



Department of Employee Relations  
MEMORANDUM

**Tom Barrett**  
Mayor

**Maria Monteagudo**  
Director

**Michael Brady**  
Employee Benefits Director

**Deborah Ford**  
Labor Negotiator

TO: Chris Lee, Staff Assistant  
Finance and Personnel Committee  
Office of the City Clerk

FROM: Maria Monteagudo, Director   
Department of Employee Relations

DATE: March 25, 2014

RE: Administrative Changes to the 2014 Salary Ordinance

Please make the following corrections to the 2014 Salary Ordinance:

1. Under Pay Range 1IX, delete the titles "Housing Outreach Director" and "Housing Policy Director".
2. Under Pay Range 2DN, delete footnote "9" in its entirety and replace footnote "9" to read as: "(9) The City shall pay a premium of \$45.00 biweekly for Public Health Nurses assigned on a full-time basis with full responsibilities to one of the following job assignments: Health Center Coordinator, Charge Nurse/STD Clinic, Charge Nurse/TB, Lead (Pb) Program Coordinator, Charge Nurse/Staff Development Unit, Charge Nurse/Family Health Clinic, Charge Nurse/WIC, Health Information Coordinator, Immunization Coordinator, PHN Coordinator-HIV Women's Program and PHN Coordinator-Adolescent School Health (ASHP). Effective Pay Period 25, 2003, Public Health Nurses assigned on a full-time basis with full responsibilities to the job assignment of PHN Coordinator-Adolescent School Health (ASHP) shall also be eligible for the \$45 biweekly premium."
3. Under Pay Range 2JN, delete the current Official Bi-weekly minimum rate and substitute the minimum rates as follows: Hourly: 29.67; Biweekly: 2,373.89; Annual: 61,721.14 and add designation "1" to the title "Plan Examiner III (2)".
4. Under Pay Range 2MX, add the titles "Housing Outreach Director" and "Housing Policy Director".
5. Under Pay Range 3BN, under the title "Sanitation Inspector", delete designation "2" and replace with designation "4". Under footnote "2" at the bottom, delete "Recruitment is at \$1,380.50 (\$35,893.00)" and add designation "4" to read as follows: "(4) Recruitment is at \$1,380.50 (\$35,893.00)".
6. Under Pay Range 4OX, change the maximum biweekly to "4,043.78" and delete footnote "1" in its entirety.
7. Under Pay Range 5EN, the designation "(7)" needs to be attached to the following titles "Accounting Assistant III" and "Office Coordinator".

