



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Agenda

CITY INFORMATION MANAGEMENT COMMITTEE

ALD. MARK BORKOWSKI, CHAIR

David Henke, Vice-Chair

**Timothy Richter, Robert Jaeger, James Klajbor, Jennifer Meyer,
James Owczarski, Jeffrey Madison, James Zimmer, David Klein,
Judy Sieltmann, and Jeffrey Larson.**

**Staff Assistant, Chris Lee, 414-286-2232, Fax: 286-3456,
clee@milwaukee.gov**

Thursday, March 7, 2024

10:00 AM

Room 303, City Hall

1. **Call to order.**
2. **Roll call.**
3. **Review and approval of the previous meeting minutes from December 7, 2023.**
4. **Records retention.**
 - a. *Proposed departmental record schedules for review and approval*
 - b. *State Records Board approval of previous schedules update*
 - c. *Information Governance Plan update*

5. **Information and Technology Management Division.**

- a. *Supply Chain Risk Management Policy for review and approval*
- b. *Generative Artificial Intelligence (AI) Policy for review and approval*
- c. *Cyber Governance Assessment for discussion*

The City Information Management Committee may convene into closed session, pursuant to s. 19.85(1)(d), Wis. Stats, except as provided in s. 304.06 (1) (eg) and by rule promulgated under s. 304.06 (1) (em), for the purpose of considering strategy for crime detection or prevention. The committee may then reconvene into open session for the regular agenda.

6. **Review and approval of the 2023 CIMC Annual Report.**
7. **Department updates.**
8. **Next steps.**
 - a. *Agenda items for the next meeting*
 - b. *Next meeting date and time (Thursday, June 6, 2024 at 10 am)*

9. The following files may be placed on file as no longer necessary:

- a. [221642](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 2, 2023 meeting.
Sponsors: THE CHAIR
- b. [230121](#) Communication relating to the matters to be considered by the City Information Management Committee at its June 1, 2023 meeting.
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- c. [230629](#) Communication relating to the matters to be considered by the City Information Management Committee at its September 7, 2023 meeting.
Sponsors: THE CHAIR
- d. [230807](#) Communication relating to the matters to be considered by the City Information Management Committee at its September 28, 2023 meeting.
Sponsors: THE CHAIR
- e. [231227](#) Communication relating to the matters to be considered by the City Information Management Committee at its December 7, 2023 meeting.
Sponsors: THE CHAIR

10. Adjournment.

Meeting materials from this meeting can be found within the following file:

- [231717](#) Communication relating to the matters to be considered by the City Information Management Committee at its March 7, 2024 meeting.
Sponsors: THE CHAIR

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

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