

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000018676**

Background:

User Department:	DOA- Office of Equity and Inclusion
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Diversity Management Modules and Services
Vendor Name and Location:	AskReply, Inc. dba B2GNow (Phoenix, AZ)
Contract Term:	Five (5) years from date of award
Requisition # and Date Received:	Req#0000018676 Rec'd 01/24/2022
Original Contract Amount:	\$147,836.00
Expenditures to Date:	\$0.00
Current Contract Amount:	\$147,836.00

Purpose of Contract:

The purpose of this contract is to allow the City of Milwaukee DOA-Office of Equity and Inclusion to dispense with the competitive bidding process and enter into a Sole Source Vendor Service Contract for Diversity Management Modules and Services with AskReply, Inc. dba B2GNow for a contract term of five (5) years from date of award. The contract total is \$147,836.00 as outlined in Vendor's proposal dated 01/06/2022 (Exhibit 1).

Contract Year	Annual Cost
Base Contract (Year 1)	\$28,530.00
Year 2	\$29,386.00
Year 3	\$29,386.00
Year 4	\$30,267.00
Year 5	\$30,267.00
Total	\$147,836.00

Justification for Waiver:

This is proprietary software of B2GNOW used for the City's Diversity Management Compliance Reporting and Certification System. The B2GNOW software interfaces with the City's existing Financial Management Information System (FMIS). The Office of Equity and Inclusion has been using this software since 2011 under contract E0000011022, which has expired. In addition, this software and maintenance is necessary for City Departments and contractors to comply with Chapter 370-3-5 of the Milwaukee Code of Ordinances.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is required for services authorized by the Common Council.

DocuSigned by:

Rhonda U. Kelsey

City Purchasing Director
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2/3/2022

Date

F&P Waiver Presentation Date: 02/23/2022