



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Agenda HISTORIC PRESERVATION COMMISSION

ANN PIEPER EISENBROWN, CHAIR

Sandra Ackerman, Patricia Balon, Ald. Robert Bauman, Randy Bryant, Matt Jarosz, and Allyson Nemec

**Staff Assistant, Linda Elmer, (414)-286-2232, E-mail:
lelmer@milwaukee.gov**

**HPC Planners: Carlen Hatala, (414)-286-5722,
chatal@milwaukee.gov; Paul Jakubovich, (414)-286-5712,
pjakub@milwaukee.gov**

Monday, April 19, 2010

4:00 PM

Room 301-A, City Hall

1. **Roll Call**
2. **Review and approval of the minutes of the December 14, 2009 and April 12, 2010 meetings.**
3. **Election of Vice-Chair.**
4. **091601** Resolution relating to the historic site designation for the Hummel/Uihlein building at 2673-79 N. Martin Luther King, Jr, Dr, in the 6th Aldermanic District

Sponsors: THE CHAIR
Attachments: [Application](#)
[Neighbor Notice List](#)
[Letters to Owner and Neighbors](#)
5. **Selection of the award recipients for the Cream of the City category of the Mayor's Design Award.**
6. **Communication from Matt Jarosz and staff relating to the Section 106 meeting held on April 12th.**
7. **Communication from Jim Owczarski, Deputy City Clerk, including, but not limited to, the Rules and Procedures of the Commission**

8. [091681](#) Substitute resolution relating to Certificates of Appropriateness approved at the Historic Preservation Commission meeting of April 19, 2010.

Sponsors: THE CHAIR

Attachments: [1722 N Franklin Pl](#)
[1923 N 1st St](#)
[1323 E Brady St](#)
[1231 E Brady St](#)
[1681 N Prospect Ave](#)
[626 E North Ave](#)
[551 W Historic Mitchell](#)
[1217 E Brady St](#)
[1108 W Historic Mitchell St](#)
[3266 N Lake Dr](#)
[209 E Wisconsin Ave](#)
[1945 N 1st St](#)
[840 W Historic Mitchell St](#)
[628 N Water St](#)
[127 E Reservoir Ave](#)
[2505 N Wahl Ave - Patio](#)
[2505 N Wahl - Fence](#)
[2814 N Sherman Blvd](#)

Members of the Common Council and its standing committees who are not members of this committee may attend this meeting to participate or to gather information. Notice is given that this meeting may constitute a meeting of the Common Council or any of its standing committees, although they will not take any formal action at this meeting.

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MINUTES DRAFT
CITY OF MILWAUKEE
HISTORIC PRESERVATION COMMISSION MEETING
Monday, December 14, 2009, 3:00 PM
Room 301A, Milwaukee City Hall

Living with History

Matt Jarosz, Chair
Ann Pieper Eisenbrown, Vice Chair
Sandy Ackerman, Pat Balon, Ald. Robert Bauman,
Randy Bryant, Allyson Nemec

1. ROLL CALL

Chair Matt Jarosz called the meeting to order at 3:00 P.M.

Commissioners Present: Sandy Ackerman, Pat Balon, Ald. Bauman, Matt Jarosz, Ann Pieper Eisenbrown.

Commissioners Excused: Randy Bryant

Commissioners Absent: Allyson Nemec

Staff Present: Carlen Hatala, Vanessa Koster

2. MINUTES

Approval of the November 16, 2009 Historic Preservation Commission Meeting Minutes

THE MOTION: Pat Balon moved and Sandy Ackerman seconded a motion to approve the minutes from the November 18, 2009 meeting. The motion carried.

3. CONSENT AGENDA

None

4. PUBLIC HEARING

Public Hearing for the permanent historic designation of the Schlitz Tavern / Coventry Inn at 2501 W. Greenfield Avenue (8th Ald. District)

Staff Carlen Hatala summarized the criteria in the ordinance that this nomination appeared to meet.

THE MOTION: Sandy Ackerman moved and Pat Balon seconded a motion to open the public hearing. The motion carried.

There was no one present to testify on this nomination.

THE MOTION: Ald. Bauman moved and Pat Balon seconded a motion to close the public hearing. The motion carried.

Pat Balon commented that she appreciated the owner's summary of his efforts to preserve the building when he appeared last time at the hearing for interim designation.

THE MOTION: Pat Balon moved and Sandy Ackerman seconded a motion to recommend permanent designation based on criteria e-1 and e-5 of the ordinance. The motion carried unanimously.

5. OLD BUSINESS

6. NEW BUSINESS

Certificate of Appropriateness to reinstall American Legion Star at Kilbourn Reservoir Park, 626 E. North Avenue (Kilbourn Reservoir Park) PTS# 62771

Staff Carlen Hatala summarized the proposal. The American Legion Star would be recreated at Kilbourn Reservoir Park, but in a permanent material, not vegetation, as the latter was too costly to maintain.

Water Department head, Carrie Lewis, was recognized. In response to questions by the commissioners, Ms. Lewis indicated that all of the applicants who responded to the RFP were local, that the glass would be embedded in the concrete, and that a local vendor would supply the concrete. When asked if the final product would be guaranteed for the lifespan of the project Ms. Lewis replied that a warranty was not part of the RFP. Their review consisted of judging the visual appeal, how the star would be maintained and the contractor's ability to complete the project. Funding for the project had a deadline at the end of the year so the HPC's decision at this meeting was critical. Chair Matt Jarosz asked if there would be a plaque to commemorate all the efforts that went into relandscaping the park. Ms. Lewis replied that the last part of the project would involve the installation of a historic marker.

THE MOTION: Ald. Bauman moved and Sandy Ackerman seconded a motion to approve the project. The motion carried.

7. PUBLIC COMMENT

The public will be allowed to comment on any of the above-listed agenda items at the discretion of the chair, as the items are discussed.

8. OTHER BUSINESS

A. Approval of calendar for 2010.

Chair Matt Jarosz reported to the commissioners that he recommended the proposed start time of 4 PM for next year's meetings to alleviate scheduling conflicts for the City Clerk staff. He also added that they will have a trial run with electronic packets and determine if the details can be seen easily enough. Pat Balon expressed concern that looking at applications on a laptop is sometimes difficult.

THE MOTION: Pat Balon moved and Ald. Bauman seconded a motion to adopt the schedule of meetings for 2010 as presented. The motion carried.

B. Reminder: Election of Vice-Chair in January

There was a brief discussion that Ann Pieper Eisenbrown, currently the vice-chair, will assume the position of chair in January.

C. Commission Volunteers to work on preparation of Section 106 response to a proposal for new development on the Soldiers Home grounds. The response document will go before the HPC for formal adoption at a future meeting.

Matt Jarosz and Pat Balon volunteered to work on the Section 106 response for the proposed development once all the information is available. Sandy Ackerman volunteered to be back-up.

9. ANNOUNCEMENTS

A. The next regularly scheduled meeting of the Historic Preservation Commission is January 19, 2010 at 3:00 PM, Room 301-A of City Hall, 200 E. Wells

10. ADJOURNMENT

THE MOTION: There being no further business, Pat Balon moved and Sandy Ackerman seconded a motion to adjourn the meeting. The motion carried and the meeting adjourned at 3:53 PM.



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes HISTORIC PRESERVATION COMMISSION

ANN PIEPER EISENBROWN, CHAIR

**Sandra Ackerman, Patricia Balon, Ald. Robert Bauman,
Randy Bryant, Matt Jarosz, and Allyson Nemec**

**Staff Assistant, Linda Elmer, (414)-286-2232, E-mail:
lelmer@milwaukee.gov**

**HPC Planners: Carlen Hatala, (414)-286-5722,
chatal@milwaukee.gov; Paul Jakubovich, (414)-286-5712,
pjakub@milwaukee.gov**

Monday, April 12, 2010

4:00 PM

Room 301-B, City Hall

Special

Meeting convened: 4:07 P.M.

Present: 6 - Balon, Pieper Eisenbrown, Jarosz, Ackerman, Bauman, Bryant

Excused: 1 - Nemec

Roll call taken at 5:30 P.M.

Present: 5 - Balon, Jarosz, Ackerman, Bauman, Bryant

Excused: 2 - Nemec, Pieper Eisenbrown

1. 091618

Substitute resolution granting the interim historic designation of the house at 4330 N. 25th St., in the 1st Aldermanic District.

Sponsors: THE CHAIR

Ms. Hatala presented the history of the Garden Homes area and the specific house under review.

Ms. Hatala feels the house meets the criteria of s. 320-21-3-e-1, e-3, e-4, e-6, e-7 and e-9, Milw. Code of Ordinances, relating to historic, architectural and cultural significance.

Ms. Ackerman moved, seconded by Ms. Balon, to open the meeting for the public hearing session.

Ald. Hamilton also present to answer questions from committee members and provide a statement.

Supporters of the designation:

Martha B. Love - member of the Garden Homes Neighborhood Association and individual who filed the petition for the designation

Dawn McCarthy - Milwaukee Preservation Alliance and she read a letter from Genell Scheurell from the National Trust for Historic Preservation, who also supports the interim historic designation

Opponents of the designation:

Joe Bova - owner of 4468 N. 26th St. and President of Garden Homes Neighborhood Association, which voted to support the church in the razing of the house

Jeremy Mattek - pastor of Garden Homes Lutheran Church

Josh Hoyord - 1906 N. 52nd St. - member of the church council

Ms. Pieper Eisenbrown excused from the rest of the meeting due to child care concerns at 5:30 P.M.

Ms. Balon moved, seconded by Mr. Bryant, to close the public hearing. There were no objections.

Ms. Balon moved, seconded by Mr. Bryant, to nominate the property for interim historic designation based upon the six criteria set by staff. There were no objections.

A motion was made by Patricia Balon that this Resolution be SUBSTITUTED. This motion PREVAILED by the following vote:

Aye: 5 - Balon, Jarosz, Ackerman, Bauman, and Bryant

No: 0

Excused: 2 - Nemec, and Pieper Eisenbrown

091618

Substitute resolution granting the interim historic designation of the house at 4330 N. 25th St., in the 1st Aldermanic District.

Sponsors: THE CHAIR

A motion was made by Patricia Balon that this Resolution be ADOPTED. This motion PREVAILED by the following vote:

Aye: 5 - Balon, Jarosz, Ackerman, Bauman, and Bryant

No: 0

Excused: 2 - Nemec, and Pieper Eisenbrown

Meeting adjourned: 5:53 P.M.

*Linda M. Elmer
Staff Assistant*



Legislation Details (With Text)

File #: 091601 **Version:** 0

Type: Resolution **Status:** In Committee

File created: 3/24/2010 **In control:** ZONING, NEIGHBORHOODS & DEVELOPMENT COMMITTEE

On agenda: **Final action:**

Effective date:

Title: Resolution relating to the historic site designation for the Hummel/Uihlein building at 2673-79 N. Martin Luther King, Jr, Dr, in the 6th Aldermanic District

Sponsors: THE CHAIR

Indexes: HISTORIC PRESERVATION, HISTORIC STRUCTURE

Attachments: Application, Neighbor Notice List, Letters to Owner and Neighbors

Date	Ver.	Action By	Action	Result	Tally
3/24/2010	0	COMMON COUNCIL	ASSIGNED TO		
4/14/2010	0	HISTORIC PRESERVATION COMMISSION	HEARING NOTICES SENT		

Number
091601
Version
ORIGINAL
Reference

Sponsor
THE CHAIR

Title
Resolution relating to the historic site designation for the Hummel/Uihlein building at 2673-79 N.
Martin Luther King, Jr, Dr, in the 6th Aldermanic District.

Requestor

Drafter
3/25/10
LME

HISTORIC SITE DESIGNATION APPLICATION

1. Name

Historic: Diner - C.L. Hommel Bolder - Peter Clos

and/or Common: Architect - Chas Kirkoff Jr.

↳ 2673-79 N MLK

2. Location

Street & number: 2673-79 N MLK Dr / 311-317 W Center St

Alderperson: Cobbs

District(s): 6th

3. Classification

Category

☒ building(s)
☐ structure
☐ object
☐ site

Ownership

☐ public
☒ private
☐ both

Present Use

☐ agricultural
☒ commercial
☐ educational
☐ entertainment

☐ park
☐ cemetery
☐ religious
☐ private-
residence

☐ government
☐ industrial
☐ military
☐ museum

☐ transportation
☐ other

4. Owner of Property

Name: J Crawford Investments / Christopher Fresno - Agent

Street & number: 2714 N MLK

City: Milw

State: WI

Zip: 53212

5. Representation Existing Surveys

Inventory: Unknown

Date: 1979

☐ federal

☒ state

☐ county

☒ local

Depository for survey records:

Organization City of Milwaukee / State of Wisconsin
Street & number 809 N Broadway / 816 State St
City Milwaukee / Madison State WI Zip 53202 / 53106
Previous historic designation:

☐ National Register Date _____ Name N/A
☐ City of Milwaukee Landmark Date _____ Name _____
☐ Other
Name of Program _____ Date designated _____

6. DESCRIPTION

Condition:

☐ excellent
☐ good
☐ fair
☒ deteriorated
☐ ruins

Check one:

☒ original site
☐ moved date
☐ altered
☐ unaltered

Building form:

Number of stories 3

Foundation:

☒ stone ☐ brick ☐ concrete block ☐ concrete
☐ other _____

Roof:

gable (☐ flank; ☐ end; ☐ cross)
gambrel (☐ flank; ☐ end; ☐ cross)
☐ hip ☐ mansard ☒ flat
☐ other _____

Walls:

clapboard ☐ brick ☒ stucco ☐ stone ☐ wood shingle ☐ slate ☐ terra cotta ☐
asphalt siding ☐ asbestos tile ☐ aluminum siding ☐ artificial stone ☐ other _____

Written description: (Continue on a separate sheet, if necessary)

This Bldg is situated on the South-West corner of MLK Drive & Center St. It is a 3 story Victorian Built in 1889. The foundation is limestone blocks, followed by the 1st floor walls being 4 courses and narrowing as it goes up ending in 2 courses on the 3rd floor. There is a Square turret on the South East corner of the main bldg (2673 MLK) The 2 story storefront on the South side of 2673 was built in the teens. This was followed by 4 storefronts being built in the 1920's on the West End of 2673. Additionally, there are many decorative features on 2673 including a 2 story oriel on the Clark Drive side.

7. SIGNIFICANCE

Areas of significance:

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> agriculture | <input type="checkbox"/> economics | <input type="checkbox"/> law | <input type="checkbox"/> science |
| <input checked="" type="checkbox"/> architecture | <input type="checkbox"/> education | <input type="checkbox"/> literature | <input type="checkbox"/> social/humanitarian |
| <input type="checkbox"/> art | <input type="checkbox"/> engineering | <input type="checkbox"/> military | <input type="checkbox"/> theater |
| <input type="checkbox"/> commerce | <input type="checkbox"/> exploration/settlement | <input type="checkbox"/> music | <input type="checkbox"/> transportation |
| <input type="checkbox"/> communications | <input type="checkbox"/> industry | <input type="checkbox"/> philosophy | <input type="checkbox"/> other (specify) |
| <input type="checkbox"/> community planning | <input type="checkbox"/> invention | <input type="checkbox"/> politics/government | |
| <input type="checkbox"/> conservation | <input type="checkbox"/> landscape architecture | <input type="checkbox"/> religion | |

Date built or altered: 1889

Builder/architect: _____

Written statement of significance: (continue on a separate sheet, if necessary)

The building materials used for the main structure are not readily available to the average builder. The main entrance features a large arch made of rusticated stone. The square turret features a widow's walk. A 2 story oriel with cedar fish scale shingles graces the mlk side of the bldg. There are 2 large onion shaped ornamentations on the corners of the bldg. These are approx 10' in height. The architect, Chas Kirkoff Jr, is one of Milwaukee's most prominent. Born July 22nd 1856 to immigrant parents, Kirchoff went east to study architecture in Boston and New York eventually returning to Milwaukee to practice. Kirchoff took on a partner in 1897, Thomas L. Rose. This partnership designed the addition on the South side of 2673 mlk. Significant landmarks were designed by the team. The 2nd Ward Savings Bank (now the mil co Historical Society) the Empire Bldg (Riverside Theatre) and the Joseph Vihlein mansion at 3318 N Lake Dr are but a few examples of their accomplishments.

8. Major Bibliographical References

9. Property Description

Acreage: Less than one Acre

Legal property description:

Lot 1 and the North 10 feet of lot 2 in block 1 in William P Young's subdivision of the West 58.722 Acres of the Southwest one-quarter of Section 17 Township 7 North Range 22 East in the City of Milwaukee Milwaukee County Wisconsin

PIN # 322-0901-2 Tax Key # 322-0901-000

10. Form Prepared By

Name/Title: Christopher Freund/owner

Organization: _____

Street: 2714 N MLK

City: Milwaukee

State: WI

Zip: 53212

Telephone (days) 414-263-4554 (evenings) Same

Date: 2/10/10

Christopher Freund@SBCGlobal.net
414-263-4554

Return to: Historic Preservation
Department of City Development
809 North Broadway
P. O. Box 324
Milwaukee, WI 53202

(414/286-5705)

OWNERNAME1	OWNERNAME2	OWNERNAME3	MAILADDRESS
2826 MLK LLC			2745 N MLK DR
AFC PROPERTIES LLC			350 W GREEN TREE RD
ALLAN LINDSAY, STACIA CARTER,	VANIA LINDSAY, MARA LINDSAY		2654 N 4TH ST
BLANTON OWENS	RUTH OWENS		12449 N EMILY LA
CALVIN & DESMAR D BRUCE	TRUSTEES OF CALVIN JR &	DESMAR BRUCE REVOCABLE	9241 N PEARLETTE LN
CARRIE A WILLIAMS	KENNETH L WILLIAMS		1408 W LAWN AV
CHRISTOPHER FREUND			2714 N MLK DR
CITY OF MILW			809 N BROADWAY
GERALDINE BROOKS			3127 N 16TH ST
HELEN BUTLER			2646 N 4TH ST
L C MARTIN			3715 N 82ND ST
LEADERSHIP MISSIONARY	BAPTIST CHURCH		2657 N MARTIN LUTHER KING DR
MICHAEL P RYAN	C/O SUSAN RYAN	MILWAUKEE CHECK CASHERS	4201 W CAPITOL DR
MYRON WILBURN	COLLEEN WILBURN		10740 GRANTOSA DR
NATIONAL ASSOCIATION FOR	BLACK VETERANS INC		P O BOX 11432
PATATA INC			233 W CENTER ST
PAUL BACHOWSKI			2831 N 1ST ST
QUEST STUDIOS LLC			P O BOX 370187
ROBINSON FAMILY TRUST			2658 N 35TH ST
TS INVESTMENTS LLC			PO BOX 511178
UNITED STATES OF AMERICA	ATTN MGR SUPPORT SERVICE		350 W ST PAUL AV RM 421
Record Count: 21			

Radius: 200.0 feet and Center of Circle: 2673 N Martin L King Jr DR

CITY, STATE AND ZIP CODE
MILWAUKEE WI 53212
GLENDAL, WI 53217
MILWAUKEE WI 53212
MEQUON WI 53092
MILWAUKEE, WI 53223
MILWAUKEE, WI 53209
MILWAUKEE WI 53212
MILWAUKEE, WI 53202
MILWAUKEE WI 53206
MILWAUKEE WI 53212
MILWAUKEE WI 53222
MILWAUKEE WI 53212
MILWAUKEE, WI 53216
WAUWATOSA, WI 53222
MILWAUKEE WI 53211-0432
MILWAUKEE WI 53212-2816
MILWAUKEE, WI 53212
MILWAUKEE, WI 53237
MILWAUKEE, WI 53210
MILWAUKEE WI 53203
MILWAUKEE WI 53203-9991



www.milwaukee.gov

Office of the City Clerk

March 25, 2010

Ronald D. Leonhardt
City Clerk

Jim Owczarski
Deputy City Clerk

CERTIFIED MAIL

J.C. Crawford Investments, LLC
c/o Christopher C. Freund
2714 N. Martin Luther King, Jr. Dr.
Milwaukee, WI 53212

Dear Mr. Freund:

On February 10, 2010, you petitioned for Historic Designation nomination of your property at 2673-79 N. Martin Luther King, Jr. Dr.

In accordance with the provisions of Section 320-21-9-b of the Milwaukee Code of Ordinances, the Commission will hold a public hearing to consider this nomination on Monday, April 19, 2010 in Room 301-A of City Hall, 200 E. Wells Street at 4:00 PM.

A study report on the proposed designation will be available for your review at milwaukee.legistar.com/legislation under the file number 091601 if you wish to review it prior to the public hearing. If you have any questions, please contact Linda Elmer at 286-2232.

Sincerely,

RONALD D. LEONHARDT
City Clerk



www.milwaukee.gov

Office of the City Clerk

Ronald D. Leonhardt
City Clerk

Jim Owczarski
Deputy City Clerk

March 25, 2010

Dear Neighboring Property Owner:

RE: Historic Designation for the Building at 2673-79 N. Martin Luther King, Jr. Dr.

The Milwaukee Historic Preservation Commission received a Historic Designation petition for the above property (see map on back of this page). This designation does not affect your property.

A public hearing has been scheduled to determine if the building is eligible for consideration as authorized by Section 320-21-9-b of the Milwaukee Code of Ordinances. The meeting will take place on Monday, April 19, 2009, in Room 301-A, City Hall, 200 E. Wells Street at 4:00 PM. A study report on the proposed designation will be available for public review at milwaukee.legistar.com/legislation under the file number 091601 if you wish to review it prior to the public hearing.

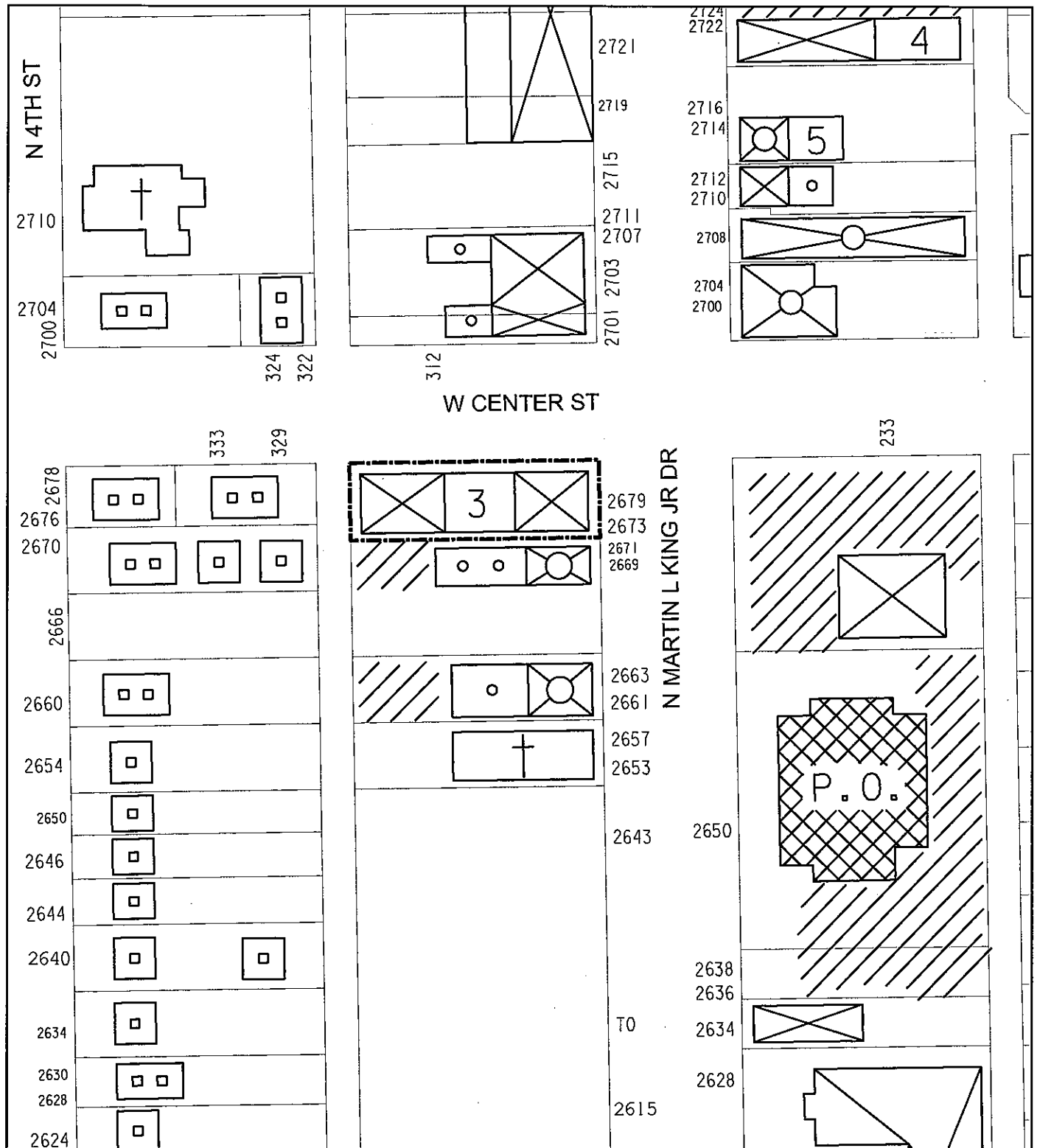
At the public hearing, the Commission will review the building based on criteria for historic significance. If the Commission determines the building meets at least one of the criteria, this recommendation will be referred to the Zoning, Neighborhoods and Development Committee for its consideration.


If you have any questions, please contact Linda Elmer at 286-2232.

Sincerely,

RONALD D. LEONHARDT
City Clerk

Hummel / Uihlein Building 2673-79 N. Martin Luther King, Jr. Dr.



 Parcel Boundary

0 50 100 200 Feet



NOTICES SENT TO FOR FILE 091601:

[illegible]

MILWAUKEE HISTORIC PRESERVATION COMMISSION

BY-LAWS & PROCEDURES

INTRODUCTION

The Milwaukee Historic Preservation Commission researches, conducts public hearings, and recommends to the Common Council that sites, structures, and districts be historically designated in accordance with the provisions of Section 308-81 of the Milwaukee Code of Ordinances. Once designated, the Commission oversees proposed exterior changes to designated properties through the Certification of Appropriateness process. The Commission's concern in reviewing applications for a Certificate of Appropriateness is the preservation and enhancement of those features that caused the site, structure or area to be designated.

When the Commission has found the proposed work to be appropriate, a Certificate of Appropriateness is granted. The applicant can then apply for a building permit. If, however, the proposed work is determined to be inappropriate, the Commission and staff attempt to resolve, as quickly and as equitably as possible, the differences between the objectives of the owner and the goals of the Commission.

The Commission views each building, site or historic district as a unique whole that is the product of the sum of its individual parts. For this reason, all exterior alterations and new construction are deemed to affect the architectural character of the designated property and all are subject to the review process. In the interest of better defining how the Commission operates, the Commission has developed the following Procedures and By-Laws.

MILWAUKEE HISTORIC PRESERVATION COMMISSION

BY-LAWS

ARTICLE 1

THE COMMISSION

Section 1. Name of Commission

The name of the Commission shall be the “Milwaukee Historic Preservation Commission”.

Section 2. Office of Commission

The Commission shall meet in public buildings in the City of Milwaukee. The official records of the Commission shall be maintained in the office of the Executive Secretary of the Commission or (his designee) **their designee**.

ARTICLE II

OFFICERS

Section 1. Officers

The officers of the Commission shall be a Chairman, a Vice-Chairman, an Executive Secretary, and a Deputy Executive Secretary. The two former shall be members of the Commission while the latter two shall be employees of the Department of City Development.

Section 2. Chairman

The chairman shall, whenever possible, preside at meetings and legally required Public Hearings of the Commission and shall perform such duties as are customarily exercised by a presiding

officer. In addition, the Chairman may appoint general or special committees if and when the occasion requires. The Chairman may not serve successive terms.

Section 3. Vice-Chairman

The Vice-Chairman shall perform all of the duties of the Chairman in the absence or incapacity of the Chairman. In case of resignation, removal or death of the Chairman, the Vice-Chairman shall succeed to the duties of the Chairman for the balance of the term for which the Chairman was elected. The Commission may select an acting chairman to perform the duties of the Chairman under these conditions: (1) in the absence of the Chairman and Vice-Chairman during meetings; or (b) upon resignation of both Chairman and Vice-Chairman. The Vice-Chairman will succeed to Chairmanship at the expiration of the Chairman's term.

Section 5. Deputy Executive Secretary

The Deputy Executive Secretary shall perform the duties delegated to the Executive Secretary in the event of the latter's resignation, absence, or inability to act.

Section 6. Election of Officers

The Chairman and Vice-Chairman shall be elected during the first meeting in January. The term of office for each shall be one (1) year which shall begin at the meeting following the one at which they were elected. The position of Executive Secretary shall be the Commissioner of the Department of City Development. The Deputy Executive Secretary shall be appointed by the Executive Secretary.

Article III

MEETINGS

Section 1. Regular Meetings

Regular meetings shall occur at least once a month. The Commission shall hold its regular meetings at such times and places as determined by the Commission. The Commission Chairman or majority of the voting members of the Commission may, at least twenty-four (24) hours prior, decide to change the location and/or starting time of a regular meeting. All meetings at which an official action was taken shall be open to the public except those allowed for under Chapter 19 Wisconsin Statutes.

Section 2. Special Meetings

Whenever the Chairman of the Commission, because of the business requirements of the Commission, shall deem it necessary to call a special meeting, such special meeting may be called for a designated time and place upon 24-hour public notice in compliance with Chapter 19, Wisconsin Statutes. If a majority of members shall request of the Chairman in writing that a special meeting be called, such meeting shall be called, and if the Chairman shall refuse to call such meeting, the Executive Secretary shall thereupon give notice and call such meeting.

Section 3. Quorum

At all meetings of the Commission, the continued presence of a majority of the members then serving shall constitute a quorum for of transacting business; provided, however, that a smaller number of Commissioners may meet as a Committee for consideration of Commission matters, such matters to be reconsidered when a quorum is attained.

Section 4. Voting

A simple majority of all voting members is required for an issue to win approval. All Commission members shall abstain from voting during the consideration of any issue if such voting could reasonably be construed as involving a conflict of interest. In any case where a vote of the Commission does not result in an official

action of the Commission, the application will automatically be re-docketed and heard at the next regularly scheduled hearing of the Commission.

Section 5. Attendance

Appointed Commissioners will be expected to attend the regularly scheduled meetings of the Historic Preservation Commission as established in the Annual Meeting Schedule. No more than 3 excused absences or more than 1 unexcused absence in a calendar year will be allowed. If such absences should occur, the Commissioner would be able to appeal their case at a scheduled hearing prior to a final decision being rendered.

Adopted 8/14/89

Milwaukee Historic Preservation Commission

Procedures

Section 1. Agenda Deadline

All requests to be placed on the Historic Preservation Commission agenda shall be received by the Department of City Development staff no later than 12:00 noon, (ten) **twelve** days before the next **regular** scheduled meeting. All requests shall be in the form of the appropriate, fully completed, Commission **approved**, standard form. The Commission staff shall determine whether or not the form is adequately complete for inclusion on the Commission agenda.

Section 2. Order of Business

At the regular meetings of the Commission, the following shall be the order of business, and unless otherwise provided for, with respect to the procedure at meetings, Roberts Rules of Order shall apply:

1. Roll Call
2. Approval of minutes of previous meeting(s)
3. Old Business
4. New Business
5. Staff report
6. Adjournment

The Commission may, however, consider any issue out of the above order if a member so requests and there is no objection from the remaining members of the Commission. Issues carried over from one meeting to the next shall, at subsequent meetings, be placed at the head of the category into which they fall.

Section 3. Sign-in Policy

Those who attend meetings of the Commission shall register with the clerk in writing for an official record of attendance. Those of the public who wish to speak on agenda items shall register with the clerk and sign the appropriate form. Sign in will be allowed up to the time of discussion for each agenda item.

Section 4. Procedure for Consideration of Individual Agenda Issues

1. Presentation by staff of its report and recommendation
2. Questioning of the staff report by Commission members.
3. Presentations by proponents of the issue.
4. Presentations by opponents of the issue.
5. Discussion of the issue by Commission members and expression of individual positions.
6. Decision to approve, deny, conditionally approve or continue this issue.

Section 5. Definitions

1. COMMISSION

Refers to the Milwaukee Historic Preservation Commission appointed under Section 308-81 of the Milwaukee Code of Ordinances.

2. HISTORIC DISTRICT, SITE OR STRUCTURE

An area, within the city, declared by resolution of the Common Council to be of historic or architectural significance and designated an “Historic district, site or structure”. This area may be of any territorial size or configuration without a maximum or minimum size limitation, and may consist of multiple or single historic properties, sites, structures, or any combination of them.

3. PRESERVATION GUIDELINES

The written guidelines adopted by the Common Council when a site, structure or district is historically designated that guide the Commission in its deliberation of Certificates of Appropriateness.

4. CERTIFICATE OF APPROPRIATENESS

Once an area is designated, a person may not construct, alter, or demolish any exterior structure or feature in the area, until the person has filed with the staff of the Commission an application for a Certificate of Appropriateness, plans, specifications, and other materials prescribed, and a Certificate of Appropriateness has been issued. However, this does not:

- a. Prevent the ordinary maintenance or repair of any exterior architectural structure or feature that does not involve a change in design or outward appearance and does not require a building permit.
- b. Prevent any structural change certified by the Department of (Building Inspection) **Neighborhood Services** as immediately required for the public safety because of hazardous conditions.

5. HISTORIC DESIGNATION STUDY REPORT

The document prepared by the Commission staff which summarizes the historical and architectural characteristics of the property, contains the staff’s recommendation on its significance and outlines the preservation guidelines that should be followed in making alterations.

6. ELEVATION

A drawing showing the elements of a building as seen in a vertical plane.

7. FOOTPRINT

The outline of a building on land.

8. NEW CONSTRUCTION

Any work undertaken on a new building or structure is considered new construction.

9. PLAN

A drawing illustrating the elements of a building as seen in a horizontal plane.

10. REHABILITATION

Any work undertaken on an existing building, regardless of the age of the building.

11. STREETSCAPE

A view or picture of the street setting depicting the proposed or existing building in relationship to other buildings on the street.

Section 6. Historic Designation Applications

1. NOMINATION PROCEDURES

- A. To nominate a historic site, a historic structure or a historic district for designation, anyone may request a Historic Designation Application from the Commission.
- B. Upon receipt of a request for designation, the staff shall send the applicant a Historic Designation Application form.

- C. The staff shall review the Historic Designation Application for accuracy and completeness and prepare a written recommendation for the Commission as to whether or not the application appears to satisfy the criteria for designation. If the application is deficient, the staff shall contact the application and attempt to correct the deficiencies before presenting the application to the Commission.
- D. The Commission shall process all applications for designation in the order received. If two or more applications are received on the same property, the first received at the offices of the staff shall be the recognized application. The Historic Preservation Commission does not designate sponsors, nor does it favor any group over another. The interest of all groups and individuals is invited as the Commission proceeds in considering the merit of a designation.
- E. The staff shall notify the owner that it has received a completed application for his/her property.

2. COMMISSION REVIEW OF APPLICATIONS

- A. The Commission shall review the application and the staff recommendation at a regularly scheduled meeting. When practical, the review shall include a color slide presentation depicting the site and its environs. During the initial review of an application, the Commission shall not take testimony on the application from anyone present other than its staff. It shall confine its deliberations to whether or not the nomination satisfies any of the designation criteria contained in the ordinance. After consideration, the Commission shall vote to either:
 - (1) Recommend that the staff schedule the site for a public hearing and prepare preservation guidelines; or

- (2) Request that the petitioner amend the request or provide additional information; or
- (3) Table the petition for consideration at a later date; or
- (4) Deny the petition.

Written notification of the action of the Commission shall be transmitted to the applicant and owner.

- B. If the Commission determines that the nomination satisfies at least one criteria of significance, a public hearing will be scheduled on compliance with the provisions of the ordinance. Notification of the time, place and purpose of the hearing will be sent to the owner of the subject property at least 25 days before the hearing by certified mail, return receipt requested. Notice shall also be given to the City Clerk, alderperson of the affected district and the City Plan Commission. The applicant, if not the owner, will also be notified. Notification shall include a copy of the Historic Designation Study Report. The Historic Designation Study Report shall be available for public scrutiny at the offices of the staff of the Historic Preservation Commission or by mail upon individual request.
- C. After the public hearing and the receipt of comments (if any) from any interested parties, and the review of the Historic Designation Study Report, the Commission shall vote to make a recommendation to the Common Council regarding designation. Notification of the Commission's recommendation shall be sent to the owner of each affected property.

Section 7. Certificate of Appropriateness

1. APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

In order to construct any exterior architectural feature or reconstruct, alter, or demolish any exterior structure or feature in an historic area, a Certificate of Appropriateness must be applied for and granted. A Certificate of

Appropriateness is required before a building permit can be issued. Certificate of Appropriateness application forms are available from the Commission staff.

2. APPLICATION FILING DEADLINES

Applications for a Certificate of Appropriateness are due by 12 noon (ten) **twelve** days prior to the Commission meeting at which they are to be considered. If the applicant needs assistance in filling out the application or has questions regarding the proposed work, the Commission staff is available for technical assistance. Applicants are encouraged to call for an appointment.

3. DOCUMENTATION OF APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS

All work requiring a Certificate of Appropriateness must be reviewed and approved by the Commission or its designee. Applications for Certificate of Appropriateness must be fully documented to allow for proper and speedy review. Applicants not meeting this criterion will be returned to the applicant with a list of items requiring additional documentation. Only fully documented applications will be scheduled for review. Work not **administratively** approved by the designee will be submitted to the Commission for review.

A. Documentation Required for New Construction Applications

- (1) Site plan or measured drawing indicating the following:
 - a. Location of existing structures, driveways, curbs, cuts, property lines, right-of-ways, existing planting materials and size; and other pertinent information, including but not limited to lot and parcel number, existing zoning, existing variance and easements.
 - b. Proposed building footprint with dimensions relative to property lines, right-of-ways, and building(s) setbacks; demolition or removal of site features and the construction of new site features including; new parking and driveways, utilities, planting and landscaping, sidewalks and patios, mechanical equipment, and other appurtenances.

(2) Photographs showing:

- a. A general view of the street showing building site and adjacent properties (streetscape).
- b. Individual views of the building immediately adjacent to and across the street and/or alley from the site.

(3) Building Elevations:

- a. Design of all elevations
- b. Vertical dimensions, grade lines, depth of foundation and roof slopes.
- c. Fenestration and entrances to buildings indicating types of operation, dimensions and materials.
- d. Porch configuration.
- e. All mechanical vents and equipment
- f. Location and type of outdoor light fixtures
- g. Proposed materials of walls, roofs, chimney flues, gutters and downspouts, exterior stairs and all other exterior features.

(4) Plan and Elevation of Streetscape drawn to scale, depicting the footprint of buildings on the block and the elevation of the street façade of the proposed new construction and a minimum of two existing buildings on each side of the proposed site. If the site is a corner location, then the streetscape drawing shall depict the buildings adjacent to the site on both sides of the street.

(5) Floor Plans depicting the arrangement of interior spaces, location of windows and doors, mechanical equipment, and electrical and other utility service access. Floor plans do not need to be ready-

for-bid construction documents, but they need to indicate dimension.

- (6) Materials Specification Outline with samples, brochures, and/or photographs of all exterior materials, finishes and fixtures.
- (7) Narrative Describing the Project: its intended use, density of development; pertinent marketing facts, if applicable and anticipated date of construction and completion.
- (8) Phased Development Plan, if applicable. Documentation must include items 1 through 7 in addition to a construction development schedule and final construction documents for each phase to be submitted prior to commencing work.
 - a. Prior to commencing work on each phase, the staff must review the proposed construction.
 - b. Any modification to the development plan requires a new application for Certificate of Appropriateness.
- (9) Minimum Submission Requirements: A minimum of one copy of the following documents must be submitted with the application:
 - a. Elevation of streetscape, when applicable
 - b. Site Plan
 - c. Building elevations and floor plans
 - d. Materials specifications outline
 - e. Phased development plan, when applicable.

These documents will remain in the possession of the Historic Preservation Commission.

B. Documentation Required for Rehabilitation of Existing Structure Application

The following requirements apply to those items of work in a rehabilitation project that constitute a change in the present exterior appearance of a property.

All applicants require photographs of the building elevations depicting the existing features of the structure. Photographs should be a minimum of "3 x 5" format in color or black and white and must be labeled to indicate location and photo direction.

- (1) Change to siding and/or trim of a building
 - a. Drawings of proposed changes indicating dimensions, configuration, type of materials and where these are to be applied, for siding, indicate the area (square feet) of the siding to be replaced. One copy is required.
 - b. Written description
- (2) Changes to roofing materials, gutters and/or downspouts
 - a. Written description of gutter system (whether box, roof mounted, hung, fascia-mounted, or other type), indicating type of material, size and finish; description of downspouts (round, square or rectangular), indicating type of material such as size or finish.
 - b. Written description of proposed replacement gutter and/or downspouts (type, size, material and finish).
 - c. Detail drawings if the proposed system is a modification or change from the existing system. Two copies are required.
- (3) Structural alterations (remodeling, new additions, new porches)

- a. Photographs of each side of the building, depicting existing conditions.
- b. Site plan drawn to scale showing the building footprint, location of proposed addition or porch to be built or removed, location of all trees more than 6" in diameter, identified according to species (common name), location of existing sidewalks and material and dimensions, and location of garages and other buildings. One copy is required.
- c. Floor plan and elevations for new additions or porches, showing dimensions and location of columns, windows, doors, vents, railings, steps, materials and finishes. One copy is required.
- d. Samples and brochures of roofing and siding showing the color; brochures or photographs of new windows, doors, light fixtures, hardware, skylights, ventilators and other fixtures or equipment, as applicable.

(4) Removal of significant existing additions, porches or features

- a. Photographs of each side of the building depicting existing conditions.
- b. Site plan drawn to scale showing the building footprint and the relationship of the feature or architectural element to the main structure and the property lines. One copy is required.
- c. Written statement indicating the date of construction of the feature with supporting evidence.
- d. Description of the structural system, if applicable, and the material components, as well as its physical dimensions.
- e. Description of its present use.
- f. Written statement giving the reasons for the proposed removal of architectural elements or features.

- g. Additional supporting materials and substantiating documentation may be required as per subsection C-Documentation Required for Demolition of structures, items 2, 3, and 4 of Historic Preservation Procedures and Policies.

(5) New landscaping and fixtures or changes to existing landscape

- a. Site plan drawn to scale showing location of the footprints of the main structure and existing out-buildings with respect to property lines; all trees of more than 6 inches in diameter; all bushes identified according to species (common name); and all existing and proposed sidewalks, fences, fountains, and other appurtenances. One copy is required.
- b. Elevation and detail drawings indicating dimensions of all proposed site fixtures including fences, fountains, gazebos, play equipment, retaining walls, paving, and other appurtenances; brochures and photographs of equipment or manufactured fixtures may be submitted in lieu of measured drawings; manufacturer and item model number or designation must be included. One copy is required.
- c. List of all proposed plant materials indicating their size at the time of the installation and at their maturity.

C. Documentation Required for Demolition of Structures

- (1) Photographs of all sides of the building or structure for which demolition is proposed. Photographs should be 3" x 5" minimum format in black and white or color and must be labeled to identify location and photo direction.
- (2) An inspection report certified by a registered architect, professional engineer, or a building official of the city, affirming the structural condition of the building.
- (3) Proof of economic hardship or insubstantial effect, if required.

D. Documentation Required for Sign Applications

- (1) Drawing indicating the dimensions, materials and configuration of the proposed sign; style and size of lettering; sample of colors to be utilized; and, mounting height.
- (2) Site plan showing the relationship of the proposed sign to the building and the property lines, when free standing.
- (3) Photograph of building façade if sign is to be affixed to the structure, indicating mounting height and method of installation. Photographs should be 3" x 5" format in black and white or color and must be labeled to identify location and photo direction.

A minimum of one copy of the required documentation must be submitted. All materials submitted will remain with the records of the Historic Preservation Commission.

E. Documentation Required for Moving Structures to a Historic Area

- (1) Photographs showing:
 - a. Each side of the structure or building at its present site and a general view of its surroundings that will include the adjacent buildings.
 - b. The front of the proposed new site that will include at least two of the adjacent buildings or sites.

Photographs should be 3" x 5" minimum format in black and white or color and must be labeled to identify location and photo direction.

- (2) Historic profile of the building to be moved that includes the date of construction, if known; a chronology of ownership; real estate transactions associated with the property (i.e., chain of title); and

other pertinent documentation about the architect, owners or events associated with it.

- (3) Site plan of the proposed new site indicating the location and dimension of the property lines with respect to any right-of-ways, of any utility easements and of building setbacks. A footprint of the building at its proposed location must also be included on the site plan.
- (4) Legal description of the new site.
- (5) A copy of any deed restrictions or covenants on the property and improvements, existing or to be attached to it as a condition for the relocation of the building.
- (6) Comprehensive scope of the work for the moving operation and the rehabilitation of the building once relocated indicating materials, exterior finishes, modifications if any, and a projected schedule.
- (7) Floor plans and elevation if modifications or additions are to be made.
- (8) Explanation of why the building must be moved.
- (9) Statement explaining the intended used of the property.
- (10) Minimum Submission Requirements
A minimum of one set of the following documents must be submitted with the application:
 - a. site plan
 - b. comprehensive scope of work
 - c. floor plans and elevations, if applicable
 - d. explanation of why the building must be moved

4. STAFF REVIEW OF APPLICATIONS FOR CERTIFICATES OF APPROPRIATES

The staff shall review the Certificate of Appropriateness Application for accuracy and completeness. If the application is deficient, the staff shall contact the applicant and attempt to correct the deficiencies before presenting the application to the Commission.

Certain applications for Certificate of Appropriateness may be reviewed and approved by the Executive Secretary without prior review of the Commission. The Executive Secretary shall be guided by the Design Guidelines for the site and the provisions of Section 5 when reviewing Certificate of Appropriateness applications. In any case where the Executive Secretary or his/her designee finds the proposed work to be inappropriate and no agreement can be reached with the applicant to modify the work to bring it into conformance with the design standards for the property, the application shall be submitted to the Commission for review. The following types of alterations may be approved by the Executive Secretary without Commission review:

- (1) Roofing where the proposed action is to replace or repair in kind or to replace a non-historic roofing material with a different type of roofing. This includes gutter and downspout, chimney, flashing and venting repair and replacement in kind.
- (2) Fences and retaining walls, landscaping and site restoration.
- (3) Paving for driveways, sidewalks and walkways.
- (4) Mechanical systems (air conditioners, side wall vent pipes, etc.) not visible from the public right-of-way.
- (5) Window and door unit replacement within existing openings.
- (6) Siding and masonry repairs and minor carpentry where materials are being replaced or repaired in kind.
- (7) Porch guard rails, decking, skirting and ADA compliant ramps.

- (8) Signage, awnings and canopies on all commercial structures and properties.

5. COMMISSION REVIEW OF CERTIFICATES OF APPROPRIATENESS

Upon hearing an application for a Certificate of Appropriateness, the Commission will determine whether the proposal is appropriate to the preservation of the area and to the furtherance and development of historic preservation.

- A. The Commission shall consider the following when applying the “Guidelines of Rehabilitation”; subsection (10) of the ordinance and the Preservation Guidelines adopted with the designation when determining whether or not to issue a Certificate of Appropriateness.
 - (1) Whether the proposed change is consistent with the design standards for the particular property.
 - (2) Whether new construction is architecturally compatible with the property and to historic and architecturally significant structures that either adjoin, abut or face the property.
 - (3) Whether the character of the property is to be preserved.
 - (4) Whether the work is necessary in order to provide structural stability.
- B. The Commission may direct issuance of a Certificate of Appropriateness, without scheduling a public hearing, conditioned upon the applicants’ express written agreement to make specified changes in the project necessary to bring it into conformance with the design guidelines or to submit revised plans, material samples, etc., to a subcommittee of the Commission for approval.
- C. Failure of the Commission to approve or conditionally approve a Certificate of Appropriateness will result in the scheduling of a Public Hearing within 30 days in accordance.

Section 8. Interim Designation

1. PETITIONS FOR INTERIM DESIGNATION

Any City of Milwaukee resident, the owner or owners of the subject property or any city of Milwaukee department, board, commission or official may file a petition on forms approved by the Commission. Petitions must be properly signed and acknowledged.

2. SCHEDULING OF PUBLIC HEARINGS

- A. If the petition is filed in response to a demolition permit, a hearing be scheduled before the Commission within 15 days after receipt properly signed and acknowledged petition.
- B. If no demolition permit has been applied for, but a duly signed and knowledge petition is received, a hearing must be scheduled before the Commission within 45 days after receipt of the petition.

3. NOTIFICATION OF PUBLIC HEARING

- A. The owner or owners of the structure that is the subject of the petition shall be notified of the time, place and purpose of the hearing by certified mail, return receipt requested, at least seven days prior to the hearing.
- B. The alderman or alderwoman of the district in which the subject property is located, the petitioner and the Commissioner of the Department of (Building Inspection) **Neighborhood Services** must be notified of the time, place and purpose of the hearing by first class mail or other comparable means.

4. COMMISSION REVIEW OF INTERIM DESIGNATION PETITIONS

- A. In reviewing Interim Designation Petitions, the Commission shall apply criteria contained in Section 308-81(2) to determine whether or not the subject structure appears to fulfill the criteria to be

designated a historic structure. It shall take testimony and review the petition and any other relevant documentation available.

- B. The Commission will make a decision on whether or not to impose interim designation with five days after the close of the public hearing.

5. NOTIFICATION OF COMMISSION ACTION

- A. Notice of the Commission's action on interim designation shall be sent to the owner or owners of the subject property by certified mail, return receipt requested, within five days after the close of the public hearing.
- B. Notice of the Commission's action shall be sent by first class mail or other comparable means to the alderman or alderwoman of the district within which the subject structure is located, the petitioner, and the Commissioner of the Department of (Building Inspection) **Neighborhood Services** within five days of the close of the public hearing.

6. COMMISSION ACTION IS INTERIM DESIGNATION IS IMPOSED

- A. If the Commission determines to impose interim designation, staff will schedule hearings as specified in Section 308-81(8). Within 90 days to the date that interim designation was imposed, the Commission will forward its recommendation on permanent designation to the Common Council.
- B. During the period of Interim Designation, the Commission shall apply the provisions of Section 308-81(9) to the structure.

Adopted with revision 10/16/00



Legislation Details (With Text)

File #: 091681 **Version:** 1

Type: Resolution **Status:** In Committee

File created: 4/14/2010 **In control:** HISTORIC PRESERVATION COMMISSION

On agenda: **Final action:**

Effective date:

Title: Substitute resolution relating to Certificates of Appropriateness approved at the Historic Preservation Commission meeting of April 19, 2010.

Sponsors: THE CHAIR

Indexes: HISTORIC PRESERVATION, HISTORIC PRESERVATION COMMISSION

Attachments: 1722 N Franklin Pl, 1923 N 1st St, 1323 E Brady St, 1231 E Brady St, 1681 N Prospect Ave, 626 E North Ave, 551 W Historic Mitchell, 1217 E Brady St, 1108 W Historic Mitchell St, 3266 N Lake Dr, 209 E Wisconsin Ave, 1945 N 1st St, 840 W Historic Mitchell St, 628 N Water St, 127 E Reservoir Ave, 2505 N Wahl Ave - Patio, 2505 N Wahl - Fence, 2814 N Sherman Blvd

Date	Ver.	Action By	Action	Result	Tally
4/14/2010	0	COMMON COUNCIL	ASSIGNED TO		

Number

091681

Version

SUBSTITUTE 1

Reference

Sponsor

THE CHAIR

Title

Substitute resolution relating to Certificates of Appropriateness approved at the Historic Preservation Commission meeting of April 19, 2010.

Analysis

This resolution contains the Certificates of Appropriateness approved at the Historic Preservation Commission meeting of April 19, 2010.

Body

Resolved, by the Historic Preservation Commission, that the attached Certificates of Appropriateness for the following addresses are approved:

- a. 1722 N. Franklin Pl.
- b. 1923 N. 1st St.
- c. 1323 E. Brady St.
- d. 1231 E. Brady St.
- e. 1681 N. Prospect Ave.
- f. 626 E. North Ave.
- g. 551 W. Historic Mitchell St.
- h. 1217 E. Brady St.
- i. 1108 W. Historic Mitchell St.
- j. 3266 N. Lake Dr.
- k. 209 E. Wisconsin Ave.
- L. 1945 N. 1st St.
- m. 840 W. Historic Mitchell St.
- n. 628 N. Water St.
- o. 127 E. Reservoir Ave.
- p. 2505 N. Wahl Ave.
- q. 2814 N. Sherman Blvd.

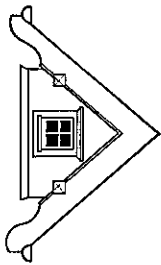
Requestor

Drafter

4/15/10

LME

091681-text



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

1722 N. FRANKLIN PL.

Description of work

Tuckpoint chimney and replace rusted flashing around chimney; install new dimensional asphalt shingles; rebuild hood over side entrance door; replace metal door at side entrance with new wood panel door; Repour new concrete steps in front of house to match existing; install wood handrails on front porch. Remove aluminum screen doors and windows on front elevation and install new wood full-view storm doors and wood combination storm/screen; replace attic windows in gable with new matching wood divided lite windows; remove or at least reduce the metal duct that is sticking out of the chimney; replace deteriorated wood soffit with exact match wood soffit; install round metal louver vents in soffit for air circulation; rebuild porch railing on 2nd floor front porch; replace wood shingles in gables in kind with new wood shingles to match.

Date issued

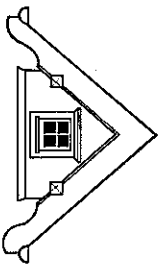
3/25/2010

PTS ID 64702 COA, exterior repairs

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

Roof shingle color and type must be reviewed and approved by HPC prior to installation; Drawings of need wood railings for front of house must be submitted to HPC staff for review and approval before installation; samples of wood shingles for replacement in front and rear gables must be reviewed and approved by HPC staff prior to installation.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

1923 N. 1ST ST., Brewer's Hill Historic District

Description of work

New front concrete steps; new rear concrete patio behind house, new front landscaping, new landscaping at rear of property along alley

Date issued

12/3/2009

PTS ID 62747 COA, landscaping

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work must follow attached plans. Plantings on front lawn will be low-growing species with the exception of the birch tree.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

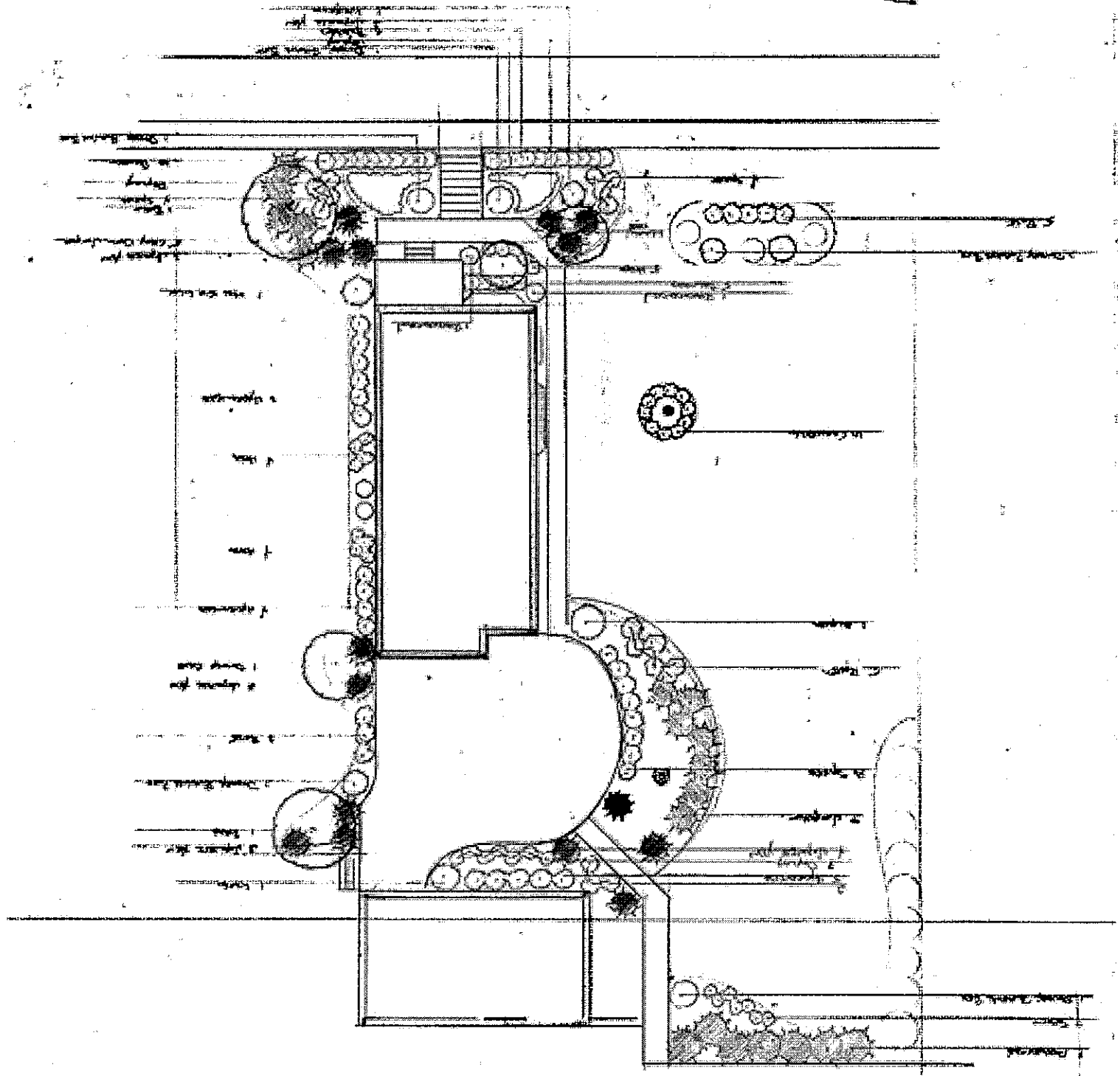

Paul Jakubovich
City of Milwaukee Historic Preservation

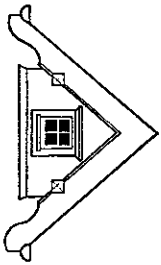
Copies to: Development Center, Ald. Millele Cogg, Contractor Arturo Munoz, Inspector Bill Richter (286-2518)

Page 10
10/1/79

1925 North 1st St.
Milwaukee, WI

Scale 1/8" = 1'-0"





Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property	1323 E. BRADY ST., Brady Street Historic District
Description of work	Install new sign on front elevation.
Date issued	2/4/2010
	PTS ID 63695 COA. sign

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings.

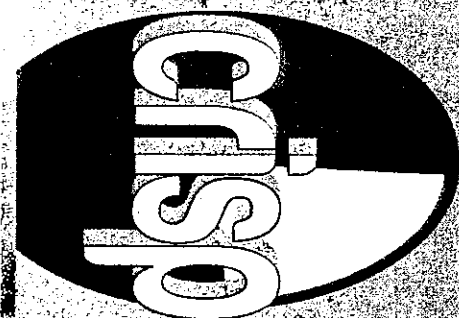
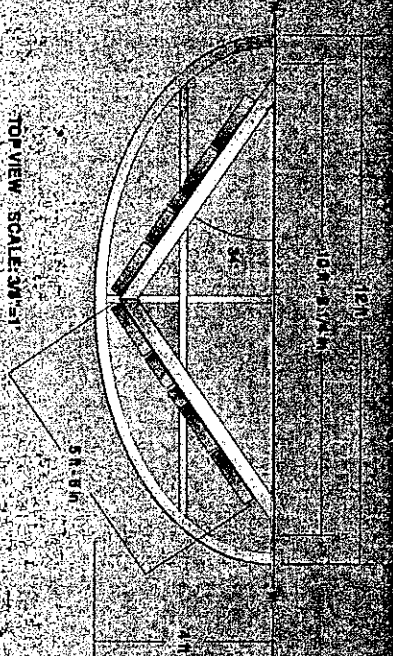
All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

Paul Jakubovich
City of Milwaukee Historic Preservation

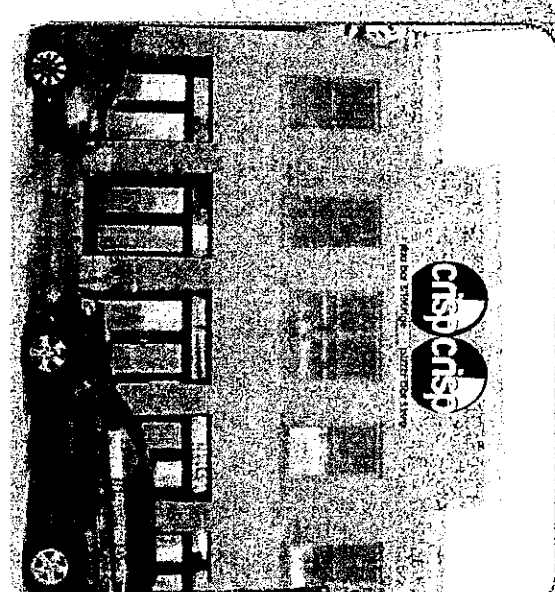
Copies to: Development Center, Ald. Nik Kovac, Inspector Jim Friedrichs (286-5982)

REVISED



pizza bar & lounge

SIDE VIEW SCALE: 3/8" = 1'



CRISP / EXTENSION WALL SIGN

ONE (1) VERTICAL, ILLUMINATED WALL SIGN

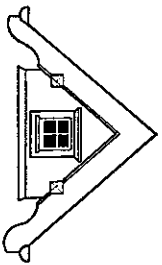
CRISP LOGO:

- 1/4" ALUMINUM PLATE BACKING, CIRCLE, W/ "PIE" GRAPHIC MASKED & PAINTED
- 3" DEEP FACE LT CHANNEL LETTERS "CRISP" - JMS ALUMINUM BACKS,
- 100 ALUMINUM RETURNING, BRUSHED ALUMINUM, WHITE FLEXI FACES,
- 1" BLACK TRIM CAP WHITE LED ILLUMINATION
- 4" x 2" STEEL SUPPORTS, WITH CUSTOM FABRICATED ALUMINUM RACEWAY
- BEHIND CRISP CHANNEL LETTERS
- RADIUSED "PIZZA BAR & LOUNGE" BAND
- FABRICATED ALUMINUM BANDS, W/ PERFORATED ALUMINUM FACE
- STUD MOUNTED 1/8" ALUMINUM PLATE LETTERING
- WHITE LED ILLUMINATION IN TOP & BOTTOM BANDS (FACE SIDE), TO ILLUMINATED PLATE LETTERS

Michael's Sign

Client:	Date:	Installation:	Quantity:
Address:	Drawing #:	Requested:	1
City, State:	Sheet:	Sign Specifications:	
Scale:	Design:		

NOTE: DUE TO THE PHYSICAL LIMITATIONS OF THE PAPER AND NOT INVOLVED IN THE PRINTING PROCESS THIS SIGN IS FOR APPROVAL & NOT INTENDED TO PRODUCE AN EXACT MATCH TO THE ACTUAL FINISHED PRINTED PRODUCT.



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

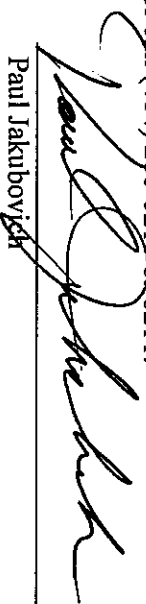
Property	1231 E. BRADY ST., Brady St. Historic district
Description of work	Install new awning over storefront and signage above awning.
Date issued	4/14/2010
	PTS ID 65049 COA, NEW AWNING AND SIGNAGE

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

Awning must be of non-shiny material. All signage must be "Type A." "Cousins" logo above awning must be type A, non-illuminated composed of raised letters placed upon lexan face. The raceway upon which the large "Cousins" letters are placed should be painted out to match the color of the brick behind it. Signage on awning will be limited to size and copy presented in the attached drawing.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

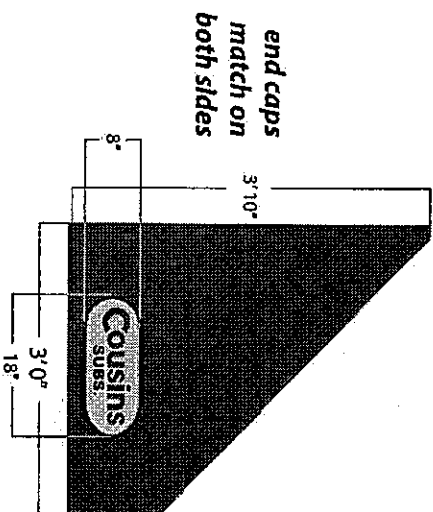

Paul Jakubovich

City of Milwaukee Historic Preservation
Office of the Common Council/City Clerk

Copies to: Development Center, Ald. Nik Kovac, Contractor Bauer Sign Co., Inspector Jim Friedrichs (286-5982)



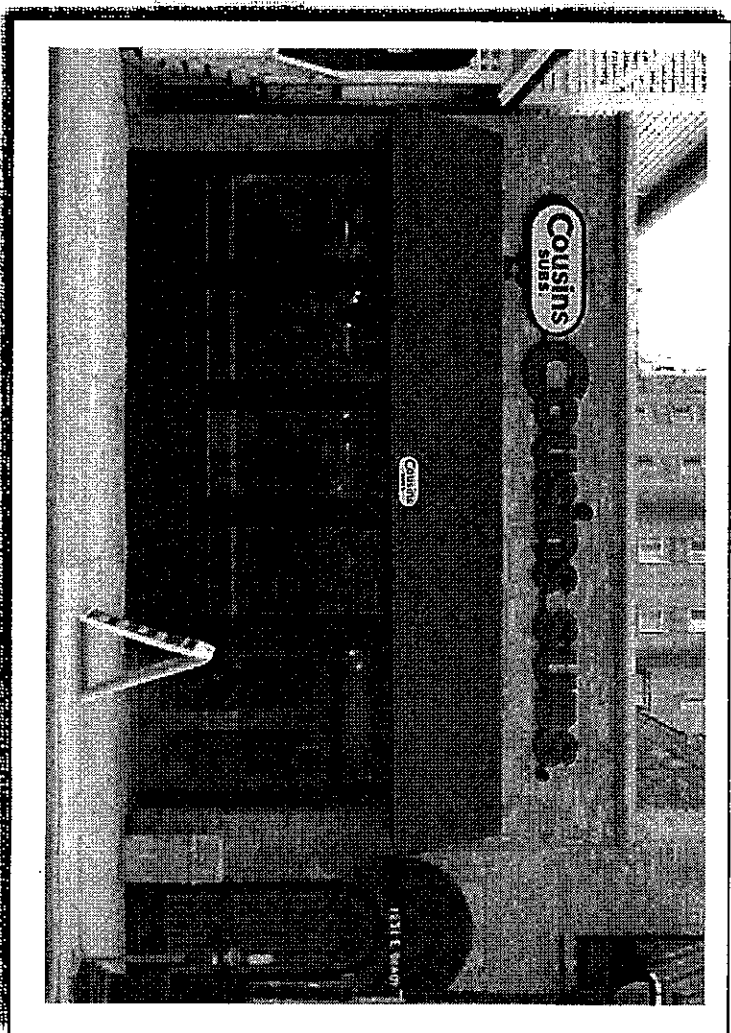
22' field verify!



SPECIFICATIONS

CREATE & INSTALL CUSTOM AWNING
MADE OF FLEX-FACE MATERIAL. COUSINS RED W/ DIGITALLY PRINTED GRAPHICS
MADE & STRETCHED OVER 1" MILKIN & 1" SQUARE TUBING PAINTED BLACK.
AWNING UNDERSTUD TO BE BLACK EGG CRATE.
ILLUMINATED BY C.W.H.O. FLOURESCENT LAMPS

Cousins Subs
new logo awnings



**FINAL ELECTRICAL
CONNECTION IS CLIENT'S
RESPONSIBILITY**

 our products are certified by:
Underwriters Laboratories, Inc.
Passage, strength and other electrical
testing done at UL's Research
and Development Laboratories
in the U.S. and abroad. UL's
certification is the symbol of
product safety and reliability.
UL's products are used by
over 100,000 companies in
over 100 countries.

BECAUSE WE CARE ABOUT QUALITY, YOUR SIGNS LONGEVITY AND YOUR HARD EARNED MONEY,

Printed artwork colors are not always representative of final product colors. Please refer to specifications for color or ask us for samples.

APPROVAL / DATE

wire.bauer@gnusa.com
voice 262.679.2500



BAUEFF
ekt

LINE CONSULT

SAVED AS Working Steps

LOCATION Address, Box,

CLIENT: L&L MECHANICAL

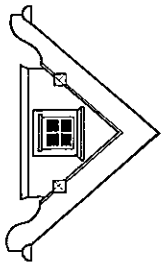
DATE 11/11/11

PRESENCE

DESIGNER: Bruce K.

SPECIFICATIONS

- [illegible]



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

1681 N. PROSPECT AV.

Description of work

Date issued

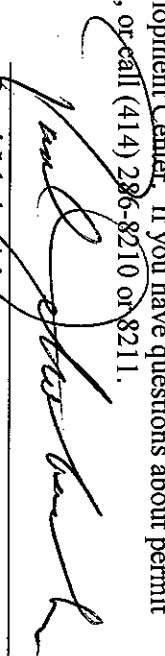
3/25/2010

PTS ID 64723 COA. new lawn sign

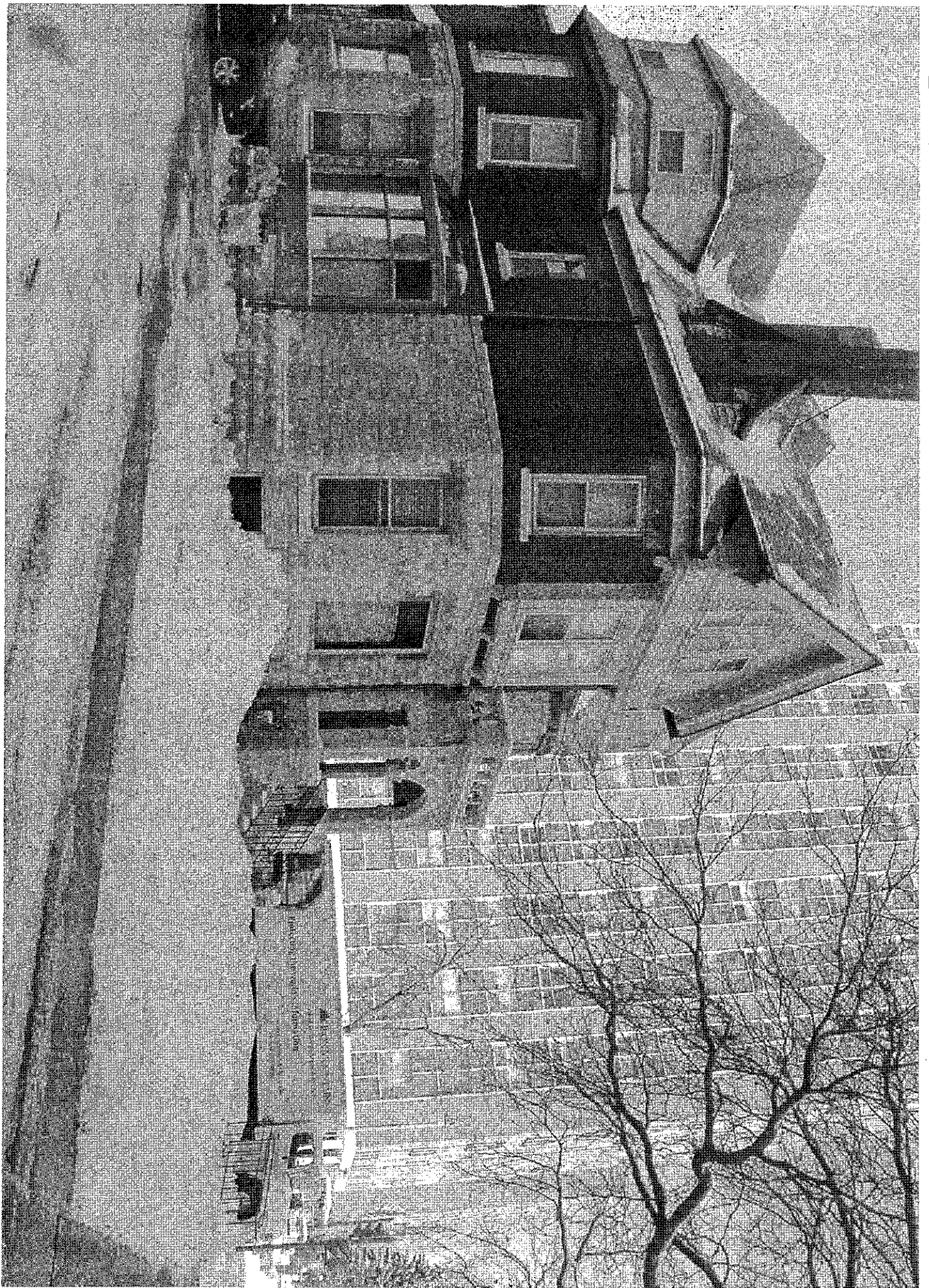
In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkdcd.org/build, or call (414) 286-8210 or 8211.


Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Nik Kovac, Contractor, Inspector Jim Friedrichs (286-5982)



Adler House Restoration

1681 N. Prospect Ave.
Milwaukee, WI 53202

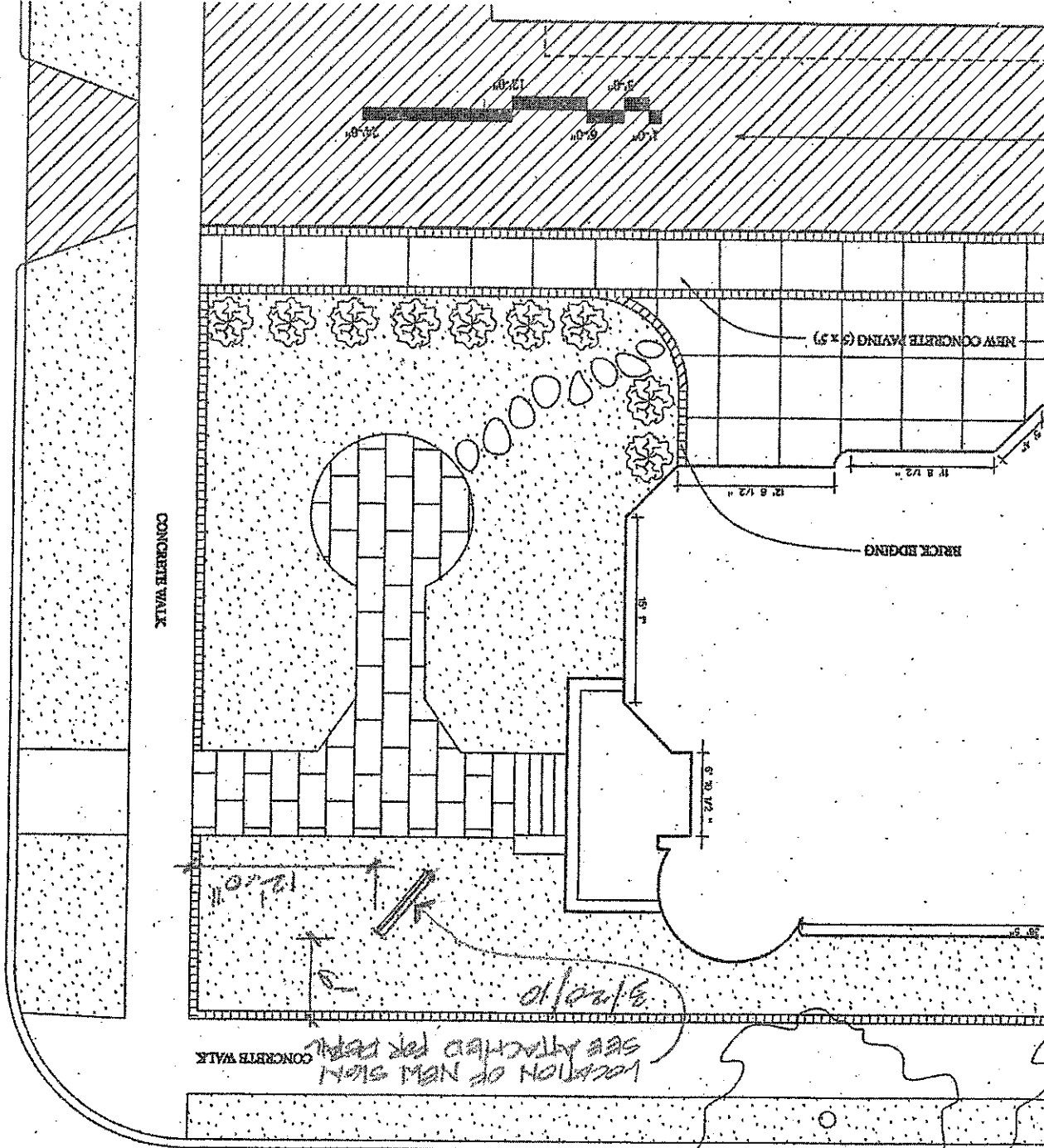
JM

Drawn By

Permit Set

C1.2

- Proposed permeable paving
- Existing asphalt paving
- Grass
- New concrete paving
- Existing brick paving

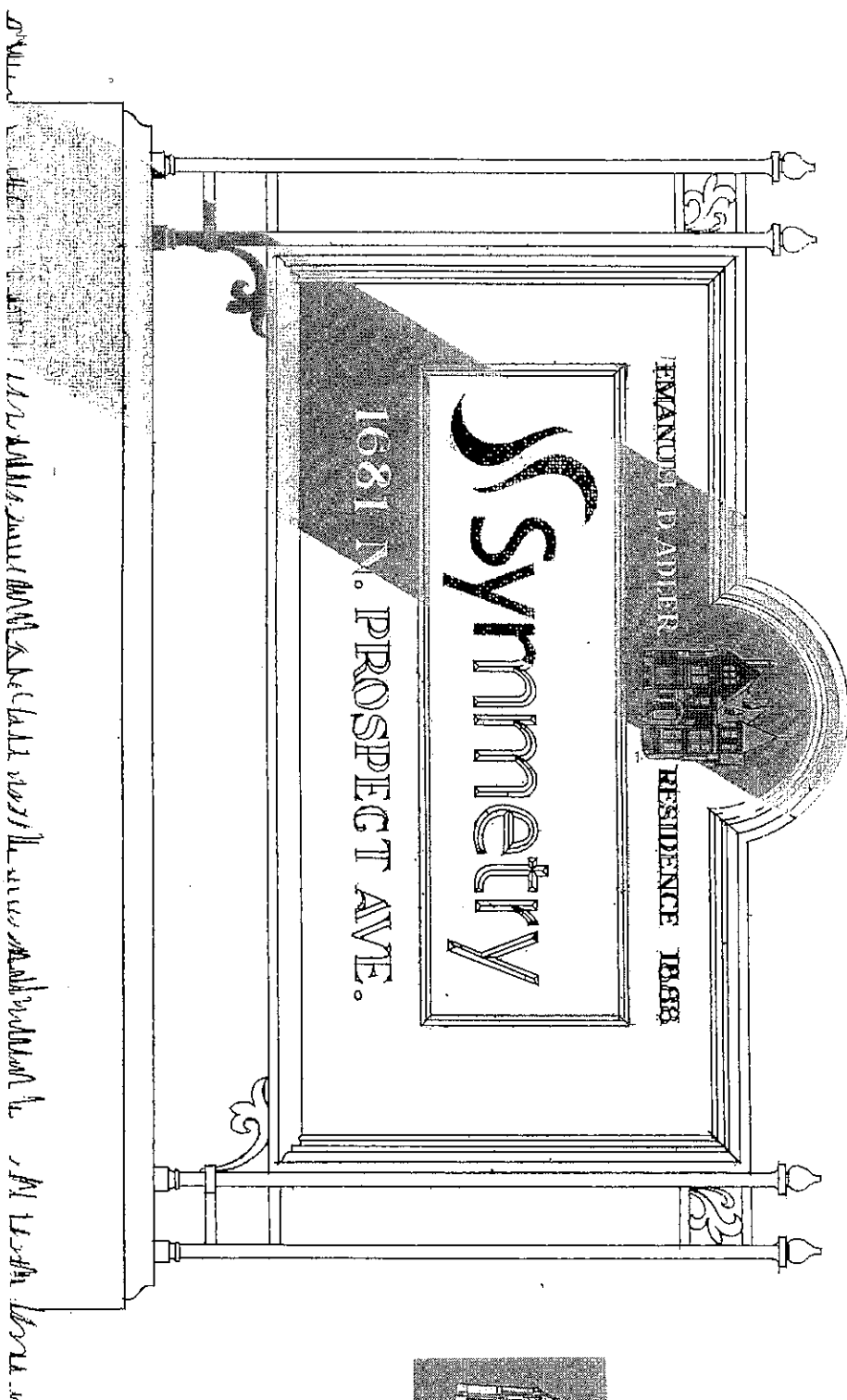
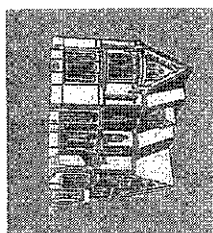


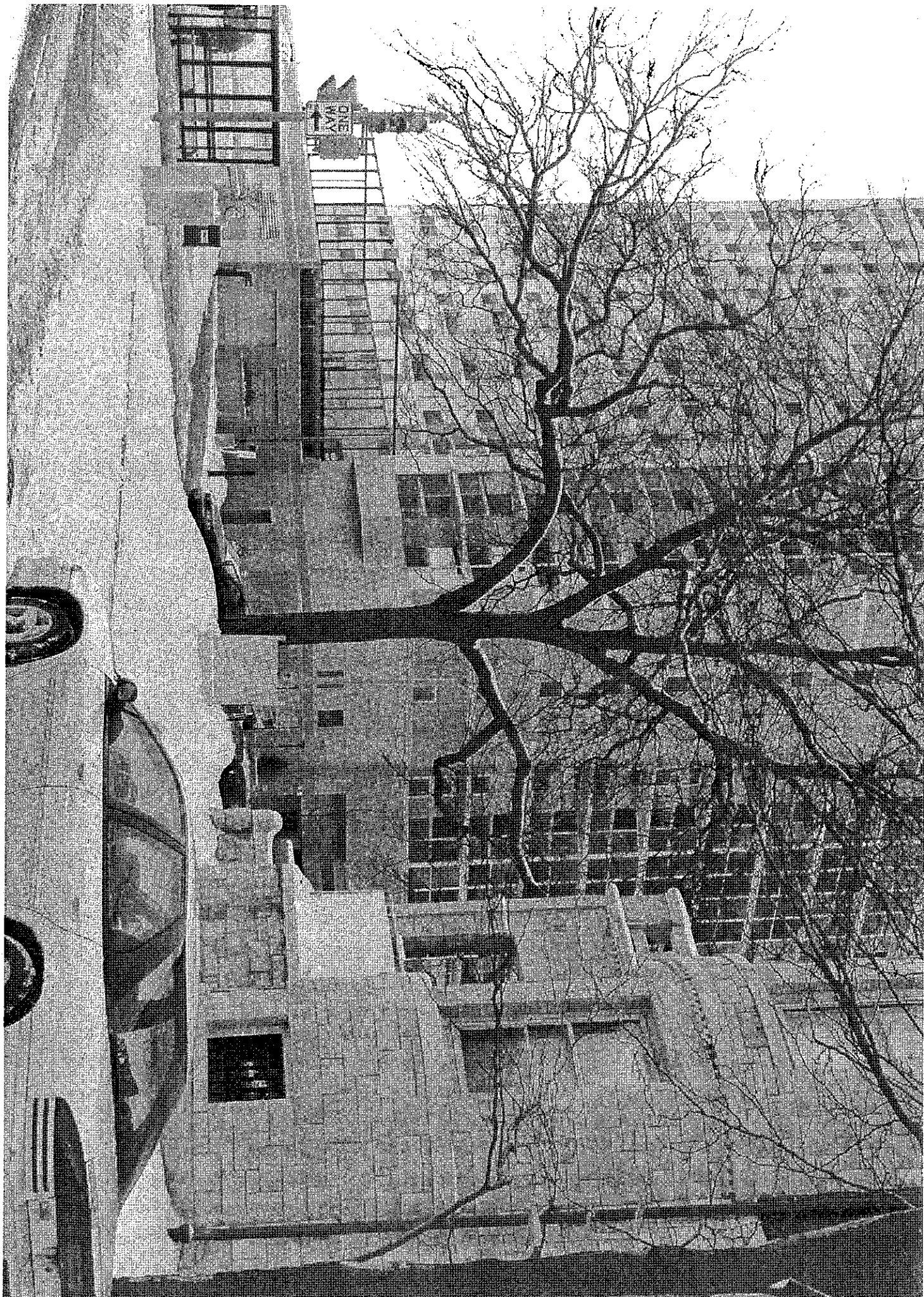
SITE PLAN - PROPOSED

Scale:



ZIMMERMAN DESIGN CONSULTANTS
 Suite 1111 • Railway Exchange Bldg.
 325 E. Wisconsin Ave.
 Milwaukee, Wisconsin 53202



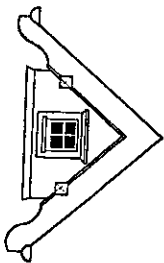


SIGN EXAMPLES ON PROSPECT



Lower East Side

© 2010 Google



LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Certificate of Appropriateness

Property

626 E. NORTH AV.

Description of work

Reinstall new glass and concrete material to recreate the American Legion Star emblem on the eastern slope of Kilbourn Reservoir Park. The star will be a permanent installation composed of recycled, tumbled glass and concrete poured into the original iron template that will be re-imbedded in the hillside. The actual pieces of glass will be 3/8" to 1/2" in size and the surface will be coated with a sealer that will make it easier to clean.

Date issued

2/5/2010

PTS ID 62771 COA to Recreate American Legion Star Kilbourn-Reservoir Park

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to the attached drawings. Ring will be installed on east/southeast side of hill.

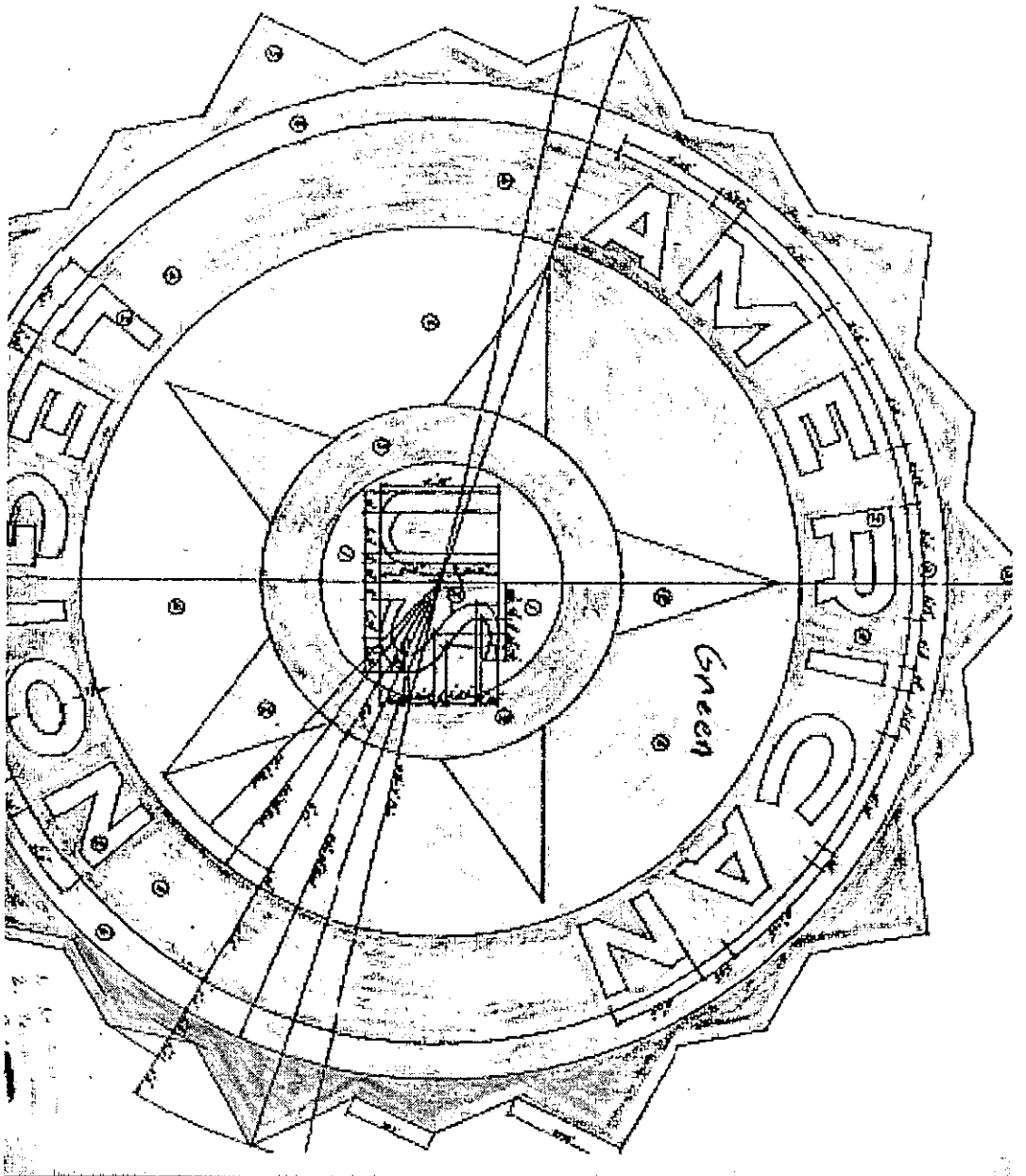
All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8316 or 8211.

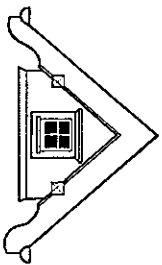
Paul Jakubovich

City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Milele Coggs, Inspector Jim Friedrichs (286-5982), Linda Elmer, City Clerk's office



All work to be done according to the above drawing. Second ring from perimeter identified as green to be yellow per Water Works.



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

551 W. HISTORIC MITCHELL ST.

Description of work

Install new vent hood for restaurant on east side of building near the southeast corner.

Date issued

3/18/2010

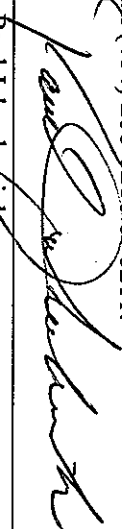
PTS ID 64540 COA, new vent hood on east side of building

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkdcd.org/build, or call (414) 286-8210 or 8211.


Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Jim Witkowski, Tennant Paesano's Pizza; Contractor Columbia Pipe and Supply, Inspector Bill Richter (286-2518)

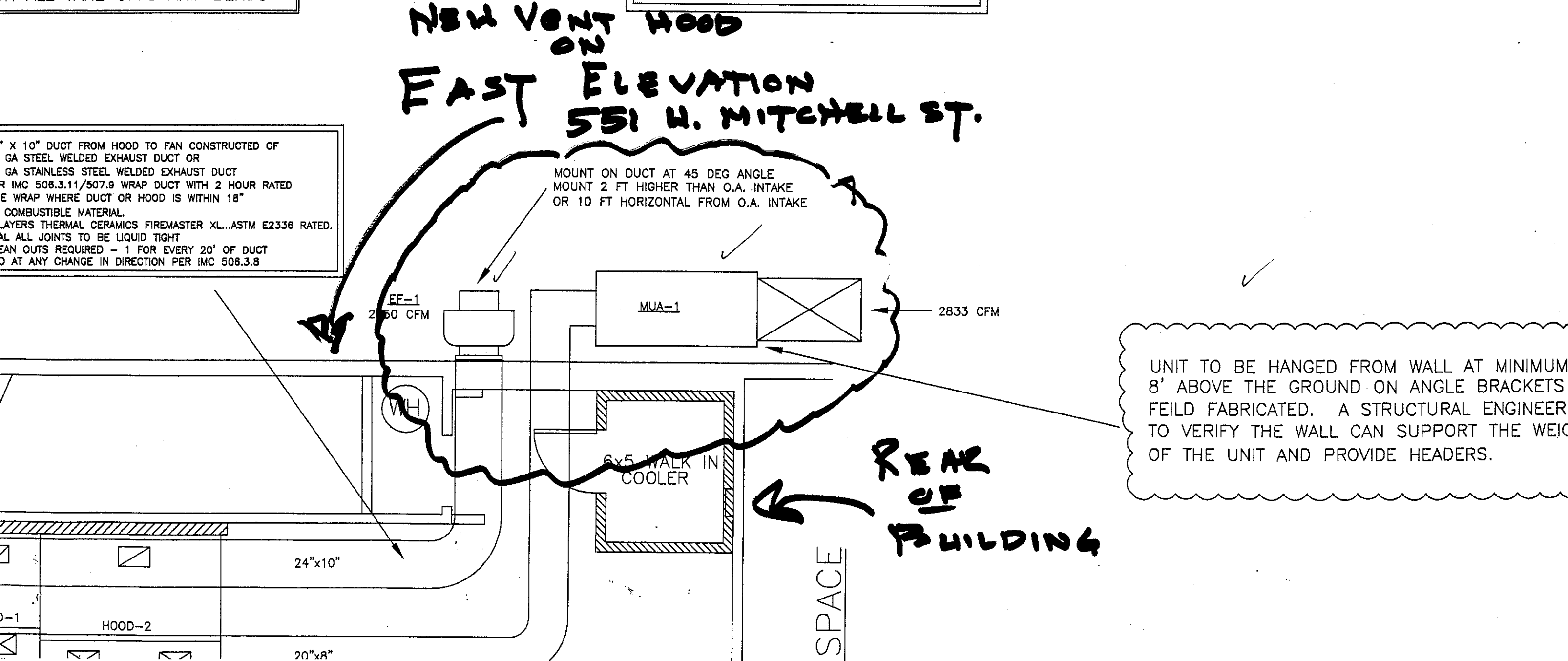
INSULATION REQUIREMENTS	
PER IMC 603.2.8/(COMM 53.0803)	
INSULATION	REQUIREMENTS
ROOFING ENVELOPE	R-4.0
WALL ENVELOPE	R-8.0

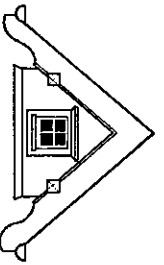
DUCT IS RIGID METAL DUCT.
 EXISTING DUCT TO 14' OR LESS
 FOR ALL TAKE OFFS AND BENDS

4" X 10" DUCT FROM HOOD TO FAN CONSTRUCTED OF
 16 GA STEEL WELDED EXHAUST DUCT OR
 16 GA STAINLESS STEEL WELDED EXHAUST DUCT
 PER IMC 506.3.11/507.9 WRAP DUCT WITH 2 HOUR RATED
 FIRE WRAP WHERE DUCT OR HOOD IS WITHIN 18"
 OF COMBUSTIBLE MATERIAL.
 2 LAYERS THERMAL CERAMICS FIREMASTER XL...ASTM E2336 RATED.
 ALL JOINTS TO BE LIQUID TIGHT
 FAN OUTS REQUIRED - 1 FOR EVERY 20' OF DUCT
 TURN AT ANY CHANGE IN DIRECTION PER IMC 506.3.8

NOTE:
 PROVIDE AUTOMATIC FIRE SUPPRESSION SYSTEM
 PER IMC 509.1/IBC 904.2.1/904.11.3.1

HOOD FANS AND MAKE UP AIR FAN
 TO BE INTERLOCKED SO AS TO OPERATE
 AT THE SAME TIME.





Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712


Property	1217 E. BRADY ST.
Description of work	Install new projecting blade sign, 3 feet by 4 feet in size, above storefront
Date issued	3/2/2010
	PTS ID 64213 COA, new blade sign

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings. Sign will be non-illuminated.

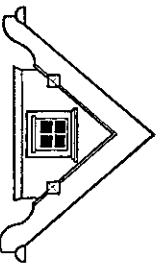
All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8240 or 8211.


Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Nik Kovac, Inspector Jim Friedrichs (286-5982)





Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712


Property	1108 W. HISTORIC MITCHELL ST.
Description of work	New individual letter, internally illuminated sign and type A non-illuminated sign beneath.
Date issued	3/3/2010
	PTS ID 64239 COA, signage

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings. Non illuminated sign beneath the individual letters will be a type A sign, non-illuminated. Plastic face sign is not permitted.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

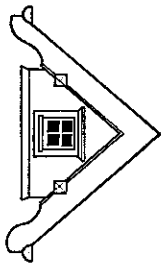

Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Jim Witkowski, Inspector Dave Leonard (286-2560)

PROD

REGIONS

TYPE "A"
SLAB BOARD
NOT IN LUM. KATERO



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property 3266 N. LAKE DR.
Description of work Install new Furnace
Date issued 2/15/2010

PTS ID 63923 COA, Repair/Replace

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

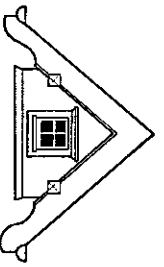
Any new exterior venting through exterior walls must be on the rear or side elevations.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Nik Kovac, Contractor Roth Heating, Inspector Jim Friedrichs (286-5982)



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

209 E. WISCONSIN AV.

Description of work

Install new non-illuminated individual letter signage on sign band; remove paper from storefront windows.

Date issued

2/25/2010

PTS ID 63285 COA, new signage

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings. Remove paper covering storefront windows. Please note that City ordinance allows no more than 25% of each individual window to be covered with signage.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Robert Bauman, Contractor Lemberg Electric, Inspector Bill Richter (286-2518)



www.prioritysign.com

Corporate Office
837 Riverfront Dr.
Shabazz, WI 53081
(920) 208-0888 FAX (920) 208-0969

February 12, 2010

In re: FedEx Office location at 209 E. Wisconsin Ave.

To Whom It May Concern:

We have been made aware of the issue at the FedEx Office site located at 209 E. Wisconsin Ave. in Milwaukee, WI regarding signage being shown in the window that exceeds 25% of the window area.

We ensure that we will comply with this requirement. To comply, we will remove any and all existing signage shown that exceeds 25% of the given area, and we will not install any additional window signage that will exceed 25% of the given area.

Please feel free to contact me at any time with any additional questions at 920-694-1044.

Thank you for your time.
Sincerely,

A handwritten signature in dark ink, appearing to read 'Laurel Temby', enclosed within a large, hand-drawn oval.

Laurel Temby
Assistant Project Manager
920-694-1044
ltemby@prioritysign.com

REGIONAL OFFICES:
Atlanta, GA / Birmingham, AL / Chicago, IL / Knoxville, TN / Minneapolis, MN

FedEx Office *

EXTERIOR SITE PLAN

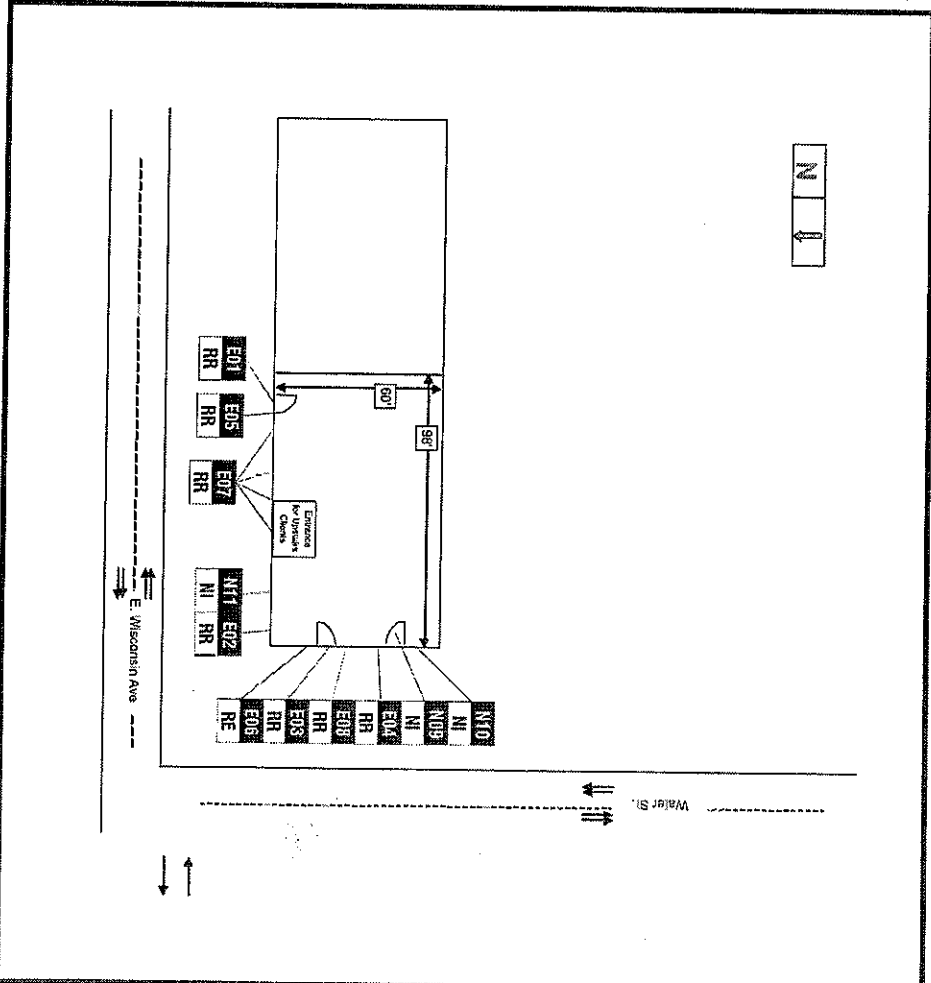
BRANDING BOOK

Sign	Existing Sign	Action	Proposed Sign	Qty.
E01	Non-Illuminated Letters	RR	10' FCO Letters	1
E02	Non-Illuminated Letters	RR	10' FCO Letters	1
E03	Non-Illuminated Letters	RR	10' FCO Letters	1
E04	Non-Illuminated Letters	RR	10' FCO Letters	1
E05	Door Vinyl	RR	Door Vinyl	1
E06	Storefront capability line	RE	Remove Vinyl	1
E07	Storefront capability line	RE	Remove Vinyl	1
E08	Window Beacon	NA	Leave as is	-
N09	No Existing Sign	NI	Stacked Core Services Vinyl	1
N10	No Existing Sign	NI	Stacked Core Services Vinyl	1
N11	No Existing Sign	NI	Stacked Core Services Vinyl	1

Sign type:
E - Existing sign
N - New Sign

Action Key:
RR - Remove & Replace
NI - New Install
NA - No Action
RE - Remove Existing

Comments:
E01, E02, E03, E04) 50 Sq Ft for all signage allowed per city code.
Larger lettersets are not recommended due to sign band areas.



PRIORITY
SIGN INC.
AN EMPLOYEE OWNED COMPANY

CORPORATE OFFICE:
807 Riverfront Dr., Suite 200, Shelbyville, TN 37081
PHONE: (615) 298-0505 FAX: (615) 298-0595

REGIONAL OFFICES:
Birmingham, AL • Baton Rouge, LA • Chicago, IL • Dallas, TX • Denver, CO • Detroit, MI • Houston, TX • Indianapolis, IN • Jacksonville, FL • Knoxville, TN • Little Rock, AR • Los Angeles, CA • Louisville, KY • Memphis, TN • Miami, FL • Milwaukee, WI • Minneapolis, MN • New York, NY • Orlando, FL • Phoenix, AZ • Portland, ME • Raleigh, NC • Richmond, VA • San Antonio, TX • San Diego, CA • San Francisco, CA • Seattle, WA • Springfield, IL • St. Louis, MO • Tampa, FL • Tulsa, OK • Wichita, KS

FedEx Office *
BRANDING BOOK

Project Manager: SS
Designer: DW

Drawing #

C25736-ESP

Center # Project #

0658 983486

Project Name:

Milwaukee, WI Downtown (0658)

Date: 05-18-09

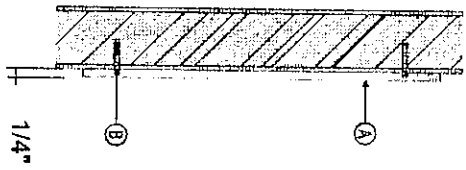
City: Milwaukee, WI

Street #: 209 E Wisconsin Ave

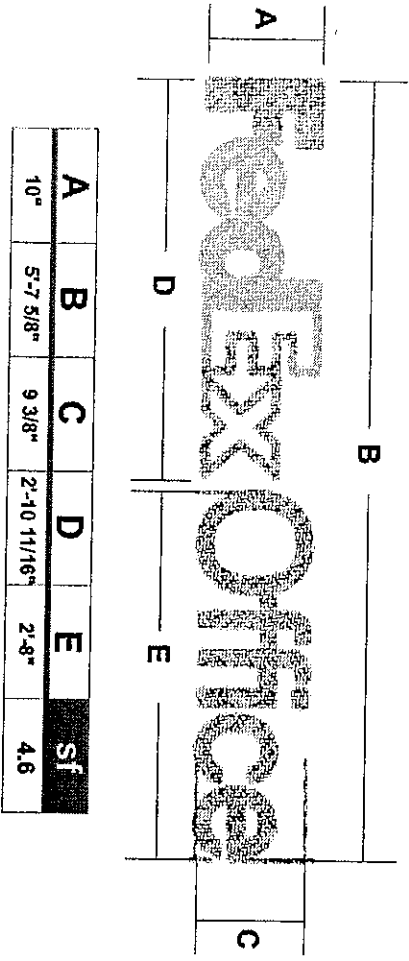
E04 Non-Illuminated FCO Letters

Remove existing letters, patch and re-paint fascia SW6221. Install new 1/4" aluminum FCO letters stud mounted and painted to match existing gold color. "Ex" to be cut out.

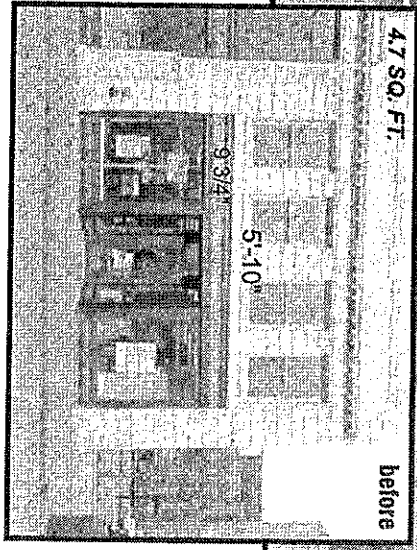
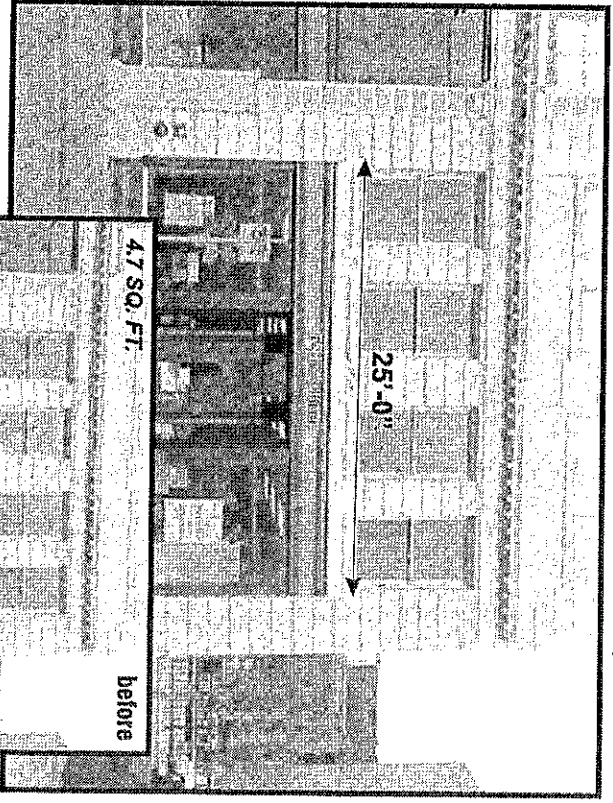
SIGN CROSS SECTIONS



A	1/4" aluminum FCO letters
B	stud mounted



A	B	C	D	E	Sf
10"	5'-7 5/8"	9 3/8"	2'-10 11/16"	2'-8"	4.6



Scale: 3/4" = 1'-0"

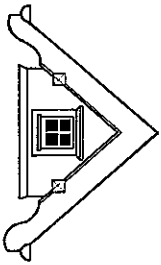
PRIORITY
SIGN INC.
AN EMPLOYEE OWNED COMPANY

CORPORATE OFFICE:
507 Highland Dr., Suite 200, Bloomington, IN 47401
PHONE: (317) 346-0000 FAX: (317) 346-0001
REGIONAL OFFICES:
Birmingham, AL • Baton Rouge, LA • Charlotte, NC
Chicago, IL • Los Angeles, CA • Knoxville, TN
Memphis, TN • Portland, ME • Racine, WI

Project Manager: SS
Designer: DW
FedEx Office
BRANDING BOOK

Drawing #
C25736-E04
Center #
0658
Project #
983486

Project Name: Milwaukee, WI Downtown (0658)
Date: 05-18-09
City: Milwaukee, WI
Street #: 209 E Wisconsin Ave



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

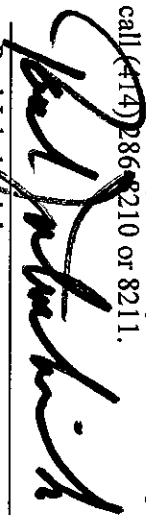
Property	1945 N. 1ST ST.
Description of work	Remove asphalt siding only from exterior.
Date issued	2/26/2010
	PTS ID 64158 COA, remove asphalt siding

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

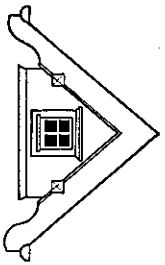
Additional COA required for exterior rehab/restoration.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.


Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Milele Cogg, Contractor INTEC, Inc., Inspector Bill Richter (286-2518)



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

840 W. HISTORIC MITCHELL ST.

Description of work

Install new brick veneer over exposed concrete block on storefront. Install new black canvas awning, with no more than 10 square feet of signage, over storefront. Install new ceramic tile floor in vestibule. Coat concrete curb on storefront with epoxy.

Date issued

3/12/2010

PTS ID 62117 COA, brick veneer and awning

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings. HPC staff must review and approve a sample panel of brickwork before general installation of the brick is commenced.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

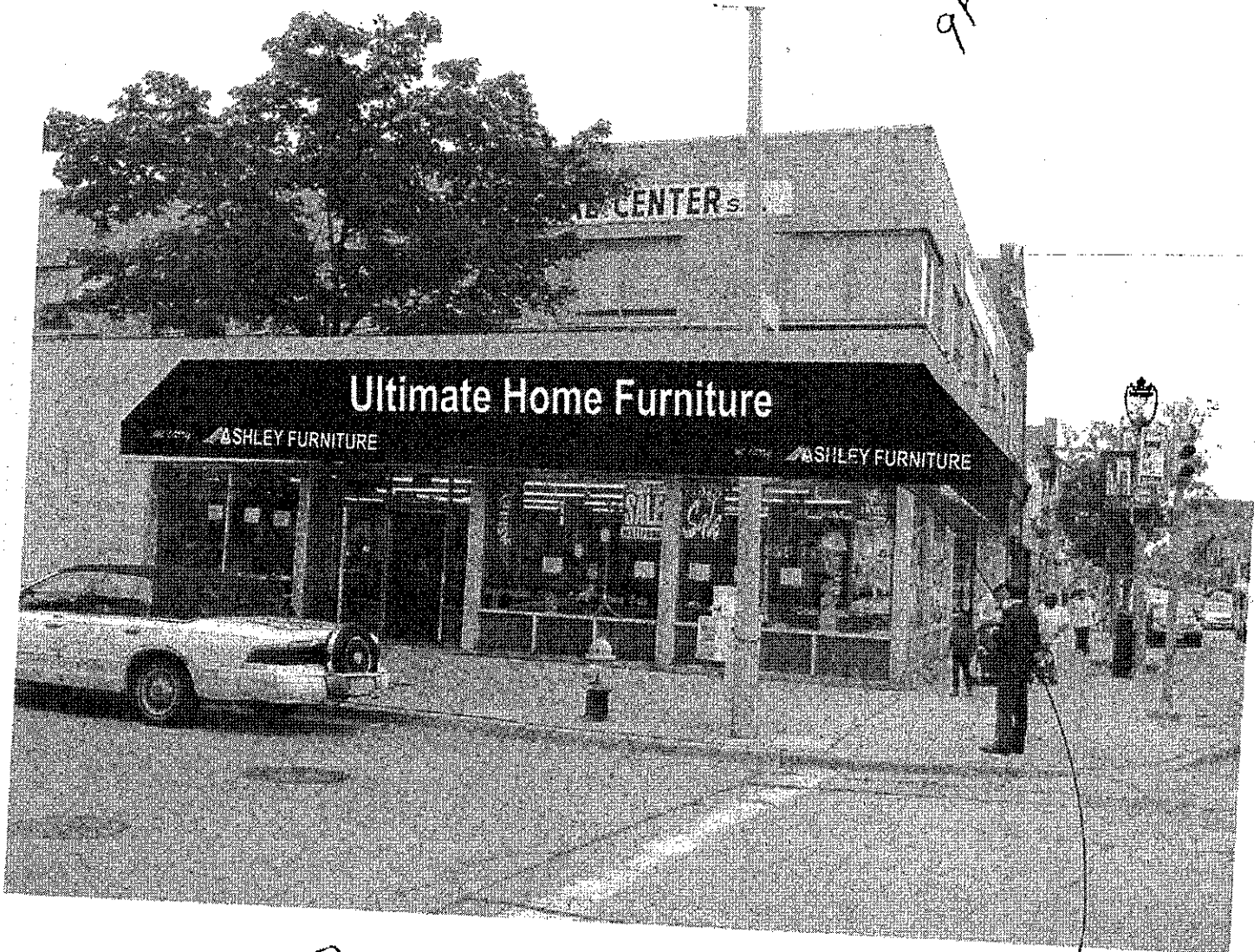
If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8278 or 8211.

Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Jim Witkowiak, Contractor Ron Nezeri, Inspector Dave Leonard (286-2560)

NAEGELE AWNING
DAN 517.4643

9th Street



Signage on Awning
must be no more
than 10 square feet
in Size

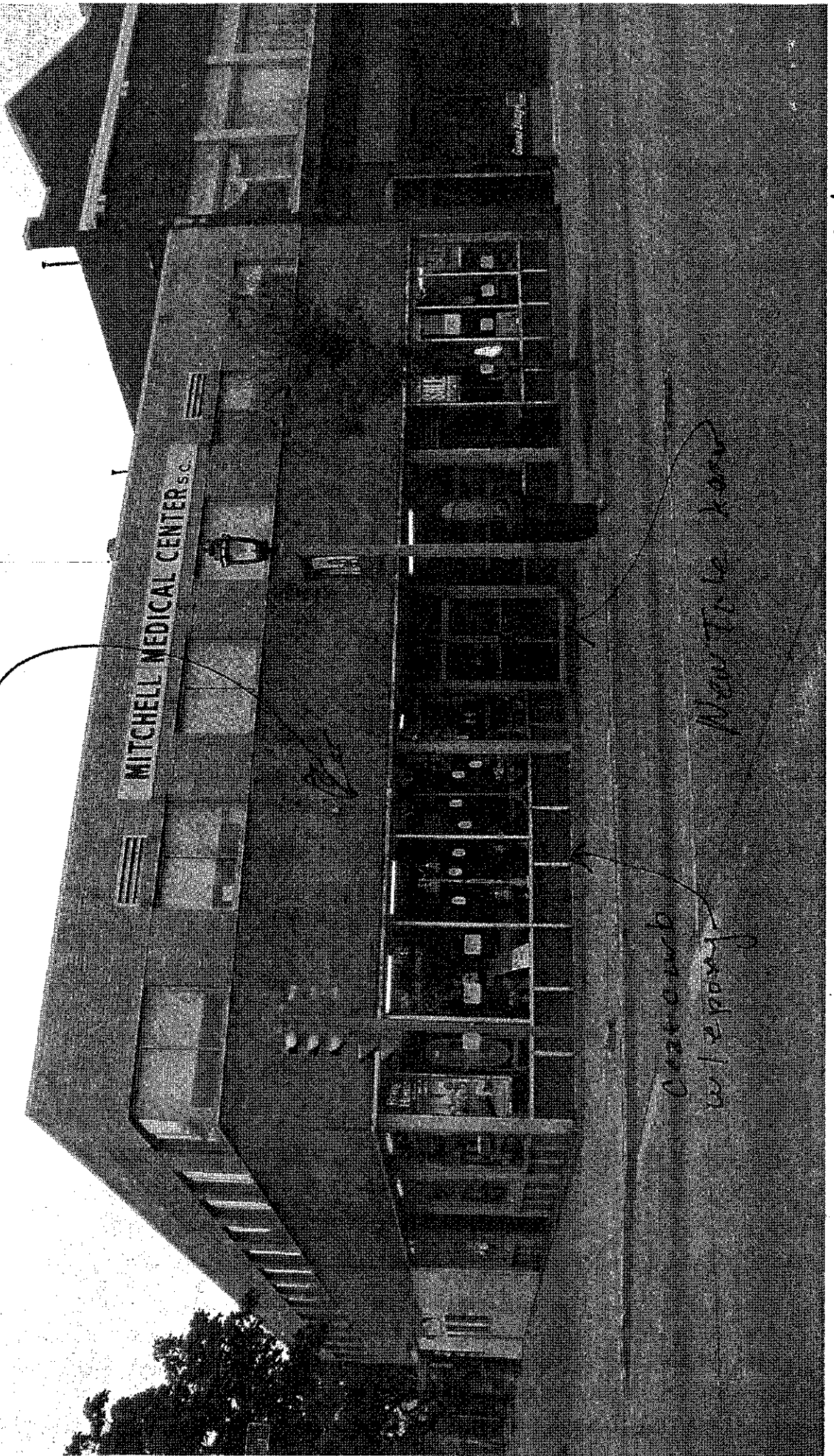
New Brick Here

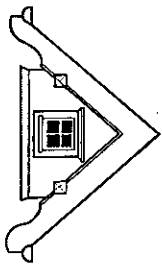
MITCHELL MEDICAL CENTER^{SC}

Orangeburg

W. E. Poy

New York Road





Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

628 N. WATER ST.

Description of work

Install new internally illuminated, individual letter sign above storefront windows on sign band. Letters to be installed directly on building without raceway. No conduits will be visible. Old signage to be removed.

Date issued

4/14/2010

PTS ID 65044 COA, new signage

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings. Letters to read "Club Bari." Any addition signage on glass or storefront must be reviewed and approved by HPC.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

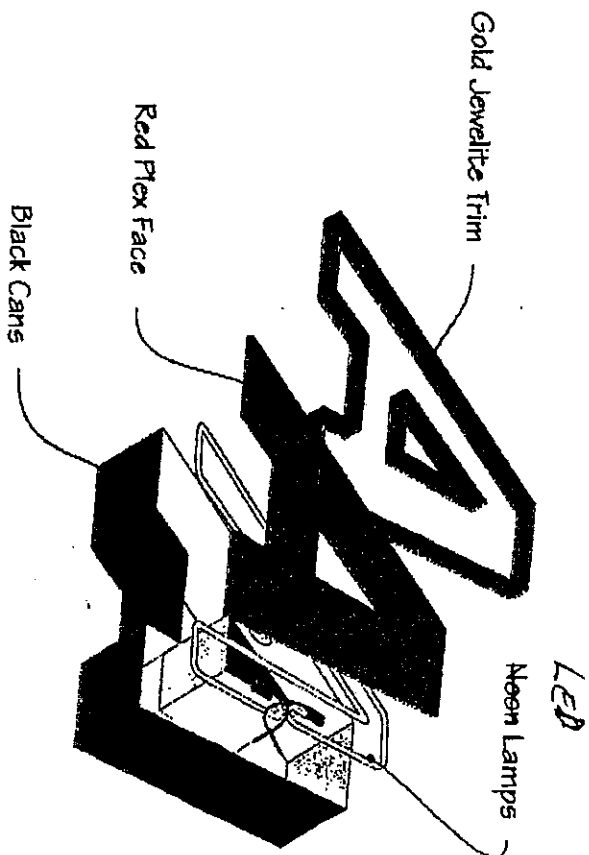
If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.


Paul Jakubovich

City of Milwaukee Historic Preservation
Office of the Common Council/City Clerk

Copies to: Development Center, Ald. Robert Bauman, Inspector Bill Richter (286-2518)

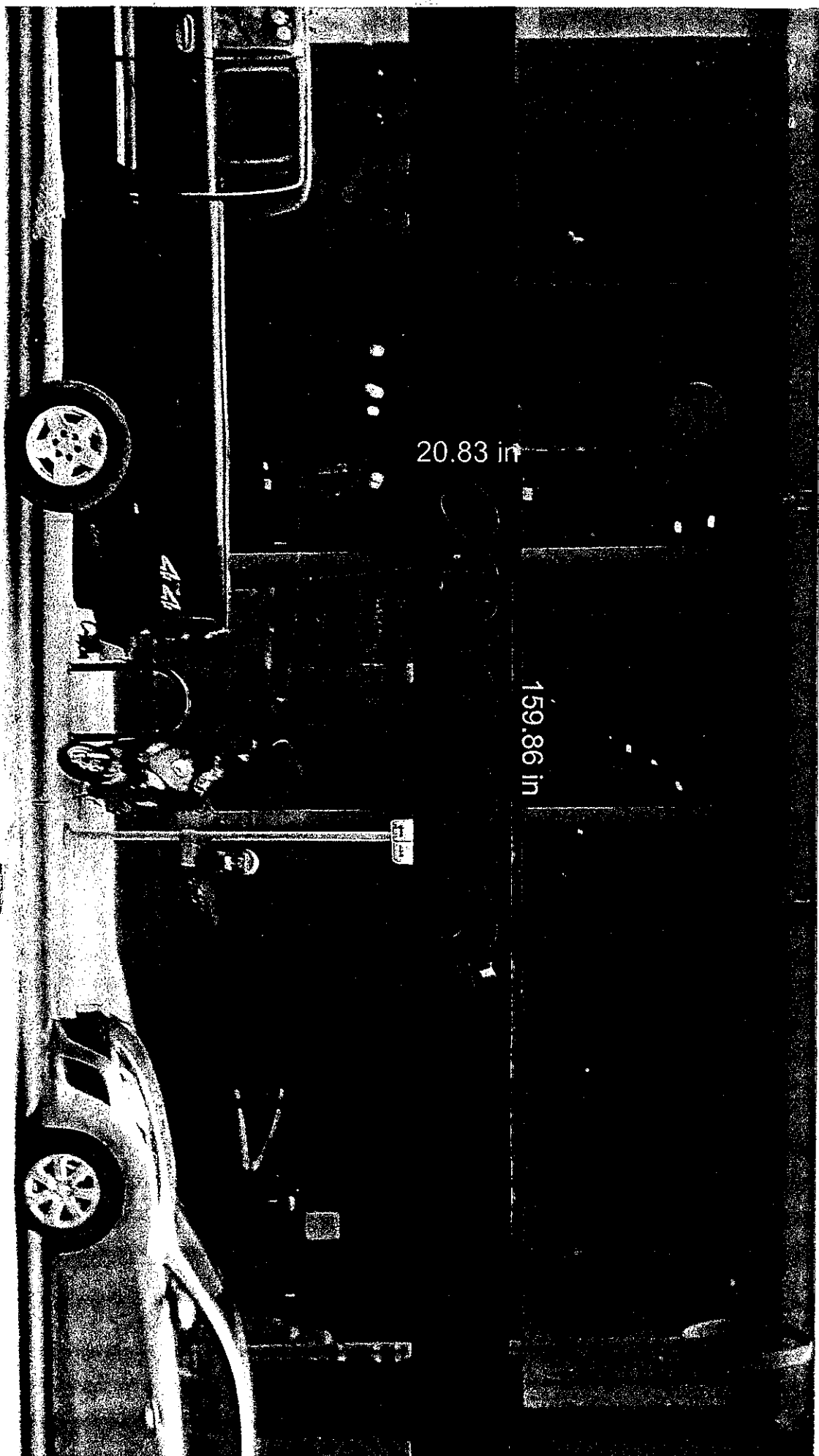
Raceway Mounted Channel Letter



CC4B BARI = FLUSH amount TO BUILDING
NO RACG WAY.

[illegible]

NEW SIX INDIVIDUAL LETTERS - "LEO", WHEEL INSIDE.



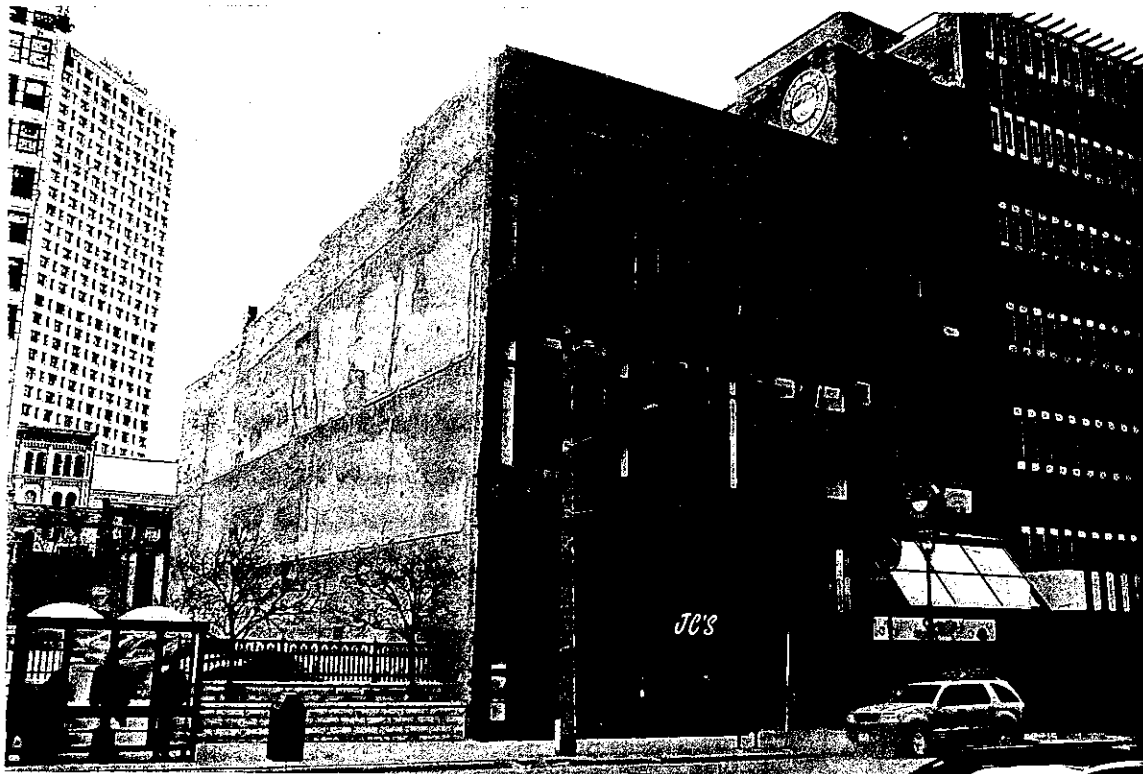
HOLASEK ARCHITECTURE & DESIGN

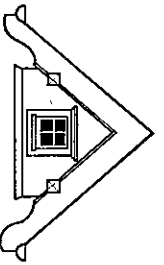
4958 South 20th Street
Milwaukee, WI 53221
Telephone (414) 282-8761

EXISTING SIGN ON BUILDING (JC'S)



628 N. WATER





Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property	127 E. RESERVOIR AV.	
Description of work	Install new back deck	
Date issued	4/10/2010	PTS ID 65054 COA, new back deck

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work to be done according to attached drawings. Deck and railings will be painted upon completion.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Milele Coggs, Inspector Bill Richter (286-2518)

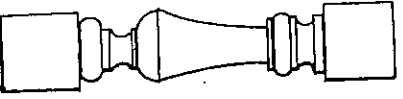
Porches

Yes!

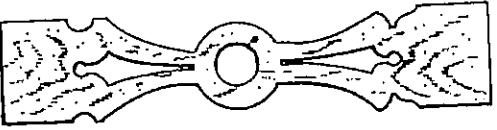
Balusters

In designing a wooden handrail, it is important to select balusters compatible with the style and age of the house. These designs for balusters are representative of past construction in Milwaukee before 1940.

*Baluster
Selection*

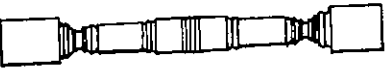


Italianate
1855-1875

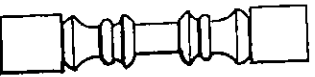


Italianate/
Victorian
Gothic

sawn baluster
board
1855-1885



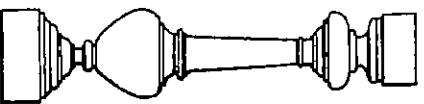
Queen
Anne
1880-1895



Victorian
Gothic
1875-1885



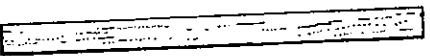
Queen Anne/
Colonial Revival
1885-1920



Colonial
Revival
1895-1920



Craftsman
baluster boarding
1905-1935



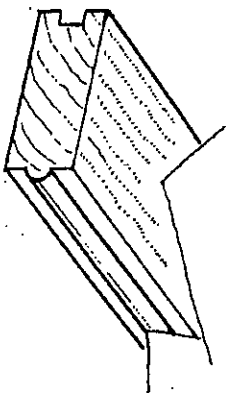
Most Styles
2 x2 baluster
1855-1940

Porches



Traditional Porch Floors

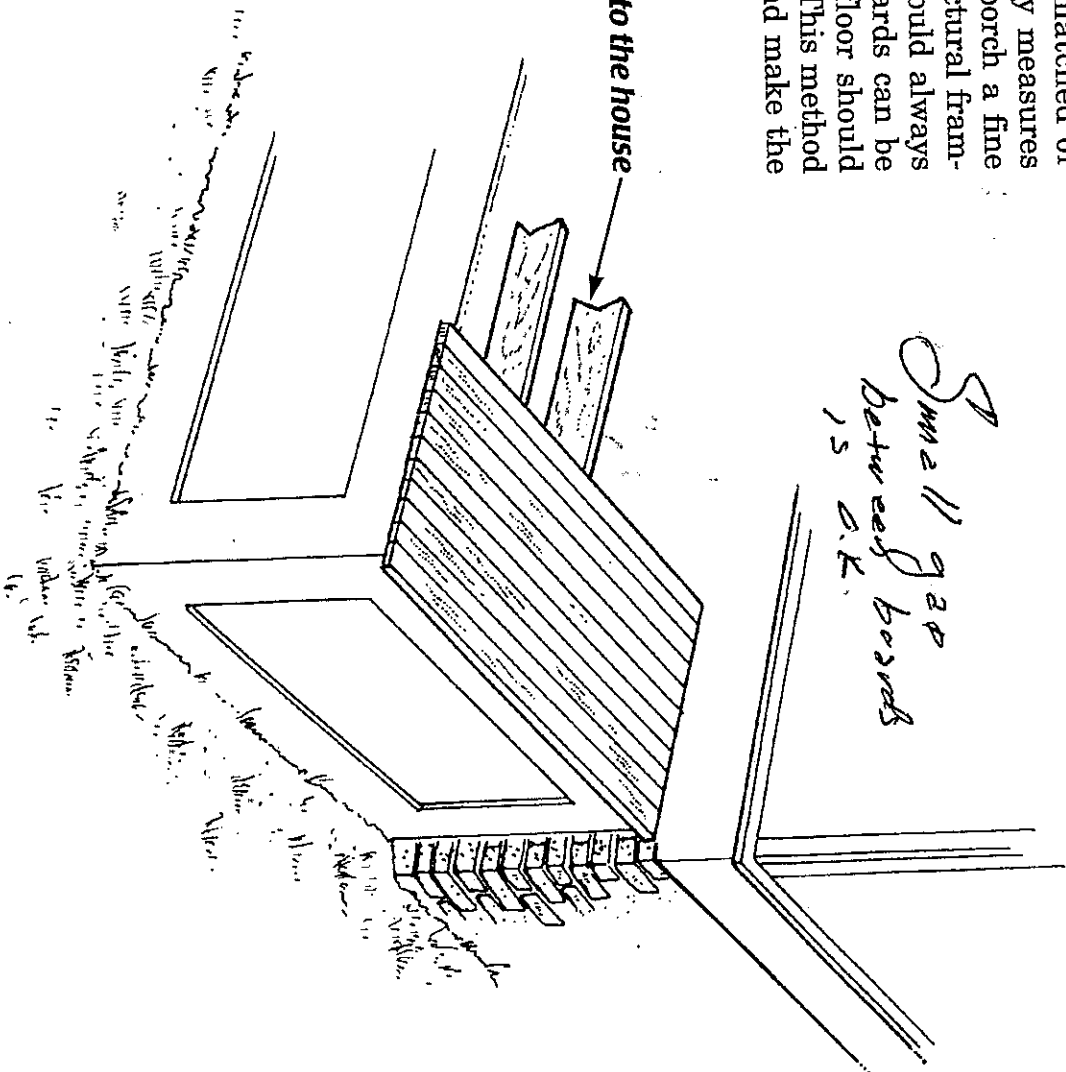
Porch floors should be constructed of center matched or tongue-and-groove wooden flooring, which typically measures 2-1/4" wide by 3/4" thick. This flooring gives the porch a fine finished appearance. The joists, which are the structural framing members to which the flooring is attached, should always be run parallel to the house so that the floor boards can be installed perpendicular to the house. The porch floor should also be very slightly pitched away from the house. This method of construction for a porch floor will shed water and make the porch last longer.



Center match or tongue-and-groove flooring

Joists parallel to the house

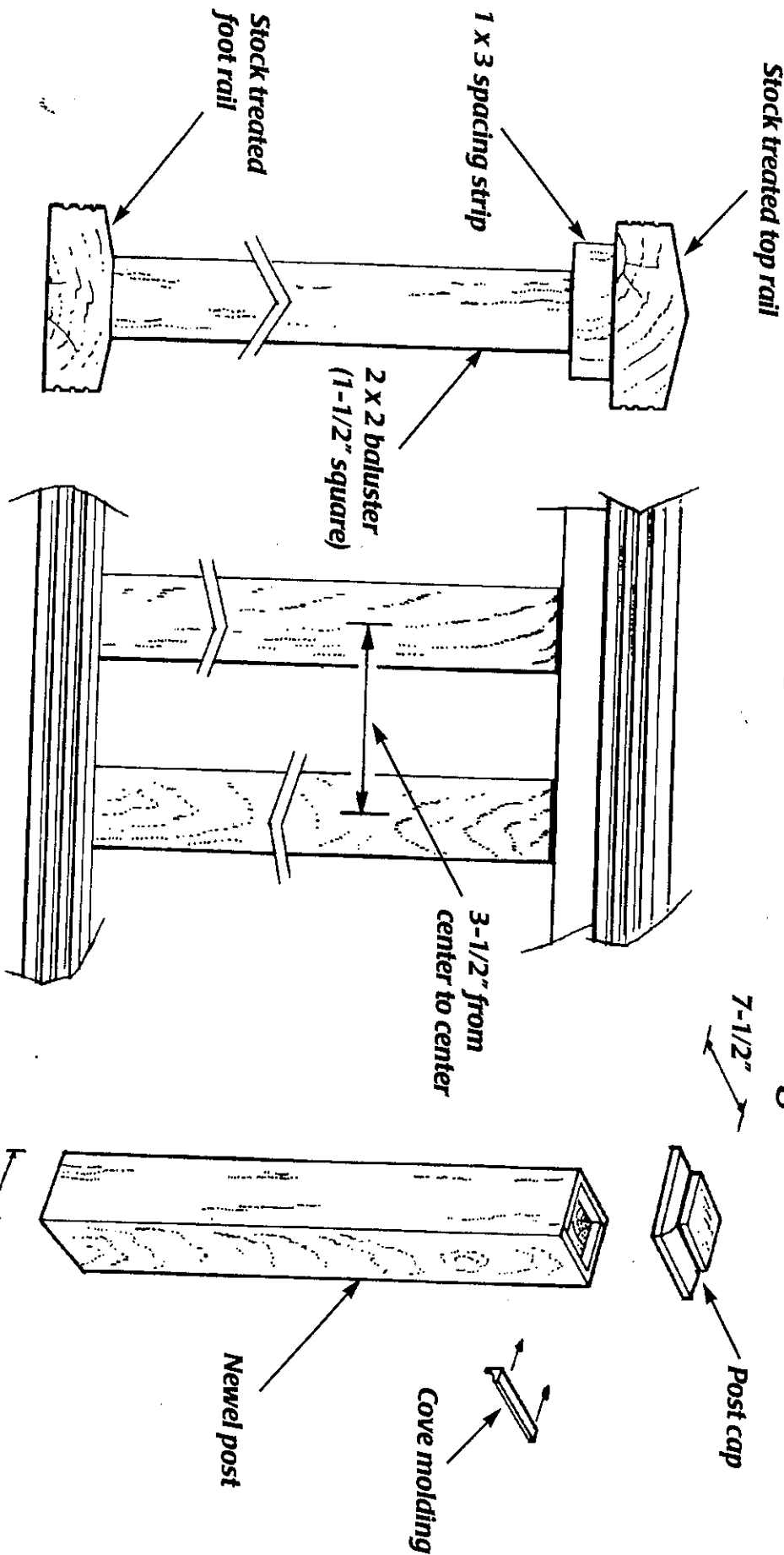
*Small gap
between boards
is O.K.*



Porches



Basic Railing and Newel Post Design

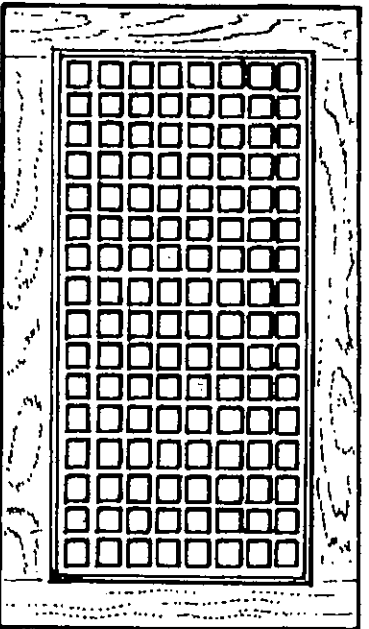


The number of historic handrail and newel post designs is literally endless. The above designs are appropriate for many houses built before 1940 and would be approved by the Historic Preservation Commission for most homes.

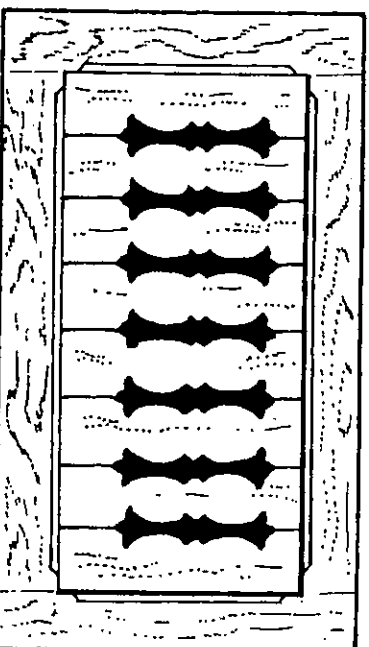
Porches



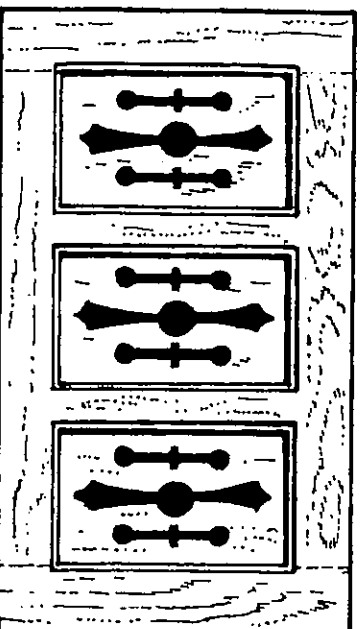
Porch Skirting Designs



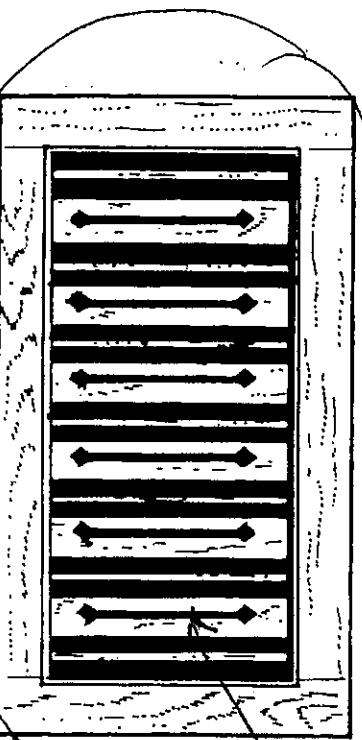
Rectangular Lattice, All Styles, 1855-1935



Sawn Skirting Boards, All Styles, 1865-1900



Cut-Out Panels, All Styles, 1875-1900



Craftsman, 1905-1935

Because skirting is a major decorative feature of a porch, it is important to select a skirting design that will complement the architecture of the house.

THIS
SKIRTING

w/o
cutouts

Porches

Yes!

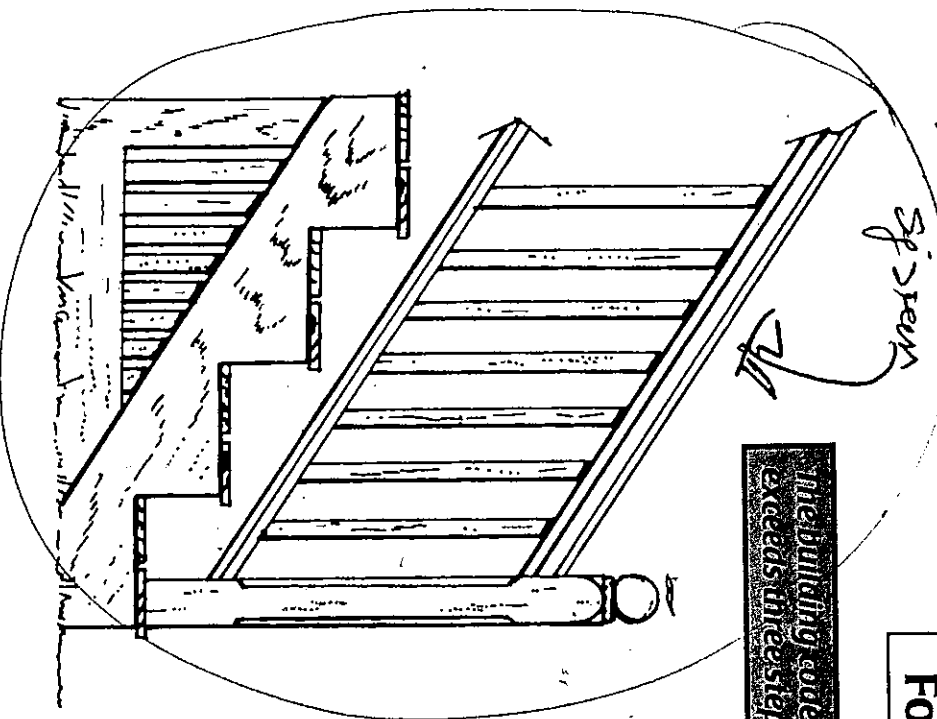


No!

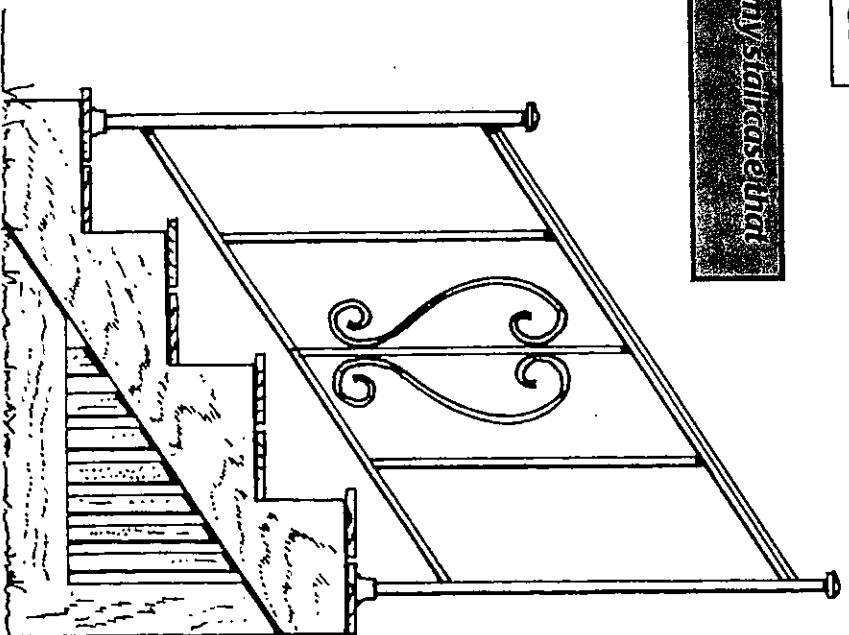


Handrail Design Tips For Porch Staircases

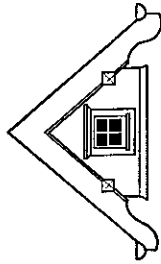
The building code requires a handrail on any staircase that exceeds three steps in height.



The design of a staircase handrail should match the railing around the porch deck.



A modern metal railing on a wooden porch is generally incompatible with the architecture of an older house and probably would not be approved by the Historic Preservation Commission.



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

2505 N. WAHL AV.

Description of work

Install new limestone patio in side yard at grade.

Date issued

3/2/2010

PTS ID 64206 COA, new limestone patio at grade in side yard

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings.

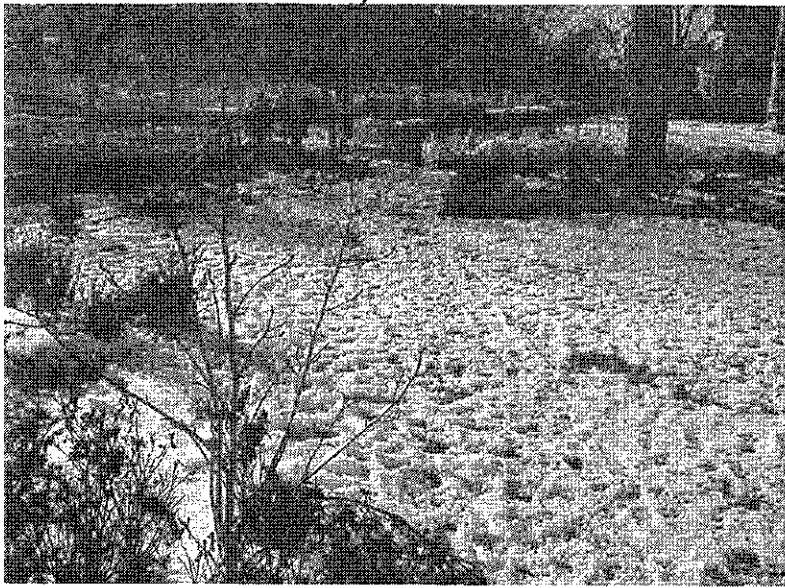
All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkdcd.org/build, or call (414) 286-8210 or 8211.

Paul Jakubovich
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Nik Kovac, Contractor, Inspector Jim Friedrichs (286-5982)

1) Looking west



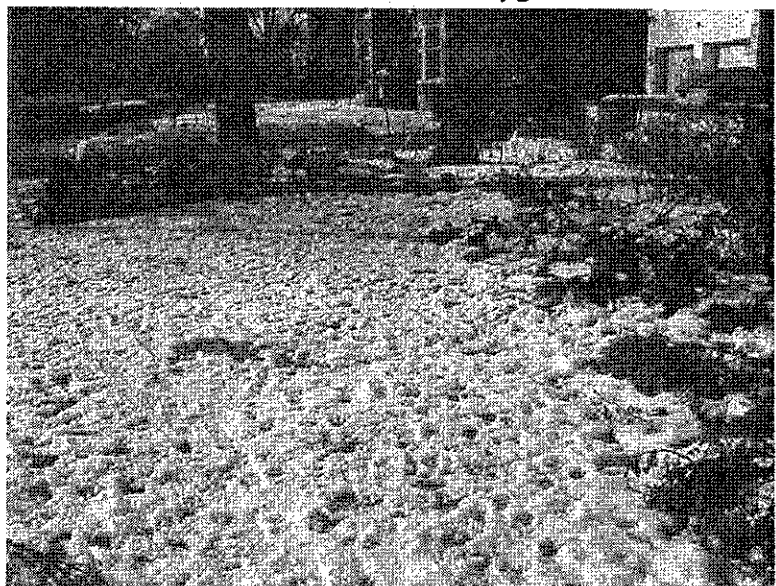
2) Looking east



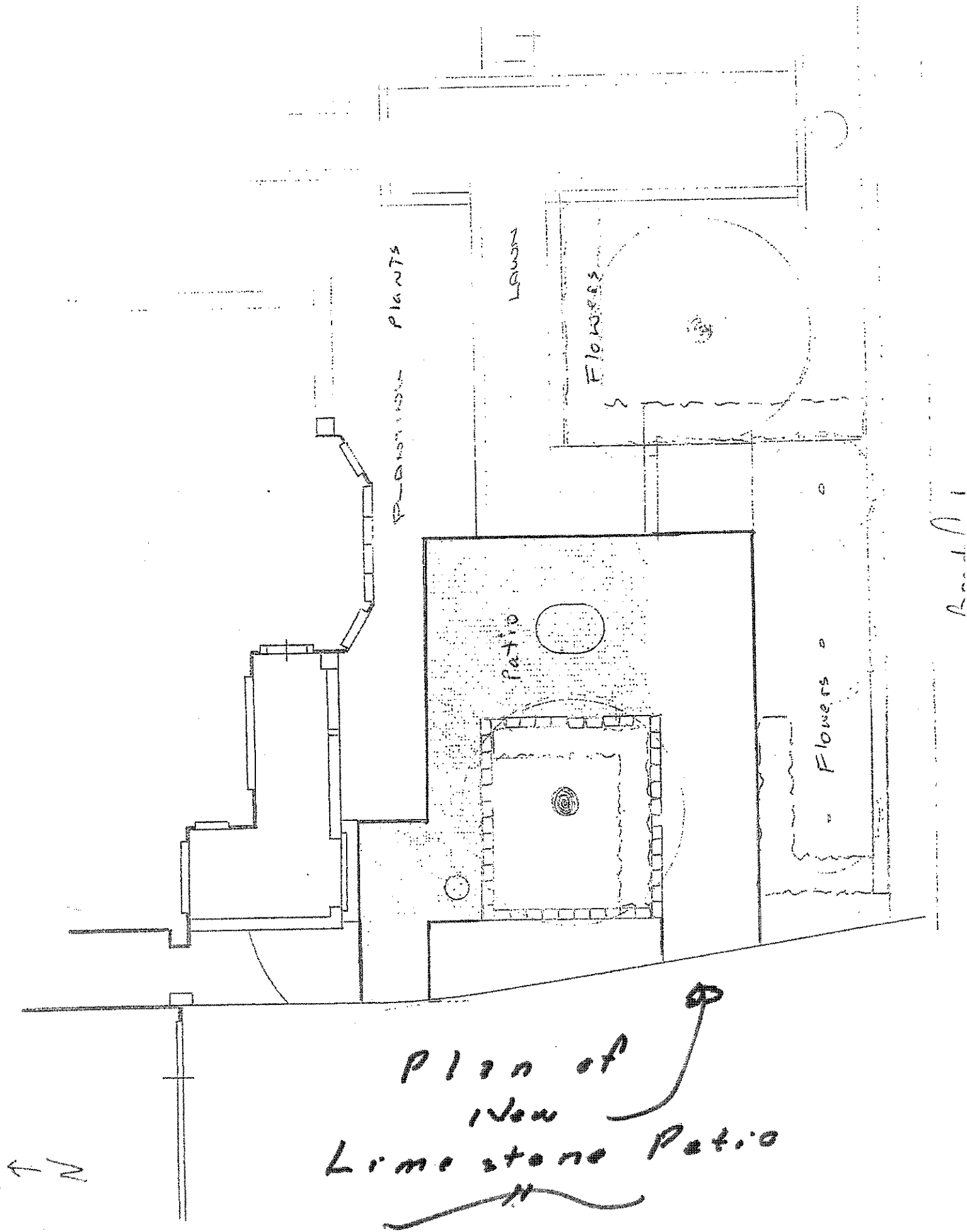
3) Looking east



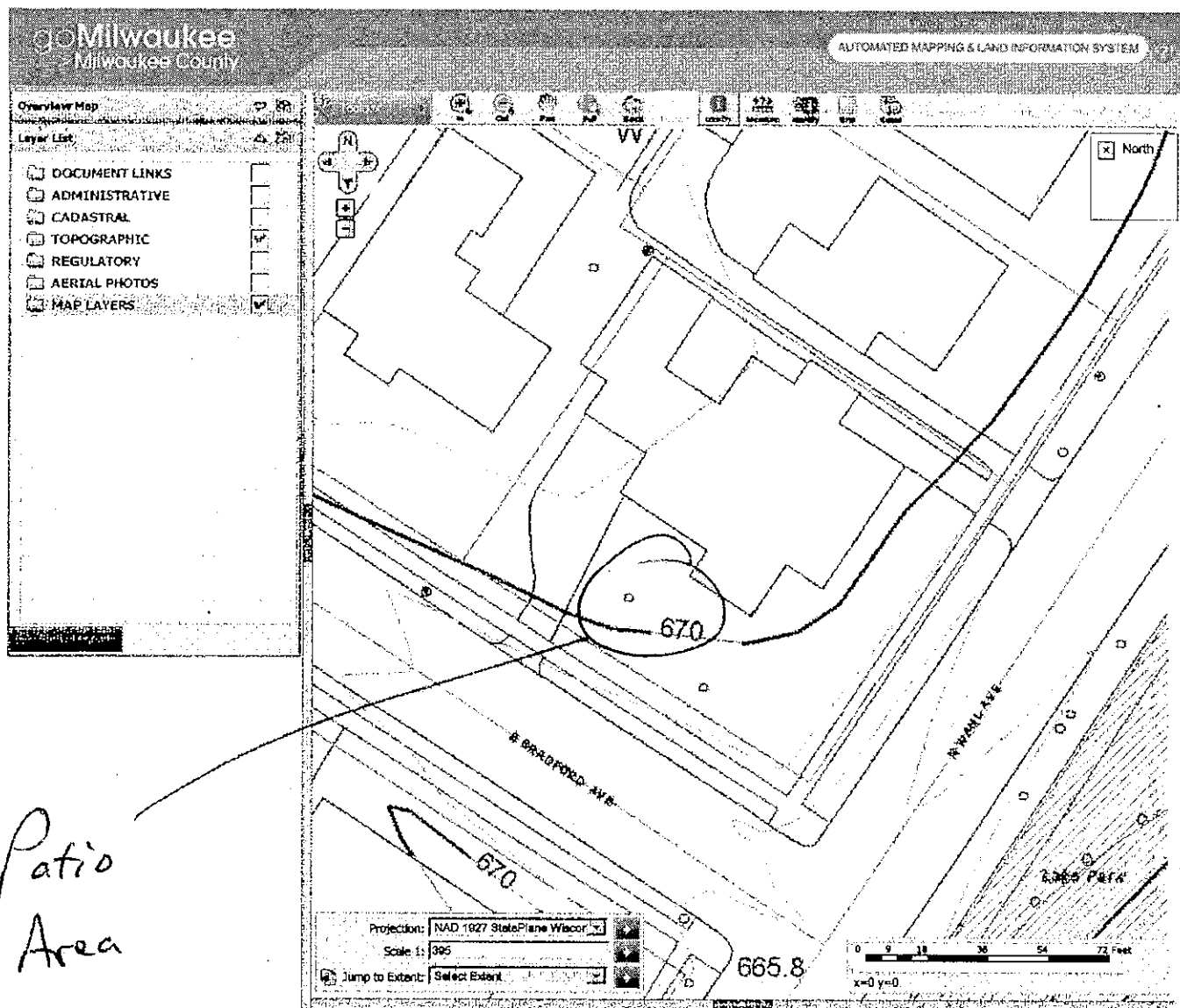
4) Looking west

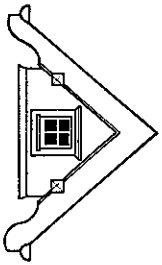


Location
of
New Petio



Plan of
New
Limestone Patio





Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

2505 N. WAHL AV.

Description of work

Install new, hand-wrought steel, 3-foot-6"-tall metal fence at north and west lot lines. Install new hand-wrought steel driveway gates to be a maximum of 4 feet tall. Install new hand-wrought steel gate and posts for front service walk near the property line.

Date issued

3/11/2010

PTS ID 63536 COA, new fencing and gates

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

All work will be done according to attached drawings. Side yard fences to be approximately 3'-6" in height.

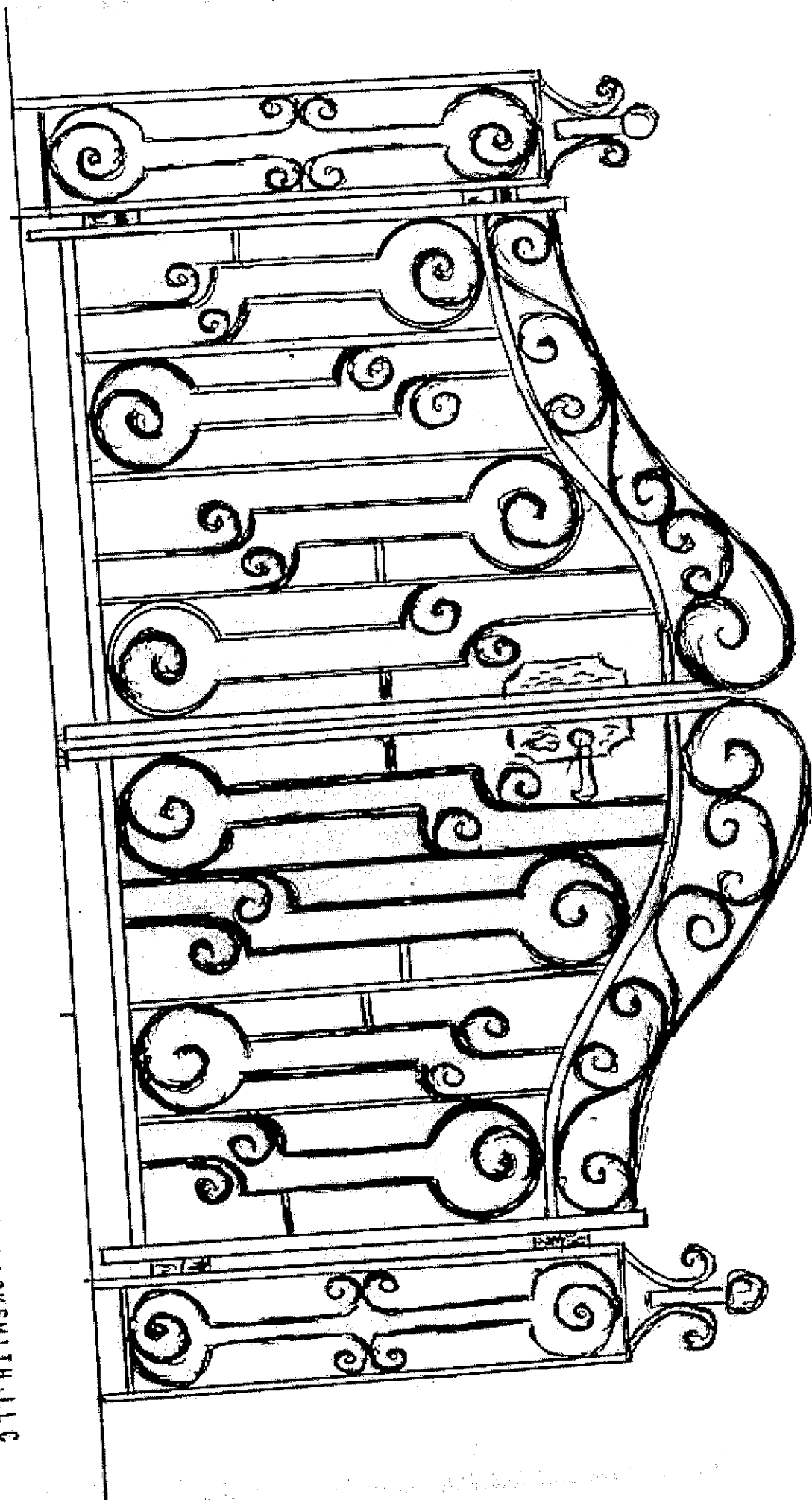
All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

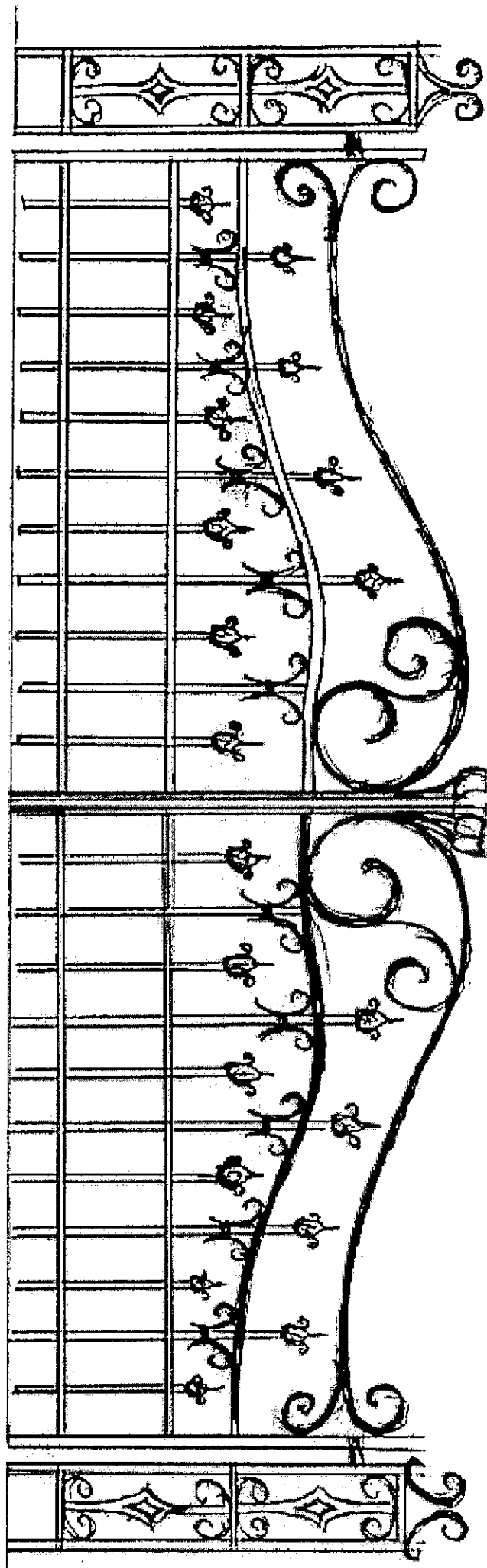

Paul Jakubovich

City of Milwaukee Historic Preservation

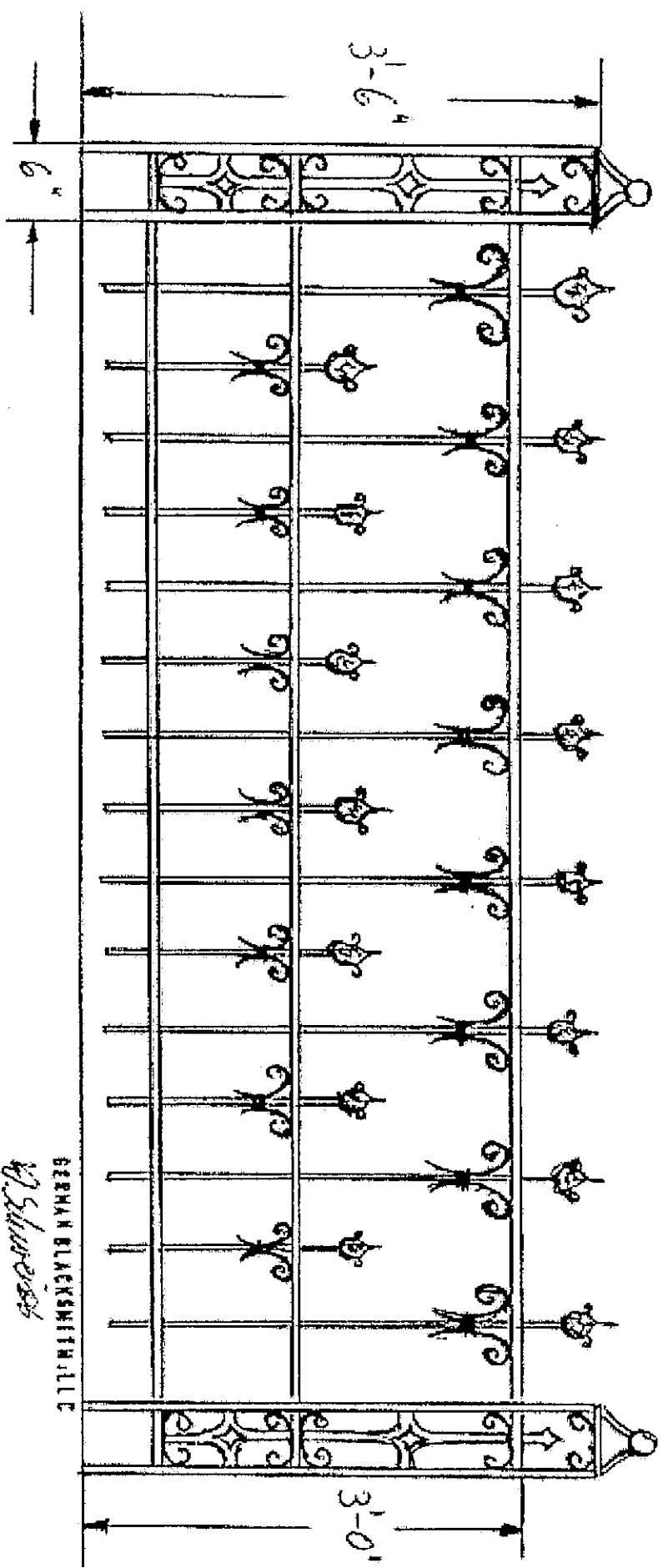
Copies to: Development Center, Ald. Nik Kovac, Inspector Jim Friedrichs (286-5982)



BERMAN BLACKSMITH, LLC
B. Smith

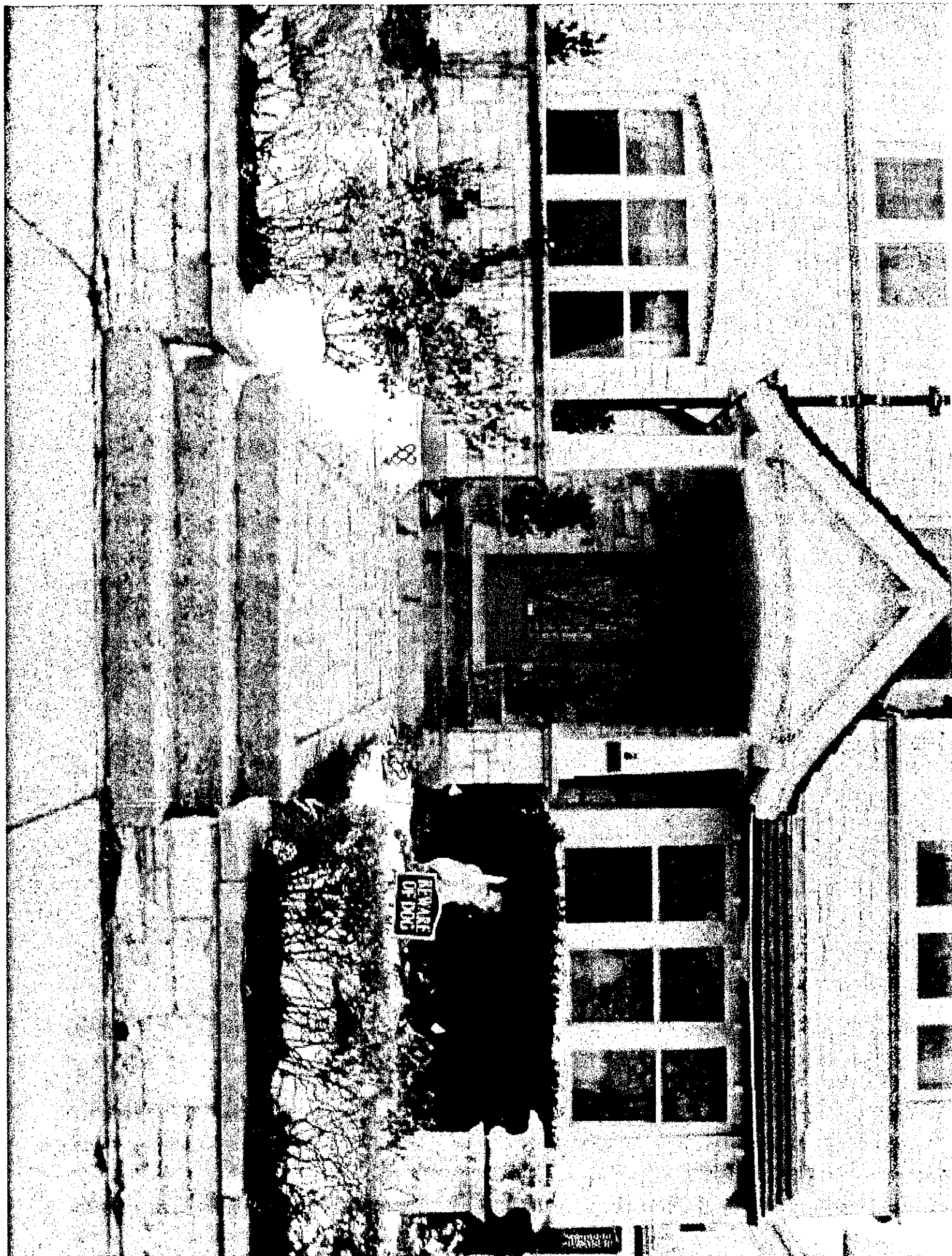


Fences



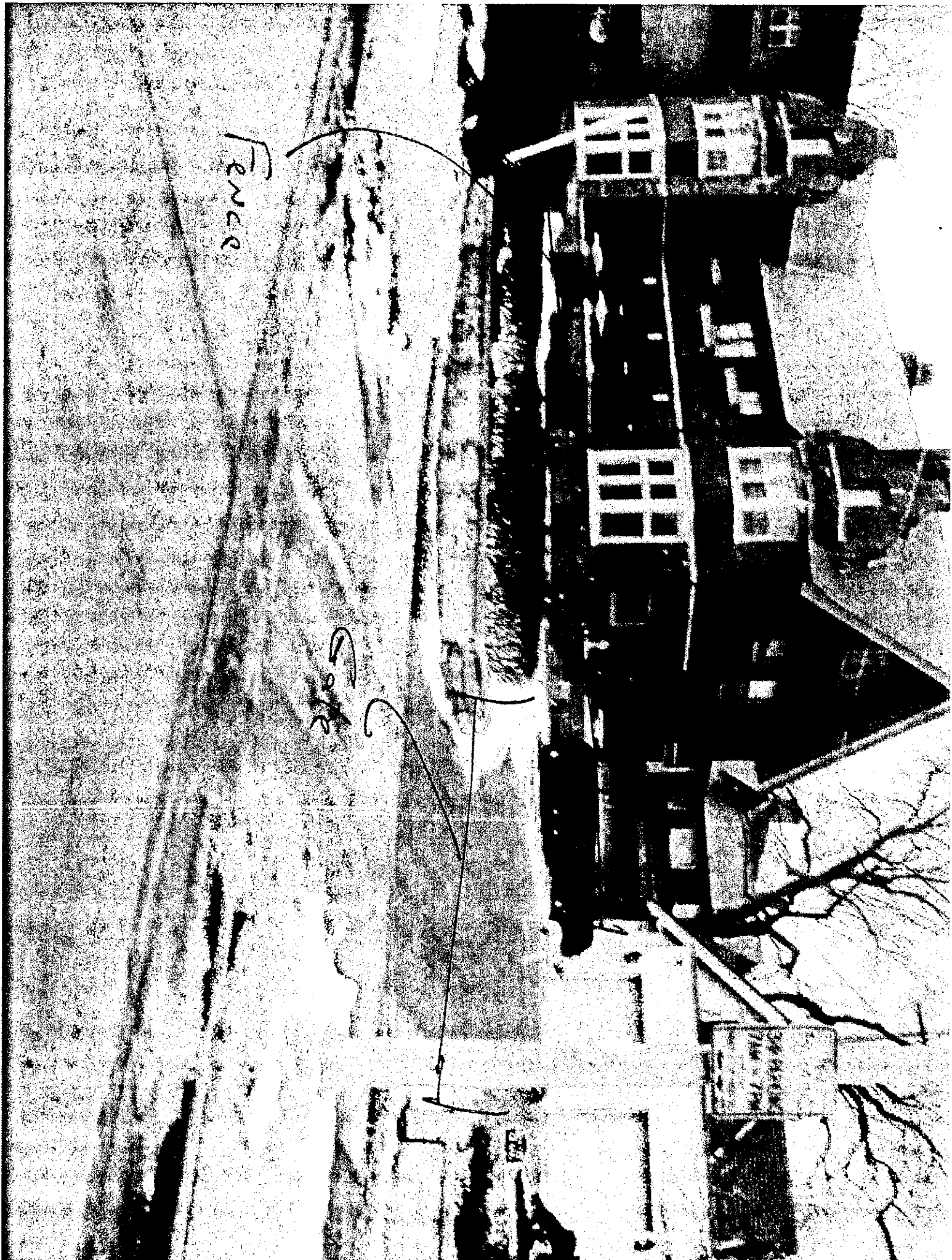
GERMAN BLACKSMITH, LLC

W. Shivers





house



Fence

Gate

Great Midwest - Milwaukee
Bradley Vern & Mary Lou
Beckman

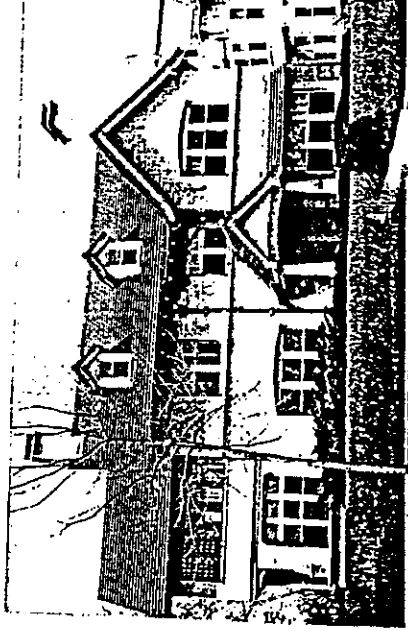
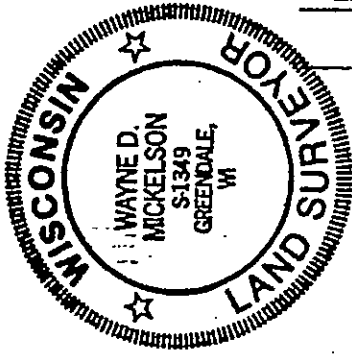
PLAT OF SURVEY

LOCATION: 2505 North Wahl Avenue, Milwaukee, Wisconsin

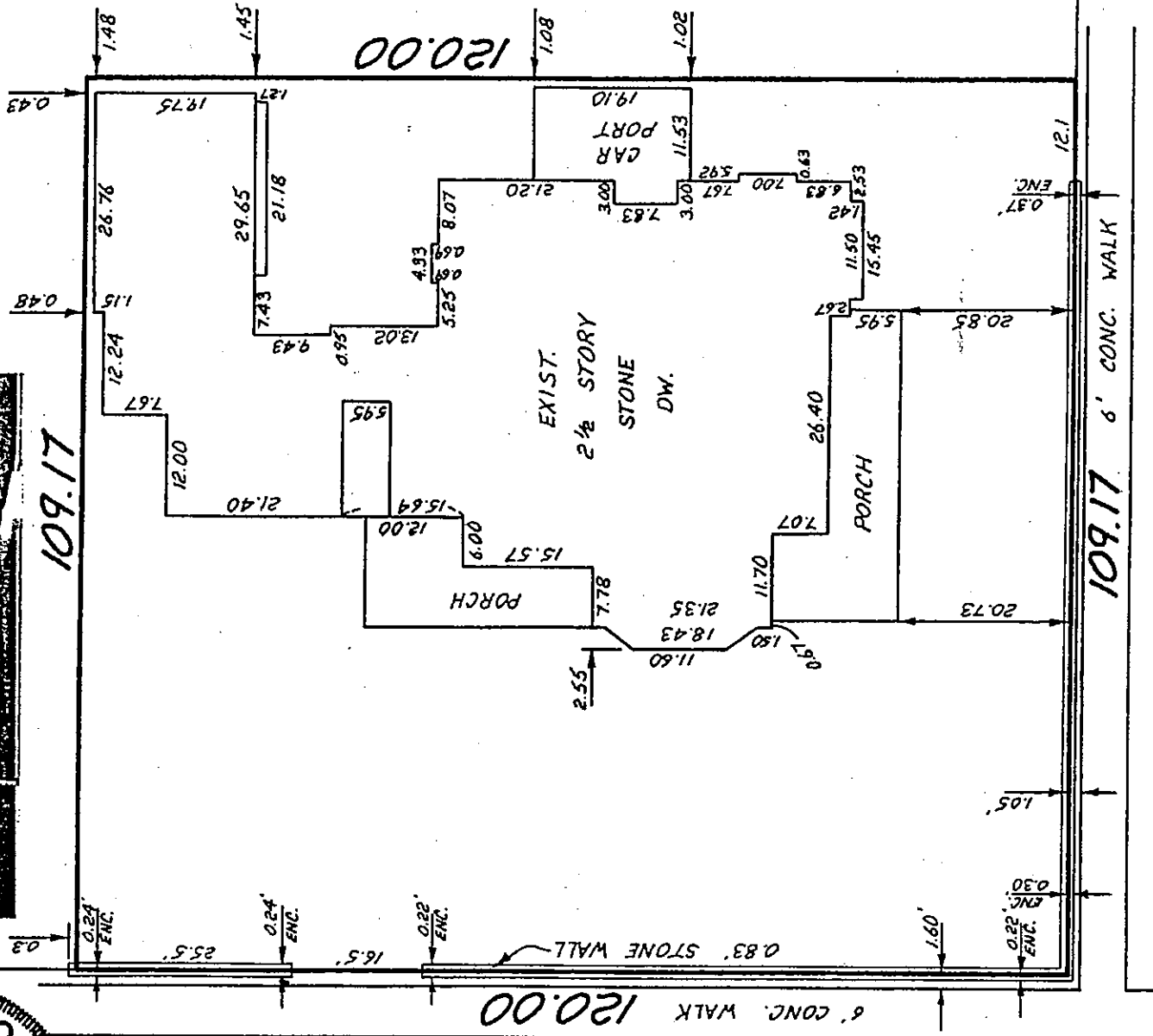
LEGAL DESCRIPTION: Lots 30 and 31 in Block 2 in GILMAN'S SUBDIVISION, in the West 1/2 of the Southeast 1/4 of Section 15, Town 7 North, Range 22 East, in the City of Milwaukee, Milwaukee County, Wisconsin.

May 5, 1989

Survey No. 74864



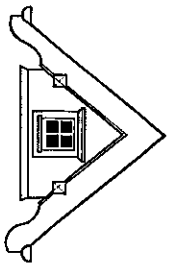
1" = 20'



AVE.

BRADFORD
(66' R.O.W.)

E



Certificate of Appropriateness

LIVING WITH HISTORY

Milwaukee Historic Preservation Commission/809 N. Broadway/PO Box 324/Milwaukee, WI 53201-0324/414-286-5712

Property

2814 N. SHERMAN BL.

Description of work

Install new wood accessible ramp for front door. Ramp to be 8 feet in length.

Date issued

4/14/2010

PTS ID 54866 COA, front door ramp

In accordance with the provisions of Section 308-81(9) of the Milwaukee Code of Ordinances, the Milwaukee Historic Preservation Commission has issued a certificate of appropriateness for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply to this certificate of appropriateness:

Ramp will follow the guidelines for guardrails in Living with History book (page attached). Ramp may need a graspable rail which can be installed on the inside of the balustrade. Handrails/guardrails must be painted upon completion.

All work must be done in a craftsman-like manner, and must be completed within one year of the date this certificate was issued. Staff must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations. If you require technical assistance, please contact Paul Jakubovich of the Historic Preservation staff as follows: Phone: (414) 286-5712 Fax: (414) 286-0232 E-mail: pjakub@milwaukee.gov.

If permits are required, you are responsible for obtaining them from the Milwaukee Development Center. If you have questions about permit requirements, please consult the Development Center's web site, www.mkedcd.org/build, or call (414) 286-8210 or 8211.

Paul Jakubovich

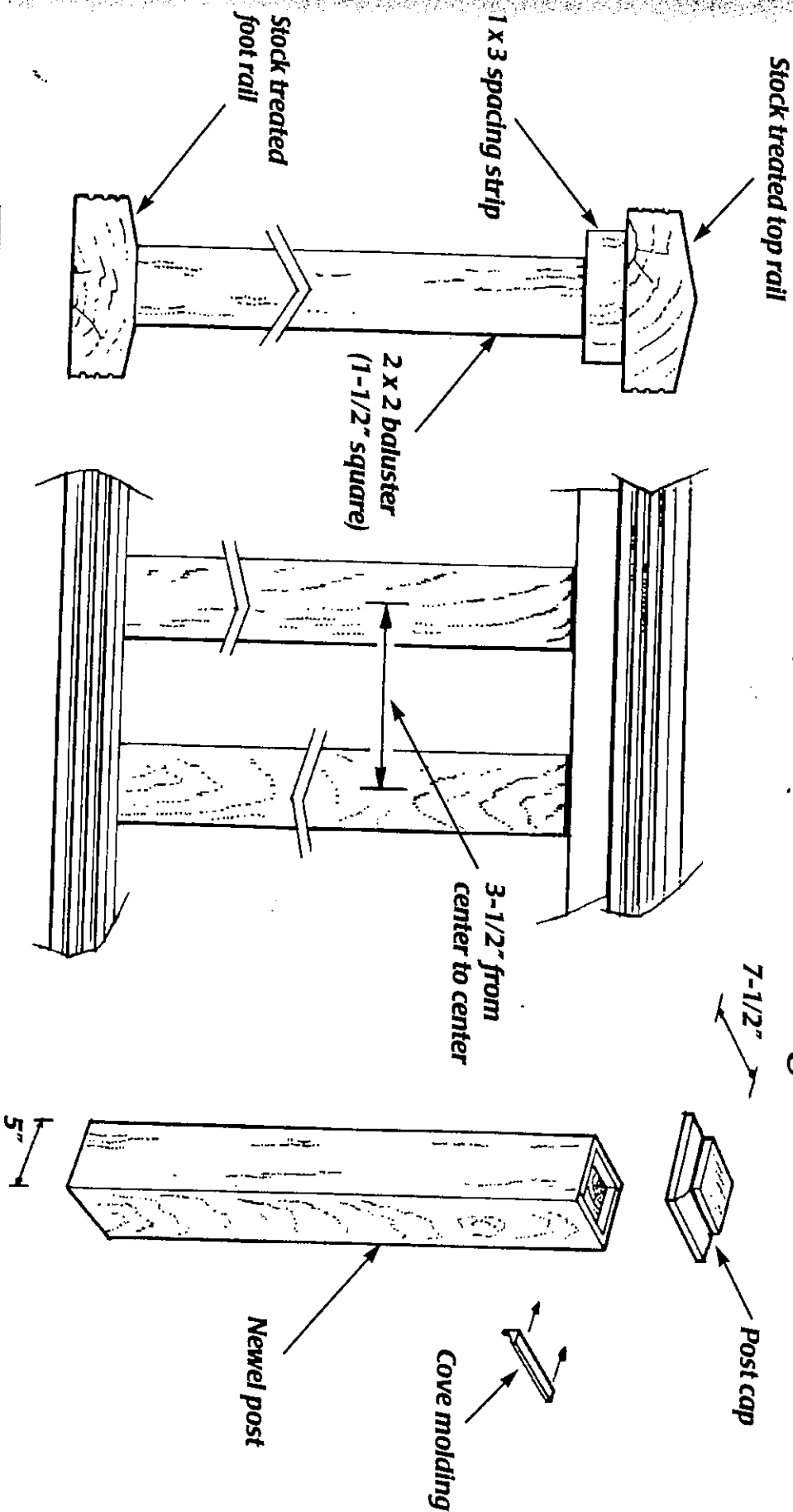
City of Milwaukee Historic Preservation

Copies to: Development Center, Ald. Willie Wade, Inspector Joel Walloch (286-8160)

Porches

Yes!

Basic Railing and Newel Post Design



The number of historic handrail and newel post designs is literally endless. The above designs are appropriate for many houses built before 1940 and would be approved by the Historic Preservation Commission for most homes.

**SUBCHAPTER 3
COMMISSIONS**

320-21. Historic Preservation Commission.

1. **PURPOSE AND INTENT.** Pursuant to s. 62.23(7)(em), Wis. Stats., it is declared a matter of public policy that the protection, enhancement, perpetuation, and use of improvements of special architectural character or special historical interest or value is a public necessity and is required in the interest of health, prosperity, safety, and welfare of the people. The purpose of this section is to:

- a. Effect and accomplish the protection, enhancement and perpetuation of such improvements and of districts which represent or reflect elements of the city's cultural, social, economic, political and architectural history.
- b. Safeguard the city's historic and cultural heritage, as embodied and reflected in landmarks and historic districts.
- c. Stabilize and improve property values.
- d. Foster civic pride in the beauty and noble accomplishments of the past.
- e. Protect and enhance the city attractions to residents, tourists and visitors, and serve as a support and stimulus to business and industry.
- f. Relate municipal programs in preserving housing and revitalizing commercial areas to the objectives of historic and architectural preservation.
- g. Educate the public regarding the desirability of landmark designation and historic preservation as an enhancement of the quality of life.
- h. Aid and assist individuals and public entities in the nomination of their properties to the national register of historic places.

2. **EXEMPTION.** This section shall not apply to the district specified in s. 200-61, except that the city may, with the concurrence of the architectural review board, designate the district as an historic district solely for the regulation of demolition permits in the district.

3. **DEFINITIONS.** The definitions shall be as follows unless the context requires otherwise:

- a. "Alteration" means any material change in the external architectural features of any historic structure or structures within a historic site or district.
- b. "Certificate of appropriateness" means a certificate issued by the commission

approving construction, reconstruction, rehabilitation or demolition of a historic structure or structures within a historic site or district.

c. "Commission" means the historic preservation commission created under this section.

d. "Demolition" means the complete or partial removal or destruction of any historic structure or any structure located within a historic district or site.

e. "Historic, architectural and cultural significance" means the attributes of a district, site or structure that possess integrity of location, design, settings, materials, workmanship and association which consider the following:

e-1. Its exemplification and development of the cultural, economic, social or historic heritage of the city, state of Wisconsin or the United States.

e-2. Its location as a site of a significant historic event.

e-3. Its identification with a person or persons who significantly contributed to the culture and development of the city.

e-4. Its portrayal of the environment of a group of people in an era of history characterized by a distinctive architectural style.

e-5. Its embodiment of distinguishing characteristics of an architectural type or specimen.

e-6. Its identification as the work of an artist, architect, craftsman or master builder whose individual works have influenced the development of the city.

e-7. Its embodiment of elements of architectural design, detail, materials or craftsmanship which represent a significant architectural innovation.

e-8. Its relationship to other distinctive areas which are eligible for preservation according to a plan based on a historic, cultural or architectural motif.

e-9. Its unique location as a singular physical characteristic which represents an established and familiar visual feature of a neighborhood, community or the city.

f. "Historic district" means a district which contains improvements which:

f-1. Have historical, architectural or cultural significance.

f-2. Represent one or more periods or styles of architecture typical of one or more eras in the history of the city.

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f-3. Cause such area, by reason of such factors, to constitute a distinct section of the city.

f-4. Has been designated as a historic district by the common council.

g. "Historic site" means one of the following:

g-1. A real property on which a structure having historical significance is located.

g-2. A real property on which there is no structure, but which itself is of historical significance that has substantial value in tracing the history of aboriginal man, or upon which a historic event has occurred.

g-3. A real property that has been designated a historic site by the common council.

h. "Historic structure" means any improvement which has a special character or special historic interest or value as part of the development, heritage or cultural characteristics of the city, state or nation and which has been designated as a historic structure by the common council.

i. "Improvements" means any building, structure, place, work of art, or other object constituting a physical betterment of real property, or any part of such betterment.

j. "Rehabilitation" means improving property through repair or alteration, making possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural and cultural values.

4. MEMBERS. a. Composition. The commission shall be composed of 7 members. One shall be a registered architect; one shall be either an historian or an architectural historian, either interested in the field of historic preservation; one shall be a person experienced in either real estate development or real estate financing; one shall be a member of the common council and 3 shall be citizen members. Each member shall have, to the highest extent practicable, known interest in preservation. Members shall be appointed by the mayor subject to confirmation by the common council.

b. Terms. Members shall be appointed for terms of 3 years. Members may be reappointed for succeeding terms. Any

member may be removed for just cause by the mayor upon notice and public hearing. When any member is removed or resigns, or when a vacancy occurs, the mayor shall appoint a new member in the same manner prescribed in par. a.

5. RULES OF THE COMMISSION. The commission shall elect from its membership a chair and a vice-chair whose terms of office shall be fixed by the commission. The commission shall adopt rules of procedure for the transaction of its business.

6. STAFF. The city clerk's office shall provide administrative and professional support to the commission.

7. FINANCIAL SUPPORT. The commission shall act as a policymaking body when administering donations, grants, and other financial assistance from any public body or agency including but not limited to the city of Milwaukee, the county of Milwaukee, the state of Wisconsin, and the government of the United States and any of its agencies, and from any private individual or group, for the purpose of carrying out the functions, powers, and duties of the commission. The commission may, in accordance with s.16.05, city charter, obtain agreements and contracts with public or private agencies or individuals, for assisting the commission in carrying out its functions, powers, and duties.

8. FUNCTIONS, POWERS, AND DUTIES. In addition to such other powers, duties and authority as are set forth in this section, the commission shall:

a. Maintain or cause to be maintained a comprehensive survey of sites, structures, and districts in the city identifying its historic, cultural, and architectural resources.

b. Prepare or cause to be prepared a current list of potential sites, structures, and districts as determined by the survey to be designated as historical, cultural or architectural sites, structures or districts.

c. Prepare or cause to be prepared a master plan based on the survey that will delineate a proper course of action for historic preservation planning in the city. Any amendments to the master plan shall be made only after consideration of the criteria set forth in this section.

d. Prepare or cause to be prepared when necessary measured drawings, photographs and appropriate documentation for sites and structures that are clearly endangered.

e. Recommend to the common council the designation of sites, structures, and districts as local historic sites, historic structures and historic districts. Once designated by the common council, such historic sites, structures and districts shall be subject to all provisions of this section, and the city clerk shall file that designation in recordable form with the Milwaukee county register of deeds.

f. Issue certificates of appropriateness that will allow or deny the alteration, demolition or exterior change to any designated historic site or structure or improvement within a historic district.

g. Issue mothballing certificates to allow enforcement of the city's building maintenance and condemnation codes against historic structures to be stayed.

h. Work closely with the state of Wisconsin historic preservation officer in attempting to include such properties designated as historic sites, structures or districts in the national register of historic places.

i. Work for the continuing education of the citizens of Milwaukee about the historic heritage of this city and the historic sites, structures and districts designated under this section.

j. Receive and solicit funds for historic preservation in the city. The funds shall be placed in a special city account for this purpose.

9. NOMINATION AND DESIGNATION OF HISTORIC SITES, STRUCTURES AND DISTRICTS.

a. Any person may make application for nomination of a structure, site or area for historic designation to the commission. The commission shall contact the owners of the real property of record and outline the reasons for and the effects of the designation on the structure, site or area under consideration.

b. The commission shall schedule a public hearing on the question of the application for designation. Notice as to the time, place and purpose of the hearing shall be sent at least 25 days prior to the hearing to the following parties:

b-1. The owner of the subject property. This notice shall be by certified letter.

b-2. The common council members of the aldermanic districts in which the proposed designation is located.

b-3. All persons or corporations who own property that is within 200 feet of the proposed designation. This notice shall be by first class mail.

c. Following the public hearing, the commission shall vote to make recommendations to the common council regarding the designation. A structure, site or area shall be deemed to be nominated for consideration as a historic structure, site or district when the commission has determined by a majority vote that the site, structure or area possesses one or more indicia of historical significance.

d. The commission shall make a recommendation with respect to the proposed designation in writing and shall notify the owner of the subject property and the common council. The commission shall set forth findings which constitute the basis for its recommendations. If the recommendations concern designation of a district, the commission shall consider and report in its findings the impact of designation on low and moderate income housing within the district.

e. The commission shall submit its recommendation for designation as a historic site, historic structure or historic district to the common council. The council in its decision on designation shall balance the interest of the public in preserving the affected property and the interest of the owner or owners in using the property for his or her purposes. If the council votes to approve the designation, the council's resolution shall by reference approve the study report for the proposed historic site, structure or district prepared by the historic preservation officer, including the preservation guidelines for the site, structure or district, subject to any modifications made to the report by the historic preservation commission or common council.

f. After the designation decision is final, the commission shall notify the owner of the subject property, the affected council member, the commissioner of city development, the commissioner of public works, and the commissioner of neighborhood services. The city clerk shall file, in recordable form, notice of the designation with the Milwaukee county

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register of deeds and shall cause the designation to be recorded.

g. In cases where the commission has nominated a site, structure or area for consideration for historic designation, final action, in accordance with this subsection, shall be taken within 2 years of the date of nomination. If final action is not taken, the nomination of the site, structure or area is terminated.

h. Once a nomination for historic designation has been dismissed or denied, the same site, structure or area may not be renominated unless one of the following conditions is met:

h-1. Two years have passed since the nomination was dismissed or denied. In such cases, the renomination shall be considered a new nomination for the purposes of this section. In cases where a nomination is terminated pursuant to par. g, the 2 years shall be counted from the date of the termination.

h-2. The commission is presented with substantial new evidence that could not reasonably have been presented at the previous hearing. In such cases, this evidence, including photographs, shall be accompanied by an appropriate application form. No renomination shall take place without the affirmative vote of a majority of the members of the commission.

h-3. All renominations shall be subject to the same notice requirements as the original public hearings.

10. AMENDMENTS TO ADOPTED GUIDELINES. For any designated historic site, structure or district, the common council may amend the preservation guidelines that it adopted at the time of designation of the site, structure or district pursuant to sub. 9-e. The procedure for amending the preservation guidelines shall be the same as the procedure for nomination and designation of historic sites, structures and districts, as set forth in sub. 9. The common council may amend preservation guidelines only after receiving a recommendation from the historic preservation commission.

11. REGULATION OF CONSTRUCTION, RECONSTRUCTION, REHABILITATION AND DEMOLITION. No owner, renter, occupant or person in charge of a historic site, historic structure or an improvement within a historic district shall reconstruct or alter all or any part of the exterior of such property or construct any

improvement upon such a property or properties or permit any such work to be performed upon such property or demolish such property unless a certificate of appropriateness has been granted by the commission. Unless such certificate has been granted by the commission, the commissioner of city development shall not issue a permit for any such work.

a. **Application.** Applications for certificates of appropriateness shall be filed with the city clerk's office, which certificate shall permit the applicant to proceed in accordance with this section. The city clerk's office shall immediately forward all applications to the commission for recommendation and report.

b. **Review.** Upon receipt of an application from the city clerk's office, the commission shall review the project at its next regular meeting. The commission may find the project appropriate and direct a certificate to be issued or it shall set a public hearing date within 30 days of its original review. When reviewing the certificate application, the commission shall consider:

b-1. Whether, in the case of a designated historic site, structure or district, the proposed work would detrimentally change, destroy or adversely affect any exterior architectural feature of the improvement upon which said work is to be done.

b-2. Whether, in the case of construction of a new improvement upon a designated site or within a historic district, the exterior of the improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on the site.

b-3. Whether, in the case of any property located in a historic district the proposed construction, reconstruction, exterior alteration, or demolition conforms to the objectives of the historic preservation plan for such district as duly adopted by the common council.

c. **Notification.** Notice of hearing shall be by certified letter addressed to the applicant at his or her residence or place of business, or if the applicant is a corporation, at the address stated in the application. There shall also be public notice given by the commission, as well as notice to the parties cited in sub. 9-b. The letter to the applicant may contain requirements for supplemental

information, including but not limited to any photographs, plans, floor plans, elevations and detail drawings of any structure or portion thereof to be subject to change. If the applicant is unable to furnish any or all required supplemental information by the date set for a hearing on the application, the applicant may request such a delay in the hearing as may be reasonable for obtaining the required information. The commission may also grant a request for a delay for any other good cause.

d. Hearing. If upon a hearing by the commission it appears that the proposed changes in the application are consistent with the character of the individual property or those of its district, the commission shall immediately direct the commissioner of city development to issue a certificate to the applicant. In making its determination on any application under this section, the commission shall apply the criteria set forth in sub. 12.

e. Issuance of Certificate. The commission may direct issuance of a certificate conditioned upon applicant's acceptance of certain changes in his or her plan.

f. Appeal. If upon a hearing by the commission the application for a certificate is disapproved and no conditional certificate is issued, or the applicant refuses to accept the changes in the plans recommended by the commission, the commission shall notify the applicant of its decision by certified mail within 15 days. The aggrieved applicant may appeal to the common council. Appeals shall be by a written request filed with the city clerk within 20 days after the mailing of the certified letter to the applicant of the commission's decision. The city clerk shall file the request to appeal with the common council. After a public hearing, the council may, by vote of 2/3 of its members, reverse or modify the decision of the commission if, after balancing the interest of the public in preserving the subject property and the interest of the owner in using it for his or her own purposes, the council finds that, owing to special conditions pertaining to the specific piece of property, failure to grant the certificate of appropriateness will preclude any and all reasonable use of the property or will cause serious hardship for the owner, provided that any self-created hardship shall not be a basis for reversal of modification of the commission's decision.

g. Demolition. Notwithstanding the provisions of the preceding paragraphs, if an applicant for a certificate of appropriateness seeks approval for demolition, the commission may by affirmative vote within 30 days after the public hearing defer determination on the application for a period not to exceed one year from the date of application for the demolition permit, and shall provide the applicant with a written report setting forth the reason or reasons for its deferral on the certificate application. An applicant whose application for certification of appropriateness for demolition has been deferred may appeal the deferral to the common council. If the commission determines to defer a demolition on the application, the commission and the applicant shall undertake serious and continuing discussions for finding a mutually agreeable method of saving the subject property. Furthermore, during this time, the owner shall take whatever steps are necessary to prevent further deterioration of the building. At the end of the one-year period, the commission shall act on the suspended application by either granting or refusing to grant a certificate of appropriateness for the proposed demolition.

h. Certificate of Appropriateness. In determining whether to issue a certificate of appropriateness for any demolition, the commission shall consider and may give decisive weight to any or all of the following:

h-1. Whether the building or structure is of such architectural or historic significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city and state.

h-2. Whether the building or structure, although not itself an individually designated historic building, contributes to the distinctive architectural or historic character of the district as a whole and should be preserved for the benefit of the people of the city and the state.

h-3. Whether demolition of the subject property would be contrary to the purpose and intent of this section and to the objectives of the historic preservation plan for the applicable district as duly adopted by the common council.

h-4. Whether the building or structure is of such old and unusual or uncommon design, texture, or material that it could not be reproduced without great difficulty or expense.

h-5. Whether retention of the building or structure would promote the general welfare of the people of the city and the state by encouraging study of American history, architecture and design, or by developing an understanding of American culture and heritage.

h-6. Whether the building or structure is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore or use it, provided that any hardship or difficulty claimed by the owner which is self-created or which is the result of any failure to maintain the property in good repair cannot qualify as a basis for the issuance of a certificate of appropriateness.

h-7. Whether any new structure proposed to be constructed, or change in use proposed to be made, is compatible with the buildings and character of the district in which the subject property is located.

i. Enforcement and Penalties.

i-1. Any violation of this section shall be subject to the enforcement provisions of ss. 200-11-3 and 200-12-1 and the penalty provisions of s. 200-19. The commissioner of neighborhood services shall be responsible for enforcement of this section.

i-2. The historic preservation commission is authorized to hear appeals of orders issued pursuant to this section that require owners to restore their properties to their original condition, to apply for certificates of appropriateness or to comply with the terms of a previously granted certificate of appropriateness. Appeals shall be by a written request filed with the commission within 20 days of the date of the service of the order. If service of the order is made by mail, any appeal of the order shall be made in writing within 30 days of the date of the order. The commission may reverse or revise, in whole or in part, any order which a 2/3 majority of its members find an unreasonable hardship on a property owner. No hardship created by an order shall serve as a basis for reversing or revising an order. The commission shall notify the owner of its decision within 15 days.

j. Compliance. Insofar as they are applicable to a historic structure, historic site, or improvements in a historic district designated under this section, any provision of the building code shall apply, unless waived by the appropriate state or city officials. The commission may support or propose such waivers before the appropriate state or city appeals bodies.

12. GUIDELINES FOR REHABILITATION. In determining whether to issue a certificate of appropriateness for rehabilitation, the commission shall consider and may give decisive weight to any or all of the following:

a. Every reasonable effort shall be made to provide a compatible use for a property which requires minimal alteration of the exterior of a building, structure or site and its environment.

b. The distinguishing original qualities or character of a building, structure or site and its environment shall not be destroyed. The removal of alteration of any historic material or distinctive architectural features should be avoided when possible.

c. All buildings, structures, and sites shall be recognized as products of their own time. Alterations that have no historical basis and which seek to create an earlier or later appearance shall be discouraged.

d. Changes which may have taken place in the course of time are evidence of the history and development of a building, structure or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.

e. Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure or site shall be treated with sensitivity.

f. Deteriorated architectural features shall be repaired rather than replaced, wherever possible. If replacement is necessary, the new material shall match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features shall be based on accurate duplications of features, substantiated by historic, physical or pictorial evidence rather than on conjectural designs or the availability of different elements from other buildings or structures.

g. The surface cleaning of structures shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken without a certificate of appropriateness.

h. Every reasonable effort shall be made to protect and preserve archeological resources affected by, or adjacent to, any project.

i. Contemporary design for alterations and additions to existing properties shall not be discouraged when the alterations and additions do not destroy significant historical, architectural or cultural material, and the design is compatible with the size, scale, color, material and character of the property, neighborhood, or environment.

j. Wherever possible, new additions or alterations to structures shall be done in such a manner that if the additions or alterations were to be removed in the future, the essential form and integrity of the structure would be unimpaired.

13. INTERIM DESIGNATION.

a. Public Hearing. Prior to nomination or final designation of a structure as a historic structure, the commission must, after it is petitioned in accordance with par. b, hold a public hearing on the question of whether or not a structure should be designated, on an interim basis, not to exceed 180 days, either as a historic structure or as a nonsignificant structure not qualifying as a historic structure. Notice of the time, place and purpose of the hearing shall be sent by certified letter at least 7 days prior to the hearing to the owner or owners of the subject structure, and notice shall also be sent by first class mail or other comparable means to the common council member in whose district the structure is located and to the department of neighborhood services. The decision on interim designation shall be made within 5 days after the close of the public hearing, and shall be forwarded by certified letter to the owner or owners of the subject structure and also be sent by first class mail or other comparable means to the common council member in whose district the structure is located and to the department of neighborhood services.

b. Procedure. b-1. The hearing described in par. a shall, in cases where a demolition permit on the subject structure has been applied for under s. 200-26-1, be held within 15 days after receipt by the commission of a duly signed and acknowledged petition from any city resident.

b-2. The hearing described in par. a shall in cases where no demolition permit has been applied for under s. 200-26-1, be held within 45 days after receipt by the commission of a duly signed and acknowledged petition from either a city resident, the owner or owners of the subject structure or any city department, board, commission or official.

b-3. Petitions filed under this paragraph shall be filed on forms approved by the commission and available at the commission office. The commission will not consider more than one such petition on a particular structure in a 180-day period or as provided in par. f.

c. Demolition Permit Withheld. The commissioner of city development shall not issue a permit for the demolition of the subject structure until the conclusion of the hearing and the entry of the interim designation decision provided for in par. a and the exhaustion of either the appeal to the common council described in par. d, or the expiration of the time for taking an appeal. The commissioner of city development's issuance of a permit for demolition of the structure may be further delayed or otherwise affected by the commission's and common council's decision regarding interim and final historic designation.

d. Appeal Petition. If, after holding the hearing set forth in par. a, the commission determines not to designate, on an interim basis, the subject structure, any resident of the city may, within 5 days of the commission's decision, file a duly signed and acknowledged appeal petition with the city clerk for review of the commission's decision by the common council. The appeal petition shall be accompanied with a bond in the form set forth in par. e. The city clerk shall immediately notify the department of neighborhood services and the department of city development of the appeal petition. The common council shall review the commission's decision within 45 days after receipt by the city clerk of the appeal petition. The common council may then, after balancing the interest of the public in preserving the affected structure and the interest of the owner or owners in using the property for his or her own purposes, reverse or affirm the commission's decision on interim designation. If the common council reverses the commission's decision on interim designation, the subject structure shall be deemed designated as a historic structure on an interim basis for a period not exceeding 180 days. The city clerk shall immediately notify the department of neighborhood services and the department of city development of the common council's appeal decision.

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e. **Appeal Bond Required.** Any person desiring to appeal a commission decision, in accordance with par. d, shall, within the time specified in par. d, file with the city clerk a bond in the penal form of \$10,000, which shall be approved by the city comptroller as to sufficiency of surety and by the city attorney as to its form and execution. The bond shall insure that the person or persons taking the appeal shall pay to the owner or owners of the subject structure any or all damages which may be sustained by the owner or owners as a result of the delay caused by an appeal which does not result in the common council's reversal of the commission's decision denying interim designation.

f. **Common Council Review.** If, after holding the hearing set forth in par. a, the commission determines to designate, on an interim basis, the subject structure, the owner or owners of the structure may, within 5 days of the commission's decision, file a duly signed and acknowledged appeal petition with the city clerk for review of the commission's decision by the common council. The common council shall review the commission's decision within 45 days after the receipt by the city clerk of the appeal petition. The common council may then, after balancing the interest of the public in preserving the affected structure and the interest of the owner or owners for using the property for his or her own purposes, reverse or affirm the commission's decision on interim designation. If the common council reverses the decision on interim designation, the commissioner of city development may then issue any permits duly applied for pursuant to s. 200-26-1. The city clerk shall immediately notify the department of neighborhood services and the department of city development of the common council's appeal decision. The commission shall not entertain another petition for a hearing on the subject structure under par. a until 180 days after the common council's reversal of the commission's prior interim designation decision.

g. **Recommendation.** The interim designation of a structure shall be for a period not exceeding 180 days. Within 90 days of the date of the initiation of the interim designation, the commission shall hold the hearing described in sub. 9-b regarding the structure and forward its recommendations to the common council. During the period of interim designation, which

shall run for 180 days except in cases where the common council has taken final action on the commission's recommendation of the structure prior to 180 days, sub. 11 shall apply to the subject structure. The interim designation of any structure shall immediately be terminated if, while the interim designation is in effect, the historic preservation commission decides, pursuant to sub. 9, not to designate the same structure as historic.

14. SUPERVISION OF CERTIFICATE.

The commissioner of neighborhood services or the commissioner's appointed representative shall periodically inspect any undertaking authorized by a certificate of appropriateness. If the commissioner detects any violation of the conditions or standards prescribed in the certificate, or any uncertified change of any structure, the commissioner shall report such violations to the commission and take appropriate action under ss. 200-11-3, 200-12-1 and 200-19.

15. MOTHBALLING CERTIFICATE.

To prevent demolition of structures which should be left standing because of their historic significance, the historic preservation commission may grant the mothballing certificate required by s. 200-11.5 to allow the commissioner of neighborhood services to stay enforcement of property maintenance and condemnation code provisions against structures which have been designated local or national historic structures or which are part of local or national historic sites or districts.

a. **Application.** The owner of any structure with local or national historic designation may file an application for a mothballing certificate with the historic preservation officer, who shall immediately forward the application to the commission for recommendation and report. Application for a mothballing certificate may not be made for any structure which the commissioner of neighborhood services has determined poses an immediate threat to public health and safety.

b. **Hearing.** The commission shall schedule a public hearing on a request for a mothballing certificate within 30 days of its receipt of the application for a certificate. Notice of the time, place and purpose of the hearing shall be sent by regular mail to the applicant at the address stated on the application and to all owners of property within 200 feet of the property containing the

structure to which the mothballing certificate would apply. The notice shall be given at least 10 days prior to the hearing. The notice to the applicant shall also specify that the applicant is required to furnish a rehabilitation plan to the commission on or before the date of the hearing. The notice may require that the plan include one or more of the following: floor plans, detail drawings, elevations, photographs, and information on sources of financing and contractors and materials to be used. The plan shall specify a tentative time line for completion of the project or its various phases.

c. **Commission Findings.** After conducting the public hearing, the commission shall grant a mothballing certificate if it finds that the applicant has developed a plan for the rehabilitation of the structure which is consistent with the rehabilitation guidelines of sub. 12, which is within the financial means of the applicant, and which will be carried out within a reasonable period of time. The commission shall also determine that issuance of a mothballing certificate will not have a detrimental impact on nearby properties and the surrounding neighborhood. As a condition for granting a certificate, the commission may set any requirements which it deems appropriate. The commission shall notify the applicant of its decision within 15 days of the hearing.

d. **Upkeep of Premises.** The premises upon which a structure with a valid mothballing certificate is located shall be maintained in such a manner that adjacent sidewalks are kept clean of dirt and snow, lawns, trees and shrubs are suitably mowed and trimmed, and the grounds are free of litter, debris, junk cars and outdoor storage and nuisances of all types. The interior of the building shall be protected from the elements.

e. **Periodic Review.** A mothballing certificate shall be valid for the period of time deemed appropriate by the commission. The certificate shall be reviewed by the commission within 6 months of the date of original issuance and every 6 months thereafter. Notice of the review shall be given to the certificate holder and area property owners using the procedure described in par. b. At least 10 days prior to each review date, the certificate holder shall provide the commission with a written report on progress that has been made in implementing the rehabilitation plan during the

past 6 months. When reviewing a mothballing certificate, the commission shall evaluate the progress the certificate holder has made towards implementing or completing the rehabilitation project, or the progress that the certificate holder has made in obtaining the necessary financing for the project. The commission shall also consider the extent to which the certificate holder has complied with the provisions of this subsection and with any special conditions the commission placed on the certificate at the time it was issued. The commission may add conditions to a certificate, remove conditions from the certificate, or revoke the certificate after any periodic review of the certificate.

f. **Appeal.** If, upon a hearing by the commission, the application for a mothballing certificate is denied, the conditions attached to an approved mothballing certificate are unacceptable to the applicant, or a mothballing certificate is revoked by the commission, the applicant may appeal the commission's decision to the common council. Appeals shall be by written request filed with the city clerk within 20 days after the mailing of the certified letter to the applicant of the commission's decision. The city clerk shall file the appeal request with the common council. After a public hearing, the council may, by vote of 2/3 of its members, reverse or modify the decision of the commission if it finds that doing so would:

f-1. Serve the interest of the public by preserving an historic structure.

f-2. Not negatively impact the surrounding neighborhood.

f-3. Relieve the property owner of unreasonable conditions placed on the issuance of the mothballing certificate or hardships relating to implementation of the rehabilitation plan which are not self-created.

g. **Revocation.** If the department of neighborhood services or any owner or owners of property within 200 feet of a property with a currently valid mothballing certificate files a written petition with the commission requesting revocation of the certificate and stating the reasons for the request, the commission shall consider revocation of the certificate at its next regularly scheduled meeting which is at least 15 days from the date of receipt of the petition. Notice of the request for certificate revocation, along with the time and place of the commission meeting at which revocation will be

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considered, shall be sent to the certificate holder by certified mail at least 10 days prior to the meeting.

16. CERTAIN CHANGES NOT PROHIBITED. Nothing contained in this section shall prohibit the making of any change of any exterior or architectural feature on a designated historic site, historic structure or in a historic district pursuant to the order of any governmental agency or pursuant to any court judgment for the purpose of remedying emergency conditions determined to be dangerous to life, health, or property.

320-22. Milwaukee Commission on Domestic Violence and Sexual Assault.

1. ESTABLISHMENT.

The Milwaukee commission on domestic violence and sexual assault is established as provided in this section.

2. PURPOSE. The purpose of the Milwaukee commission on domestic violence and sexual assault is to increase safety for victims of domestic violence and their children and for victims of sexual assault, and to hold abusers accountable for their violent behavior.

3. COMPOSITION. a. A majority of commission members shall be city residents. The commission shall be composed of the following 33 members, each of whom shall be subject to confirmation by the common council:

a-1. One member appointed by the mayor.

a-2. One member appointed by the common council president.

a-3. One member appointed by the Milwaukee county executive.

a-4. Two representatives from the police department sensitive crimes unit and domestic violence unit, appointed by the chief of police.

a-5. One member appointed by the Milwaukee public schools superintendent.

a-6. One representative of child welfare agencies, appointed by the director of the bureau of Milwaukee child welfare, division of children and families, Wisconsin department of health and family services.

a-7. Three assistant district attorneys, including one who works with the area of sexual assault, one who works with the area of domestic violence and one who works with matters in children's court, appointed by the district attorney.

a-8. One representative of the state legislature, appointed by the mayor.

a-9. One representative of health care service providers, appointed by the common council president.

a-10. One representative of the Wisconsin department of corrections, division of community corrections, appointed by the mayor.

a-11. One representative of victim advocates, appointed by the common council president.

a-12. Four representatives of underserved communities, including one representative each of the African-American, Hispanic, Native American and Southeast Asian communities, 2 appointed by the president of the common council and 2 appointed by the mayor.

a-13. Six representatives of sexual assault and sexual abuse service providers, 3 appointed by the common council president and 3 appointed by the mayor.

a-14. Seven representatives of domestic violence service providers, 4 appointed by the common council president and 3 appointed by the mayor.

a-15. One representative of the LGBT community center, appointed by the common council president.

a-16. One representative of the Milwaukee judicial sector, appointed by the common council president.

b. The president of the common council and the mayor shall appoint commission members listed in par. a-8 to 16 from names recommended by the executive committee of the commission. The executive committee may recommend one or more names for each vacancy. Whenever the executive committee recommends one name for a vacancy, the appointing authority may request that the executive committee recommend additional names for that vacancy.

c. Any member of the commission may name an alternate.

4. TERMS. a. Members shall be appointed no later than 60 days after the third Tuesday in April in even-numbered years to 2-year terms expiring on the third Tuesday of April 2 years thereafter. When a vacancy occurs in a board position the appointing authority shall make an appointment within 60 days after the vacancy occurs.