



Department of Public Works  
Operations Division- Sanitation Services

**Jerrel Kruschke, P.E.**  
Commissioner of Public Works

**Danielle A. Rodriguez, M.B.A.**  
Director of Operations

**Rick Meyers**  
Sanitation Services Manager

May 10, 2024

City Service Commission  
Department of Employee Relations  
City Hall, Room 706

RE: Request to Extend Probationary Period – Amir Collins

Dear City Service Commissioners:

DPW Operations Division respectfully requests to extend the probationary period for Amir Collins, who was hired as a City Laborer, August 21, 2023 and is subject to a 9-month probationary period scheduled to end on May 21, 2024.

Mr. Collins' overall performance has met job requirements, but he has two areas that require improvement. Mr. Collins has not attained his required Commercial Driver's license and has had a number of excused absences. We have outlined in his performance improvement plan the objective of maintaining good attendance and obtaining his CDL as these are the areas that Mr. Collins is not currently meeting requirements. DPW Fleet had not been adequately staffed to provide the required 40 hours of entry level driver training (ELDT) classroom instruction within the first six month of employment which is now a Federal requirement. DPW requests his probationary period be extended six months to November 21, 2024. This is the first extension request.

Thank you for your consideration. If you have any questions or concerns, please contact Rick Meyers, Sanitation Services Manager (x2332 [rmeyer@milwaukee.gov](mailto:rmeyer@milwaukee.gov)) or Makisha Porter, Operations Human Resources Administrator (x3255 or [mmporte@milwaukee.gov](mailto:mmporte@milwaukee.gov)).

Sincerely,

Danielle Rodriguez, M.B.A.  
Director of Operations

DAR:mmp  
cc: Dan Thomas, Rick Meyers, Jeff Smith



Department of Public Works  
Operations Division- Sanitation Services

**Jerrel Kruschke, P.E.**  
Commissioner of Public Works

**Danielle A. Rodriguez, M.B.A.**  
Director of Operations

**Rick Meyers**  
Sanitation Services Manager

May 10, 2024

City Service Commission  
Department of Employee Relations  
City Hall, Room 706

RE: Request to Extend Probationary Period – Obrey Haynes

Dear City Service Commissioners:

DPW Operations Division respectfully requests to extend the probationary period for Obrey Haynes, who was hired as a City Laborer, August 21, 2023 and is subject to a 9-month probationary period scheduled to end on May 21st, 2024.

Mr. Hood's overall performance has met job requirements, but he has not obtained the required Commercial Driver's license. We have also outlined in his performance improvement plan the objective of maintaining good attendance with dependability being the only other area that Mr. Haynes is not currently meeting requirements. DPW Fleet had not been adequately staffed to provide the required 40 hours of entry level driver training (ELDT) classroom instruction within the first six month of employment which is now a Federal requirement. DPW requests his probationary period be extended six months to November 21<sup>st</sup>, 2024. This is the first extension request.

Thank you for your consideration. If you have any questions or concerns, please contact Rick Meyers, Sanitation Services Manager (x2332 [rmeyer@milwaukee.gov](mailto:rmeyer@milwaukee.gov)) or Makisha Porter, Operations Human Resources Administrator (x3255 or [mmporte@milwaukee.gov](mailto:mmporte@milwaukee.gov)).

Sincerely,

Danielle Rodriguez, M.B.A.  
Director of Operations

DAR:mmp  
cc: Dan Thomas, Rick Meyers, Jeff Smith



Department of Public Works  
Operations Division- Sanitation Services

**Jerrel Kruschke, P.E.**  
Commissioner of Public Works

**Danielle A. Rodriguez, M.B.A.**  
Director of Operations

**Rick Meyers**  
Sanitation Services Manager

May 10, 2024

City Service Commission  
Department of Employee Relations  
City Hall, Room 706

RE: Request to Extend Probationary Period – Darion Sims

Dear City Service Commissioners:

DPW Operations Division respectfully requests to extend the probationary period for Darion Sims, who was hired as a City Laborer, August 21, 2023 and is subject to a 9-month probationary period scheduled to end on May 21, 2024.

Mr. Sims' overall performance has met job requirements, but he has not obtained the required Commercial Driver's license. We have outlined in his performance improvement plan the areas that Mr. Hood is not currently meeting requirements. DPW Fleet had not been adequately staffed to provide the required 40 hours of entry level driver training (ELDT) classroom instruction within the first six month of employment which is now a Federal requirement. DPW requests his probationary period be extended six months to November 21, 2024. This is the first extension request.

Thank you for your consideration. If you have any questions or concerns, please contact Rick Meyers, Sanitation Services Manager (x2332 [rmeyer@milwaukee.gov](mailto:rmeyer@milwaukee.gov)) or Makisha Porter, Operations Human Resources Administrator (x3255 or [mmporte@milwaukee.gov](mailto:mmporte@milwaukee.gov)).

Sincerely,

Danielle Rodriguez, M.B.A.  
Director of Operations

DAR:mmp  
cc: Dan Thomas, Rick Meyers, Jeff Smith