Reply to Common Council File No. 030712 From DOA-Budget and Management Division

September 11, 2003

Ref: 03013

Common Council File 030712 is an ordinance establishing budgeting and accounting procedures for grant projects and programs.

The current budgeting and accounting procedures for grants, as established in Common Council File 940843, are outdated as a result of changes to budgetary appropriation and expenditure accounts made in the city's financial management information system (FMIS). File 030712 will make technical changes to existing procedures to make them consistent with changes made in FMIS. There are no substantive changes to the budgeting and accounting procedures as originally established in 940843.

Adoption of this file has no fiscal impact.

RECOMMENDATION: Approve File 030712.

Eric C. Pearson

Budget and Management Team Leader

ECP:

FINANCE: 030712sr.doc