

**COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION
APPLICATION EXECUTIVE SUMMARY - FUNDING YEAR 2013**

CDGA

JUL 26 PM 9:40

Milwaukee Youth Council - Youth Services Proposal

Total Funds Available: \$145,978

Total Amount Requested (CDBG FUNDS) \$25,000

(Note: Minimum Allocation is \$25,000)

Applicant Organization Name: Casa Romero Renewal Center, Inc.

Organization Address: 423 W. Bruce Street City: Milwaukee Zip: 53204

Contact Person: Gregory Smith Title: Development Director

Contact Person's

Telephone Number: 414-224-7564 Fax Number: 414-270-9817

E-Mail Address: gsmith@casaromero.org

Is applicant a 501 (C)(3) organization? Yes X

Is applicant a faith-based organization? Yes X

Federal Employer Identification Number EIN 39-2016499

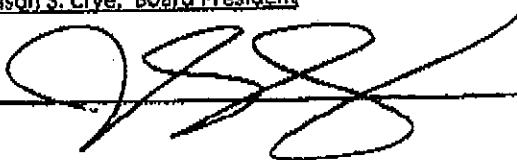
Executive Director: David Shields, Sr Phone Number: 414-224-7564

Board President: Jason S. Crve Phone Number: 414-277-7742 x104

Proposal submission(s) must be authorized and signed by an official of the Board of Directors.

Name and title of Board Official: Jason S. Crve, Board President

Signature of Board Official: _____



7/23/2013

NOTICE:

A false statement or misrepresentation in the proposal to obtain grant funds and if funds are awarded, the funds and contract will be in default and the City may declare all of any part of the funds paid out immediately due and repayable to the City and the contract voided.

PART 1: PROGRAM DESIGN & SPECIFICATIONS

60 POINTS TOTAL

If you need more space in any section, you may attach additional pages

1) HOUSEHOLDS/CLIENTS SERVED

5 pts. maximum

a) Describe the specific target population to be served, including target low income level and special needs populations, as applicable.

Most of the youth that Casa Romero serves live in the 12th Aldermanic District within the 53204 ZIP Code, one of the poorest neighborhoods in the city – an area marked by a prevalence of gang life, high drop-out rates, and high rates of teenage pregnancy. Most come from first or second generation immigrant families, speak Spanish at home, and live below the HUD 2013 Low Income Level. Casa Romero's youth programming is designed to form future leaders grounded in practical virtues of character, the building blocks of vibrant, supportive, healthy communities.

Youth yearn to develop their talents and practice their newly emerging gifts in service to others. Most importantly, they need positive role models who inspire them to recognize and nurture their unique gifts, believe in themselves, set goals, and create positive vision of what their lives can hold.

In recent years the Center's youth programming has grown exponentially, serving approximately 600 a mere two years ago, and more than 1,400 individuals in the coming year. Casa Romero's Youth Leadership Development is an important part of that programming. A key component in this holistic formation program for 2014 is the Center's urban summer camp programs: the "MC in Me camp" for 24 middle school girls, and the "7 Habits of Highly Effective Student Athletes" camp for 24 area high school boys. In addition, the Center will conduct 2 year round programs, "Journeys: Exploring Identity and Voice through Visual Art," and "Breaking Down Bullying."

The "MC in ME" camp is targeted primarily to middle school Latina girls, and the "7 Habits of Highly Effective Student Athletes" to Latino high school boys soccer players. The "Journeys" program is targeted toward 75 to 100 middle school age girls. The "Breaking Down Bullying" program is a co-ed middle school program that will serve approximately 275 youth. In all, 400 to 450 low-income youth will be served through the four programs.

These four programs provide personal development using educational and recreational activities such as music, sports, and visual arts. The programs develop leadership skills, help prevent juvenile delinquency and crime, and help reduce teen pregnancy. They provide a safe haven and adult supervision for youth, promote physical health and wellness, and provide fun, safe, and creative outlets.

b) Specify the total number of households to receive direct services by your program in 2013.

Casa Romero will serve 400 to 450 youth, from approximately 300 families from Milwaukee's south side, most living within the 53204 ZIP Code, through the urban summer camps, anti-bullying, and visual arts programs.

DO NOT WRITE BELOW
(For CDGA Use Only)

Comments:

Score:

**Households/
Clients Served
(5 pts maximum)**

2) OUTREACH:

(5 pts maximum)

a) Describe in a narrative, your agency's outreach and all of the methods that will be used to inform eligible persons about your program.

In the coming year, Casa Romero's general youth programming will serve more than 1,400 middle school and high school students. All of these students will learn of the opportunity to attend the camps and/or the "Journeys" arts programming as they participate in other retreats, focusing on bullying prevention and breaking down stereotypes.

Casa Romero works closely with south side churches and schools including CARMEN High School of Science and Technology, Nativity Jesuit Middle School, and Notre Dame Middle School, among others. Casa Romero collaborates with the Medical College of Wisconsin, Clarke Square Neighborhood Initiative, Journey House, Milwaukee Public Theater and others as part of the "Ripple Effect Milwaukee" Violence Prevention Initiative. The Center provides a portion of the programming for retreats held at the Boys and Girls Clubs.

In addition to outreach to the pool of students already being served through our retreats, Casa Romero will publicize the camps and arts program in a wide variety of ways. The Center will provide each partner school, church, and nonprofit agency with posters and other promotional materials. South side churches will receive a "blurb" to post in their bulletins. The opportunities will be promoted both on Casa Romero's website, and in its Facebook page as well. More than 1,000 people will learn of the opportunity through the Center's monthly email newsletter. Finally, the Center will send a press release to media outlets including El Conquistador, MiVoz.com, The Catholic Herald, Spanish Journal, ESPN Deportes 1510-AM, WDDW-FM "La Grande", and WJTI-AM "La Nueva Ritmo."

DO NOT WRITE BELOW
(For CDGA Use Only)

Comments:

Score:

Outreach
(5 pts maximum)

Describe in detail ALL OF THE FOLLOWING:

3) The specific **ACTIVITY** to be performed.

Score: _____ (20pts. maximum)

The three components of the youth leadership development program for which Casa Romero seeks CDBG funding not only develop leadership skills, but also provide a safe haven and adult supervision for youth, promote physical health and wellness, and provide fun, safe, and creative outlets for youth.

“The MC in Me” is a two week long summer camp program for 24 seventh and eighth grade girls, which builds on students’ natural gifts of writing and performance. Through the musical element of the Hip-Hop culture and employing the restorative justice circle, participants explore their inner and outer environment, grow in self-awareness, and learn aspects of critical judgment. In the idiom of Hip-Hop, the MC is the persona used to express and share one’s ideas; hence, each girl develops her personal MC identity.

In addition to discussing issues that affect inner city teens, such as violence, racism, and issues about self-image and self-esteem, the participants will consider their own individual life stories as inspiration for their projects. In this way, the themes expressed in the final piece – be it a song, a rap or a spoken word piece – speak to the participant’s personal experience and expresses her passions.

The restorative justice circle forms a central focus for input and discussion. Facilitators will utilize icebreakers, journal writing (each personalizes her own rhyme book), videos and quiet time for reflection. Guest speakers from the local Hip-Hop scene will help the participants choose an appropriate beat for an original piece. At the conclusion of the camp, participants express themselves musically by creating, recording, and performing an original vocal piece live for family, friends, peers and their community.

“The 7 Habits of Highly Effective Student Athletes” camp is one week in length, held in August. It is targeted for 24 high school soccer players. Central city high school athletes need to understand the significance of forming good habits both on and off the athletic field. While it is important for student athletes to understand their self-worth as a team member, it is even more important for these athletes to value education. Each day following breakfast the boys will gather to practice on a nearby field. Later they will gather in the break out rooms at Casa Romero to hear guest speakers and discuss what it means to take charge of their own education, be motivated from the inside, and to make the most of what school offers.

The opening **“Cross the line”** activity will demonstrate how students too often are reactive, and NOT proactive. The student athletes will hear witness talks from others who could have chosen to be reactive but instead chose to be proactive, and the difference it made for them. One afternoon during the week, students will draw their own circle of control and circle of no control, where they identify something they worry about, but have no control over. They will learn from guest speakers who inspire them to reflect on how self-awareness, conscience, imagination, and willpower are useful agents in decision making. Throughout the week, the student athletes will explore elements of the Sean Covey book The 7 Habits of Highly Effective Teens.

“Journeys: Exploring Identity and Voice through Visual Art” will serve 75 to 100 middle school age girls from October through May with 24 two-hour long sessions of art lessons which meet weekly, with a new project each week. Local artists and youth/college facilitators who have a strong cultural understanding of the Hispanic culture will provide mentoring, curriculum development, planning and implementation.

Participants will learn how visual artists explore, represent, and envision identity and personal voice through contemporary, culturally responsive approaches to art making. College level art mentors will present engaging art experiences while offering support as participants reflect on different facets of their identity, developing an individual artistic voice. Youth will create a body of artwork representing their guided exploration of identity and formation of artistic voice, and celebrate their accomplishments in a final, end of year community exhibit.

Among many other projects, participants will create a nametag, decorating it with drawings that describe themselves, and discuss reflection questions. Another project involves creating a personal journal by making a collage that describes “me” with pictures cut from magazines pasted on the front and back cover. Participants will learn free writing, journaling on selected self-reflection questions, and creating a paragraph about “me.” Participants will develop a list of adjectives that describe “me,” and assist others in describing themselves. For example, one girl will stand, while the others girls share (positive) adjectives that describe her, revealing to the girl how she comes across to others, or maybe previously unidentified

gifts. They will also take individual and group photos that illustrate those qualities/adjectives (i.e. "crazy".) In a later project, using 3 squares, the girls will create a poster that illustrates their journal paragraph that describes "me," incorporating drawing, magazine collages, and the photos taken the previous week.

Studying the words of two martyrs – Rev. Martin Luther King Jr. and Archbishop Oscar Romero of El Salvador – they will then create works of art based on those words.

Upon the conclusion of the 24 sessions, participants will hold an art exhibit at Casa Romero, with a reception in the Center's meditation garden, open to participants' family members, friends, invited guests, and members of the public.

Casa Romero's powerful "**Breaking Down Bullying**" retreat has been especially well-received and is growing in popularity as school staff members we've worked with share their positive experiences with colleagues throughout Milwaukee. In the coming year, Casa Romero will present 11 Breaking Down Bullying retreats to coeducational central-city middle school classrooms. Approximately 275 youth will participate.

"Breaking Down Bullying" engages middle school students and builds positive school communities through music, lively activities, thought-provoking group discussions, powerful stories, and the leadership of energetic young adults. The retreat team includes Casa Romero staff as well as Latino teens and college students from the community whose relatable and positive example empowers and inspires younger students.

Middle school can be a pretty confusing - and troubling - time for our youth. Kids are not only figuring out who they are, but also what their place is in the community. Bullying is a serious problem at that age, particularly for anyone who is seen as being "different".

By the end of the bullying retreat, participants recognize their role in bullying—as a bully, a victim, or a bystander—and each student pledges to take a stand against bullying in school and at home.

4) The GOALS of the program.

Score: _____ (10pts. maximum)

The overarching goal of the elements Casa Romero wishes to add or expand in its youth leadership development program is to awaken in teens those inner gifts, graces, and resources which make them an "actor," and not a mere "reactor" to life's challenges.

Specific goals of the "**MC in Me**" program are:

Students will grow in self-awareness, and learn aspects of critical judgment. They will learn to positively express their feelings. They will learn how to judge critically what they see and hear in everyday life, while gaining communication skills and self-confidence. Students will gain an understanding of the power of language and how words, music, and images affect members of the community. They will learn to artistically and positively communicate their own dreams and plans for the future.

Specific goals of the "**The 7 Habits of Highly Effective Student Athletes**" program are:

Student athletes will come to recognize the importance of education as a way to improve the quality of their lives and strengthen the community. They will become self-motivated, taking personal charge of their education, making the most of what their schools offer. Students will gain an understanding of the power of language and how words and images affect members of the community. Student athletes will take responsibility for actions and life situations instead of placing blame on others. They will recognize that we human beings cannot control things that happen to us, but CAN control how we react to the things that come our way. Student athletes will learn how the decisions we make today shape who we become in the future.

Specific goals of the "**Journeys: Exploring Identity and Voice through Visual Art**" program are:

Students will learn how visual artists explore, represent, and envision identity and personal voice through contemporary, culturally responsive approaches to art making. They will create a body of artwork representing their guided exploration of identity and formation of artistic voice, and celebrate their accomplishments in a final, end of year community exhibit. Students will gain an understanding of the power of language and how words and images impact the community. Studying the words of two martyrs – Rev. Martin Luther King Jr. and Archbishop Oscar Romero of El Salvador – they will then create works of art based on those words. They will learn to artistically communicate their own dreams and plans for the future.

Specific goals of the "**Breaking Down Bullying**" program are:

Youth will recognize the roles they play in bullying—as a bully, a victim, or a bystander. Each student will pledge to take a stand against bullying in school and at home.

5) Outcomes

Score: _____ (15pts. maximum)

- a. Describe the expected outcomes, (results, impact or change) expected to come about as a result of your program and describe how these contribute to one or more of CDGA's long term outcomes which are: 1) Reduce Crime; 2) Increase Property Values; 3) Increase Economic Vitality; and, 4) Improve Quality of Life.

Short term outcomes: Youth will recognize and be able to name their unique gifts and strengths. They will have learned how those gifts benefit not only themselves and their families, but the overall community. They will have learned how to express themselves and share their ideas in an animated, engaging, effective manner. They will have learned what it takes to become a leader. Youth will learn how inaction or unwillingness to take a stand can be as damaging as taking an active role (e.g. bullying.)

Mid term outcomes: Youth will have grown cognitively, emotionally and spiritually They will have awakened in themselves their leadership ability. They will have developed awareness of what it means to be a positive influence, and will employ their strengths and giftedness in leadership and service. They will be motivated to excel in school, and will pursue higher education. By the time they are young adults, they will have learned enough to improve upon the methods initially developed by their adult leaders and teachers. The climate of the schools the youth attend will be healthier and more vibrant.

Long term outcomes: As young adults they will be active, positive, agents of change. Having achieved academic success, they will be well equipped with the tools they need to help their community attain economic vitality. They will be highly successful in their jobs, businesses, and personal relationships, and have no contact with the criminal justice system. Their families will have broken out of the cycle of poverty, and will live a higher standard of living than any of the family members that preceded them. They will be able to afford good housing and enjoy a better quality of life. They will be leaders in the workplace, in their social circles, in their faith communities, in their families, and in the greater community.

BUDGET & RESOURCES LEVERAGED

(5 pts. maximum)

Include a proposed budget for your program utilizing the enclosed budget forms.

The budget forms are on pages 24-25.

DO NOT WRITE BELOW
(For CDGA Use Only)

Comments:

Score:

**Budget & Resources leveraged
(5 pts maximum)**

PART 2: EXPERIENCE
40 POINTS TOTAL

1. AGENCY EXPERIENCE:

(15pts maximum)

Describe your agency's specific experience in providing the service for which funding is requested.

Casa Romero has been providing youth leadership development training for nearly six years. Most of the youth that the Center serves live in impoverished neighborhoods within the 53204 ZIP Code, an area marked by a prevalence of gang life, high drop-out rates, and high rates of teenage pregnancy. Through a socially innovative, bilingual, grass-roots process, Casa Romero Renewal Center provides holistic formation to low income urban, minority youth who will one day be leaders in the community, grounded in practical virtues of character – the building blocks of vibrant, supportive, economically and spiritually healthy communities.

Casa Romero doesn't view anyone as bringing with them a problem to be solved, or see them as someone who needs "fixing." Youth desperately need a strong spiritual connection, leadership development, and service opportunities. Most importantly, they need positive role models who inspire them to recognize and nurture their unique gifts, believe in themselves and create positive vision of what their lives can hold. Youth generally come into the program quite "raw", but as they go through the formation process they come to recognize and name their unique gifts.

The model for Casa Romero's youth leadership development programming is based on research conducted by the late Lisa Calderone-Stewart, Ph.D. In her doctoral research, she identified five characteristics that encourage youth to become leaders. Dr. Calderone-Stewart discovered that when schools, churches or other organizations operate with these characteristics, youth actively participate and take leadership roles. Casa Romero's youth leadership development is based on this model of:

Shared Leadership, where the people in charge listen to the needs and ideas of people at the bottom. Everyone has something to offer and something to learn. True partners in leadership know their contributions are significant.

Learning diverse ideas and perspectives challenges people to think more deeply and learn more fully. While diversity sometimes leads to conflict, that conflict leads to better thinking and the best ideas and solutions.

Mindful reflection and honest communication promotes trust. Youth are comfortable spending their time and energy on projects and activities when they care about the purpose and agree with the goals.

Service and integrity, where everyone holds one another accountable and all practice what they preach, serving the world by making it a better place. Youth only respect those adults who have integrity, and they are willing to serve when they know adults and youth will both be held to high standards.

Community Support, in which teens are willing to take responsibility when they get the physical tools and emotional support, affirmation, and care that they need. Youth need support both from a skilled mentor who calls them forward and gives them direction, and from peers who share the experience and provide balance and perspective.

In the last year the Center served more than 1,400 youth through an extensive array of retreats, anti-bullying and other workshops. In addition, it developed a cadre of about 30 trained volunteers who serve as assistant facilitators of retreats and workshops provided to their slightly younger counterparts. This provides a "practicum" designed to give youth supervised practical application, and to hone the new skills they have learned. In the coming year, Casa Romero will serve more than 1,400 youth, and form a cadre of approximately 50 volunteer facilitators. On Friday July 12, more than 60 youth attended a bonfire gathering at the Center to learn about the leadership program.

The two urban summer camps will be new programs. The "Journeys" art program is a successful component that existed until several years ago and was put on hiatus due to lack of funds. The "Breaking Down Bullying" program has been part of the Center's youth programming for several years, and is being expanded to include 11 retreats this year. Casa Romero has a long history of success, and the needed experience to provide these new services as powerful additions to its IGNITE youth leadership development programming. Within the last year, from this group of bright young leaders:

- Two have received full scholarships to college and one to graduate school.
- One young leader won a \$10,000 national service scholarship for her work with our Breaking Down Bullying retreats.
- One was named Milwaukee's Hispanic Youth of the Year at the 2013 UMOs Hispanic Awards Banquet.
- 100% of our teen leaders who graduated last year (and the year prior) went on to college. For most of them they

were the first in their families to achieve this accomplishment.

One of Casa Romero's greatest strengths in the area of youth leadership formation lies in the fact that the Center has developed relationships and project partnerships with a wide array of organizations over the years. Casa Romero's youth programming is highly valued in the community. The Center currently is working in collaboration with:

CARMEN High School of Science and Technology (an MPS charter school)
Six south side Catholic middle schools including Nativity Jesuit Middle School and Notre Dame Middle School
Sean Lansing and the "Tomorrow's Present" program at Cardinal Stritch University
Marquette University High School
Marquette University Campus Ministry and other departments
Boys and Girls Clubs
Journey House
The Archdiocese of Milwaukee
Medical College of Wisconsin and the Violence Prevention Initiative, and others.

These resources and partnerships are vital to Casa Romero's success, and their input is invaluable. The Center also continues to work with area nonprofits including CORE/EI Centro, Guest House, Repairers of the Breach, United Community Center, House of Peace, and others. The Center plays an important and valued role in making Milwaukee a better and more vibrant community, while not duplicating services provided by other organizations.

Financial support and valued input has come from a variety of private, corporate, and religious funders, including:
Forest County Potawatomi Foundation
Catholic Campaign for Human Development
Irish Fest Foundation
Pere Marquette Foundation
Waterstone Bank
School Sisters of Notre Dame
Catholic Community Foundation
St. Monica and St. Eugene Parishes
A major foundation which prefers to remain anonymous,
A major individual donor who prefers to remain anonymous, and others

DO NOT WRITE BELOW
(For CDGA Use Only)

Comments:

Score:

**Agency Experience
(15 pts maximum)**

2. STAFF EXPERTISE:**(5 pts maximum)**

Describe your agency's specific staff experience in providing the service for which funding is requested. (Include education, years of experience etc.)

Fr. David Shields, SJ is the **Founder and Executive Director** of Casa Romero. While earning an MA from St. Louis University, he spent three years teaching at the high school level. Following his ordination, Fr. David spent 18 years on the Pine Ridge Reservation among the Oglala Lakota (Sioux), including a five year stint there as a high school teacher. Due to rapidly failing eyesight, in 1995 he left South Dakota and began new ministries among the Latino community in Milwaukee. In 2001 he founded Casa Romero on Milwaukee's south side. Fr. Shields began giving the Spiritual Exercises of St. Ignatius of Loyola in 1972 and has continued directing or preaching retreats throughout his career.

DeAnn Cortés serves as the **Associate Director** of Casa Romero. Her entire professional career has been dedicated to serving the Latino community both in Milwaukee and around the world. After graduating from Cardinal Stritch with a degree in Theology and Youth Ministry Certification, DeAnn was assigned to work in two Latino parishes in the Archdiocese of Milwaukee. In 2001 she accepted a position at Casa Romero Renewal Center as Associate Director, where her responsibilities include training facilitators, evaluating programs and ensuring program quality through evaluation and continuous improvement.

Colleen Rooney began working as **Youth Program Director** in the summer of 2012, coming to the position both with teaching experience and in working with youth at an archdiocesan parish upon earning her undergraduate degree from Marquette University. Colleen is the lead person in the Youth Leadership Development Formation program. She is also in charge of the EMMAUS Program, which connects Marquette University students with Juniors at CARMEN High School of Science and Technology, the middle school retreat programs, the high school programming, and the Urban Plunge program (an immersion service program for middle school, high school, collegiate or adults groups).

Lilyann "Annie" Rivera brings more than fifteen years of experience working with Latino youth to the team. Prior to her work with Casa Romero, she worked as a youth leader in a summer program at the Milwaukee Christian Center for two years and with an after-school program at the Latino Community Center for three years. She is currently the **Family Programs Coordinator** at Casa Romero, where her responsibilities include the recruitment, planning, and facilitation of Casa's bilingual mother-daughter and teen-parent retreats. In addition, she coordinates adult and youth volunteers and prepares high school facilitators for their role in the retreats. Lilyann is an accomplished musical performer who uses the stage name "Annie Mae." She also operates her own recording studio, Brewed Fresh Records.

Luis "Boca" Esquivel serves as a **volunteer retreat facilitator** with Casa Romero. He recently completed a successful first year of college, and plans to enter Carroll University as a sophomore in the fall of 2013 to study psychology. As a high school student, Luis was a member of his school's soccer team, and thoroughly immersed in the sport, somewhat to the detriment of his studies. While a senior, he experienced several concussions and had to quit playing soccer. Due in large part to his participation in Casa Romero's youth leadership formation program, he had a complete reversal in his attitude about school, and began to get serious about his studies. Luis came to Father David Shields with an idea about creating a one week long, urban camp for high school soccer players, based on the Sean Covey book The Seven Habits of Highly Effective Teens. Together with Casa Romero's Director of Youth Programming, Colleen Rooney, he wrote the outline for the camp and will serve as an assistant facilitator.

DO NOT WRITE BELOW
(For CDGA Use Only)

Comments:**Score:****Staff Expertise**
(5 pts maximum)

**3. FINANCIAL/ORGANIZATIONAL/BOARD &
ADMINISTRATIVE STRUCTURE**
(5 pts maximum)
Describe all of the following about your agency:
a. Financial structure:

Casa Romero is a 501(c)3 nonprofit corporation, incorporated and registered in the state of Wisconsin. The Center's fiscal year runs July 1 through June 30. A Business Manager handles the day-to-day handling of accounts payable and accounts receivable.

The Center undergoes an annual audit, the most recent of which was done for FY 2011-2013. Since it was incorporated in 2001, Casa Romero has had a banking relationship with BMO Harris (formerly known as M&I.)

The agency budget is developed by the staff, prepared by the Associate Director, and then taken to the finance committee for discussion, suggestions, and eventually approval. Then the finance committee takes the budget to the board for approval. Once the board approves it the Associate Director monitors the budget and reports on it to the Finance committee with quarterly Budget/comparison reports and a Cash Flow statement. The finance committee takes this report to the board. Any adjustments to the budget would have to be proposed by the staff to the finance committee, who would present the changes to the board.

Within the last 11 months Casa Romero has hired a full time Development Director. The organization has a fund development plan that includes grants, individual donor appeals, major donor solicitation, and special events.

b. Organizational & Administrative structure:

Casa Romero was incorporated in 2001. Its mission is: "Form and renew individuals, to strengthen families, and to build community." It is headed by an Executive Director (Fr. David Shields, SJ) and an Associate Director (DeAnn Cortés.) It has a small paid staff consisting of an Adult and Family Programs Coordinator, Building and Grounds Manager, Business Manager, Development Director, Minister of Hospitality, Youth Program Director occasional interns, and 50+ volunteers.

c. Board structure:

Casa Romero's by laws allow that the Board of Directors be no more than 21 members in size, nor less than three. The current board consists of five members, plus Fr. David Shields, the Executive Director, who is a non-voting member. Members serve a three year term. They may serve two consecutive terms. There are four officers: President, Vice-President, Treasurer, and Secretary. (Please see attached board roster.)

DO NOT WRITE BELOW
(For CDGA Use Only)

Comments:
Score:
**Financial/Organizational/
Board & Administrative Structure
(5 pts maximum)**

4. ACCOMPLISHMENTS**(15 pts maximum)****A) Existing Agencies (Currently Funded by CDGA):**

Please summarize your performance during the past two years including stated goals and actual accomplishments realized to date. Accomplishment numbers are subject to verification by CDGA.

NOTE: If you are currently funded and are applying for a new activity for which you are not currently funded, you must provide **THIRD PARTY** documentation of your accomplishments for the new activity for which you are applying. This may include written statements from current funding sources, agency annual reports, etc.

NOTE: A written narrative alone by the applicant does not qualify as documentation of accomplishments.

Failure to provide the required documentation will result in a score of zero for this section.

B) New Groups (not currently funded by CDGA):

Please summarize your performance during the past two years including stated goals and actual accomplishments realized to date. **New groups must include THIRD PARTY documentation verifying the stated accomplishments.** This may include written statements from current funding sources, agency annual reports, etc.

NOTE: A written narrative alone by the applicant does not qualify as documentation of accomplishments.

Failure to provide the required documentation will result in a score of zero for this section.

Enclosed with this application is an annual report for FY 2011-2012. The annual report for FY 2012-2013 has not yet been prepared, but will be sent under separate cover around the end of August. Also enclosed is a letter from Ramon Candelaria, Director of the Clarke Square Neighborhood Initiative, in which he shares some of Casa Romero's accomplishments for 2012-2013.

In 2011-2012 Casa Romero provided more than 20,450 program service units, serving 1,653 individuals. Approximately 885 youth were served through the Center's youth development and family enrichment programs. By gender, 63% of all individuals served were female, and 37% male. By ethnicity, 77% of those served were Latino, 20% Caucasian, and 3% other.

170 Latina teens and their Spanish-speaking mothers from 16 parishes throughout the Archdiocese attended the Center's Quinceañera retreats throughout the year. 177 high school students and parents attended our Canasta Llena Family Program. 100% of these families created goals to build on family values and strengths in order to achieve greater family cohesiveness. The Medical College of Wisconsin named teams to receive their Youth Violence Prevention Initiative multi-year grant; "Ripple Effect Milwaukee: Spreading Peace and Building Communities," a partnership including Casa Romero Renewal Center, Marquette University Center for Peacemaking, St. Charles Youth and Family Services, Vistelar Group, the Milwaukee Public Theater, and the Boys and Girls Clubs of Greater Milwaukee.

Youth programming in 2011-2012 included:

IGNITE ! Empowering Teens to Recognize their Leadership Potential

Holistic leadership development through retreats, skill workshops, evenings of reflection and practicum experiences for Latino teens, promoting self-care in the midst of the busy life of high school and college.

Urban Plunge:

A community service retreat experience designed to extend the ideas of cultural awareness, social justice, community outreach, and spiritual growth. Casa Romero's Urban Plunge Program immerses high school and college groups into

aspects of urban reality while encouraging a commitment to building a more just world.

EMMAUS:

A series of four afterschool workshops focusing on life mission discernment for teens, guiding young people to discern their passions, goals, and desires for themselves and the contributions they aim to offer the world.

Middle School Retreats:

One-day retreats that engage students and build positive school communities through music, lively activities, thought-provoking discussions, powerful stories, and energetic leaders. Themes include 1) A Knights' Quest retreat series for boys that calls young men to realize their gifts and create a personal "coat of arms" to aid them in articulating the virtues that guide their lives. 2) Discovery retreat series for girls, where participants discover their inner beauty, identify their gifts, and begin to find their voice. 3) Breaking Down Bullying and Beyond the Label for co-ed middle school audiences.

La Quinceañera - Dreaming a Future of Hope:

A day-long bilingual retreat for teen girls and their mothers that provides a safe and sacred environment for the participants to reflect, to deepen their relationship, and to strengthen their bond by focusing on the inter-generational sharing of memories, wisdom, hopes and dreams.

Canasta Llena - The Full Basket:

A multi-session family program that nurtures the bond between parents and their teenage children through a day of mutual sharing and exploration of family strengths and values, ending with a family goal or resolution they agree to work on for the betterment of the family.

In FY 2012-2013 (which ended on June 30), Casa Romero provided all of the youth programming as described above. The Center served more than 2,400 individuals, with a total of 22,377 program service units. Approximately 1,265 youth were served through the Center's youth development and family enrichment programs, with a total of nearly 11,800 program service units. By gender, 63% of the individuals served were female, and 37% male. By ethnicity, 95% of YOUTH served were Latino, with 5% Caucasian or other.

168 Latina teens and their Spanish-speaking mothers from 16 parishes throughout the Archdiocese attended the Center's Quinceañera retreats throughout the year. 230 high school students and parents attended our Canasta Llena Family Program. 100% of these families created goals to build on family values and strengths in order to achieve greater family cohesiveness.

DO NOT WRITE BELOW
(For CDGA Use Only)

Comments:

Score:

**Accomplishments
(15 pts maximum)**

REVIEWER'S SUMMARY

SCORE SECTION I (60 Points Max) _____

SCORE SECTION II (40 Points Max) _____

SUBTOTAL (100 Points Max) _____

DEDUCT FOR WRONG FORMAT (25 Points) _____

Yes _____ No _____

TOTAL SCORE: _____

MAXIMUM POINTS: 100

ADDITIONAL NOTES:

AGENCY BUDGET: EXPENSES

Organization: Casa Romero Renewal Center, Inc.

Program Name: Casa Romero Arts, Music, Sports, and Anti-Bullying Projects

Show a proposed budget for the program for which you are applying. Include all committed and pending funds for your program.

CATEGORY	Requested CDBG Funds	Committed Funds (list source)	Pending Funds (list source)
Personnel (staff salaries)	8,200		Wis. Energy Fdn. 2,600
Facilitator & speaker stipends	6,000		Wis. Energy Fdn. 2,000
Fringe Benefits	1,350		Wis. Energy Fdn. 275
Occupancy/Utilities	3,300		Wis. Energy Fdn. 1,100
General Services (training, travel, printing, advertising, memberships)			Wis. Energy Fdn. 700
Supplies (office products, postage, computer and cleaning supplies, etc.)	600		Wis. Energy Fdn. 200
Contractual Services (accounting, legal, consulting, insurance)			
Equipment(Purchase/Rental)			
Other Costs(Describe)			
Food	3,300		Wis. Energy Fdn. 1,100
Indirect (housekeeping, admin, etc.)	2,250		Wis. Energy Fdn. 750
Brewed Fresh R&D (MC in ME)			Wis. Energy Fdn. 2,500
Pilot Retreat for MC in Me			Wis. Energy Fdn. 1,700
TOTAL COSTS	25,000		12,925

TOTAL AGENCY BUDGET: REVENUE

(inclusive of all programs operated by your agency)

Organization: Casa Romero Renewal Center, Inc.

Show a three year history of **actual revenue** received by your agency for the three year period shown. If more space is needed continue with another page.

CATEGORY	2010	2011	2012
Government Grants (list sources)			
A. Milw. County CDBG (building rehab.)	0	23,100	0
Subtotal	0	23,100	0
Foundation Grants (list sources)			
A. Racine Dominicans	8,000	0	7,000
B. Forest County Potawatomi	17,500	0	10,000
C. PNA	0	0	25,000
D. School Sisters of Notre Dame	0	0	6,000
E. Elizabeth Brinn Foundation	10,000	10,000	0
F. San Damiano Fund	3,000	7,000	0
G. FACSI	14,804	0	0
H. Foundation/Business grants, other	6,874	-42,150	1,000
I. Assorted small grants	44,180	20,649	22,869
Subtotal	104,358	2,499	71,869
Other Revenue (list sources)			
A. Director in-kind salary	63,000	70,150	63,000
B. Stipends	18,841	10,818	10,863
C. Program fees	46,372	51,441	89,574
D. Space rental	5,916	10,985	9,387
E. Individual donors	30,081	142,379	138,760
F. Fundraiser events	40,133	33,077	41,169
G. Parishes and religious communities	12,478	18,801	19,043
H. Misc. income	2	-21	
Subtotal	216,823	337,630	371,796
TOTAL REVENUE	321,181	363,229	443,665

**Board of Directors Roster for Agencies with Grants Administered
by Community Development Grants Administration**

Organization Name: Casa Romero Renewal Center, Inc.

Organization DUNS Number: 19-102-8344

Date Completed: July 23, 2013

Program Year: 2013

NAME & TITLE	RACE	ADDRESS-INCLUDE CITY, STATE & ZIP	TERM EXPIRATION
NAME: Jason S. Crye, JD	Hispanic	735 W. Wisconsin Ave, Suite 600 Milwaukee, WI 53233	2015
TITLE: Board President			
NAME: Michael Hogan, JD	Caucasian	1012 E. Ogden Ave. Milwaukee, WI 53202	2015
TITLE: Board Vice President			
NAME: Sister Shannon Scallon, SSND	Caucasian	1532 S. 72nd St. West Allis, WI 53214	2014
TITLE: Board Secretary			
NAME: Dee Bernhardt	Caucasian	2550 Yeager Road #15-11 West Lafayette, IN 47906	2014
TITLE: Board Treasurer			
NAME: Blanca Sierra	Hispanic	423 W Bruce St Milwaukee, WI 53204	2016
TITLE: Board member			
NAME: Fr. Michael McNulty, SJ	Caucasian	1404 W Wisconsin Ave Milwaukee, WI 53233	2016
TITLE: Board member			
NAME: Fr. David Shields, SJ	Caucasian	1404 W Wisconsin Ave Milwaukee, WI 53233	N/A
TITLE: Executive Director			
NAME:			
TITLE:			
NAME:			
TITLE:			

The Slate of Officers of the Board Shall Commence on _____ and End on _____.

NOTE: THIS FORM MUST BE SUBMITTED WHENEVER THERE ARE BOARD CHANGES.