

**COST SHARING MEMO OF UNDERSTANDING
BETWEEN
THE CITY OF MILWAUKEE
AND THE BRADY STREET BUSINESS IMPROVEMENT DISTRICT**

DATE: June 26, 2026

ROADWAY(S) AND LIMITS:

E. Brady St. – N. Farwell Ave. to N. Van Buren St. (Traffic Calming)

This Memo of Understanding is made and entered into and by the City of Milwaukee and the Brady Street Business Improvement District.

The contents of this Memo of Understanding will address cost sharing for all phases of the subject project including but not limited to utility coordination, construction and construction engineering, as necessary.

It is desired by the Brady Street Business Improvement District through the Community-Led Traffic Calming Program to construct raised crosswalks and pinned-on traffic islands on E. Brady Street with construction scheduled for fall of 2026.

The Brady Street Business Improvement District through its undersigned duly authorized officers or officials, hereby requests the City of Milwaukee to participate in the improvements hereinafter described.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility – Describe and give reason for request:

It is desired by the Brady Street Business Improvement District through the Community Led Traffic Calming Program to construct new raised crosswalks and pinned-on islands on E. Brady Street.

Proposed Improvement – Nature of work:

E. Brady Street is proposed to have three (3) raised crosswalks and six (6) pinned-on islands constructed at the locations determined by both parties.

Estimated Cost Summary*

Total Estimated Construction Cost:	\$290,000
+ 15% Engineering and Contingencies:	<u>\$45,000</u>
Total Estimated Project Cost:	\$335,000

Brady Street Business Improvement District's estimated total cost = **\$112,000**

- 1) The Brady Street Business Improvement District will pay the total amount of special assessments that would otherwise be levied against abutting properties. The special assessment rate for traffic calming projects is 33% recovery rate, per City ordinance.
- 2) The Brady Street Business Improvement District will pay the construction costs for the subject project within 60 days of being billed by the City of Milwaukee.
- 3) If the Brady Street Business Improvement District objects to any portion of the bills submitted by the City of Milwaukee, the Brady Street Business Improvement District shall notify the City of Milwaukee in writing within twenty days of invoice's receipt. The Brady Street Business Improvement District will pay any undisputed portions of a bill.
- 4) The City of Milwaukee agrees to consult and seek concurrence with the Brady Street Business Improvement District regarding any field change orders after the project has been awarded that would result in additional construction costs in excess of 10%.
- 5) Construction engineering costs will be the time charged to the project number and will be detailed as necessary when the bill is sent, using final construction costs as detailed in the Cost Summary

This Memo of Understanding is subject to the terms and conditions that follow and is executed by the undersigned under proper authority to execute such a Memo of Understanding for the Brady Street Business Improvement District and upon acceptance by the City of Milwaukee shall constitute a Memo of Understanding between the two parties.

Signed for and on behalf of City of Milwaukee:

	City Engineer	
Signature	Title	Date
Kevin J. Muhs, PE, AICP		
Name (Written Clearly)		

Approved by Brady Street Business Improvement District:

	Executive Director	
Signature	Title	Date
Anna Matel Antoine		
Name		

TERMS AND CONDITIONS

1. The initiation and accomplishment of the improvement will be subject to all applicable Federal, State, and local regulations.
2. Subject to Section 5 of this Memo of Understanding, the Brady Street Business Improvement District will pay to the City of Milwaukee such project related costs as outlined and listed in the Estimated Cost Summary itemized in the Cost Sharing Memo of Understanding.
3. Each party shall ensure that all necessary funding of each project phase (roadway construction) is in place for the project costs. The Brady Street Business Improvement District financing will be limited to participation in the costs of the following items as specified in the Estimate Cost Summary:
 - a. Special Assessment Costs that would otherwise be levied against abutting properties
4. Work necessary to complete the improvement to be financed entirely by the municipality (or responsible party), where the project lies, but may not be limited to, the following items:
 - a. New installations of, or alterations to sanitary sewers or connections, water, gas, steam, electric, telephone, telegraph, fiber optic, fire or police facilities, pipelines, and similar utilities.
 - b. Repair of damages to roads and streets caused by reason of their use in hauling materials, incidental to the improvement.
5. If the Brady Street Business Improvement District should withdraw from the project, it will reimburse the City of Milwaukee its proportionate share of all costs incurred by the City of Milwaukee as of the date of withdrawal.
6. The work will be administered by the City of Milwaukee or its designee(s). The City of Milwaukee shall notify the Brady Street Business Improvement District of any design or construction changes that may occur during the process in excess of 10% of the budgeted amount and get written authorization prior to their inclusion and cost participation by the Brady Street Business Improvement District.
7. The respective parties will, at their own expense:
 - a. Maintain all portions that lie within its boundaries.
 - b. Assume general responsibility of all public information to its residents.

(End of Document)