



January 3, 2023

Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Jeffrey B. Norman
Chief of Police

(414) 933-4444

The Board of
Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

RE: REQUEST FOR EXTENSION OF ACCOUNTANT I PROBATION PERIOD
(ANA L. AVALOS MORALES)

Dear Commissioners:

The Department respectfully requests that your Honorable Commission extend Accountant I Ana L. Avalos Morales' probationary period for 90 days based on the reasons outlined below. Accountant I Avalos Morales' probationary period, if not extended, will end on January 18, 2023.

Accountant I Avalos Morales was appointed to the Department as an Accountant I on January 18, 2022, beginning a 12-month probationary period. She is currently assigned to the Budget and Finance Division. Accountant I Avalos Morales was absent for ninety (90) days on an approved leave of absence during her probationary period. I am requesting that her probation be extended for ninety (90) days. If this extension is approved, her probationary period will end on April 19, 2023.

Extending Accountant I Avalos Morales' probation period will afford Department supervisors the ability to properly evaluate her performance on the same basis as other probationary Accountant I personnel. I feel this extension request is reasonable in both purpose and duration for the aforementioned reasons. I, therefore, respectfully request that your Honorable Commission approve this extension.

Accountant I Avalos Morales has been informed that the Fire and Police Commission may hear the matter of her probation period extension at its next regular meeting of January 5, 2023. She has been further informed that she may attend this meeting, but her attendance is not required.

Sincerely,

JEFFREY B. NORMAN
CHIEF OF POLICE

JBN:mx

c: Interim COS Heather Hough
PBAM Veronika Rudychev
Acct I Ana Avalos Morales

I hereby certify that the above agenda item has been approved by the Commission:

Executive Director

Date: _____