

**MEMORANDUM OF UNDERSTANDING
REGARDING USE OF ARPA FUNDS
BY
CITY OF MILWAUKEE BY AND THROUGH ITS FIRE DEPARTMENT**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into by and between the Wisconsin Department of Administration (“DOA”), whose principal business address is 101 East Wilson Street, Madison, WI 53703 and the City of Milwaukee by and through its Fire Department (“Milwaukee Fire” or “Awardee”), whose principal business address is 711 West Wells Street, Milwaukee, Wisconsin 53233.

WHEREAS, the United States Department of the Treasury (“Treasury Department”) has distributed to DOA funds (“ARPA Funds”) from the Coronavirus State and Local Fiscal Recovery Fund pursuant to 42 U.S.C. § 802, as added by section 9901 of the American Rescue Plan Act of 2021 (“ARPA”); and

WHEREAS, DOA is administering such funds through a variety of programs and initiatives, managed by state and local agencies and other entities; and

WHEREAS, a Final Rule issued by the U.S. Treasury Department effective April 1, 2022, outlines the eligible uses of ARPA funds to include uses that align with Awardee’s administrative expertise and experience; and

WHEREAS, the Final Rule also outlines as eligible “the provision of government services to the extent of the reduction of revenue” experienced by a State, and Wisconsin has demonstrated a sufficient reduction in revenue to cover the cost of providing the government services described herein; and

WHEREAS, subsequent guidance issued by the U.S. Treasury Department on July 27, 2022 via Frequently Asked Questions Nos. 13.14 and 13.15, clarifies that certain requirements of the Uniform Guidance at 2 CFR 200 pertaining to “Revenue Replacement” funds; and

WHEREAS, such frequently asked questions indicate that a recipient’s use of its “revenue replacement” funds do not create subrecipient relationships, such that Awardee is considered a direct beneficiary of federal assistance under this Agreement; and

WHEREAS, Awardee has the institutional, managerial, and financial capability to ensure proper planning, management, and use of funds in accordance with any programs outlined by this MOU;

NOW, THEREFORE, DOA and Awardee agree that DOA shall grant and Awardee shall utilize certain ARPA Funds for the use outlined in the Program defined in the Program Schedule pursuant to the terms and conditions set forth in Articles 1 through 18 of this MOU, as well as Attachments A and B and the Program Schedule, which are attached to and incorporated into this MOU. Attachments A and B and the Program Schedule are titled:

Attachment A	Source of Funds & Additional Required Information
Attachment B	Federal Compliance Requirements
Program Schedule	Basic Live Support Ambulance Service Support Program

The term of this MOU will run from the January 1, 2022 until the expiration of the Program defined in the Program Schedule to this MOU.

The person(s) signing this MOU on behalf of Awardee certifies and attests to having full and complete authority to bind Awardee, on whose behalf they are executing this document.

IN WITNESS WHEREOF, DOA and Awardee have fully executed this MOU as of the date of DOA's signature below.

**CITY OF MILWAUKEE BY ITS FIRE
DEPARTMENT**

DEPARTMENT OF ADMINISTRATION

BY: _____

BY: _____

NAME: _____

NAME: Chris Patton

TITLE: _____

TITLE: Deputy Secretary

DATE: _____

DATE: _____

CCFN _____

**GENERAL TERMS
APPLICABLE TO ALL AWARDEES**

ARTICLE 1. ALLOCATION AMOUNT AND PERMISSIBLE USES OF FUNDS

The amount of ARPA Funds allocated to Awardee pursuant to this MOU and the purposes for which Awardee may use those funds are set forth on the relevant Program Schedule. DOA's contribution to the total cost of Awardee's performance of its duties under this MOU shall not exceed the amount set forth in the relevant Program Schedule. DOA shall not reimburse Awardee for any costs that are not eligible for reimbursement under those ARPA, 2 C.F.R. Part 200 (Uniform Guidance) requirements applicable to "Revenue Replacement" funds, or rules, regulations, or guidance promulgated to implement ARPA.

ARTICLE 2. PAYMENT

DOA shall make payment to Awardee in a single, lump sum payment in accordance with the invoicing and payment procedures set forth in the Program Schedule.

ARTICLE 3. REPORTING

Awardee shall provide DOA with all information necessary to comply with all requirements of the Treasury Department and other federal agencies regarding reporting of the uses of ARPA Funds. Awardee will also provide DOA with all information necessary to accomplish any public transparency reporting or grantee monitoring that DOA deems necessary.

Awardee shall provide this information in a format determined by DOA in a complete and timely manner per the schedule outlined in this section and the Program Schedule. Awardee's reporting information shall be provided to DOA no later than 21 days before the deadline for DOA to file the report, or by such other date as DOA requires.

ARTICLE 4. APPLICABLE LAWS, RULES, AND REGULATIONS

This MOU shall be governed by the laws of the State of Wisconsin and the laws of the United States, including, without limitation ARPA, the Final Rule, and all other rules and regulations promulgated to implement ARPA. Awardee shall be responsible for ensuring that its uses of the ARPA Funds allocated to it under this MOU comply with all applicable laws, rules, and regulations.

In addition, Awardee agrees to comply with all federal requirements listed in Attachment B.

Specifically, as further specified in Attachment B, Awardee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

ARTICLE 5. NONDISCRIMINATION AND AFFIRMATIVE ACTION REQUIREMENTS

In connection with the performance of work under this Grant Agreement, Awardee agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01 (5), sexual orientation or national origin except as otherwise permitted by law. This is with respect to, but is not limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of

compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, Awardee further agrees to take affirmative action to ensure equal employment opportunities. Awardee agrees to post in conspicuous places, available for employees and applicants for employment, notices required by law.

Awardee, as a Wisconsin municipality, is exempt from submitting a written affirmative action plan to DOA. For record keeping purposes Awardee shall submit a Request for Exemption from Submitting an Affirmative Action Plan to DOA's Division of Enterprise Operations, P.O. Box 7867, Madison, WI 53707-7867. Awardee is encouraged to contact this office at (608) 266-2605 for technical assistance on Equal Opportunity requirements.

Pursuant to 2019 Wisconsin Executive Order 1, Awardee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

Failure to comply with the conditions of this article may result in the declaration of Awardee ineligibility, the termination of this Grant Agreement, or the withholding of funds.

ARTICLE 6. COMPLIANCE BY THIRD-PARTY RECIPIENTS OF FUNDS

Awardee shall be responsible for ensuring that all third parties receiving funds pursuant to the Program comply with all laws, rules, and regulations applicable to the use of those funds by the third party, including but not limited to relevant requirements of 2 C.F.R. Part 200 (Uniform Guidance) applicable to "Revenue Replacement" funds, and the affirmative action requirements set forth in Article 5.

ARTICLE 7. SUBLET OR ASSIGNMENT OF DUTIES

Awardee shall not sublet or assign all or any part of Awardee's duties or rights under this MOU without prior written approval of DOA.

ARTICLE 8. REIMBURSEMENT OF FUNDS

Awardee shall return to DOA any funds paid to Awardee in excess of the amount allocated pursuant to this MOU. If Awardee fails to return excess funds, DOA may deduct the appropriate amount from subsequent payments due to Awardee from DOA. DOA also reserves the right to recover such funds by any other legal means.

Awardee shall be responsible for reimbursement to DOA for any disbursed funds DOA determines have been misused or misappropriated. Any reimbursement of funds required by DOA shall be due upon DOA's written demand to Awardee.

ARTICLE 9. INDEMNIFICATION

In carrying out the provisions of this Grant Agreement or in exercising any power or authority contracted to Awardee thereby, there shall be no personal liability upon the State, it being understood that in such matters the Division and the Department act as agents and representatives of the State.

Awardee shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of Awardee, or of any of its agents or subawardees, in performing work under this Grant Agreement.

Awardee shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any obligations arising out of agreements between Awardee and third-parties to perform services or otherwise supply products or services. Awardee shall also hold

the State harmless for any audit disallowance related to the allocation of administrative costs under this Grant Agreement, irrespective of whether the audit is ordered by federal or state agencies or by the courts.

Irrespective of any other term of this Grant Agreement, Awardee shall not be liable for or owe DOA any obligation of indemnification for: (1) any acts or omissions of Awardee's employees or agents acting outside the scope of their employment or agency pursuant to Wis. Stat. §§ 895.46(a) and 893.80, or (2) for any claim, demand, action, proceeding, judgment, damage, liability, loss, cost, or expense for which Awardee is immune pursuant to statutory or common law defenses or immunities, or (3) to the extent to which Awardee's liability is limited by law.

ARTICLE 10. FINANCIAL MANAGEMENT

Awardee agrees to maintain a financial management system that complies with the rules, regulations and requirements of the Program funding source described in Attachment A and with standards established by DOA to assure funds are spent in accordance with law and to assure that accounting records for funds received under this MOU are sufficiently segregated from those of other MOUs, agreements, programs, and/or projects.

Awardee shall maintain a uniform double entry, full accounting system and a financial management information system in accordance with Generally Accepted Accounting Principles. Awardee's chart of accounts and accounting system shall permit timely preparation of reports of Program expenditures by provider type as required by DOA.

Records shall be maintained after final audit of the MOU for a period of not less than five (5) years unless the Program requirements are longer.

Awardee shall also have a certified annual audit performed utilizing Generally Accepted Accounting Principles and Generally Accepted Auditing Standards.

Federal Funded Awards classified as "Revenue Replacement" funds:

Governmental and Non-profit Awardees, or their assignees, that **expend** federal funds during their fiscal year shall maintain a financial management system that permits tracing of funds to establish that funds have been used according to applicable statutes and regulations and the terms and conditions of this MOU. For the sake of clarity, because this award is being funded with "revenue replacement" funds, pursuant to Treasury guidance, 2 CFR Part 200, Subpart E does not apply to Awardee with respect to these funds.

State Funded Awards:

***NOTE:** If an audit is required under the Uniform Guidance as described above, then this section does not apply as State Funded Awards will already be included in that audit.*

Governmental and Non-profit Awardees, or their assignees, which **received** state funds during their fiscal year, shall comply with the requirements set forth in the State Single Audit Guidelines issued by DOA. Audit reports are due to DOA within the earlier of 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period.

Please review DOA's Single Audit Compliance Supplement for details on submission of the reporting package. <https://doa.wi.gov/Pages/StateFinances/State-Single-Audit-Guidelines.aspx>

ARTICLE 11. CONFLICTS OF INTEREST AND ETHICS

No person who is an employee, agent, consultant, or officer of Awardee, or an elected or appointed official, and who exercises or has exercised any functions or responsibilities with respect to activities supported by and

described in this MOU, or who is in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit from the activity, or have an interest in any agreement or subcontract with respect thereto or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure. Receipt of earnings from Awardee by employees of Awardee shall not be considered a conflict of interest, but otherwise employees of Awardee shall be fully bound by the requirements of this Article. Upon request, DOA can make exceptions to this requirement after full disclosure and where DOA determines that such exception is in the best interests of the State and is not contrary to state or federal laws.

Awardee agrees to disclose to DOA in writing any potential conflict of interest affecting the awarded funds so it can determine its own disclosure obligations to the Treasury Department in accordance with Treasury Department policy.

Awardee, its agents and employees shall observe all relevant provisions of the Ethics Code for Public Officials under Wis. Stat. ch. 19, subch. III, and the State Employee Code of Ethics, Wis. Admin. Code Ch. ER-MRS 24.

ARTICLE 12. FAILURE TO PERFORM

DOA reserves the right to seek repayment of funds if required reports are not provided to DOA on a timely basis, if there are deficiencies in those reports, or if performance of contracted activities is not evidenced. DOA further reserves the right to suspend seek repayment of funds if performance of contracted activities is not evidenced on other agreements between DOA and Awardee in whole or in part.

Awardee's management and financial capability, including but not limited to audit results and performance, may be taken into consideration in any or all future determinations by DOA and may be cause for terminating or suspending performance of this Agreement.

ARTICLE 13. TERMINATION OF AGREEMENT

DOA may terminate this MOU at any time with or without cause by delivering notice to Awardee.

ARTICLE 14. AMENDMENT

This MOU may be amended by mutual consent of the parties. Amendments shall be in writing and signed by the parties. Changes to the amount of funds allocated under this MOU or the purposes for which those funds may be used may be documented by amending the Program Schedule.

ARTICLE 15. SEVERABILITY

If any provision of this MOU shall be adjudged to be unlawful, then that provision shall be deemed null and void and severable from the remaining provisions and shall in no way affect the validity of this MOU.

ARTICLE 16. SURVIVAL OF REQUIREMENTS

Unless otherwise authorized in writing by DOA, the terms and conditions of this MOU shall survive the Performance Period and shall continue in full force and effect until Awardee has completed and is in compliance with all the requirements of this MOU.

ARTICLE 17. EXAMINATION OF RECORDS

DOA, or any of its authorized representatives, shall have access to and the right at any time to examine, audit, excerpt, transcribe, and copy on Awardee's premises any directly pertinent records and computer files of Awardee

involving transactions relating to this MOU. If the material is held in an automated format, Awardee shall provide copies of these materials in the automated format or such computer file as may be requested by DOA. Such material shall be retained until such time as DOA notifies otherwise.

This provision shall also apply in the event of cancellation or termination of this MOU. Awardee shall notify DOA in writing of any planned conversion or destruction of these materials at least 90 days prior to such action. Any charges for copies provided by Awardee of books, documents, papers, records, computer files or computer printouts shall not exceed the actual cost thereof to Awardee and shall be reimbursed by DOA.

ARTICLE 18. LOBBYING

Funds provided to Awardee pursuant to this MOU may not be used to influence federal contracting or financial transactions.

ATTACHMENT A

SOURCE OF FUNDS & ADDITIONAL FEDERAL SUBAWARD REQUIRED INFORMATION

Federal Award Identification Number: SLFRP0135

Awardee UEI #: JYGKV746MNG2

Subaward Period of Performance/Budget Start & End Date: See “Performance Period” defined in the Program Schedule

Assistance Listing #: 21.027, Coronavirus State and Local Fiscal Recovery Funds

Federal Awarding Agency: Department of the Treasury

Amount of Federal Funds Obligated to Awardee by this Award: Refer to the Program Schedule to this MOU

Research & Development? No

Indirect Cost Rate: 24.25

ATTACHMENT B**Federal Compliance Requirements**

Awardee agrees to comply with the requirements of section 602 of ARPA, regulations adopted by Treasury pursuant to section 602(f) of ARPA, and guidance issued by Treasury regarding the foregoing. Awardee also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Awardee shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

A. Federal regulations applicable to this award include, without limitation, the following:

1. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury, including, but not limited to, updates to Treasury's Frequently Asked Questions issued July 27, 2022 (Frequently Asked Questions Nos. 13.14 and 13.15).
2. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
3. [Reserved].
4. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
5. [Reserved]
6. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
7. New Restrictions on Lobbying, 31 C.F.R. Part 21.
8. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
9. Generally applicable federal environmental laws and regulations, unless otherwise specified in ARPA or Treasury guidance.
10. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
 - a. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - b. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;

- d. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
- e. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

B. Protections for Whistleblowers.

1. In accordance with 41 U.S.C. § 4712, Awardee may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
2. The list of persons and entities referenced in the paragraph above includes the following:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Treasury employee responsible for contract or grant oversight or management;
 - e. An authorized official of the Department of Justice or other law enforcement agency;
 - f. A court or grand jury; or
 - g. A management official or other employee of Awardee or DOA, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
3. Awardee shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

C. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Awardee should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

D. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Awardee should encourage its employees, grantees, and contractors to adopt and enforce policies that ban text messaging while driving, and Awardee should establish workplace safety policies to decrease accidents caused by distracted drivers.

E. Hatch Act. Awardee agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

F. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Awardee] via the Wisconsin Department of Administration by the U.S. Department of the Treasury."

G. Assurances of Compliance with Civil Rights Requirements.

1. As a condition of receipt of federal financial assistance under this MOU, Awardee provides the following assurances with respect to the operation of its Program:

- a. Awardee will ensure its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
- b. Awardee acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Awardee understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Awardee shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Awardee understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Awardee’s programs, services, and activities.
- c. Awardee agrees to consider the need for language services for LEP persons when Awardee develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.
- d. Awardee acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Awardee and its successors, transferees, and assignees for the period in which such assistance is provided. Awardee understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Awardee, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Awardee for the period during which it retains ownership or possession of the property.
- e. Awardee acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances a-d above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between Awardee and its sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or

agreement). Title VI also includes protection to persons with “Limited English Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

2. Awardee shall cooperate with DOA in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. Awardee shall comply with information requests, on-site compliance reviews and reporting requirements.
 3. Awardee shall maintain a complaint log and inform DOA so it can inform the Treasury Department of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome.
 4. Awardee must provide documentation of an administrative agency’s or court’s findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other agreements between the Awardee and the administrative agency that made the finding. If the Awardee settles a case or matter alleging such discrimination, the Awardee must provide documentation of the settlement. If Awardee has not been the subject of any court or administrative agency finding of discrimination, please so state.
 5. If the Awardee makes sub-awards to other agencies or other entities, Awardee is responsible for ensuring that grantees also comply with Title VI and other applicable authorities covered in this document. Awardee must have in place standard grant assurances and review procedures to demonstrate that that they are effectively monitoring the civil rights compliance of grantees.
- H. If the amount of the award under this Agreement is greater than \$100,000.00 the undersigned official(s) certifies that to the best of his or her knowledge and belief, that:
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned or Awardee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, Awardee shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
 3. Awardee shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subawardees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this

transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**PROGRAM SCHEDULE
CITY OF MILWAUKEE PRIVATE AMBULANCE PROVIDER BASIC LIFE SUPPORT SUBSIDY**

This Program Schedule outlining the City of Milwaukee Basic Live Support Ambulance Service Support Program (the “Program”) is attached to and incorporated into the Memorandum of Understanding Regarding Use of ARPA Funds (“MOU”) between DOA and Awardee. The Performance Period of this Program Schedule is January 1, 2022 through December 31, 2024.

Background

WHEREAS, the City of Milwaukee serves its residents with ambulance service through a combination of City personnel/vehicles for advanced life support transport, and contracted private ambulance company personnel/vehicles for basic life support transport; and

WHEREAS, historically, the City has not been required to pay for private ambulance service; instead, the City has typically licensed exclusive service areas to four private ambulance providers, and the private providers billed patients; and

WHEREAS, in 2018 one provider purchased another, with the purchasing provider leaving the system in 2020, an exit that critically reduced the ambulance system’s capacity just as the Covid-19 pandemic placed additional strains on the ambulance system (MFD and contracted) as higher numbers of patients required transport to hospitals; and

WHEREAS, to keep the remaining private providers under contract, in light of the increased demands on their businesses from Covid and substantially increased service areas in areas of the City with extremely low reimbursement rates, the City was required to begin paying a subsidy to the private providers for each ambulance call, a critical element to maintaining the City’s mission of providing ambulance service during the pandemic in qualified census tracts, and among other areas of the City; and

WHEREAS, it is critical that the two remaining private ambulance providers increase their capacity to permanently expand into areas of the City with low reimbursement rates, which the Department of Treasury has also determined were most negatively impacted by the Covid-19 pandemic, and the Program defined below will accomplish this by paying the ambulance companies a subsidy for each call within qualified census tracts, which they have pledged to use to build capacity in those areas; and

NOW, THEREFORE, DOA and Awardee agree that DOA shall grant and Awardee shall utilize certain ARPA funds as a direct beneficiary of federal assistance for the purposes outlined in this Program Schedule.

Agreement

Program Definition:

The “Program” under this Program Schedule is the City of Milwaukee Basic Live Support Ambulance Service Support Program. The Awardee contracts with private ambulance providers for basic life support medical transport 911 services within the City of Milwaukee. The Awardee provides a flat rate subsidy to these providers for certain specified medical transport services to make rendering such services economically feasible for the private providers in light of declining reimbursement rates, and increased staffing, equipment, and supply costs, many of which were exacerbated by the COVID-19 pandemic.

Administration:

The DOA employee responsible for the administration of this MOU with respect to this Program Schedule shall be DOA’s Administrator for the Division of Enterprise Operations or their designee, who shall represent DOA’s

interest in review of quality, quantity, rate of progress, timeliness, compliance, federal reporting, and related considerations as outlined in this MOU.

The Awardee employee responsible for the administration of this MOU with respect to this Program Schedule shall be Awardee's Fire Chief, who shall represent Awardee's interest regarding Agreement performance, financial records, and related considerations. DOA shall be immediately notified of any change of this designee.

All correspondence, notices or requests under this MOU shall be in writing, in electronic form or otherwise, to the addresses listed below:

To DOA:

Jana Steinmetz
Administrator
Division of Enterprise Operations
Department of Administration
101 E. Wilson St.
Madison, WI 53703
E-mail: LEAGrant@wisconsin.gov

To Awardee:

Milwaukee Fire Chief Aaron Lipski
City of Milwaukee Fire Department
711 West Wells Street
Milwaukee, WI 53233
E-mail: alipsk@milwaukee.gov

Award Amounts and Permissible Uses:

Program: City of Milwaukee Basic Live Support Ambulance Service Support Program

Award Amount: \$5 million

Permitted Uses of Funds: Flat rate subsidy to ambulance service providers for certain specified medical transport services.

Any and all payments, fund transfers or interest earnings on the funds governed by this MOU are to be used exclusively for expenses incurred for the purposes of this MOU. **Invoicing and Payment:**

Invoicing and Payment:

DOA shall make payment via Automated Clearing House (ACH).

DOA shall make payment to Awardee in a single, lump sum payment. Payment shall only be made after the Agreement has been fully executed by Awardee and DOA, any necessary forms are completed by Awardee and received by DOA, and responses are provided by Awardee for any questions from DOA within timeframes designated by DOA.

Awardee must submit requests for payment to the Department not later than December 31, 2026 ("Payment Request Deadline"). Payment requests submitted after the Payment Request Deadline will be denied.

Payments to Awardee that exceed allowable expenses pursuant to the terms of the Agreement, if outstanding at the expiration of this Agreement, shall be repaid to DOA within sixty (60) days of the expiration date of the Performance Period. DOA, in accordance with State procedures, shall reconcile payments and report expenses.

Records and Reporting:

Awardee understands that the Department is required to submit quarterly and annual reports to the U. S. Department of Treasury pursuant to the American Rescue Plan Act of 2021. Awardee shall timely provide DOA with all information that may be necessary to comply with those reporting requirements. The federal reporting

requirements are currently described in the Department of Treasury's [Compliance and Reporting Guidance State and Local Fiscal Recovery Funds](#). DOA expects that Treasury will issue subsequent and additional guidance outlining recipient reporting requirements, and DOA will inform Subrecipient of the specific information required by Treasury and the format in which it must submit such information to DOA.

Awardee must retain records for a period of at least five years after all ARPA State and Local Fiscal Recovery Funds provided by the Department of Treasury to the State of Wisconsin have been expended or returned to the federal government.