

# MILWAUKEE POLICE DEPARTMENT

### ORGANIZATION OF THE MILWAUKEE POLICE DEPARTMENT

GENERAL ORDER: 2023-67 ISSUED: December 27, 2023

EFFECTIVE: January 21, 2024

**REVIEWED/APPROVED BY:**Assistant Chief Nicole Waldner

DATE: November 21, 2023

ACTION: Amends General Order 2021-08 (April 2, 2021)

WILEAG STANDARD(S): 1.3.2, 1.6.1

## **ROLL CALL VERSION**

Contains only changes to current policy. For complete version, see SharePoint.

The Milwaukee Police Department shall be organized as indicated below, effective January 21, 2024.

The Chief of Police reserves the right to prescribe other duties or responsibilities upon any divisional component as deemed necessary. (WILEAG 1.3.2)

## **OFFICE OF THE CHIEF OF POLICE**

This office shall consist of the Chief of Police and such support staff as deemed necessary and shall include the following components:

#### A. CHIEF OF STAFF

This component shall consist of a senior staff person who attends to the highest level administrative tasks of the Office of the Chief, including operations, strategic development, implementation, evaluation, intergovernmental relations, and staff management.

## 1. Budget and Finance

This component shall be responsible for the preparation and justification of department budgets, monitoring operating and grant expenditures and developing financial policy relating to the department's goals and objectives.

- 1. Office of Management Analysis and Planning
  - e. Grant and Community Development Coordination

This component shall be responsible for grant research and applications and creating collaborative partnerships with community organizations and other government agencies to engage in the proactive and systematic examination of identified problems to develop and evaluate effective responses. The grant coordinator shall be responsible for oversight and approval of grants submitted by department members not assigned to the Office of the Chief, and shall monitor grant awards, expenditures, compliance, and reporting in conjunction with the Budget and Finance.

### B. OFFICE OF RISK MANAGEMENT

This component shall be responsible for assisting in the coordination, development and completion of compliance reports related to lawsuits and settlements as well as serve as project manager for settlements. This component shall be the liaison with key officials, to include but not limited to the City Attorney's Office, District Attorney's Office, U.S. Attorney's Office and other city departments. This component shall be responsible for providing guidance on best practices to mitigate department risk/liability. The Office of Risk Management shall include the following component:

## 1. Compliance Management Section

This component shall be responsible for conducting scheduled audits related to traffic stops, field interviews and no-action encounters to ensure compliance with state and federal law as well as MPD department policies, procedures, and standards. This component shall be responsible for managing the department's Wisconsin Law Enforcement Accreditation Group Accreditation Standards (WILEAG) accreditation efforts, which include the production and cataloging of required proofs. Additionally, this component shall be responsible for conducting scheduled and directed audits of departmental systems, operations, and assets conducted in accordance with the United States Government Accountability Office Government Accounting Standards.

## OFFICE OF COMMUNITY RELATIONS, ENGAGEMENT, AND RECRUITMENT

This component shall be responsible for increasing the number of police patrons engaged with police, bridging the gap between the available police resources and the potential audiences who can benefit from those resources, as identified in the police strategic plan. This component works strategically and collaboratively with the Public Information Office to increase community awareness of police services and to build the perception of police relevance in their lives. This component shall be responsible for providing services that assist the community in preventing crime and building relationships through educational programs, partnerships and collaboration with community-based organizations. This component augments the department through the Citizen Academy, Police Auxiliary Program and by providing youth in the community with services that promote education, develops social skills and reduces the likelihood of future involvement in criminal activity.

## PATROL BUREAU (WILEAG 1.6.1)

## A. NIGHT WATCH COMMANDER

This component shall provide nightly, weekend, and holiday supervision for all Milwaukee Police Department operations and personnel. They are also responsible for ensuring the Milwaukee Police Department's daily inspections process and inspection regimen concepts are being followed department wide.

### I. SPECIALIZED PATROL DIVISION

## 2. Crisis Assessment Response Team

This component is a collaborative effort between the Milwaukee Police Department and

Psychiatric Crisis Service (PCS). The component is comprised of crisis team clinicians and police officers and shall be responsible for responding to situations when police intervention may be needed for individuals with mental illness who are in crisis.

### 23. Crash Reconstruction Unit

## Hazardous Devices Unit

This component shall be responsible for responding to confirmed calls of suspicious devices or improvised explosive devices (IED), investigating explosions and crimes related to explosives, and performing "render safe" procedures on suspicious packages or IEDs. The Hazardous Devices Unit shall be responsible for providing advice to districts and divisions regarding the proper procedures for handling suspected hazardous devices. The Explosive Detection K-9 teams shall be utilized to alert and locate the presence of explosives, firearms, ammunition, and cartridge casings.

## **CRIMINAL INVESTIGATION BUREAU (CIB)**

### A. HOMICIDE DIVISION

This component shall be responsible for the investigation, follow up and case management of all homicides, suspicious deaths, in custody deaths, and critical incidents as defined by department policy.

## 1. Cold Case Unit

This component shall be responsible for the review of unsolved homicides or suspected homicides that were fully investigated and yet remained unsolved or not cleared due to lack of further investigatory leads. This component shall review these cases, research and develop new investigatory leads, and apply new techniques or technology that may have emerged since the crime occurred.

### D. SENSITIVE CRIMES DIVISION

This component shall be responsible for the investigation, follow up and case management of family violence, sexual assault, interference with custody, crimes against children, critical missing persons (to include Amber Alerts, Green Alerts, and Silver Alerts), human trafficking and other matters of a sensitive nature.

## F. FUSION DIVISION

#### 8. Hazardous Devices Unit

This component shall be responsible for responding to confirmed calls of suspicious devices or improvised explosive devices (IED), investigating explosions and crimes related to explosives, and performing "render safe" procedures on suspicious packages or IEDs. The Hazardous Devices Unit shall be responsible for providing advice to districts and divisions regarding the proper procedures for handling suspected hazardous devices. The Explosive Detection K-9 teams shall be utilized to alert and locate the presence of explosives, firearms,

ammunition, and cartridge casings.

## I. CIB ADMINISTRATIVE SUPPORT SECTION

This component shall be responsible for the clerical support of the Criminal Investigation Bureau department; department teletypes; submission of letters of transmittal to the Wisconsin Crime Lab, follow up on latent fingerprint identifications, entry/removal of suspect and investigative alerts, and temporary felony/misdemeanor wants, missing persons, and stolen motor vehicles; validation desk duties; and monthly state validations.

## <u>ADMINISTRATION BUREAU</u>

## A. INTERNAL AFFAIRS DIVISION / INSPECTIONS

This component shall be responsible for ensuring that all department members achieve and maintain the highest levels of professionalism and performance. The inspection process is an essential mechanism for evaluating the quality of the department's operations, ensuring that the department's vision, mission, and core values are being pursued, identifying the need for additional resources, fostering proper managerial controls, and ensuring accountability throughout the department. This component shall be responsible for ensuring that the integrity of the department is maintained through a fair, objective, and impartial investigative review in accordance with due process. This component is an essential function for ensuring that the department's vision, mission, and core values are being adhered to; and all department members maintain the highest levels of professionalism. The Internal Affairs Division shall include the following components:

#### 1. Accreditations Section

This component supports the department's accreditations manager, and shall be responsible for managing the department's Wisconsin Law Enforcement Accreditation Group Accreditation Standards (WILEAG) accreditation and accreditation efforts. This component shall be responsible for ensuring the production and cataloging of proofs.

## 2. Audits Section

This component shall be responsible for conducting scheduled and directed audits of departmental systems, operations, and assets. Audits are conducted in accordance with the United States Government Accountability Office Government Accounting Standards.

## 13. Civil Investigations Section

## 4. Inspections Section

This component shall be responsible for conducting inspections of departmental units, commands, and sections for compliance with internal and external authorities, departmentally promulgated policies, procedures, and standards.

#### Internal Affairs Section

## 36. Special Investigations Section

#### B. TRAINING DIVISION

## 1. Crisis Assessment Response Team

This component is a collaborative effort between the Milwaukee Police Department and Psychiatric Crisis Service (PCS). The component is comprised of crisis team clinicians and police officers and shall be responsible for responding to situations when police intervention may be needed for individuals with mental illness who are in crisis.

### G. FACILITY SERVICES DIVISION

## 3. Printing and Stores Section

This component shall be responsible for printing all department forms and other printed material and the ordering and distribution of office supplies and department forms.

## J. BUDGET AND FINANCE

This component shall be responsible for the preparation and justification of department budgets, monitoring operating and grant expenditures and developing financial policy relating to the department's goals and objectives.

## 1. Grant and Community Development Coordination

This component shall be responsible for grant research and applications and creating collaborative partnerships with community organizations and other government agencies to engage in the proactive and systematic examination of identified problems to develop and evaluate effective responses. The grant coordinator shall be responsible for oversight and approval of grants submitted by department members not assigned to the Office of the Chief, and shall monitor grant awards, expenditures, compliance, and reporting in conjunction with the Budget and Finance.

### Stores Section

This component shall be responsible for maintaining an inventory, the ordering, and distribution of office supplies and department forms.

JEFFREY B. NORMAN CHIEF OF POLICE

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