

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: November 21, 2018

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: November 21, 2018
CCFN 181136

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>ASSESSOR</u>											
6744	Office Assistant III	6FN	11/3/18	6	5	1	0	0		Int/Ext	x-2b
<u>DEPT. OF CITY DEVELOPMENT</u>											
6655	Neighborhoods Business Dev. Mgr.	1IX	8/30/18	1	0	1	0	0		Int	x-3
<u>COMMON COUNCIL-CITY CLERK</u>											
6752	License Specialist II	5DN	10/13/18	5	4	1	0	0		Int/Ext	x-2b
6753	Administrative Services Coordinator	5JN	1/6/19	1	0	1	0	0		Int	x-2b
<u>DEPT. OF EMPLOYEE RELATIONS</u>											
6754	Program Assistant II	5FN	10/21/18	1	0	1	0	0		Int	x-2b
6775	Benefits & Wellness Coordinator	2HX	12/1/18	1	0	1	0	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
6780	Assistant Fire Chief	4RX	11/1/18	3	2	1	0	0		Int	x-1
<u>HEALTH DEPARTMENT</u>											
6770	Office Assistant III	6FN	8/12/18	8	7	1	0	0		Int/Ext	x-2b
6776	Health Personnel Officer	2HX	11/4/18	1	0	1	0	0		Int/Ext	x-2b
<u>LIBRARY</u>											
6785	Library Technician II	6EN	11/4/18	9	7	1	0	1		Int/Ext	x-2b
6786	Custodial Worker II-City Laborer	8DN	12/2/18	27	24	1	0	2		Int/Ext	x-2b
<u>MUNICIPAL COURT</u>											
6715	IT Support Services Supervisor	1GX	10/6/18	1	0	1	0	0		Int/Ext	x-2a
6792	Accounting Assistant II	6HN	1/13/19	4	3	1	0	0		Int	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
6784	Customer Service Rep. II	6GN	11/17/18	4	3	1	0	0		Int/Ext	x-2b
6782	Special Enforcement Inspector	2GN	NA	23	21	1	0	1		Int/Ext	x-2a
<u>POLICE DEPARTMENT</u>											
6757	Captain of Police	4N-839	11/20/18	22	20	1	0	1		Int	x-1
6758	Custodial Worker II/City Laborer	8DN	11/24/18	39	31	1	0	7		Ext	x-2b
6759	Administrative Assistant IV	5IN	12/29/18	1	0	1	0	0		Int	x-2b
6760	Administrative Assistant II	6HN	12/20/18	6	4	1	0	1		Int/Ext	x-2b
6761	Office Assistant IV	6HN	1/28/19	8	5	1	0	2		Int	x-2b
6762	Community Service Officer	5EN	NA	25	10	1	0	7		Ext	x-2b
<u>DPW-ADMINISTRATION</u>											
6742	Marketing & Comm. Officer	2JX	11/2/18	1	0	1	0	0	25% Reimbursable	Int/Ext	x-2b
6791	Personnel Payroll Asst. III	5EN	12/2/18	9	8	1	0	0		Int	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
6706	Electrical Services Manager Sr.	1HX	1/12/19	1	0	1	0	0	60% Capital	Int	x-2b
6741	Municipal Services Electrician	7QN	12/2/18	79	74	1	4	0	60% Capital	Int/Ext	x-2b
6755	Engineering Drafting Tech. II	3FN	9/26/18	18	15	1	1	1	100% Capital	Int/Ext	x-2b
6774	Locator Technician (9 positions)	8DN	NA	13	4	9	2	0	75% Reimbursable	Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
6749	Tire Repair Worker I	8FN	11/4/18	3	2	1	0	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>DEPT. OF CITY DEVELOPMENT</u>											
6656	Commercial Corridor Mgr.	1EX	9/23/18	1	0	1	0	0	60% grant, 40% cap.	Int	x-6
6657	Economic Development Specialist	2GX	9/23/18	5	4	1	0	0	70% CDBG	Ext	x-6

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: November 21, 2018
CCFN 181136

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
6763	<u>EMPLOYEES' RETIREMENT SYSTEM</u> Pension Investment Analyst-Sr.	2OX	10/4/18	2	1	1	0	0	Pension Trust	Int/Ext	x-6
6633	<u>PORT OF MILWAUKEE</u> Port Operations Technician (2 pos.)	7JN	9/9/18 11/4/18	8	3	2	0	3	Port	Int/Ext	x-6
6745	<u>DPW-WATER WORKS</u> Water Accounting Manager	1EX	12/2/18	1	0	1	0	0	Water Works	Int/Ext	x-6
6746	Accounting Assistant II	6HN	5/12/15	2	1	1	0	0	Water Works	Int/Ext	x-6
6747	Water Chief Repair Worker	8PN	10/31/18	12	9	1	0	2	Water Works	Int/Ext	x-6
6764	Water Chief Repair Worker	8PN	12/2/18	12	9	1	0	2	Water Works	Int/Ext	x-6
6765	Water Distr. Utility Investigator	8IN	12/2/18	11	10	1	0	0	Water Works	Int/Ext	x-6
6766	Water Meter Technician	7DN	11/4/18	22	17	1	4	0	Water Works	Int/Ext	x-6
6768	Customer Service Rep. III	6HN	10/23/18	16	15	1	0	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: November 21, 2018
CCFN 181136

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF ADMINISTRATION</u> Salaries & Wages Operating Expenditures	\$400,000	\$400,000	Unspent funds were carried over from 2017 to 2018 to fund renovations for the Office of African American Affairs facility. This transfers funds to the appropriate account for payment of bills.
<u>DEPT. OF CITY DEVELOPMENT</u> In Rem Property Program Account Commercial Investment Account	\$500,000	\$500,000	Transfer funds to meet increased commercial grant needs.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous