



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

113 – CRIMES AGAINST CHILDREN

GENERAL ORDER: 2024-05
ISSUED: January 10, 2024

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REVIEWED/APPROVED BY:
Assistant Chief Steven Johnson
DATE: December 5, 2023

ACTION: Amends General Order 2022-02 (January 7, 2022)

WILEAG STANDARD(S): 6.6.6, 6.6.7

ROLL CALL VERSION

Contains only changes to current policy.
For complete version of SOP, see SharePoint.

113.15 RESPONSIBILITIES OF THE INVESTIGATING MEMBER

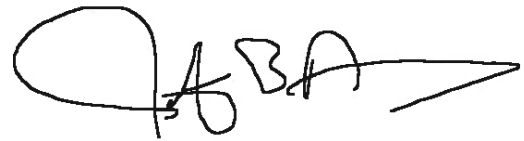
- A. Department members responding to child physical abuse, sexual abuse or neglect calls for service shall adhere to the following procedures:
4. Conduct a minimal fact interview of the victim to determine whether a crime has occurred.
 - d. If the child does not engage with the interviewer or make a disclosure, the member shall still conduct a complete investigation and notify a supervisor who will contact ~~the SCD~~ a Criminal Investigation Bureau supervisor at extension [REDACTED] for direction.
 5. Notify the shift commander who shall notify ~~the Sensitive Crimes Division (SCD)~~ a Criminal Investigation Bureau supervisor at extension [REDACTED].
 - a. ~~Canvas of the area, if applicable.~~
 - b. ~~Ensure that all evidence is photographed, collected and properly placed on inventory.~~

113.20 FORENSIC INTERVIEWS

- A. Forensic interview (FI) is a video recorded interview of a child that is non-leading and defensible in court. These interviews are conducted by specially trained forensic interviewers in a child friendly environment, which illicit free narrative from the child. The SCD has several trained forensic interviewers on staff, as well as the Children Advocacy Center of Children's Hospital of Wisconsin.
2. Members shall arrange a forensic interview by calling the Child Advocacy Center, which is located at 619 West Walnut Street, at [REDACTED]. If the member is calling to arrange the interview when the Child Advocacy Center is closed, members shall complete and email the *Milwaukee Child Advocacy Center Appointment Request / Referral Form* (located in the N:/drive Forms folder) to

~~_____~~. he/she shall leave a detailed message which shall include:

- ~~a. Name of the child.~~
- ~~b. The allegations of the incident (e.g., sexual assault, abuse).~~
- ~~c. Parent or guardian contact information.~~
- ~~d. The investigating member's name and contact information (including member's email address and work location phone number).~~
- ~~e. Members may also complete and fax the Milwaukee Child Advocacy Center Appointment Request / Referral Form (located in the N:/drive Forms folder) in lieu of calling CAC.~~

A handwritten signature in black ink, appearing to read 'J.B. Norman', with a long horizontal stroke extending to the right.

JEFFREY B. NORMAN
CHIEF OF POLICE

JBN:mfk