



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Agenda

CITY INFORMATION MANAGEMENT COMMITTEE

ALD. NIK KOVAC, CHAIR

Nancy Olson, Vice-Chair

**Chuck Burki, Jane Islo, James Klajbor, Jennifer Meyer, James
Owczarski, Judy Pinger, Aycha Sawa, Richard Watt, and
Deborah Wilichowski**

**Staff Assistant, Chris Lee, 286-2232, Fax:286-3456,
clee@milwaukee.gov**

Thursday, March 15, 2018

10:00 AM

Room 301-B, City Hall

- 1. Call to order.**
- 2. Roll call.**
- 3. Review and approval of the previous meeting minutes from December 14, 2017.**
- 4. Records retention.**
 - a. Proposed department record schedules for approval.*
 - b. State Records Board approval of previous schedules.*
 - c. Review of Records and Information Management (RIM) policy.*
- 5. Communication from the Comptroller's Office.**
 - a. City-wide Risk Assessment.*
 - b. Upcoming IT Audits.*
- 6. Communication from the Information and Technology Management Division.**
 - a. New Security Appliance Deployment.*
 - b. Update to the Email Use Policy*
- 7. Communication from Water Works relative to Instant Messaging (Slack) deployment.**
- 8. Review and approval of the 2017 CIMC Annual Report.**
- 9. Placing on file the following files which are no longer necessary:**
 - a. [161509](#)** Communication relating to the matters to be considered by the City Information Management Committee at its March 9, 2017 meeting.

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- b. [170245](#) Communication relating to the matters to be considered by the City Information Management Committee at its June 8, 2017 meeting.
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- c. [170781](#) Communication relating to the matters to be considered by the City Information Management Committee at its September 14, 2017 meeting.
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- d. [171222](#) Communication relating to the matters to be considered by the City Information Management Committee at its December 14, 2017 meeting.
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10. Adjournment.

Materials for this meeting can be found within the following file:

- [171691](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 15, 2018 meeting.
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