

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000018599**

**Background:**

<b>User Department:</b>	Environmental Collaboration Office
<b>Purchasing Agent:</b>	Diana Herrejon
<b>Contract Description:</b>	Vendor Service Contract for Healthy People, Homes and Neighborhoods Project Support
<b>Vendor Name and Location:</b>	Sixteenth Street Community Health Centers, Inc. (Milwaukee, WI)
<b>Contract Term:</b>	Two (2) years from date of award
<b>Requisition # and Date Received:</b>	Req#0000018599 Rec'd 11/15/2021
<b>Original Contract Amount:</b>	\$66,000.00 (EPA SEJCA Grant)
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$66,000.00

**Purpose of Contract:**

The purpose of the Sole Source Vendor Service Contract with Sixteenth Street Community Health Centers, Inc. is to support the City's Healthy People, Homes, and Neighborhoods Project. The contract term is for two (2) years from the date of award. The contract total is \$66,000.00.

The City of Milwaukee and Community Partners will coordinate a *Healthy People, Homes, and Neighborhoods* campaign to conduct outreach and education to predominately African American and Latin neighborhoods, using a three-pronged approach as explained below;

- 1. Mobile Resource Teams:** Community Health Workers will use human-powered methods (e.g., bicycles or pushing hand carts) to distribute indoor air quality resources and environmental health education to residents of underserved neighborhoods. Resources will include the Healthy Homes Resource Guide and Eco-Neighborhoods toolkit.
- 2. Healthy Homes Resource Guide:** Partners will design and distribute scientifically accurate information on healthy homes. This will include safe disinfectant information, low-cost methods for controlling home energy use and exposure to lead, mold, and other home contaminants, and methods for protecting the home from flooding and water damage. This document will be easily accessible, available in English and Spanish, and use easy-to-understand infographics.
- 3. Eco Neighborhoods Toolkit and Workshops:** This project will use the City's Eco Neighborhoods toolkit to help neighborhoods take collective action for improving environmental quality at the neighborhood level. In addition, partners will organize community skill-building workshops such as urban gardening, bicycle and appliance fix-it clinics, exposure to green job opportunities, and healthy homes.

As a sub-grantee on the project, Sixteenth Street Community Health Centers (SSCHC) commits to being a highly engaged partner and steering committee member and to devote staff to each of the project sub-components. Additionally, for project elements that reach the public, SSCHC will enable project information and communication to be accessible to Spanish speakers and English speakers.

**Justification for Waiver:**

Common Council Resolution File #210990 indicates that the City will contract with local non-profit Sixteenth Street Community Health Center (SSCHC) and Walnut Way Conservation Corporation to develop and distribute resources and conduct workshops. This campaign hopes to achieve increased awareness in two neighborhoods greatly impacted by COVID-19.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for this contract by the Common Council.

DocuSigned by  
Rhonda U. Kelsey

*Rhonda U. Kelsey*

City Purchasing Director  
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1/3/2022

Date

**F&P Waiver Presentation Date: 01/12/2022**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000018601**

**Background:**

<b>User Department:</b>	Environmental Collaboration Office
<b>Purchasing Agent:</b>	Diana Herrejon
<b>Contract Description:</b>	Vendor Service Contract for Healthy People, Homes and Neighborhoods Project Support
<b>Vendor Name and Location:</b>	Walnut Way Conservation Corp. (Milwaukee, WI)
<b>Contract Term:</b>	Two (2) years from date of award
<b>Requisition # and Date Received:</b>	Req#0000018601 Rec'd 11/15/2021
<b>Original Contract Amount:</b>	\$60,000.00 (EPA SEJCA Grant)
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$60,000.00

**Purpose of Contract:**

The purpose of the Sole Source Vendor Service Contract with Walnut Way Conservation Corp. (Walnut Way) is to support the City's Healthy People, Homes, and Neighborhoods Project. The contract term is for two (2) years from the date of award. The contract total is \$60,000.00.

The City of Milwaukee and community partners will coordinate a *Healthy People, Homes, and Neighborhoods* campaign to conduct outreach and education to predominately African American and Latin neighborhoods using a three-pronged approach as outlined below;

- 1. Mobile Resource Teams:** Community Health Workers will use human-powered methods (e.g., bicycles or pushing hand carts) to distribute indoor air quality resources and environmental health education to residents of underserved neighborhoods. Resources will include the Healthy Homes Resource Guide and Eco-Neighborhoods toolkit.
- 2. Healthy Homes Resource Guide:** Partners will design and distribute scientifically accurate information on healthy homes. This will include safe disinfectant information, low-cost methods for controlling home energy use and exposure to lead, mold, and other home contaminants, and methods for protecting the home from flooding and water damage. This document will be easily accessible, available in English and Spanish, and use easy-to-understand infographics.
- 3. Eco Neighborhoods Toolkit and Workshops:** This project will use the City's Eco Neighborhoods toolkit to help neighborhoods take collective action to improve environmental quality at the neighborhood level. In addition, partners will organize community skill-building workshops such as urban gardening, bicycle and appliance fix-it clinics, exposure to green job opportunities, and healthy homes.

The City of Milwaukee has a long collaborative history with Walnut Way. The City collaborates with Walnut Way on green infrastructure projects, solar installations, and community outreach. The City has received past grants in partnership with Walnut Way on green jobs and resiliency projects in the 53205, 53206, 53208, 53210, and 53233 zip codes. Walnut Way is one of the main community-based organizations linking north side residents with environmental health outreach. Given Walnut Way's reputation for transforming their urban neighborhood through environmental stewardship and green jobs, they are a welcome partner at numerous ECO office projects in the future.

**Justification for Waiver:**

Common Council Resolution File #210990 indicates that the City will contract with local non-profit Sixteenth Street Community Health Center (SSCHC) and Walnut Way Conservation Corporation to develop and distribute resources and conduct workshops. This campaign hopes to achieve increased awareness in two neighborhoods greatly impacted by COVID-19.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

*Rhonda U. Kelsey*

City Purchasing Director  
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1/3/2022

Date

**F&P Waiver Presentation Date: 01/12/2022**



**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000014585**

**Background:**

<b>User Department:</b>	Milwaukee Police Department
<b>Purchasing Agent:</b>	Diana Herrejon
<b>Contract Description:</b>	Vendor Service Contract for NICE (911) Recording System Maintenance
<b>Vendor Name and Location:</b>	Word Systems, Inc. (Indianapolis, IN)
<b>Contract Term:</b>	04/01/2016 through 03/31/2021
<b>Requisition # and Date Received:</b>	Req #18592 Rec'd 11/09/2021
<b>Original Contract Amount:</b>	\$280,261.00
<b>Expenditures to Date:</b>	\$320,550.89
<b>Current Contract Amount:</b>	\$442,583.40

**History of Contract Amendments:**

Date	Item	Term	Cost
06/08/2016	Original Contract: E14585 VSC for NICE (911) Recording System Maintenance <b>F&amp;P Waiver Presented: 06/08/2016</b>	04/01/2016 through 03/31/2021	\$280,261.00
04/10/2019	Amendment #1: Increased the estimated contract total by \$50,218.00 from \$280,261.00 to \$330,479.00. <b>F&amp;P Waiver Presented: 4/10/2019</b>	n/a	\$50,218.00
07/22/2020	Amendment #2: Increase the estimated contract total by \$112,104.40 from \$330,479.00 to \$442,583.40. <b>F&amp;P Waiver Presented: 07/22/2020</b>	n/a	\$112,104.40
03/29/2021	Amendment #3: Extended the contract term for one (1) year, from 04/01/2021 through 03/31/2022. <b>F&amp;P Approval Not Required.</b>	04/01/2021 through 03/31/2022	n/a
<b>Pending</b>	<b>Amendment #4:</b> Increase the estimated contract total by \$250,000.00, from \$442,583.40 to \$692,583.40, and incorporate a software upgrade to the Elite Platform in accordance with Vendor's proposal dated 10/28/2021 (Exhibit 1). Additionally, add the option to extend the contract term for three (3) years upon mutual agreement, immediately exercise this option by extending the term from 04/01/2022 through 03/31/2025, and add the option to extend the contract term annually upon mutual agreement.	04/01/2022 through 03/31/2025	\$250,000.00
<b>Total (including the pending amendment)</b>			<b>\$692,583.40</b>

**Purpose of Amendment:**

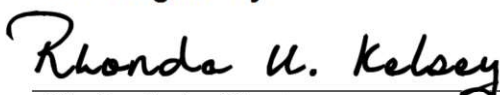
The purpose of this amendment is to increase the estimated contract total by \$250,000.00 from \$442,583.40 to \$692,583.40 and to incorporate software and application upgrades to the Elite Platform in accordance with Vendor's proposal dated 10/28/2021 (Exhibit 1). Additionally, to add the option to extend the contract term for three (3) years upon mutual agreement, immediately exercise this option by extending the contract term from 04/01/2022 through 03/31/2025, and add the option to extend the contract term annually upon mutual agreement.

**Justification for Waiver:**

This software is proprietary to NICE Systems (the manufacturer). The upgrades, maintenance, and support can only be provided by NICE Systems or Word Systems, Inc. Word Systems, Inc. is the only authorized provider for this hardware and software in the state of Wisconsin. Additionally, the rates originally provided by NICE Systems were significantly higher than the current vendor (Word Systems, Inc.).

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services at the City of Milwaukee Common Council.

Signed by:



City Purchasing Director  
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**F&P Waiver Presentation Date:** 01/12/2022

12/26/2021

Date

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E0000018509**

**Background:**

<b>User Department:</b>	Fire
<b>Purchasing Agent:</b>	Ann Patz
<b>Contract Description:</b>	Vendor Service Contract for Engine Repair and Services
<b>Vendor Name and Location:</b>	Interstate Power Systems, Inc. dba Interstate PowerSystems (Butler, WI)
<b>Contract Term:</b>	One (1) year from date of award with option to extend upon mutual consent
<b>Requisition # and Date Received:</b>	Req#0000018622 Rec'd 12/7/2021
<b>Original Contract Amount:</b>	\$12,846.21
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$12,846.21

**History of Contract Amendments:**

Date	Item	Term	Cost
11/8/2021	<b>Original Contract:</b> Vendor Service Contract for Engine Repair and Services <b>F&amp;P not required</b>	11/08/2021 through 11/07/2022	\$12,846.21
<b>Pending</b>	<b>Amendment #1:</b> Increase the contract total by \$60,000.00 from \$12,846.21 to \$72,846.21.	n/a	\$60,000.00
<b>Total (including the pending amendment)</b>			<b>\$72,846.21</b>

**Purpose of Amendment:**

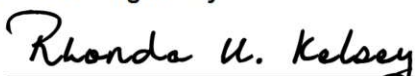
Recommend the City's existing Vendor Service Contract for Engine Repair and Services with Interstate Power Systems, Inc. dba Interstate PowerSystems be amended to increase the contract total by \$60,000.00 from \$12,846.21 to \$72,846.21.

**Justification for Waiver:**

There are limited vendors that can provide engine repair and service to the City Fire Department's custom fire apparatus. The Fire Department's fleet of spare engines is continuing to diminish with front line engines needing repairs. Interstate Powersystems is local and can provide the engine repairs needed to the fire apparatus.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:



City Purchasing Director  
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12/13/2021

Date

**F&P Waiver Presentation Date: 01/12/2022**