



Department of Employee Relations

Cavalier Johnson
Mayor

Vacant
Director

Renee Joos
Employee Benefits
Director

Nicole M. Fleck
Labor Negotiator

May 24, 2022

The Honorable
Finance and Personnel Committee
Common Council
City of Milwaukee

Subject: Common Council File No. 220155 - Communication from the Department of Employee Relations amending the Salary Ordinance to add recruitment flexibility to positions in the Department of City Development.

Dear Committee Members:

This communication requests to amend the 2022 Salary Ordinance to allow recruitment flexibility for the following positions in the Department of City Development:

Title	PR	Title Min	Title Max	Department
Commercial Corridor Manager	1EX	\$59,632	\$83,481	DCD (1 Position)
Community Outreach Liaison	2EX	\$49,643	\$64,695	DCD (2 Positions) Mayor (2 Positions)

Commercial Corridor Manager

The Commercial Corridor Manager oversees a variety of revitalization financing programs and supervises staff that implements these programs. Responsibilities for this position include establishing annual performance goals for these programs while ensuring high quality customer service in duties carried out for programs. This position is also responsible for briefing and informing policymakers, funders, and other program stakeholders in matters involving the commercial revitalization programs. Additionally, the Commercial Corridor Manager is responsible for the management of the City’s relationship with Business Improvement Districts (BIDS), and Neighboring Improvement Districts (NIDs).

Community Outreach Liaison (ARPA)

The Community Outreach Liaison will spearhead community outreach efforts for the Department of City Development’s American Rescue Plan Act (ARPA) programs to create a bridge between the community stakeholders and the City’s ARPA programs. This position will be representing the City and Department of City Development at meetings and events relative to outreach efforts, and maximizing resident-based involvement in target areas for ARPA activities.



The Department indicated that the positions of Commercial Corridor Manager and Community Outreach Liaison do not currently have footnotes for recruitment flexibility. The Department is actively recruiting for these positions and has requested footnotes for recruitment flexibility to attract experienced candidates.

To assist the Department with recruitment efforts and for consistency in the department, this communication requests the creation of footnotes that allow recruitment flexibility with DER approval.

Action Required – Effective Pay Period 12, 2022 (May 29, 2022)

In the Salary Ordinance

Under Pay Range 1EX:

- Add footnotes (13) and (30) to the title of “Commercial Corridor Manager”

Under Pay Range 2EX:

- Add footnotes (3) and (9) to the title of “Community Outreach Liaison”

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'RJoos', written in a cursive style.

Renee Joos
Interim Employee Relations Director