



Fire Department

Aaron Lipski
Chief

Joshua Parish
Assistant Chief
David Hensley
Assistant Chief
Schuyler Belott
Assistant Chief

February 7, 2024

To the Honorable
The Board of Fire and Police Commissioners
200 East Wells Street, Room 705
Milwaukee, Wisconsin 53202

Dear Commissioners:

As the next step after exempting the following position at your meeting of January 18, 2024, I am asking your Honorable Body to forward this request to the Department of Employee Relations. We wish to re-classify the position of Fire Lieutenant (Survive Alive House Director) to Survive Alive House Director, to be paid in pay range 4JN.

The Survive Alive House Director trains and supervises all Survive Alive House employees and volunteers. The Survive Alive House Director is also the lead instructor and coordinator for events and staffing at the facility.

Reclassification is appropriate given the depth and breadth of knowledge and skills required to carry out this position's responsibilities, which include being a sworn member with at least six years' experience, excellent communication skills, the ability to interact with elementary school age children and members of community organizations, with ethnic and lifestyle diversity awareness, and aptitudes in the areas of organization, motivation, and human relations skills.

I have enclosed the current job description for the position. Please direct any questions to Assistant Chief Joshua Parish or Fire Human Resources Administrator Juliet Lee Battle. Thank you for your consideration of this request.

Respectfully,

AARON LIPSKI
Chief

AL/jlb
Attachment
FPC\Exempt Position Reclass Request for Survive Alive House Director 0224

Approved by the BOARD OF FIRE AND POLICE COMMISSIONERS

Date _____

Executive Director