

## 1. MHD SCOPE OF SERVICES FOR MPS CHILDCARE FUNDS

Contractor shall specifically perform or is responsible for the performance of the following:

- One MHD Public Health Nurse (FTE of .5) will provide preventative health services to high-risk, low-income children and their families through an early childhood program (Childcare Provider Assistance Program (CPAP)). These services will be provided through childcare programs in a three-zipcode area targeted by the "Making Connections" program. This area is bordered by Center Street to the north, Highland to the south, 24<sup>th</sup> St to the east, and 47<sup>th</sup> St to the west. Children in this area are disproportionately impacted by multiple health problems that compromise child health development and school readiness. There are around 189 childcare providers in this area. Working with the non-profit Community Coordinated Child Care, MHD will select at least 20 providers to receive a comprehensive package of services.
- The package of services will include:
  1. Immunization Assessments for children in child care
  2. Ongoing information regarding available immunization clinics offered at the MHD.
  3. Information to assist with linkages to medical assistance/medical home
  4. Epi-Pen and asthma trainings or other presentations for child care Staff (WI Registry Approved)
  5. Review of care plans for special health needs- asthma, diabetes, seizures, food allergies
  6. Communicable disease presentations and technical assistance
  7. Parent education on health and safety issues
  8. Health education and referrals for lead screens before age three
  9. Provision of two immunization clinics (total) whereby all the participating groups will be encouraged to invite parents to bring their children in for immunizations.

## 2. REPORTING

Contractors shall further submit the following reports:

### **Monthly:**

By the 10<sup>th</sup> of each following month: report of program activities including type and frequency of services provided, based on the program goals and objectives.

### **Quarterly:**

By the 10<sup>th</sup> of the month following the end of the quarter: quarterly program expense reports (estimates).

### **Final report:**

Contractor shall provide MPS with a narrative program report by October 31, 2007. This Summary report shall include but is not limited to, an analysis of the project with key successes and challenges and a description of program activities for the participating childcare centers.