

## LRB – FISCAL REVIEW SECTION ANALYSIS

FINANCE & PERSONNEL COMMITTEE

ITEM 8, 040637

SEPTEMBER 16, 2004

ANGELYN WARD

File #040637 is a resolution relative to entering into the 2005 Bibliographic Database, Delivery Services and Member Agreements between the City of Milwaukee, Milwaukee Public Library and the Milwaukee County Federated Library System.

### Background and Discussion

1. The Milwaukee County Federated Library System (MCFLS) was established in 1973 to facilitate the orderly and efficient operation of cooperative public library services throughout Milwaukee County. The Milwaukee Public Library (MPL) has been a member of MCFLS since its formation. This resolution authorizes MPL to enter into three agreements with MCFLS.
2. In the Bibliographic Database Agreement, MPL agrees to provide services related to the bibliographic development and maintenance of the system-wide cataloging services and authority databases for all MCFLS members. The revenue will offset 85% of the cost of technical services staff who perform the work at \$418,972. This agreement is for three years, 2005 – 2007, and will be amended for 2006 and 2007 to reflect the change in salary costs.
3. MCFLS hires commercial vendors for delivery services to suburban library members. In the Delivery Services Agreement, MPL is designated as the delivery vendor to the 12 remote Neighborhood Library sites, administered by MPL staff in accordance with MCFLS requirements. This agreement is for one year, 2005 at \$55,654.
4. Through system membership in the Member Agreement, every library provides the same service to county residents that it provides its own patrons through the county-wide shared CountyCat system, delivery, cataloging and reciprocal borrowing arrangements. For these benefits, MPL will pay an estimated amount \$50,000 annually for postage and supplies and \$120,000 annually for telephone notification service, computer maintenance and cataloging. The cost to MPL is approximately \$170,000.

In this new three year agreement, 2005 – 2007, reciprocal borrowing payments are no longer required between members libraries as a condition of membership. These payments will be negotiated individually between member libraries. This is a change from previous years.

5. MPL has a total of 5 agreements with MCFLS. They include:

Resource-Reference	1/1/05 – 12/31/07	\$725,000
Bibliographic Database	1/1/05 – 12/31/07	\$418,972
Delivery Services	1/1/05 – 12/31/05	\$ 55,654
Lease Agreement	Extended to 12/31/05	\$105,000
Member Agreement	1/1/05 – 12/31/07	\$ 0

### Fiscal Impact

1. The three agreements in this resolution between MPL and MCFLS include the 2005 – 2007 Bibliographic Database Agreement, \$418,972 for 2005; the 2005 Delivery Services Agreement for \$55,654 and the 2005 – 2007 Member Agreement which will cost MPL approximately \$170,000 annually.
2. The reciprocal borrowing payments for the MCFLS Member Agreement will be negotiated individually between each member library.

Cc: Marianne Walsh Kathleen Huston  
Mark Nicolini Taj Schoening  
W. Martin Morics

Prepared by: Angelyn Ward, (286-8661)  
LRB – Fiscal Review Section  
September 15, 2004