

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single / Sole Source Contract  
Contract #E14360**

**Background:**

<b>User Department:</b>	DOA – Environmental Collaboration Office
<b>Purchasing Agent:</b>	Catina Slocum
<b>Contract Description:</b>	VSC for Professional Services
<b>Vendor Name and Location:</b>	Franklin Energy Services, LLC (Port Washington, WI)
<b>Contract Term:</b>	3/1/2016 through 7/31/2018
<b>Requisition # and Date Received:</b>	Requisition #14360, Received 2/2/2016
<b>Original Contract Amount:</b>	\$226,521.00 (GRANT-FUNDED)
<b>Expenditures to Date:</b>	N/A
<b>Current Contract Amount:</b>	N/A


**Purpose of Contract/Amendment:**

The Environmental Collaboration Office (ECO) is seeking to enter into a Vendor Service Contract for Professional Services with Franklin Energy Services, LLC. Common Council File #151315 was passed January 19, 2016, authorizing the ECO to enter into contracts with the partner organizations that supported its application for a cooperative agreement with the U.S. Department of Energy (DOE) to develop and implement a comprehensive energy efficiency program for up to two hundred (200) commercial buildings that the ECO is calling the Better Buildings Challenge. This vendor helped with the development of the application that received the DOE award and is mentioned as an organizational partner.

Franklin Energy Services, which implements business programs for the statewide Focus on Energy program, will manage customer interactions using their customer relationship management system, which will be modified for program reporting needs as well as providing staff to do program participant intake and distribution. They will also be providing staff to meet with building owners /managers to conduct energy assessments, collect data and develop projects that are eligible for Focus on Energy incentives. The contract period will be from 3/1/2016 through 7/31/2018 and the estimated contract amount will be \$226,521.00.

**Justification for Waiver:**

This VSC for Professional Services with Franklin Energy Services, LLC was authorized by the Common Council. For this reason, Finance and Personnel Committee approval is waived.

  
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City Purchasing Director

2-19-2016  
Date

**F&P Waiver Presentation Date:** 2/24/2016

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E13050**

**Background:**

<b>User Department:</b>	Police
<b>Purchasing Agent:</b>	Tykesha J. White
<b>Contract Description:</b>	VSC Maintenance of Imageware Mugshot Equipment and Software
<b>Vendor Name and Location:</b>	ImageWare Systems, Inc. (San Diego, CA)
<b>Contract Term:</b>	3/1/2014 through 2/28/2015 w/option to extend for two (2) additional one-year periods upon mutual consent.
<b>Requisition # and Date Received:</b>	Requisition #14490, Received 2/15/2016
<b>Original Contract Amount:</b>	\$82,559.18
<b>Expenditures to Date:</b>	\$146,187.08
<b>Current Contract Amount:</b>	\$146,187.08

**If Amendment, History of Contract Amendments:**

Date	Item	Term	Cost
5/29/2014	Original Contract E13050 – Vendor Service Contract for Maintenance of Imageware Mugshot Equipment and Software. <b>F&amp;P waiver presented 5/29/2014</b>	3/1/2014 - 2/28/2015 w/option to extend for two (2) additional one-year periods upon mutual consent	\$82,559.18
3/18/2015	Amendment #1: Extended the contract one year from 3/1/2015 - 2/28/2016 exercising the first (1 <sup>st</sup> ) of two (2) options to extend and increased the contract total by \$63,627.90 from \$82,559.18 to \$146,187.00. <b>F&amp;P waiver presented 3/25/2015</b>	3/1/2015 - 2/28/2016	\$63,627.90
Pending	<b>Amendment #2:</b> Extend the contract for one year from 2/29/2016 – 2/28/2017 exercising the second (2 <sup>nd</sup> ) and final allowable option to extend and increase the contract total by \$66,792.50 from \$146,187.08 to \$212,979.58.	2/29/2016 - 2/28/2017	\$66,792.50
<b>Total (including the pending amendment)</b>			<b>\$212,979.58</b>


**Purpose of Contract/Amendment:**

The purpose of this amendment is for the continued support and maintenance of the Milwaukee Police Department's ImageWare Mugshot Hardware and Software System purchased from ImageWare Systems, Inc. (IWS) in 1999. The IWS system captures and stores all arrest mugshots, which are captured at the time of arrest by booking officers at the police districts and central booking. The maintenance contract between ImageWare Systems and the Milwaukee Police Department covers the equipment and software in the event of failure or malfunction. This amendment extends the contract for one year from 2/29/2016 through 2/28/2017, exercising the second (2nd) and final allowable option to extend and increases the contract total by \$66,792.50 from \$146,187.08 to \$212,979.58.

**Justification for Waiver:**

The maintenance for this proprietary, digital booking, investigation and identification system is only available through ImageWare Systems, Inc., the developer of the system.

For this reason, Finance and Personnel Committee approval is waived.

  
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City Purchasing Director

2-17-2016  
Date

**F&P Waiver Presentation Date:** 2/24/2016