

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

SPECIAL MEETING

DATE: November 4, 2009
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Special Finance & Personnel Committee Meeting: November 4, 2009

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
9381	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u> <u>FIRE DEPARTMENT</u> Fire Equipment Repairer II	732	1/11/09	
9482	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u> <u>DOA-BUSINESS OPERATIONS DIVISION</u> <u>EMERGING BUSINESS ENTERPRISE PROGRAM</u> Business Analyst Senior	4	10/3/09	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Fund transfers listed were approved by Finance and Personnel.

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Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF EMPLOYEE RELATIONS</u> Health Care Claims Health Maintenance Organization	\$5,600,000	\$5,600,000	HMO premium expenses are approximately 4.68% greater than expected due to enrollment shifts from the Basic Plan to the HMO plan in 2009. There are insufficient funds in the SPA to cover all of December HMO expenses.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters