



Department of Administration
Budget and Management Division

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Finance & Personnel Committee

Ref: CCFN 201495
SF 21000

SUBJECT: Memo regarding DOA-Budget classification costs

Committee Members,

We are submitting this memo outlining the costs associated with the DOA-Budget Classification Report.

The purpose of this classification is to assist with retention efforts within the division and to help ensure analysts have both an incentive and avenue to take on higher level assignments.

It is the intent of this request to allow analyst placement within the proposed title ranges outlined in the classification report.

Costs are as follows:

2021

Maximum: \$11,616

This above cost is associated with increasing salaries for two staff members that are below the new salary minimum.

2022

Minimum: \$50,989
Maximum: \$56,820

This above cost range is associated with potential promotional increases for six staff members after they have been placed within the new title range. Placement requires DER approval and is based on an evaluation of education, experience, and achievement of related competencies.

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