



Tom Barrett
Mayor

Bevan K. Baker, FACHE
Commissioner of Health
Administration

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August 27, 2007

Committee on Finance and Personnel
Milwaukee Common Council
Room 205, City Hall
Milwaukee, Wisconsin 53202

Attention: Alderman Michael Murphy, Chairman

Honorable Committee Members:

This correspondence is being sent to request that the Human Resources Analyst Senior position receive mileage reimbursement for the use of the employee's private vehicle for City business. In the absence of the Health Personnel Officer, the Human Resources Analyst Senior assumes coverage duties. This includes providing assistance to managers regarding a variety of personnel related issues. In addition, the position has assumed lead responsibility for meeting with supervisors and employees in conducting performance reviews during probationary periods for new employees. These duties involve staff located at the various City of Milwaukee Health Department Health Centers.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Bevan K. Baker". The signature is written in a cursive, flowing style.

Bevan K. Baker, FACHE
Commissioner of Health

Think Health. Act Now!