



**Tony Bueno**  
Director  
**Annemarie Domurat**  
Deputy Director  
**Anna Zizzo**  
HR Administrator

April 2, 2025

To the Honorable  
Board of Fire and Police Commissioners  
200 East Wells Street, Room 705  
Milwaukee, WI 53202

Dear Commissioners:

Pursuant to FPC Rule XI, Section (10) I respectfully promote, subject to your approval, Management Accountant Sr Samantha Mejia (pay range 2JX) to the position of Emergency Communications Finance Manager (pay range 1LX). She was appointed to the Department of Emergency Communications (DEC) January 8, 2024.

As the direct report for the previous incumbent, Mrs. Mejia has had exposure to the essential functions of the role. She is currently in charge of the department's biweekly payroll, invoice processing, purchase orders, requisitions, IRIs and ProCard payments and documentation. She manages office resources and inventory, ensuring adequate supplies are available. She works with Human Resources, Administration, and Operations to develop and meet departmental goals. Prior to Mrs. Mejia's employment with the City she had over 20 years' experience in Finance and Budgeting with her previous employer.

This promotion has been evaluated through the Department of Employee Relations and it has been determined that Mrs. Mejia meets the qualifications to be promoted to the Emergency Communications Finance Manager position. In accordance with Section 18-10-6-c-5 of the City Charter, the department has been authorized to use Emergency Temporary Position Authority to fill the Finance Manager position effective 03/30/2025. Mrs. Mejia's temporary status will change after Finance and Personnel approval on 4/16/25, therefore changing her appointment status to a regular appointment.

Respectfully,

A handwritten signature in blue ink that reads "Tony Bueno".

Tony Bueno  
Director

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

Date \_\_\_\_\_

\_\_\_\_\_  
**Executive Director**