



Fire and Police Commission

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Memorandum

To: Board of Fire and Police Commissioners

From: Leon W. Todd
Executive Director

Date: July 14, 2026

RE: SOI – School Resource Officer Program

This memo summarizes recent changes by the Milwaukee Police Department (MPD) to the department's Standard Operating Procedures (SOPs) and/or Standard Operating Instructions (SOIs).

SOP 113 – Crimes Against Children

- The only update is a change that brings the SOP into compliance with Wisconsin's Safe Haven law, which was recently updated to allow parents to relinquish a child within 30 days instead of 72 hours. Pursuant to the update, law enforcement is now required to attempt to provide a brochure to the parent relinquishing the child, which includes a QR code that links to a video describing information required by the law.

SOP 400 – Off-Duty, Extra-Duty, and Special Event Employment

- Adding Intermittent Family and Medical Act (IFMA) to the list of leaves of absence where members must return to regular full-duty status and work their next scheduled regular duty shift prior to working any special duty assignment.
- Changing the notification period for a member to cancel an extra-duty or special event assignment from 72 hours to 5 days to ensure the Specialized Patrol Division can find a replacement in time for the event.

- Adding that, if the member cancels after the 5-day requirement, the 6-week ban from working extra-duty employment can be waived if the member has a justifiable reason.

SOP 460 – Use of Force

- The only update incorporates the Common Council directive for the department to modify SOP 460 to include new language related to the duty intervene, which will now apply to both state and federal law enforcement officers.

SOP 480 – Military Courtesy and Honor Guard

- Removing the requirement to stand at attention when addressing a supervisory officer or upon entering the office of a commanding officer as members are still required to provide a salute without remaining at attention.
- Updating the police rifle squad requirements for the Honor Guard for a funeral as a sergeant is not always required.
- Removing the number required for the ceremonial detail staffing for the Honor Guard to provide them with more flexibility for funerals.
- Changing the color of the piping on the Color Guard/Honor Guard uniform pants from gold to blue.

SOI – Traffic Safety Unit

- The only update is the removal of the reference to the Fotokite camera, as this no longer used by the Specialized Patrol Division.