



Department of Administration  
Information and Technology  
Management Division

Cavalier Johnson  
Mayor

Vacant  
Administration Director

David Henke  
Chief Information Officer

February 5, 2026

City Service Commission  
200 E Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners,

The Department of Administration – Information & Technology Management Division (DOA – ITMD) respectfully requests to extend the probationary period for Donald Turner for an additional 6 months, starting March 3, 2026 and ending on September 6, 2026. This is the first request.

Mr. Turner serves as a Programmer Analyst in DOA – ITMD under the supervision of the Systems Integration Manager. Mr. Turner was promoted to this role on March 3, 2025. In May 2025, the Systems Integration Manager position became vacant unexpectedly, which is the position responsible for oversight, mentorship, and review of Mr. Turner's work. The position of Systems Integration Manager remained vacant until January 5, 2026. No probationary reviews occurred for Mr. Turner during the time the manager vacancy existed.

We are requesting an additional 6 months to allow time for the new Systems Integration Manager to assess Mr. Turner's performance in his current role and provide mentorship and guidance if needed.

I appreciate your thoughtful consideration of this request. If you have any questions, please contact Erica R Roberts, ITMD Policy & Administration Manager at (414) 286-8031.

Sincerely,

David Henke  
Chief Information Officer