

PROJECT APPROVAL PROCESS SURVEY – 2015
CITY OF MILWAUKEE LOCAL BUSINESS ACTION TEAM
CITY OF MILWAUKEE RESPONSES

Survey Question	Scenario 1 Opening a Sit-Down Restaurant (with alcohol license) in a Space Formerly Used for the Same Purpose	Scenario 2 Opening a Business Office (e.g., insurance agent) in a Space Formerly Used as a Business Office That Has Been Vacant for 2 Months	Scenario 3 Opening a Sit-Down Restaurant (no alcohol license) in a Former Grocery Store in an Existing Strip Mall	Scenario 4 Constructing and Occupying a New Multi-Tenant, Mixed-Use Building That Contains a Bank, Convenience Store (with food and alcohol licenses), Day Care Center and Several Offices
1. Please list all permits, certificates, licenses and other types of approval required.	Building permit (possibly) Certificate of occupancy Special use permit or use variance (possibly) Food dealer license Alcohol beverage establishment license	Building permit (possibly) Certificate of occupancy Special use permit or use variance (possibly)	Building permit (possibly) Certificate of occupancy Special use permit or use variance (possibly) Food dealer license	Building permits (multiple) Certificates of occupancy (multiple) Special use permit or use variance (possibly, including possibility of multiple BOZA cases) Food dealer license Alcohol beverage establishment license and/or extended hours premises license
2. Please identify all city agencies, departments, boards and commissions involved in obtaining each of the approvals identified in #1.	DNS, Health Dept.(?), BOZA (?), License Div.(?), DCD(?) DNS, Health Dept., License Div., DCD (?) BOZA, ZAG (DCD, DNS, DPW, Health, any others?) License Div., Health Dept., DNS, local Common Council member License Div., Police, DNS, Health, (BOZA, if required), local Common Council member (?)	DNS, BOZA, DCD DNS BOZA	DNS, Health Dept.(?), BOZA (?), License Div.(?), DCD(?) DNS, Health Dept., License Div., DCD (?) BOZA, ZAG (DCD, DNS, DPW, Health, any others?) License Div., Health Dept., DNS, local Common Council member	DNS, Health Dept.(?), BOZA (?), License Div.(?), DCD(?) DNS, Health Dept., License Div., DCD (?) BOZA, ZAG (DCD, DNS, DPW, Health, any others?) License Div., Health Dept., DNS, local Common Council member License Div., Police, DNS, Health, (BOZA, if required), local Common Council member (?)
3. Please identify all inspections conducted as part of the approvals enumerated under #1.	Site inspections – DNS (building, plumbing, electrical, other?) DNS (building, others?) None Health Dept. (plan review and at least one inspection) None	Site inspections – DNS (building, no plumbing or electrical?) None None	Site inspections – DNS (building, plumbing, electrical, other?) DNS (building, others?) None Health Dept.	Site inspections – DNS (building, plumbing, electrical, HVAC, other?) DNS (building, others?) None Health Dept. None
4. What is the cost (or likely cost range) for obtaining each of the approvals identified in #1?	\$175 (min.) \$225 or \$425 \$300 - \$950 \$825 - \$2,025 \$610	\$175 (min.) \$75 \$300 - \$950	\$175 (min.) \$225 or \$425 \$300 - \$950 \$825 - \$2,025	New building: \$185 (min.) Each tenant space: \$175 (min.) \$75 or \$125 (each tenant space) \$300 - \$950 (each BOZA approval required) \$500 - \$2,350 \$610 (alc. bev. estab.) and/or \$250 (extended hours estab.)
5. What is the estimated time (or likely time range) for obtaining each of the approvals identified in #1?	2-17 days 1-2 days 4-6 weeks 2-6 weeks 5-7 weeks	2-17 days Same day 4-6 weeks	2-17 days 1-2 days 4-6 weeks 2-6 weeks	2-17 days (each permit) 1-2 days (each occupancy) 4-6 weeks (each BOZA approval required) 2-6 weeks 5-7 weeks (either license type or for both licenses combined)