

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 11, 2006

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE C: Miscellaneous Matters

SCHEDULE D: Vacancy Request
Fund Transfer

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DEPT. OF ADMINISTRATION</u>				
<u>BUDGET & MANAGEMENT DIV.</u>				
6043	Fiscal Planning Specialist-Sr.	10	6/5/05	
6044	Budget & Mgmt. Special Asst.	8	TBD	
<u>BUSINESS OPERATIONS</u>				
6001	Document Technician	338	6/4/05	
<u>COMMON COUNCIL-CITY CLERK</u>				
6045	Legislative Research Analyst-Sr.	6	1/7/06	
<u>FIRE DEPARTMENT</u>				
6006	Heavy Equipment Operator	853	1/27/06	
6007	Office Assistant III	425	1/5/06	
<u>HEALTH DEPARTMENT</u>				
6002	Maternal & Child Health Div. Mgr.	9	2/16/05	
6004-05	Public Health Nurse (2 pos.)	666	12/7/05	
<u>LIBRARY</u>				
6008	Library Reference Assistant	504	1/27/06	
6009	Library Services Assistant	504	1/1/06	
<u>NEIGHBORHOOD SERVICES</u>				
6010	Environmental Hygienist	555	12/14/05	
6011-12	Code Enforcement Inspector II (2 positions)	541	1/15/05 7/17/05	
<u>POLICE DEPT.</u>				
6013-17	Detective (5 positions)	806	1/6/06 12/18/05 12/18/05	
6018-19	Police Dispatcher (2 positions)	478	12/5/05	
6020	Police Services Specialist	939	1/4/06	
6021-25	Office Assistant II (5 positions)	410	NA	
6026	Mail Processor	424	12/2/05	
6027-31	Transcriptionist II (5 positions)	410	12/5/05	
6032	Data Entry Operator II	405	12/19/05	
6033	Custodial Worker II	215	1/5/06	
<u>DEPT. OF PUBLIC WORKS</u>				
<u>ADMINISTRATIVE SERVICES</u>				
6034	Personnel Payroll Asst. II	445	12/18/05	
<u>INFRASTRUCTURE SERVICES</u>				
6035	Utility Worker	245	7/28/05	

Finance & Personnel Committee Meeting: January 11, 2006

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>EMPLOYES' RETIREMENT SYSTEM</u>				
6036	Program Assistant II	530	9/11/05	
<u>HEALTH DEPARTMENT</u>				
6037	Health Project Coordinator (Lead)	4	NA	
6038	Public Health Educator II	593	TBD	
6039	Lead Risk Assessor II	541	1/1/06	
<u>DEPT. OF PUBLIC WORKS</u>				
<u>WATER WORKS</u>				
6040	Water Distr. Chief Repair Worker	282	11/20/05	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel

Fund transfers listed below were approved by Finance and Personnel

Meeting: January 11, 2006

Department Account Name	Amount of Transfer		Reason
	From	To	
DEPT. OF EMPLOYEE RELATIONS 2005 Health Maintenance Organization 2005 Health Care Claims	\$600,000	\$600,000	Final payment for claims expense for 2005. HMO payments are funded adequately.
DPW-OPERATIONS DIVISION 2005 Equipment 2005 Operating Expenditures	\$150,000	\$150,000	Increased fuel costs and higher than anticipated costs for snow and ice control.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters

BMA-29 SCHEDULE D - SUPPLEMENTARY AGENDA OF OTHER
 MISCELLANEOUS MATTERS TO BE CONSIDERED BY
 THE FINANCE COMMITTEE (NOT ON REGULAR AGENDA)

Finance & Personnel Committee

Vacancies listed
 were approved by
 Finance & Personnel
 unless otherwise
 indicated.

Meeting: January 11, 2006

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
5495	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u> <u>CITY ATTORNEY</u> Legal Office Assistant II	437	11/19/05	

BMA 30 SCHEDULE D - SUPPLEMENTARY AGENDA OF OTHER
 MISCELLANEOUS MATTERS TO BE CONSIDERED BY
 THE FINANCE COMMITTEE (NOT ON REGULAR AGENDA)

Finance and Personnel

Fund transfers listed below were approved
 by Finance and Personnel

Meeting: January 11, 2006

Department Account Name	Amount of Transfer		Reason
	From	To	
POLICE DEPARTMENT 2005 Equipment 2005 Operating	\$107,800	\$107,800	Gasoline and utility costs higher than anticipated.