

**LRB – FISCAL REVIEW SECTION ANALYSIS**

**FINANCE & PERSONNEL COMMITTEE**

**ITEM 10, FILE 031496**

**FEBRUARY 26, 2004**

**ANGELYN WARD**

File #031496 is a substitute resolution to amend Common Council File #031280 relative to the acceptance and funding of an Interlibrary Services Grant by the Milwaukee Public Library.

**Background and Discussion**

1. This substitute resolution amends Common Council File #031280 authorizing the Milwaukee Public Library (MPL) to accept and fund an Interlibrary Services Grant from the Wisconsin Department of Public Instruction. The purpose of the grant is to provide for the loan of library materials and information to other libraries in the State of Wisconsin in answer to specific requests. **This is a continuation grant.**
2. The grantor funding in File #031280 for Interlibrary Services by the Wisconsin Department Of Public Instruction is \$36,000. The funding provides staff and equipment to receive, retrieve, and distribute requests from State of Wisconsin residents for library material from the MPL collection.
3. This substitute resolution amends File #031280. Through additional funding, the grant has increased by \$30,000 provided by the Milwaukee County Federated Library System (MCFLS). The additional funds will allow Milwaukee residents to request and obtain materials from other libraries in the State if the materials are unavailable in Milwaukee area library collections.
4. Due to the Wisconsin Department of Public Instruction’s reduced budget, the previous grant, which funded 2 personnel, ended September 30, 2003. With funding restored by the State and MCFLS, the grant funds 1.5 personnel and equipment, supplies and services.
5. The following Interlibrary Services statistics reflect the activity for 2001, 2002 and 2003.

	<b>Outside Milwaukee County</b>		<b>Within Milwaukee County</b>	
	<b># of Requests</b>	<b>Requests Filled</b>	<b># of Requests</b>	<b>Requests Filled</b>
<b>2001</b>	23,899	11,480	3,297	2,605
<b>2002</b>	25,361	10,420	3,033	2,213
<b>2003*</b>	17,634	5,178	2,450	1,655

*\*September 30, 2003*

6. Of the requested items from **outside** Milwaukee County, in 2002 41% were filled, and for 2003, 29% have been filled. The 2003 fill rate was lower due to a temporary change in state procedures, resulting in many requests impossible to fill. For the requested items from **within** Milwaukee County, in 2002 73% were filled, and for 2003, 67% were filled.

**Fiscal Impact**

1. The entire \$66,000 in funding for the Interlibrary Services Grant is from the Grantor, \$36,000 by the State and \$30,000 by MCFLS. There is no City in-kind contribution.
2. The grant period is January 1, 2004 through December 30, 2004.

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