



Department of Administration
Community Block Grant Administration

John O. Norquist
Mayor

David R. Riemer
Director

Juanita Hawkins
Administration--Block Grant Director

TO: Donald Richards
Chairman, Community Development Committee

FROM: Juanita Hawkins
Director *Juanita Hawkins*

DATE: March 21, 2002

RE: Rescission of Funds - Williamsburg Heights Community Block Club Association and Reallocation of funds to Neighborhood Housing Services and Community Partners

In 2001 and 2002, the Community Development Committee allocated a total of \$163,800 to the Williamsburg Heights Community Block Club Association, NSP Area 4, for the following two activities.

1. Public Service - Community Organizing, Outreach, Neighborhood Clean Up
2. Public Service - Neighborhood Strategic Planning Coordinating Agency/Community Organizing/Crime Prevention & Awareness

The Williamsburg Heights Organization has not responded to correspondence regarding a waiver request for a possible violation of the Community Development Block Grant conflict-of-interest regulations. It is essential that service to residents be able to move forward in a timely manner when other capable and experienced organizations are available to provide services and who are able to meet the federal regulatory requirements for the expenditure of Community Development Block Grant funds.

I have spoken with Sally Alfsen, Executive Director of Neighborhood Housing Services (NHS) and Sue Kenealy, Program Manager of the Community Partners Program of SDC. Both organizations have neighborhood offices in the Williamsburg Heights target area and currently provide services to area residents. Both are capable, able, and willing to expand their organization to incorporate the above noted activities. Both organizations will collaborate with each other to provide expanded services to area residents; however, their specific area of emphasis will be:

Neighborhood Housing Services (NHS)- \$ 62,300
Neighborhood Strategic Planning Coordinating Agency/ Community Organizing/
Crime Prevention & Awareness activity.

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Community Partners - \$58,791 - 1 FTE (April -December)
Community Organizing, Outreach, and Neighborhood Clean Up activity.

The dollar amounts are based on an April through December timeframe.

To award funds to Neighborhood Housing Service and Community Partners (or any other approved organization), the Community Development Committee must rescind the \$163,800 award to Williamsburg Heights Community Block Club Association and allocate the funds to NHS and Community Partners.

Please let me know if you have any questions.

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