

Ref: CC File No. 121305
13025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 30, 2013

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: January 30, 2013

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>COMPTROLLER</u>				
12707	Auditor-Lead	2HX	1/18/13	
12708	Auditor	2GX	3/16/13	
<u>DEPT. OF EMPLOYEE RELATIONS</u>				
12709	Claims Adjuster Senior	2EX	2/1/13	
12710	Claims Representative	5FN	1/19/13	
<u>HEALTH DEPARTMENT</u>				
12711	Environmental Health Specialist II	3JN	NA	
12712	Accounting Assistant II	6HN	1/19/13	
<u>LIBRARY</u>				
12713	Librarian III	2DN	1/26/13	
12714	Librarian III	2DN	8/8/12	
12715	Library Technician II	6EN	12/20/12	
12716	Administrative Specialist Sr.	2EX	12/9/12	
12717	Building Services Supervisor II	1AX	2/1/13	
<u>MUNICIPAL COURT</u>				
12718	Court Services Assistant IV	6HN	12/29/12	
<u>POLICE DEPARTMENT</u>				
12719	Safety Specialist Senior	2EX	1/25/13	
12720	Office Assistant IV	6HN	2/2/13	
12721-25	Office Assistant II (5 positions)	6EN	10/14/11	
			12/25/11	
			1/31/12	
			5/1/12	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
12726	Accountant II	2DN	NA	
12727	Electrical Services Manager	1GX	12/1/12	
<u>DPW-OPERATIONS DIVISION</u>				
12728	Fleet Repair Supervisor III	1DX	1/19/13	
12729	Fleet Repair Supervisor II	1BX	NA	
12730	Equipment Inventory Manager	1CX	1/6/13	
12731	Inventory Assistant V	6LN	1/6/13	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>EMPLOYEES' RETIREMENT SYSTEM</u>				
12732-33	Records Technician II (2 positions)	6EN	2/3/13	
12734	Office Assistant III	6FN	1/20/13	
<u>LIBRARY</u>				
12735	Library Reference Assistant	5DN	12/9/12	

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12736	<u>DEPT. OF NEIGHBORHOOD SERVICES</u> Neighborhood Impr. Proj. Inspector	3ON	1/6/12	
12737-38	<u>DPW-PARKING FUND</u> Parking Enforcement Supv. (2 pos.)	1AX	11/18/12	
12739-41	<u>DPW-WATER WORKS</u> Water Meter Tech. (3 positions)	7DN	7/25/12 8/4/12 11/25/12	
12742-43	Customer Service Rep. III (2 pos.)	6HN	1/23/13 1/23/13	