

City Information Management Committee Retention Schedules

June 6, 2024

#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
1	900--Global Schedule	10-0025	Time Keeping Records (Paper)	Paper records used by City departments to document employee's hours worked prior to entering info into a computerized payroll system, recognized by the departments as a formal mechanism for issuing pay checks. This is specific to timekeeping paper docs when the entire content of the paper docs is reflected in electronic records.	Renew	Creation	2	Destroy	Renew without amendment.
2	CA-149--City Attorney	70-0033	Accident Reports		Close	Creation		Archives at Municipal 7 Research Library	Close-Non Record (FileDirector indicates that these are copies of reports filed elsewhere)
3	CA-149--City Attorney	79-M008	Docket Books		Close	Creation	15	Destroy	2024: Supersede 79-0008 (Dockets and Case Listings)
4	CA-149--City Attorney	99-0002	Expenditure Records		Close	Creation	7	Destroy	Supersede 10-0052 (Accounts Payable-Departments)
5	CCCC-129-- Municipal Research Library	95-9175	Special Census Of Milwaukee April 1985.(Microfilm)		Close	Creation	0	Permanent	Close (No Longer Created)
6	CCCC-131-- Central Administration	76-0012	Labor Hour Distribution Report		Close	Creation	3	Destroy Confidentially	Supersede 19-0094 (Payroll Reports)
7	CCCC-131-- Central Administration	76-0013	Analysis Of Purpose Distribution Report- YTD Report		Close	Creation	3	Destroy Confidentially	Supersede 19-0094 (Payroll Reports)

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8	CCCC-172-- Board Of Ethics	91-0132	Correspondence- General		Close	Creation	7	Destroy Confidentially	Supersede 20-0011 (Routine Correspondence)
9	CCCC-172-- Board Of Ethics	91-0136	Minutes-Regular Meeting		Close	Creation	0	Destroy Confidentially	Supersede 15-A007 (Meeting Minutes)
10	COMP-211-- Administration	77-0206	Subject File - Comptroller, General		Close	Creation	8	Permanent	Supersede 18-A042 (Subject Files)
11	COMP-211-- Administration	77-0214	Subject File - Borrowing		Close	Creation	10	Destroy	Supersede 18-A042 (Subject Files)
12	COMP-211-- Administration	80-0077	Control Account Activity - Summary By Detail		Close	Creation	7	Permanent	Supersede 18-0003 (Routine Status and Activity Reports)
13	COMP-211-- Administration	81-0018	Statement Of Departmental Expenditures and Revenues		Close	Creation	3	Destroy	Supersede 18-0003 (Routine Status and Activity Reports)
14	COMP-211-- Administration	82-0034	Compcare Application Card, Copy		Close	Creation	1	Permanent	Close-Non-Record
15	COMP-211-- Administration	83-9023	Cable Communications File 1981- - Microfilm Copy		Close	Creation	20	Destroy	Close-No Longer Created
16	COMP-211-- Administration	84-0004	APWA Equipment Report Job 4105		Close	Creation	1	Destroy Confidentially	Supersede 19-0025 (Routine Reports)
17	COMP-211-- Administration	84-0040	Expenditure Experience Reports, Job 211 Series		Close	Creation	7	Destroy	Supersede 18-0003 (Routine Status and Activity Reports)

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18	Administration	84-0080	COMP-211-- Personnel Status Report - Police 113.200 Copy		Close	Creation	1	Destroy	Supersede 19-0094 (Payroll Reports)
19	Administration	84-0081	COMP-211-- Demand Account Analysis		Close	Creation	7	Destroy Confidentially	Supersede 19-0094 (Payroll Reports)
20	Administration	84-9039	COMP-211-- Remittance Advice - Form 1099 - Microfilm Copy		Close	Creation	0	Destroy Confidentially	Supersede 19-0094 (Payroll Reports)
21	Administration	86-0040	COMP-211-- Control Account Update C-500		Close	Creation	1	Archives at Municipal Research Center (Municipal Research Library)	Supersede 19-0094 (Payroll Reports)
22	Administration	86-0054	COMP-211-- Communications Costs Statement - Station Detail		Close	Creation	2	Destroy	Supersede 18-0003 (Routine Status and Activity Reports)
23	Administration	89-0026	COMP-211-- Hours Reported For FLSA (101.573)		Close	Creation	7	Destroy	Supersede 19-0094 (Payroll Reports)
24	Administration	91-9045	COMP-211-- Run Control Report, 103.540 - Microfiche		Close	Creation	40	Destroy Confidentially	Supersede 19-0094 (Payroll Reports)
25	Administration	92-M021	COMP-211-- Earnings Report W-2		Close	Event	1	Destroy	Supersede 19-0095 (Tax Reports)

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
26	DOA-150-- Department Of Administration	13-0017	Charter School Contracts	Contracts executed between the City of Milwaukee Charter School Review Committee (CSRC) and each established charter school within the City of Milwaukee, as well as between CSRC & agencies that are providing financial and educational oversight.	Amend	Event	7	Archives at Milwaukee Public Library	Updated Description.
27	DOA-150-- Department Of Administration	13-0018	Charter School Administrative & Program Files	Charter School Program development records, school applications, correspondence w/schools & the Charter School Review Committee (CSRC) as well as correspondence between CSRC & agencies under contract with CSRC to provide educational oversight & financial monitoring.	Amend	Creation	7	Archives at Milwaukee Public Library	Updated Description.
28	DOA-150-- Department Of Administration	93-0047	Service Contract Files		Close	Creation	7	Archives at Milwaukee Public Library	2024: Supersede 12-0015 (Contract Development Documents)
29	DOA-151-- Office Of Budget And Management	61-0242	Correspondence - General File		Close	Creation	7	Destroy	Supersede 20-0011 (Routine Correspondence)
30	DOA-151-- Office Of Budget And Management	72-0019	Labor Hours By Purpose, Recap Job 118.150		Close	Creation	4	Destroy	Supersede 19-0094 (Payroll Reports)

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31	DOA-151-- Office Of Budget And Management	72-0020	Labor Job Cost Report Div 270		Close	Creation	1	Confidentially Destroy	Supersede 19-0094 (Payroll Reports)
32	DOA-151-- Office Of Budget And Management	72-0025	Police Overtime Report, Copy		Close	Creation	2	Destroy	Supersede 19-0094 (Payroll Reports)
33	DOA-151-- Office Of Budget And Management	74-0011	Individual Employee Hours By Purpose- Recap		Close	Creation	3	Confidentially Destroy	Supersede 19-0094 (Payroll Reports)
34	DOA-151-- Office Of Budget And Management	74-0017	Annual Departmental Reports (Citywide)		Close	Creation	0	Destroy	Supersede 19-0024 (Annual Reports)

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
				All records of the contract development and maintenance process not included as part of the official signed contract (RRDA #13-E029). Records in this series include, but are not limited to, original signed bids or requests for proposals, bid tabulations, correspondence, contract drafts redlined by Office of the City Attorney, contract extension documentation, Exception to Bid Forms and related documentation, contract compliance forms, and other materials provided by vendors for the purpose of evaluating products for purchase. Box 16: Wis. Stat. 19.36(5). However, the presumption of access should be maintained for these records in general, and 19.36(6) should apply here in particular.					
	DOA-152-- Purchasing 35 Division	12-0015	Contract Development Documents		Renew	Event	10	Destroy	Updated description

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
				Official record of Contracts awarded to vendors during the bid or exception to bid process. The standard contract or amendment file includes the contract number, vendor name, payment amount, payment terms, and a description of what is being purchased. This schedule pertains specifically to the signed and scanned or born-electronic digitally signed contract and amendments, both of which will be stored in a secure electronic document management system to provide maximum authenticity of the contract. To comply with Wis. Stat. 16.61(7) and 137.20 for authenticity, accuracy, and accessibility any original input documents will be imaged or reformatted and subject to review. Three months after verification of the quality and retention of the electronic images, the input record will be destroyed. Box 16: Wis. Stat. 19.36(5). However, the presumption of access should be maintained in general for these records, taking into account Wis. Stat. 19.36(6) (Separation of Information) in particular.					
36	DOA-152-- Purchasing Division	13-E029	Awarded Contracts		Renew	Event	10	Destroy	Updated Description.

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37	DOA-152-- Purchasing Division	97-0029	Hazardous Waste Records	Records maintained by the purchasing department related to the City of Milwaukee response to hazardous waste creation and removal needs. Records may include, but are not limited to, uniform hazardous waste and non-hazardous special waste manifests, land disposal restriction forms, medical waste manifests, non-hazardous manifests, non-hazardous bills-of-lading, certificates of receipt, instruction logs, and records of training provided. For disposal manifests, use RRDA #17-0052.	Renew	Creation	0	Destroy Confidentially	Updated Description.
38	DOA-155-- ITMD	14-E008	Cable Book		Close	Event	1	Destroy Confidentially	Supersede 14-E011 (Cable and Circuit Record)
39	DOA-155-- ITMD	14-E011	Cable and Circuit Record	Record of all circuits and cables in City of Milwaukee-owned buildings and properties. The record includes date of creation, port number of circuit connection, cable, conductors, related building and room locations with main and intermediate distribution frames, as well as jack locations.	Amend	Event	4	Destroy Confidentially	Updated Description, title, and retention to match GRS IT000021.

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40	DOA-155-- ITMD	14-E012	Network Location Records	Record of the locations of phone jacks, data jacks, wireless routers, circuits, and other points of connectivity to the City network throughout City-owned buildings and facilities. Floor plans in this series show approximate node location, telephone extension and telephone type/model, jack number, and patch panel locations, as appropriate for the type of connection. Plans are used for troubleshooting, inventory and remodeling.	Amend	Event	5	Destroy Confidentially	Updated Title, description, and retention to match GRS IT000020.
41	DOA-155-- ITMD	78-E153	Buried Communication Cable - As-Built Drawing	This record series contains as-built drawings of buried communication cable in the City of Milwaukee. Records are being used for tracking where circuits are routed.	Renew	Creation	0	Archives at Municipal Research Library	Renew without amendment.
42	DOA-155-- ITMD	14-E013	<i>Data Jack Location by Building</i>		<i>Close</i>				<i>Supersede 14-E012 (Network Location Records)</i>
43	DOA-155-- ITMD	78-M153	<i>Buried Communication Cable - As-Built Drawing (Paper)</i>		<i>Close</i>				<i>Supersede 78-E153 (Buried Communication Cable- As Built)</i>
44	DOA-155-- ITMD	65-0046	<i>Job Cost Report - Labor Copy</i>		<i>Close</i>	<i>Creation</i>	1	<i>Destroy Confidentially</i>	<i>Supersede 19-0094 (Payroll Reports)</i>
45	DOA-155-- ITMD	73-0109	<i>Police Overtime Conversion Report Job 110.112 Dup</i>		<i>Close</i>	<i>Creation</i>	1	<i>Destroy Confidential</i>	<i>Supersede 19-0094 (Payroll Reports)</i>
46	DOA-155-- ITMD	81-0052	<i>Recordings - CEDS Board Meetings</i>		<i>Close</i>	<i>Creation</i>	1	<i>Destroy Confidentially</i>	<i>Supersede 08-0010 (Audio Recordings of Official Meetings)</i>

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47	DCD-191-- Administration	89-0029	MCCR Personnel Folders, Commissioners		Close	Creation	0	Destroy	Supersede 11-0035 (Personnel Files)
48	DCD-195--Real Estate and Development	10-0048	City Property Management Files	Files documenting the management of city-owned property, including In Rem properties, improved properties, any leases or licenses required by outside operators, and easement information. This series is for properties already owned by the City or its subsidiaries.	Amend	Event	7	Archives at Milwaukee Public Library	DCD requested an extension of the retention period on this file from 4 years to 7 on 3/21/24, to reflect statute of limitation on civil litigation.
49	DER-161-- Staffing	69-0044	Fingerprint & Police Record - Applicant Not Hired		Close	Creation	5	Destroy Confidential	Supersede 11-0029 (Hiring Documentation-Not Hired)
50	DER-164-- Administration	62-0043	Correspondence		Close	Creation	7	Archives at Milwaukee Public Library	Supersede 19-0037 (Department Head Correspondence)
51	DER-164-- Administration	63-0009	Withholding Ex Cert Active Emp		Close	Creation	0	Destroy Confidential	Supersede 19-0090 (Deduction Authorization and Notifications)
52	DER-164-- Administration	63-0010	Withholding Ex Cert Out Of SVC & Charge Cards		Close	Creation	7	Destroy Confidential	Supersede 19-0090 (Deduction Authorization and Notifications)
53	DER-164-- Administration	64-0199	Resignation Notice (Copy) (City Svc Employee)		Close	Creation	1	Destroy Confidential	Close-Non-Record
54	DER-164-- Administration	64-0209	Req To Fill A Vac Pos Copy - City Svc Employee		Close	Creation	1	Destroy Confidential	Close-Non-Record
55	DER-164-- Administration	64-0211	Equipment Request (Copy)		Close	Creation	1	Destroy Confidential	Close-Non-Record

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56	DER-164-- Administration	70-0061	Equipment In-Out Report		Close	Creation	1	Destroy Confidential	Supersede 18-0016 (Inventories)
57	DER-164-- Administration	70-0064	Req For Duplicating Work		Close	Creation	1	Destroy Confidential	Supersede 10-0052 (Accounts Payable- Departments)
58	DER-164-- Administration	72-9035	Minutes and Correspondence Index - Microfilm Copy		Close	Creation	0	Destroy Confidential	Supersede 23-0029(Meeting Minutes-- Ad Hoc/Informal Meetings)
59	DER-164-- Administration	72-M035	Minutes and Correspondence Index		Close	Creation	0	Destroy Confidential	Supersede 23-0029(Meeting Minutes-- Ad Hoc/Informal Meetings)
60	DER-164-- Administration	75-0085	Central Clerical Pool Requests & Activity Reports-		Close	Creation	1	Destroy Confidential	Close-No Longer Created
61	DER-164-- Administration	75-0091	Notes, Steno - CSC Meetings. Steno Notes Of		Close	Creation	4	Destroy Confidential	Close-No Longer Created
62	DER-164-- Administration	75-9090	Minutes, City Svc Comm 1895- Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 15-A007 (Minutes- Boards, Commissions, Committees and Task Forces)
63	DER-164-- Administration	75-M090	Minutes, City SVC Comm 1895- Microfilm Copy		Close	Event	3	Archives at Milwaukee Public Library	Supersede 15-A007 (Minutes- Boards, Commissions, Committees and Task Forces)
64	DER-164-- Administration	76-0006	Minutes, City SVC Comm, Copy		Close	Creation	1	Archives at Milwaukee Public Library	Supersede 15-A007 (Minutes- Boards, Commissions, Committees and Task Forces)
65	DER-165-- Employee Benefits Medical	94-0005	Dukes, Florence Files.		Close	Creation	7	Destroy Confidential	Close-No Longer Created

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66	DNS-360-Administration	24-0010	Compliance Loan Program Files	Records of small, non-forgivable loans administered by the Department of Neighborhood Services as part of the City's Strong Neighborhoods Plan. These loans are designed to prevent city tax delinquency and tax foreclosure by helping owner occupants address observable building code violations at their homes.	NEW	Event	6	Destroy Confidential	New series discovered during survey of department records.
67	DPW-581--Forestry	91-0008	Minutes Of Staff Meetings		Close	Creation	7	Destroy	Supersede 23-0029 (Meeting Minutes--Ad Hoc/Informal)
68	EC-170--Election Commission	09-0017	Absentee Ballot Application (Original)-Indefinitely Confined	This application is used by registered voters to request a recurring absentee ballot for reasons of age, illness, infirmity, or disability as permitted under Wis. Stat. 6.87(2) et seq.	Amend	Event	4	Destroy confidentially	Updated with appropriate terminology.
69	EC-170--Election Commission	09-S017	Permanent Absentee Ballot Application (Original)		Close	Event	0	Destroy Confidentially	Supersede 09-0017. Use as proxy only
70	ERS-287--Employees Retirement System	02-0028	Asset Allocation & Liabilities Studies	Asset allocation and liability studies lead to the recommendation and adoption of a long-term asset mix policy that sets the expected real rate of return at an acceptable level as determined by the Annuity & Pension Board and minimizes the risk of adverse consequences to the ERS from increases in liabilities.	Amend	Creation	10	Destroy Confidential	Updated Description at request of ERS.

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71	ERS-287-- Employees Retirement System	99-0120	<i>Social Security Documentation</i>		<i>Close</i>	<i>Creation</i>	25	<i>Destroy Confidential</i>	<i>Close-No Longer created.</i>
72	FPC-310--Fire & Police Commission	90-0045	<i>Absence Analysis, FPC Staff, Cs-91</i>		<i>Close</i>	<i>Creation</i>	5	<i>Destroy Confidentially</i>	<i>Supersede 10-0025 (Department Timekeeping)</i>
73	MHD-381-- Administration (Hr And Finance)	13-0010	<i>Billings-Medicaid & State Contracted HMOS-WIC</i>		<i>Close</i>	<i>Creation</i>	7	<i>Permanent</i>	<i>Supersede 18-0008 (Accounts Receivable)</i>
74	MHD-381-- Administration (Hr And Finance)	72-0058	<i>Outstanding Encumbrances, Mo</i>		<i>Close</i>	<i>Creation</i>	1	<i>Destroy Confidential</i>	<i>Supersede 18-0003 (Routine Status and Activity Reports)</i>
75	MHD-381-- Administration (Hr And Finance)	72-0067	<i>Receiving Report For Partial Shipments (Copy)</i>		<i>Close</i>	<i>Creation</i>	0	<i>Destroy Confidential</i>	<i>Close-Non-Record</i>
76	MHD-381-- Administration (Hr And Finance)	78-0010	<i>Worksheet For Retroactive Salary Payments</i>		<i>Close</i>	<i>Creation</i>	3	<i>Destroy Confidential</i>	<i>Close-Non-Record</i>
77	MHD-386-- Communicable Disease Prev/Control	77-0042	<i>Contracts - X-Ray Materials, Copy</i>		<i>Close</i>	<i>Creation</i>	3	<i>Destroy Confidential</i>	<i>Supersede 19-0021 (Agreements and Contracts)</i>
78	MHD-389--Vital Statistics	96-0005	<i>Funeral Director Charges</i>		<i>Close</i>	<i>Creation</i>	1	<i>Destroy Confidential</i>	<i>Supersede 18-0008 (Accounts Receivable)</i>
79	MPD-163-- Safety Division	70-0243	<i>Report Of Accident To City Employer Under Compen Act</i>		<i>Close</i>	<i>Creation</i>	2	<i>Destroy Confidential</i>	<i>Supersede 76-0117 (Injury Reports: OSHA 300A, 301-EB-49, 300)</i>

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80	MPD-163-- Safety Division	79-0024	Absentee Report - Adult Crossing Guard SAF 45		Close	Creation	1	Destroy Confidential	Supersede 10-0025 (Department Timekeeping)
81	MPD-163-- Safety Division	80-0018	Complaint On School Crossing Guard SAF- 50		Close	Creation	5	Destroy Confidential	Supersede 61-0250 (Resident Complaints--Police Dept.)
82	MPD-163-- Safety Division	84-0070	Equipment Needed - Crossing Guard SAF- 69		Close	Creation	3	Destroy Confidential	Supersede 18-0016 (Inventories)
83	MPD-163-- Safety Division	84-0088	Equipment Card - Crossing Guard SAF- 58		Close	Event	0	Destroy Confidential	Supersede 18-0016 (Inventories)
84	MPD-329-- Neighborhood Task Force	78-0068	General File		Close	Creation	7	Destroy Confidential	Supersede 20-0011 (Routine Correspondence)
85	MPD-332-- Communicatio ns	76-0110	Request For Trade Off Day PR-27		Close	Fiscal Year End	0	Destroy Confidential	Supersede 10-0025 (Department Timekeeping)
86	MPD-332-- Communicatio ns	79-0136	Radio Service Record		Close	Creation	8	Destroy Confidential	Supersede 23-0019 (Maintenance, Repair, and Service Records)
87	MPD-332-- Communicatio ns	85-0142	Captain's General File, Group 3		Close	Event	0	Destroy Confidential	Supersede 18-0043 (Transitory Correspondence)
88	MPD-333-- Central Records Division	87-0019	Payment Certification and Remittance Advice		Close	Creation	2	Destroy Confidential	Supersede 10-0052 (Accounts Payable- Departments)

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	MPD-335-- Identification 89 Section	24-0008	Evidence Transmittal Records--Crime Labs	Form or Letter completed by Milwaukee Police Department (MPD) Forensics Division staff to accompany transmittal of evidence to the Wisconsin Department of Justice's state crime laboratory for further analysis. These records support both documentation of the evidence to be analyzed and maintenance of a chain of custody from MPD to the state crime lab.	NEW	Event	2	Destroy Confidentially	New Schedule discovered during survey of department records.
	MPD-335-- Identification 90 Section	24-0009	Ballistics Analysis Files-Non-Matches	Records related to analysis of ballistics by the Milwaukee Police Department Forensics division, for the purpose of matching spent casings to a known firearm. Records in the series include digital images of casings, descriptive information, correlation reports, inventories, supplementary process reports, Save-A-Casing program envelopes, transmittal forms, and related documentation. Matches, particularly matches that become part of a specific case, should be transferred to the relevant retention schedule and maintained for that schedule's retention period. Box 16: Wis. Stat. Â§ 19.36(2).	NEW	Event	5	Destroy Confidentially	New Schedule discovered during survey of department records. Casings themselves are outside of the scope of this schedule and should be maintained as described in SOP 743.

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91	MPD-340-- Traffic Division	13-E020	WI Motor Vehicle Accident Report MV4000/MV4002	Report and attachments submitted by MPD personnel to the Wisconsin Department of Transportation (WIDOT) in the event of a moving vehicle accident, as required by Wis. Stat. 346.70(4) and regulated by Wis. Admin Code Ch. Trans 100.3.	Amend	Creation	1	Destroy Confidentially	Updated Form number in title and description.
92	MPD-340-- Traffic Division	91-9118	Accident Report (Wis Uniform Report) With Photos		Close	Creation	0	Destroy Confidentially	Supersede 13-E020 (WI Motor Vehicle Accident Report)
93	MPD-340-- Traffic Division	91-M118	Accident Report (Wis Uniform Report) - Fatafs		Close	Event	8	Destroy Confidentially	Supersede 13-E020 (WI Motor Vehicle Accident Report)
94	MPD-347-- District 1	86-0015	Tactical Section - General File		Close	Creation	7	Destroy Confidentially	Supersede 18-A042 (Subject File)
95	MPD-347-- District 1	89-9047	Wisconsin Vehicle License Listing, Microfiche Copy		Close	Creation	1	Destroy Confidentially	Close-Non-Record
96	MPD-351-- Internal Affairs	62-0020	Memoranda Issued		Close	Creation	0	Destroy Confidentially	Supersede 60-0224 (Department Memoranda)
97	MPD-351-- Internal Affairs	62-0021	Orders Issued		Close	Creation	0	Destroy Confidentially	Supersede 60-0225 (Department Orders)
98	MPD-357-- Court Administration	60-0264	Orders & Instructions Issued To Members - Register		Close	Creation	7	Destroy Confidentially	Supersede 60-0225 (Department Orders)
99	MPD-370-- Human Resources	80-0033	Letter Of Commendation		Close	Creation	1	Destroy Confidentially	Supersede 11-0035 (Personnel Files)

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100	MPD-370-- Human Resources	89-0043	Refund - Parking Forfeiture, Duplicate Payment Pr50		Close	Creation	2	Destroy Confidentially	Supersede 18-0010 (Cash Management)
101	MPD-370-- Human Resources	92-0010	Index-Background Investigation		Close	Creation	25	Destroy Confidentially	Supersede 11-0038 (Background Checks)
102	MPD-370-- Human Resources	94-0013	Travel Activity & Expenses Report County Of Milwaukee		Close	Creation	1	Destroy Confidentially	Close-Non-Record
103	MPD-371-- License Investigation Unit	13-0003	PA-33 License Premise Report	Report and supplementary information detailing incidents, contacts, and/or investigations substantially relating to a licensed premise or person. Unredacted reports should be retained by the License Investigation unit for the listed retention period for due diligence reasons. Box 16: Wis. Stat. §19.36(2).	Amend	Creation	7	Destroy Confidentially	2024: Updated Description.
104	PORT-429--Port Of Milwaukee	10-0050	Harbor Commission Books Of Minutes (Bound Volumes)	Minutes & proceedings of the Board of Harbor Commissioners, which were bound on a biannual basis between 1911-1990. Some books were titled as "proceedings" & "minutes".	Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Supersede 15-A007 (Minutes- Boards, Commissions, Committees and Task Forces)

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105	TRS-221--City Treasurer	09-9009	Tax Collection System Payment History File	Record of actual payments made to satisfy tax obligations enumerated on annual tax rolls for real estate and personal property. This series includes record of payments received on a monthly installment plan or in arrears, and is often not generated until after the year the payments were originally due. Since 2015, these records have been maintained within the Treasurer's Office Tax Payment and Management system as database records.	Amend	Creation	0	Permanent	Updated description for format neutrality.
106	TRS-221--City Treasurer	09-0010	Tax Roll-Real Estate and Personal Property Files	Annual Real Estate and Personal Property tax rolls generated to include taxes owed by all subject entities within the City of Milwaukee. Since 2017 these records have been maintained within the Treasurer's Office Tax Payment and management system, but are exported yearly to provide a single record of taxes owed as required by Wis. Stat. 70.65.	Amend	Creation	0	Permanent	Updated Description for format neutrality.
107	TRS-221--City Treasurer	09-9006	<i>Personal Property and Real Estate Tax:1846 To 1958</i>		<i>Close</i>	<i>Creation</i>		<i>0</i>	<i>Supersede 09-0010 (Tax Rolls-- Real Estate and Personal Property)</i>
108	TRS-221--City Treasurer	09-9007	<i>Personal Property & Real Estate Tax: 1959 To 1984</i>		<i>Close</i>	<i>Creation</i>		<i>0</i>	<i>Supersede 09-0010 (Tax Rolls-- Real Estate and Personal Property)</i>
109	TRS-221--City Treasurer	09-0005	<i>Operating Procedure Files</i>		<i>Close</i>	<i>Creation</i>		<i>0</i>	<i>Supersede 19-0088 (Policies, Procedures, and Manuals)</i>

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
110	TRS-221--City Treasurer	93-0030	Administrative Correspondence		Close	Creation	7		Supersede 19-0037 (Department Head Correspondence)
111	TRS-221--City Treasurer	93-0032	Department Operating Procedures/Authority Files		Close	Creation	0		Supersede 19-0088 (Policies, Procedures, and Manuals)
112	WATER-641--Water Department	03-E022	Water Quality Data	Original handwritten ledger sheets used to record daily lab results of water test samples gathered by the Linnwood Avenue Purification Plant Laboratory.	Amend	Creation	10	Permanent	Retention period increased to 10 years following 40 CFR 141.33 requirements. PRB requested change of disposition to archival.
113	WATER-641--Water Department	98-0004	Revenue-Collection (54)		Close	Creation	6	Destroy	Close (No Longer Created)
114	WATER-641--Water Department	98-0006	Revenue - Meter Reading (48)		Close	Creation	6	Destroy	Close (No Longer Created)
115	WATER-641--Water Department	99-8039	Water Pipe Laid For Which Assessment Made & Reported		Close	Event	0	Destroy	Supersede 19-0025 (Routine Reports)
116	WATER-643--Water Engineering	80-0118	Correspondence, General		Close	Creation	5	Destroy	Supersede 20-0011 (Routine Correspondence)
117	WATER-643--Water Engineering	91-0092	Control Center Reports		Close	Creation	3	Destroy	Supersede 19-0025 (Routine Reports)
118	WATER-643--Water Engineering	91-0094	Daily Pumpage Report, Copy		Close	Creation	3	Destroy	Supersede 19-0025 (Routine Reports)
119	WATER-643--Water Engineering	91-0099	Contract Folder - A & P		Close	Creation	7	Destroy	Supersede 19-0021 (Contracts and Agreements)

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
120	WATER-643-- Water Engineering	91-0101	Common Council Proceedings - Bound Volumes		Close	Creation	7	Destroy	Close-Non-Record
121	WATER-643-- Water Engineering	91-0102	Specifications, Plant		Close	Event	0	Destroy	Supersede 23-0013 (Construction Plans--f
122	WATER-643-- Water Engineering	91-0103	Correspondence - Administration		Close	Creation	7	Destroy	Supersede 19-0037 (Department Head Correspondence)
123	WATER-643-- Water Engineering	91-0109	Inspector Daily Report - Plant Projects - Facility		Close	Creation	6	Destroy	Supersede 19-0025 (Routine Reports)
124	WATER-643-- Water Engineering	91-0111	Correspondence - Plant		Close	Creation	7	Destroy	Supersede 20-0011 (Routine Correspondence)
125	WATER-643-- Water Engineering	91-0112	Contract Folder - Main		Close	Creation	7	Destroy	Supersede 19-0021 (Contracts and Agreements)
126	WATER-643-- Water Engineering	91-0122	Control Center Reports, Copy		Close	Creation	3	Destroy	Supersede 19-0025 (Routine Reports)
127	GRAN---	00-0011	Town Of Granville Resolutions		Close	Creation	0	Destroy	Close-No Longer Created. Screen records for historic value and transfer them for Permanent retention at the Milwaukee Public Library City Archives with other Town of Granville records series currently located there.
128	GRAN---	72-0154	Special Assessments - Town Of Granville 1953		Close	Creation	0	Destroy	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
129	GRAN---	95-0092	Misc Records - 1847-1929. Former Town Of Granville		Close	Creation	0	Destroy Confidentially	Close-No Longer Created
130	GRAN---	95-0093	Browning School District Records. Former Granville		Close	Creation	0	Destroy Confidentially	Close-No Longer Created
131	GRAN---	95-0094	Survey Book Of John B. Vliet, 1861		Close	Creation	0	Archives at Municipal Research Library	Close-No Longer Created
132	GRAN---	95-0096	Annual Report Of The Town Clerk To The County		Close	Creation	0	WSHS ARC	Close-No Longer Created
133	GRAN---	95-0097	Supervisors Annual Report 1843-1925		Close	Creation	0	WSHS ARC	Close-No Longer Created
134	GRAN---	95-0098	Minutes Of Various Meetings, Including Town		Close	Creation	0	WSHS ARC	Close-No Longer Created
135	GRAN---	95-0099	Annexation File With Annexation Drawings, Legal		Close	Creation	0	WSHS ARC	Close-No Longer Created
136	GRAN---	95-0100	School Districts Files. Former Town Of Granville.		Close	Creation	0	WSHS ARC	Close-No Longer Created
137	GRAN---	95-0101	Surveys - 1940-56		Close	Creation	0	WSHS ARC	Close-No Longer Created
138	LAKE---	58-0179	Consolidation Study Files		Close	Creation	0	WSHS ARC	Close-No Longer Created
139	LAKE---	64-9028	Appraisal, July 25, 1951 - Microfilm Copy		Close	Creation	0	WSHS ARC	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
140	LAKE---	72-0152	Special Assessments - Town Of Lake	Deferred -	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
141	LAKE---	72-0153	Special Assessments - Town Of Lake 1954		Close	Creation	0	WSHS ARC	Close-No Longer Created
142	LAKE---	80-9134	Tax Roll 1868-1915 & Assessment Roll 1853-1954 -		Close	Creation	0	WSHS ARC	Close-No Longer Created
143	LAKE---	95-0071	Easement - Land - 1939-1954. Former Town Of Lake.		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
144	LAKE---	95-0086	Airport (Mitchell Field) Field - 1944- 47. Former		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
145	LAKE---	95-0087	Chicago, North Shore and Milwaukee RR File		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
146	LAKE---	95-0088	Health Department Monthly Reports. Former Town Of Lake		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
147	LAKE---	95-0107	Fire and Police Commission Minutes - 1939-42		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
148	LAKE---	95-0108	City Attorney Opinions and Correspondence 1943-54		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
149	SPEC-112-- Archives At Uw- Milwaukee	67-0088	Clipping Files 1960-88		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 18-A042 (Subject Files- City Departments and Elected Officials)
150	SPEC-112-- Archives At Uw- Milwaukee	67-0091	Mayor's Invitations 1960-1988		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
151	SPEC-112-- Archives At Uw- Milwaukee	67-M089	Project Files		Close	Creation	0	Destroy	Close-Time-Limited Series
152	SPEC-112-- Archives At Uw- Milwaukee	77-0044	Consultant Files		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-Time-Limited Series
153	SPEC-112-- Archives At Uw- Milwaukee	77-0045	Tape Recordings - Mayor's Appearances 1960-88		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 08-0010 (Audio Recordings of Official Meetings)
154	SPEC-112-- Archives At Uw- Milwaukee	85-0086	Correspondence & Clippings, Aldermen 1968-75		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 18-A042 (Subject Files- City Departments and Elected Officials)
155	SPEC-112-- Archives At Uw- Milwaukee	88-0019	Misc Films, Photos, Videos Re Mayor Maier		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
156	SPEC-112-- Archives At Uw- Milwaukee	88-M017	Subject File - Maier Admin. 1960-1986		Close	Event	0	Permanent	Supersede 18-A042 (Subject Files)

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
157	SPEC-112-- Archives At Uw- Milwaukee	88-M018	Subject File - Maier Admin. 1987-88		Close	Event	0	Archives at Milwaukee Public Library (to be screened)	Supersede 18-A042 (Subject Files)
158	SPEC-700--City Archives Holding	02-D001	Water Engineering Books, Studies, Clippings		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 18-A042 (Subject Files- City Departments and Elected Officials) Photographs of waterways are among the items included in this donation to the Milwaukee Public Library. Materials packed in February of 2002.
159	SPEC-700--City Archives Holding	10-H032	City Of Milwaukee Historic Maps	This is a series of 16 cubic feet of maps collected by the Office of Historic Preservation from various City of Milwaukee Departments. Maps range in dates from 1846 to the present. The State Records Board Committee has requested that the City Archives at Milwaukee Public Library contact the Wisconsin State Historical Society regarding any items they have screened from this collection, which they do not wish to retain locally.	Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-Time Limited Series
160	SPEC-700--City Archives Holding	72-9177	Minutes Of The Motion Picture Commission		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
161	SPEC-700--City Archives Holding	72-9183	Annual Reports 1928- 1970 (Microfilm Copy)		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
162	SPEC-700--City Archives Holding	77-0092	Milwaukee Bicentennial Commission - Project		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
163	SPEC-700--City Archives Holding	77-0093	Milwaukee Bicentennial Commission - Office		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
164	SPEC-700--City Archives Holding	80-9136	Tax Or Assessment Roll - Microfilm		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
165	SPEC-700--City Archives Holding	85-9057	Proceedings Of Town Board 1897-1929 - Microfilm		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
166	SPEC-700--City Archives Holding	85-9058	Ordinances 1906- 1928 - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
167	SPEC-700--City Archives Holding	85-9060	Ordinances 1917- 1955 - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
168	SPEC-700--City Archives Holding	87-9131	Real Estate Ownership Files Thru 1988 - Microfilm		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
169	SPEC-700--City Archives Holding	89-9127	PSC Case Docket - Correspondence 1922-78 -		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
170	SPEC-700--City Archives Holding	90-9010	Bruce, Wm George File, 1922-1969 - Microfilm Copy		Close	Creation	0	Permanent	Close-No Longer Created
171	SPEC-700--City Archives Holding	90-9011	Correspondence File - Boards and Commissioners -		Close	Creation	0	Permanent	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
172	SPEC-700--City Archives Holding	90-9013	Correspondence File - Port Facilities 1918- -		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
173	SPEC-700--City Archives Holding	90-9027	Grain Elevator Project Study 1981- 83 - Microfilm		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
174	SPEC-700--City Archives Holding	93-0034	Proclamation File.		Close	Creation	4	Archives at Milwaukee Public Library	Close-No Longer Created
175	SPEC-700--City Archives Holding	95-0200	Marriage Indices - Cloth Bound Books (1897-1984)		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
176	SPEC-700--City Archives Holding	95-9110	Municipal Court Transcript, Trial Of John Schrank,		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
177	SPEC-701--City Archives Screening	06-0006	Punch Cards		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
178	SPEC-701--City Archives Screening	10-0030	Milwaukee Neighborhood Map Research	<p>Research folders compiled by staff of the former Information Services Section of the Department of City Development. The purpose of the maps was to develop an identity for all neighborhoods. This project was the result of a common council resolution in the 1990's. Collection includes docs from 1992-2001, 2 cu. ft. & a rolled map which denotes the resulting identities developed for the neighborhoods. Consult WHS w/ any items discarded at MPL for further assessment/retention by the WSHS.</p>	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
179	SPEC-701--City Archives Screening	10-0031	Fairview Mausoleum General Ledger		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
180	SPEC-701--City Archives Screening	10-0032	City Of Milwaukee Historic Maps	This is a series of 16 cubic feet of maps collected by the Office of Historic Preservation from various City of Milwaukee Departments. Maps range in dates from 1846 to the present. List to be entered into CRMS file system.	Close	Creation	0	Archives at Milwaukee Public Library	Close-Time Limited Series
181	SPEC-701--City Archives Screening	10-0035	DCD Marketing Slides, Photos, Cd's, Negatives	This collection includes series of slides, photos and negatives of the work performed under the former city position of a marketing photographer, who worked under the Department of City Development. Images contained in this series include Milwaukee Festivals, events, as well as cultural, civic, historic and modern neighborhoods and locations. Photos of city-sponsored events are also included in this series.	Close	Creation	0	Archives at Milwaukee Public Library	Supersede 18-A042 (Subject Files)
182	SPEC-701--City Archives Screening	10-N040	Non-Record Items		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
183	SPEC-701--City Archives Screening	11-0004	Files Of The Director Of DOA		Close		9	Archives at Milwaukee Public Library	Supersede 18-A042 (Subject Files)
184	SPEC-701--City Archives Screening	72-9162	Permits From The U. S. Sec. Of War		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
185	SPEC-701--City Archives Screening	74-0233	Resident Council Delegates - Roll Call Record		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
186	SPEC-701--City Archives Screening	74-0235	Resident Council Standing Committees.		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
187	SPEC-701--City Archives Screening	74-0236	Resident Council Special Committees.		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
188	SPEC-701--City Archives Screening	74-0237	Model Cities Policy Commission - Minutes, 1969-75		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 15-A007(Minutes-Boards, Commissions, Committees, Task Forces)
189	SPEC-701--City Archives Screening	74-0241	Model Cities Policy Commission - Roll Call Record		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
190	SPEC-701--City Archives Screening	74-0265	Neighborhood Resident Council Meeting Notice,		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
191	SPEC-701--City Archives Screening	74-0351	Atlas - 1/4 Section		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
192	SPEC-701--City Archives Screening	77-0092	Milwaukee Bicentennial Commission - Project		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
193	SPEC-701--City Archives Screening	80-9047	Common Council Record - Proceedings and Index	1846/47 THROUGH 1895/96 - MICROFILM COPY PER CRC 9/7/95 TRANSFERED FROM 131 TO 130 FOR Permanent RETENTION AT LRB.	Close	Creation	0	Archives at Milwaukee Public Library	Close-- Per Wis Stat. 19.32(2) These are available for inspection at a public library and so do not require retention schedules.
194	SPEC-701--City Archives Screening	90-0006	High Lake Level, Flood Relief Project		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
195	SPEC-701--City Archives Screening	92-0004		Hurless Case Files	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
196	SPEC-701--City Archives Screening	95-0197		Agreement Re: Failed Federal Census Of Village Of	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
197	SPEC-701--City Archives Screening	96-0061		City Salvage, Auction and Purchasing Photographs.	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
198	SPEC-701--City Archives Screening	96-0062		Purchasing Scrapbook.	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
199	SPEC-701--City Archives Screening	96-0066		Public Purchasing and Supply Management Program.	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
200	SPEC-862--City Archives Mirror	09-9008		Treasurer's General Ledger From 1917 To 1984	Close	Creation	0	Archives at Milwaukee Public Library	Close-Time Limited Series
201	SPEC-862--City Archives Mirror	03-9022		Daily Lab Reports -- Linnwood Water Plant - Film	Close	Creation	0	Archives at Milwaukee Public Library	Supersede 03-0022
202	SPEC-862--City Archives Mirror	00-0015		Program Files, Court Management	Close	Creation	7	Archives at Milwaukee Public Library	Supersede 18-A042 (subject files)
203	SPEC-862--City Archives Mirror	02-D001		Water Engineering Books, Studies, Clippings	Close	Creation	0	Archives at Milwaukee Public Library	Supersede 18-A042 (Subject Files)
204	SPEC-862--City Archives Mirror	03-0039		Video and Audio Tapes Of Mayor John O Norquist	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
205	SPEC-862--City Archives Mirror	06-0008	Parameter Books		Close	Event	0	Archives at Milwaukee Public Library	Supersede 06-0008 (Election Commission)
206	SPEC-862--City Archives Mirror	09-0018	Files Of Executive Director Of The Election Commission		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 19-A037 (Department Head Correspondence)
207	SPEC-862--City Archives Mirror	09-0021	City Treasurer Correspondence		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 19-A037 (Department Head Correspondence)
208	SPEC-862--City Archives Mirror	09-E072	Municipal Court Statistical Reports-- Cd Rom		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 18-A042 (subject files)
209	SPEC-862--City Archives Mirror	10-0030	Milwaukee Neighborhood Map Research		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
210	SPEC-862--City Archives Mirror	10-0031	Fairview Mausoleum General Ledger		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
211	SPEC-862--City Archives Mirror	10-0032	City Of Milwaukee Historic Maps		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time Limited Series
212	SPEC-862--City Archives Mirror	10-0033	Files Of The Historic Preservation Officer		Close	Creation	2	Archives at Milwaukee Public Library	Close-Time Limited Series
213	SPEC-862--City Archives Mirror	60-0002	Application Building Mover License.		Close	Creation	4	Archives at Milwaukee Public Library	Close-No Longer Created
214	SPEC-862--City Archives Mirror	63-9053	Appropriation Control Ledger Through 1969 - Microfilm		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
215	SPEC-862--City Archives Mirror	66-0041	MCCR Pamphlets and Reports & Publications Of		Close	Creation	3	Archives at Milwaukee Public Library	Close-No Longer Created
216	SPEC-862--City Archives Mirror	67-0046	Special Comm On Policies Rel To Recreation		Close	Creation	5	Archives at Milwaukee Public Library	Close-No Longer Created
217	SPEC-862--City Archives Mirror	69-0071	State Legislation Studies		Close	Creation	15	Permanent	Close-No Longer Created
218	SPEC-862--City Archives Mirror	69-0088	Vessel Arrivals and Departures At Municipal Docks,		Close	Creation	1	Archives at Milwaukee Public Library	Close-No Longer Created
219	SPEC-862--City Archives Mirror	69-9074	Poll List - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close--No Longer Created in this format
220	SPEC-862--City Archives Mirror	70-9100	Registration Cards - Inactive - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close-- No Longer created in this format
221	SPEC-862--City Archives Mirror	72-0047	Vessel Arrivals and Departures At Municipal Docks,		Close	Creation	7	Archives at Milwaukee Public Library	Close-No Longer Created
222	SPEC-862--City Archives Mirror	72-0052	Board Meetings - Tape Recordings		Close	Creation	7	Archives at Milwaukee Public Library	Close-No Longer Created
223	SPEC-862--City Archives Mirror	72-0180	By-Laws		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
224	SPEC-862--City Archives Mirror	72-0181	Legal File - Opinions 1946-1971		Close	Creation	0	Permanent	Close-No Longer Created
225	SPEC-862--City Archives Mirror	72-0183	Annual Reports		Close	Creation	0	Permanent	Supersede 19-0024 (Annual Reports)

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
226	SPEC-862--City Archives Mirror	73-0168	Plans - City Owned Or Occupied Bldgs. - Inactive		Close	Creation	0	Permanent	Close-No Longer Created
227	SPEC-862--City Archives Mirror	73-0300	Meetings and Hearings - Recordings		Close	Creation	10	Permanent	Supersede 08-0010 (Audio Recordings of Official Meetings)
228	SPEC-862--City Archives Mirror	74-0332	Account Books 1930- 44		Close	Creation	0	Permanent	Close-No Longer Created
229	SPEC-862--City Archives Mirror	74-0337	Cash Book, Receipts & Disbursements 1930-1956.		Close	Creation	0	Public Library	Archives at Milwaukee Close-No Longer Created
230	SPEC-862--City Archives Mirror	74-0339	Clerks Records and Minutes Of Town Board		Close	Creation	0	Permanent	Close-No Longer Created
231	SPEC-862--City Archives Mirror	74-0340	Drainage Record Books (1891-1928). Former Town Of		Close	Creation	0	Public Library	Archives at Milwaukee Close-No Longer Created
232	SPEC-862--City Archives Mirror	74-0348	Road Files (1847- 1928). Application, Petitions, &		Close	Creation	0	Public Library	Archives at Milwaukee Close-No Longer Created
233	SPEC-862--City Archives Mirror	74-0353	Civil Service Ordinance (1945).		Close	Creation	0	Permanent	Close-No Longer Created
234	SPEC-862--City Archives Mirror	74-0354	Correspondence - Attorney Dineen		Close	Creation	0	Permanent	Close-No Longer Created
235	SPEC-862--City Archives Mirror	74-0355	Election Record 1887- 1906		Close	Creation	0	Permanent	Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
236	SPEC-862--City Archives Mirror	75-0075	State Bureau Of Municipal Audit, Report To		Close	Creation	3	Permanent	Supersede 73-0298 (Audit Reports - Final & Department Response)
237	SPEC-862--City Archives Mirror	75-0079	Library Trust Funds & Records Working Paper		Close	Creation	0	Permanent	Close-No Longer Created
238	SPEC-862--City Archives Mirror	75-9003	Griffen Hagen Study Material 1948-55 - Microfilm		Close	Creation	0	Permanent	Close-No Longer Created
239	SPEC-862--City Archives Mirror	75-9064	Sewer Service Charge Accounts - Bill Register -		Close	Creation	0	Permanent	Close-No Longer Created
240	SPEC-862--City Archives Mirror	75-9065	Sewer Service Charge Accounts - Penalty Register -		Close	Creation	0	Public Library	Archives at Milwaukee Close-No Longer Created
241	SPEC-862--City Archives Mirror	76-0127	Insurance Consultant Correspondence		Close	Creation	4	Public Library	Archives at Milwaukee Close-No Longer Created
242	SPEC-862--City Archives Mirror	76-0144	Town Of Granville File 1940-1967		Close	Creation	20	Public Library	Archives at Milwaukee Close-No Longer Created
243	SPEC-862--City Archives Mirror	76-0154	Deputy Municipal Port Director - Monthly Progress		Close	Creation	0	Public Library	Archives at Milwaukee Close-No Longer Created
244	SPEC-862--City Archives Mirror	76-0179	Power Plant Survey 1932-1933		Close	Creation	0	Public Library	Archives at Milwaukee Close-No Longer Created
245	SPEC-862--City Archives Mirror	76-0226	State Bureau Of Municipal Audit, Report To -Work-Sheets		Close	Creation	3	Public Library	Archives at Milwaukee Supersede 73-0298 (Audit Reports - Final & Department Response)

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
246	SPEC-862--City Archives Mirror	76-0227	Harbor Appraisals 1962, 1964		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
247	SPEC-862--City Archives Mirror	77-0088	Project and General Material File		Close	Creation	7	Archives at Milwaukee Public Library	Close-Time-Limited Series
248	SPEC-862--City Archives Mirror	77-0092	Milwaukee Bicentennial Commission - Project		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
249	SPEC-862--City Archives Mirror	77-0093	Milwaukee Bicentennial Commission - Office		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
250	SPEC-862--City Archives Mirror	77-0094	Milwaukee Bicentennial Commission -		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
251	SPEC-862--City Archives Mirror	77-9207	Subject File - Capital Improvements - Microfilm		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
252	SPEC-862--City Archives Mirror	78-0109	C.W.A. File		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
253	SPEC-862--City Archives Mirror	78-0111	Board Of Public Works - Proceedings 1910		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series
254	SPEC-862--City Archives Mirror	78-0113	Atlas - Quarter Sections 1915-1941		Close	Creation	0	Archives at Milwaukee Public Library	Close-Time-Limited Series

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
255	SPEC-862--City Archives Mirror	79-0015	Special Commission On CATV -- Subject Files		Close	Creation	6	Archives at Milwaukee Public Library	Supersede 18-A042(Subject Files- City Departments and Elected Officials)
256	SPEC-862--City Archives Mirror	81-0002	Recordings - Special Committee On Organization		Close	Creation	7	Archives at Milwaukee Public Library	Supersede 08-0010 (Audio Recordings of Official Meetings)
257	SPEC-862--City Archives Mirror	81-0008	Recordings - Task Force On Fire Services To		Close	Creation	5	Archives at Milwaukee Public Library	Supersede 08-0010 (Audio Recordings of Official Meetings)
258	SPEC-862--City Archives Mirror	82-0001	Recordings - Executive Budget Hearing 1979		Close	Creation	4	Archives at Milwaukee Public Library	Supersede 08-0010 (Audio Recordings of Official Meetings)
259	SPEC-862--City Archives Mirror	82-0003	Recordings - Special Finance Committee Hearing On		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 08-0010 (Audio Recordings of Official Meetings)
260	SPEC-862--City Archives Mirror	85-M054	Minutes 1879-1887. Former Town Of Bay View.		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
261	SPEC-862--City Archives Mirror	85-M057	Proceedings Of Village Board 1897-1918 and Of City		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
262	SPEC-862--City Archives Mirror	85-M058	Ordinances, 1906-1928. Former North Milwaukee.		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
263	SPEC-862--City Archives Mirror	87-0036	Misc Bureau Documents, Circuits Drawings, Reports,		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created

City Information Management Committee Retention Schedules

June 6, 2024

#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
264	SPEC-862--City Archives Mirror	87-9028	Outgoing Departmental Correspondence & Index -		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
265	SPEC-862--City Archives Mirror	88-0033	Annual Activity Report		Close	Creation	7	Archives at Milwaukee Public Library	Supersede 19-0024 (Annual Reports)
266	SPEC-862--City Archives Mirror	88-0034	Monthly Activity Report		Close	Creation	7	Archives at Milwaukee Public Library	Supersede-18-0003(Routine Status and Activity Reports)
267	SPEC-862--City Archives Mirror	89-0006	Capital Improvement Final Project Cost Report,		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
268	SPEC-862--City Archives Mirror	89-0029	MCCR Personnel Folders, Commissioners		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
269	SPEC-862--City Archives Mirror	89-0035	Correspondence File - Chesapeake & Ohio		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
270	SPEC-862--City Archives Mirror	89-0037	Correspondence File - Committees		Close	Creation	5	Archives at Milwaukee Public Library	Close-No Longer Created
271	SPEC-862--City Archives Mirror	89-0039	Publicity		Close	Creation	5	Archives at Milwaukee Public Library	Close-No Longer Created
272	SPEC-862--City Archives Mirror	89-0106	Correspondence File - St Lawrence Waterway		Close	Creation	10	Archives at Milwaukee Public Library	Close-No Longer Created
273	SPEC-862--City Archives Mirror	89-0108	Correspondence File - Chicago Water Diversion		Close	Creation	6	Archives at Milwaukee Public Library	Close-No Longer Created

City Information Management Committee Retention Schedules

June 6, 2024

#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
274	SPEC-862--City Archives Mirror	89-9002	Capital Improvement Project File - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
275	SPEC-862--City Archives Mirror	89-9008	Control Account Activity Detail Report -		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
276	SPEC-862--City Archives Mirror	89-9009	Control Account Activity Summary 402.375 -		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
277	SPEC-862--City Archives Mirror	89-9031	Contracts - Harbor Facilities 1929-81 - Microfilm		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
278	SPEC-862--City Archives Mirror	89-9114	Correspondence File - Permits, U.S. Portwork -		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
279	SPEC-862--City Archives Mirror	89-9116	Correspondence File - Vacated Canals & Waterways-		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
280	SPEC-862--City Archives Mirror	89-9123	Correspondence File - Vessels 1920- Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
281	SPEC-862--City Archives Mirror	89-9125	Vessels - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
282	SPEC-862--City Archives Mirror	90-0008	Board Minutes 1911-		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 15-A007 (Minutes- Boards, Commissions, Committees and Task Forces)
283	SPEC-862--City Archives Mirror	90-0016	Correspondence File - Facilities Proposed Or No		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

City Information Management Committee Retention Schedules

June 6,2024

#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
284	SPEC-862--City Archives Mirror	90-0055	Crime Prevention Program File		Close	Creation	8	Archives at Milwaukee Public Library	Close-No Longer Created
285	SPEC-862--City Archives Mirror	90-9012	Contracts - File - 1921 - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
286	SPEC-862--City Archives Mirror	90-9014	Correspondence File - Port, Free Ports,		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
287	SPEC-862--City Archives Mirror	90-9015	Dock, Road, Work Equipment - Owned and In Use		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
288	SPEC-862--City Archives Mirror	90-9028	Wisconsin Regional Planning Comm Program 1934-45 -		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
289	SPEC-862--City Archives Mirror	90-9029	Port Auto Parking Lot 1959-80 - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
290	SPEC-862--City Archives Mirror	90-9030	Correspondence File - Real Estate, 1913 -		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
291	SPEC-862--City Archives Mirror	90-9032	Correspondence File - Yard Lights, Rr Crossing		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
292	SPEC-862--City Archives Mirror	91-0069	Atlas, 1/4 Section		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
293	SPEC-862--City Archives Mirror	91-0071	Minutes Of Town Board Of Supervisors.		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 23-0029(Meeting Minutes-- Ad Hoc/Informal)

City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
294	SPEC-862--City Archives Mirror	91-0078	Atlas and Plat Books		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
295	SPEC-862--City Archives Mirror	91-0100	Specifications, Material		Close	Event	0	Archives at Milwaukee Public Library	Close-No Longer Created
296	SPEC-862--City Archives Mirror	91-0102	Specifications, Plant		Close	Event	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
297	SPEC-862--City Archives Mirror	91-0110	Shop Drawing - Plant Facility		Close	Event	0	Archives at Milwaukee Public Library	Close-No Longer Created
298	SPEC-862--City Archives Mirror	91-0139	Sewer Record-1/4 Plat Page	These are cloth and ink drawings of the city's sewers and building services. Heavy manila paper 1/16 plat pages are redrawn on mylar sheets. The plat pages are 27 1/2 inches by 30 inches. This record was made obsolete when it was replaced by mylar drawings which are under schedules 80-M047 and 80-9047 House Sewer Record Books. CRC approved 6/29/00.	Close	Creation	5	Archives at Milwaukee Public Library	Close-Time Limited Series
299	SPEC-862--City Archives Mirror	92-0002	Treasurer's Bank Balance, 1909-38		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
300	SPEC-862--City Archives Mirror	92-0003	Unemployment Fund 1921-35		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

City Information Management Committee Retention Schedules

June 6,2024

#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
301	SPEC-862--City Archives Mirror	93-0033	Constituent Files		Close	Creation	7	Archives at Milwaukee Public Library	Close-No Longer Created
302	SPEC-862--City Archives Mirror	93-0034	Proclamation File.		Close	Creation	4	Archives at Milwaukee Public Library	Supersede 18-A042 (Subject Files- City Departments)
303	SPEC-862--City Archives Mirror	93-0035	Subject Files (Official Record Copy)		Close	Creation	7	Archives at Milwaukee Public Library	Supersede 18-A042(Subject Files- City Departments and Elected Officials)
304	SPEC-862--City Archives Mirror	93-0036	Invitations and Mayoral Responses	Original requests from individuals/organizations for the Mayor to attend an event. Includes responses from the Mayor's Office to the individual or organization.	Close	Creation	1	Archives at Milwaukee Public Library	Supersede 93-0036 (Mayor's Office)
305	SPEC-862--City Archives Mirror	94-0017	Municipal Court Records. Court Commitments, 1890-		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
306	SPEC-862--City Archives Mirror	94-0018	Justice Dockets. Cloth, Bound, Alpha Series, 1800S		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
307	SPEC-862--City Archives Mirror	94-0019	Proceeding Of Emergency Hospital Investigating Committee		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
308	SPEC-862--City Archives Mirror	94-0020	Investigation Of Charges Against Daniel Kennedy,		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
309	SPEC-862--City Archives Mirror	94-0021	Investigations Relating To The Administration Of		Close	Creation	0		Close-No Longer Created

City Information Management Committee Retention Schedules

June 6, 2024

#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
310	SPEC-862--City Archives Mirror	94-0047	Telford Schedule Of Allocations Of Positions.		Close	Creation	0		Close-No Longer Created
311	SPEC-862--City Archives Mirror	94-0048	Ward Sewerage Certificates and Special Taxes		Close	Creation	0		Close-No Longer Created
312	SPEC-862--City Archives Mirror	94-0052	Reports 1861 To Common Council By Common Council.		Close	Creation	0		Close-No Longer Created
313	SPEC-862--City Archives Mirror	95-0042	Tax Records - Miscellaneous. Former Town Of Granville		Close	Creation	0		Close-No Longer Created
314	SPEC-862--City Archives Mirror	95-0045	Code Of Ordinances Chapters		Close	Creation	0		Close-No Longer Created
315	SPEC-862--City Archives Mirror	95-0066	Bonds - Special Assessment 1952.		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
316	SPEC-862--City Archives Mirror	95-0074	Recreation Board Records. Former Town Of Lake.		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
317	SPEC-862--City Archives Mirror	95-0078	Statement Of Taxes and Indebtedness To Wisconsin		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
318	SPEC-862--City Archives Mirror	95-0080	Legal Action Files. Former Town Of Lake. (802)		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created

City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
319	SPEC-862--City Archives Mirror	95-0084	Fire Department Organization Files. Former Town		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
320	SPEC-862--City Archives Mirror	95-0085	Town Meeting File - 1940-1950.		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
321	SPEC-862--City Archives Mirror	95-0089	Account Books. Former Village and City Of North Milwaukee	Milwaukee. SCREENED. CRC APPROVED 4/27/95.	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
322	SPEC-862--City Archives Mirror	95-0090	Outstanding Delinquent Special Assessments.		Close	Creation	0	Destroy	Close-No Longer Created
323	SPEC-862--City Archives Mirror	95-0091	Real Estate Blotter (Assessment Roll). Former		Close	Creation	0		Close-No Longer Created
324	SPEC-862--City Archives Mirror	95-0109	Justice Docket - 1897-1927		Close	Creation	0		Close-No Longer Created
325	SPEC-862--City Archives Mirror	95-0111	Correspondence - (Sol Ackerman, Urban Renewal Coordinator)	1956-57. TRANSFER TO MPL. CRC APPROVED 4/27/95.	Close	Creation	0		Close-Time-Limited Series
326	SPEC-862--City Archives Mirror	95-0112	Zeidler Project Files 1959-1960		Close	Creation	0		Close-No Longer Created
327	SPEC-862--City Archives Mirror	95-0113	Criminal Docket 1880-1887		Close	Creation	0		Close-No Longer Created
328	SPEC-862--City Archives Mirror	95-0114	Correspondence For 1882-89/1949-50.		Close	Creation	0		Close-No Longer Created

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
329	SPEC-862--City Archives Mirror	95-0129	Multi-Channel Video Service Providers.	Companies who provide services other than Warner Cable. *UNTIL FRANCHISE EXPIRES IN 1999. STATE BOARD APPROVED 8/16/95. PROPOSED DESCRIPTION CHANGE: This file includes all materials related to providers of multi-channel services who are not required to obtain a cable television franchise from the City. Ex. direct satellite, digital broadcast television companies, open video systems, MMDS, etc. Title would change to: "NON-CABLE MULTICHANNEL VIDEO PROVIDERS" Schedule held on 4/17/97 by CRC.	Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
330	SPEC-862--City Archives Mirror	95-0154	History Of DBE Program - 1989 To Present.		Close	Creation	8	Archives at Milwaukee Public Library	Close-No Longer Created
331	SPEC-862--City Archives Mirror	95-0156	Equal Rights Commission Development/Policy Files.		Close	Creation	10	Destroy	Close-No Longer Created.
332	SPEC-862--City Archives Mirror	95-0167	Special Committee and Task Forces Correspondence		Close	Creation	0	Destroy	Close-No Longer Created
333	SPEC-862--City Archives Mirror	95-0168	Committee To Name Public Buildings and Streets		Close	Creation	10	Destroy	Close-No Longer Created
334	SPEC-862--City Archives Mirror	95-0183	Public Official Bonds, 1930's-1950's.		Close	Creation	0	Destroy	Close-No Longer Created

City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
335	SPEC-862--City Archives Mirror	95-0184	Map Of Proposed Village Of Riverdale (River Hills)		Close	Creation	0	Destroy	Close-No Longer Created
336	SPEC-862--City Archives Mirror	95-0185	Correspondence Of The Commissioner Of Health.		Close	Creation	7	Archives at Milwaukee Public Library	Close-No Longer Created
337	SPEC-862--City Archives Mirror	95-0186	Team Building Surveys and Related Materials		Close	Creation	4	Archives at Milwaukee Public Library	Close-No Longer Created
338	SPEC-862--City Archives Mirror	95-9160	Standing Committee Meeting Minutes (Microfilm).		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 15-A007 (Minutes- Boards, Commissions, Committees and Task Forces)
339	SPEC-862--City Archives Mirror	95-9163	Common Council Meeting Records		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 15-A007 (Minutes- Boards, Commissions, Committees and Task Forces)
340	SPEC-862--City Archives Mirror	96-0008	Registry List Former Town Of North Milwaukee		Close	Creation	0	Archives at Milwaukee Public Library	Close-No Longer Created
341	SPEC-862--City Archives Mirror	96-0009	Annual Statistical Reports 1919-1922 & 1924		Close	Creation	0	Archives at Milwaukee Public Library	Supersede 19-0024 (Annual Reports)
342	SPEC-862--City Archives Mirror	96-0016	Speeches & Articles, Commissioner Of Health		Close	Creation	7	Archives at Milwaukee Public Library	Close-No Longer Created
343	SPEC-862--City Archives Mirror	96-0039	Statistics, Case Related.		Close	Creation	7	Archives at Milwaukee Public Library	Supersede 18-0003 (Routine Status and Activity Reports)

City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
344	SPEC-862--City Archives Mirror	96-0045	Civil Lawsuits - Consent Decrees		Close	Creation	25	Archives at Milwaukee Public Library	Supersede 11-0034 (Litigation Files)
345	SPEC-862--City Archives Mirror	96-0053	General - Organize - Orders (6)		Close	Creation	3	Archives at Milwaukee Public Library	Supersede 23-0024 (City Facility Maintenance Records)
346	SPEC-862--City Archives Mirror	96-0054	General - Organize - Licenses (6).	Contains licenses granted by federal or state authorities for operation of utility plant. Also included are laboratory licenses.	Close	Creation	10	Archives at Milwaukee Public Library	Close-No Longer Created
347	SPEC-862--City Archives Mirror	96-0064	General-Contracts-Utility/Service (7)		Close	Event	6	Archives at Milwaukee Public Library	Supersede 19-0021 (Contracts and Agreements (Non-Purchasing))
348	SPEC-862--City Archives Mirror	97-0002	Fiscal Impact Model Program		Close	Creation	18	Archives at Milwaukee Public Library	Close-No Longer Created
349	SPEC-862--City Archives Mirror	97-0025	Festival Files		Close	Creation	8	Archives at Milwaukee Public Library	Close-No Longer Created
350	SPEC-862--City Archives Mirror	97-0090	Video Appearances By Branch Report		Close	Creation	3	Archives at Milwaukee Public Library	Supersede 18-A042 (Subject Files-City Departments & Elected Officials)
351	SPEC-862--City Archives Mirror	97-0091	Monthly Writ Statistics		Close	Creation	3	Permanent	Supersede 18-A042 (Subject Files-City Departments & Elected Officials)
352	SPEC-862--City Archives Mirror	97-0092	Days Delay Reports		Close	Creation	3	Permanent	Supersede 18-A042 (Subject Files-City Departments & Elected Officials)
353	SPEC-862--City Archives Mirror	97-0099	Administrative Activity Reports		Close	Creation	3	Permanent	Close-No Longer Created

City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
354	SPEC-862--City Archives Mirror	97-0105	Fairview Mausoleum Crypt Photographs		Close	Creation	10	Permanent	Close-No Longer Created
355	SPEC-862--City Archives Mirror	97-0106	Removal and Reinternment Reports		Close	Creation	10	Permanent	Close-No Longer Created
356	SPEC-862--City Archives Mirror	97-0111	Fairview Mausoleum Inventory		Close	Creation	10	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
357	SPEC-862--City Archives Mirror	97-0124	Misc- Administrative Correspondence (63)		Close	Creation	10	TRANSFER	Close-No Longer Created
358	SPEC-862--City Archives Mirror	97-0130	Accounting - Journal Entries (12)		Close	Creation	50	Archives at Municipal Research Center (E-Vault)	Supersede 18-0014 (Journal Entries)
359	SPEC-862--City Archives Mirror	97-0131	Accounting General Ledger (10)		Close	Creation	50	Destroy	Supersede 18-0015 (General Ledger)
360	SPEC-862--City Archives Mirror	97-0132	Specialty Maps		Close	Creation	0	Destroy	Close-No Longer Created.
361	SPEC-862--City Archives Mirror	97-E045	Construction and Installation Of Cable Tv System		Close	Creation	15	UNSCHED	Close-No Longer Created.
362	SPEC-862--City Archives Mirror	98-0001	Print Shop Form Inventory Records		Close	Creation	3	Destroy	Close-No Longer Created.

City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
363	SPEC-862--City Archives Mirror	98-0025	Disadvantaged Business Enterprise Statistics		Close	Creation	6	Destroy	Close-No Longer Created.
364	SPEC-862--City Archives Mirror	98-0026	Correspondence and Reports Of Purchasing Director		Close	Creation	7	Destroy	Close-No Longer Created.
365	SPEC-862--City Archives Mirror	99-9067	Riverwalk Project Files (Microfilm)		Close	Creation	0	Destroy	Close-No Longer Created.
366	TOSA---	72-0155	Special Assessments - Town Of Greenfield and		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
367	TOSA---	91-0079	Minutes Of Board Of Supervisors		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
368	TOSA---	95-0050	County Clerks Apportionment Of Property Taxes and		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
369	TOSA---	95-0051	Chattel Mortgage Record. Former Town Of Wauwatosa.		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created

City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
370	TOSA---	95-0052	Assessors Report Of Railroads, 1897-1931.		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
371	TOSA---	95-0053	School Tax Levy Files and School District Files		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
372	TOSA---	95-0055	Correspondence Of Former Town Of Wauwatosa. Civil		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
373	TOSA---	95-0056	Statement Of Assessment. Former Town Of Wauwatosa.		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
374	TOSA---	95-0057	Insurance Policies. Former Town Of Wauwatosa.		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
375	TOSA---	95-0058	Officials Bonds. Former Town Of Wauwatosa.		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created

City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
376	TOSA---	95-0062	Miscellaneous. Former Town Of Wauwatosa. Screened		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
377	TOSA---	95-0063	Legal Descriptions 1937. Former Town Of Wauwatosa.		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
378	TOSA---	95-0065	Municipal Bonds File - Copies Of Correspondence,		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
379	TOSA---	95-0102	Annexations To Milwaukee From Wauwatosa		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
380	TOSA---	95-0103	Highway and Road Record 1842-1917.		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
381	TOSA---	95-0104	Fire Department Annual Report 1943- 46		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created

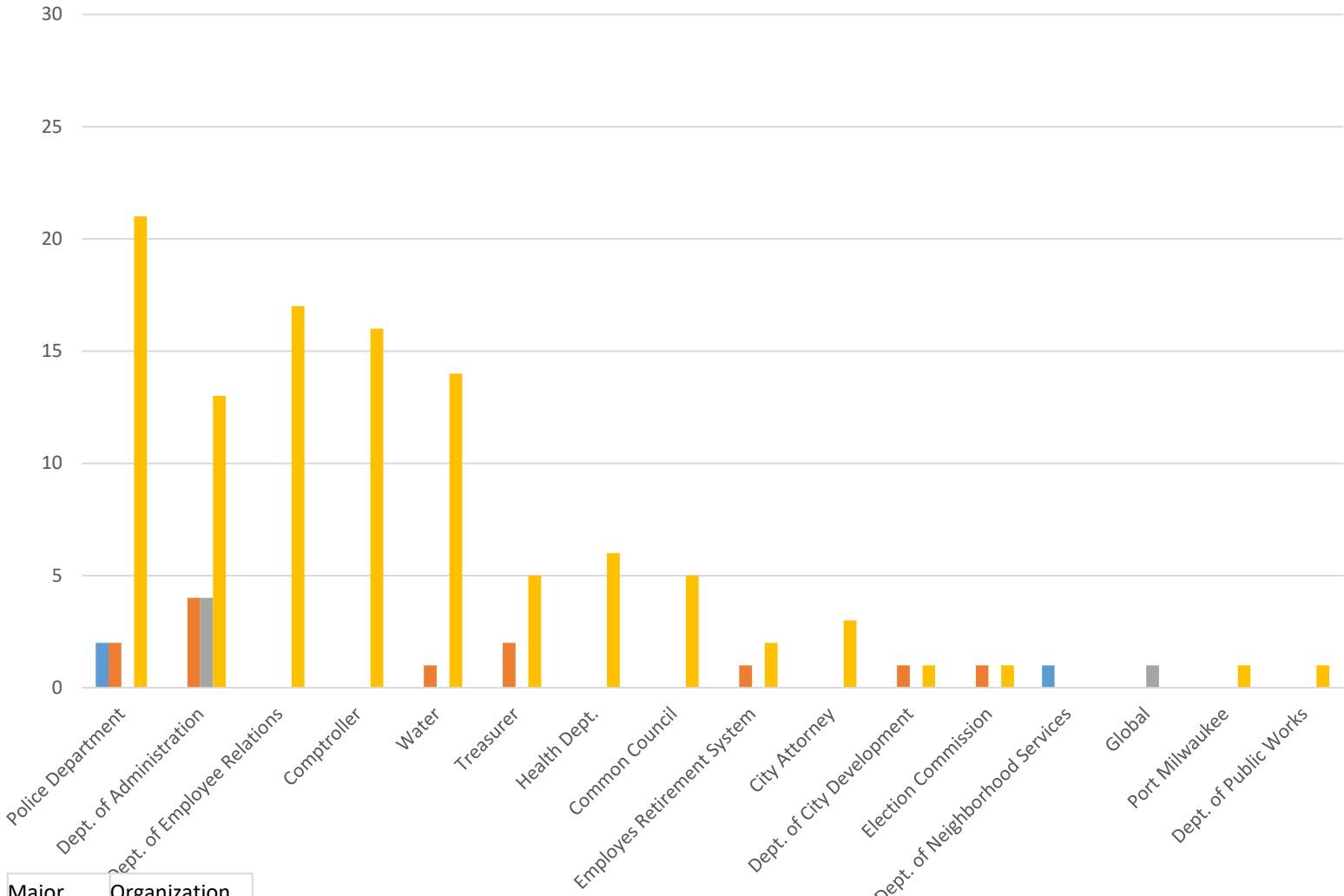
City Information Management Committee Retention Schedules

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#	Organization	Schedule	Schedule Title	Description	Review Type	Event Code	Years	Disposition	Review Notes
382	TOSA---	95-0105	Ordinances - 1917-1955		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created
383	TOSA---	95-9106	Highway and Road Record 1842-1917 - Microfilm Copy		Close	Creation	0	Archives at Milwaukee Public Library (to be screened)	Close-No Longer Created

Number of Schedules	Column Labels				
Row Labels	NEW	Amend	Renew	Close	Grand Total
Police Department	2	2		21	25
Dept. of Administration		4	4	13	21
Dept. of Employee Relations				17	17
Comptroller				16	16
Water		1		14	15
Treasurer		2		5	7
Health Dept.				6	6
Common Council				5	5
Employes Retirement System		1		2	3
City Attorney				3	3
Dept. of City Development		1		1	2
Election Commission		1		1	2
Dept. of Neighborhood Services	1				1
Global			1		1
Port Milwaukee				1	1
Dept. of Public Works				1	1
Grand Total	3	12	5	106	126

Number of Schedules



Review Type

- NEW
- Amend
- Renew
- Close

Major Organization