

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required For Single / Sole Source Contract Contract #E8896

Background:

User Department:	Department of Public Works - Operations
Contract Description:	Vendor Service Contract for Card Access Maintenance
Vendor Name and Location:	Toepfer Security Corporation (Waukesha, WI)
Contract Term:	One (1) year from 1/1/2009 through 12/31/2009 with the option to renew for four (4) additional one (1)-year periods
Requisition # and Date Received:	12878
Original Contract Amount:	\$630,000.00
Current Contract Amount:	\$2,700,000.00

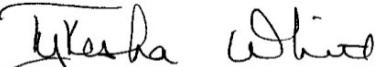
History of Contract Amendments:

Date	Description	Term	Cost
12/30/2008	Original Contract E8896 – Vendor Service Contract for Card Access Maintenance	1/1/2009 - 12/31/2009	\$630,000.00
1/24/2010	Amendment #1 – Added the Milwaukee Fire Department as an additional user department for an estimated contract total of \$30,000.00, in accordance with contractor’s letter dated 8/8/2008, extended the contract for one (1) year from 1/1/2010 through 12/31/2010, exercising the first (1st) of four (4) allowable extensions, and increased the estimated contract total by \$100,000.00 from \$630,000.00 to \$730,000.00.	1/1/2010 – 12/31/2010	\$100,000.00
6/10/2010	Amendment #2 – Increased the estimated contract total by \$395,000.00 from \$730,000.00 to \$1,125,000.00.		\$395,000.00
1/24/2011	Amendment #3 – Extended the contract for one (1) year from 1/1/2011 through 12/31/2011 and increased the estimated contract total by \$375,000.00 from \$1,125,000.00 to \$1,500,000.00.	1/1/2011 – 12/31/2011	\$375,000.00
5/1/2012	Amendment #4 – Extended the contract for one (1) year from 1/1/2012 through 12/31/2012, exercising the second (2nd) of four (4) allowable extensions, and increased the estimated contract total by \$500,000.00 from \$1,500,000.00 to \$2,000,000.00.	1/1/2012 – 12/31/2012	\$500,000.00
8/26/2012	Amendment #5– Increased the estimated total value of the contract by \$500,000.00 from \$2,000,000.00 to \$2,500,000.00 to cover anticipated expenditures during the remainder of the contract term of 12/31/2012, with one (1) more one (1)-year extension allowable under the original contract terms. The City Purchasing Director waived the requirement for Finance and Personnel Committee Approval on this amendment because this amendment relates to a public safety issue. The systems being maintained provide real-time surveillance and monitoring of threats to City facilities, public officials, visitors and staff. Maintenance of existing access control, CCTV and other alarms help protect the public safety and security of City facilities.		\$500,000.00

12/17/2012	Amendment #6 – Extended the contract through 12/31/2013, exercising the fourth (4th) and final option to extend and increased the estimated total value of the contract by \$200,000.00 from \$2,500,000.00 to \$2,700,000. Amendment approved by F&P 11/21/2012.	1/1/2013 – 12/31/2013	\$200,000.00
Pending Request	Amendment #7 – Increase the estimated total value of the contract by \$200,000.00 from \$2,500,000.00 to \$2,700,000		\$75,000.00
Total (including the pending amendment #7)			\$2,775,000.00

Purpose of Contract/Amendment:

This represents the seventh (7th) amendment request by the Department of Public Works – Operations to the original contract amount of \$630,000.00. This amendment increases the estimated total value of the contract by \$75,000.00 from \$2,700,000.00 to \$2,775,000.00 to cover expenses through the contract end date of 12/31/2013.



 Purchasing Agent

 Date

 City Purchasing Director

 Date

DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract # E12706**

Background:

User Department:	DPW - Infrastructure
Contract Description:	Vendor Service Contract for Card Access Maintenance
Vendor Name and Location:	Toepfer Security Corporation (Waukesha, WI)
Contract Term:	January 1, 2014 – December 31, 2014 with the option to renew annually as needed.
Requisition # and Date Received:	12706, 8/14/2013
Original Contract Amount:	\$750,000.00

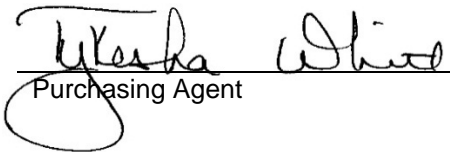
Purpose of Contract:

DPW – Infrastructure is seeking to enter into a new Vendor Service Contract for Card Access Maintenance with Toepfer Security Corporation for a one-year period from January 1, 2014 through December 31, 2014 with the option to renew annually as needed.

Background:

Toepfer Security Corporation supports the security systems that control and monitor the majority of City buildings. Toepfer Security Corporation gathers information regarding video surveillance, card access records, security schedules, building infrastructure, and automated controls. It is critical to ensure that these systems continue to be installed and monitored.

This contract was held at the F&P Committee Meetings on 09/19/2013 and 10/09/2013.



Purchasing Agent

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City Purchasing Director

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DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E10032**

Background:


User Department:	DPW, Traffic & Electrical Services
Contract Description:	Vendor Service Contract for Transformer Repairs
Vendor Name and Location:	American Industrial Motor Service, Milwaukee, WI
Contract Term:	3 years from October 10, 2010 through December 14, 2013
Requisition # and Date Received:	12774, 9/13/2013
Original Contract Amount:	\$150,000.00
Current Contract Amount:	\$150,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
10/18/2010	Original Contract	10/15/2010 – 12/14/2013	\$150,000.00
Pending	Amendment #1: Increase funding by \$15,000 to cover cost of services for remainder of contract term.	n/a	\$15,000.00
Total (including the pending amendment)			\$165,000.00

Purpose of Contract/Amendment: To increase the funding by \$15,000.00 to cover the cost of services for the remainder of the contract term.

Background: American Industrial Motor Service was selected because they are the only local source for this service, they are able to provide emergency service due to their close proximity, and they have a proven record for the repair of older style moving coil transformers that are used for roadway lighting by the City.



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DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000012047**

Background:

User Department: Milwaukee Fire Department

Contract Description: VSC for Software License and Maintenance of the Milwaukee Fire Department's Computer Aided Dispatch (CAD) and Mapping Systems

Vendor Name and Location: Archonix Systems, LLC, Marlton, NJ

Contract Term: 11/1/2012 through 10/31/2013 with three (3) one-year options to extend upon mutual consent

Requisition # and Date Received: 0000012770, Received: 9/13/2013

Original Contract Amount: \$276,666.70

Current Contract Amount: \$276,666.70

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
11/2/2012	Original Contract: VSC for Software License and Maintenance of the Milwaukee Fire Department's Computer Aided Dispatch (CAD) and Mapping Systems Waiver of F&P approval presented to F&P Committee on 11/21/2012.	11/1/2012 – 10/31/2013	\$276,666.70
Pending	Amendment No. 1: One year extension for software maintenance from 11/1/2013 – 10/31/2014. Increase the estimated contract total by \$290,000.00 from \$276,666.70 to \$566,666.70.	11/1/2013 – 10/31/2014	\$290,000.00
Total (including the pending amendment)			\$566,666.70

Purpose of Contract Amendment:

This represents the first (1st) contract amendment request by the Milwaukee Fire Department. This amendment extends the contract from November 1, 2013 through October 31, 2014 to exercise the first (1st) one-year option to extend the contract and increase the estimated contract total by \$290,000.00 from \$276,666.70 to \$566,666.70.

This is proprietary software that only Archonix Systems, LLC can provide support services for.

Karen Jeffries, CPPB

Purchasing Agent

Date

City Purchasing Director

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DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required For Single Source Contract Contract #E0000010485

Background:

User Department:	Fire and Police Commission
Contract Description:	Vendor Service Contract for Development of Selection Procedures to Hire Milwaukee Police Department (MPD) Personnel
Vendor Name and Location:	E.B. Jacobs, LLC (State College, PA)
Contract Term:	December 20, 2010 through December 19, 2013
Requisition # and Date Received:	0000012841/September 30, 2013
Original Contract Amount:	\$127,000.00
Current Contract Amount:	\$167,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
12/20/2010	Original Contract E10485 – Vendor Service Contract for Selection Procedures to Hire Police Officers and Police Aides	Three (3) years from 12/20/2010 – 12/19/2013	\$127,000.00
11/9/2011	Amendment #1 - Formal change of City of Milwaukee Contract Administrator from the Department of Employee Relations, Maria Monteagudo, Director of Employee Relations to the Fire and Police Commission (FPC), Michael Tobin, FPC Executive Director effective January 1, 2011.	12/20/2010 – 12/19/2013	\$0.00
11/11/2011	Amendment #2 – Estimated contract total increase of \$40,000.00 from \$127,000.00 to \$167,000.00 for the costs associated with the addition of Job Analysis Services for MPD Detective, Sergeant and Lieutenant positions.	12/20/2010 – 12/19/2013	\$40,000.00
Pending	Amendment #3 – Increase the estimated contract total by \$65,000.00 from \$167,000.00 to \$232,000.00.	12/20/2010 – 12/19/2013	\$65,000.00
Total (including the pending amendment)			\$232,000.00

Purpose of Contract/Amendment:

This represents the third (3rd) amendment request by the Fire and Police Commission to the original contract amount of \$127,000.00. This amendment increases the estimated contract total by \$65,000.00 from \$167,000.00 to \$232,000.00 to cover services for the original contract term that now includes Job Analysis services for the recently combined Lieutenant of Detectives and Lieutenant of Police positions.

Karen Jeffries, CPPB

 Purchasing Agent

 Date

 City Purchasing Director

 Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required For Single Source Contract Contract #E0000012849

Background:

User Department:	Fire and Police Commission
Contract Description:	Vendor Service Contract for Job Analysis Services and Selection Procedures to Hire Milwaukee Police Department (MPD) Personnel
Vendor Name and Location:	E.B. Jacobs, LLC (State College, PA)
Contract Term:	December 20, 2013 through December 19, 2016
Requisition # and Date Received:	0000012849, September 30, 2013
Original Contract Amount:	\$365,000.00

Purpose of Contract: The Fire and Police Commission (FPC) is seeking to enter into a new Vendor Service Contract for Job Analysis Services and Selection Procedures to Hire Police Department Personnel (Entry Level Police Aides and Police Officers, Promotion Testing for Detectives, Sergeants and Lieutenants) with E.B. Jacobs, LLC for a three year period from December 20, 2013 through December 19, 2016.

Background: The job analysis and selection procedures services provided by E. B. Jacobs, LLC were originally procured under a Department of Employee Relations contract in April of 2007 and continued by FPC Executive Director, Mr. Michael Tobin, since December of 2010 after a contract administration transfer to the Fire and Police Commission.

According to the user department, certain examination components are considered proprietary in nature by the vendor, and moving to a difference vendor while in the midst of conducting testing processes that E.B. Jacobs, LCC has developed would result in substantial delays in the filling of current and anticipated entry-levels and promotional vacancies. Additionally, the FPC's opinion is that E.B. Jacobs, LLC has consistently delivered a superior product.

The contract initially provided MPD Selection Procedures for the positions of Police Aide and Police Officer with a 2011 scope of services expansion to cover the positions of Detective, Sergeant and Lieutenant. E.B. Jacobs, LLC also provided promotional examination services for the MPD's position of Captain of Police in 2009.

Karen Jeffries, CPPB

Purchasing Agent

Date

City Purchasing Director

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DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000011537**

Background:

User Department:	Municipal Court
Contract Description:	Vendor Service Contract for Printing and Mailing of Court Notices
Vendor Name and Location:	State of Wisconsin – Department of Administration, Madison, WI
Original Contract Term:	April 1, 2012 through March 31, 2013 with two one-year options to extend upon mutual consent
Requisition # and Date Received:	0000012856, October 8, 2013
Original Contract Amount:	\$190,000.00
Current Contract Amount:	\$327,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
4/27/2012	Original contract awarded for the printing and mailing of municipal court notices.	4/1/2012 – 3/31/2013	\$190,000.00
3/22/2013	Amendment No. 1: Extend the contract term from 4/1/2013 through 12/31/2013 with one final one-year option to extend by mutual consent and increase the estimated contract total by \$137,000.00 from \$190,000.00 to \$327,000.00. Waiver of F&P approval presented to F&P Committee on 01/30/2013.	4/1/2013 – 12/31/2013	\$137,000.00
Pending	Amendment No. 2: Extend the contract from 1/1/2014 through 12/31/2014 to exercise the final one-year option to extend by mutual consent and increase the estimated contract total by \$190,000.00 from \$327,000.00 to \$517,000.00	1/1/2014 – 12/31/2014	\$190,000.00
Total (including the pending amendment)			\$517,000.00

Purpose of Amendment:

This represents the second (2nd) contract amendment request by the Municipal Court to the original contract amount of \$190,000.00. This amendment increases the estimated contract total by \$190,000.00 to cover invoice payments to the State of Wisconsin for the 2014 contract term and extends the contract term from January 1, 2014 through December 31, 2014.

The printing and mailing services provided by the State of Wisconsin’s Department of Administration (WDOA) are crucial to Municipal Court operations. These services provide batch printing, inserting and mailing of defendant notices (which the Court is legally required to mail when the defendant fails to appear for judgment), reminder notices and other correspondence, with or without additional pre-printed informational inserts. In taking advantage of the efficiencies available through the WDOA’s services, the Court has fully automated the process of creating and transmitting its correspondence to the WDOA’s secure server, which occurs during an overnight batch process and requires no manual intervention by Court staff.

Karen Jeffries, CPPB

 Purchasing Agent

 Date

 City Purchasing Director

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