

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #14063**

Background:

User Department:	DPW - Sanitation
Purchasing Agent:	Mason Lavey
Contract Description:	VSC for Residential Hauling & Electronic Recycling
Vendor Name and Location:	Universal Recycling Technologies, LLC.
Contract Term:	11/01/2015 – 10/31/2016 with four (4) options to extend for one (1) year.
Requisition # and Date Received:	14726
Original Contract Amount:	\$206,450.00
Expenditures to Date:	\$205,217.42
Current Contract Amount:	\$206,450.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
10/27/2015	Original Contract - Vendor Service Contract for Residential Hauling & Electronic Recycling for a period of one (1) year from 11/01/2015 to 10/31/2016 with the option to extend for four (4) additional one (1) year terms upon mutual agreement. Approved by F&P Committee on: 10/27/2015	11/01/2015 to 10/31/2016	\$206,450.00
02/16/2016	Amendment #1 - Incorporate a price increase for computer monitor recycling from \$.07 per pound to \$.012 per pound and television recycling from \$.07 per pound to \$.14 per pound. In addition the following transportation increases were incorporated: 1. North site transportation: Single pull from \$100.00 per pull to \$508.50 per pull. 2. South site transportation: Single pull from \$100.00 per pull to \$447.48 per pull. 3. South site transportation: Double pull from \$200.00 per pull to \$549.19 per pull. 4. Alternative Site Service Fee: Residential Hauling from \$120.00 to \$220.00. F&P Committee Approval: Not Required	11/01/2015 to 10/31/2016	\$0.00
Pending	Amendment #2 – Increase the estimated contract total by \$156,600.00 from \$206,450.00 to \$363,050.00 to ensure adequate funding through the length of the contract, expiring on 10/31/2016.	11/01/2015 to 10/31/2016	\$156,600.00
Total (including the pending amendment)			\$363,050.00

Purpose of Contract/Amendment: The purpose of this amendment is to continue to provide residential hauling and electronic recycling services. This amendment will increase the estimated contract total by \$156,600.00 from \$206,450.00 to \$363,050.00 to ensure adequate funding through the length of the contract expiring on 10/31/2016.

Background: In 2015, DPW-Sanitation requested to dispense with the City's competitive bid process to enter into a Single Source Exception to Bid Vendor Service Contract for Residential Hauling & Electronic Recycling with Universal Recycling Technologies, LLC. (URT) for a period of one (1) year from 11/01/2015 to 10/31/2016 with the option to extend for four (4) additional one (1) year terms upon mutual agreement. The estimated contract total of this contract was \$206,450.00.

Under the scope of this contract, URT is required to pick-up, haul and recycle residential electronics dropped off at the City's DPW Self Help Centers. At the public Self-Help Centers a low-profile container for safe loading at ground level is vital. DPW-Sanitation has found that other recyclers only offered semi-trailer collection which requires additional City staff and equipment for loading.

Continuity of services at the City's DPW Self Help Centers was vital and URT was the only electronic recycler that had the ability to handle the City's volume and adequately meet the service requirements.

Prior to 2015, URT provided residential hauling & electronic recycling services through a contractual relationship that was executed under DPW Service Order #S545140034.

Amendment #1: 02/16/2016

On February 1, 2016, URT submitted a request for an increase in recycling and transportation costs due to a contractual agreement ending with its current OEM partner, Samsung Electronics America, Inc. As a result, URT was unable to continue to service the City under the original pricing schedule as they no longer received a significant subsidy provided by Samsung Electronics America, Inc. For this reason the City was required to incur the full costs associated with the services provided by URT or find another electronic recycler.

Price Increases are as follows:

1. Computer Monitor Recycling: \$.07 to **\$.12** (Per Pound)
2. Television Recycling: \$.07 to **\$.14** (Per Pound)

Transportation Increases are as follows:

1. *North site transportation:* Single pull from \$100.00 per pull to \$508.50 per pull
2. *South site transportation:* Single pull from \$100.00 per pull to \$447.48 per pull
3. *South site transportation:* Double pull from \$200.00 per pull to \$549.19 per pull
4. *Alternative Site Service Fee:* Residential Hauling from \$120.00 to \$220.00

Dynamic Recycling (La Crosse, WI)

DPW has entered into a Service Order Contract with Dynamic Recycling for a trial period of six (6) months to determine the viability of a long distance vendor. Dynamic Recycling has taken over electronic recycling services at DPW's South Site and DPW plans to evaluate operations over the next six (6) months.

Dynamic Recycling utilizes a system that sorts, packages and loads electronics onto semi-trailers for long distance transport, while URT uses smaller low-profile containers that allow customers to dispose of electronics without assistance.

Due to the City's current operating methods in regards to electronic recycling, the need for continued service and the absence of an immediate alternative, the DPW has agreed to utilize URT at the increased rate.

If it is determined that the new trailer system is viable, DPW will be developing bid specifications for a new electronic recycling contract in 2017. In the meantime, URT will continue to be used for electronic recycling at DPW's North site.

For these reasons the Department of Public Works is requesting an increase of \$156,600.00 from \$206,450.00 to \$363,050.00 to ensure adequate funding through the length of the contract, expiring on 10/31/2016.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #13413**

Background:

User Department:	Fire & Police Commission - Office of Homeland Security and Emergency Management
Purchasing Agent:	Mason Lavey
Contract Description:	VSC for SE Wisconsin SCIP/Public Safety Wireless Broadband Coordinator Services
Vendor Name and Location:	Thomas J. Czaja
Contract Term:	09/01/2014 – 07/30/2016
Requisition # and Date Received:	14703
Original Contract Amount:	\$125,000.00 (Grant Funded) #2015-HSW-05-10667 & #2013-SL-01X-10504
Expenditures to Date:	\$112,948.24
Current Contract Amount:	\$125,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
09/17/2014	Original Contract E13413- Vendor Service Contract for S.E. Wisconsin SCIP / Lead Public Safety Wireless Broadband Coordinator Services for a period of two (2) year from 09/01/2014 to 07/30/2016 and an estimated contract total of \$125,000.00. Approved by F&P Committee on: 09/17/2014	09/01/2014 to 07/30/2016	\$125,000.00
Pending	Amendment #1 – Incorporate the option to extend annually upon mutual agreement with verification of continued grant funding, increase the estimated contract total by \$148,500.00 from \$125,000.00 to \$273,500.00 and extend the contract for one (1) year from 07/31/2016 to 12/31/2017.	07/31/2016 to 12/31/2017	\$148,500.00
Total (including the pending amendment)			\$273,500.00

Purpose of Contract/Amendment: The purpose of this amendment is to continue to secure State Communications Interoperability Plan Coordinator (SCIP) and Public Safety Wireless Broadband Coordinator (PSWB) services with Thomas J. Czaja. This amendment will incorporate the option to extend annually upon mutual agreement, extend the contract for one (1) year from 07/31/2016 to 12/31/2017, and will increase the estimated contract total by \$148,500.00 from \$125,000.00 to \$273,500.00 to ensure adequate funding through 12/31/2017.

Background: In 2014, the Fire & Police Commission - Office of Homeland Security and Emergency Management requested to dispense with the City's competitive bid process to enter into a Single Source Exception to Bid Vendor Service Contract for SCIP/PSWB coordinator services with Thomas J. Czaja for a period of two (2) years from 09/01/2014 to 07/30/2016, and an estimated contract total of \$125,000.00.

The Office of Emergency Management and Homeland Security received grant funding in 2014 for the purpose of providing a coordinator position to serve as both the SCIP Coordinator and the PSWB Coordinator.

The SCIP/PSWB Coordinator position required an experienced contractor with the appropriate knowledge and technical skill set to not only successfully coordinate a regional planning commission, but also to implement the Statewide Communications Interoperability Plan.

The express purpose of the SCIP/PSWB Coordinator was to develop and maintain a fully interoperable emergency communication system that would be compliant with State requirements. In addition to this express goal, the SCIP/PSWB Coordinator was directly responsible overseeing the Federal FirstNet State and Local Implementation Plan (SLIGP), providing technical guidance to twenty-one (21) SE and SW Wisconsin counties and coordinating local and regional educational exercises.

The pool of candidates possessing the necessary technical skills and requisite experience was very limited. Thomas J. Czaja was chosen in 2014 after an extensive evaluation and selection process as the most qualified candidate with the best mixture of knowledge, skills and experience to both continue, and expand the work of the former contractor.

Due to the very limited number of qualified candidates and Thomas J. Czaja's extensive experience and ongoing work as the current SCIP/PSWB Coordinator the Fire & Police Commission – Office of Homeland Security and Emergency Management believe Thomas J. Czaja is the most qualified contractor to continue these services.

Experience & Expertise:

1. Southeast Regional Interoperability Coordinator since 2014
2. Southeast Wisconsin Communications Support & Research Group Board Member
3. Association of Public Safety Communication Officers Member
4. FirstNet Spectrum relocation Peer Review Committee Appointee
5. State Interoperability Council Vice Chairperson
6. Statewide Communications Interoperability Plan (SCIP) Technical Committee Member

Grand Funding is as follows:

1. Statewide Communications Interoperability Program (SCIP)
 - a. **Grant #2015-HSW-05-10667**
 - b. *Total Award: \$36,666.00*
 - c. *Extended through December 31, 2017.*

2. State and Local Implementation Grant Program (SLIGP):
 - a. **Grant #2013-SL-01X-10504**
 - b. *Total Award: \$111,834.00*
 - c. *Extended through December 31, 2017.*

Total Award: \$148,500.00

For these reasons the Fire & Police Commission – Office of Homeland Security and Emergency Management is requesting that the contract be amended to incorporate the option to extend annually upon mutual agreement with the verification of continued grant funding, extend the contract for one (1) year from 07/31/2016 to 12/31/2017, and increase the estimated contract total by \$148,500.00 from \$125,000.00 to \$273,500.00 to ensure adequate funding through 12/31/2017.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E11877**

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Catina Slocum
Contract Description:	VSC for Wise Woman/Well Woman Program (WWWWP) Consulting Services
Vendor Name and Location:	Milwaukee Health Services, Inc. (Milwaukee, WI)
Contract Term:	July 1, 2012 through June 30, 2013 with five (5) annual options to extend upon mutual consent
Requisition # and Date Received:	Requisition #14745/Received 6/10/2016
Original Contract Amount:	\$304,000.00 (GRANT-FUNDED)
Expenditures to Date:	\$686,787.41
Current Contract Amount:	\$915,250.00

Purpose of Contract/Amendment:

The purpose of this contract amendment is for Milwaukee Health Services, Inc. (MHSI) to continue to provide integrated client healthcare services that include breast and cervical cancer screening, cardiovascular risk reduction and community outreach services to an at-risk population in accordance with the State of Wisconsin, Division of Public Health requirements. This amendment will exercise the fourth (4th) of five (5) annual options to extend the contract term one (1) year from 7/1/2016 through 6/30/2017 and increase the estimated contract total by \$200,000.00 from \$915,250.00 to \$1,115,250.00.

Background:

MHSI has been providing Well Woman services for 21 years and Wise Woman Services for over 7 years. The objective for the WWWP is to provide breast and cervical cancer screening to 750 women (depending on the funding received from the State of Wisconsin, Division of Public Health and Department of Health Services) and mammograms to 150 women through the Susan G. Komen grant awarded to MHD. Wise Woman aims to reduce heart disease and other chronic diseases through screening and lifestyle interventions that target blood pressure, cholesterol, diet, physical activity and tobacco usage. The objective is to provide a minimum of 200 Wise Woman services in any combination of screening, diagnostic, coaching or cardiovascular risk reduction counseling. These services will be provided by both MHD and MHSI staff.

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
7/31/2012	Original Contract #E11877 – VSC for Wise Woman/Well Woman Program Consulting Services Waver presented to F&P Committee on: 10/10/2012	7/1/2012 through 6/30/2013	\$304,000.00
6/26/2013	Amendment #1: Exercise the first (1 st) of five (5) annual options to extend the contract term one (1) year from 7/1/2013 through 6/30/2014 and increase the estimated contract total by \$294,250.00 from \$304,000.00 to \$598,250.00 Approved by F&P Committee on: 6/26/2013	7/1/2013 through 6/30/2014	\$294,250.00
6/18/2014	Amendment #2: Exercise the second (2 nd) of five (5) annual options to extend the contract term one (1) year from 7/1/2014 through 6/30/2015 and increase the estimated contract total by \$110,000.00 from \$598,250.00 to \$708,250.00 Approved by F&P Committee on: 6/18/2014	7/1/2014 through 6/30/2015	\$110,000.00

6/17/2015	Amendment #3: Exercise the third (3 rd) of five (5) annual options to extend the contract term one (1) year from 7/1/2015 through 6/30/2016 and increase the estimated contract total by \$207,000.00 from \$708,250.00 to \$915,250.00 Approved by F&P Committee on: 6/17/2015	7/1/2015 through 6/30/2016	\$207,000.00
Pending	Amendment #4: Exercise the fourth (4th) of five (5) annual options to extend the contract term one (1) year from 7/1/2016 through 6/30/2017 and increase the estimated contract total by \$200,000.00 from \$915,250.00 to \$1,115,250.00	7/1/2016 through 6/30/2017	\$200,000.00
Total (including the pending amendment)			\$1,115,250.00

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E13345**

Background:

User Department:	Milwaukee Health Department
Purchasing Agent:	Catina Slocum
Contract Description:	VSC Wisconsin Well Woman Breast and Cervical Cancer Screening Program Services
Vendor Name and Location:	Family Planning Health Services, Inc. (Wausau, WI)
Contract Term:	7/1/2014 through 6/30/2015 with the option to extend annually through 6/30/2018 upon mutual consent
Requisition # and Date Received:	Requisition #14744, Received 6/10/2016
Original Contract Amount:	\$85,000.00 (GRANT-FUNDED)
Expenditures to Date:	\$152,969.36
Current Contract Amount:	\$170,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
7/16/2014	Original Contract – Vendor Service Contract Wisconsin Well Woman Breast and Cervical Cancer Screening Program Services Approved by F&P Committee on: 7/16/2014	7/1/2014 through 6/30/2015	\$85,000.00
5/29/2015	Amendment #1: Exercise the first (1 st) of three (3) options to extend the contract term one (1) year from 7/1/2015 through 6/30/2016 and increase the estimated contract total by \$85,000.00 from \$85,000.00 to \$170,000.00 to cover anticipated expenditures through the term of the contract extension. Approved by F&P Committee on: 5/29/2015	7/1/2015 through 6/30/2016	\$85,000.00
Pending	Amendment #2: Exercise the first (2 nd) of three (3) options to extend the contract term one (1) year from 7/1/2016 through 6/30/2017 and increase the estimated contract total by \$100,000.00 from \$170,000.00 to \$270,000.00.	7/1/2016 through 6/30/2017	\$100,000.00
Total (including the pending amendment)			\$270,000.00

Purpose of Contract/Amendment:

The purpose of this contract amendment is to provide continued breast and cervical cancer screening services at the Milwaukee Health Department's (MHD) Southside Health Center location, with Family Planning Health Services, Inc. (FPHS). This amendment will exercise the second (2nd) of three (3) options to extend the contract term one (1) year from 7/1/2016 through 6/30/2017 and increase the estimated contract total by \$100,000.00 from \$170,000.00 to \$270,000.00 to cover anticipated expenditures through the term of the contract extension.

Background:

FPHS is a Well Woman provider and is currently contracted to provide breast and cervical cancer screenings and cardiovascular disease services under the Wisconsin Department of Health and Family Services under the Division of Public Health. The Milwaukee Breast and Cervical Cancer Awareness Program (MBCCAP) objective is to provide breast and cervical cancer screening to a minimum of 800 women between the ages of 35-64 who are high-risk, medically under-insured or un-insured living in the City of Milwaukee. FPHS will provide a nurse practitioner and a medical assistant

three (3) days a week for Well Woman Program services and will provide a minimum of fifty (50) patient services each month which may include any combination of Pap tests or cervical examinations, medical orders, education for abnormal Pap follow-up, clinical breast exams provided for either screening mammograms or diagnostic follow-up.

The Division of Public Health Wisconsin Well Woman Program provides ongoing funding for the contract amendment period and as such, this amendment is being requested for breast and cervical cancer screenings for City of Milwaukee residents based on funding availability provided by the Wisconsin Department of Health and Family Services for the grant funding cycle of 7/1/2016 through 6/30/2017.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E13060-B**

Background:

User Department:	ITMD
Purchasing Agent:	Mason Lavey
Contract Description:	Vendor Service Contract for Avaya Remote – Only Maintenance & Equipment. (Avaya Telephone System)
Vendor Name and Location:	Avaya, Inc. (Santa Clara, CA)
Contract Term:	07/01/2014-06/30/2017
Requisition # and Date Received:	14733 - Received 05/31/2016
Original Contract Amount:	\$392,184.00
Expenditures to Date:	\$273,570.96
Current Contract Amount:	\$392,184.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
02/26/2014	Original Contract: VSC for Avaya Remote –Only Maintenance and Equipment for a period of three (3) years from 07/01/2014 to 06/30/2017 and an estimated contract total of \$392,184.00. Approved by F&P Committee on: 02/26/2014	07/01/2014 to 06/30/2017	\$392,184.00
Pending	Amendment #1: Increase the estimated contract total by \$50,000.00 from \$392,184.00 to \$442,184.00 to ensure adequate funding through 06/30/2017.	07/01/2014 to 06/30/2017	\$50,000.00
Total (including the pending amendment)			\$442,184.00

Purpose of Contract/Amendment: The purpose of this amendment is to continue to secure Avaya Remote-Only Maintenance and Equipment for ITMD's Aura Communications Manager Voice System with Avaya, Inc. This amendment will increase the estimated contract total by \$50,000.00 from \$392,184.00 to \$442,184.00 to ensure adequate funding through 06/30/2017.

Background: In 2014, ITMD requested to dispense with the City's competitive bid process to enter into a Sole Source Exception to Bid Vendor Service Contract for Avaya Remote-Only Maintenance and Equipment with Avaya, Inc. for a period of three (3) years from 07/01/2014 to 06/30/2017 and an estimated contract total of this contract was \$392,184.00.

The Avaya Aura Communications Manager Voice System and the associated Avaya Equipment are utilized by ITMD to operate City's call records system and Avaya desk phones.

Avaya, Inc. only sells Avaya Equipment through approved secondary partners and all related service on Avaya Equipment purchased through a secondary partner must be serviced by Avaya, Inc.

Due to proprietary branding all Avaya Equipment costs are determined by Avaya, Inc. and secondary partners are required to sell Avaya Equipment at the same price.

ConvergeOne, Inc. was chosen in 2014 as ITMD's preferred vendor as they have the capability to provide the required Avaya Equipment and they have specific insight into the City's system needs.

For this reason, Finance and Personnel Committee approval is recommended.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E13060-C**

Background:

User Department:	ITMD
Purchasing Agent:	Mason Lavey
Contract Description:	Vendor Service Contract for Avaya Remote – Only Maintenance & Equipment. (Nortel Data Network)
Vendor Name and Location:	Avaya, Inc. (Santa Clara, CA)
Contract Term:	07/01/2014-06/30/2017
Requisition # and Date Received:	14734 - Received 05/31/2016
Original Contract Amount:	\$237,240.96
Expenditures to Date:	\$237,240.96
Current Contract Amount:	\$237,240.96

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
02/26/2014	Original Contract: VSC for Avaya Remote –Only Maintenance and Equipment for a period of three (3) years from 07/01/2014 to 06/30/2017 and an estimated contract total of \$237,240.96 Approved by F&P Committee on: 02/26/2014	07/01/2014 to 06/30/2017	\$237,240.96
Pending	Amendment #1: Increase the estimated contract total by \$160,000.00 from \$237,240.96 to \$397,240.96 to ensure adequate funding through 06/30/2017.	07/01/2014 to 06/30/2017	\$160,000.00
Total (including the pending amendment)			\$397,240.96

Purpose of Contract/Amendment: The purpose of this amendment is to continue to secure Avaya Remote-Only Maintenance and Equipment for ITMD's Nortel Data Network with Avaya, Inc. This amendment will increase the estimated contract total by \$160,000.00 from \$237,240.96 to \$397,240.96 to ensure adequate funding through 06/30/2017.

Background: In 2014, ITMD requested to dispense with the City's competitive bid process to enter into a Sole Source Exception to Bid Vendor Service Contract for Avaya Remote-Only Maintenance and Equipment with Avaya, Inc. for a period of three (3) years from 07/01/2014 to 06/30/2017 and an estimated contract total of this contract was \$237,240.96.

The Avaya Nortel Data Network and the associated Avaya Equipment are utilized by ITMD for the purpose of operating the City's entire data network.

Avaya, Inc. only sells Avaya Equipment through approved secondary partners and all related service on Avaya Equipment purchased through a secondary partner must be serviced by Avaya, Inc. Due to proprietary branding all Avaya Equipment costs are determined by Avaya, Inc. and secondary partners are required to sell Avaya Equipment at the same price.

ConvergeOne, Inc. was chosen in 2014 as ITMD's preferred vendor as they have the capability to provide the required Avaya Equipment and they have specific insight into the City's system needs.

For this reason, Finance and Personnel Committee approval is recommended.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E14038**

Background:

User Department:	Milwaukee Police Department (MPD)
Purchasing Agent:	Catina Slocum
Contract Description:	VSC Boarding of Horses
Vendor Name and Location:	Diane Wrazel (Racine, WI)
Contract Term:	7/1/2015 through 6/30/2016
Requisition # and Date Received:	Requisition #14761, Received 6/22/2016
Original Contract Amount:	\$48,600.00
Expenditures to Date:	\$39,600.00
Current Contract Amount:	\$48,600.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
9/22/2015	Original Contract – VSC Boarding of Horses	7/1/2015 through 6/30/2016	\$48,600.00
3/18/2016	Amendment #1: Change the vendor name from Sandy Welsher to Diane Wrazel effective 3/4/2016.	N/A	N/A
Pending	Amendment #2: Extend the contract term one (1) year from 7/1/2016 through 6/30/2017 and increase the estimated contract total by \$36,450.00 from \$48,600.00 to \$85,050.00.	7/1/2016 through 6/30/2017	\$36,450.00
Total (including the pending amendment)			\$85,050.00

Purpose of Contract/Amendment:

The purpose of this contract amendment is for the continued boarding of nine (9) MPD-owned horses with Diane Wrazel. This amendment will extend the contract term one (1) year from 7/1/2016 through 6/30/2017 and increase the estimated contract total by \$36,450.00 from \$48,600.00 to \$85,050.00 to cover anticipated expenditures during the contract extension. The cost of boarding is \$450.00 per month per horse. Boarding includes hay, tack area, parking, paddock area for horses, 24-hour access, riding arenas (indoor and outdoor) and a round pen. Veterinary/farrier care and extra feed/grain are the responsibility of the MPD.

Background:

Diane Wrazel owns a private farm that provides boarding services for horses and according to the department, Ms. Wrazel is the only vendor that they could find that could handle their boarding needs while the department designs and develops their own horse stable, expected to be completed in late spring 2017.

City Purchasing Director

Date