost \$513,865 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Wisconsin Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to commit funds within the Project/Grant Parent of the 2011 Special Revenue Grant and Aid Project fund, the following amount for the project titled Sexually Transmitted Diseases Grant:

Project Grant	GR0001100000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$513,865

And to create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amounts required under the grant agreement; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2011 grant budget for training and out-of town travel for staff;
3. Expend from the 2011 grant budget for equipment as specified in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance C.C. File Number 100414, should be amended as follows:

Under

HEALTH DEPARTMENT

Disease Control and Environmental Health Services Division

Sexually Transmitted Disease Clinic

DELETE:

Communicable Disease Specialist (X)(F)(AA) 8 positions

ADD:

Communicable Disease Specialist (X)(F)(BBB) 8 positions

Change footnote (F) to read as follows:

To expire 12/31/11 unless the Sexually Transmitted Diseases Grant, available from the State of Wisconsin Department of Health Services, is extended.

DELETE footnote (AA).

Requestor

Health Department

Drafter

12/05/10

ymr

STD RES 2011



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100943

☒ Original

☐ Substitute

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 Sexually Transmitted Diseases Grant from the State of Wisconsin Department of Health Services.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$513,865	\$513,865
TOTALS		\$513,865	\$513,865

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☐ 3-5 Years

--

☐ 1-3 Years ☐ 3-5 Years

--

☐ 1-3 Years ☐ 3-5 Years

--

List any costs not included in Sections E and F above.

H

--

Assumptions used in arriving at fiscal estimate.

I

--

Additional information.

J

--

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 23, # 100943

File 100943 is a resolution relative to application for, acceptance and funding of the 2010 Sexually Transmitted Diseases Grant from the State of Wisconsin Department of Health Services, Division of Public Health.

Background

1. This is a continuing award of funds from 2 state sources for sexually transmitted disease prevention programming (STD Prevention).
2. Annual STD Prevention awards have been reduced significantly over the 2-year period prior to the current award authorized in Resolution File # 091010 (-10% in 2009 and -14.7% in 2010). Actual treatment and prevention resources available to low-income women in Wisconsin and Milwaukee may have increased, however, as a result of the State's expanding BadgerCare and Family Planning (Medicaid Waiver) programs. It is not known how many women of child-bearing age in Milwaukee are receiving STD prevention care under these newer state programs.
3. The amount of the proposed 2011 STD Prevention award is the same as the current award; 9 positions currently supported by this funding will be reduced to 8 positions, however, with the reduction of Communicable Disease Specialists from 7 to 6.

Discussion

1. Wisconsin Department of Health statistics show that nearly half of all sexually transmitted diseases reported in Wisconsin occur in Milwaukee County.
2. Health Commissioner Bevan Baker has described the current incidence and rate of STD infections in Milwaukee as an epidemic. These infections present a risk of dangerous and long-lasting health problems including pelvic inflammatory disease, ectopic pregnancy, and infertility.
3. A high rate of serious reportable STD infections in the Milwaukee metropolitan area continues to place Milwaukee among the top tier of large U.S. cities as reported in November, 2010, by the U.S. Centers for Disease Control (CDC).
 - The 2009 chlamydia rate of 683.4 per 100,000 places Milwaukee third behind the Memphis and Virginia Beach metropolitan areas; the rate is substantially the same as in 2005.
 - Milwaukee County ranks eighth in the rate of gonorrhea infections among the 65 counties with the highest reported rates in 2009.
 - The reported rate of gonorrhea infections in the Milwaukee metropolitan area, however, once again places Milwaukee second behind the Memphis area among the top 50 selected metropolitan areas in 2009.
 - The rate of reported syphilis infections in the Milwaukee metropolitan area ties the Providence metropolitan area for 46th among the top 50 selected metropolitan areas in 2009.

4. This continuing STD Prevention grant requires no City matching funds or in-kind commitment.
2. The term of this grant is from January 1, 2011, to December 31, 2011.
3. The grant amount is \$513,865, grantor share only and is budgeted as follows:

Sexually Transmitted Diseases Grant

Microbiologist II (1)	\$ 56,292
Office Assistant III (1)	28,176
Communicable Disease Specialists (6)	262,738
Fringe Benefits (48%)	166,659
Program Supplies (Including Lab)	
Travel and Training	
TOTAL	\$ 513,865

4. The resolution in File #100943 authorizes the City Comptroller to commit \$513,865 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
5. The resolution further authorizes the Health Department, consistent with the terms of the grant, to: expend from these budgeted amounts; enter into subcontracts and leases; to expend 2011 budgeted grants for equipment deemed necessary to the operation of the program; and to expend funds for training and out-of-town travel of departmental staff from the grant funds in 2011.

Fiscal Impact

The proposed funding is \$513,865, entirely grantor share. This resolution has no impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
 LRB-Research and Analysis Section
 December 6, 2010

Cc: Jim Owczarski
 Ted Medhin
 James Carroll
 W. Martin Morics
 Bevan Baker
 Raquel Filmanowicz
 Irmine Reith
 Yvette Rowe
 Renee Joos

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Sexually Transmitted Diseases Grant
 CONTACT PERSON: Irmine Reitl, X8555

PROJECT/PROGRAM YEAR: 2010

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	3	Communicable Disease Specialist (X) (F)	530	131,081			131,081
		TOTAL PERSONNEL COSTS		131,081			131,081
				8			
		FRINGE BENEFITS (48%)					
		48%		62,919			62,919
		TOTAL FRINGE BENEFITS		62,919			62,919
		SUPPLIES AND MATERIALS					
		Program Supplies		0			0
		Lab Supplies		0			0
		Unigold Rapid HIV Test Kits		0			0
		Condoms and Educational Supplies		0			0
		TOTAL SUPPLIES AND MATERIALS		0			0
		SERVICES					
		Travel and Training		0			0
		TOTAL SERVICES		0			0
		TOTAL COSTS		194,000	0	0	194,000

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: STD-Infertility Prevention Grant
 CONTACT PERSON: Irmine Reitl, X8555

PROJECT/PROGRAM YEAR: 2010

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Microbiologist II (F)	642	56,292			56,292
	1	Office Assistant III (F)	425	28,176			28,176
	3	Communicable Disease Specialist (X) (F)	530	131,657			131,657
		TOTAL PERSONNEL COSTS		216,125			216,125
		FRINGE BENEFITS (48%)					
		48%		103,740			103,740
		TOTAL FRINGE BENEFITS		103,740			103,740
		SUPPLIES AND MATERIALS					
		Program Supplies		0			0
		Lab Supplies		0			0
		Unigold Rapid HIV Test Kits		0			0
		Condoms and Educational Supplies		0			0
		TOTAL SUPPLIES AND MATERIALS		0			0
		SERVICES					
		Travel and Training		0			0
		TOTAL SERVICES		0			0
		TOTAL COSTS		319,865	0	0	319,865

GRANT ANALYSIS FORM OPERATING & CAPITAL PROJECT/PROGRAMS

Department/Division: Health

Contact Person & Phone No: Irmine Reitzl, X8555

Category of Request

☐ New Grant

☐ Grant Continuation

☐ Change in Previously Approved Grant

Previous Council File No. 091010

Previous Council File No.

Project/Program Title: Sexually Transmitted Diseases Grant

Grantor Agency: Wisconsin Division of Health Services

Grant Application Date: Not applicable - Continuing

Anticipated Award Date: January, 2011

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of the Sexually Transmitted Diseases Grant is to reduce the incidence and complications of sexually transmitted diseases in Milwaukee through preventive health education services and focused disease intervention activities. This grant allows the Milwaukee Health Department to provide gonorrhea culture test services to health care providers in the community as well as case finding and epidemiological tracking and follow-up of cases of STD and HIV.

2. Relationship to Citywide Strategic Goals and Departmental Objectives:

This grant assists the Health Department in achieving its objective of "reducing the illness and injury from communicable disease in Milwaukee". By aiming to reduce the incidence of STD's, the grant promotes the citywide goal of improving the health of Milwaukee's citizens.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

More than 60% of all reported sexually transmitted disease morbidity in Southeast Wisconsin occurs in the City of Milwaukee. The incidence of STD's remains high and the consequences of these diseases include infertility, miscarriage, stillbirth and premature births. These grant funds are essential to the effectiveness of the Health Department's STD Program.

4. Results Measurement/Progress Report (Applies only to Programs):

5. Grant Periods, Timetable and Program Phase-out Plan:

The grant period is 01-01-11 through 12-31-11.

6. Provide List of Sub grantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach to Back.

NOTICES SENT TO FOR FILE 100943:

[illegible]



Legislation Details (With Text)

File #:	100944	Version:	1
Type:	Resolution	Status:	In Committee
File created:	11/23/2010	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Substitute resolution relative to the application, acceptance and funding of the 2011 Dual Protection Partnership Initiative from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.)		
Sponsors:	THE CHAIR		
Indexes:	HEALTH CARE, STATE GRANTS		
Attachments:	Fiscal Impact Statement, Fiscal Analysis, Operating Grant Budget, Grant Analysis 2011, Hearing Notice List		

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100944

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to the application, acceptance and funding of the 2011 Dual Protection Partnership Initiative from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.)

Analysis
This resolution authorizes the Health Department to apply for, to accept and fund the Dual Protection Partnership Initiative from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.) in the amount of \$161,650. The purpose of the project is to improve access for low-income women to receive dual protection services and supplies, to create a convenient access point for Medicaid Family Planning Waiver enrollment, to increase patient access to on-going reproductive health services, and will establish “dual protection” as a standard of care.

Body
Whereas, The City of Milwaukee appears to be eligible for grant funds from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.) to improve access for low-income women to receive dual protection services and supplies; and

Whereas, The operation of this grant project from 01/01/11 to 12/31/11 would cost \$161,650 provided entirely by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.) is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled Dual Protection Partnership Initiative from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.):

Project/Grant	GR0001100000
Fund	0150
Org	9990
Program	0001

Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$161,650

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amount required under the grant agreement; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2011 grant budget for training and out-of-town travel for staff;
3. Expend from the 2011 grant budget for equipment as specified in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance C.C. File Number 100414, should be amended as follows:

Under

HEALTH DEPARTMENT
Family and Community Health Services Division
Plaintalk Initiative

DELETE:

Health Project Coordinator-Plain Talk (X)(Y)(QQQ) 1 position

ADD:

Health Project Coordinator-Plain Talk (X)(Y)(BBB) 1 position

Under

HEALTH DEPARTMENT
Disease Control and Environmental Health Services Division

DELETE:

Dual Protection Partnership Initiative Grant (BBB)
Nurse Practitioner (X)(BBB)(AAA) 1 position

Change footnote (BBB) to read as follows:

To expire 12/31/11 unless the Dual Protection Partnership Initiative from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.)

is extended. Funds one position of Communicable Disease Specialist position in the STD Clinic. May partially fund one position of Nurse Practitioner position.

Requestor
Health Department

Drafter
YMR
12-05-10
Dual Protection 2011 RES



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100944

☒ Original

☐ Substitute

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 Dual Protection Partnership Initiative from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.)

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$161,650	\$161,650
TOTALS		\$161,650	\$161,650

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

H

Assumptions used in arriving at fiscal estimate.

I

Additional information.

J

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 25, # 100944

File # 100944 is a resolution authorizing application for, acceptance and funding of the Dual Protection Partnership Initiative Grant from the State of Wisconsin Division of Public Health and Family Planning Health Services, Inc.

Background

1. This resolution authorizes the Milwaukee Health Department (MHD) to apply for, accept and fund the Dual Protection Partnership Initiative program from the State of Wisconsin Department of Health and Family Services, Division of Public Health.
2. This is a continuing grant program currently authorized in Resolution File # 091009.
3. The purpose of this continuing program is to improve access for low-income women to "dual protection" services and supplies. "Dual protection" refers to medical intervention to simultaneously reduce the risk of sexually transmitted infection and to prevent unintended pregnancy.
4. One stated goal of the program is to establish "dual protection" as a standard of medical care.
5. One additional objective is to assure a more convenient point of patient access for Medicaid Family Planning Waiver enrollment.
6. The program will also provide on-going services essential to the overall objective of the City to reduce teen pregnancy.

Discussion

1. The proposed grant period is January 1, 2011, through December 31, 2011.
2. The proposed annual budget is the same as the 2010 budget. The budget reflects the significant reduction from full time support for a Public Health Nurse and the addition of new positions (currently authorized under other programming) for a Communicable Disease Specialist and a Health Project Coordinator. The 2011 grant budget provides:

Personnel Costs

1 Nurse Practitioner (partial FTE at PR 670)	\$ 3,000
1 Communicable Disease Specialist (PR530)	46,975
1 Health Project Coordinator (PG 4)	27,027

Fringe

48%	36,961
-----	--------

Supplies

Office and Clinic Supplies	42,000
----------------------------	--------

Travel and Training

5,687

TOTAL \$161,650

The Health Project Coordinator is currently funded under the Plain Talk program.

3. The resolution in File #100944 authorizes the City Comptroller to commit \$161,650 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
4. The resolution further authorizes the Health Department, consistent with the terms of the grant, to: expend from these budgeted amounts; enter into subcontracts and leases; to expend 2011 budgeted grants for equipment deemed necessary to the operation of the program; and to expend funds for training and out-of-town travel of departmental staff from the grant funds in 2011.

Fiscal Impact

The proposed funding is for \$161,650 entirely grantor share. This resolution has no impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
LRB-Research and Analysis Section
December 6, 2010

Cc: Jim Owczarski
Ted Medhin
James Carroll
W. Martin Morics
Bevan Baker
Raquel Filmanowicz
Irmine Reitl
Yvette Rowe
Renee Joos

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Dual Protection Partnership Initiative

PROJECT/PROGRAM YEAR: 1/1/2011- 12/31/11

CONTACT PERSON: Irmine Reitzl, X8555

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Nurse Practitioner (X) (BBB)(AAA)	670	3,000			3,000
	1	Communicable Disease Specialist (X)(F)(BBB)	530	46,975			46,975
	1	Health Project Coordinator-Plain Talk (X)(Y)(BBB)	4	27,027			27,027
		TOTAL PERSONNEL COSTS		77,002			77,002
		FRINGE BENEFITS (48%)					
		48%		36,961			36,961
		TOTAL FRINGE BENEFITS		36,961			36,961
		SUPPLIES AND MATERIALS					
		Program Supplies		10,000			10,000
		Condoms and Educational Supplies		10,000			10,000
		Office and Clinic Supplies		22,000			22,000
		TOTAL SUPPLIES AND MATERIALS		42,000			42,000
		EQUIPMENT AND FACILITY RENT					
							0
		TOTAL EQUIPMENT AND FACILITY RENT		0			0
		SERVICES					
		Travel and Training		5,687			5,687

		TOTAL SERVICES		5,687			5,687
		TOTAL COSTS		161,650	0	0	161,650

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: HEALTH DEPARTMENT/DISEASE CONTROL AND ENVIRONMENTAL HEALTH SERVICES DIVISION

Contact Person & Phone No: Irmine Reitzl, X8555

Category of Request

- ☐ New Grant
- ☒ Grant Continuation
- ☐ Change in Previously Approved Grant

Previous Council File No. 091009

Previous Council File No.

Project/Program Title: Dual Protection Partnership Initiative

Grantor Agency: State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.).

Grant Application Date: December 2011

Anticipated Award Date: January 2011

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of the project is to improve access for low-income women to receive dual protection services and supplies, to create a convenient access point for Medicaid Family Planning Waiver enrollment, to increase patient access to on-going reproductive health services, and will establish "dual protection" as a standard of care. Dual protection means simultaneous intervention to assist patients to reduce the risk of STD/STI as well as to prevent unintended pregnancy.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

This project is directly related to the citywide goals of improving health in the community and to specific Health Department objectives related to decreasing rates of STDs and HIV. Milwaukee citizens, like persons everywhere, contract STDs and HIV as a result of their risk behaviors. Risk reduction counseling that is shown to be effective in this very high-risk population will, when implemented on a broader scale, contribute substantially towards the achievement of these departmental objectives and citywide strategic goals. This project also aims to contribute to the Health Department objective related to decreasing teen pregnancy.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

These grant funds are needed to support a nurse practitioner position as well as program supplies and skills-based trainings related to STD testing. There is no anticipated adverse impact on other departmental operations, but depending on the results of the data analysis there may be multiple positive effects on other prevention activities within the Department.

4. Results Measurement/Progress Report (Applies only to Programs):

Statistical and billing reports will be submitted monthly.

5. Grant Period, Timetable and Program Phase-out Plan:

The grant period is 01/01/11 through 12/31/2011

6. Provide a List of Subgrantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach to Back.

NOTICES SENT TO FOR FILE 100944:

[illegible]



Legislation Details (With Text)

File #:	100945	Version:	1
Type:	Resolution	Status:	In Committee
File created:	11/23/2010	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Substitute resolution relative to the application, acceptance and funding of the 2011 Public Health Preparedness (CDC) Grant from the State of Wisconsin Department of Health Services.		
Sponsors:	THE CHAIR		
Indexes:	HEALTH CARE, STATE GRANTS		
Attachments:	Fiscal Impact Statement.pdf, Fiscal Analysis.pdf, Operating Grant Budget Jan - Aug.pdf, Grant Analysis Form 2011.pdf, Hearing Notice List		

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100945

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to the application, acceptance and funding of the 2011 Public Health Preparedness (CDC) Grant from the State of Wisconsin Department of Health Services.

Analysis
This resolution authorizes the Health Department to apply for, accept and fund the 2011 Public Health Preparedness (CDC) Grant from the State of Wisconsin -Department of Health Services in the amount of \$192,344. The purpose of the contract is to assure that the Milwaukee Health Department is ready to respond to emergencies including terrorism, pandemic influenza, and other communicable disease outbreaks. These emergency preparedness and response efforts are intended to support the National Response Plan (NRP) and the National Incident Management System (NIMS).

Body
Whereas, The City of Milwaukee appears to be eligible for grant funds from the Wisconsin Department of Health Services for the 2011 Public Health Preparedness (CDC) Grant; and

Whereas, The operation of this grant project from 01/01/11 to 08/08/11 would cost \$192,344 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Wisconsin - Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled 2011 Public Health Preparedness (CDC) Grant:

Project/Grant	GR0001100000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$192,344

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amount required under the grant agreement;
3. Establish the necessary City Share Project Values; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2011 grant budget funds for specific items of equipment;
3. Expend from the 2011 grant budget funds for training and out-of-town travel by departmental staff;
4. Enter into subcontracts as detailed in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance, C.C. File 100414, should be amended as follows:

Under

HEALTH DEPARTMENT
Disease Control and Environmental Health Services Division
Bioterrorism-CDC Public Health Preparedness Grant (A)

Amend footnote (A) to read as follows:

To expire 08/08/11 unless the CDC Public Health Preparedness Grant is extended.

Requestor
Health Department

Drafter
ymr
12/05/11
BT PREPAREDNESS RES 2011



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100945

☒ **Original**

☐ **Substitute**

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 Public Health Preparedness (CDC) Grant from the State of Wisconsin Department of Health Services.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$192,344	\$192,344
TOTALS		\$192,344	\$192,344

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

H

Assumptions used in arriving at fiscal estimate.

I

Additional information.

J

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 25, # 100945

File # 100945 is a resolution relating to application for, and acceptance and funding of, the 2011 Public Health Preparedness Grant from the U.S. Centers for Disease Control through the State of Wisconsin Department of Health and Family Services.

Background

1. This resolution authorizes the Milwaukee Health Department (MHD) to accept continuing funding for public health preparedness from the Centers for Disease Control through the State of Wisconsin Department of Health and Family Services. The current grant award of \$329,733 was authorized by Resolution File # 091004 and expires on December 31, 2010. The proposed award is for a shortened term beginning January 1, 2011, and ending August 8, 2011.
2. The proposed continued funding supports the infrastructure and capacity of MHD to respond to emergencies including terrorism, pandemic influenza, and other communicable disease outbreaks.
3. Continuing goals of the Preparedness Grant are:
 - Increasing the use and development of interventions known to prevent human illness from chemical, biological, radiological agents, and naturally occurring health threats.
 - Decreasing the time needed to classify health events as terrorism or naturally occurring in partnership with other agencies.
 - Decreasing the time needed to detect and report chemical, biological, radiological agents in tissue, food or environmental samples that present a risk to human health.
 - Improving the timeliness and accuracy of communications related to threats to public health.
 - Decreasing the time to identify causes, risk factors, and appropriate interventions for persons affected by threats to public health.
 - Decreasing the time needed to implement countermeasures and to provide health guidance.
 - Decreasing the time needed to restore health services and environmental safety to pre-event levels.
 - Provide long-term follow-up for persons affected by an adverse public health event.
 - Decrease the implementation time for actions recommended by state and federal authorities in public health event follow-up reports.

Discussion

1. The proposed grant is for \$192,344, entirely grantor share funds, which is \$137,733 (-41.8%) less than the current annual award. The grant will support the existing positions of 1 Telecommunications Analyst-Associate, 0.5 Health Project Pandemic Planning Coordinator, 0.5 Public Health Emergency Response Planning Coordinator, and 1 Infectious Disease Epidemiologist. The amount of support from this grant for each of these positions has been reduced to reflect the shortened term of the award.
 2. This grant is for the period of January 1, 2011, through August 8, 2011.
 3. The proposed Preparedness Grant budget is as follows:

Personnel	\$ 121,181
Fringe Benefits (41%)	58,167
Supplies	1,577
Training and Mileage/Parking	3,300
Blackberry Service	8,120
- Grant total \$ 192,344**
4. The resolution in File #100945 authorizes the City Comptroller to commit \$192,344 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
 5. The resolution further authorizes the Health Department, consistent with the terms of the grant, to: expend from these budgeted amounts; enter into subcontracts and leases; to expend 2011 budgeted grants for equipment deemed necessary to the operation of the program; and to expend funds for training and out-of-town travel of departmental staff from the grant funds in 2011.

Fiscal Impact

The proposed funding is for \$192,344, entirely grantor share. This resolution has no impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
LRB-Research and Analysis Section
December 6, 2010

Cc: Jim Owczarski
Ted Medhin
James Carroll
W. Martin Morics
Bevan Baker
Raquel Filmanowicz
Angie Hagy
Yvette Rowe
Renee Joos

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: CDC Public Health Preparedness

PROJECT/PROGRAM YEAR: 1/1/2011-8/8/2011

CONTACT PERSON: Yvette Rowe

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Telecommunications Analyst-Assoc.(X)(Y)(A)	006	\$ 35,415			\$ 35,415
	0.5	Public Health Pandemic Planning Coordinator (X)(A)(P)	005	\$ 20,294			\$ 20,294
	0.5	Public Health Emergency Response Planning Coordinator (X)(Y)(A)(P)	007	\$ 19,029			\$ 19,029
	1	Infectious Disease Epidemiologist (X)(Y)(A)(EE)(CC)	010	\$ 46,442			\$ 46,442
		TOTAL PERSONNEL COSTS		\$ 121,181			\$ 121,181
		FRINGE BENEFITS					
		Fringe Benefits for 3.0 FTE (Rate = 48%)		\$ 58,167	\$ -	\$ -	\$ 58,167
		TOTAL FRINGE BENEFITS		\$ 58,167			\$ 58,167
		SUPPLIES AND MATERIALS					
		General Operating Supplies		\$ 1,577	\$ -	\$ -	\$ 1,577
		TOTAL SUPPLIES AND MATERIALS		\$ 1,577			\$ 1,577
		SERVICES					
		Mileage For PHP Staff		\$ 2,100			\$ 2,100
		Training/Travel		\$ 1,200			\$ 1,200
		TOTAL SERVICES		\$ 3,300	\$ -	\$ -	3,300
		EQUIPMENT					
							\$ -
							\$ -
		TOTAL EQUIPMENT		\$ -	\$ -	\$ -	0
		CONTRACTUAL SERVICES					
		Blackberry Service (15 devices 2011)		\$ 8,120			\$ 8,120
							\$ -
							\$ -
		TOTAL CONTRACTUAL SERVICE		\$ 8,120	\$ -	\$ -	8,120
		TOTAL COSTS		\$ 192,344	\$ -	\$ -	\$ 192,344

**GRANT ANALYSIS FORM
OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS**

Department/Division: Health Department/Disease Control and Environmental Health Services Division

Contact Person & Phone No: Angie Hagy, Infectious Disease Epidemiologist, X5833

Category of Request <input type="checkbox"/> New Grant <input checked="" type="checkbox"/> Grant Continuation <input type="checkbox"/> Change in Previously Approved Grant	Previous Council File No. 091004 Previous Council File No.
---	---

Project/Program Title: Public Health Preparedness Grant (CDC)

Grantor Agency: Department of Health Services (DHS)

Grant Application Date: August 31, 2010

Anticipated Award Date: January 1, 2011

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of this program is to assure that MHD is ready to respond to emergencies including terrorism, pandemic influenza, and other communicable disease outbreaks. These emergency preparedness and response efforts are intended to support the National Response Plan (NRP) and the National Incident Management System (NIMS). Goals of this program are to

PREVENT:

- (1) Increase the use and development of interventions known to prevent human illness from chemical, biological, radiological agents, and naturally occurring health threats.

DETECT AND REPORT:

- (2) Decrease the time needed to classify health events as terrorism or naturally occurring in partnership with other agencies.
- (3) Decrease the time needed to detect and report chemical, biological, radiological agents in tissue, food or environmental samples that cause threats to the public's health.
- (4) Improve the timeliness and accuracy of communications regarding threats to the public's health

INVESTIGATE:

- (5) Decrease the time to identify causes, risk factors, and appropriate interventions for those affected by threats to the public's health.

CONTROL:

- (6) Decrease the time needed to provide countermeasures and health guidance to those affected by threats to the public's health.

RECOVER:

- (7) Decrease the time needed to restore health services and environmental safety to pre-event levels.
- (8) Improve the long-term follow-up provided to those affected by threats to the public's health.

IMPROVE:

- (9) Decrease the time needed to implement recommendations from after-action reports following threats to the public's health.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

This grant is consistent with departmental strategic goals of reducing illness and injury associated with communicable and chronic diseases.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

CDC preparedness funds supports basic infrastructure within the health department needed for emergency response and response to outbreaks of communicable disease.

4. Results Measurement/Progress Report (Applies only to Programs):

Midyear and year end progress reports submitted to DHS.

5. Grant Period, Timetable and Program Phase-out Plan:

Grant period extends January 1, 2011 thru August 8, 2011. This represents the end of one 5 year agreement a new 5 year renewable grant will begin on August 9, 2011.

6. Provide a List of Sub grantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach to Back.

Attached

NOTICES SENT TO FOR FILE 100945:

[illegible]



Legislation Details (With Text)

File #: 100946 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution relative to the application, acceptance and funding of the 2011 Hepatitis B Immunization Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Indexes: HEALTH CARE, STATE GRANTS

Attachments: Fiscal Impact Statement.pdf, Fiscal Analysis.pdf, Operating Grant Budget 2011.pdf, Grant Analysis Form 2011.pdf, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100946

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to the application, acceptance and funding of the 2011 Hepatitis B Immunization Grant from the State of Wisconsin Department of Health Services.

Analysis
This resolution authorizes the Health Department to apply for, accept and fund the 2011 Hepatitis B Immunization Grant project from the State of Wisconsin - Department of Health Services in the amount of \$45,000. The purpose of the project is to assure that pregnant women who test positive for hepatitis B are identified and that their infants and household contacts receive appropriate treatment.

BODY:
Whereas, The City of Milwaukee appears to be eligible for grant funds from the State of Wisconsin - Department of Health Services to assure that pregnant women who test positive for hepatitis B are identified and that their infants and household contacts receive appropriate treatment; and

Whereas, The operation of this grant project from 01/01/11 to 12/31/11 would cost \$45,000 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the State of Wisconsin - Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Ordinance 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled Hepatitis B Immunization Grant:

Project/Grant	GR0001100000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$45,000

2. Create the necessary Special Revenue Fund-Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amount required under the grant agreement; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

Expend from the amount budgeted for specified purposes as indicated in the grant budget and incur costs consistent with the award date; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance C.C. File Number 100414, should be amended as follows:

Health Department

Amend footnote (HH) as follows:

To expire 12/31/11 unless the Hepatitis B Immunization Grant is extended. A portion of the Health Interpreter Aide may be funded by other sources.

Requestor
HEALTH DEPARTMENT

Drafter
YMR
12-05-10
HEPB 2011 resolution



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100946

☒ **Original**

☐ **Substitute**

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 Hepatitis B Immunization Grant from the State of Wisconsin Department of Health Services.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$45,000	\$45,000
TOTALS		\$45,000	\$45,000

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☐ 3-5 Years

--

☐ 1-3 Years ☐ 3-5 Years

--

☐ 1-3 Years ☐ 3-5 Years

--

List any costs not included in Sections E and F above.

H

--

Assumptions used in arriving at fiscal estimate.

I

--

Additional information.

J

--

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 26, FILE #100946

File # 100946 is a resolution relative to application for, and acceptance and funding of, the Hepatitis B Immunization Grant.

Background

1. This resolution authorizes the Milwaukee Health Department (MHD) to apply for, accept and fund the 2011 Hepatitis B Immunization Grant project from the State of Wisconsin Department of Health and Family Services, Division of Public Health.
2. This is a continuing grant. The current award was authorized by Resolution File # 091005.

Discussion

1. The purpose of this program is to assure that pregnant women who test positive for Hepatitis B are identified, ensure that their infants and household contacts receive appropriate treatment and to facilitate the initiation and completion of the Hepatitis B vaccine series for at-risk groups.
2. This program supports the Health Department's strategic objectives to reduce the instances of communicable diseases and to improve the health of women and children.
3. The health interpreter aide annually makes approximately 1,500 client contacts including more than 600 home visits and more than 500 telephone conversations. Other contacts are made with physicians, clinics and at hospitals.
4. This award is for the period January 1, 2011 through December 31, 2011.
5. The total of this grant is \$45,000 entirely from the grantor. This amount is the same as the current annual award. No city matching funds or in-kind share are required.
6. This grant funds the following existing position salary (\$29,730) and fringe benefits (\$14,270) for: 1 Health Interpreter Aide, SG 300.
7. In addition to salary and fringe benefits, the grant budget provides \$1,000 for automobile allowance. No amounts are provided in the 2011 grant budget for office supplies.

8. The resolution in File #100946 authorizes the City Comptroller to commit \$45,000 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
9. The resolution further authorizes the Health Department, consistent with the terms of the grant and the proposed budget, to expend from these amounts and incur costs.

Fiscal Impact

1. The proposed grant award is in the amount of \$45,000, entirely grantor share.
2. This resolution will have no impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
LRB-Research and Analysis Section
December 6, 2010

Cc: Jim Owczarski
Ted Medhin
James Carroll
W. Martin Morics
Bevan Baker
Raquel Filmanowitz
Yvette Rowe
Angie Hagy
Renee Joos

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Hepatitis B Immunization Grant
 CONTACT PERSON: Angie Hagy, X5833

PROJECT/PROGRAM YEAR: 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Health Interpreter Aide (X)	300	29,730			29,730
		TOTAL PERSONNEL COSTS		29,730			29,730
		FRINGE BENEFITS					
		48%		14,270			14,270
		TOTAL FRINGE BENEFITS		14,270			14,270
		SUPPLIES AND MATERIALS					
		Office Supplies					0
							0
		TOTAL SUPPLIES AND MATERIALS		0			0
		SERVICES					
		Auto Allowance		1,000			1,000
							0
		TOTAL SERVICES		1,000			1,000
		TOTAL COSTS		45,000	0	0	45,000

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: HEALTH DEPARTMENT

Contact Person & Phone No: Angie Hagy, X5833

Category of Request

- ☐ New Grant
- ☒ Grant Continuation
- ☐ Change in Previously Approved Grant

Previous Council File No. 091005

Previous Council File No.

Project/Program Title: 2011 Hepatitis B Immunization Grant

Grantor Agency: State of Wisconsin Division of Health and Family Services

Grant Application Date: N/A – continuing grant

Anticipated Award Date: February 2011

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of this program is to assure that pregnant women who test positive for hepatitis B are identified and that their infants and household Contacts receive appropriate treatment.

2. Relationship to Citywide Strategic Goals and Departmental Objectives:

This program supports the Health Department's strategic objectives to reduce illness and injury from communicable disease and improve the health of women and children.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

The hepatitis B immunization program requires targeted recall and follow-up activities in the Milwaukee area. Current practices in area hospitals are not uniform and follow-up is required long after a hospital stay. Community based follow-up ensures proper vaccine administration.

4. Results Measurement/Progress Report (Applies only to Programs):

None

5. Grant Period, Timetable and Program Phase-out Plan:

Grant period is January 1, 2011 through December 31, 2011.

6. Provide a List of Sub grantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach to Back.

NOTICES SENT TO FOR FILE 100946:

[illegible]



Legislation Details (With Text)

File #: 100947 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution relative to the application, acceptance and funding of the 2011 SURVNET Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Indexes: HEALTH CARE, STATE GRANTS

Attachments: Fiscal Impact Statement.pdf, Fiscal Analysis.pdf, Grant Analysis Form 2011.pdf, Operating Grant Budget 2011.pdf, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100947

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to the application, acceptance and funding of the 2011 SURVNET Grant from the State of Wisconsin Department of Health Services.

Analysis
This resolution authorizes the Health Department to apply for, accept and fund the SURVNET Project from the Centers for Disease Control through the Wisconsin Department of Health Services in the amount of \$58,390 grantor share. The purpose of the project is to maintain a countywide system for reporting communicable diseases in Milwaukee.

BODY:

Whereas, The City of Milwaukee appears to be eligible for grant funds from the Centers for Disease Control through the Wisconsin Department of Health Services to maintain a county-wide system for reporting communicable diseases; and

Whereas, The operation of this grant project from 01/01/11 to 12/31/11 would cost \$58,390 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Wisconsin - Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled SURVNET Grant:

Project/Grant	GR0001100000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$58,390

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget

to these Project/Grant values the amounts required under the grant agreement; and be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2011 grant budget funds for training and out-of-town travel by departmental staff;
3. Expend from the 2011 grant budget funds for specific items of equipment.
4. Enter into subcontracts and leases as detailed in the grant budget.

Further Resolved, That the Common Council direct that the 2011 Positions Ordinance C.C. File Number 100414, should be amended as follows:

Change footnote (V) to read as follows:

To expire 12/31/11 unless the SURVNET Grant available from the Wisconsin Department of Health Services, is extended.

Requestor
HEALTH DEPARTMENT

Drafter
ymr
12/05/10
SURVNET RES 2011



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100947

☒ Original

☐ Substitute

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 SURVNET Grant from the State of Wisconsin Department of Health Services.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$58,390	\$58,390
TOTALS		\$58,390	\$58,390

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

H

Assumptions used in arriving at fiscal estimate.

I

Additional information.

J

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 27, # 100947

File #100947 is a resolution authorizing the application for, and acceptance and funding of, the 2011 SURVNET grant from the State of Wisconsin Department of Health Services.

Background

1. SURVNET is a centralized communicable disease reporting network within Milwaukee County that is operated by the City of Milwaukee Health Department supported by this continuing grant funding.
2. State and federal laws require that health providers, including clinical laboratories, public health agencies, hospitals, physicians and others, promptly report certain communicable diseases to state health authorities. These reports provide for the prompt detection of clusters and outbreaks of diseases across multiple jurisdictions and permit a timely and coordinated response to contain the spread of disease.

Discussion

1. This continuing grant from the State of Wisconsin supports one full-time Office Assistant III and requires no City matching funds or in-kind share.
2. The term of this grant is from January 1, 2011 to December 31, 2011.
3. The grantor 100% share is \$58,390, representing a 4.5% increase over the amount awarded for each of the last 3 years. The increase represents an increase in fringe benefits. The grant is budgeted as follows:

Office Assistant III	\$36,179
Fringe Benefits (48%)	17,366
Supplies	2,095
Software/Hardware Upgrades	2,750

TOTAL \$58,390

4. The resolution in File # 091006 authorizes the City Comptroller to commit \$58,390 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
5. The resolution further authorizes the Health Department, consistent with the terms of the grant, to: expend from these budgeted amounts; enter into subcontracts and leases; and to expend funds for equipment, training and out-of-town travel of departmental staff from the grant funds in 2011.

Fiscal Impact

1. This grant is 100% grantor funded and will have no impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
LRB-Research and Analysis Section
December 7, 2010

Cc: Jim Owczarski Bevan Baker
W. Martin Morics Yvette Rowe
Angie Hagy Raquel Filmanowitz
Ted Medhin

**GRANT ANALYSIS FORM
OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS**

Department/Division: Health Department/Disease Control and Environmental Health

Contact Person & Phone No: Angie Hagy, Infectious Disease Epidemiologist

Category of Request <input type="checkbox"/> New Grant <input checked="" type="checkbox"/> Grant Continuation <input type="checkbox"/> Change in Previously Approved Grant	 Previous Council File No. 091006 Previous Council File No.
---	---

Project/Program Title: Milwaukee County Communicable Disease Surveillance Network - SURVNET

Grantor Agency: Department of Health Services (DHS)

Grant Application Date: August 31, 2010

Anticipated Award Date: January 1, 2011

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

SURVNET refers to a centralized communicable disease-reporting network within Milwaukee County that is operated by the Milwaukee Health Department. The grant supports 1.0 FTE Office Assistant for entry of communicable disease reports from clinical laboratories, local public health agencies, hospitals, etc. as mandated by the State of Wisconsin and federal Centers for Disease Control and Prevention. Centralized disease case reporting within Milwaukee County results in early detection of clusters and outbreaks that occur across jurisdictions and allows for as rapid and coordinated epidemiologic investigation and intervention. Collection of county-wide disease case reports also allows for trend analysis with regard to tracking incidence of certain communicable diseases of public health importance including those pathogens that are easily transmittable or developing antibiotic resistance.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

This grant is consistent with departmental strategic goals of reducing illness and injury associated with communicable and chronic diseases.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

SURVNET represents essential epidemiologic infrastructure in the monitoring of disease trends within Milwaukee County as well as early detection and response to unusual disease occurrence, clusters or outbreaks and is an important component of Health Department emergency preparedness and response to bioterrorism

4. Results Measurement/Progress Report (Applies only to Programs):

Monthly confirmed disease case reports are submitted to the State Division of Public Health as part of the grant agreement. Specific disease incidence (case rates) is calculated to determine trends within the community as well as for comparative analysis regionally, statewide and nationally.

5. Grant Period, Timetable and Program Phase-out Plan:

Grant period extends January 1, 2011 thru December 31, 2011 and is competitively renewable each year.

6. Provide List of Sub grantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach to Back.

Attached

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: SurvNet Grant
CONTACT PERSON: Angie Hagy, X5833

PROJECT/PROGRAM YEAR: 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Office Assistant III (V)	425	\$ 36,179	\$ -	\$ -	\$ 36,179
							\$ -
		TOTAL PERSONNEL COSTS		\$ 36,179			\$ 36,179
		FRINGE BENEFITS					
		Fringe Benefits for 1.0 FTE (Rate = 48%)		\$ 17,366	\$ -	\$ -	\$ 17,366
		TOTAL FRINGE BENEFITS		\$ 17,366			\$ 17,366
		SUPPLIES AND MATERIALS					
		Gernal Office and Operating Supplies		\$ 2,095	\$ -	\$ -	\$ 2,095
		TOTAL SUPPLIES AND MATERIALS		\$ 2,095			\$ 2,095
		SERVICES					
					\$ -	\$ -	\$ -
							0
		TOTAL SERVICES		\$ -	\$ -	\$ -	0
		EQUIPMENT					
		Software/Hardware Upgrades		2,750	\$ -	\$ -	\$ 2,750
					\$ -	\$ -	\$ -

		TOTAL EQUIPMENT		\$ 2,750			\$ 2,750
		TOTAL COSTS		\$ 58,390	\$ -	\$ -	\$ 58,390

#	Name
	25.1
	32.19
	21.2
	17.3
	83.6
	25.1
	130.4
	348.8
	36.8
	29
	21.2
	21.2
	17.3
	44.6
	25.1
	17.3
	32.9
	25.1
	954.19

NOTICES SENT TO FOR FILE 100947:

[illegible]



Legislation Details (With Text)

File #: 100948 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution relative to the application, acceptance and funding of the 2011 Consolidated Contract from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Indexes: HEALTH CARE, STATE GRANTS

Attachments: Fiscal Impact Statement.pdf, Revised Fiscal Analysis, Fiscal Analysis.pdf, Grant Analysis Form 2011.pdf, Lead Detection Budget 2011.pdf, Preventive Health budget.pdf, Immunization Action Plan Budget 2011.pdf, Maternal and Child Health Budget.pdf, Breast and Cervical Cancer Control Grant Budget 2011.pdf, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	4:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100948

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to the application, acceptance and funding of the 2011 Consolidated Contract from the State of Wisconsin Department of Health Services.

Analysis
This resolution authorizes the Health Department to apply for, accept and fund the 2011 Consolidated Contract from the Wisconsin Department of Health Services in the amount of \$1,522,346 with a city share of \$315,186 and a grantor share of \$1,207,160. The purpose of the contract is to continue programming in five service areas during 2011 under the Consolidated Contract allocations.

Body
Whereas, The City of Milwaukee appears to be eligible for grant funds from the State of Wisconsin Department of Health Services for the 2011 Consolidated Contract; and

Whereas, The operation of this grant project from 01/01/11 to 12/31/11 would cost \$1,522,346 of which \$315,186 (21%) would be provided by the city and \$1,207,160 (79%) would be provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Wisconsin Department of Health and Family Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled 2011 Consolidated Contract:

Project/Grant	GR0001100000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$1,207,160

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amount required under the grant agreement;

3. Establish the necessary City Share Project Values; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;

2. Expend from the 2011 grant budget funds for specific items of equipment;

3. Expend from the 2011 grant budget funds for training and out-of-town travel by departmental staff;

4. Enter into subcontracts as detailed in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance, C.C. File 100414, should be amended as follows:

Under

HEALTH DEPARTMENT
Family and Community Health Services Division

DELETE:

Milwaukee Nurse-Family Partnership Program
Public Health Nurse (X)(G)(J) 2 positions

DELETE:

Maternal and Child Health Grant (J)(MMM)
Public Health Nurse (X)(G)(J)(MMM)(SSS) 2 positions
Public Health Educator II (X)(J) 1 position
Health Project Coordinator-ACHP (J)(X)(Y) 1 position

ADD

Maternal and Child Health Grant (J)
Public Health Nurse (X)(G)(J)(SSS) 4 positions
Public Health Educator II (X)(J) 1 position

Under

Project LAUNCH Grant (SSS)

DELETE:

Public Health Nurse Supervisor (X)(Y)(SSS)(OOO)(J) 1 position

ADD:

Public Health Nurse Supervisor (X)(Y)(SSS)(J) 1 position

Amend footnote (I) as follows:

To expire 12/31/11 unless the Preventive Health Grant is extended.;

Amend footnote (J) as follows:

To expire 12/31/11 unless the Maternal and Child Health Grant is extended. Also partially funds one position each of Nutritionist Coordinator.;

Amend footnote (Z) as follows:

To expire 12/31/11 unless the Childhood Lead Detection Grant is extended.;

Amend footnote (DD) as follows:

To expire 12/31/11 unless the Immunization Action Plan Grant is extended;

Amend footnote (KK) as follows:

To expire 12/31/11 unless the Wisconsin Well Women's Program (WWWP) - Breast and Cervical Cancer Control Coordination Grant is extended;

DELETE footnote (MMM).

Requestor
Health Department

Drafter
ymr
12/05/10
CONSOLIDATED CONTRACT RES 2011

<p align="center">LRB-RESEARCH AND ANALYSIS SECTION</p> <p>PUBLIC SAFETY COMMITTEE DECEMBER 9, 2010 ITEM 28, # 100948</p> <p align="center">REVISED ANALYSIS – DECEMBER 9, 2010</p> <p>FINANCE & PERSONNEL COMMITTEE DECEMBER 15, 2010 ITEM 30, # 100948</p> <p align="center">SUPPLEMENTAL ANALYSIS AND AMENDED BUDGETS</p>		
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File # 100948 is a resolution relative to application for, acceptance, funding and expenditure of the 2011 Consolidated Contract between the Health Department and the Wisconsin Department of Health Services.

Background

1. The Wisconsin Department of Health Services enters into a "Consolidated Contract" annually with local Health Departments. The grants and programs that are combined may vary from time to time as priorities, needs and resources change. Likewise personnel needs vary from time to time.
2. The proposed Consolidated Contract described in Resolution File # 100948 was recommended for approval by the Public Safety Committee on December 9, 2010. The Consolidated Contract includes 5 program and budget areas. Upon review of the individual program budgets, 2 require amendment: the Maternal and Child Health grant budget and the Childhood Lead Detection program budget.
3. The revised budgets for these 2 program areas do not require any change to the figures provided in the language of the resolution.

Revised Program Budgets and Consolidated Contract Summary

1. The original budget submitted for the 2011 Maternal and Child Health Program (MCH) did not include City matching funds. These matching amounts were included in the language of Resolution File # 100948, however, and have been previously authorized in the City's 2011 Budget. State and City funds for the MCH program are budgeted as follows:

<u>Maternal and Child Health Program (MCH)</u>	State Share	City Match
Personnel (Grantor share)	\$243,028	\$169,045
Fringe Benefits (48%)	116,653	81,141
Program Supplies	4,277	
Services (Interpretation, etc.)	56,291	65,000
	State: \$420,249	City: \$315,186

2. The corrected figures in the Childhood Lead Detection program grant do not change the total figures contained in the Resolution. The corrected figures are as follows:

<u>Childhood Lead Detection Grant</u>	uncorrected	corrected
Personnel	\$185,117	\$185,117
Fringe Benefits (48%)	88,856	88,856
Program Supplies and Training	20,000	6,723
Auto Allowance/Cell Phone Services	3,000	3,000
	Total \$296,973	\$283,696

Program Supplies and Training amounts include: \$1,723 for training, \$2,000 for printing and \$3,000 for auto allowance.

3. Revised program budgets for Maternal and Child Health (MCH) Program and for the Childhood Lead Detection Program have been prepared by the Milwaukee Health Department and are filed with this supplemental analysis.
4. The proposed Consolidated Contract for January 1, 2011, through December 31, 2011, includes total grant revenues from the Wisconsin Department of Health Services in the amount of \$1,207,160, an increase of \$72,202 (+6.4%) over the current year's award. State funding constitutes 79% of the total program costs budgeted for 2011. The City share of \$315,186 constitutes 21% of total program costs, a reduction of 9.4% of the City share budgeted for the current year.

Fiscal Impact

1. The proposed 2011 Consolidated Contract will provide the City with revenues of \$1,522,346 in grantor share funding.
2. A matching City share of \$315,186 has already been budgeted for 2011 resulting in no impact on the tax levy.
3. Program budget amendments and corrections will also have no impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
LRB-Research and Analysis Section
December 14, 2010

Cc: Jim Owczarski
Ted Medhin
James Carroll
W. Martin Morics
Bevan Baker
Raquel Filmanowicz
Anna Benton
Paul Biedrzycki
Lisa Acheson
Yvette Rowe
Renee Joos

CITY OF MILWAUKEE OPERATING GRANT BUDGET - Revised December 14, 2010

PROJECT/PROGRAM TITLE: Childhood Lead Detection Grant
 CONTACT PERSON: Lisa Acheson X2388

PROJECT/PROGRAM YEAR: 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Office Assistant III (Z)	425	36,227			36,227
	1	Health Services Assistant II (X) (Z)	425	37,464			37,464
	1	Environmental Hygienist (X) (Z)	555	54,958			54,958
	1	Public Health Nurse (X) (G) (Z)	666	56,468			56,468
		TOTAL PERSONNEL COSTS		185,117			185,117
		FRINGE BENEFITS					
		48%		88,856			88,856
		TOTAL FRINGE BENEFITS		88,856			88,856
		SUPPLIES AND MATERIALS					
		Training		1,723			1,723
		Printing		2,000			2,000
		General Operating Supplies		3,000			3,000
		TOTAL SUPPLIES AND MATERIALS		6,723			6,723
		SERVICES					
		XRF Repair Costs					0
		Cellular Phone		1,000			1,000
		Auto Allowance		2,000			2,000
		TOTAL SERVICES		3,000			3,000

		TOTAL COSTS		283,696	0	0	283,696

CITY OF MILWAUKEE OPERATING GRANT BUDGET - Revised December 14, 2010

PROJECT/PROGRAM TITLE: **Maternal and Child Health Grant**
 CONTACT PERSON: **Anna Benton, X3064**

PROJECT/PROGRAM YEAR: 20 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	City Match	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	0.5	Public Health Nurse Supervisor (X)(Y)(J)(SSS)	7	32,000			32,000
	4.0	Public Health Nurse (X)(G)(J)(SSS) (3.5 FTE)	666	157,331	169,045		326,376
	1.0	Public Health Educator (X)(J)	593	53,697			53,697
		TOTAL PERSONNEL COSTS		243,028	169,045	0	412,073
		FRINGE BENEFITS					
		Fringe Benefits 48%		116,653	81,141	0	197,794
		TOTAL FRINGE BENEFITS		116,653	81,141	0	197,794
		Supplies and Materials					
		Client Incentives- NFP		1,500			1,500
		Client Incentives - Men's Health		1,277			1,277
		Printing, Office Supplies, etc- NFP		1,500			1,500
		Total Supplies and Materials		4,277	0	0	4,277
		Services					
		Interpretation svcs - NFP		36,000	65,000		101,000
		NFP fees		10,342			10,342
		Air cards - NFP		1,750			1,750
		Auto Allowance - NFP and Men's Health		4,620			4,620
		Phones - NFP and Men's Health		3,579			3,579
		Total Services		56,291	65,000	0	121,291
		Contractual Services					
		Total Contractual Services		0			0
		TOTAL COSTS		420,249	315,186	0	735,435



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100948

☒ Original

☐ Substitute

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 Consolidated Contract from the State of Wisconsin Department of Health Services.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$1,522,346	\$1,522,346
TOTALS		\$1,522,346	\$1,522,346

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

Assumptions used in arriving at fiscal estimate.

Expenditures above include the amount of \$315,186 of city share.

Additional information.

LRB-RESEARCH AND ANALYSIS SECTION
PUBLIC SAFETY COMMITTEE DECEMBER 9, 2010 ITEM 28, # 100948
REVISED ANALYSIS – DECEMBER 9, 2010

File # 100948 is a resolution relative to application for, acceptance, funding and expenditure of the 2011 Consolidated Contract between the Health Department and the Wisconsin Department of Health Services.

Background

1. The Wisconsin Department of Health Services enters into a "Consolidated Contract" annually with local Health Departments. The grants and programs that are combined may vary from time to time as priorities, needs and resources change. Likewise personnel needs vary from time to time. The 2010 Consolidated Contract was authorized in Resolution File # 091003.
2. The proposed Consolidated Contract has included initiatives in 6 service areas, each with a specific purpose and target population. The 6 services have been: the Adolescent Community Health Program, the Wisconsin Well Woman's Program, the Immunization Action Plan, the Preventive Health Program, the Childhood Lead Detection Program and the Early Intervention and Detection of Pregnancy (EIDP) Program.
3. Funding for the Early Identification of Pregnancy (EIDP) Program was incorporated in the Consolidated Contract over the past 3 program years but has been removed from the proposed contract award. The EIDP program will likely not be included in any future state grants. The state has allocated some of these funds to non-profit providers. Women of child-bearing age may also now be entitled to screening, diagnosis and services under the Medicaid "Family Planning Only Services" program.
4. All of the programs funded by the Consolidated Contract relate to the City-wide goal to enhance the health and well-being of Milwaukee residents by: improving access to preventive health care; promoting healthy behaviors; assuring safe and healthy homes, businesses and neighborhoods; reducing racial and ethnic health disparities; and improving the quality of healthcare information and coordination of services.

Discussion

1. The proposed Consolidated Contract includes grant revenues from the Wisconsin Department of Health Services in the amount of \$1,207,160, an increase of \$72,202 (+6.4%) over the current year's award. State funding constitutes 79% of the total program costs budgeted for 2011. The City share of \$315,186 constitutes 21% of total program costs, a reduction of 9.4% of the City share budgeted for the current year. City share funding has been included in the 2011 City Budget. City share funding has not, however, been identified in the budget documents submitted in support of the 2011 Consolidated Contract award.
2. The grant contract period will be January 1, 2011 through December 31, 2011.
3. This is a renewed contract combining 5 grant and award programs in the following 5 budgets for the new period:

a. Maternal and Child Health Program (MCH)

Personnel (Grantor share)	\$243,028
Fringe Benefits (48%)	116,653

Program Supplies	4,277
Services (see discussion, below at p. 2)	56,291
Total Grantor Share	\$420,249

Services include interpretation services, training, travel, phone charges and costs of the Men's Health Program.

The "No Condom! No Way!" program is no longer funded under the grant contract.

The MCH program provides funding for the Nurse Family Partnership, an intensive home visitation for high risk pregnant women and mothers to improve birth outcomes.

b. Preventive Health Grant

Personnel (Nutritionist Coordinator)	\$43,099
Fringe Benefits (48%)	20,688
Total	\$68,320

Amounts for travel and printing have been removed from this program budget.

The Preventive Health Grant supports initiatives that conform to the Healthiest Wisconsin 2010 State Health Plan and are consistent with the Prevention Health and Health Services Block Grant guidelines. The program focuses on improved nutrition.

c. Immunization Action Plan Grant

Personnel (2 Program Coordinators, one Assistant)	\$170,000
Fringe Benefits (48%)	81,600
Program Supplies	14,000
Equipment (computer software)	3,770
Contract	16,400
Total	\$289,370

Funding levels for the Immunization Action Plan Grant in the 2010 Budget are reduced \$15,104 (-5.0%) from the amounts provided in the 2010 Budget. The large portion of this reduction is in the contract services amount which has been reduced from \$30,000 to \$16,400. The 2010 Budget includes \$10,000 for a Fall Symposium and \$2,500 for security services related to Saturday Clinics.

The primary focus of the Immunization Action Plan is to increase immunization rates of children served by the Milwaukee Health Department to 90% by the year 2020 (the same goal that has previously been identified for 2010). In addition, the Immunization Program will continue to utilize the tracking and recall system of the Wisconsin Immunization Registry for children who are behind in their immunizations for their age and to assure that children served at the Milwaukee Health Department will be assisted in locating a private provider's name and location for follow-up medical services.

d. Childhood Lead Detection Grant

Personnel	\$185,117
Fringe Benefits (48%)	88,856
Program Supplies	20,000
Auto Allowance/Cell Phone Services	3,000
Total	\$296,973

The 2011 Budget is \$13,383 (-6.2%) greater than the amount of funding authorized in the 2010 Budget. This increase assists in meeting the increase in fringe benefits of \$17,164.

Funding in the Lead Detection Grant is in combination with City tax levy funds and funding from the United States Centers for Disease Control and Prevention to support comprehensive and coordinated service delivery to lead-poisoned children and their families. This particular grant supports community outreach, nursing care management, and lead abatement technical services.

e. Wisconsin Well Women Breast and Cervical Cancer Control Program (WWWP)

Personnel (1 Public Health Nurse Position: partial)	\$ 9,000
Fringe Benefits (48%)	4,320
Supplies and Materials	3,912
Services (Outreach and CAD)	2,938
Contractual Services (Milwaukee Health Services)	129,888

Total \$150,058

Milwaukee Health Services will continue to provide case management.

5. This contract grant award period is from January 1, 2011, through December 31, 2011.
6. The resolution in File #100951 authorizes the City Comptroller to commit \$1,522,346 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
7. The resolution further authorizes the Health Department, consistent with the terms of the consolidated contract and the proposed budget, to expend from these amounts and incur costs consistent with the grant budget.

Fiscal Impact

1. The proposed 2011 Consolidated Contract will provide the City with revenues of \$1,522,346 in grantor share funding.
2. A matching City share of \$315,186 has already been budgeted for 2011 resulting in no new tax levy impact.

Prepared by: Richard L. Withers, ext. 8532
LRB-Research and Analysis Section
December 9, 2010

Cc: Jim Owczarski
Ted Medhin
James Carroll
W. Martin Morics
Bevan Baker
Raquel Filmanowicz
Anna Benton
Paul Biedrzycki
Lisa Phillips
Sara Mishefske
Angie Hagy
Lisa Acheson
Yvette Rowe
Renee Joos

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 28, # 100948

File # 100948 is a resolution relative to application for, acceptance, funding and expenditure of the 2011 Consolidated Contract between the Health Department and the Wisconsin Department of Health Services.

Background

1. The Wisconsin Department of Health Services enters into a "Consolidated Contract" annually with local Health Departments. The grants and programs that are combined may vary from time to time as priorities, needs and resources change. Likewise personnel needs vary from time to time. The 2010 Consolidated Contract was authorized in Resolution File # 091003.
2. The proposed Consolidated Contract includes initiatives in 6 service areas, each having a specific purpose and target population. The 6 services are: the Adolescent Community Health Program, the Wisconsin Well Woman's Program, the Immunization Action Plan, the Preventive Health Program, the Childhood Lead Detection Program and the Early Intervention and Detection of Pregnancy (EIDP) Program.
3. Funding for the Early Identification of Pregnancy (EIDP) Program was incorporated in the Consolidated Contract over the past 3 program years but has been removed from the proposed contract award. It is not yet clear whether the EIDP program will be included in a future state grant. The state has allocated some of these funds to non-profit providers. Women of child-bearing age may also now be entitled to screening, diagnosis and services under the Medicaid "Family Planning" Waiver program.
4. All of the programs funded by the Consolidated Contract relate to the City-wide goal to enhance the health and well-being of Milwaukee residents by: improving access to preventive health care; promoting healthy behaviors; assuring safe and healthy homes, businesses and neighborhoods; reducing racial and ethnic health disparities; and improving the quality of healthcare information and coordination of services.

Discussion

1. The proposed Consolidated Contract includes grant revenues from the Wisconsin Department of Health Services in the amount of \$1,207,160, an increase of \$72,202 (+6.4%) over the current year's award. State funding constitutes 79% of the total program costs budgeted for 2011. The City share of \$315,186 constitutes 21% of total program costs, a reduction of 9.4% of the City share budgeted for the current year. City share funding has been included in the 2011 City Budget. City share funding has not, however, been identified in the budget documents submitted in support of the 2011 Consolidated Contract award.
2. The grant contract period will be January 1, 2011 through December 31, 2011.
3. This is a renewed contract combining 5 grant and award programs in the following 5 budgets for the new period:

a. Maternal and Child Health Program (MCH)

Personnel (Grantor share)	\$243,028
Fringe (48%)	116,653
Program Supplies	4,277

Services (see discussion, below at p. 2) 56,291

Total Grantor Share \$420,249

Services include interpretation services, training, travel, phone charges and costs of the Men's Health Program.

The "No Condom! No Way!" program is no longer funded under the grant contract.

The MCH program provides intensive home visitation for high risk pregnant women and mothers to improve birth outcomes. The program also includes operation costs for a men's health clinic.

b. Preventive Health Grant

Personnel	(Nutritionist Coordinator)	\$43,099
Fringe		20,688

Total \$68,320

Amounts for travel and printing have been removed from this program budget.

The Preventive Health Grant supports initiatives that conform to the Healthiest Wisconsin 2010 State Health Plan and are consistent with the Prevention Health and Health Services Block Grant guidelines. The program focuses on improved nutrition.

c. Immunization Action Plan Grant

Personnel	(2 Program Coordinators, one Assistant)	\$170,000
Fringe		81,600
Program Supplies		14,000
Equipment	(computer software)	3,770
Contract		16,400

Total \$289,370

Funding levels for the Immunization Action Plan Grant in the 2010 Budget are reduced \$15,104 (-5.0%) from the amounts provided in the 2010 Budget. The large portion of this reduction is in the contract services amount which has been reduced from \$30,000 to \$16,400. The 2010 Budget includes \$10,000 for a Fall Symposium and \$2,500 for security services related to Saturday Clinics.

The primary focus of the Immunization Action Plan is to increase immunization rates of children served by the Milwaukee Health Department to 90% by the year 2020 (the same goal that has previously been identified for 2010). In addition, the Immunization Program will continue to utilize the tracking and recall system of the Wisconsin Immunization Registry for children who are behind in their immunizations for their age and to assure that children served at the Milwaukee Health Department will be assisted in locating a private provider's name and location for follow-up medical services.

d. Childhood Lead Detection Grant

Personnel	\$185,117
Fringe	88,856
Program Supplies	20,000
Auto Allowance/Cell Phone Services	3,000

Total \$296,973

The 2011 Budget is \$13,383 (-6.2%) greater than the amount of funding authorized in the 2010 Budget. This increase assists in meeting the increase in fringe benefits of \$17,164.

Funding in the Lead Detection Grant is in combination with City tax levy funds and funding from the United States Centers for Disease Control and Prevention to support comprehensive and coordinated service delivery to lead-poisoned children and their families. This particular grant supports community outreach, nursing care management, and lead abatement technical services.

e. Wisconsin Well Woman Breast and Cervical Cancer Control Program (WWWP)

Personnel (1 Public Health Nurse Position: partial)	\$ 9,000
Fringe (48%)	4,320
Supplies and Materials	3,912
Services (Outreach and CAD)	2,938
Contractual Services (Milwaukee Health Services)	129,888

Total \$150,058

Milwaukee Health Services will continue to provide case management.

5. This contract grant award period is from January 1, 2011, through December 31, 2011.
6. The resolution in File #100951 authorizes the City Comptroller to commit \$1,522,346 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
7. The resolution further authorizes the Health Department, consistent with the terms of the consolidated contract and the proposed budget, to expend from these amounts and incur costs consistent with the grant budget.

Fiscal Impact

1. The proposed 2011 Consolidated Contract will provide the City with revenues of \$1,522,346 in grantor share funding.
2. A matching City share of \$315,186 has already been budgeted for 2011 resulting in no new tax levy impact.

Prepared by: Richard L. Withers, ext. 8532
LRB-Research and Analysis Section
December 6, 2010

Cc: Jim Owczarski
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GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS

Department/Division: Health Department

Contact Person & Phone No: Yvette M. Rowe, X3997

Category of Request

☐

New Grant

☒

Grant Continuation

Previous Council File No. 081093

☐

Change in Previously Approved Grant

Previous Council File No.

Project Title: 2011 Consolidated Contract

Grantor Agency: State of Wisconsin Department of Health Services

Grant Application Date: N/A-Continuation

Anticipated Award Date: January 2011

Please provide the following information:

1. Description of Grant Program/Project (Include Target Locations and Populations):

The Consolidated Contract includes five (5) initiatives, each having a specific purpose and target population. The five initiatives are Maternal and Child Health, Prevention Health Grant, Childhood Lead Detection Grant, the Immunization Action Plan Grant, and the Well Women Breast and Cervical Cancer Control Program,

The objectives for the **Maternal and Child Health Grant** are to improve birth outcomes and childhood development through an intensive home visiting program (Nurse Family Partnership, and to operate a men's health center.

The **Prevention Health Grant** will work on nutrition and men's health initiatives that conform to the Healthiest Wisconsin 2010 State Health Plan and are consistent with the Prevention Health and Health Services Block Grant guidelines.

The Lead Detection Grant in combination with City and Centers for Disease Control funds support comprehensive and coordinated service delivery to lead-poisoned children and their families. This particular grant supports community outreach, nursing care management, and abatement technical services.

The primary focus of the **Immunization Action Plan** is to increase immunization rates of children served by the Milwaukee Health Department to 90% by the year 2020. In addition, the Immunization Program plans to continue to utilize the tracking and recall system through the Wisconsin Immunization Registry for children who are behind in their immunizations for their age and to assure that children served at the MHD will be assisted in locating their private providers name and location for follow-up medical services.

The objectives for the Well Woman Breast and Cervical Cancer Control Program are to provide screening to eligible women for breast and cervical cancer screening.

2. Relationship to Citywide Strategic Goals and Departmental Objectives:

All of the programs relate to the City-wide goal to enhance the health and well-being of Milwaukee residents by improving access to preventive health care; promote healthy behaviors; assure safe and healthy homes, businesses and neighborhoods; reduce racial and ethnic health disparities; and improve the quality of healthcare information and coordination of services.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

The consolidated contract funds positions and services needed to sufficiently administer the programs. While some City funds are currently used to support some of these initiatives, they are considered as match funds for the grantor. These functions could not be achieved without the grant funding supplementing the City funds. Community-wide, these grants work to improve the health of Milwaukee's citizens.

4. Results Measurement/Progress Report (Applies only to Programs):

Outcome measurements are included as an addendum to the contract issued by the State.

5. Grant Period, Timetable and Program Phase-out Plan:

The grant period for the Consolidated Contract is January 1, 2011 through December 31, 2011.

If funding was not received, the positions paid by this contract would be eliminated and the ability of the Health Department to provide these services would be greatly diminished.

6. If Possible, Complete Grant Budget Form and Attach to Back.

See attachments.

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Childhood Lead Detection Grant
 CONTACT PERSON: Lisa Acheson X2388

PROJECT/PROGRAM YEAR: 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Office Assistant III (Z)	425	36,227			36,227
	1	Health Services Assistant II (X) (Z)	425	37,464			37,464
	1	Environmental Hygienist (X) (Z)	555	54,958			54,958
	1	Public Health Nurse (X) (G) (Z)	666	56,468			56,468
		TOTAL PERSONNEL COSTS		185,117			185,117
		FRINGE BENEFITS					
		48%		88,856			88,856
		TOTAL FRINGE BENEFITS		88,856			88,856
		SUPPLIES AND MATERIALS					
		Training		1,723			4,000
		Printing		2,000			6,000
		General Operating Supplies		3,000			10,000
		TOTAL SUPPLIES AND MATERIALS		6,723			20,000
		SERVICES					
		XRF Repair Costs					0
		Cellular Phone		1,000			1,000
		Auto Allowance		2,000			2,000
		TOTAL SERVICES		3,000			3,000

		TOTAL COSTS		283,696	0	0	296,973

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Preventive Health Grant
 CONTACT PERSON: Sara Mishefske

PROJECT/PROGRAM YEAR: 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	CITY MATCH	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	0.65	Nutritionist Coordinator (X) (J)(C)	410	43,099			43,099
		TOTAL PERSONNEL COSTS		43,099			43,099
		FRINGE BENEFITS					
		48%		20,688			20,688
		TOTAL FRINGE BENEFITS		20,688			20,688
		SUPPLIES					
		Office Supplies					0
		TOTAL SUPPLIES					0
		SERVICES					
							0
							0
		TOTAL CONSULTING		0			0
		TOTAL COSTS		63,787			63,787

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Immunization Action Plan (IAP) Grant

PROJECT/PROGRAM YEAR: 2011

CONTACT PERSON: Angie Hagy, X5833

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
							\$ -
	2	PHN Coordinator- Immunizations	666	\$ 114,000			\$ 114,000
	1	Program Assistant	530	\$ 44,000			\$ 44,000
		Overtime to staff saturday/offsite clinics		\$ 12,000			\$ 12,000
		TOTAL PERSONNEL COSTS		\$ 170,000			\$ 170,000
		FRINGE BENEFITS					
		Fringe Benefits for 3.0 FTE (Rate = 48%)		\$ 81,600	\$ -	\$ -	\$ 81,600
		TOTAL FRINGE BENEFITS		\$ 81,600			\$ 81,600
		SUPPLIES AND MATERIALS					
		Program supplies, printing, postage		\$ 6,500	\$ -	\$ -	\$ 6,500
		Incentives/Educational Materials		\$ 7,500			\$ 7,500
		TOTAL SUPPLIES AND MATERIALS		\$ 14,000			\$ 14,000
		SERVICES					
		Mileage/Parking		\$ 3,600			\$ 3,600
		TOTAL SERVICES		\$ 3,600	\$ -	\$ -	\$ 3,600
		EQUIPMENT					
		Computer Software/Hardware		\$ 3,770	\$ -	\$ -	\$ 3,770
		TOTAL EQUIPMENT		\$ 3,770	\$ -	\$ -	\$ 3,770
		CONTRACTUAL SERVICES					
		Fall Symposium (ICC)		10,000			\$ 10,000
		Smartphone Data/Phone Service		3,900			\$ 3,900
		Security for Saturday Clinics		2,500	\$ -	\$ -	\$ 2,500
		TOTAL SERVICE		\$ 16,400			\$ 16,400
		TOTAL COSTS		\$ 289,370	\$ -	\$ -	\$ 289,370

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: **Maternal and Child Health Grant**
 CONTACT PERSON: **Anna Benton, X3064**

PROJECT/PROGRAM YEAR: 2 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	City Match	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	0.5	Public Health Nurse Supervisor (X)(Y)(J)(SSS)	7	32,000			32,000
	4.0	Public Health Nurse (X)(G)(J)(SSS) (3.5 FTE)	666	157,331			157,331
	1.0	Public Health Educator (X)(J)	593	53,697			53,697
		TOTAL PERSONNEL COSTS		243,028		0	243,028
		FRINGE BENEFITS					
		Fringe Benefits 48%		116,653			116,653
		TOTAL FRINGE BENEFITS		116,653		0	116,653
		Supplies and Materials					
		Client Incentives- NFP		1,500			1,500
		Client Incentives - Men's Health		1,277			1,277
		Printing, Office Supplies, etc- NFP		1,500			1,500
		Total Supplies and Materials		4,277			4,277
		Services					
		Interpretation svcs - NFP		36,000			36,000
		NFP fees		10,342			10,342
		Air cards - NFP		1,750			1,750
		Auto Allowance - NFP and Men's Health		4,620			4,620
		Phones - NFP and Men's Health		3,579			3,579
		Total Services		56,291			56,291
		Contractual Services					
		Total Contractual Services		0			0
		TOTAL COSTS		420,249	0	0	420,249

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: WWWP - Breast and Cervical Cancer Control Coord. Grant
 CONTACT PERSON: Lisa Phillips, X8891

PROJECT/PROGRAM YEAR: 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Public Health Nurse (X) (G) (GG)(KK) (JJ)(NN)	666	9,000			9,000
		TOTAL PERSONNEL COSTS		9,000			9,000
		FRINGE BENEFITS					
		48%		4,320			4,320
		TOTAL FRINGE BENEFITS		4,320			4,320
		SUPPLIES AND MATERIALS					
		Office Supplies		1,438			1,438
		Outreach Supplies		474			474
		Medical Supplies		2,000			2,000
		TOTAL SUPPLIES AND MATERIALS		3,912			3,912
		SERVICES					
		Education and Outreach		1,000			1,000
		Cad System Charges		1,938			1,938
		TOTAL SERVICES		2,938			2,938
		CONTRACTUAL SERVICES					
		Contract with Milwaukee Health Services for Case Management		129,888			129,888
		TOTAL CONTRACTUAL SERVICES		129,888			129,888
		TOTAL COSTS		150,058			150,058

NOTICES SENT TO FOR FILE 100948:

[illegible]



Legislation Details (With Text)

File #: 100949 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution relative to the application, acceptance and funding of the 2011 Comprehensive Home Visiting Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Indexes: HEALTH CARE, STATE GRANTS

Attachments: Fiscal Impact Statement.pdf, Fiscal Analysis.pdf, Operating Grant Budget-6 Months.pdf, Grant Analysis Form 2011.pdf, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100949

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to the application, acceptance and funding of the 2011 Comprehensive Home Visiting Grant from the State of Wisconsin Department of Health Services.

Analysis
This resolution authorizes the Health Department to apply for, accept and fund the Comprehensive Home Visiting Grant from the State of Wisconsin Department of Health Services in the amount of \$417,292. The purpose of the grant is to serve families in need of services related to improving pregnancy outcomes, enhancing family functions, preventing child abuse and neglect and assuring child readiness for school.

Body
Whereas, The City of Milwaukee appears to be eligible for grant funds from the State of Wisconsin Department of Health Services to improve pregnancy outcomes, enhance family functions, prevent child abuse and neglect and assure child readiness for school; and

Whereas, The continued operation of this grant program from 01/01/11 to 06/30/2011 would cost \$417,292 comprised of \$406,042 (97%) grantor share and \$11,250 (3%) City Share; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the State of Wisconsin Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant parent of the 2011 Special Revenue Grant and Aid Projects Fund, the following amounts for the program titled Comprehensive Home Visiting Grant:

Project/Grant	GR0001100000	Fund
0150		
Org	9990	
Program	0001	
Budget Year	0000	
Subclass	R999	
Account	000600	
Project	Grantor Share	
Amount	\$406,042	

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project Levels; budget against these Project/Grant values the amount required under the grant agreement; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date; and
2. Expend from the 2011 grant budget for training and out-of-town travel by departmental staff;
3. Expend from the 2011 grant budget funds for specific items of equipment; and
4. Enter into subcontracts and leases as detailed in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance C.C. File Number 100414, should be amended as follows:

Under

HEALTH DEPARTMENT

Change footnote (E) to read as follows:

To expire 06/30/11 unless the Comprehensive Home Visiting Grant is extended.

Requestor
Health Department

Drafter
HEALTH
ymr
12/05/10
Home Visiting Res 2011



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100949

☒ Original

☐ Substitute

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 Comprehensive Home Visiting Grant from the State of Wisconsin Department of Health Services.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$417,292	\$417,292
TOTALS		\$417,292	\$417,292

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

H

Assumptions used in arriving at fiscal estimate.

Expenditures above include the amount of \$11,250 of city share.

I

Additional information.

J

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 29, # 100949

File # 100949 is a resolution relative to application for, and acceptance and funding of, the Milwaukee Comprehensive Home Visiting Grant from the Wisconsin Department of Health Services.

Background

1. This is a continuing grant as reflected in Resolution File # 091007 authorizing application for, and acceptance and expenditure of an additional award in 2010 and allowing the expansion of services from 6 to 8 zip code areas.
2. The purposes of this continuing grant are to reduce risks of infant mortality and to assure child health readiness for school. The objectives include providing services to 700 families in need in order to:
 - improve pregnancy outcomes
 - enhance family functions
 - prevent child abuse and neglect
 - assure child readiness for school
3. Families in 8 zip code target areas have been or will be identified and will be served over the 5 ½-year project period in cooperation with multiple agencies and community based organizations in Milwaukee.
4. Services are delivered by a case management team comprised of a social worker, community health worker and public health nurse. In addition to direct service provision, the Milwaukee Health Department (MHD) provides leadership for community collaboration and a centralized intake/referral system to assure coordination of services for families in need.
5. A new request for proposals (RFP) is anticipated and, if successful, the Milwaukee Health Department may be eligible for continued funding through December 31, 2015.

Discussion

1. The grantor share for the period January 1, 2011, through June 30, 2011, is \$417,292, which is \$394,793 less (-48.6%) than the total amount of \$812,085 awarded for 2010. The City share is \$11,250 (2.7% of the 2011 6-month award).
2. The grantor share continues to support 6 positions including 2 Public Health Nurses, 1 Maternal and Child Health Visitation Program Manager, 1 Health Project Coordinator, 1 Health Information Specialist and 1 Office Assistant II. The budget is for a 6-month period rather than the current full year. Other funds may become available to extend services past June 30, 2011. The budget is allocated as follows:

Personnel	\$135,370
Fringe Benefits	64,977
Office and Program Supplies	801
Wireless Cards & Cell Phone service	4,000
Professional Recertification	800
Mileage	2,144
Flexible Funds (150 Families; see par. 3)	22,500
Contract Services (Visitation/Outreach)	187,500

Grant Total \$417,292

3. The City share of \$11,250 is a dollar-for-dollar match with grantor funding for flexible funds to assist an estimated 150 families.
4. The resolution in File #100949 authorizes the City Comptroller to commit \$417,292 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
5. The resolution further authorizes the Health Department, consistent with the terms of the grant and the proposed budget, to expend from these amounts and incur costs for purposes including the purchase of equipment, employee travel and training, and entry into subcontracts.

Fiscal Impact

1. This resolution commits \$417,292 to the Comprehensive Home Visitation Program of which \$406,042 (97.3%) is grantor share.
2. This resolution also identifies \$11,250 (2.7%) as the City's cash share of the Program. This amount has previously been approved in the 2011 Budget.
3. This resolution has no impact on the tax levy.

Prepared by: Richard L. Withers
LRB-Research and Analysis Section
December 7, 2010

Cc: Marianne C. Walsh
W. Martin Morics
Bevan Baker
Yvette Rowe
Julie Driscoll
Raquel Filmanowitz
Renee Joos

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: Milwaukee Comprehensive Home Visiting Program

Project/Program Year: 2011

CONTACT PERSON: Julie Driscoll, X6002

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING					
		PERSONNEL COSTS				
	1	MCHVP Program Manager (X) (E) (Y)	007	28,444		28,444
	1	Health Project Coordinator-MCHVP (X)(E)(Y)	004	20,000		20,000
	1	Health Information Specialist (E)	593	24,351		24,351
	1	Office Assistant II (E)	410	17,250		17,250
	2	Public Health Nurse (X)(G)(E)	666	45,325		45,325
		TOTAL PERSONNEL COSTS		135,370	0	135,370
		FRINGE BENEFITS				
		48%		64,977		64,977
		TOTAL FRINGE BENEFITS		64,977		64,977
		SUPPLIES AND MATERIALS				
		Office and Program Supplies		801		801
		TOTAL SUPPLIES AND MATERIALS		801	0	801
		SERVICES				
		Translator		0		0
		Printing		0		0
		Wireless cards/Cell Phone Charges		4,000		4,000
		Travel and Training		0		0
		Misc Services		0		0
		Mileage		2,144		2,144

		Flexible Funds (150 families)		11,250	11,250	22,500
		PAT Recertification (20 staff at \$40/staff)		0		0
		TOTAL SERVICES		17,394	11,250	28,644
		EQUIPMENT				
		Office Equipment and Workstations		0		0
		Computer Equipment		0		0
		TOTAL EQUIPMENT		0		0
		CONTRACTUAL SERVICES				
		Home Visitation/Direct Service/Outreach		187,500		187,500
		Program/Process Evaluation		0		0
		IT/Data Consultant		0		0
		TOTAL CONTRACTUAL SERVICES		187,500	0	187,500
		TOTAL COSTS		406,042	11,250	417,292

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: Health/Maternal and Child Health

Contact Person & Phone No: Julie Driscoll, #6002

Category of Request

☐

New Grant

☒

Grant Continuation

Previous Council File No. 091007

☐

Change in Previously Approved Grant

Previous Council File No.

Project/Program Title: Milwaukee Comprehensive Home Visiting Grant

Grantor Agency: Wisconsin Department of Children and Families

Grant Application Date: not applicable – continuing

Anticipated Award Date: January, 2011

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of the Milwaukee Comprehensive Home Visiting Grant is to serve families in need of services related to: 1- improving pregnancy outcomes; 2- enhancing family functions; 3- preventing child abuse and neglect; and 4- assuring child readiness for school. Families in eight zip code target areas will be identified and served over a 5 ½ year period in cooperation with multiple agencies and community-based organizations in Milwaukee. A multi-faceted case management team comprised of a social worker, community health worker and public health nurse will deliver services. In addition to direct service provision, the Milwaukee Health Department (MHD) will provide leadership for community collaboration and a centralized intake/referral system to assure coordination of services for families in need.

2. Relationship to Citywide Strategic Goals and Departmental Objectives:

Infant mortality reduction and assuring child health readiness for school is a major goal of the MHD.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

Adequate resources currently do not exist in Milwaukee to intensively reduce the health disparities related to infant mortality and other child health indicators.

4. Results Measurement/Progress Report (Applies only to Programs):

- Changes in the Infant Mortality Rate and Healthy Birth Outcomes
- Reduction in the cases of Child Abuse and Neglect

5. Grant Period, Timetable and Program Phase-out Plan:

January 1, 2011 through June 30, 2011.

A new RFP will be issued by DCF in early 2011 which if awarded will extend the MHD contract through December 31, 2015.

6. Provide a List of Sub grantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach.

Attached

NOTICES SENT TO FOR FILE 100949:

[illegible]



Legislation Details (With Text)

File #: 100950 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution relative to the application, acceptance and funding of the 2011 Women, Infants and Children's (WIC) Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Indexes: HEALTH CARE, STATE GRANTS

Attachments: Fiscal Impact Statement.pdf, Fiscal Analysis.pdf, Operating Grant Budget 2011.pdf, Grant Analysis Form 2011.pdf, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100950

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to the application, acceptance and funding of the 2011 Women, Infants and Children's (WIC) Grant from the State of Wisconsin Department of Health Services.

Analysis
This resolution authorizes the Health Department to apply for, accept and fund the 2011 Women, Infants and Children's Grant project from the United States Department of Agriculture through the Wisconsin Department of Health Services in the amount of \$1,497,497. The purpose of the project is to prevent nutrition-related health problems and to improve the health status of low-income, at-risk pregnant or breast-feeding women, infants and children up to the age of five years.

Body
Whereas, The City of Milwaukee appears to be eligible for grant funds from the United States Department of Agriculture through the Wisconsin Department of Health Services for supplemental nutritious food and nutrition education; and

Whereas, The operation of this grant project from 01/01/11 to 12/31/11 would cost \$1,497,497 entirely provided by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Wisconsin Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects fund the following amounts for the program titled Women's, Infant's and Children's Grant:

Project/Grant	GR0001100000
Fund	0150
Org	9990
Program	0001
BY	0000
Subclass	R999
Acct	000600
Project	Grantor Share
Amount	\$1,497,497

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project level values; budget to these Project/Grant Values the amount required under the grant agreement; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date; and
2. Expend from the 2011 grant budget funds for training and out-of-town travel by departmental staff; and
3. Expend from the 2011 grant budget funds for specific items of equipment; and
4. Enter into subcontracts and leases as detailed in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance C.C. File Number 100414, should be amended as follows:

Under

HEALTH DEPARTMENT

Family and Community Health Services

Women's, Infant's and Children's Nutrition Program Grant (C)

DELETE:

Health Project Coordinator-WIC (X)(C) 1 position
Dietetic Technician-Bilingual (X)(C) 1 position

ADD:

Health Project Coordinator-WIC (X)(C) 2 positions

Under

HEALTH DEPARTMENT

Family and Community Health Services

Preventive Health Grant (I)

DELETE:

Nutritionist Coordinator (X)(J)(I) 1 position

ADD:

Nutritionist Coordinator (X)(C)(I) 1 position

Change footnote (C) to read as follows:

To expire 12/31/11 unless the Women's, Infant's and Children's Grant, available from the Wisconsin Department of Health Services, is extended. Partially funds one position of Nutritionist Coordinator.

Requestor

Health Department

Drafter

ymr

12/05/10

WIC 2011 RES



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100950

☒ **Original**

☐ **Substitute**

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 Women, Infants and Children's (WIC) Grant from the State of Wisconsin Department of Health Services.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$1,497,497	\$1,497,497
TOTALS		\$1,497,497	\$1,497,497

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

--

Assumptions used in arriving at fiscal estimate.

--

Additional information.

--

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 30, # 100950

File #100950 is a resolution relative to application for, and acceptance, funding and expenditure of, the 2010 Women, Infants and Children (WIC) Grant from the Wisconsin Department of Health Services, Division of Public Health.

Background

1. The proposed grant of \$1,269,438 will continue to support the WIC program to prevent nutrition-related health problems and to improve the health status of low income, at-risk pregnant women, breast-feeding infants, and children up to the age of five years. The program locations are South Side Health Center, Northwest Health Center and the Keenan Health Center.
2. The program is currently authorized by Resolution File # 091012 and supplemented by an amendment in Resolution File # 100031 providing an additional \$163,458 in grantor funding for a total 2010 WIC program award of \$1,432,896.
3. The WIC program promotes key City priorities to improve health, reduce disparities in health and health care access, reduce low birth-weight, prevent infant mortality, and assure health readiness of children for school.
4. In addition to nutrition services, children attending WIC clinics are screened for lead poisoning and given immunization referrals when necessary. Children with elevated lead levels are provided follow-up.
5. The Health Department reports that the program is serving 93.4% of its contracted caseload of 8,806 clients.

Discussion

1. This proposed award of \$1,497,497 is 100% grantor share and supports a continuing program.
2. The grant period will be January 1, 2011 to December 1, 2011.
3. This is a continuing grant that will support 17 existing positions and one new position for a Health Project Coordinator-WIC. The following budget is proposed for the new period:

Personnel	\$ 737,958
Fringe Benefits (41%)	354,220
Medical Supplies	20,000
Office Supplies/Small Equipment	28,000
Nutrition/Breastfeeding Education Supplies	30,000
Postage	15,000

Travel and Auto Allowance	14,000
Printing	18,000
Phone	25,000
Misc. (uniform allowance, translation and other)	17,319
Contract Services (Peer Counselor and Security)	190,000
Miscellaneous Equipment	15,000

Total \$1,497,497

4. The resolution in File #100950 authorizes the City Comptroller to commit \$1,269,438 share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund and to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels.
5. The resolution further authorizes the Health Department, consistent with the terms of the grant, to: expend from these budgeted amounts and to enter into subcontracts and leases.

Fiscal Impact

1. This proposed \$1,497,497 in grantor only funding will support continuing activities and essential services.
2. There is no fiscal impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
 LRB-Research and Analysis Section
 December 7, 2010

Cc: Marianne C. Walsh
 W. Martin Morics
 Bevan Baker
 Raquel Filmanowicz
 Yvette Rowe
 Nancy Castro
 Renee Joos

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: City of Milwaukee Health Department WIC Program
 CONTACT PERSON: Nancy Castro, X8804

PROJECT/PROGRAM YEAR: 2011

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	WIC Program Manager (X) (Y) (C)	007	70,194			70,194
	1	Nutritionist Coordinator .35FTE	5	23,083			23,083
	1	Public Health Nurse (X) (G) (C)	666	51,743			51,743
	1	Nutritionist (X) (C)	594	55,742			55,742
	1	Nutritionist (X) (C)	594	45,940			45,940
	5	Dietetic Technician (X) (C)	503	231,679			231,679
	2	Clinic Assistant (X) (C)	309	66,319			66,319
	2	Clinic Assistant - Bilingual (X) (C)	309	65,826			65,826
1	1	Health Project Coordinator-WIC (X)(C)	5	58,526			58,526
	1	Office Assistant III (C)	425	33,865			33,865
	1	Office Assistant II-Bilingual (C)	445	35,041			35,041
		TOTAL PERSONNEL COSTS		737,958			737,958
		FRINGE BENEFITS					
		Fringe Benefits 48%		354,220			354,220
		TOTAL FRINGE BENEFITS		354,220			354,220
		SUPPLIES AND MATERIALS					
		Medical Supplies		20,000			20,000
		Office Supplies		25,000			25,000
		Supplies/Small Equipment		3,000			3,000
		Nutrition/Breastfeeding Education Supplies		30,000			30,000

		TOTAL SUPPLIES AND MATERIALS		78,000			78,000
		SERVICES					
		Travel/Auto Allowance		14,000			14,000
		Postage		18,000			18,000
		Printing		18,000			18,000
		Phone		25,000			25,000
		Misc services to include uniform allowance, lab coats cleaning, membership,outreach, Qmatic fee.		17,319			17,319
		Utilities		30,000			30,000
		TOTAL SERVICES		122,319			122,319
		CONTRACTUAL SERVICES					
		BF Peer Counselor		70,000			70,000
		Security		65,000			65,000
		Language Interpreter		25,000			25,000
		Temporary Services		30,000			30,000
							0
		TOTAL CONTRACTUAL SERVICES		190,000			190,000
		EQUIPMENT					
		Miscellaneous Equipment		15,000			15,000
		TOTAL EQUIPMENT COSTS		15,000			15,000
		INDIRECT COSTS					
				0			0
		TOTAL INDIRECT COSTS		0			0
		TOTAL COSTS		1,497,497			1,497,497

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department/Family and Community Health Services Division**

Contact Person & Phone No: **Nancy Castro 286-8804**

Category of Request

- ☐ **New Grant**
- ☒ **Grant Continuation**
- ☐ **Change in Previously Approved Grant**

Previous Council File No. # 091012 and #100031

Previous Council File No.

Project/Program Title: **2011 Women's, Infant's and Children's Nutrition Program Grant (C)**

Grantor Agency: **US Department of Agriculture through the State of Wisconsin Division of Health and Family Services**

Grant Application Date: **N/A Continuing**

Anticipated Award Date: **January 2011**

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of this program is to prevent nutrition-related health problems and to improve the health status of low income, at-risk pregnant, breast feeding, or post partum women, infants and children up to the age of five years. The locations are South Side Health Center, Northwest Health Center and the Keenan Health Center.

2. Relationship to Citywide Strategic Goals and Departmental Objectives:

This program relates to the Health Department objective of promoting the health and safety of women and children. Specifically, this program addresses low birth weight, infant mortality and childhood obesity. Good prenatal care is effective in lowering these risk factors as well as other risks of adverse pregnancy outcomes. Research has also shown that low-income women and children often consume inadequate amounts of key nutrients needed during pregnancy, during lactation, and for growth and development.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

In addition to the nutrition services, children attending WIC clinics were screened for lead poisoning and given immunization referrals when necessary. Children with elevated lead levels were provided follow-up.

This program funds 18 positions and provides funding for program activities.

4. Results Measurement/Progress Report (Applies only to Programs):

WIC continues to serve a contracted caseload of 8806. We are at 93.4% participants served.

5. Grant Period, Timetable and Program Phase-out Plan:

The grant period is January 1, 2011 through December 31, 2011

6. Provide a List of Subgrantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach.

Attached.

NOTICES SENT TO FOR FILE 100950:

[illegible]



Legislation Details (With Text)

File #: 100951 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Substitute resolution relative to application, acceptance and funding of the 2011 Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.

Sponsors: THE CHAIR

Indexes: HEALTH CARE, STATE GRANTS

Attachments: Fiscal Impact Statement.pdf, Fiscal Analysis.pdf, Grant Analysis Form 2011.pdf, Operating Grant Budget.pdf, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100951

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to application, acceptance and funding of the 2011 Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.

Analysis
This resolution authorizes the Health Department to apply for, accept and fund the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services in the amount of \$591,135. The purpose of the project is to build upon The City of Milwaukee Health Department (MHD) Medical Assistance Outreach Program (MA Outreach) success, and increase program staffing to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services.

BODY:
Whereas, The City of Milwaukee appears to be eligible for grant funds from the State of Wisconsin Department of Health Services to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services; and

Whereas, The operation of this grant project from 01/1/11 to 12/31/11 would cost \$591,135 comprised of \$295,469 (50%) grantor share and \$295,666 (50%) City Share; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the State of Wisconsin Department of Health Services is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects fund, the following amounts for the project titled Medical Assistance (MA) Outreach ForwardHealth Grant:

Project/Grant	GR0001100000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share

Amount \$295,469

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amounts required under the grant agreement; and be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2011 grant budget funds for training and out-of-town travel by departmental staff;
3. Expend from the 2011 grant budget funds for equipment as specified in the grant budget;
4. Enter into leases and contracts as indicated in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance C.C. File Number 100414, should be amended as follows:

Under

Add footnote (HHH) as follows:

(HHH) To expire 12/31/11 unless the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services is extended. Partially funds one position of Public Health Educator II.

Requestor
HEALTH DEPARTMENT

Drafter
YMR
12-05-10
Forward Health Grant RES 2011



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100951

☒ **Original**

☐ **Substitute**

Subject

Substitute resolution relative to application, acceptance and funding of the 2011 Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$591,135	\$591,135
TOTALS		\$591,135	\$591,135

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

H

Assumptions used in arriving at fiscal estimate.

Expenditures above include the amount of \$295,666 of city share.

I

Additional information.

J

LRB-RESEARCH AND ANALYSIS SECTION

PUBLIC SAFETY COMMITTEE

DECEMBER 9, 2010

ITEM 31, FILE # 100951

File # 100951 is a resolution relating to application for, and acceptance and funding of, the 2011 Medical Assistance Outreach – ForwardHealth Grant from the State of Wisconsin Department of Health Services.

Background

1. This resolution authorizes the Milwaukee Health Department (MHD) to apply for, accept and fund the Medical Assistance Outreach “ForwardHealth” grant from the Wisconsin Department of Health Services. This is a continuing grant program to support the City’s Community Healthcare Access Program (CHAP) authorized by Resolutions # 090441 and # 100032.
2. MHD’s successful Medical Assistance Outreach (MA Outreach), initially funded from private sources, has resulted in continued state support for, and federal interest in, an expanded MA Outreach program.

Discussion

1. The purpose of this program is to assist low-income families in obtaining medical insurance and food stamps, and to measure the impact on Milwaukee Health Department programs. Outreach activities are planned at several locations across the City. The recent expansion of Wisconsin’s BadgerCare Plus program to include childless adults provides opportunities to reach and cover many additional residents.
2. The Medical Assistance Outreach program creates opportunities for low-income families to receive information about important community services, including health care, and for MHD to evaluate its various services and programs through data collection and monthly, quarterly and annual reporting of numbers of residents reached, numbers served by the program and numbers of those persons who are signed up.
3. The proposed grant will support 10 existing positions including 8 Health Care Access Assistants, 1 Health Educator II and 1 Medical Assistance Outreach manager. The budget for the 12 month period beginning January 1, 2011, provides the following:

Personnel

Health Access Assistant II	\$ 281,717
(8 positions at grade 425)	
Public Health Educator II	53,697
(1 position at grade 593)	
Medical Assistance Outreach Manager	47,109
(1 position at range 5)	

Fringe

(48%)	183,612
Community Outreach Supplies	9,000
Copier Lease	3,000
Services	11,000

(phone, printing, training and local travel)
Equipment 2,000
(computers)

TOTAL \$ 591,135

4. City matching funds include \$295,666 in personnel costs and fringe benefits from amounts in the 2011 City Budget.
5. This grant period is from January 1, 2011, through December 31, 2011.
6. The resolution in File # 100951 authorizes the City Comptroller to commit \$295,469 grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund, to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels, and to release funds authorized by the 2011 City Budget consistent with the amounts budgeted for City match within the project grant.
7. The resolution further authorizes the Health Department, consistent with the terms of the grant and the proposed budget, to expend from these amounts and incur costs consistent with the grant budget.

Fiscal Impact

1. The total amount of this grant is \$295,469 from the grantor, and \$295,666 from the City in funds previously authorized in the 2011 Budget.
2. The resolution in File # 100951 will have no impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
LRB - Research and Analysis Section
December 7, 2010

Cc: Ted Medhin
James Carroll
W. Martin Morics
Renee Joos
Bevan Baker
Raquel Filmanowicz
Yvette Rowe
Sara Schubert Mishefske

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department**

Contact Person & Phone No: Sara Mishefske, X5537

Category of Request

- ☐ New Grant
- ☒ Grant Continuation
- ☐ Change in Previously Approved Grant

Previous Council File No. #090441 & #100032

Previous Council File No.

Project/Program Title: **MA OutreachForwardHealth Grant**

Grantor Agency: **State of Wisconsin Dept of Health Services**

Grant Application Date: April 15, 2009

Anticipated Award Date: January 1, 2011

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

The purpose of this funding is to continue support for the City of Milwaukee Health Department (MHD) Community Healthcare Access Program (CHAP), formerly the Medical Assistance Outreach Program. DHS funding in 2010 assured program staffing to improve access to and utilization of primary and preventive health care for low income individuals eligible for expanded BadgerCare Plus program services (including BC+ Core, Family Planning Only Services, etc). CHAP has been successful by intensifying efforts in community outreach to high-risk populations and partnering with new community-based organizations and consumers.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

CHAP helps Milwaukee's uninsured, low-income populations get enrolled in BadgerCare Plus, BC+ Core, and Family Planning Only Services. This allows clients to access health insurance so they can attend regular, preventive doctor visits, have more consistent prenatal care, receive comprehensive reproductive health services and decrease their emergency room visits.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

Enrollment in BadgerCare Plus programs is greatly improved through community-based outreach and application assistance. MHD staff assists clients with completing online applications, facilitating necessary documentation electronically and serve to answer questions and troubleshoot problems after initial applications are sent. Assuring clients have healthcare coverage will decrease the burden on MHD services currently provided to uninsured residents and increase MHD's ability to bill for services provided to our clients.

4. Results Measurement/Progress Report (Applies only to Programs):

A database is maintained to provide monthly, quarterly and annual reports of: residents reached, individuals served and clients signed up.

5. Grant Period, Timetable and Program Phase-out Plan:

January 1, 2011 – December 31, 2011.

6. Provide a List of Subgrantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach.

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM TITLE: MA Outreach Forward Health Grant

PROJECT/PROGRAM YEAR: 2011

CONTACT PERSON: Sara Schubert Mishefske, X5537

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	8	Health Care Access Assistant	425	169,325	112,392		281,717
	1	Health Educator II	593	13,424	40,273		53,697
	1	Medical Assistance Outreach Manager (X)(Y)	5		47,109		47,109
							0
		TOTAL PERSONNEL COSTS		182,749	199,774	0	382,523
		FRINGE BENEFITS					
		48% Fringe Benefit Rate		87,720	95,892		183,612
		TOTAL FRINGE BENEFITS		87,720	95,892	0	183,612
		SUPPLIES AND MATERIALS					
		Community Outreach		9,000			9,000
							0
		TOTAL SUPPLIES AND MATERIALS		9,000	0	0	9,000
		EQUIPMENT AND FACILITY RENT					
		Copier lease		3,000			3,000
		TOTAL EQUIPMENT AND FACILITY RENT		3,000	0	0	3,000
		SERVICES					
		Phone/aircards		3,000			3,000
		Printing		3,000			3,000

		Training		1,000			1,000
		Local travel		4,000			4,000
		TOTAL SERVICES		11,000	0	0	11,000
		EQUIPMENT					
		Computers		2,000			2,000
		TOTAL EQUIPMENT		2,000	0	0	2,000
		CONTRACTUAL SERVICES					
							0
		TOTAL CONTRACTUAL SERVICES		0	0	0	0
		INDIRECT COSTS					
							0
		TOTAL INDIRECT COSTS		0	0	0	0
		TOTAL COSTS		295,469	295,666	0	591,135

NOTICES SENT TO FOR FILE 100951:

[illegible]



Legislation Details (With Text)

File #:	100984	Version:	1
Type:	Resolution	Status:	In Committee
File created:	11/23/2010	In control:	FINANCE & PERSONNEL COMMITTEE
On agenda:		Final action:	
Effective date:			
Title:	Substitute resolution relative to the application, acceptance and funding of the 2011 HIV Risk Reduction Grant from the Medical College of Wisconsin.		
Sponsors:	THE CHAIR		
Indexes:	GRANTS, HIV/AIDS		
Attachments:	Fiscal Impact Statement.pdf, Fiscal Analysis.pdf, Grant Analysis Form 2010-11.pdf, Operating Grant Budget 2010.pdf, Hearing Notice List		

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
11/29/2010	0	PUBLIC SAFETY COMMITTEE	HEARING NOTICES SENT		
12/9/2010	1	PUBLIC SAFETY COMMITTEE	RECOMMENDED FOR ADOPTION AND ASSIGNED TO	Pass	3:0
12/10/2010	1	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number
100984

Version
Substitute 1

Reference

Sponsor
THE CHAIR

Title
Substitute resolution relative to the application, acceptance and funding of the 2011 HIV Risk Reduction Grant from the Medical College of Wisconsin.

Analysis
This resolution authorizes the Health Department to apply for, accept and fund the HIV Risk Reduction Grant from the Medical College of Wisconsin in the amount of \$95,351. The purpose of the project seeks to develop a new intervention that addresses life issues (employment, housing, domestic violence, substance abuse), as well individual behaviors, in order to reduce risk among people at high vulnerability for HIV infection.

Body
Whereas, The City of Milwaukee appears to be eligible for grant funds from the Medical College of Wisconsin to develop a new intervention in order to reduce risk among people at high vulnerability for HIV infection; and

Whereas, The operation of this grant project from 09/01/10 to 07/31/11 would cost \$95,351 provided entirely by the grantor; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that application to the Medical College of Wisconsin is authorized and the Health Department shall accept this grant without further approval unless the terms of the grant change as indicated in Milwaukee Code of Ordinances Section 304-81; and, be it

Further Resolved, That the City Comptroller is authorized to:

1. Commit funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund, the following amounts for the project titled HIV Risk Reduction Grant from the Medical College of Wisconsin:

Project/Grant	GR0001100000
Fund	0150
Org	9990
Program	0001
Budget Year	0000
Subclass	R999
Account	000600
Project	Grantor Share
Amount	\$95,351

2. Create the necessary Special Revenue Fund - Grant and Aid Project/Grant and Project/Grant Levels; budget against these Project/Grant values the amount required under the grant agreement; and, be it

Further Resolved, That these funds are budgeted to the Health Department which is authorized to:

1. Expend from the amount budgeted sums for specified purposes as indicated in the grant budget and incur costs consistent with the award date;
2. Expend from the 2011 grant budget for training and out-of-town travel for staff;
3. Expend from the 2011 grant budget for equipment as specified in the grant budget; and, be it

Further Resolved, That the Common Council directs that the 2011 Positions Ordinance C.C. File Number 0100414, should be amended as follows:

Under

HEALTH DEPARTMENT

Disease Control and Environmental Health Services Division

ADD

HIV Risk Reduction Grant (AAA)

Nurse Practitioner (X)(BBB)(AAA) 1 position

ADD footnote (AAA) to read as follows:

To expire 07/31/11 unless the HIV Risk Reduction Grant from the Medical College of Wisconsin is extended. A portion of the Nurse Practitioner position may be funded by the Dual Protection Grant.

Requestor
Health Department

Drafter
12/05/10
ymr
HIV Risk Reduction Grant RES 2011



City of Milwaukee Fiscal Impact Statement

Date Dec 5, 2010

File Number 100984

☒ **Original**

☐ **Substitute**

Subject

Substitute resolution relative to the application, acceptance and funding of the 2011 HIV Risk Reduction Grant from the Medical College of Wisconsin.

Submitted By (Name/Title/Dept./Ext.)

Yvette Rowe, Business Operations Manager, Health Department, X3997

This File

- ☐ Increases or decreases previously authorized expenditures.
- ☐ Suspends expenditure authority.
- ☐ Increases or decreases city services.
- ☐ Authorizes a department to administer a program affecting the city's fiscal liability.
- ☐ Increases or decreases revenue.
- ☐ Requests an amendment to the salary or positions ordinance.
- ☐ Authorizes borrowing and related debt service.
- ☐ Authorizes contingent borrowing (authority only).
- ☒ Authorizes the expenditure of funds not authorized in adopted City Budget.

This Note

- ☐ Was requested by committee chair

Charge To

- ☐ Department Account
- ☐ Capital Projects Fund
- ☐ Debt Service
- ☐ Other (Specify)
- ☐ Contingent Fund
- ☐ Special Purpose Accounts
- ☒ Grant & Aid Accounts

Purpose	Specify Type/Use	Expenditure	Revenue
Salaries/Wages			
Supplies/Materials			
Equipment			
Services			
Other		\$95,351	\$95,351
TOTALS		\$95,351	\$95,251

Form continued on following page.

For expenditures and revenues which will occur on an annual basis over several years check the appropriate box below and then list each item and dollar amount separately.

G

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

☐ 1-3 Years ☐ 3-5 Years

List any costs not included in Sections E and F above.

H

Assumptions used in arriving at fiscal estimate.

I

Additional information.

J

LRB-RESEARCH AND ANALYSIS SECTION**PUBLIC SAFETY COMMITTEE****DECEMBER 9, 2010****ITEM 32, # 100984**

File # 100984 is a resolution relating to application for, and acceptance and funding of, the HIV Risk Reduction for Repeat STI Patients Grant from the Medical College of Wisconsin (MCW).

Background

1. This resolution authorizes the Milwaukee Health Department (MHD) to apply for, accept and fund the HIV Risk Reduction for Repeat STI Patients Grant from the Medical College of Wisconsin (MCW). MCW has funded related programs in the past with support from the U.S. Department of Health and Human Services – Health Resources and Services Administration (HRSA). The HIV Women's Program, authorized by Resolution File # 90247, is an example.
2. This project is designed to develop new interventions for persons who, because of repeated Sexually Transmitted Infections (STIs), are at increased risk of contracting HIV. This is a new grant.

Discussion

1. This new City-wide program will partially fund 1 Nurse Practitioner (an existing position).
2. Funding under the anticipated grant award is budgeted as follows:

<u>Item</u>	<u>Amount</u>
Personnel	
1 Nurse Practitioner (pay range 670)	\$39,447
Fringe	
(48%)	18,935
Program Supplies and Educational Materials	
(supplies, condoms and literature)	18,969
Computers	18,000
TOTAL	\$95,351

3. The resolution in File #100984 authorizes expenditure of grantor share funds within the Project/Grant Parent of the 2011 Special Revenue-Grant and Aid Projects Fund, to create appropriate Special Revenue Fund-Grant and Aid Project/Grant and Project /Grant levels, and to release funds authorized by the 2011 City Budget consistent with the amounts budgeted for City match within the project grant.
4. The resolution further authorizes the Health Department, consistent with the terms of the grant and the proposed budget, to expend from these amounts and incur costs consistent with the grant budget.

Fiscal Impact

1. The total amount of this grant is \$95,351 entirely from the grantor.
2. There is no impact on the tax levy.

Prepared by: Richard L. Withers, ext. 8532
LRB-Research and Analysis Section
December 7, 2010

Cc: Jim Owczarski W. Martin Morics James Carroll
Bevan Baker Paul Biedrzycki Yvette Rowe
Ted Medhin Irmene Reith Renee Joos

GRANT ANALYSIS FORM

OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: **Health Department**

Contact Person & Phone No: **Irmine Reitzl x8555**

Category of Request

☒ **New Grant**

☐ **Grant Continuation**

☐ **Change in Previously Approved Grant**

Previous Council File No.

Previous Council File No.

Project/Program Title: HIV Risk Reduction for Repeat STI Patients

Grantor Agency: Medical College of Wisconsin

Grant Application Date: 8-1-10

Anticipated Award Date: 1-1-11

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):

People repeatedly affected by sexually transmitted infections (STIs) are at increased risk for exposure and infection with HIV. The project seeks to develop a new intervention that addresses life issues (employment, housing, domestic violence, substance abuse), as well individual behaviors, in order to reduce risk among people at high vulnerability for HIV infection. The target population will include people of both genders who come to the City's Sexually Transmitted Disease (STD) clinic for STD examinations or HIV testing, who consent to participate in the study and are age 18 or older, present for a diagnosis of a STI, have had a previous bacterial STI diagnosis in the clinic more than 30 days ago and within the past 12 months and no HIV-positive test result in the past.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:

The project is directly related to the City-wide goals of improving health in the community and to the specific Health Department objectives related to decreasing the rate of STDs and HIV.

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

These grant funds support the majority of a nurse practitioner position, program supplies and computer equipment for the STD program.

4. Results Measurement/Progress Report (Applies only to Programs):

Please refer to Question 1 above.

5. Grant Period, Timetable and Program Phase-out Plan:

The funding period is September 1, 2010 – July 31, 2011

6. Provide a List of Subgrantees:

N/A

7. If Possible, Complete Grant Budget Form and Attach.

CITY OF MILWAUKEE OPERATING GRANT BUDGET

PROJECT/PROGRAM HIV Risk Reduction for Repeat STI Patients

PROJECT/PROGRAM YEAR: 9/1/10 - 7/31/11

CONTACT PERSON: Irmine Reitzl x8555

NUMBER OF POSITIONS		LINE DESCRIPTION	PAY RANGE NO.	GRANTOR SHARE	IN-KIND SHARE	CASH MATCH A/C #	TOTAL
NEW	EXISTING						
		PERSONNEL COSTS					
	1	Nurse Practitioner (X)(BBB)(AAA)	670	39,447			39,447
							0
		TOTAL PERSONNEL COSTS		39,447			39,447
		FRINGE BENEFITS (48%)					
		48%		18,935			18,935
		TOTAL FRINGE BENEFITS		18,935			18,935
		SUPPLIES AND MATERIALS					
		Program Supplies/Condoms/Literature		18,969			18,969
		TOTAL SUPPLIES AND MATERIALS		18,969			18,969
		EQUIPMENT AND FACILITY RENT					
							0
		TOTAL EQUIPMENT AND FACILITY RENT		0			0
		SERVICES					
							0
		TOTAL SERVICES		0			0
		EQUIPMENT					
		Computers		18,000			18,000

		TOTAL EQUIPMENT		18,000			18,000
		CONTRACTUAL SERVICES					
		TOTAL CONTRACTUAL SERVICES		0			0
		INDIRECT COSTS					
							0
		TOTAL INDIRECT COSTS		0			0
		TOTAL COSTS		95,351	0		95,351

NOTICES SENT TO FOR FILE 100984:

[illegible]



Legislation Details (With Text)

File #: 101032 **Version:** 0

Type: Communication **Status:** In Committee

File created: 11/23/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Department of Employee Relations regarding potential health insurance options.

Sponsors: THE CHAIR

Indexes: DEPARTMENT OF EMPLOYEE RELATIONS, HEALTH INSURANCE

Attachments: Cover Letter, PowerPoint Presentation from Department of Employee Relations, Health Plan White Paper, Hearing Notice List

Date	Ver.	Action By	Action	Result	Tally
11/23/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
12/13/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

101032

Version

ORIGINAL

Reference

Sponsor

Title

Communication from the Department of Employee Relations regarding potential health insurance options.

Requestor

Drafter

DER

mb

11/24/10



Department of Employee Relations

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Troy M. Hamblin
Labor Negotiator

December 9, 2010

Alderman Michael Murphy, Chairman
City of Milwaukee Common Council Finance and Personnel Committee
200 East Wells Street, Room 205
Milwaukee, WI 53202

File No: 101032 White Paper regarding Health Benefits Options

Dear Alderman Murphy:

At your request, the Department of Employee Relations has worked with Willis of Wisconsin, the benefits partner of the City, to prepare a white paper regarding health benefits options. This is being presented as a communication to the Finance and Personnel Committee at their December 15, 2010 meeting.

There is an eighteen page white paper in the file as well as a power point presentation. The white paper provides backgrounds, key fundamentals, four strategic options, a list of tactical actions and a glossary of terms.

The purpose of the white paper and the presentation is to continue discussions regarding opportunities to control escalating health care costs and to begin a constructive dialog regarding some significant changes to the current system. .

There is no resolution or fiscal note attached.

Please contact me at mbrady@milwaukee.gov or 286-2317 if you have any questions or comments regarding this information.

Sincerely,

Michael Brady
Employee Benefits

CC: Maria Monteagudo, DER
Troy Hamblin, DER

City of Milwaukee

The Health Care Cost Challenge - Options to Address It and What Comes Next?

December 15, 2010

Willis



National Challenges

There is no reason to be optimistic about healthcare costs...

- Health care has grown from 8% of GDP in 1990 to 16% of GDP in 2010 – expect healthcare costs to reach 20% of GDP by 2015
- Cost pressure will continue as the population ages
- We have run out of quick fixes and takeaways
- Which health plan pays our employees bills does not change a person's health destiny
- The insurance industry has failed to address increasing cost
- A plethora of factors drive cost; none of which appear to be abating or lend themselves to a quick fix

If annual medical trend is 10%, our medical plan cost will double every 7 years, if it is 6% it doubles every 12 years

Local Challenges

- Benefits are a mandatory subject of bargaining for the City – no changes can be made without agreement
- Health Plan Provider networks include almost all Southeast Wisconsin providers since employers demand all inclusive networks
- As a result competition between health systems is limited,

Active and Retiree Enrollment

- 6217 active employees enrolled with health care benefits (78% of total cost)
- 4258 retirees with health care benefits (22% of total cost)
 - 2407 Medicare retirees (3% of cost)
 - 700 additional Medicare retirees with Medicare Complete plan not sponsored by City (not part of 4258)
 - 1851 non-Medicare retirees (19% of cost)

Total Net Health Care Costs 1999-2011

• Year	Net Cost	Per Member Per Year
• 1999	\$47M	\$3,838
• 2000	\$54.5	\$4,092
• 2001	\$59.7M	\$4,898
• 2002	\$68.5M	\$5,733
• 2003	\$73.2M	\$6,219
• 2004	\$81.5M	\$6,909
• 2005	\$91.2M	\$7,979
• 2006	\$86.6M	\$7,857
• 2007	\$97.1M	\$8,903
• 2008	\$104.5M	\$9,746
• 2009	\$107.3M	\$10,009
• 2010	\$120.9M	\$11,144 (not final)
• 2011	\$135.4M	\$12,822 (projected)

Past Responses to the Cost Challenge

- Managed competition model in the past
- Carved out drug benefit through Navitus
- Options for retirees outside of City sponsored Medicare plans
- Aggressive HMO RFP process in face of declining competition
- Critical Factor Analysis from Willis
- Recent changes in benefits focus on wellness

Past Responses to the Cost Challenge

- Current cost trends for the medical plan are not sustainable
- DER has worked the competitive insurance market to its advantage, however, now only UHC will provide insured quotes. Collectively Blue Cross Blue Shield, Humana and UHC have lost millions on the City over the last four years
- In spite of the significant increases, there is a good probability that UHC will pay more to providers than they receive from the City in premiums in 2010 and again in 2011.
- The self insured plan is efficient, the cost to operate it is less than three cents on the dollar – the rest is used to pay benefits for City employees and dependents
- Provider discounts approach 50% and will not get larger
- Leveraging providers or insurance carriers alone will not solve the problem.



Federal, State, County and City health benefits

- **Federal government:** requires an employee share premium of 25% of total monthly cost of health insurance, about \$175-\$500 per month.
- **State employee:** share of premium is \$36-\$188 single and \$89-\$471 family monthly, about 4-6% of the total cost for most
- State retirees use sick leave balance converted to dollars to pay for retiree costs
- **Milwaukee County employee:** share of premium is \$35-\$110 single, EPO/PPO plans and \$70-\$180 family, EP/PPO plans, from 4% to 15% dependent upon group
- Milwaukee County retirees who started pre-1994 get health insurance at no cost; retirees who started after 1994 pay the full cost of their retiree health
- **City of Milwaukee employee:** share of premium is \$20/\$40 for HMO and \$75/\$150 for Basic Plan monthly, about 2% to 6% depending on plan.
- General City retirees (Milwaukee) pay \$0 for HMO, \$30/\$60 for Basic Plan up to age 65; City pays 65-100% of pre-65 cost for Police and Fire based on sick leave balance

Who Is To Blame?

Everyone shares in the blame

- Federal and State Governments
- Employers
- Physicians
- Hospitals
- Patients
- Everyone in the room

Keep in mind...

If there was a proven solution, we could buy the book and follow the recipe. All parties need to work together locally to innovate and solve the problem and this needs to be done within the context of consensus on an overall strategic plan design platform to replace the current model

Where Do We Go Next?

What can we do to control the cost of providing medical benefits to our employees?

What has been done was good within the context of the local challenges that we faced.

We need to take things to a new level and move from good to great with when it comes to addressing the health care cost challenge.

There are numerous tactical considerations that must be considered.

However, to be effective they must be implemented within the context of City consensus on an overall strategic direction.

What are the Options?

There are many tactics to address rising costs, all of which fall into once of the following seven areas:

1. Make sure that service providers cost structures are reasonable and that the service provided is focused on measurable outcomes not process alone.
2. Increase employees share of the cost when the receive medical care (currently most care results in no cost to the employee)
3. Limit the size of population that is covered
4. Increase what people pay each paycheck
5. Look at where care is provided, appropriateness of care and outcomes
6. Make sure people use the plans wisely
7. Reduce or manage health risks in the population

The first four are more direct and the last three are more challenging but will have a bigger impact

What Causes Medical Cost Increases

Health care cost is determined by interaction of multiple factors

Price per unit x Volume₁ x Volume₂ x Volume₃ x Volume₄ X Volume₅ adjusted for Outcome = Cost

Volume 1 = Determined by physician practice and billing patterns

Volume 2 = Determined by patient preferences and expectations

Volume 3 = Determined by patient health status and lifestyle

Volume 4 = Determined by payer

Volume 5 = Does the patient understand and comply with proposed treatment

Outcome = the benefit of the treatment or encounter to the patient



Where is the Money Going?

Typical Population Distribution Percent of Services Consumed

1% → 24% → Catastrophic Care

5% → 33% → Chronic Care

14% → 25% → Acute Care

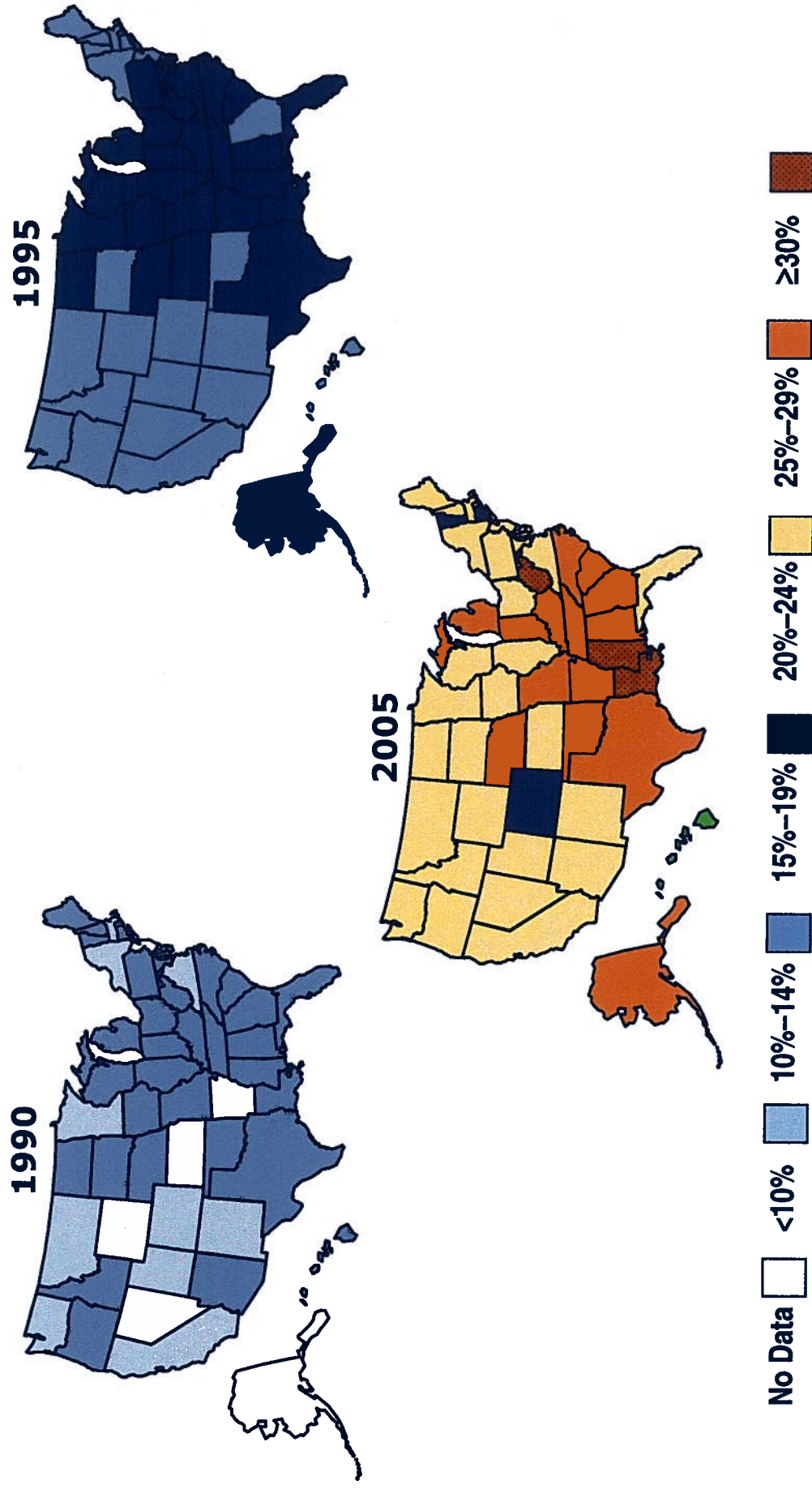
80% → 18% → Routine Services
(Preventive Care, Office Visits or No Services)



MILWAUKEE

Obesity Trends* Among U.S. Adults

(*BMI ≥ 30 , or about 30 lbs overweight for 5'4" person)

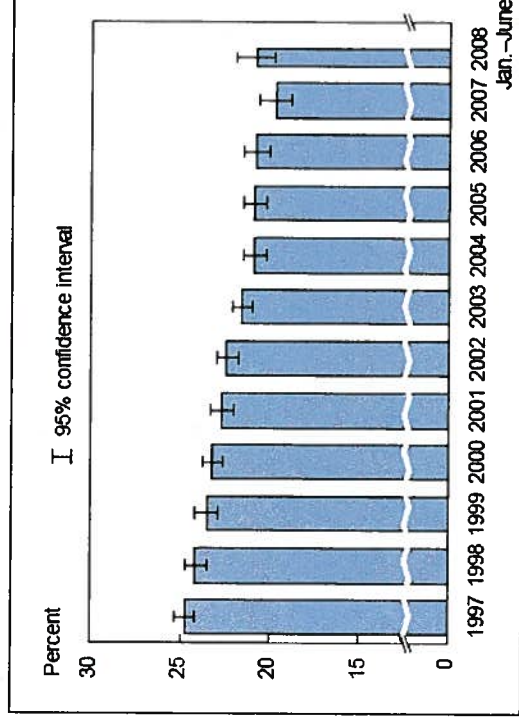


Willis

Following Doctors Orders

The following percentages of patients are non compliance with recommended care

- Coronary artery disease 32%
- Hypertension 35%
- Colorectal cancer 46%
- Asthma 46%
- Hyperlipidemia 51%
- Diabetes 55%
- Smoking **see chart at right**



Resources for Employees to engage in quality and cost comparison

- Examples of Pricepoint and Checkpoint for hospitals in Milwaukee
- Wisconsin Hospital Association: Price Point, <http://www.wipricepoint.org/>
- Wisconsin Hospital Association: Check Point: http://www.wicheckpoint.org/Report_Topic_Index.aspx
- UHC: www.myuhc.com
- Leapfrog Group for Quality Measures: national measurement, Milwaukee hospitals are not participating as of 2010 , <http://www.leapfroggroup.org/>

Where Do We Go Next?

There are four fundamental strategic benefit platforms that the City can chose to replace managed competition and address the many factors that drive the cost of health care. Each if properly implemented can address the multiple factors that drive medical cost. Each will cover preventive in full and allow for emergency service.

- 1. Choice and defined contribution approach*
- 2. Point of service approach*
- 3. Consumer driven approach*
- 4. Behavioral or engagement based approach*

The Choice & Defined Contribution Path

High Option
EPO

Low Option
EPO

High Option
PPO

Low Option
PPO

- Employees have a choice of plans where better coverage costs employees a greater monthly premium
- EPO Plans – Employee must use a specific group of doctors and hospitals and receive better coverage in return
- PPO Plans – Employees have a larger group of doctors and hospitals to choose from, and off network coverage. However, they pay more when they receive medical care – the high option has less out of pocket cost at point of service than low option.
- The City defines the same contribution toward each plan as well as how much it increases in subsequent years.
- Capping City increases in cost for a 2 to 3 year period shifts the economic responsibility for future increases to employees

The Choice & Defined Contribution Path

Value proposition

Since increases beyond the budgeted amount is the responsibility of employees, the City is out of the business of driving change or arguing about what should be done. The only issue to bargain is the contribution and caps on future increases to the City. The City with its unions can work together to develop strategies to address health benefit cost and influence people to do the right things to be good consumers and manage their health.

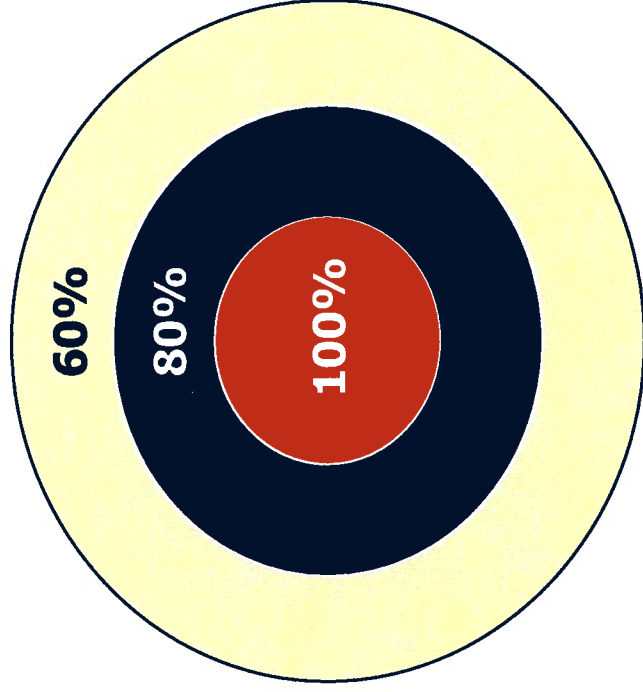
Pros:

- City cost and future increases are known.
- No risk of employee selection patterns affecting cost.
- Bargaining is simplified as the focus is on dollars only not benefits or strategies.

Cons:

- It may be difficult to get the unions to agree, to accept the risk of future increases.
- Employees will perceive that that they have been forced to accept financial responsibility for something they believe they have little control over.
- This strategy is not common and is generally used with retiree medical populations.

Point of Service Path



- 100% Coverage – Tier 1 – specific providers
- 80% Coverage – Tier 2 – larger network of providers
- 60% Coverage – Tier 3 – any provider of choice

- Each time a member receives care, they choose which provider to use, and who is used determines the level of coverage.
- Members are not required to make a provider or plan election at the beginning of the year.
- Different out-of-pocket maximums apply to each tier.
- Employee contributions can be earned down or money deposited in a spending account if they complete activities designed to address disease and improve health.

Point of Service Path

Value proposition

Only one plan is offered eliminating the need for a open enrollment. Employee engagement is a function of participation in programs designed to promote good health and assist people with chronic health conditions or catastrophic health events. Cost sharing features that incorporate employee engagement in cost can also be part of the program. For example, pharmacy benefits can be based on a percentage of the cost versus flat dollar copayments.

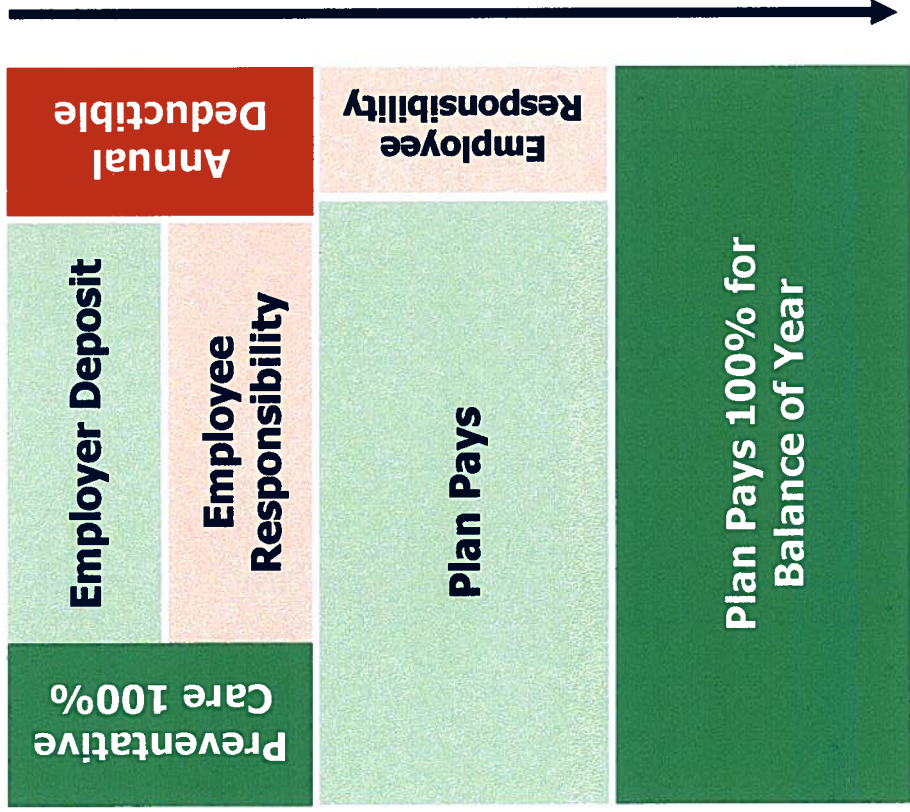
Pros:

- Simple, only one plan is offered, no open enrollment.
- No risk of employee selection patterns affecting cost.
- Design features can foster economic engagement in cost and varying employee premium copays based on participation in health conditions fosters interest in, and use of, these programs.

Cons:

- It will be difficult to get the unions to give up choice.
- Adjustments to the plan and cost management activities need to be bargained.
- Monitoring participation in programs to maintain health and address health issues adds an additional administration and payroll burden each year.

Consumer Driven Path



Summary:

- High deductible applies to all care except preventative
- Preventative Care is paid at 100%
- Employer-funded account provided to cover a portion of the deductible.
- When member meets out of pocket maximum, plan pays 100% for remainder of the year
- Funds remaining in the account at year-end rollover
- Provider choice can be based on current PPO option
- Size of employer funded account varies based on activities to address disease and maintain health

Consumer Driven Path

Value proposition

The argument is that such plans give patients greater control over their own health budgets. According to economist John C. Goodman, "In the consumer-driven model, consumers occupy the primary decision-making role regarding the health care they receive."

Goodman points to a McKinsey study which found that CDHP patients were twice as likely as patients in traditional plans to ask about cost and three times as likely to choose a less expensive treatment option, and chronic patients were 20 percent more likely to follow treatment regimes carefully. (Goodman, John (2006), "Consumer Driven Health Care", Networks Financial Institute Policy Brief, Indiana State University, http://papers.ssrn.com/sol3/papers.cfm?abstract_id=985572#PaperDownload)

Consumer Driven Path

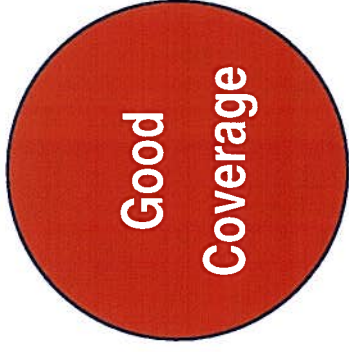
Pros:

- Fosters a high level of employee engagement in cost
- This path offloads decisions regarding what discretionary care is paid for by the plan to the employee level. Employees can use or not use the account to pay for certain expenses.

Cons:

- Administration of spending accounts and the selection of the best vehicle (HSA or HRA) adds additional complexity and cost It may be difficult to get the unions to agree, to accept the risk of future increases.
- Medical care cost is not as transparent as needed to foster good economic decision making.
- Size of the City deposit to the account will subject to collective bargaining.
- High deductible plans are subject to trend leveraging. This occurs when the amount of claims that exceed the deductible increase at a rate greater than medical cost trend.

Behavior Based or Engagement Path



- Employee monthly premium for all three plans are the same
- BEST plan has lowest out of pocket for employees
- To gain access to the BETTER plans, employees need to complete a physical exam and meet with health advocate to review the results. The exam is provided at no cost to the employee.
- To gain access to the best plan employee must take exam and:
 - Participate in activities to maintain health
 - Participate in activities to address a chronic health condition if they have one.

Behavior Based or Engagement Path

Value proposition

This path seeks to identify and treat disease in the insured population and engage employees in the improvement of their health. It will also effectively focus healthcare resources toward early detection and prevention, reduce the number of catastrophic cases, improve the quality of life of covered employees and dependents, promote employee productivity and to continue to provide a market competitive health insurance program.

Pros:

- Such plans have shown measurable reductions in trend and risk factors.
- The focus is on health and avoiding illness that resonates well in negotiations versus arguments on cost and reductions in benefits.

Cons:

- Employees will be concerned over privacy issues.
- The City will make short-term investments in screening and support services to impact trend over the long term.
- The program is complex and requires new programs.

Next Steps

Insurance is a method to finance health care, not provide it. We need to focus on the behavioral aspects, gaps in care delivery and quality to reduce trend long term.

To ignore this is to repeat the mistakes of the past and the fail in addressing the challenge of the future

To make any model work requires changes in the culture that go beyond the design of the medical benefit program offered. Any model will fail if the underlying culture of the organization and its impact on people is not taken into account. Addressing cultural issues within the City and the historical distrust between labor and management is tantamount to the success of the effort.

Next Steps

Beyond the personal choices people make, difficult decisions will need to be made regarding who will provide health care services to City employees and dependents. There is no way to get accountability under the current system where covered employees and spouses have unfettered access to over 5,000 health care providers.

Any of the options outlined can reach similar financial and health goals. However, the success will be contingent on addressing all parts of the health care equation.



Questions

- Questions and Comments

Background

In the late 1980's the City of Milwaukee (City) adopted an approach called managed competition to address health care costs pioneered by Dave Riemer at the State of Wisconsin. Under this approach, all health plan vendors were invited to compete for the opportunity to provide their health coverage to employees. Competition was based on a clearly defined benefit program where each carrier competed for each employees business by offering the lowest cost, broadest network and most value added benefits. The City fixed its contribution toward the lowest cost option and if employees wanted another option, they paid the difference in cost.

In years past, this model served the City well. However, in the two last decades the health insurance industry has seen massive consolidation and a reduction in the number of choices. Now the City offers only the Basic Health plan that is self-insured and administered by Anthem and one insured HMO plan offered by United Health Care.

Carriers have not expressed an interest in competing for employee business on a one on one basis and have chosen only to provide terms if they are the only insured option offered by the City. In addition, only United offered a fully insured option for 2011. The other major carriers declined based on the risk of such and insured plan and knowledge of the loss ratios experienced by United Health Care. It is very possible that for 2012 the City will not receive any insured quotes leaving offering a self insured HMO, is which is commonly referred to as an Exclusive Provider Option or EPO, as the only alternative. Although a self-insured approach will save money over the long term when no carrier is willing to underwrite the program at a loss, it will creates greater budget risk to the City stemming from the same month-to-month cost fluctuations seen for the Basic Health plan.

Over the past three and one half years, the Department of Employee Relations has work diligently to implement a wellness program. This program includes premium incentives to get employees and spouses more involved in understanding their health status and to create programs to help them take steps to maintain health, address chronic disease, and cope with catastrophic health events.

Our world has changed dramatically over the past three years. We have seen an economic crisis that has lead to high unemployment and depressed property values. Congress passed and the President signed far-reaching health care reform legislation that will add to the cost of health benefits in the short run. The Wisconsin legislature has also been active and passed legislation that added to health plan cost by extending the age to which children are covered. Finally, municipalities continue to be challenged by a weak economy and declining tax revenues.

Against this backdrop, the cost of providing health care continues to increase for the City, leading many elected officials to state, this increase is not sustainable. What can we do about it? This document provides a summary of some of the options the City of Milwaukee must consider to address and manage the increasing cost of providing health care coverage to employees and dependents.

Key Fundamentals

Whatever design platform might be the goal for the future, certain key fundamentals must be in place. These are:

- The unions and the policy makers should agree on a way to address health care issues strategically. The best financial outcome will result if both the city and its unions agree on a uniform strategy and peruse it collectively. A uniform, collective approach allows the City to obtain the most competitive terms. A good example of this was the recent RFP process for Request for Proposal for Screening, Measurement, Health Advocacy/Coaching, Case and Disease Management were all parties worked to consensus concerning program design, administration and core values and used that consensus to garner the best possible terms.

- Health care costs stem from the following factors that are largely interrelated and more out of the control of providers than one may think. The formula for total cost is price per unit x Volume1 x Volume2 x Volume3 x Volume4 X Volume5 adjusted for Outcome = Cost

Volume 1 = Determined by physician practice and billing patterns

Volume 2 = Determined by patient preferences and expectations

Volume 3 = Determined by patient health status and lifestyle

Volume 4 = Determined by payer

Volume 5 = Does the patient understand and comply with proposed treatment

Outcome = the benefit of the treatment or encounter to the patient

Success in mitigating trend will involve addressing all of these factors

- Accountability is not possible in a free for all. Provider choice must be limited to foster accountability and allow the City to leverage competition between the major health care systems to its advantage. Competition should focus on not only cost per unit of service, but more importantly on the ability to partner with the City long term to reduce trend and improve health
- The City must recognize that the current "Managed Competition" design platform is not sustainable cost wise and a new platform must be selected to replace it.
- There must be a consequence for failure to act. No one is ever comfortable with change and change will not happen unless there is a benefit to changing or a consequence to not changing. No one will agree to changes in the status quo unless there is a competing reason to do so. If the City is to be successful in bringing about change within the context of the current labor environment, there must be a clear consequence for not changing as well as an urgency to change quickly. The consequences for failing to change must be significant to be a catalyst for change and clearly communicated to all stakeholders.
- The steps the City has taken to foster employee and spousal engagement in the health screening process. Engagement must now be expanded to include participation in case and disease management and ongoing interaction with the health advocates who are there the help people.

These key fundamentals must be addressed to affect long-term impact on cost trends.

Understanding What Can Be Done to Affect Health Care Costs

There are seven ways to influence the cost of a medical benefit plan. These are:

1. Make sure that service providers cost structures are reasonable and that the service they provide is focused on measurable outcomes not process alone.
2. Increase employees share of the cost when they receive medical care (currently most care results in no cost to the employee)
3. Limit the size of population that is covered
4. Increase what people pay each paycheck
5. Look at where care is provided, appropriateness of care and outcomes
6. Make sure people use the plans wisely
7. Reduce or manage health risks in the population

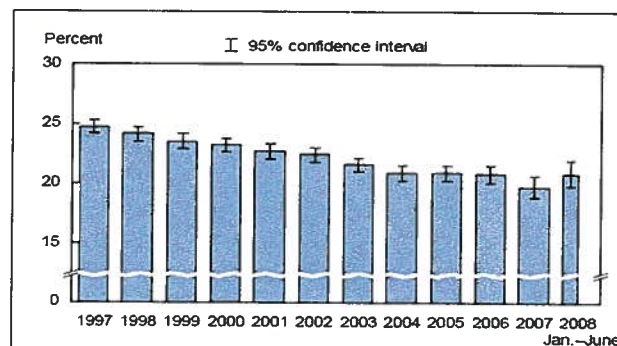
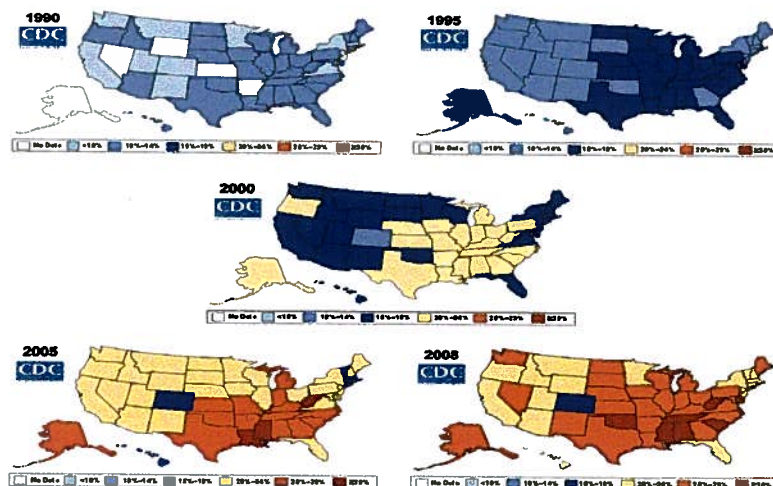
The first four are more direct and the last three are more challenging.

It is almost impossible to address the fifth item under the current managed competition model. With over 5,000 physicians in the networks, accountability over what happens to City employees and dependents is impossible. However, having a direct contract with a single health care system to provide health care to City members and working closely with them will create an environment where there is cost transparency, accountability to monitor where care occurs, whether care is appropriate and that excellent health outcomes are achieved. The concept of the Accountable Care Organization that is a part of health care reform supports this notion.

The last two items that influence health cost have their roots in the choice people make and what they do. We need to understand the impact these choices people have on cost. The City understands the impact personal choices have on cost and has implemented several initiatives to this. Employees obtain lower monthly cost for health coverage if they do not smoke, have health screening done and meet with a health care professional to discuss the results of the screening process. However, the foundation that exists needs to be expanded and strengthened.

For example, patient outcome is as much a function of how good of a job the provider does as well as whether the patient follows the physician orders. Making sure employees and their families use the plans wisely is a function of knowledge, economics and engagement. People need to understand they have choices and have economic interest to care about the choices they make.

Reducing health risk and wellness is a function of good primary care, engaged people and a support process to help people stay well or address chronic disease. Sounds simple, but in practice it is not. Staying well and addressing chronic disease involves helping people change and make different choices. Unfortunately, as the following data shows, as a society, we do not do a good job in the area of obesity and smoking.



Why is changing people important? Consider the following data from the CDC that shows the percentage of people who are non-compliant with treatment recommendations, obesity rates and smoking:

- Coronary artery disease 32%
- Hypertension 35%
- Colorectal cancer 46%
- Asthma 46%
- Hyperlipidemia 51%
- Diabetes 55%

Strategic Assessment - Medical Plan Platform Options

Beyond items such as how much employees pay for coverage, their share of the cost when seeking care and selecting the vendors providing service, there are four fundamental plan designs platforms that can be deployed to address rising health care cost for the City and the choices people make long term. The City is at a fundamental fork in the road with regard to health care; down which path does it go? Whatever path it goes down, is it willing to provide real assistance and incentives; does it want change driven by economics alone or by other means?

Each of these options represents a significant shift from the current benefit structure provided to employees. All options will control cost and incent employees to making wiser healthcare decisions

The four fundamental plan design approaches that City might consider are:

1. Choice and defined contribution approach
2. Point of service approach
3. Consumer driven approach
4. Behavioral or engagement based approach

1. Choice and defined contribution approach:

This is similar to the current platform used by the City, with a few important exceptions. Under this platform, employees have a choice of plans to purchase, but the choice is expanded and the City recognizes that an EPO option will be necessary when an insured HMO is not a viable choice in the future. This approach is summarized in the chart below.

The Choice & Defined Contribution Path

High Option
EPO

Low Option
EPO

High Option
PPO

Low Option
PPO

- Employees have a choice of plans where better coverage costs employees a greater monthly premium
- EPO Plans – Employee must use a specific group of doctors and hospitals and receive better coverage in return
- PPO Plans – Employees have a larger group of doctors and hospitals to choose from, and off network coverage. However, they pay more when they receive medical care – the high option has less out of pocket cost at point of service than low option.
- The City defines the same contribution toward each plan as well as how much it increases in subsequent years.
- Capping City increases in cost for a 2 to 3 year period shifts the economic responsibility for future increases to employees

Cut a Path, Leave a Trail

Willis

There are significant differences in this approach from the current one.

1. There are more choices for people and the lower cost options are similar to what is offered by private industry.
2. The City's contribution to each option is the same, but does not have to be tied to a 100% of the lowest option.
3. The City's increase in future years is tied to a not-to-exceed-level that is bargained

This is the simplest approach. The City can budget a flat amount for each plan monthly and knows what the City increase in this amount will be in future years. There is no budget risk to the City if more people than expected select a plan where the city contributes a greater amount toward coverage, which is the case today.

Value proposition:

Since increases beyond the budgeted amount is the responsibility of employees, the City is out of the business of driving change or arguing about what should be done. The only issue to bargain is the contribution and caps on future increases to the City. The City with its unions can work together to develop strategies to address health benefit cost and influence people to do the right things to be good consumers and manage their health.

Pros:

- ☞ City cost and future increases are known.
- ☞ No risk of employee selection patterns affecting cost.
- ☞ Bargaining is simplified as the focus is on dollars only not benefits or strategies.

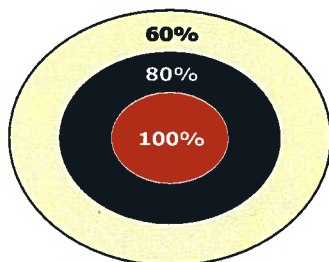
Cons:

- ☞ It may be difficult get the unions to agree, to accept the risk of future increases.
- ☞ Employees will perceive that that they have been forced to accept financial responsibility for something they believe they have little control over.
- ☞ This strategy is not common and is generally used with retiree medical populations.

2. Point of Service Approach

Under this approach, a single plan is offered instead of a choice of four. The best coverage level is provided when employees obtain medical care from providers with whom the city has the most favorable partnership terms. Employees receive a lower level of benefits when they obtain care through a secondary network and the lowest level of benefits when they obtain care from non-network providers.

Point of Service Path



- 100% Coverage – Tier 1 – specific providers
- 80% Coverage – Tier 2 – larger network of providers
- 60% Coverage – Tier 3 – any provider of choice

- Each time a member receives care, they chose which provider to use, and who is used determines the level of coverage.
- Members are not required to make a provider or plan election at the beginning of the year.
- Different out-of-pocket maximums apply to each tier.
- Employee contributions can be earned down or money deposited in a spending account if they complete activities designed to address disease and improve health.

Cut a Path, Leave a Trail

Willis

There are two differences in this approach from the current plan design.

1. Only one plan is offered
2. Employees contributions will be varied based on their participation in programs designed to help them maintain health and address health conditions

Value proposition:

Only one plan is offered eliminating the need for a open enrollment. Employee engagement is a function of participation in programs designed to promote good health and assist people with chronic health conditions or catastrophic health events. Cost sharing features that incorporate employee engagement in cost can also be part of the program. For example, pharmacy benefits can be based on a percentage of the cost versus flat dollar copayments.

Pros:

- ☞ Simple, only one plan is offered, no open enrollment
- ☞ No risk of employee selection patterns affecting cost.
- ☞ Design features can foster economic engagement in cost and varying employee premium copays based on participation in programs to maintain health and address health conditions fosters interest in, and use of these programs

Cons:

- ☞ It will be difficult get the unions to give up choice.
- ☞ Adjustments to the plan and cost management activities need to be bargained.

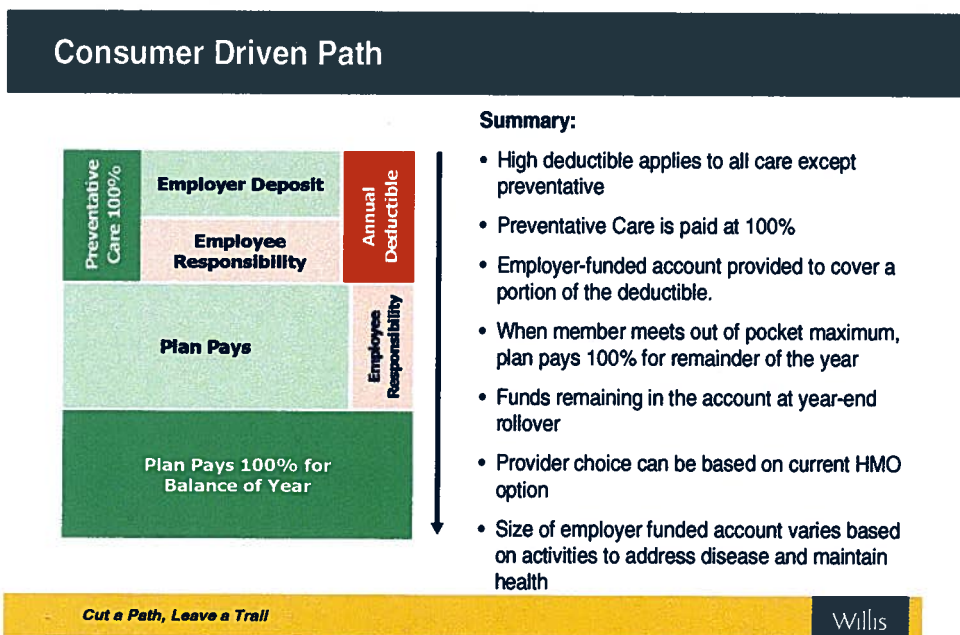
- Monitoring participation in programs to maintain health and address health issues adds an additional administration and payroll burden each year.

3. Consumer Driven Approach

These plans allow members to use personal Health Savings Accounts (HSAs), Health Reimbursement Arrangements (HRAs), or similar medical payment products to pay routine health care expenses directly, while a high-deductible health insurance policy protects them from catastrophic medical expenses.

High-deductible policies cost less, but the user pays routine medical claims using a pre-funded spending account, often with a special debit card provided by a bank or insurance plan. If the account runs out, the user is responsible as the costs apply toward the plan deductible. Users keep any unused balance or "rollover" at the end of the year to increase future balances, or to invest for future expenses.

This system of health care is referred to as "consumer driven health care" because routine claims are paid using a consumer-controlled account versus a fixed health insurance benefit.



This path too represents a significant change from the current plans.

1. Only one plan is offered
2. A high deductible plan is offered
3. An employee owned cash account funded by the City is provided from which users can withdraw money to cover discretionary expenses that are applied to the deductible

This is a more complex approach than the prior two as the City must decide upon the type of account to offer, the size of deposit and arrange for the provision of information to help employees be good consumers.

Value proposition:

The argument is that such plans give patients greater control over their own health budgets. According to economist John C. Goodman, "In the consumer-driven model, consumers occupy the primary decision-making role regarding the health care they receive."

Goodman points to a McKinsey study which found that CDHP patients were twice as likely as patients in traditional plans to ask about cost and three times as likely to choose a less expensive treatment option, and chronic patients were 20 percent more likely to follow treatment regimes carefully. (Goodman, John (2006), "Consumer Driven Health Care", Networks Financial Institute Policy Brief, Indiana State University, http://papers.ssrn.com/sol3/papers.cfm?abstract_id=985572#PaperDownload

Pros:

- ☞ Fosters a high level of employee engagement in cost
- ☞ This path offloads decisions regarding what discretionary care is paid for by the plan to the employee level. Employees can use or not use the account to pay for certain expenses

Cons:

- ☞ Administration of spending accounts and the selection of the best vehicle (HSA or HRA) adds additional complexity and cost.
- ☞ Medical care cost is not as transparent as needed to foster good economic decision making
- ☞ Size of the City deposit to the account will subject to collective bargaining.
- ☞ High deductible plans are subject to trend leveraging. This occurs when the amount of claims that exceed the deductible increase at a rate greater than medical cost trend.

4. Behavioral or Engagement Approach:

Traditionally, many employers offer several plan options that allow employees to purchase a higher level of benefit in exchange for a higher employee contribution. Employees typically make their plan selection based on receiving a higher return from the plan than it costs them to purchase the benefit. This approach, however, does not encourage preventive activity nor does it address underlying cost issues.

Under the behavior based or engagement path a paradigm shift occurs. Employees can no longer spend their way to better coverage. Rather they earn better coverage by participating in activities and programs to help raise health awareness and address chronic disease and catastrophic medical events.

Under this path there are three plans offered which consist of a basic high deductible plan; and better plan with higher co-pays; and a best plan that has the richest level of benefit. However, the difference lies in the fact that unlike traditional options, each plan costs the same. Employees are enrolled in the Better or Best plans based upon their participation in certain wellness related activities or "qualifiers".

These qualifiers include the completion of a wellness assessment; the gathering of weight, height and waist measurements; a complete blood analysis; age and gender based screenings; and participation in diabetes management and smoking cessation programs. The program utilizes the services of third party medical professionals or "advocates" who provide individual support to covered members.

Employees who do not choose to participate in these programs are enrolled in the "Good Coverage" option. "Good Coverage" is a high deductible health plan that protects against catastrophic health care expenses but requires a significant out of pocket cost to the employee if they need medical services.

Behavior Based or Engagement Path



- Employee contribution for all three plans are the same
- BEST plan has lowest out of pocket for employees
- To gain access to the BETTER plans, employees need to complete a physical exam and meet with health advocate to review the results. The exam is provided at no cost to the employee.
- To gain access to the best plan employee must take exam and:
 - Participate in activities to maintain health
 - Participate in activities to address a chronic health condition if they have one.

Cut a Path, Leave a Trail

Willis

As with the consumer driven path, there are significant changes from the current approach.

1. Choice as it is known today goes away
2. People earn their way to better coverage by participation in activities designed to maintain health and address disease
3. The City leverages its relationship with Workforce Health to provide local health advocacy services that fill a care gap
4. The City continues to invest in screening the entire population in a consistent fashion

This complex approach requires investment in additional capabilities to track participation in screening, case management, disease management and interactions with the health advocates. However, this approach has been shown to drive meaningful reductions in trend, reduction of health risks in the population and better management of large claimants.

Value proposition:

This path seeks to identify and treat disease in the insured population and engage employees in the improvement of their health. It will also effectively focus healthcare resources toward early detection and prevention, reduce the number of catastrophic cases, improve the quality of life of covered employees and dependents, promote employee productivity and to continue to provide a market competitive health insurance program.

Pros:

- ☞ Such plans have shown measurable reductions in trend and risk factors
- ☞ The focus is on health and avoiding illness that resonates well in negotiations versus arguments on cost and reductions in benefits.

Cons:

- ☞ Employees will be concerned over privacy issues.
- ☞ The City will make short-term investments in screening and support services to impact trend over the long term.
- ☞ The program is complex and requires new programs.

Summary

Each of these paths is designed to focus on reducing health risk and improving the overall health of the population while controlling cost.

Any of these paths or a hybrid combining portions of each can be used to begin to address the complex issues raised earlier in this report that address the personal choice aspect of health care cost.

Over the last 6 years, the City has collected and analyzed utilization data to understand where its medical plan dollars were going. It is clear that the focus needs to be on employee wellness and engagement as well as provider costs and practice patterns. This is why more organizations have begun to put a greater emphasis on "wellness." These activities have occurred across a continuum ranging from simple education about wellness to global processes that include health screenings, health advocates (coaches) and requirements that people use screening and the tools to help improve their health.

Since the introduction of wellness programs there has been much discussion regarding the benefit these programs generate and measuring return on investment. Largely the benefits tie back to the goals the organization sets and where on the wellness continuum it wants to be.

For example, if an organization seeks to position itself on the educational side of the continuum it might do the following. ABC Company offers an education process where via the Internet and printed media employees are made aware of the availability of services to help people with chronic conditions and endeavor to increase awareness of health issues. Information about the services of organizations such as the American Lung Association, the American Diabetes Association, Weight Watchers, a wellness news letter and access to an on site fitness center all can help build a wellness culture and awareness.

On the other end of the spectrum are organizations that seek transformational change with respect to employee health. These organizations change the culture and benefit paradigm on multiple levels. For example, the cafeteria and vending machines might only feature healthy food. Processes to systemically screen and measure over 90% of the population are put in place.

Based on the results of screening, programs are developed to help people stay well, address chronic disease and help in the event of a catastrophic illness. Finally, the culture of the organization evolves so the use of these tools is expected, not an option. There are significant consequences for those who do not engage. People can no longer spend or negotiate their way to better benefits. They need to earn better coverage or deposits to savings accounts by actively participating in the programs offered to help them. Finally, steps are taken to measure both the financial savings and health improvement over time.

Currently, the City falls somewhere near the middle of the continuum. It has a wellness committee in place and is in the process of conducting health risk screenings City-wide with lower monthly cost as the incentive.

This continuum from education to engagement exists because the definition of wellness is somewhat elusive and means different things to different people. When asked in focus groups what wellness is, participants generally reply it is getting a yearly physical, going to the gym, eating right, taking care of yourself, etc. Given where the City is today, how would its employees and the committee answer this question? How would you like them to answer this question?

If an organization seeks to generate measurable improvements in the health of the population and lower trend year over year need it must focus on the engagement side of the continuum. Engagement on this continuum contains a

clear definition of wellness, integrates all programs, requires engagement and has clearly articulated outcome measurements on which success will be judged.

To make any model work requires changes in the culture that go beyond the design of the medical benefit program offered. Any model will fail if the underlying culture of the organization and its impact on people is not taken into account. Addressing cultural issues within the City and the historical distrust between labor and management is tantamount to the success of the effort.

Beyond personal choice, difficult decisions may need to be made regarding who will provide health care services to City employees and dependents. There is no way to get accountability under the current system where covered employees and spouses have unfettered access to over 5,000 health care providers.

Any of the options outlined can reach similar financial and health goals. However, the success will be contingent on addressing all parts of the health care equation outlined on page two this white paper.

Tactical Consideration Assessment

Independent of what medical plan model is chosen there are numerous tactical considerations. Along with making a decision on overall strategy, specific tactics and how they apply to the City's unique circumstances needs to be continually assessed. There are many opportunities. Following is a comprehensive list of these tactics and:

- Whether, they can be implemented without being bargained,
- The expected relative ability of each tactic to constrain costs,
- When the tactic should be deployed, and
- Specific comments unique to each strategy and issues that affect them.

Audit Effectiveness of Current Cost Controls (does not require bargaining)

Perceived Impact (1 little 7 large cost impact)	7
Urgency (2011, 2012, 2013, 2014)	2011
Comments:	
<ul style="list-style-type: none">▪ Requires regular attention audit of case management particularly important▪ Audit claims and ensure payments are correct, timely and properly recorded	

Leading-Edge PPO/HMO Contracting/Pricing (most labor agreements allow for this)

Perceived Impact (1 little 7 large cost impact)	5
Urgency (2011, 2012, 2013, 2014)	2011 for 2012 implementation
Comments:	
<ul style="list-style-type: none">▪ Although HMO costs have risen, it is projected that UHC will take a loss▪ If the plan were a self HMO this would have resulted in a loss to the City▪ This strategy will not be implemented until the insured rates offered are considered to be excessive or carriers refuse to offer an insured quote.	

Proactively Control Retiree Costs/GASB Liability (requires bargaining)

Perceived Impact (1 little 7 large cost impact)	1
Urgency (2011, 2012, 2013, 2014)	2014
Comments:	
<ul style="list-style-type: none">▪ Unless coverage is terminated for current retirees, little short term impact on cost▪ Stopping coverage for future retirees will have huge impact on City GASB 45 obligation▪ It would be very difficult to get unions to agree to eliminating pre 65 coverage▪ Private insurance market place and Medicare provide suitable coverage to post 65 retirees making terminating coverage at 65 palatable.	

Assessment of Participant Satisfaction (does not require bargaining)

Perceived Impact (1 little 7 large cost impact)	1
Urgency (2011, 2012, 2013, 2014)	2014
Comments:	
<ul style="list-style-type: none">▪ Current service levels are good however, make employees more aware of value▪ No impact on cost – City will include performance guarantees in all contracts	

Vendor Accountability, Performance Guarantees (does not require bargaining)

Perceived Impact (1 little 7 large cost impact)

1

Urgency (2011, 2012, 2013, 2014)

2012

Comments:

- Note above, current service levels good financial guarantees in future agreements
- Current service levels are good however, make employees more aware of value
- No impact on cost – City will include performance guarantees in all contracts

Improved Rx Efficacy (in many instances must be bargained)

Perceived Impact (1 little 7 large cost impact)

4

Urgency (2011, 2012, 2013, 2014)

2012

Comments:

- City has grown generic use from 46% in 2006 to 67% in 2010
- P4P in place with Navitus
- Current agreement returns all rebates to City
- Consider unit pricing RFP in 2012

Insure Diagnostic Accuracy (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact)

3

Urgency (2011, 2012, 2013, 2014)

2013

Comments:

- Carriers currently look at code accuracy, upcoming, fraud, etc.
- Medicare will no longer pay for mistakes consider urging carriers to do the same
- An issue that is difficult for the City of address

Joint Purchasing (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact)

3

Urgency (2011, 2012, 2013, 2014)

2014

Comments:

- Carriers (UHC, Anthem, Navitus, Medco, etc.) have larger groups and hence more clout
- Makes sense from a shared services perspective, i.e., public sector clinics
- For administrative costs, technology has eliminated much of the cost and volume sensitivity
- See collaboration presentation dated 1-22-2009

On-Site Biometric Screening (must be bargained)

- In progress

Access to Retail or On-Site Medical Clinic (does not need to be bargained if use not mandatory)

Perceived Impact (1 little 7 large cost impact)

4

Urgency (2011, 2012, 2013, 2014)

2013

Comments:

- Very difficult to convince unions to go along with this as people need to agree to give up current relationships with primary care and other physicians
- Investments in on site resources better focused on disease management and wellness that attempting to building a competing health care delivery system that will require a large capital investment

Fraud Audit (does not require bargaining)

Perceived Impact (1 little 7 large cost impact) 2
Urgency (2011, 2012, 2013, 2014) 2012

Comments:

- Audit carriers – past audits have not produced huge returns on investment
- Investigate employee bill audit program where employees get a portion of savings of corrected errors

Advocate for Real Health System Reform (does not require bargaining)

Perceived Impact (1 little 7 large cost impact) 2
Urgency (2011, 2012, 2013, 2014) 2014

Comments:

- As evidenced by health care reform efforts very difficult
- One promising area is a RHIOs they are expected to enable health information exchanges (HIE). Health information exchange (HIE) is defined as the mobilization of healthcare information electronically across organizations within a region or community. HIE provides the capability to electronically move clinical information between disparate healthcare information systems while maintaining the meaning of the information being exchanged. The goal of HIE is to facilitate access to and retrieval of clinical data to provide safer, more timely, efficient, effective, equitable, patient-centered care.

Educate Employees, Retirees and Spouses (education alone does not require bargaining – incentives do)

Perceived Impact (1 little 7 large cost impact) 4
Urgency (2011, 2012, 2013, 2014) 2011

Comments:

- This must be an ongoing process. However, there must be incentives for people to act on what they learn

Offer Benefit Plan Incentives (must be bargained)

Perceived Impact (1 little 7 large cost impact) 7
Urgency (2011, 2012, 2013, 2014) 2011

Comments:

- Use stick approach and align City programs and employee costs with private industry

Use Data to Identify Primary Care Delivered by Specialists (does not require bargaining doing something with that information would)

Perceived Impact (1 little 7 large cost impact) 4

Urgency (2011, 2012, 2013, 2014) 2012

Comments:

- In many instances, specialists are paid at the same rate as primary care physicians. If this is the case with UHC and Anthem the financial impact of doing this is lessened

Pay for Preventive Services (Not Physicals) (does not need to be bargained but should be as it is an enhancement)

Perceived Impact (1 little 7 large cost impact) 5

Urgency (2011, 2012, 2013, 2014) 2011

Comments:

- What truly constitutes preventive services is not well defined and subject to debate – the key issue is filling a care gap by helping people with chronic disease and member engagement in programs designed to help them. History and data shows people will not use programs designed to help them
- A good part of this is addressed by the screening process and the disease management programs that Workforce Health will develop for the City

Encourage Use of Health Coaching Services (does not need to be bargained or not required)

Perceived Impact (1 little 7 large cost impact) 7

Urgency (2011, 2012, 2013, 2014) 2011

Comments:

- There must be incentives to use

Pay for Efficiencies (e.g. e-visits, Phone Consults) (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact) 2

Urgency (2011, 2012, 2013, 2014) 2014

Comments:

- These have not been shown to be cost effective or have widespread acceptance

Promote Patient-Centered Medical Homes (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact) 2

Urgency (2011, 2012, 2013, 2014) 2014

Comments:

- If well executed and incentives to use are in place this would be very effective this touches on the Accountable Care Organization concept that is part of health care reform. The ACO concept involves providers being paid a fixed fee to manage a population over an episode or care or a continuum of care

Close Maternity Oversight (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact) 3

Urgency (2011, 2012, 2013, 2014) 2011

Comments:

- All plans currently have programs to foster a healthy and term delivery – the key is use and the City should consider and incentives for members to use these programs as federal law precludes them being a requirement

Leverage Health/Productivity Connection (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact) 4
Urgency (2011, 2012, 2013, 2014) 2013
Comments:

- This is more of a proof of concept and part of ROI in wellness and screening.
- Measures need to be developed and integration with Workers Compensation considered

Disease Management Assessment/Improvements (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact) 6
Urgency (2011, 2012, 2013, 2014) 2011
Comments:

- Part or process with Workforce Health
- Need to put in place ROI measures and outcome measures

P4P (Provider Pay-4-Performance) (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact) 6
Urgency (2011, 2012, 2013, 2014) 2013
Comments:

- Requires a narrow network focused on City
- Carrier programs to broad and not targeted
- Requires access to medical records to judge effectiveness claims data is a measure of activity not outcome for the patient

Narrow Network

Perceived Impact (1 little 7 large cost impact) 7
Urgency (2011, 2012, 2013, 2014) 2013
Comments:

- Some disruption to employees
- A true avenue to cost accountability and partnership with a provider

Dependent Audit (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact) 4
Urgency (2011, 2012, 2013, 2014) 2011
Comments:

- Best practices in place for the future
- High employee noise as process requires marriage and birth certificates on all dependents
- Do we need to audit more tenured employees
- The City currently does this

Medical tourism

Perceived Impact (1 little 7 large cost impact)	2
Urgency (2011, 2012, 2013, 2014)	2013

Comments:

- This is paying for medical procedures that can be performed cheaper over seas
- There are concerns over quality – but more are guaranteeing outcome
- Concerns over shipping dollars outside of the community and US

Centers of Excellence (if mandatory needs to be bargained)

Perceived Impact (1 little 7 large cost impact)	6
Urgency (2011, 2012, 2013, 2014)	2012

Comments:

- Require or encourage that high cost procedures be performed at centers with the best outcomes
- In some cases will require out of state travel
- Currently have been indentified by several carriers such as UHC, Sun Life and others

Selective Contracting by Procedure (needs to be bargained)

Perceived Impact (1 little 7 large cost impact)	4
Urgency (2011, 2012, 2013, 2014)	2011

Comments:

- Bargaining with providers occurs at the procedure level
- Requires access to outcome data which is difficult to obtain and interpret
- Concerns over liability issues to the City as the selection can be construed as a warranty

Integrated Medical Record (does not need to be bargained)

Perceived Impact (1 little 7 large cost impact)	3
Urgency (2011, 2012, 2013, 2014)	2014

Comments:

- Allows for housing of employee health and expense data in one place that is owned by the employee and can be shared with providers
- Only effective if people use it
- May be considered redundant to RHIOs

Glossary of terms

Co-pay: Health insurance plans generally require covered members to pay a portion of the cost of health services. A co-pay represents the fixed dollar amount a covered participant pays when they receive a defined medical service. For example, a covered participant may need to pay \$20 for an office visit or \$10 for a visit to the chiropractor. The fixed dollar amount is the co-pay

Coinsurance: Health insurance plans cover a defined percentage of the cost of health services. This is referred to as coinsurance. For example the current HMO plan offered to City employees covers most services at 100%. Therefore, the coinsurance is zero for the covered member. The basic health plan pays 80% of certain medical services such as physical therapy and office visits. In this case the coinsurance is 20%.

Consumer Driven Health Plans: Consumer driven health plans (CDHPs) are somewhat recent development. They involve the use of a high deductible health plan coupled with an account that contains money used at the discretion of the covered participant to pay for defined medical expenses. There are two different kinds of accounts used for these plans. The Health Savings Account was created under the Medicare Modernization Act. This program operates in a fashion similar to a 401K plan. Both the employee per and the employee can place money in the account on a pre tax basis and fund withdrawn are not subject to income tax. The health savings account programs are somewhat inflexible since the federal regulations require very specific plan design requirements. Another account used for a CDHP plan is called a Health Reimbursement Account. Such accounts are made possible by IRS code section 105. These accounts allow more flexibility in their design, but do not allow employee contributions on a pretax basis.

Deductible: Health insurance plans generally require covered members to pay a portion of the cost of health services. A deductible is a defined dollar amount for all medical services in total received by a participant. No services are reimbursed under the plan until that predetermined dollar deductible amount is reached. This is similar to the deductible for auto insurance. For example, if the deductible is \$200 the first \$200 in covered services would not be reimbursed.

EPO: An EPO or Exclusive Provider Option may look identical HMO from the employees viewpoint. . The difference is that an EPO is self-insured and an HMO is fully insured.

HMO: An HMO or Health Maintenance Organization can be either insurers or a group of healthcare providers. They accept responsibility for a specific set of healthcare benefits offered to customers and provide those benefits through a network of physicians and hospitals. In the past, it was generally accepted that HMOs would be less costly than other health plans due to their focus on health maintenance and limiting the provision of healthcare services to a limited number of providers. Now industry professionals question the ability of HMOs to do a superior job of controlling cost. Today the principal distinction of an HMO is the requirement that covered participant sees a set group of providers and the benefits provided are typically more generous to the covered participant in the benefits offered under other plans.

In network: Health insurance plans seek to contract with healthcare providers for preferential reimbursement terms. These preferential reimbursement terms result in discounts off of what the provider would normally charge for service. Providers that agree to these preferential reimbursement terms become members of the health insurance plans "network." Hence, those providers are designated as in network

Insured: Many health plans may be fully insured. Under a fully insured arrangement a health plan or health insurance company charges a plan sponsor a fixed monthly premium guaranteed for a year in return for providing coverage for a defined group of medical services. If the total value of the services paid on behalf of plan members exceeds the premium the carrier is at risk for funding the difference. If the total value of services paid is less than the

premium the carrier experiences a profit or surplus. Proponents of this approach argue since the carrier or health plan is at risk that they will strive to control costs in order to generate an underwriting surplus. Opponents of this approach argue that carriers have the incentive not to pay for necessary services or if the cost of medical services paid is higher than the premium simply recoup the loss in higher future premiums.

Out-of-pocket costs: Most health insurance plans have coinsurance provisions. Out-of-pocket cost refers to the portion of *covered* medical expenses not reimbursed by the plan that are the responsibility of the covered member. For example if the employee coinsurance is 20% and total charges are \$100 the plan will pay \$80. The employee employee's out-of-pocket in this example is \$20.

Out-of-pocket maximum: Most health insurance plans have coinsurance provisions. These require that employees pay a portion of the *covered* cost of medical services. An out-of-pocket maximum refers to the maximum amount of covered services that a participant must pay before the plan pays 100% of covered services for the balance of the year. For example if the out-of-pocket maximum is \$2000 and the employee coinsurance is 20% once covered expenses under the plan reach \$10,000, the 20% share paid by the employee reaches \$2000 and the plan will pay 100% of covered charges for the remainder of the year. Out-of-pocket maximums generally include only employee coinsurance but can also include co-pays and deductibles.

Out of network: Health insurance plans seek to contract with healthcare Providers for preferential reimbursement terms. Providers who decide not to agree to the preferential reimbursement terms for services are not in the health insurance plan network. Hence those providers are referred to as out of network.

PPO: A Preferred Provider Organization (PPO) is established by a either health insurance plan or insurance carrier to obtain preferential pricing terms (discounts) from a group of providers. Providers who agree to these terms are referred to as in network. Those who do not agree to the preferential pricing terms are considered out of network. The design of a PPO plan generally provides more generous benefits to plan participants who seek services from network providers then if they received care from non-network providers. For example, most PPO plans will provide 80% coverage for services received in network and 60% coverage for services received out of network.

Premiums: Under an insured plan, premiums represent the fixed cost the City will pay to the health plan or insurer for each employee covered under the plan. Many times premiums also refer to portion of the total premium that employees have deducted from their paycheck each pay period for the health plan option they select. Under a self-insured plan an actuary generally determines premiums so that the expenses and the established rates align over time. When setting the premiums for a self-insured plan the actuary will use the same approach that an insurance carrier or health plan would use in setting the rates for an insured program. However, the actuary generally will not add additional charges for profits and other contingencies to the rates.

Self-insured: Today many employers with over 500 employees self-insure their medical insurance plans. Under a self-insured plan the plan sponsor hires an insurance company or an organization that specializes in administering health plans to perform services such as makes payments, tracking eligibility and other services necessary to maintain a health insurance plan. The plan sponsor is responsible for providing funding for claims. The plan sponsor no longer has a fixed cost for a predetermined length of time and is responsible for paying whatever the cost of claims are. Proponents of this approach touted the flexibility that the plan sponsor has in the design of the program and can immediately realize the benefit of loss control processes. Opponents of self-insurance argue it exposes the employer to on a necessary risk.

NOTICES SENT TO FOR FILE NUMBER: 101032
Finance & Personnel Committee

[illegible]



Legislation Details (With Text)

File #: 100860 **Version:** 0

Type: Ordinance **Status:** In Committee

File created: 11/3/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: An ordinance to further amend the 2011 rates of pay of offices and positions in the City Service.

Sponsors: THE CHAIR

Indexes: SALARY ORDINANCE

Attachments: Memo from Ald Michael Murphy's Office

Date	Ver.	Action By	Action	Result	Tally
11/3/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

..Number

100860

..Version

Substitute 1

..Reference

100413

..Sponsor

THE CHAIR

..Title

A substitute ordinance to further amend the 2011 rates of pay of offices and positions in the City Service.

..Analysis

This substitute ordinance changes the rates of pay in the following departments:

Department of Administration, Common Council-City Clerk, Fire and Police Commission, Fire Department, Mayor's Office, Department of Neighborhood Services, Police Department, and Department of Public Works

..Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Part I, Section 2 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows:

Under Salary Grade 006, delete the title "Systems Analyst-Associate".

Under Salary Grade 008, add the title "Applications Programmer".

Under Salary Grade 010, add the title "IT Supports Services Manager" and delete footnote "1/" and substitute therefore the following:

"1/ At the commencement of the 2008 term of office, Pay Period 10, 2008, the salary for members of the Common Council (Aldermen) will increase by 2.4% (\$2,816.24 biweekly; \$73,222.24 annually). Effective Pay Period 10, 2009, the salary for Aldermen will remain at the 2008 rate (Per 2009 Budget Amendment #60). Effective Pay Period 10, 2010, the salary for Aldermen will remain at the 2008 rate (Per File #090592). Effective Pay Period 10, 2011, the salary for Aldermen will remain at the 2008 rate (Per File #100893). The foregoing percentage increases are authorized and provided for in s. 350-100 of the Milwaukee code of ordinances.

At the commencement of the 2008 term of office, Pay Period 10, 2008, the salary of the Common Council President will increase by 2.4% (\$3,182.66 biweekly; \$82,749.16 annually). Effective Pay Period 10, 2009, the salary for the Common Council President will remain at the 2008 rate (Per 2009 Budget Amendment #60). Effective Pay Period 10, 2010, the salary for the Common Council President will remain at the 2008 rate (Per File #090592). Effective Pay Period 10, 2011, the salary for the Common Council President the salary will remain at the 2008 rate (Per File #100893). The foregoing percentage increases are authorized and provided for in s. 350-100 of the Milwaukee code of ordinances."

Under Salary Grade 012, delete the title “Network Planning Manager” and add the title “Public Works IT Manager”.

Under Salary Grade 016, add the footnote designation “5” after the title “Police Information Systems Director” and add the title “Assistant Fire Chief”.

Under Salary Grade 020 delete footnote “1/” and substitute therefore the following:

“1/ At the commencement of the 2008 term of office, Pay Period 10, 2008, the Mayor’s salary will increase by 2.4% (\$5,666.76 biweekly; \$147,335.76 annually). Effective pay period 10, 2009, the Mayor’s salary will remain at the 2008 rate of pay. Effective Pay Period 10, 2010, the Mayor’s salary will remain at the 2008 rate of pay. Effective Pay Period 10, 2011, the Mayor’s salary will remain at the 2008 rate of pay (Per File #100893). The foregoing percentage increases are authorized and provided for in s. 350-100 of the Milwaukee code of ordinances.”

Part 2. Part I, Section 8 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows:

Under Pay Range 534, add the title “IT Support Associate”.

Under Pay Range 591, add the title “IT Support Specialist-Lead”.

Under Pay Range 594, delete the title “Network Specialist”.

Under Pay Range 595, delete the title “Engineering Systems Specialist”.

Under Pay Range 596, add the title “IT Support Specialist”.

Under Pay Range 598, add the title “IT Support Specialist-Senior”.

Part 3. Part I, Section 22 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows:

Delete Pay Range 867 in its entirety including the title “Assistant Fire Chief” and the accompanying footnote 1/.

Part 4. Part I, Section 2 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows (Effective Pay Period 1, 2011 – December 26, 2010):

Under Salary Grade 008, delete the title “Building Codes Court Administrator”.

Under Salary Grade 010, add the titles “Special Enforcement Manager” and “Building Codes Court Administrator”.

Part 5. Part I, Section 10 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows (Effective Pay Period 1, 2011 – December 26, 2010):

Under Pay Range 624, add the title “Fire Protection Engineer”.

Under Pay Range 626, add the title “Fire Protection Engineer II”.

Under Pay Range 628, add the title “Fire Protection Engineer III”.

Part 6. Part II, Section 8 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows (Effective Pay Period 1, 2010 – December 26, 2009):

Add “Capital Improvements Committee.”

Part 7. Part II, Section 12 of ordinance File Number 100413 relative to rates of pay of offices and positions in the City Service is hereby amended as follows:

g. Transfers: City Departments may request a 3% salary increase for employees voluntarily transferring within the Management Pay Plan subject to approval by the Chair of the Common Council Committee on Finance and Personnel and the Employee Relations Director. Transfers under this section are defined as an appointment (regular or exempt) of a current Management Pay Plan Employee to a classification within the same salary grade. Employees receiving a 3% salary increase with their transfer receive a new salary anniversary date. Requirements for consideration include the following:

Intradepartmental Transfers- Voluntary Transfers within a department to a different classification or the same classification with significantly different responsibilities.

Interdepartmental Transfers- Voluntary transfers between departments into the same or different classification.

Part 8. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

Part 9. The provisions of Parts 4 and 5 of this ordinance are deemed to be in force and effect from and after Pay Period 1, 2011 (December 26, 2010).

Part 10. The provisions of Part 6 of this ordinance are deemed to be in force and effect from and after Pay Period 1, 2010 (December 26, 2009).

The provisions of all other parts of this ordinance are deemed to be in force and effect from and after its passage and publication.

Part 11. This ordinance will take effect and be in force from and after its passage and publication.

..Drafter
City Clerk's Office
tb
12/14/10

Black, Tobie

From: Williams, Amanda
Sent: Wednesday, December 08, 2010 9:59 AM
To: Black, Tobie
Subject: FW: Capital Investment Committe

Tobie,

Alderman Murphy is requesting that the Capital Improvements Committee be added to Section 8 of the Salary Ordinance which allows for Compensation and Reimbursement of city boards. Please note that he also requests that it is effective as of 2010.

Thank you,

Amanda Williams
Legislative Assistant
10th District

12/8/2010



Legislation Details (With Text)

File #: 100861 **Version:** 0

Type: Ordinance **Status:** In Committee

File created: 11/3/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: An ordinance to further amend the 2011 offices and positions in the City Service.

Sponsors: THE CHAIR

Indexes: POSITIONS ORDINANCE

Attachments: Certified Copy of Common Council File 100893, Memo from Department of Employee Relations

Date	Ver.	Action By	Action	Result	Tally
11/3/2010	0	COMMON COUNCIL	ASSIGNED TO		
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

..Number
100861
..Version
Substitute 1
..Reference
100414
..Sponsor
THE CHAIR
..Title

A substitute ordinance to further amend the 2011 offices and positions in the City Service.

..Analysis
This substitute ordinance changes positions in the following departments:

Common Council-City Clerk, Fire and Police Commission, Fire Department, Health Department, Department of Neighborhood Services, Police Department, Port of Milwaukee, and Department of Public Works

..Body
The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 1 of ordinance File Number 100414 relative to offices and positions in the City Service is hereby amended as follows:

Under “Common Council-City Clerk, License Division”, add one position of “Office Assistant III”.

Under “Fire and Police Commission-Homeland Security”, add footnote designation “C” to the position of “Grant Monitor-Homeland Security” and amend footnote "C" to read as follows: "To expire 6/30/13, unless the Urban Areas Security Initiative Program Grant, available from the U.S. Department of Homeland Security, is extended."

Under Fire Department, delete the Fire Department in its entirety and replace with the following:

FIRE DEPARTMENT

OPERATIONS BUREAU DECISION UNIT

Assistant Fire Chief (Y).....	1
<u>Firefighting Division and Special Operations Division</u>	
<u>Special Operations</u>	
Battalion Chief, Fire – EMS.....	1
<u>Firefighting Service</u>	
Deputy Chief, Fire	3
Battalion Chief, Fire	15
Fire Captain.....	51

Fire Lieutenant	156
Firefighter	451
Heavy Equipment Operator.....	180
Fire Captain – Incident Safety Officer	3

Paramedic Service

Firefighter/Paramedic (H).....	53
Paramedic Field Lieutenant (I)/Fire Paramedic Field Lieutenant (I)	10
Deputy Chief, Fire.....	1

Fire Cause Investigation Unit

Fire Lieutenant/Fire Investigator (D).....	1
--	---

(D) Position authority and funding subject to Economic Stimulus grant award.

(G) To expire 6/30/12 unless the Urban Areas Security Initiative Program Grant, available from the U.S. Department of Homeland Security, is extended.

(H) These authorized positions may be filled under either the position title of Firefighter or Paramedic.

(I) These authorized positions may be filled under either the position title of Paramedic Field Lieutenant or Fire Paramedic Field Lieutenant.

SUPPORT BUREAU DECISION UNIT

Fire Chief (Y)	1
Assistant Fire Chief (Y)	1
Administrative Assistant IV.....	1

Budget and Finance Section

Business Finance Manager.....	1
Management and Accounting Officer.....	1
Accounting Assistant III.....	1
Personnel Payroll Assistant II	1.

Administration Division

Deputy Chief, Fire.....	1
-------------------------	---

Fire Personnel Officer	1
Microcomputer Services Assistant.....	1
Custodial Worker II/City Laborer.....	1
Office Assistant II	1
Office Assistant III	3
Fire Lieutenant	1

UASI Grant – Preparedness Coordinator (B)

Homeland Security Preparedness Chief (B)	1
--	---

Technical Services Division

Administrative Fire Captain	1
Administrative Fire Lieutenant.....	1
Network Coordinator-Associate	2
Data Base Specialist	1
Fire Technical Services Manager	1
Network Coordinator Senior.....	1
Fire Dispatch Manager.....	1
Fire Dispatch Supervisor.....	4
Fire Equipment Dispatcher.....	21
Fire Equipment Dispatcher (0.5 FTE)	2

Construction and Maintenance Division

Fire Equipment Repairs Manager	1
Fire Equipment Repairs Supervisor	1
Fire Equipment Compressed Air Technician	1
Fire Equipment Mechanic	9
Fire Equipment Repairer II	3
Fire Equipment Repairer I	1

Fire Mechanic Helper	1
Fire Equipment Welder	1
Fire Equipment Machinist.....	1
Fire Building and Equipment Maintenance Specialist.....	1.
Office Coordinator	1
Inventory Control Assistant III	1.
Painter	1
Carpenter	2

(B) To expire 6/30/12 unless the Urban Areas Security Initiative Program Grant, available from the U.S. Department of Homeland Security is extended.

EMS/TRAINING/EDUCATION BUREAU DECISION UNIT

Assistant Fire Chief (Y).....	1
Health and Safety Officer	1

EMS (Emergency Medical Services) Division

Administrative Captain-EMS	3
Office Assistant IV	1

Metropolitan Medical Response System Program Grant

Battalion Chief, Fire-EMS (A).....	1
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Training Division

Battalion Chief, Fire.....	1
Fire Captain.....	1
Fire Lieutenant	4
Office Assistant II	1
Office Coordinator II	1
Audiovisual Specialist II	1
Inventory Control Assistant III	1
Vehicle Operations Instructor.....	1

Vehicle Operations Training Coordinator.....	1
Fire Lieutenant, Project Staying Alive Coordinator (C)	1
Firefighter	3

(A) To expire 12/31/2011 unless the Metropolitan Medical Response System Program Grant is extended.

(C)To expire 12/31/09 unless the 2009 PSN Eastern District Gun Violence Reduction grant is extended or unless contribution accounts become insufficient to support the Safe Schools/Healthy Students Initiative, Project Staying Alive Program.

(Y) Required to file a statement of economic interests in accordance with the Milwaukee Code of Ordinances Chapter 303-Code of Ethics.

Under “Operations Bureau Decision Unit, Firefighting Service”, add one position of “Fire Lieutenant”; under “Paramedic Service”, delete one position of “Paramedic Field Lieutenant (C)(I)/Fire Paramedic Field Lieutenant (C)(I)”; delete footnote “(G)” in its entirety. Under “Fire Department, Support Bureau Decision Unit, Administration Division”, delete one position of “Fire Lieutenant”.

Under “EMS/Training/Education Bureau Decision Unit, Training Division”, add one position of “Firefighter”.

Under “Support Bureau Decision Unit-UASI Grant”, amend footnote “(B)” to read as follows: "To expire 6/30/13, unless the Urban Areas Security Initiative Program Grant, available from the U.S. Department of Homeland Security, is extended."

Under “Health Department, Consumer Environmental Health”, delete one position of “Office Assistant III”; under “Disease Control and Environmental Health Services Division, Sexually Transmitted Disease Clinic”, delete 8 positions of “Communicable Disease Specialist (X)(F)(AA)”, add 8 positions of “Communicable Disease Specialist (X)(F)(BBB)”, delete footnote “(AA) and change footnote (F) to read as follows: “To expire 12/31/11 unless the Sexually Transmitted Diseases Grant, available from the State of Wisconsin Department of Health Services, is extended.”; under “Family and Community Health Services Division, Plaintiff Initiative”, delete one position of “Health Project Coordinator-Plain Talk (X)(Y)(QQQ)” and add one position of “Health Project Coordinator-Plain Talk (X)(Y)(BBB)”; under “Disease Control and Environmental Health Services Division”, delete “Dual Protection Partnership Initiative Grant (BBB)-Nurse Practitioner (X)(BBB)(AAA)” and amend footnote “(BBB)” as follows: “To expire 12/31/11 unless the Dual Protection Partnership Initiative from the State of Wisconsin Division of Public Health-Family Planning Program (DPH-FP) and the Family Planning Health Services, Inc. (FPHS, Inc.) is extended. Funds one position of Communicable Disease Specialist position in the STD Clinic. May partially fund one position of Nurse Practitioner position.”; under “Disease Control and Environmental Health Services Division, Bioterrorism-CDC Public Health Preparedness Grant (A)”, amend footnote “(A)” as

follows: “To expire 08/08/11 unless the CDC Public Health Preparedness Grant is extended.”; under “Family and Community Health Services Division”, delete “Milwaukee Nurse-Family Partnership Program-Public Health Nurse (X)(G)(J)”;

under “Maternal and Child Health Grant (J)(MMM)”, delete two positions of “Public Health Nurse (X)(G)(J)(MMM)(SSS)”, one position of “Public Health Educator II (X)(J)” and one position of “Health Project Coordinator-ACHP (J)(X)(Y)”;

under “Maternal and Child Health Grant (J)”, add four positions of “Public Health Nurse (X)(G)(J)(SSS)” and one position of “Public Health Educator II (X)(J)”;

under Project LAUNCH Grant (SSS), delete one position of “Public Health Nurse Supervisor (X)(Y)(SSS)(OOO)(J)” and add one position of “Public Health Nurse Supervisor (X)(Y)(SSS)(J)”;

amend footnote “(I)” to read as follows: “To expire 12/31/11 unless the Preventive Health Grant is extended.”;

amend footnote “(J)” to read as follows: “To expire 12/31/11 unless the Maternal and Child Health Grant is extended. Also partially funds one position each of Nutritionist Coordinator.”;

amend footnote “(Z)” to read as follows: “To expire 12/31/11 unless the Childhood Lead Detection Grant is extended.”;

amend footnote “(DD)” to read as follows: “To expire 12/31/11 unless the Immunization Action Plan Grant is extended.”;

amend footnote “(KK)” to read as follows: “To expire 12/31/11 unless the Wisconsin Well Women’s Program (WWWP) - Breast and Cervical Cancer Control Coordination Grant is extended.” and delete footnote “(MMM)”;

under “Family and Community Health Services, Women’s, Infant’s and Children’s Nutrition Program Grant (C)”, delete one position of “Health Project Coordinator-WIC (X)(C)” and one position of “Dietetic Technician-Bilingual (X)(C)” and add two positions of “Health Project Coordinator-WIC (X)(C)”;

under “Preventive Health Grant (I)”, delete one position of “Nutritionist Coordinator (X)(J)(I)” and add one position of “Nutritionist Coordinator (X)(C)(I)” and amend footnote “(C)” to read as follows: “To expire 12/31/11 unless the Women’s, Infant’s and Children’s Grant, available from the Wisconsin Department of Health Services, is extended. Partially funds one position of Nutritionist Coordinator.”;

under “Disease Control and Environmental Health Services Division”, add “HIV Risk Reduction Grant (AAA)” and one position of “Nurse Practitioner (X)(BBB)(AAA)” and add footnote “(AAA)” to read as follows: “To expire 07/31/11 unless the HIV Risk Reduction Grant from the Medical College of Wisconsin is extended. A portion of the Nurse Practitioner position may be funded by the Dual Protection Grant.”

Under “Health Department”, amend footnote “(E)” as follows: “To expire 06/30/11 unless the Comprehensive Home Visiting Grant is extended.”;

amend footnote “(HH)” as follows: To expire 12/31/11 unless the Hepatitis B Immunization Grant is extended. A portion of the Health Interpreter Aide may be funded by other sources.”;

amend footnote “(V)” as follows: “To expire 12/31/11 unless the SURVNET Grant available from the Wisconsin Department of Health Services, is extended” and add footnote “(HHH)” to read as follows: “(HHH) To expire 12/31/11 unless the Medical Assistance (MA) Outreach ForwardHealth Grant from the State of Wisconsin Department of Health Services is extended. Partially funds one position of Public Health Educator II.”

Under “Police Department, Administrative Services Unit, Safety Division”, add two positions of Safety Specialist-Senior”;

under “Operations Decision Unit, Intelligence Division, Urban Areas Security Initiative Program Grant (U)”, amend footnote “U” to read as follows: “To expire 6/30/13, unless the Urban Areas Security Initiative Program Grant, available from the U.S. Department of Homeland Security, is extended.”

Under “Port of Milwaukee”, delete one position of “Deputy Port Director (Y)”.

Under the “Department of Public Works-Administrative Services Division, Technology Support Services”, delete one position of “Network Planning Manager (Y)”, add one position of “Public Works IT Manager (Y)”; delete one position of “Telecommunications Analyst-Associate”, add one position of “Telecommunications Analyst-Senior”; delete one position of “Systems Analyst-Associate”, add one position of “Applications Programmer”; delete one position of “Network Coordinator-Senior”, add one position of “IT Support Services Manager”; delete two positions of “Network Analyst-Associate”, add one position of “IT Support Specialist-Lead” ; delete one position of “Engineering Systems Specialist”, delete one position of “Network Specialist”, add three positions of “IT Support Specialist-Senior”; delete one position of “Database Specialist”, and add one position of IT Support Associate”.

Under “Department of Public Works-Water Works, Water Quality Organization”, add one position of “Water Chemist II”.

Part 2. Section 1 of ordinance File Number 100414 relative to offices and positions in the City Service is hereby amended as follows (Effective Pay Period 1, 2011- December 26, 2010):

Under the “Health Department, Disease Control & Environmental Health Services Division, Consumer Environmental Health”, delete one position of “Environmental Health Training & Policy Coordinator (B)(X)(Y)” and add one position of “Environmental Specialist Supervisor (X)(Y).”

Under the “Department of Neighborhood Services, Construction Trades Division, Electrical Inspection Section”, delete one position of “Electrical Inspector II” and add one position of “Fire Protection Engineer III”; under “Residential Inspection Division, Code Enforcement Section”, delete one position of “Building Codes enforcement Supervisor (X) and add one position of “Special Enforcement Manager (X)”.

Part 3. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

Part 4. The provisions of Part 2 of this ordinance are deemed to be in force and effect from and after Pay Period 1, 2011 (December 26, 2010).

The provisions of all other parts of this ordinance are deemed to be in force and effect from and after the first day of the first pay period following passage and publication.

Part 5. This ordinance will take effect and be in force from and after its passage and publication.

..Drafter
City Clerk's Office
tb

City of Milwaukee

Office of the City Clerk

200 E. Wells Street
Milwaukee, Wisconsin 53202

Certified Copy of Ordinance

FILE NO: 100893

..Number

100893

..Version

SUBSTITUTE 1

..Reference

..Sponsor

THE CHAIR

..Title

A substitute ordinance relating to the annual salaries of the mayor and members of the common council.

..Sections

..Analysis

This ordinance has the effect of freezing the salaries of the mayor and members of the common council for 2011.

..Body

The Mayor and Common Council of the City of Milwaukee do ordain as follows:

Part 1. Section 350-100-1 of the code is amended to read:

350-100. Salaries of Mayor and Members of the Common Council 1. At the commencement of the 2008 term of office, salaries for the mayor, common council members and the common council president shall be increased by 2.4% over the rates in effect for the 4th year of the 2004-2008 term. [[Effective pay period 10, 2011, these rates shall be increased by 2.5% for the remainder of the 2008-2012 term.]]

..LRB

APPROVED AS TO FORM

Legislative Reference Bureau

Date:_____

..Attorney

IT IS OUR OPINION THAT THE ORDINANCE

IS LEGAL AND ENFORCEABLE

Office of the City Attorney

Date: _____

..Requestor

..Drafter

jro

11/3/10



I, Ronald D. Leonhardt, City Clerk, do hereby certify that the foregoing is a true and correct copy of a(n) Ordinance Passed by the COMMON COUNCIL of the City of Milwaukee, Wisconsin on November 5, 2010, published on November 23, 2010, effective November 24, 2010.



Ronald D. Leonhardt

November 30, 2010

Date Certified



Department of Employee Relations

MEMORANDUM

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Troy M. Hamblin
Labor Negotiator

TO: Tobie Black, Staff Assistant
Finance and Personnel Committee
Office of the City Clerk

FROM: Andrea Knickerbocker, Human Resources Manager
Department of Employee Relations

DATE: December 3, 2010

RE: Administrative Positions Ordinance change

In the Salary Ordinance, under Pay Range 856, a footnote pertaining to the titles "Paramedic Field Lieutenant" and "Fire Paramedic Field Lieutenant" read as follows: "4/ Positions to be reclassified to Fire Lieutenant upon becoming vacant." This footnote was created in a job evaluation report approved by the Fire and Police commission on April 24, 2003; passed by the Finance Committee on May 7, 2003 (File #021610) and by the Common Council on May 13, 2003 (File #021593 & #021594). Five vacant positions were initially reclassified to Fire Lieutenant with the understanding that as future vacancies occur, the necessary Positions Ordinance changes will be handled administratively. Administrative changes were subsequently approved by the Common Council on June 24, 2003 and September 10, 2003.

The attached letters from the Fire and Police Commission and the Fire Department request that one additional vacant position of Fire Paramedic Field Lieutenant be reclassified to Fire Lieutenant. Since the procedure for reclassifying vacant positions of Paramedic Field Lieutenant/Fire Paramedic Field Lieutenant to Fire Lieutenant was recommended by the Department of Employee Relations, approved by the Fire and Police Commission and authorized in the Salary Ordinance by Common Council action, we classification change for this recent vacancy be made administratively as follows:

Under "Fire Department, Firefighting Division Decision Unit", add one position of "Fire Lieutenant" and under "Paramedic Service" delete one position of "Paramedic Field Lieutenant (C)(I)/Fire Paramedic Field Lieutenant (C)(I)."

Attachments: Letters date 11/19/10 and 11/09/10

C: Michael G. Tobin
Fire Chief Mark Rohlfing
Juliet Lee Battle

COPY



Fire and Police Commission

Michael G. Tobin
Executive Director

Richard C. Cox
Chair
Carolina M. Stark
Vice-Chair
Kathryn A. Hein
Paul X. Lor
Sarah W. Morgan
Michael M. O'Hear
Commissioners

Celebrating 125 years of service to the community
Fire and Police Commission - Established 1885

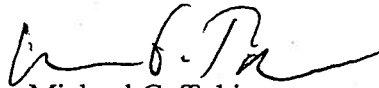
November 19, 2010

Maria Monteagudo, Director
Department of Employee Relations
City Hall - Room 706
200 E. Wells St.
Milwaukee, WI 53202

Dear Ms. Monteagudo:

I am writing to advise you that one position of Paramedic Field Lieutenant has become vacant due to a retirement. I am therefore requesting that the Positions Ordinance of the City be amended to reduce the authorized strength of the Paramedic Field Lieutenant/Fire Paramedic Field Lieutenant position by one and increase the authorized strength level of the position of Fire Lieutenant by one.

Sincerely,


Michael G. Tobin
Executive Director

MGT:mk

Att.



Fire Department

Mark Rohlfing
Chief
Gerard Washington
Acting Assistant Chief

November 9, 2010


To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, Wisconsin 53202

Dear Commissioners:

Pursuant to City of Milwaukee Ordinance Numbers 021593 and 021594 pertaining to the eventual reclassification of all positions of Paramedic Field Lieutenant/Fire Paramedic Field Lieutenant to Fire Lieutenant, I wish to notify you that one position recently became vacant.

Paramedic Field Lieutenant Linda M. Ballmann has retired effective November 1, 2010. I respectfully request that one position of Paramedic Field Lieutenant be reclassified to Fire Lieutenant.

Respectfully,


MARK ROHLFING
Chief

MR/jlb
FPC/Reclass/Lieutenant/Request Ballmann L 1110



Legislation Details (With Text)

File #: 091643 **Version:** 0

Type: Communication **Status:** In Committee

File created: 3/24/2010 **In control:** FINANCE & PERSONNEL COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Communication from the Department of Administration relating to approval of changes to certain sole-source contracts for the year 2010.

Sponsors: THE CHAIR

Indexes: AGREEMENTS, DEPARTMENT OF ADMINISTRATION

Attachments:

Date	Ver.	Action By	Action	Result	Tally
3/24/2010	0	COMMON COUNCIL	ASSIGNED TO		
4/13/2010	0	FINANCE & PERSONNEL COMMITTEE	HELD TO CALL OF THE CHAIR	Pass	5:0
5/12/2010	0	FINANCE & PERSONNEL COMMITTEE	HELD TO CALL OF THE CHAIR	Pass	5:0
6/4/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/4/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/7/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		
6/9/2010	0	FINANCE & PERSONNEL COMMITTEE	HELD TO CALL OF THE CHAIR	Pass	5:0
12/10/2010	0	FINANCE & PERSONNEL COMMITTEE	HEARING NOTICES SENT		

Number

091643

Version

ORIGINAL

Reference

Sponsor

THE CHAIR

Title

Communication from the Department of Administration relating to approval of changes to certain sole-source contracts for the year 2010.

Requestor

Drafter

CC-CC

tjm

4/8/10

The FINANCE & PERSONNEL COMMITTEE may convene into closed session, pursuant to sec. 19.85(1)(e), Wis. Stats., for the purpose of formulating collective bargaining strategies.

The committee may thereafter reconvene in open session.