

AMENDED

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 21, 2021
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: July 21, 2021
CCFN 210476

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-INFORMATION & TECHNOLOGY MGMT. DIVISION</u>											
8778	Telecommunications Manager	1IX	2/23/20	1	0	1	0	0		Int/Ext	x-3
<u>CITY TREASURER</u>											
8768	Program Assistant II	5FN	7/10/21	1	0	1	0	0		Int	x-2b
8795	Tax Enforcement Specialist	6NN	7/24/21	3	1	1	1	0		Int/Ext	x-2b
<u>COMMON COUNCIL-CITY CLERK</u>											
8810	License Specialist II	5EN	7/24/21	5	4	1	0	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
8772	Fire Captain (2 positions)	4J	6/30/21 7/12/21	48	46	2	0	0		Int	x-1
8773	Fire Lieutenant (2 positions)	4E	9/5/21 9/5/21	137	135	2	0	0		Int	x-1
8774	Personnel Payroll Asst. III	5EN	7/24/21	1	0	1	0	0		Int/Ext	x-2b
8775	Office Assistant IV	6HN	7/11/21	3	2	1	0	0		Int/Ext	x-2b
8800	Program Assistant III	5IN	7/24/21	3	1	1	1	0		Int/Ext	x-2b
<u>HEALTH DEPARTMENT</u>											
8764	Management Accountant-Senior	2EX	7/15/21	1	0	1	0	0		Int/Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
8781	Commercial Code Enfor. Inspector	3LN	7/11/21	15	12	1	0	2		Int/Ext	x-2b
8782	Office Assistant III	6FN	8/8/21	18	10	1	0	7		Int/Ext	x-2b
8783	Res. Code Enfor. Inspector (2 pos.)	3LN	8/4/21 8/8/21	63	28	2	0	33		Int/Ext	x-2b
8785	Building Construction Inspector	2HN	6/27/21	16	12	1	0	3		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
8770	Communication Systems Manager	1FX	8/1/21	1	0	1	0	0		Int/Ext	x-3
8769	Police Records Specialist I (5 pos.)	6FN	11/14/21 10/3/21	18	13	5	0	0		Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
8780	Electrical Engineer II (Aux.)	2GN	NA	2	0	1	2	0	60% Capital	Int/Ext	x-2b
8779	Program Assistant III (Aux.)	5IN	NA	0	0	1	0	0	60% Capital	Int/Ext	x-2b
8801	Civil Engineer IV	2KN	8/22/21	1	0	1	0	0	80% Capital	Int/Ext	x-2b
8802	Civil Engineer II	2GN	8/22/21	3	2	1	0	0	80% Capital	Int/Ext	x-2b
8803	Civil Engineer II (3 positions)	2GN	NA	4	1	3	3	0	100% Capital	Int/Ext	x-2b
8804	Civil Engineer II	2GN	NA	4	3	1	1	0	80% Capital	Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
8761	Fleet Maintenance Tech. (2 pos.)	7HN	5/17/21 7/13/21	17	14	2	1	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>EMPLOYES RETIREMENT SYSTEM</u>											
8798	Records Technician II	6EN	7/25/21	2	1	1	0	0	Pension Trust	Int/Ext	x-6
8799	Management Accountant-Senior	2EX	7/11/21	3	2	1	0	0	Pension Trust	Int	x-6

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	<u>HEALTH DEPARTMENT</u>										
8765	Program Assistant I	5EN	7/3/21	3	2	1	0	0	WIC	Int	x-6
8790	Medical Assistant	5BN	7/10/21	5	4	1	0	0	WIC	Int/Ext	x-6
8793	Chemist	2FN	7/24/21	2	1	1	0	0	50% HUD	Int/Ext	x-6
8794	Lead Risk Assessor II	3GN	7/1/21	14	12	1	0	1	CDBG & Medicaid	Ext	x-6
	<u>DPW-SEWER MAINTENANCE FUND</u>										
8805	Civil Engineer I (3 positions)	2GN	NA 3/10/21 6/6/21	14	11	3	3	0	Sewer Maint. Fund	Int/Ext	x-6
	<u>DPW-WATER WORKS</u>										
8767	Water Repair Worker (2 positions)	8LN	7/10/21 7/17/21	48	45	2	0	1	Water Works	Int/Ext	x-6
8787	Accounting Assistant III	5EN	7/24/21	4	3	1	0	0	Water Works	Int/Ext	x-6
8789	Water Marketing Specialist	2FX	7/10/21	1	0	1	0	0	Water Works	Int/Ext	x-6
8791	Sr. Water Treatment Plant Oper.	2GN	8/7/21	36	31	1	4	0	Water Works	Int/Ext	x-6
8792	Communications Assistant V	6KN	8/7/21	6	4	1	1	0	Water Works	Int/Ext	x-6
8807	Water Repair Worker	8LN	7/24/21	48	44	1	3	0	Water Works	Int/Ext	x-6
8808	Water Meter Investigator	8IN	7/24/21	7	6	1	0	0	Water Works	Int/Ext	x-6
8809	Water Field Supervisor	1BX	6/4/21	16	14	1	1	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: July 21, 2021
 CCFN 210476

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. OF ADMINISTRATION</u> ADA Compliance Operating Expenditures	\$259,000	\$259,000	Additional facility improvements at the Office of African American Affairs are needed to ensure the facility can open for public activities in 2021.
<u>LIBRARY</u> Equipment Account Operating Expenditures	\$100,000	\$100,000	RFP resulted in higher than anticipated cost for Race, Equity, & Inclusion consulting services.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous