

1/2/2026

TO: Paula Tran, MPH

FROM: Michael F. Totoraitis, PhD

Cc: Jefflyn Brown, MSN-Ed, RN – MHD
Nick DeSiato, JD – City of Milwaukee Mayor’s Office
Jennifer Rombalski, RN, MPH – DHS
Jim Owczarski – City Clerk

As a provision while I am out of office on medical leave on Monday, January 5, 2026 to February 2, 2026, this document serves as notification that in my absence I am delegating all responsibilities and powers of Health Officer as defined by Wisconsin ss251, 252 and 254 to Jefflyn Brown as Acting Health Officer. Her cell is 414-897-3872.

All responsibilities and powers of Health Officer as defined by City of Milwaukee Health ordinances, policies and procedures of the City of Milwaukee Health Department shall also be granted to the Acting Health Officer.

Jefflyn Brown, as Acting Health Officer, will be responsible to provide 24hr/7day coverage for public health emergencies. I will notify Deputy Commissioner Brown of my return from leave and at said time will reassume the roles and responsibilities of Health Officer for the City of Milwaukee Health Department.

Very respectfully,



Michael F. Totoraitis, PhD
Commissioner of Health