

**CITY OF MILWAUKEE FISCAL NOTE**

A) Date: November 14, 2002

File Number: 020820  
 Orig Fiscal Note  Substitute

Subject: Classification and pay recommendations approved by the City Service Commission on November 19, 2002

B) Submitted By (name/title/dept/ext.): Timothy J. Keeley, Human Resources Representative/Dept. of Employee Relations/ X8154.

C) Check One:  Adoption of this file authorizes expenditures  
 Adoption of this file does not authorize expenditures; further Common Council action needed. List anticipated costs in Section G below.  
 Not applicable / no fiscal impact.

D) Charge to:  Departmental Account (DA)  Contingent Fund (CF)  
 Capital Projects Fund (CPF)  Special Purpose Accounts (SPA)  
 Perm. Improvement Funds (PIF)  Grant & Aid Accounts (G & AA)  
 Other (Specify)

E) Purpose	Specify Type/Use	Account	Expenditure	Revenue	Savings
Salaries/Wages:	Classification and compensation recommendations for 17 positions approved in the 2003 budget in the City Treasurer's Office, City Attorney's Office, Department of Employee Relations, DPW-Operations Division and Department of City Development.  <i>(See attached spreadsheet for details)</i>		<i>(See attached spreadsheet)</i>		
Supplies:					
Materials:					
New Equip:					
Equip Repair:					
Rollups (.2045):					
<b>Totals</b>					

F) For expenditures and revenues which will occur on an **annual** basis over several years check the appropriate box below and then list each item and dollar amount **separately**.

<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	
<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	
<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	

G) List any anticipated future costs this project will require for completion:

H) Computations used in arriving at fiscal estimate:  
*(See attached spreadsheet for details)*

Please list any comments on reverse side or attachment and check here  *(See attached)*

**Department of Employee Relations  
Fiscal Note Spreadsheet**

Date of Finance & Personnel Committee Meeting: November 20, 2002  
Date of City Service Commission Meeting: November 19, 2002

**NEW COST FOR 2003**

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+Sal
1	City Treasurer	New Position	N/A	Tax Enforcement Specialist	540					New Position Included in 2003 Budget
1	City Treasurer	New Position	N/A	Program Assistant II	530					New Position Included in 2003 Budget
1	City Attorney	Legal Office Assistant IV	475	Administrative Specialist-Senior	4					Change Included in 2003 Budget
1	City Attorney	Assistant City Attorney	148	Parking Citation Review Manager	6					Change Included in 2003 Budget
1	Employee Relations	New Position	N/A	Labor Relations Analyst-Senior	5					New Position Included in 2003 Budget
1	Employee Relations	Human Resources Rep.	7	Labor Relations Representative	7					Change Included in 2003 Budget
1	Employee Relations	Personnel Payroll Assistant II	460	Program Assistant II	530					Change Included in 2003 Budget
1	Employee Relations	Computer Training Coordinator	5	Human Resources Training Spec.	7					Change Included in 2003 Budget
1	Employee Relations	Human Resources Rep.	7	Diversity Officer	7					Change Included in 2003 Budget
1	Employee Relations	Public Relations Officer	9	Community Relations Officer	9					Change Included in 2003 Budget
1	Employee Relations	Office Assistant IV	445	Program Assistant II	530					Change Included in 2003 Budget
2	Employee Relations	New Positions	N/A	Admin. Services Assistant	460					New Position Included in 2003 Budget
1	Employee Relations	New Position	N/A	Employee Benefits Analyst	4					New Position Included in 2003 Budget
1	Employee Relations	New Position	N/A	Employee Benefits Analyst- Senior	5					New Position Included in 2003 Budget
1	DPW-Operations Div.	New Position	N/A	Vehicle & Equip. Repairs Manager	11					New Position Included in 2003 Budget
1	City Development	New Position	N/A	Housing Rehabilitation Inspector	553					New Position Included in 2003 Budget
								\$0	\$0	\$0

\*transaction effective Pay Period 1, 2003

**PROJECTED NEW COST FOR FULL YEAR**

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+Sal
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Note: Totals may not be to exact dollar due to rounding.