

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000018766**

Background:

User Department:	Fire and Police Commission
Purchasing Agent:	LeCarrol Key
Contract Description:	Vendor Service Contract for Hearing Examiner Services
Vendor Name and Location:	Dennis P. Moroney (Wauwatosa, WI)
Contract Term:	03/02/2022 through 03/01/2023 with the option to extend for two (2) additional one (1) year terms
Requisition # and Date Received:	#0000019492 & 02/27/2023
Original Contract Amount:	\$45,000.00
Expenditures to Date:	\$26,042.65
Current Contract Amount:	\$45,000.00

History of Contract Amendments:

Date	Item	Term	Cost
02/25/2022	Original Contract: Vendor Service Contract for Hearing Examiner Services. F&P Committee Approval: Not Required	03/02/2022 Through 03/01/2023	\$45,000.00
Pending	Amendment #1: Extend the contract term for one (1) year, from 03/02/2023 through 03/01/2024, exercising the first (1 st) of two (2) options to extend and to increase the contract total by \$26,000.00 from \$45,000.00 to \$71,000.00.	03/02/2023 Through 03/01/2024	\$26,000.00
Total (including the pending amendment)			\$71,000.00

Purpose of Amendment:

The purpose of this amendment is to increase the contract total by \$26,000.00 from \$45,000.00 to \$71,000.00 and to extend the contract term for one (1) year, from 03/02/2023 through 03/01/2024, exercising the first (1st) of two (2) options to extend the contract term for an additional one (1) year term.

Background:

The Fire and Police Commission requires Hearing Examiner Services for conducting disciplinary appeal and citizen complaint hearings, pretrial conferences, residency termination hearings and drafting written decisions. DOA-Purchasing issued an RFP #18421 in Fall 2021 and no proposals were received. Mr. Moroney was suggested and was interested in providing these services. The disciplinary appeal hearing was scheduled in March 2022 and there was no time for a new RFP. An Exception to Bid contract was established. There were eleven (11) appellants/accused in 2022 resulting in six (6) trials/hearing, two (2) dismissals (withdrawal and settlement), and three (3) cases pending at year end. Two (2) appellants appealed the Board's findings to Circuit Court.

The Hearing Examiner participates in pretrial and telephone conferences, presides at hearings and drafts Decisions and Findings, reviews case correspondence and works closely with FPC Paralegal regarding scheduling, subpoenas, and appeals to Circuit Court.

City Purchasing Director

Date

F&P Presentation Date: 04/12/2023

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000019535**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Kathleen Slater
Contract Description:	Vendor Service Contract for an Overhead Door Replacement and Installation
Vendor Name and Location:	DoorMaster Garage Door Company, LLC (Greenfield, WI)
Contract Term:	For the completion of performance as contained herein
Requisition # and Date Received:	Requisition # 0000019535, Received 03/20/2023
Original Contract Amount:	\$84,160.00
Expenditures to Date:	n/a
Current Contract Amount:	\$84,160.00

Purpose of Contract:

The Milwaukee Police department (MPD) is seeking to enter into a Single Source Vendor Service Contract for an Overhead Door Replacement and Installation with DoorMaster Garage Door Company, LLC (DoorMaster). The contract total is \$84,160.00 and will be for the completion of performance as contained herein.

Background:

On March 9, 2023 the large overhead garage door at Milwaukee Police Department (MPD), District Three (3) located at 2333 N. 49th Street was rendered inoperable. This door is currently secured in a locked down position. The door in its current state leaves access to the garage limited and the building vulnerable.

MPD requested quotes from three (3) vendors. Door & Glass Professionals and B&D Contractors are unable to provide quotes. The size of this door limits the contractors that have the experience and time to replace it. The MPD Maintenance Department believes that going with two (2) separate and smaller doors is the best decision and will make future service needs easier to facilitate. DoorMaster Garage Door Company, LLC was the only vendor willing to provide an estimate and quoted \$84,160.00 including a \$2,000.00 credit for the broken door.

City Purchasing Director

Date

F&P Approval Presentation Date: 04/12/2023