

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 23, 2008

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: July 23, 2008

CSC-Status - Under Civil Service Unless Noted as Exempt (E)

Funding Source - 100% Operating Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>BOARD OF ZONING APPEALS</u>										
8346	Program Assistant I	460	6/4/08	1	0	1	0	0		Int/Ext
<u>DOA-BUDGET & MANAGEMENT DIVISION</u>										
8342	Budget & Policy Manager-Senior	12	7/11/08	1	0	1	0	0		Int
8343	City Economist	11	7/27/08	1	0	1	0	0		Int
<u>FIRE DEPARTMENT</u>										
8309	Fire Captain	857	7/18/08	55	54	1	0	0		Int
8310	Fire Lieutenant	856	7/27/08	159	158	1	0	0		Int
<u>HEALTH DEPARTMENT</u>										
8311	Microbiologist III	644	NA	3	1	1	0	1		Int/Ext
<u>LIBRARY</u>										
8314	Office Assistant IV	445	8/23/08	2	1	1	0	0		Int
8315	Office Assistant III	425	8/23/08	2	1	1	0	0		Int
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>										
8316	Nuisance Control Supervisor	6	7/13/08	1	0	1	0	0		Int
<u>POLICE DEPARTMENT</u>										
8317	Office Assistant III	425	9/26/05	27	24	1	0	2		Int/Ext
8318-19	Police Telecommunicator (Reg) (2 pos.)	425	6/27/08	52	50	2	0	0		Ext
8320-23	Transcriptionist II (4 positions)	410	NA	13	6	4	0	3		Ext
<u>DPW-ADMINISTRATIVE SERVICES</u>										
8324	Accounting Assistant II	445	7/13/08	5	4	1	0	0		Int
<u>DPW-INFRASTRUCTURE SERVICES</u>										
8349	Engineering Drafting Technician IV	604	7/8/08	12	11	1	0	0	75% State Paving	Int
<u>DPW-OPERATIONS DIVISION</u>										
8325-26	Heavy Equipment Lubricator (2 positions)	238	4/19/08 9/20/07	6	4	2	0	0		Int/Ext
8341	Tire Repair Worker I	235	7/26/08	3	2	1	0	0		Int/Ext
8345	Facilities Construction Proj. Coord.	627	7/1/08	1	0	1	0	0	60%cap;20%Reimb	Int/Ext
<u>CITY TREASURER</u>										
8344	Teller (0.53 FTE)	445	8/9/08	2	0	1	0	1		Int/Ext
8347	Teller (0.53 FTE)	445	8/9/08	2	0	1	0	1		Int/Ext
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>DOA-BUSINESS OPERATIONS DIVISION</u>										
8327	Emerging Business Enterprise Manager	8	6/1/08	1	0	1	0	0	(E) CDBG	Int/Ext
<u>DEPT. OF CITY DEVELOPMENT</u>										
8328	Program Assistant I	460	7/20/08	1	0	1	0	0	CDBG	Int

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	<u>HEALTH DEPARTMENT</u>									
8329	Lead Project Coordinator	5	7/29/08	1	0	1	0	0	HUD	Int/Ext
8330	Public Health Nurse	666	TBD	62	54	1	3	4	Adolscent Schl Grnt	Int/Ext
8331	Health Information Specialist	593	9/29/07	4	0	1	0	1	Chldhd Dispar. in Immun.-CDC	Ext
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>									
8333-34	Code Enforcement Intern (2 positions)	529	6/29/08 6/29/08	7	1	2	0	4	DNS-Code Targeted Enforcement	Int/Ext
	<u>DPW-PARKING FUND</u>									
8340	Communication Assistant IV	455	7/2/08	5	4	1	0	0	Parking Fund	Int
	<u>DPW-SEWER MAINT. FUND</u>									
8335	Engineering Technician II	602	3/9/08	3	2	1	0	0	Sewer Maint. Fund	Int/Ext
	<u>DPW-WATER WORKS</u>									
8336	Water Chemist II	542	8/10/08	10	8	1	1	0	Water Works	Int/Ext
8337	Electrical Mechanic	978	7/12/08	6	5	1	0	0	Water Works	Int/Ext
8338	Water Treatment Plant Operator	252	6/29/08	14	12	1	0	1	Water Works	Int/Ext
8348	Water Treatment Plant Operator	252	7/27/08	14	12	1	0	1	Water Works	Int/Ext
8339	Office Assistant III	425	5/18/08	5	4	1	0	0	Water Works	Int/Ext