



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

410 – FINANCIAL CRIME COMPLAINTS

GENERAL ORDER: 2024-06
ISSUED: January 10, 2024

EFFECTIVE: January 10, 2024

REVIEWED/APPROVED BY:
Assistant Chief Steven Johnson
DATE: December 6, 2023

ACTION: Amends General Order 2021-19 (September 3, 2021)

WILEAG STANDARD(S): NONE

ROLL CALL VERSION

Contains only changes to current policy.
For complete version of SOP, see SharePoint.

410.10 GENERAL GUIDELINES – FINANCIAL CRIMES

A. PATROL BUREAU RESPONSIBILITIES

1. Patrol Bureau personnel who are dispatched to complaints of a financial nature shall:
 - h. Scan the investigative packet and attach it to the *Initial Report* in RMS. The original investigative packet shall be placed on inventory in accordance with SOP 560 Property.
2. Patrol Bureau personnel who receive investigative packets at a district station for forgery, identity theft, and worthless checks shall:
 - d. The member responsible for conducting the investigation shall scan the investigative packet and attach it to the *Initial Report* in RMS. The original investigative packet shall be placed on inventory in accordance with SOP 560 Property.

B. CRIMINAL INVESTIGATION BUREAU RESPONSIBILITIES

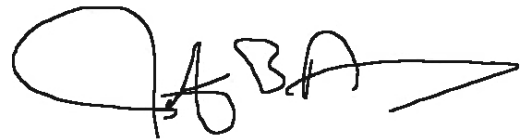
1. The FCU shall may be assigned to investigate incidents by a Criminal Investigation Bureau supervisor where:
 - a. The amount of the loss exceeds \$50,000;
 - b. The victim is an entity which holds significance in the community (e.g., government entities, charitable organizations);
 - c. There is an incident involving a skimming device(s);
 - d. There is a clear need to case manage the investigation or there are a series of related financial crimes;

- e. The victim or suspect is a dignitary, member of law enforcement, public official, or a person who the department should be cognizant of; or
- f. There are cases that are deemed by the CIB shift commander to be complex in nature requiring specialized knowledge and training to investigate.

410.15 GENERAL GUIDELINES – ISSUE OF WORTHLESS CHECK

B. ISSUE OF WORTHLESS CHECK INVESTIGATION

- 5. Collect a copy of the five-day demand letter, certified mail receipt, and original check (or financial institution issued replacement check) from the complainant. ~~Make two copies of each of these items and place originals on MPD inventory. The investigating member shall keep one copy for their investigation and send the other copy, along with the original IOWC packet to Open Records to be scanned into Intellinetics. The investigating member shall keep a copy of the IOWC packet for their investigation.~~ The member shall scan the documents and IOWC packet and attach it to the *Initial Report* in RMS. The original documents and IOWC packet shall be placed on inventory in accordance with SOP 560 Property.



JEFFREY B. NORMAN
CHIEF OF POLICE